



City of Freeport
Meeting and/or Executive Session Agenda

This meeting will be live streamed via YouTube Live and may be accessed on the City of Freeport Facebook page:
<https://www.facebook.com/freeporttexas> or by visiting <https://www.youtube.com/@cityoffreeporttx8375/streams>

Tuesday, January 20, 2026, 6:00 PM | Council Chamber | 430 North Brazosport Blvd. , Freeport, Texas 77541

In accordance with Section 551.043 of the Texas Government Code, this agenda has been posted at Freeport City Hall, and distributed to the appropriate news media within the required time frame. All meetings of the Freeport City Council are open to the public. Public participation and written comments are invited on all open session business items.

The Mayor and City Council request that cell phones be turned off or set to vibrate. Members of the audience are requested to step outside to conduct a phone conversation. The Council Chamber is wheelchair accessible and special parking is available outside the building. If special accommodation is required, please contact the City Secretary a minimum of 72 hours in advance at 979-233-3526.

1: Call to Order:

- 1A. Call to Order - Jerry Cain, Mayor
- 1B. Invocation - Councilman
- 1C. Pledges - Pledge of Allegiance to the United States; Pledge of Allegiance to the State of Texas.
- 1D. Matters Subsequent to Posting.
- 1E. Audience Participation – Anyone who has registered to speak prior to the meeting being called to order and desires to address the City Council will be heard at this time, or during the discussion of an item listed on the agenda. These forms are located by the City Secretary. After completing the form, give it to the City Secretary. She will give it to the Mayor. The Mayor will call on you when that item is presented, once a motion has been made by Council then public participation will not be allowed. You will have four (4) minutes to make your comments regardless of the number of agenda items to be addressed.

2: Proclamations - Presentations and Updates

- 2A. Upcoming Events -
 - Just FOIA Live Date-February 2026
 - Daddy Daughter Dance, February 6th, Freeport RiverPlace, 6:00P.M.-8:30P.M.
 - Celebrating Black History Month, February 7th, Freeport Museum, 11:00A.M.-3:00P.M.
 - 80 Years of the Wednesday Review Club in Freeport, February 12th, Freeport Museum, 11:00A.M.

3: Consent Agenda:

All items listed are part of the Consent Agenda. Public Hearing and review are held collectively unless opposition is presented, in which case the contested item will be heard separately.

- 3A. Action regarding Minutes for December 29, 2025 and January 5, 2026 - Clarisa Fernandez, City Secretary
- 3B. Action approving Resolution No. 2026-3018 for the Joint Election Agreement and Contract for Election Services with Brazoria County and the City of Freeport - Clarisa Fernandez, City Secretary
- 3C. Action approving the Monthly Financial Report through December 31, 2025 - Ashlee Hurst, Finance Director
- 3D. Action approving Resolution No. 2026-3019 authorizing FY2026 Criminal Justice Grant Application (Grant #5104302) – Radio System Modernization Project - Jennifer Howell, Police Chief/Assistant City Manager
- 3E. Action approving Resolution No. 2026-3020 authorizing FY2026 Criminal Justice Grant Application (Grant #5442501) – Dispatch Console Replacement Project - Jennifer Howell, Police Chief/Assistant City Manager
- 3F. Action approving Resolution No. 2026-3021 authorizing FY2026 Bullet-Resistant Components Grant Application (Grant #5465001) – Ballistic Vehicle Safety Project - Jennifer Howell, Police Chief/Assistant City Manager
- 3G. Action approving Resolution No. 2026-3022 authorizing FY2026 SLCGP Mitigation Grant Application (Grant #5479601) – Resilient Backup and Network Modernization Project - Jennifer Howell, Police Chief/ Assistant City Manager

4: Business

- 4A. Public workshop to discuss and take possible action regarding the maintenance and development of the Beach Plan for Freeport's Bryan Beach.(Councilman Pena)
- 4B. Consideration and possible action approving Ordinance No. 2026-2757 calling the City of Freeport's Annual General Election to be held on Saturday, May 2, 2026, for the purpose of electing City Council Members for Wards A and C, and authorizing qualified voters residing in those wards to vote for the respective candidates.(Dr. Danielle Kelly)
- 4C. Consideration and possible action approving Ordinance No. 2026-2758 calling a Charter Amendment Election for the City of Freeport, to be held on Saturday, May 2, 2026.(Dr. Danielle Kelly)
- 4D. Consideration and possible action approving Resolution No. 2026-3023 to Declare City Equipment as Surplus and Authorize Auction.(Dr. Danielle Kelly)
- 4E. Consideration and possible action approving the purchasing of police vehicles for the Freeport Police Department.(Chief Jennifer Howell)

- 4F. Consideration and possible action approving the purchase of police dispatch console furniture for the Freeport Police Department.(Chief Jennifer Howell)
- 4G. Consideration and Possible action to remove board member (s) illegally added to boards.(Councilman Matamoros)
- 4H. Discussion and possible action regarding City Boards' meeting times and meeting facilities.(Councilman Pena)

5: Work Session

The City Council may deliberate and make inquiry into any item specifically listed as a Subsection under the itemized Sections A-F below, an item appearing on the City Council agenda for this meeting, on matters related to community events, or on matters that are not within the jurisdiction of the City for consideration by City Council. The City Council may not deliberate on any City matters not specifically disclosed under this Work Session or on this posted City Council Meeting agenda. City Council members and the Mayor always reserve the right to request that a matter be placed on a future agenda for consideration.

- A. Councilman Pena Ward A announcements and comments.
- B. Councilman Davis Ward B announcements and comments.
- C. Councilman Matamoros Ward C announcements and comments.
- D. Councilman Rossow Ward D announcements and comments.
- E. Mayor Jerry Cain announcements and comments.
- F. City Manager announcements and comments.

6: Executive Session

The City Council may take action on any Executive Session item posted. 551.071. Texas Government Code. Consultation with Attorney. The City Council may convene in executive session to conduct a private consultation with its attorney on any legal posted agenda item, when the City Council seeks advice of its attorney about pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of Chapter 551, including the following items:

- 6A. Executive Session regarding: 1. Consultation with Attorney and Deliberation regarding status update of suit against the City by Jerry Lance Petty. 551.071
 - 1. Personnel Matters (Texas Government Code § 551.074)
Discussion and possible action regarding personnel matters involving Assistant City Manager / Chief Jennifer Howell, including potential conflicts of interest arising from her dual role. (Councilman Pena)

2. Consultation with Attorney and Deliberation Regarding Real Property (Texas Government Code §§ 551.071 and 551.072)

Discussion and possible action related to the following matters:

- a. Consultation with the City Attorney regarding pending litigation between the Freeport Economic Development Corporation and Realty World, related to the failed Skinner Street Townhome Project.
- b. Consultation with the City Attorney regarding pending litigation involving alleged development contract violations by the Freeport Economic Development Corporation, as alleged by A&T LLC.
- c. Deliberation regarding real property and consultation with the City Attorney concerning the Developer Agreement between the City of Freeport and Jim Maddux Properties, involving the vacant approximately 19-acre tract located on Skinner Street.
- d. Consultation with the City Attorney regarding legal requirements and procedures governing the use, development, and disposition of City-owned real property, including compliance with applicable statutes and City policies. (Councilman Pena)

7: Reconvene into Open Session:

7A. Take any action resulting from Executive Session.

8: Adjournment

8A. Adjournment – Jerry Cain, Mayor

Items not necessarily discussed in the order they appear on the agenda. The Council at its discretion may take action on any or all of the items as listed. This notice is posted pursuant to the Texas Open Meeting Act. (Chapter 551, Government Code).

The City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development).

CERTIFICATE I certify the foregoing notice was posted in the official glass case at the front door of the City Hall, with 24 hours a day public access, 1201 North Avenue H., Freeport Texas, 3 business days prior to meeting, in accordance with Open Meetings Act.



Clarisa Fernandez,
City Secretary, City of Freeport, Texas



State of Texas

County of Brazoria

City of Freeport

BE IT REMEMBERED, that the City Council of Freeport, Texas met on Monday, December 29, 2025 at 6:00 PM at the Freeport Council Chamber located at 430 North Brazosport Blvd., Freeport Texas for the purpose of considering the following agenda items:

City Council: Mayor Jerry Cain
Councilman Jeff Pena
Councilman Jarvis Davis
Councilman George Matamoros-Not Present
Councilman Winston Rossow

Staff: Danielle M. Kelly, DPA, City Manager
Jennifer Howell, Police Chief/Assistant City Manager
Chris Duncan, City Attorney
Clarisa Fernandez, City Secretary
Toby Cohen, IT Director
Donna Fisher, Human Resource Director
Chris Motley, Fire Chief
Crystal Busch, Executive Administrative Assistant
Corey Brinkman, Police Captain
Juanita Cardozo, Police Department
Craig Graham, Police Lieutenant

Visitors:	Virginia Tippen	Pamela Dancy
	Margaret Bachman	Manning Rollerson
	Ron Bachman	Tyrone Morrow
	Sam Reyna	Ralph Frazier

Call to Order:

Call to Order - Jerry Cain, Mayor

Mayor Cain called the special city council meeting of the Freeport City Council to order at 6:01P.M. on December 29, 2025, declaring a quorum was present.

Invocation - Councilman

Councilman Rossow led the Invocation.

Pledges - Pledge of Allegiance to the United States; Pledge of Allegiance to the State of Texas.

Councilman Rossow led the Pledge of Allegiance to the United States and the Pledge of Allegiance to the State of Texas.

Audience Participation – Anyone who has registered to speak prior to the meeting being called to order and desires to address the City Council will be heard at this time, or during the discussion of an item listed on the agenda. These forms are located by the City Secretary. After completing the form, give it to the City Secretary. She will give it to the Mayor. The Mayor will call on you when that item is presented, once a motion has been made by Council then public participation will not be allowed. You will have four (4) minutes to make your comments regardless of the number of agenda items to be addressed.

Manning Rollerson stated that although he originally felt he did not have much to say, he chose to come forward because he knew he needed to speak. He explained that he had been asked several times to consider serving on the Citizens Board; however, he felt that would not be a good fit for him. He said this was due to past history involving his family and local officers, which he believed would cause him to be biased. He emphasized that such bias would not be fair to the City or to the officers, and he did not want to be unfair to anyone. Mr. Rollerson then urged the City, as it forms the board, to make it as diverse as possible. He stated that Freeport has lacked diversity for a long time and expressed that he was glad to see that the current Council is now diverse, noting that this is a good change from the past. He went on to ask the City of Freeport to focus on developing its communities, particularly through housing development. He stressed that Freeport needs more housing and described housing as one of the strongest sources of tax income for the City. He noted that many homes in the community are old and referenced an example of his daughter's residence, where he said sewer issues were severe and had continued despite repeatedly informing the property owner. He stated that residents often have no choice but to rent such properties because there are limited housing options within the City. Mr. Rollerson encouraged the City to consider building more communities that would attract more families, expand the workforce, and generate additional tax revenue. He stated that the City must focus on growth and moving forward rather than living in the past. He emphasized the importance of leaving past events behind and addressing the present and future, stating that it is time to move forward into 2026 and move away from an atmosphere of conflict.

Sam Reyna resides at 2002 North Avenue G. Mr. Reyna expressed that the selection of Ms. Margaret Bachman and Mr. Tyrone Morrow to serve as members of the Civil Service Commission was the right decision. He thanked Dr. Kelly and stated that both individuals are of good moral character and are citizens of Freeport, which he said should be a requirement. Mr. Reyna stated that all appointed members to City commissions and boards should be citizens of Freeport, with the exception of the EDC and the Main Street Historical Commission. He referenced a statement made on December 18 by Councilman Jeff Pena, quoting him as saying, "We have had the hardest problems filling these boards. Why do we want to limit the pool of good people willing to serve?" Mr. Reyna explained that he believed Councilman Pena was referring to appointing non-citizens of Freeport to these boards. Mr. Reyna asserted that the issue is not a lack of volunteers, but rather that, in his view, individuals do not want to volunteer as long as the Councilmember representing Ward A remains on the Council. Mr. Reyna stated that Ms. Margaret Bachman currently serves as an alternate on the Board of Adjustment and that when there was an opening for a new member, she volunteered to become an appointed member. He said that instead of appointing her, the Council appointed someone from outside Freeport, such as Lake Jackson, rather than a Freeport resident. Mr. Reyna stated that he and Nicole Mireles are volunteers. He said Ms. Mireles serves on the Board of Adjustment, and he serves on the Charter Review Commission. He stated that Councilman Pena recently wanted both him and Ms. Mireles removed due to an unethical complaint, which he believed was submitted by William Nelson, whom Mr. Reyna said is not a citizen of Freeport. Mr. Reyna questioned why the Council would address a complaint from someone who does not live in Freeport. He stated that, to date, he and Ms. Mireles had not been informed whether Mr. Nelson was the complainant or what the allegations were. Mr. Reyna stated that the Council never provided him or Ms. Mireles with a copy of the complaint, details of the allegations, or the name of the complainant. He said Councilman Matamoros asked the Council to provide the complaint information, but said they were still waiting. Mr. Reyna stated that he believed there was a lack of transparency within the governing body. He explained that he ultimately received the information that day, but only after submitting a request for public information. He expressed that the information should have been provided to him when the matter was placed on the agenda for discussion and possible action, and he stated that he should not have had to file a public information request to obtain it. Mr. Reyna stated that he and Ms. Mireles are willing to accept a majority vote by Council if they are not reappointed; however, he asked Council to reconsider removing them based on what he described as false allegations. He stated that after May, there would be an influx of volunteers for the City's commissions and boards. Mr. Reyna

concluded by wishing the members of Council and citizens in attendance a Merry Christmas and extending best wishes for 2026.

Proclamations - Presentations and Updates

Presentation on the Police Officers' and Firefighters' Civil Service Commission - Jennifer Howell, Police Chief/Assistant City Manager and Chris Motley, Fire Chief.

Police Chief Jennifer Howell and Fire Chief Chris Motley presented the attached presentation titled "Exhibit A".

Councilman Pena said he was curious about what recourse a patrolman or officer would have if an officer felt they were being wrongfully disciplined or wrongfully investigated. He referenced the previous City Manager, Lance Petty, and stated that investigations had been weaponized against officers in the past. Councilman Pena asked what options an officer would have to expose such abuse, seek legal relief, or obtain advocacy on their behalf if something similar were to occur again. He then revised his question, clarifying that he wanted to know what recourse an officer would have if the Chief were the one initiating the wrongful discipline. Police Chief Jennifer Howell explained that if an officer, using the example of "Officer John Smith" received a disciplinary action such as a three-day suspension and did not believe the punishment was appropriate or believed the alleged violation did not occur, the officer would have two primary options. The officer could appeal the suspension to the Civil Service Commission, or the officer could elect arbitration. She explained that if the officer appealed to the Civil Service Commission, all related documents and records would be provided to the Commission for review. The Commission would then determine whether sufficient evidence existed to show that the officer committed the cited policy violations and whether the discipline imposed such as the three-day suspension was appropriate for the violation. She further explained that if the officer elected arbitration, the City would pay for one-half of the arbitration costs. The officer's legal association typically CLEAT or TMPA would cover the remaining half. The American Arbitration Association would provide a list of seven potential arbitrators. The City would be allowed to strike three names, and the employee would also be allowed to strike three names. The remaining name would serve as the arbitrator. She noted that the arbitrator would not have any association with Freeport and could even be located in another state, since the arbitration process is nationwide. Councilman Pena asked for clarification regarding the appeal process when an officer chooses to appeal a disciplinary action to the Civil Service Commission. He said, using a calendar month, stating that on day one, an officer is notified of a three-day suspension, on day two the officer weighs available options, and on day three the officer applies and decides to move forward with the commission appeal. Councilman Pena then asked what the timetable and process would be from the moment the officer decides to appeal to the commission, including whom the officer would notify and how soon the commission would respond by convening an actual meeting. Chief Howell stated that the full process had not yet been fully laid out. She explained that this was one of the areas staff hoped to learn more about during an upcoming training session. She noted that some procedural items may be established through local rules, while other requirements are strictly outlined in the Texas Local Government Code. She indicated she did not want to speak definitively on details that had not yet been confirmed. Fire Chief Chris Motley then stated that the code includes spelled-out parameters requiring the commission to respond within a certain number of days after receiving notice of an appeal. Chief Motley explained that an employee generally has ten days to respond and submit an appeal to the commission, and that this action begins the timeline for the commission to move forward with the required process and assessments. Councilman Pena then restated the ten-day timeframe, initially referring to it as ten days to appeal the decision of the commission. Chief Motley and Chief Howell clarified that the ten-day period applies to appealing the suspension or disciplinary action itself, rather than appealing a decision of the commission, so there can be certain steps in that process as they said that are set up by local rules. Councilman Pena stated that he understood the Civil Service Commission would define the structure for response times and availability would likely be a factor as well, since there are no set meeting dates throughout the year other than what he believed might be a minimal number of meetings, such as three or

four annually. Chief Howell clarified that there is not actually a minimum required number of meetings and that three or four meetings per year is simply what is commonly seen. She explained that, in practical terms, appeals may occur infrequently. She stated that over the course of her career, only two individuals had been suspended, meaning only two individuals might have potentially appealed. She noted that it is possible there could be a full twelve-month period without any disciplinary matter being appealed to the commission. She said if desired, local rules could be established to require the commission to meet at least once or twice a year; however, those decisions were still under consideration. Chief Motley stated they still have required benchmarks once an appeal is received, and the timeline begins at the point the appeal is submitted. He stated he did not recall the exact time requirements but emphasized that the commission must acknowledge and act upon an appeal and cannot simply wait until the next quarterly meeting or delay action beyond required timelines. Councilman Pena then stated that he was curious about the information presented in the PowerPoint, noting that it was useful and provided a basic structure of what the City is walking into with the commission process. Councilman Pena stated that he was trying to understand the Civil Service Commission framework from what he described as the main pillars of the structure. He said the appeal process was a key component and emphasized that he believed the commission's responsibility in the appeal process was especially important because it is largely the reason the City is establishing the commission. He noted that many officers had been upset in the past due to what he referred to as shenanigans. He wanted to ensure the process moving forward was clearly understood. Chief Howell stated that the appeal process details will be established through local rules and will be part of the training process for the commission. Councilman Pena continued by noting that, as he reviewed the structure, he saw that the commission would also have administrative responsibilities and regular housekeeping duties. He then asked, from an overall standpoint, who would serve as the point person for the Police Department from the City's side. He asked whether that role would fall to the Police Chief, the commission itself, or the chair of the commission. Councilman Pena said he was curious to know at what point the Police Chief would become disempowered, if at all, and when the commission would take over the lead in the process. Chief Howell explained that the commission process is not intended to disempower the Police Chief. She stated that Chief Motley and her would continue to perform their normal roles, and supervisors would still issue discipline as appropriate for the situation. She explained that disciplinary actions involving suspension or higher, including what was described as indefinite suspension or termination, are the actions that become appealable either to the Civil Service Commission or through arbitration. She said the Chief is not disempowered; rather, the commission serves as a separate body to review whether the discipline was handled properly, using correct protocols and conducted with integrity. Chief Motley noted that this represents an appeal process, and it was clarified that the existing appeal process currently goes through the City Manager. He explained that under the civil service system, appeals would instead go to the Civil Service Commission. The commission would review the documented information, hear both sides, and proceed from there. Chief Howell explained that under the current system, the appeal process generally begins with the department head, as it does for all departments in the City. She stated that if an employee brings forward information the department head was not previously aware of, it could result in the department head reconsidering the discipline. She noted that the department head even has the authority to overturn his or her own decision regarding a suspension or termination if circumstances warrant. Chief Howell explained that under the City's current appeal process, if an employee presents additional information after discipline has been issued, the department head may consider whether the new information changes the original decision. Chief Howell stated that if the employee does not provide any new information that would cause her to view the matter differently, she would stand by her decision. Chief Howell then stated that, under the current process used across all City departments, the next step after the department head's final determination is for the matter to be appealed to the City Manager. She clarified that this is the structure currently in place citywide. Chief Howell explained that the implementation of the Civil Service Commission would change that appeal structure. She stated that once she makes the disciplinary determination under the new system, the City Manager would no longer be involved in the appeal process. Instead, any appeal would proceed through either the Civil Service Commission or arbitration. Councilman Pena stated that he did not want the discussion to get too far off topic, but said the matter was germane because he wanted to ensure the public clearly understood how the

civil service process would work. He emphasized that it was especially important for the candidates being considered for the Civil Service Commission to understand what they were volunteering for, and he noted that there is no better time than the present to learn more about the responsibilities involved. Councilman Pena asked how an employee, police officer, or firefighter currently appeals a disciplinary decision. He stated that he understood the first step in the current process is for the employee to go to the department head, but he asked whether Human Resources is typically involved as well. Chief Howell explained that the appeal process generally involves the department head, and that Human Resources is usually present during that discussion. She noted that, in some cases particularly when the matter involves termination, the City Attorney may also be involved. The employee is given the opportunity during that process to present any new evidence or information and ask the department head to reconsider the disciplinary decision. Councilman Pena then asked how that would change once civil service is fully implemented later in the coming year. He asked what the employee's first option or recourse would be under civil service and whether the employee would still go to the manager and HR. Chief Howell stated under the civil service system, the appeal would go strictly either to the Civil Service Commission or through arbitration. Councilman Pena asked who would serve as the point of contact to facilitate arbitration and whether that responsibility would fall to the commission. Chief Motley stated that the commission would serve that role, and that once the process is initiated, it is filed with the commission and the department would no longer have involvement at that point. Councilman Pena then offered an example, describing a disgruntled firefighter who believes they were falsely disciplined and wants to appeal the disciplinary action. He asked, from a practical standpoint, who the employee would contact, who would be copied on correspondence, and whether the City Manager or City Attorney would be part of that communication. Chief Howell stated that the process would be laid out in the local rules, so employees would know exactly how to proceed. Councilman Pena asked whether the process is universal or whether each civil service commission draws it up differently. Chief Motley explained that there is generally a uniform process already established for civil service procedures. He stated that the process is largely consistent, and when certain situations or details are not specifically covered within the standard rules, the commission has the ability to make decisions to address those gaps through local rules. Chief Motley further stated that he had pulled an example document from the City of Forny as a reference and noted that the City had reviewed several similar examples. He explained that the wording in these documents is generally consistent from City to City unless local-level circumstances have impacted the process or resulted in variations. He emphasized that the overall process follows the civil service requirements outlined in the Texas Local Government Code. Councilman Pena stated that his second question concerned compensation packages and the pay matrix. He noted that the City has had multiple conversations over the last year regarding compensation and asked who would be the quarterback in those discussions moving forward. He said it appeared that a different set of eyes and ears might be involved in those conversations going forward and asked for clarification on what the process would look like, specifically in relation to the pay matrix. Councilman Pena clarified that he was referring to overall compensation for both the Police Department and Fire Department, acknowledging that the two are currently handled separately. He stated that, during recent budget cycles, many officers have expressed that the Police compensation matrix is outdated and needs to be revisited, and he noted that the Police Chief had also expressed similar concerns. Councilman Pena asked whether this is something the City should address now, or whether it should wait until civil service is fully enacted and commissioners are in place. He asked how any matrix update would be facilitated by the City moving forward, including the roles of Council, department chiefs, and the Civil Service Commission. Chief Howell stated that compensation would remain a budgeted item that ultimately comes to Council through the annual budget process. Chief Motley emphasized that the commission was not connected to collective bargaining and this was only about the key things that covered: discipline, promotion, setting those dates and following those basic rules on appeals. Councilman Pena then confirmed his understanding that compensation is not contemplated by the commission at any time or in any capacity. Chief Howell stated that compensation and pay matrix matters would continue to follow the City's normal budget process and would still be brought forward to Council for consideration. Councilman Pena stated that the compensation matrix for police officers had been discussed during the most recent budget cycle, and he said he was unsure why the City was not actively addressing it

at that time and why the issue appeared to be delayed until the next budget cycle. He stated that he had been given the impression that the delay was because civil service would have a more direct driving role in the process through the commissioners. Councilman Pena said he initially thought that reasoning made sense, but he wanted to ensure he clearly understood the situation. He stated that if the Civil Service Commission has no role in compensation, then he wanted to confirm that he could begin pushing, as a Councilmember, for the compensation matrix to be addressed sooner rather than later. Chief Howell explained that a major concern was the additional expenses associated with implementing civil service and the fact that the City did not yet know what those costs would be. She stated that, compared to simultaneously setting up a new matrix and evaluating potential salary changes, the City wanted to first gain a better understanding of civil service-related expenses. Councilman Pena stated that one issue that had become clear was how dramatically the budgets for the Police Department and Fire department could be affected due to the high costs associated with civil service costs he said were not fully contemplated, understood, or even known prior to civil service being placed on the ballot. He stated that because of these new cost factors, the City now has to evaluate the matrix not only based on general compensation needs but also in relation to the costs of civil service and how the City will structure its overall budget. Chief Howell stated that regardless of whether the City adopted civil service or not, the goal from the department perspective was still to change the matrix. She stated that the matrix has been viewed as inadequate since they arrived and provides little incentive for employees to remain with the department during the first five to seven years. She explained that, during the budget process, her understanding was that updating the matrix was a project Council wanted to be worked on for the next budget year due to the additional expenses it would bring, as well as the significant administrative and financial impacts. Those impacts include changes to finance calculations, adjustments to pay categories, modifications to the pay differences between steps, the possibility of implementing a matrix system for the Fire department, and discussion about whether the entire City might eventually move toward a step-based matrix system. Councilman Pena concluded by stating that there was a lot to digest from the discussion that evening and reiterated that he wanted to ensure his specific questions were fully answered by the Chiefs during their portion of the presentation.

Councilman Davis thanked the presenters. He said that since the last meeting, he had been reflecting on the comments he made previously, noting that there had been a lot of unknowns, which was why he had not wanted to vote at that time. He stated that he appreciated the time and effort that had gone into putting the presentation together for both the Council and the community, and he thanked the Chiefs for providing it. Councilman Davis stated that the presentation was a start and that it provided the type of information he had requested to help begin understanding the process. However, he also acknowledged that there remains a long list of unknowns still ahead. He reiterated his appreciation for the initial step and said that, at this point, the City is moving forward and must continue learning as the process develops. Councilman Davis referenced questions posed earlier by Councilman Pena, particularly the question about whether the commission process would depower the chiefs. He said he understood that aspect of the discussion. Police Chief Jennifer Howell stated that she did not view the commission process as depowering the chiefs. Instead, she described it as a checks and balance system. Councilman Davis stated that, in his view, the process does not depower the Chiefs, but rather it reduces the authority of the City and the City Manager in disciplinary matters and in the City's overall involvement in department discipline decisions. Councilman Davis also referenced the discussion regarding the compensation matrix. He stated that he believed the new civil service procedures and their cost impacts would likely push the timeline back on addressing the matrix because the City will need to go through a year of implementing the process and evaluating how costs change under civil service. He stated that by the end of the fiscal year, the City should have a clearer understanding of the financial impacts and will know it all by then. He again expressed appreciation for the work being done and said he hoped the City would continue providing information and updates, acknowledging that there will be more to learn moving forward. He stated that since the Chiefs would be attending conferences and training, he hoped the City would remain transparent and that everyone could learn together. Chief Howell provided explaining that civil service requires a civil service attorney, which is separate from the City Attorney. She stated that these attorneys specialize solely in civil service work. She explained that in discussing the topic with several

of these individuals, they were also trying to gather cost estimates associated with civil service implementation, and these attorneys are also the ones who typically facilitate training. She stated that the earliest available training that could be offered was possibly at the end of February, and that February, April, and May had all been mentioned as potential training months. She stated that Chief Motley and her hoped to attend an initial training and then, once clearer information was established, schedule additional training in the spring. She stated that whether that training would occur in a workshop format or during a regular council meeting would be up to the Council.

Councilman Pena asked whether the training being referenced was the same training that the commissioners would be attending or whether it would be separate training just for the chiefs. Police Chief Jennifer Howell clarified that the City would conduct separate training sessions: one specifically for the Council, one specifically for the commissioners, and one specifically for staff. Councilman Pena then asked whether staff training would also include officers and fire department personnel. Chief Howell responded and confirmed that it would. It was also stated that the training is facilitated through the civil service attorneys. Councilman Pena asked whether the civil service training is strictly provided through the individual attorneys that had been referenced. Chief Howell stated, based on what had been found so far, that is currently the case. She clarified that this does not mean there are no other training options available, but in speaking with other cities, the consistent feedback received has been referrals back to certain civil service attorneys.

Mayor Cain said regarding training for Council and the Civil Service Commission, it would be conducted by someone outside of the City organization. Police Chief Jennifer Howell confirmed. She stated that the City's goal is to secure a trainer with the most experience someone who is truly a subject-matter expert in civil service. Mayor Cain acknowledged that this was important. Mayor Cain then asked another question, stating that they were not sure whether it was an option, but wanted to know if one or more commission members could attend the training that City staff plans to attend in January, or whether that training is limited based on title or role. Chief Howell stated she would need to research the matter and did not know the answer at that time. Fire Chief Chris Motley noted that they believed they had seen at least one commissioner listed in the training information, suggesting that it might be open to commission members. However, he also noted that availability and scheduling could be a factor depending on the commission members' ability to attend. Mayor Cain stated that he would like the City to find out whether commission members could attend, and said that if attendance is allowed, the City should reach out to members of the commission. Chief Howell stated she would still verify that information, explaining that they were uncertain and wanted confirmation. Mayor Cain stated that when people attend trainings or meetings, different individuals often pick up different pieces of information. Mayor Cain stated that, in his opinion, the more people who attend training, the more beneficial it will be for the City because more information can be retained and shared.

Councilman Pena asked when and where the training would take place. Police Chief Jennifer Howell stated that it would be held in Waco, and the dates were confirmed as January 28 through January 30, during the last week of January. Councilman Pena asked whether Council could also attend that training. Chief Howell indicated that the speaker believed it might be possible for both Council and commission members to attend but stated that they would need to double-check to confirm eligibility. Councilman Pena stated that the more training and education the Council receives throughout the process, the better prepared the Council will be. He emphasized that the sooner Council can participate in training, the better, and that any training made available to those who will have a meaningful role in the civil service process should include Council participation as well.

Presentation on Roles of Civil Service Commission - Christopher Duncan, City Attorney

City Attorney Chris Duncan presented the attached presentation titled "Exhibit B".

Councilman Davis thanked City Attorney Chris Duncan for the review and all the information he brought

forward to the Council about this situation.

Councilman Rossow asked if the officers had to make a 60 on the test. City Attorney Chris Duncan said they would have to make a 70.

Mayor Cain said he had questions about the proposed director position, specifically whether the role must be a full-time employee. He noted that if, after the first year, the commission is only expected to meet three or four times per year, assuming everything runs smoothly in the City of Freeport, he questioned what the director would be doing during a standard 40-hour work week. City Attorney Chris Duncan stated that the commission would likely meet more often than three or four times per year because the commission's responsibilities extend beyond disciplinary appeals. He explained that the commission is involved every time someone is hired in a way that requires commission action and noted that many police departments experience significant turnover involving hiring and separations. He stated that while there may only be one or two suspension appeal hearings in a given period, there are also additional responsibilities such as grievances, promotions, and hiring matters. Mr. Duncan said he estimated that the director could be performing many of the Human Resources functions associated with the police and fire departments. Police Chief Jennifer Howell said based on the research conducted and conversations with other cities, the director is generally an employee within the Human Resources department often the HR Director or another HR staff member. She noted that most of the cities they had researched use an HR employee in that role, though a few cities have made different appointments. As an example, she stated she had seen some cities assign the role to the City Secretary. However, she emphasized that the majority of cities researched have placed the position within Human Resources. Mr. Duncan clarified that the decision on who serves as director is not made by the Council or staff, but rather is determined by the Civil Service Commission. Mayor Cain stated that, based on the typical city model described, it seemed unlikely that cities would hire someone specifically as a brand-new full-time employee solely for that director position. Chief Howell noted that the commission ultimately makes that decision. However, she stated that staff intends to gather as many examples as possible from different cities and provide those examples to the commission so that they can see how other municipalities have structured the role. She stated that staff plans to share examples from multiple cities such as Alvin, Pearland, and cities more comparable in size to Freeport like Santa Fe so the commission can consider different options and follow a path that best fits Freeport's needs. Mayor Cain stated that while he understood the concept of civil service and the desire to remove political influence from the police department, Council must also look out for the City's interests. He expressed concern that, in the long run, the structure could create potential headaches, particularly financially. He stated that it could become a costly endeavor, especially when factoring in the potential need for doctors, lawyers, psychiatrists, psychologists, and other professional services. He stated that although the costs may be significant, the citizens of Freeport asked for civil service, and therefore the City must proceed accordingly.

Councilman Pena stated he wanted to follow up on the question that had just been asked regarding the Civil Service Director position. He said he had two points to add, emphasizing that if the City wants to avoid as many headaches as possible, it may be feasible if not necessary to consider different approaches to that role. He prefaced his comments by noting that every city is different and that municipalities may adopt civil service under different circumstances. Councilman Pena stated that given the specific circumstances that brought Freeport to civil service particularly that the citizens voted for it the City could even consider outsourcing the director role so that it is not filled by an in-house employee. He said this raised a broader question about how busy the director position would actually be. Councilman Pena then pointed out that the police department has a hiring need due to attrition and asked how many open positions currently exist. He referenced the budget cycle discussions, noting that the department had previously been short approximately five or six positions. Police Chief Jennifer Howell stated that while two officers had recently graduated from the academy, the department still had three open positions remaining. Councilman Pena acknowledged the three openings and asked, historically, how many openings typically exist on a monthly or quarterly basis. He stated that it seemed the department has often been understaffed over the last several years and asked

whether that was accurate. Chief Howell stated that when she arrived, there were approximately six or seven openings, which was described as the highest point in vacancy levels at that time. Councilman Pena stated that this demonstrates the department is constantly turning the wheel of interviewing and hiring, and he noted that this function alone could keep the director position busy due to how time-consuming recruiting and hiring can be. Chief Howell explained that the director would essentially serve as the secretary to the Civil Service Commission, meaning the director would be responsible for posting agendas, maintaining meeting minutes, and keeping up with records and documentation related to the commission's work. Councilman Pena then asked whether the City was familiar with any third-party Human Resources services that could provide a role like this or assist with those duties. Chief Howell indicated that none were known and that she had not heard of any City using a third-party service for this type of civil service director function. Councilman Pena acknowledged that third-party HR companies exist but noted he was asking whether any cities had actually implemented such an approach. Chief Howell stated that she had not seen any City structure that way. She stated she does have a list of civil service agencies and that several weeks prior, a notice had been posted in the Texas Police Chiefs Association bulletin reaching out to civil service agencies across the state. The notice requested information, including local rules, in order to cast as broad a net as possible and gather as much information as possible for Freeport's implementation and planning. Councilman Pena stated that he was thinking about how the City can achieve the highest level of objectivity and fairness for everyone.

Pamela Dancy stated that she wanted to be careful about how she expressed her concerns so it did not come across negatively. She referenced the issues that had occurred involving the police department and stated that most citizens did not really know what was happening at the time. She recalled that a group had come forward to discuss forming a union, and she said that personally she supports anything related to strengthening the police department, including vests, ammunition, and video equipment. However, she stated that she did not vote in favor of the civil service measure. She explained that her reason was not because she was against the police, but because she did not have enough knowledge about what she was voting for, even though "police" was on the ballot. She stated that she chose not to vote because she felt uninformed. Ms. Dancy said that at the previous meeting, the chiefs came forward and stated they did not fully know what was going on, which reinforced her belief that citizens voted for something without truly understanding it. She used the analogy that the City got the cart but did not know what size horse would be needed to pull it. She then asked whether the City Charter would need to be amended or addressed as part of implementing civil service. City Attorney Chris Duncan explained that the Charter is generally considered the constitution or highest law of the City, but that charter provisions are established by voter approval. He stated that because the citizens voted to create the civil service commission and civil service procedures, civil service requirements would prevail in the event there is any conflict between the charter and civil service provisions. Ms. Dancy then asked whether the commissioners make the rules or whether there is a standard set of rules that comes with the union. Mr. Duncan asked whether she meant whether the commission writes the rules or whether union rules are applied. He explained that the commission consists of three commissioners, not one, and that the answer depends on which rules are being discussed. He stated that major procedures such as notice requirements, appeal timelines, and the authority of the commissioners are already established by law and are required. However, the commission does adopt additional rules, including local rules related to job requirements, discipline rules, and other specifics. He noted that there may be some limited ability to adjust certain statutory procedures through local rules, but most procedures are mandatory. Ms. Dancy then asked whether the police chief's existing rules would combine with the commission's rules. Police Chief Jennifer Howell explained that the police department, fire department, and City all have policies and procedures, and those policies will be updated to conform with Chapter 143 and any local rules adopted by the commission. Ms. Dancy then asked about the testing process, noting that tests had been mentioned by both the presenters and the chief. She asked whether the tests were standard. Mr. Duncan explained that tests are determined by the commission, and while there are standard tests that can be selected, there are also many available options. He stated that the chief had referenced three specific books and related tests, and that adopting a standard test based on existing books would be a logical and easy

approach. However, he noted that the commission could choose different testing options, including selecting a company that provides alternative tests. Chief Howell clarified that hiring tests are generally standard, but that for promotional testing, a different test must be used each time. She explained that this is why the three books were referenced, and that different books are used for different promotional tests. Ms. Dancy asked whether that is how the City currently operates, and Chief Howell responded that the department does not use books specifically, but does create a different test for every promotion process. Chief Howell explained that a new test is used so that someone who was not eligible previously does not gain an advantage by already knowing the prior test content. She stated that the same concept would apply under civil service. Fire Chief Chris Motley stated that the City has been using third-party testing for over ten years and that the testing is monitored outside of the station and graded externally. Ms. Dancy then asked about other cities that had been mentioned specifically asking if Alvin and another referenced City were in a union. Chief Howell stated that Alvin, Santa Fe, and Pearland are civil service cities and are among the closest agencies to Freeport that operate under civil service. Ms. Dancy noted that those cities have larger populations than Freeport, and that was confirmed. Ms. Dancy then asked about legal appeals, referencing the possibility of the process going to Angleton and asking who pays for that. Mr. Duncan explained that if an employee goes through the full civil service process and is dissatisfied with the commission's ruling, the employee can file a lawsuit in district court. He stated that under the system, employees must complete the administrative process before they are allowed to file suit. Ms. Dancy asked who pays for the lawsuit. Mr. Duncan stated that the employee must pay and would need to hire an attorney. Ms. Dancy asked whether, when a new employee applies to the police or fire department, the chiefs still get to interview applicants or whether hiring goes directly to the civil service process. Chief Howell said that they would still interview applicants, but that it would occur later in the process. She explained that civil service requires hiring based on ranking and that the number-one ranked candidate is selected first, which was stated to be consistent with how the City currently handles promotions and hiring. Chief Howell explained that if the number-one candidate is not selected, they must articulate a specific reason for not choosing that individual. Ms. Dancy stated that it sounded like the system was taking authority away from the chiefs, and she expressed hope that would not be the case. She asked whether the process would remove authority from the chiefs. Chief Howell indicated that it was not viewed as taking authority away because the department still has the ability to disqualify a candidate if a disqualifying issue is revealed during a background investigation, and that this functions similarly under civil service and the current process. Mr. Duncan added that the chiefs currently have a grading procedure that likely includes intangible factors beyond seniority and test grades. He explained that under civil service, the process becomes strictly based on objective factors such as testing scores and seniority, and that intangible considerations such as productivity or leadership qualities would be eliminated from the ranking process. The commission would determine who is ranked number one, number two, and so on, based on the established scoring system. Chief Howell stated that the commission could choose to adopt an assessment center approach, but even then, the process would have strict guidelines and would have to rely on measurable, tangible scoring rather than subjective qualities. Ms. Dancy then asked regarding the expected salary for the director position. She clarified she meant the full-time director. Mr. Duncan stated that the salary is not known because the commission decides who they want to hire, and compensation would depend on the individual selected and what they charge. He explained that if the commission selects someone who is already a City employee, there may be no additional cost. However, if the commission wants to hire someone external and that individual requires compensation, the commission would bring the request to Council to approve the amount.

Ralph Frazier stated he had a question regarding the qualifications for the director position, specifically asking what the qualifications would be, including educational requirements. He asked whether the City would post a job on the website or whether any individual could simply volunteer for the role, using the example of a construction worker applying to be director. He stated that the public needs to know what the requirements are and what educational background is expected. He asked whether the director must have a law enforcement background or whether the commission could select anyone off the street simply because they like them, stating that such an approach would not be fair. City Attorney Chris Duncan explained that

the City Manager, along with the City Council, appoints the Civil Service Commission. He then stated that the commission hires the director. He said the law does not contain specific requirements for the director position, and therefore, the commission decides what requirements they want for the job. Police Chief Jennifer Howell stated that there are, in fact, specifications outlined in the Local Government Code regarding the director position. She stated that, according to statute, a person appointed as director must meet the same requirements as someone appointed to the commission. She stated the director may be a commission member, a municipal employee, or another person. She also noted that the governing body determines the salary. Mr. Duncan stated there are no specific educational or experience requirements included in the statute. Mr. Frazier then asked whether the director would need to have an HR background, since they had been told the director may perform HR-type functions. Mr. Duncan clarified that the statute only requires the director to meet the basic eligibility standards for commission appointment, which includes not having disqualifying criminal history, but does not require any specific experience or education. He then stated that this means the City and the community will need to rely on the commission to make sound decisions. Mr. Duncan stated that the commissioners will have significant authority and must be trusted to make good choices in selecting a qualified director. Mr. Frazier then asked how the City would get applications out and how the word would be spread that a director position is needed. Mr. Duncan explained that advertising and outreach for the director position would be up to the commission and stated that the commission would likely work with the City to publish and distribute the posting. Chief Howell added a clarification and explained that under civil service, Chief Howell and Chief Motley do not currently have civil service protections, since they did not rise into their department head roles through a civil service system. She stated that if a chief were removed under the current structure, they would not have an appeal process. However, she explained that once civil service is enacted and a future chief is promoted through civil service ranks such as a captain being promoted to chief, then that individual would receive civil service protections and could potentially be demoted back down. Chief Howell stated that if the City were to remove her from her position as chief, she would not have an appeal process available, and Chief Motley would not have an appeal process either. Mr. Duncan stated that he did not find language in the statute. He noted that while the statute references an appeal process when a department head is removed. Chief Howell said only if, once enacted in civil service, this applies and that individual is promoted into the department head role through the civil service system. Chief Howell stated that this clarification was provided by a civil service attorney and confirmed by other civil service directors. She explained that once civil service is in place, future chiefs who rise through the civil service ranks and are promoted into the chief position would then receive those protections and would have an appeal process available if removed from the department head role. She stated this goes on to the question she had regarding a possible change in the charter because of that.

David Thornton asked whether members of the Civil Service Commission receive pay, specifically asking if commissioners are paid or placed on a salary. City Attorney Chris Duncan stated that the commissioners do not receive pay. Councilman Pena asked whether commissioners could give themselves a salary and provide themselves a stipend, and if that were something they attempted to request, whether Council would have to approve it. Mr. Duncan stated that he did not know the answer because the statute does not specifically address that question.

Business

Consideration and possible action approving Resolution No. 2025-3014 establishing a Civil Service Commission pursuant to Chapter 143 of the Texas Local Government Code.

City Manager Dr. Danielle Kelly stated that the voters of the City of Freeport approved the adoption of Chapter 143 of the Texas Local Government Code in the November election, thereby establishing a municipal civil service system for police officers and firefighters. She explained that, as a result of that approval, the City must now form a Civil Service Commission to administer and oversee the civil service system. Dr. Kelly stated that the civil service system will cover key areas including hiring, promotions,

disciplinary actions, and appeals. She explained that the purpose of the resolution under consideration is to formally establish the commission, define its composition, outline its duties, and ensure that the City remains in compliance with applicable state law.

A motion was made by Councilman Pena to approve Resolution No. 2025-3014 establishing a Civil Service Commission pursuant to Chapter 143 of the Texas Local Government Code, seconded by Councilman Davis with discussion that followed.

Councilman Pena stated that the item being considered represents the formal resolution required to implement what the voters approved. Mayor Cain confirmed and said yes.

Mayor Cain called the motion to a vote with all present and voting "Aye" 4-0. The Council unanimously approved the motion.

Consideration and possible action approving Resolution No. 2025-3015 for the confirmation of City Manager's appointments to the Police Officer's and Firefighter's Civil Service Commission.

City Manager Dr. Danielle Kelly stated that, in compliance with statutory requirements, City staff initiated a public recruitment process to solicit applications for appointment to the Civil Service Commission. She explained that recruitment outreach included posting a flyer on the City's website, multiple social media platforms, and placing physical postings at City Hall and the Police Department beginning November 20, 2025. She stated that the recruitment was also shared internally with City employees and with the applicable associations in order to encourage broad participation. Dr. Kelly stated that applications and resumes were accepted through December 15, 2025. She explained that, due to the timing of her start date, Police Chief Howell and Fire Chief Motley coordinated the initial recruitment effort and subsequently provided her with all applications and resumes that were received. Dr. Kelly stated that she reviewed the submitted materials and met with both chiefs prior to the Council meeting on December 15 to discuss applicant qualifications and the statutory requirements. She stated that after reviewing the applications and verifying eligibility under Texas Local Government Code Chapter 143, she recommended the following individuals for appointment to the Police Officers and Firefighters Civil Service Commission, along with the proposed staggered initial terms: Ms. Margaret Bachman for an initial one-year term, Mr. Kerry Moore for an initial two-year term, and Mr. Tyrone Morrow for an initial three-year term.

Councilman Davis made a request for Council to enter executive session to consult with the attorney. Mayor Cain then asked if anyone opposed going into executive session and, hearing no opposition, announced that Council would recess into executive session.

Mayor Cain said the executive session would be held for consultation with the attorney. Mayor Cain indicated that the attorney confirmed the stated purpose was sufficient.

The Regular Session closed at 8:01P.M. and the Council entered into Executive Session.

The Executive Session ended at 8:42P.M. and the Council went back into Regular Session.

Mayor Cain stated that Dr. Kelly had recommended the following initial appointees and staggered terms: Ms. Margaret Bachman for an initial one-year term, Mr. Kerry Moore for an initial two-year term, and Mr. Tyrone Morrow for an initial three-year term.

A motion was made by Councilman Pena to deny that nomination, seconded by Councilman Davis with all present and voting "Aye" 3-1. The Council approved the motion. Councilman Rossow voted "Nay".

City Manager Dr. Danielle Kelly stated that she recommended Mr. Moore for the one-year term, Mr. Hernandez for the two-year term, and Mr. Morrow for the three-year term.

A motion was made by Councilman Pena to approve, seconded by Councilman Davis with all present and voting "Aye" 3-1. The Council approved the motion. Councilman Rossow voted "Nay".

Adjournment

Adjournment – Jerry Cain, Mayor

A motion was made by Councilman Pena to adjourn the meeting, seconded by Councilman Rossow with all present and voting "Aye" 4-0. Mayor Cain adjourned the meeting at 8:45P.M.

Jerry Cain, Mayor

Clarisa Fernandez, City Secretary

“Exhibit A”



Freeport Police, Fire & EMS Civil Service Commission

What is Civil Service?

Civil Service applies to the hiring, promotions, disciplinary actions, appeals and other employment practices for covered personnel.

- Local Government Code Sec. 143.001. PURPOSE.
 - (a) The purpose of this chapter is to secure efficient fire and police departments composed of capable personnel who are free from political influence and who have permanent employment tenure as public servants.
 - (b) The members of the Fire Fighters' and Police Officers' Civil Service Commission shall administer this chapter in accordance with this purpose.

Definitions?

- Sec. 143.003. DEFINITIONS. In this chapter:
 - (1) "Civilian oversight board" means a board or office established by a municipality to practice oversight, monitoring, or investigations of fire fighters or police officers, or departments, by members of the public who are not fire fighters or police officers.
 - (1-a) "Commission" means the Fire Fighters' and Police Officers' Civil Service Commission.

Definitions?

- "Fire fighter" means a member of a fire department who was appointed in substantial compliance with this chapter or who is entitled to civil service status under Section [143.005](#) or [143.084](#).
- "Police officer" means a member of a police department or other peace officer who was appointed in substantial compliance with this chapter or who is entitled to civil service status under Section [143.005](#), [143.084](#), or [143.103](#).

Definitions?

- Sec. 143.005. STATUS OF EMPLOYEES IF CHAPTER ADOPTED. (a) Each fire fighter or police officer serving in a municipality that adopts this chapter and who has been in the service of the municipality for more than six months at the time this chapter is adopted and who is entitled to civil service classification has the status of a civil service employee and is not required to take a competitive examination to remain in the position the person occupies at the time of the adoption. (b) In a municipality that adopts this chapter, an employee of the fire department whose primary duties are to provide emergency medical services for the municipality is considered to be a fire fighter who is a member of the fire department performing fire medical emergency technology, entitled to civil service protection, and covered by this chapter.
- Sec. 143.084. CIVIL SERVICE STATUS AND PENSION BENEFITS FOR CERTAIN FIRE FIGHTERS. (a) Each fire fighter who, since December 31, 1969, has been continuously employed as a temporary employee under the provision codified as Section 143.083 has the full status of a civil service employee with all the rights and privileges granted by Section 143.005. (b) A fire fighter covered by Subsection (a) is eligible to participate in earned pension benefits. The person may buy back service credits in the pension fund in which the permanent fire fighters in the department have participated since that person's employment. The credits may be bought at a rate determined by the actuary of the affected pension fund.
- SUBCHAPTER G. PROVISIONS APPLICABLE TO MUNICIPALITY WITH POPULATION OF 1.5 MILLION OR MORE AND CERTAIN OTHER MUNICIPALITIES: Sec. 143.103. SPECIALIZED POLICE DIVISIONS.
– **NOT APPLICABLE**

What is Civil Service Commission?

- The Civil Service Commission governs the personnel processes for all Civil Service employees across all City departments (police and fire).
- It is established as required by the Texas Local Government Code 143.006 for the purpose of developing and enforcing rules regarding the selection and employment of police and fire personnel.

What is Civil Service Commission?

- Sec. 143.006. IMPLEMENTATION: COMMISSION.
 - (a) On adoption of this chapter, the Fire Fighters' and Police Officers' Civil Service Commission is established in the municipality. The chief executive of the municipality shall appoint the members of the commission within 60 days after the date this chapter is adopted. Within 30 days after the date the municipality's first full fiscal year begins after the date of the adoption election, the governing body of the municipality shall implement this chapter.
 - (b) The commission consists of three members appointed by the municipality's chief executive and confirmed by the governing body of the municipality. Members serve staggered three-year terms with the term of one member expiring each year. If a vacancy occurs or if an appointee fails to qualify within 10 days after the date of appointment, the chief executive shall appoint a person to serve for the remainder of the unexpired term in the same manner as the original appointment.

What is Civil Service Commission?

- Sec. 143.006. IMPLEMENTATION: COMMISSION.
 - (c) A person appointed to the commission must:
 - (1) be of good moral character;
 - (2) be a United States citizen;
 - (3) be a resident of the municipality who has resided in the municipality for more than three years;
 - (4) be over 25 years of age; and
 - (5) not have held a public office within the preceding three years.

What does the Commission do?

- Recommends, adopts, updates and enforces Local Rules that governs Civil Service employees in various aspects of employment, such as hiring and recruitment testing, promotions, discipline, probationary periods, etc.
- Conducts various type of appeal hearings regarding discipline, promotional exams and for other show cause-type hearings.
 - Suspension
 - Indefinite suspension (Termination)
 - Protest of testing process

Once Appointed

Sec. 143.006. IMPLEMENTATION: COMMISSION.

- (e) Initial members shall elect a chairman and a vice-chairman within 10 days after the date all members have qualified. Each January, the members shall elect a chairman and a vice-chairman.
- (f) The governing body of the municipality shall provide to the commission adequate and suitable office space in which to conduct business.

Meeting Frequency

- The Commission meets on an as needed basis. It is expected to meet on average between two and four times annually, although more frequent meetings may occur with the initial set up.
- Members are expected to attend at least 75% of scheduled meetings.

Removal of Commission Member

•Sec. 143.007. REMOVAL OF COMMISSION MEMBER.

(a) If at a meeting held for that purpose the governing body of the municipality finds that a commission member is guilty of misconduct in office, the governing body may remove the member. The member may request that the meeting be held as an open hearing in accordance with Chapter 551, Government Code.

(b) If a commission member is indicted or charged by information with a criminal offense involving moral turpitude, the member shall be automatically suspended from office until the disposition of the charge. Unless the member pleads guilty or is found to be guilty, the member shall resume office at the time of disposition of the charge.

(c) The governing body may appoint a substitute commission member during a period of suspension. If a member pleads guilty to or is found to be guilty of a criminal offense involving moral turpitude, the governing body shall appoint a replacement commission member to serve the remainder of the disqualified member's term of office.

Local Rules

- Sec. 143.008. ADOPTION AND PUBLICATION OF RULES.

(a) A commission shall adopt rules necessary for the proper conduct of commission business.

(b) The commission may not adopt a rule permitting the appointment or employment of a person who is:

- (1) without good moral character;

- (2) physically or mentally unfit; or

- (3) incompetent to discharge the duties of the appointment or employment.

(c) The commission shall adopt rules that prescribe cause for removal or suspension of a fire fighter or police officer. The rules must comply with the grounds for removal prescribed by Section 143.051.

Local Rules

•Sec. 143.008. ADOPTION AND PUBLICATION OF RULES.

(d) The commission shall publish each rule it adopts and each classification and seniority list for the fire and police departments. The rules and lists shall be made available on demand. A rule is considered to be adopted and sufficiently published if the commission adopts the rule by majority vote and causes the rule to be written, typewritten, or printed. Publication in a newspaper is not required and the governing body of the municipality is not required to act on the rule.

(e) A rule is not valid and binding on the commission until the commission:

- (1) mails a copy of the rule to the commissioner, if the municipality has an elected commissioner, and to department heads of the fire and police departments;
- (2) posts a copy of the rule for a seven-day period at a conspicuous place in the central fire and police stations; and
- (3) mails a copy of the rule to each branch fire station.

(f) The director shall keep copies of all rules for free distribution to members of the fire and police departments who request copies and for inspection by any interested person.

Local Rules

- Sec. 143.010. COMMISSION APPEAL PROCEDURE.
(a) Except as otherwise provided by this chapter, if a fire fighter or police officer wants to appeal to the commission from an action for which an appeal or review is provided by this chapter, the fire fighter or police officer need only file an appeal with the commission within 10 days after the date the action occurred.

Training

- Directors (Police, Fire/EMS and Human Resources) and their staff are scheduled for training in January 2026.
- The Commission will receive an initial orientation once appointed.
 - Additional training will be received closer to implementation
- City Council will receive training.

What is next?

Timeline (This is only an estimate and is subject to changes)

Phase 1: Legal and Administrative Setup

- 0-60 Days:
 - Ordinance adoption to canvas election
 - Ordinance to establish Civil Service Commission
 - Appointment of Civil Service Commission

Phase 2: Rule Development and Revision

- 60-120 Days:
 - Draft of Local Rules
 - Human Resource Integration

What is next?

Timeline (This is only an estimate and is subject to changes)

Phase 3: Policy and Operational Alignment

- 180-240 Days:
 - Policy revisions
 - Process mapping
 - Testing procedures

Phase 4: Training and Rollout

- 240-300 Days:
 - Training of staff
 - Training of Civil Service Commission
 - Policy publication

Phase 5: Full Implementation

- 360 Days:
 - Civil Service operations fully active



Questions?

CIVIL SERVICE COMMISSION

REVIEW OF ROLES

143.001 PURPOSE

- ELIMINATE POLITICAL FAVORITISM POLITICAL RETRIBUTION
- SMALLEST: SWEETWATER
- LARGEST: HOUSTON
- CHAPER 143 IS A COMPREHENSIVE STATUTE

143.003 DEFINITIONS

- COMMISSION – THREE MEMBER BOARD APPOINTED BY CITY MANAGER, CONFIRMED BY COUNCIL
- DEPARTMENT HEAD – CHIEF HOWELL; CHIEF MOTELY
- DIRECTOR – ADMINISTRATOR APPOINTED BY CIVIL SERVICE COMMISSION
- FIREFIGHTER – ONLY TRAINED IN AREAS OF FIRE FIGHTING, INVESTIGATION, COMMUNICATION, OR PREVENTION, (SECRETARIES/SUPPORT STAFF NOT INCLUDED)
- POLICE OFFICER – LICENSED COMMISSIONED

143.005 EMPLOYEES ELIGIBLE

- POLICE AND FIREFIGHTERS IN SERVICE FOR CITY FOR AT LEAST 6 MONTHS

143.006 IMPLEMENTATION

60 DAYS AFTER ELECTION – CITY MANAGER MUST APPOINT COMMISSION
IMPLEMENTATION – ON OR BEFORE OCTOBER 31, 2026

143.007 REMOVAL OF COMMISSION MEMBER

- IT'S NOT EASY, BECAUSE THE GOAL IS TO ELIMINATE POLITICS.
- MAKE CERTAIN TO APPOINT COMMISSIONERS THAT ARE NOT POLITICAL
- COUNCIL CAN REMOVE ONLY UPON A FINDING THE PERSON IS GUILTY OF CONDUCT OF OFFICE
- THIS IS A HIGH BURDEN.

WHAT DOES THE COMMISSION DO?

143.008 COMMISSION MAKES THE RULES

- THE COMMISSION ADOPTS THE RULES TO REMOVE OR SUSPEND POLICE OR FIRE
- MAJORITY VOTE OF ONLY 2

143.009 COMMISSION INVESTIGATES

- INVESTIGATE ANYTHING RELATED TO CIVIL SERVICE
 - ISSUE SUBPOENAS
 - COMPELL TESTIMONY
 - ADMINISTER OATHS
 - TAKE DEPOSITIONS OF WITNESSES OUT OF THE STATE
 - OATHS AND SUBPOENAS HOLD SAME FORCE AND EFFECT AS A STATE JUDGE
 - REFUSE TO COMPLY IS A CRIME

143.010 COMMISSION HEARS APPEALS

- ANY EMPLOYMENT ACTION UNDER THE CHAPTER CAN BE APPEALED TO THE COMMISSION
 - HIRING, FIRING, SUSPENSION, PUNISHMENT, TESTING, SENIORITY ETC.
- APPEALS ARE SAME AS COURT PROCEEDINGS WITH ATTORNEYS, SWORN TESTIMONY ETC.

143.012 DIRECTOR

- COMMISSION SHALL APPOINT A DIRECTOR
- DIRECTOR IS PAID AN AMOUNT DETERMINED BY COUNCIL

143.013 APPOINTMENT AND REMOVAL OF DEPARTMENT HEAD

- POLICE AND FIRE CHIEF ARE APPOINTED BY CITY MANAGER IF CONFIRMED BY COUNCIL
- IF POLICE OR FIRE CHIEF IS FIRED, THEY MUST KEEP THEIR JOB AS ASSISTANT POLICE OR FIRE CHIEF
- IF POLICE OR FIRE CHIEF IS FIRED FOR GOOD CAUSE, THEY CAN APPEAL TO COMMISSION.
- COMMISSION SHALL RESTORE THEM TO THE SAME CLASSIFICATION THAT THE PERSON HELD BEFORE APPOINTMENT AS CHIEF, SAME PAY AND SENORITY

143.014 APPOINTMENT AND REMOVAL OF POSITIONS BELOW CHIEF

- If the department has 4 levels or more of command, Chief can appoint each person immediately below Chief, if commission allows.
- Hiring and firing of these employees only by the Chief.
- If any of these employees are suspended for cause, commission and restore.

143.015 APPEAL TO DISTRICT COURT

- IF THE EMPLOYEE LOSES THEIR CIVIL SERVICE COMMISSION APPEAL, THEY CAN APPEAL TO DISTRICT COURT IN ANGLETON.
- THAT APPEAL IS A BRAND NEW TRIAL.
- THE CITY CANNOT APPEAL DECISION OF THE COMMISSION

143.021 COMMISSION DETERMINES STAFFING OF DEPARTMENTS

- COMMISSION DETERMINES THE CLASSIFICATIONS OF EMPLOYEES AND NUMBER OF POSITIONS.

143.022 COMMISSION REQUIRES HIRING REQUIREMENTS

- COMMISSION SETS AGE AND PHYSICAL REQUIREMENTS FOR EACH JOB, AND FOR PROMOTION
- EACH EMPLOYEE MUST TAKE MENTAL AND PHYSICAL EXAMS AS SET BY COMMISSION
- EACH EMPLOYEE SEEKING TO BE HIRED OR PROMOTED MUST EXAMINED BY A PHYSICIAN, PSYCHIATRIST OR PSYCHOLOGIST. THE COMMISSION CHOOSES AND THE CITY PAYS.

143.025 ENTRANCE EXAMINATIONS

- COMMISSION MUST PROVIDE FREE ENTRANCE EXAMINATIONS

143.026 COMMISSION MAKES HIRING DECISIONS

- COMMISSION KEEPS THE LIST OF PEOPLE ELIGIBLE TO BE HIRED
- WHEN CHIEF NEEDS A NEW EMPLOYEE, CHIEF ASKS THE COMMISSION
- CHIEF MUST GIVE THE JOB THE PERSON WITH THE HIGHEST GRADE, UNLESS GOOD REASON TO CHOOSE 2ND OR 3RD.

143.027 COMMISSION DETERMINES PROBATIONARY PERIOD

- COMMISSION DECIDES IF NEW EMPLOYEE IS PROBATIONARY FOR 6 MONTHS OR UP TO 12 MONTHS
- AFTER PROBATIONARY PERIOD, EMPLOYEE HAS FULL PROTECTION

143.029 COMMISSION ADMINISTERS PROMOTIONAL EXAMS

- COMMISSION ADMINISTERS PROMOTION EXAMS AND MUST ANNOUNCE 90 DAYS IN ADVANCE

143.032. PROMOTIONAL PROCEDURE

- COMMISSION ADOPTS RULES FOR PROMOTIONS
- DEFAULT 1 POINT PER YEAR OF SERVICE IS ADDED TO YOUR EXAM GRADE
- 70 POINTS TO PASS

143.034 COMMISSION HEARS EXAM APPEALS

- COMMISSION HEARS COMPLAINTS ABOUT EXAM OR GRADING

143.036 COMMISSION SELECTS PROMOTIONS

- COMMISSION CERTIFIES NAMES OF THOSE ELIGIBLE FOR PROMOTION

143.051 COMMISSION DETERMINES RULES FOR REMOVAL OR SUSPENSION

- COMMISSION DETERMINES EMPLOYMENT RULES WITHIN CERTAIN CATEGORIES.

143.052 COMMISSION INFORMED OF SUSPENSIONS

- CHIEF MUST INFORM COMMISSION IN WRITING WITHIN 120 HOURS OF DISCIPLINARY SUSPENSIONS

143.053. COMMISSION HEARS SUSPENSION APPEAL

- COMMISSION HEARS THE APPEAL
- ONLY REASONS PUT IN WRITING IN THE ABOVE NOTICE CAN BE CONSIDERED
- COMMISSION CAN:
 - FIRE
 - SUSPEND
 - REINSTATE

143.054 COMMISSION HEARS DEMOTION APPEALS

- COMMISSION CAN AGREE TO THE DEMOTION OR UNDO THE DEMOTION

143.056 COMMISSION REVIEWS SUSPENSION AFTER CRIMINAL CHARGES

- IF POLICE OR FIRE SUSPENDED DUE TO CRIMINAL CHARGE AND COMMISSION REVIEWS AND CAN REINSTATE UNDER SOME CIRCUMSTANCES.

143.081 COMMISSION DECIDES IF PHYSICALLY OR MENTALLY FIT

- COMMISSION DECIDES IF EMPLOYEE IS FIT TO CONTINUE EMPLOYMENT.
- COST OF PHYSICIAN, PSYCHIATRIST OR PSYCHOLOGIST IS PAID BY CITY
- IF APPEALED, COMMISSION APPOINTS A BOARD OF 3 PHYSICIANS, PSYCHIATRISTS OR PSYCHOLOGIST WHICH ARE ALL PAID FOR BY CITY

143.082 COMMISSION DETERMINES MEASUREMENTS OF JOB PERFORMANCE

- COMMISSION DEVELOPS AND IMPLEMENTS EFFICIENCY REPORTS

143.089 DIRECTOR APPOINTED BY COMMISSION MAINTAINS PERSONNEL FILES

143.127 DIRECTOR APPOINTED BY COMMISSION MONITORS GRIEVANCES

- COMMISSION APPOINTS GRIEVANCE EXAMINER AT THE THIRD STEP OF GRIEVANCE PROCEDURE
- GRIEVANCE EXAMINER CANNOT BE AFFILIATED WITH THE CITY
- COMMISSION MUST PAY THE GRIEVANCE EXAMINER
- COMMISSION HEARS GRIEVANCE AFTER GRIEVANCE EXAMINER HEARS GRIEVANCE

State of Texas

County of Brazoria

City of Freeport

BE IT REMEMBERED, that the City Council of Freeport, Texas met on Monday, January 5, 2026 at 6:00 PM at the Freeport Council Chamber located at 430 North Brazosport Blvd. , Freeport Texas for the purpose of considering the following agenda items:

City Council: Mayor Jerry Cain
Councilman Jeff Pena
Councilman Jarvis Davis
Councilman George Matamoros
Councilman Winston Rossow

Staff: Danielle M. Kelly, DPA, City Manager
Jennifer Howell, Police Chief/Assistant City Manager
Chris Duncan, City Attorney
Clarisa Fernandez, City Secretary
Ashlee Hurst, Finance Director
Toby Cohen, IT Director
Donna Fisher, Human Resource Director
Crystal Busch, Executive Administrative Assistant
Reginald Harris, Building Official
John Perez, Interim Public Works Director
Chris Motley, Fire Chief

Visitors:	David McGinty	Linda Marshall
	Melanie Oldham	Kenneth Hayes
	Dana Glenn	Manning Rollerson
	Jane Hawkins	Patti Richardson
	Brenda Laird	Margaret Bachman
	Pamela Dancy	Ron Bachman
	Thomas Koole	Keith Stumbaugh
	Bobby Edge	

Call to Order:

Call to Order - Jerry Cain, Mayor

Mayor Cain called the regularly scheduled meeting of the Freeport City Council to order at 6:00P.M. on January 5, 2026, declaring a quorum was present.

Invocation - Councilman

Councilman Rossow led the Invocation.

Pledges - Pledge of Allegiance to the United States; Pledge of Allegiance to the State of Texas.

Councilman Rossow led the Pledge of Allegiance to the United States and the Pledge of Allegiance to the State of Texas.

Matters Subsequent to Posting.

Mayor Cain stated that City Manager Dr. Danielle Kelly had explained to him that she is accustomed to

identifying and addressing any items that may have come up or changed in the posting after the agenda was posted. Mayor Cain asked Dr. Kelly to confirm that this understanding was correct, and Dr. Kelly confirmed that it was.

Audience Participation – Anyone who has registered to speak prior to the meeting being called to order and desires to address the City Council will be heard at this time, or during the discussion of an item listed on the agenda. These forms are located by the City Secretary. After completing the form, give it to the City Secretary. She will give it to the Mayor. The Mayor will call on you when that item is presented, once a motion has been made by Council then public participation will not be allowed. You will have four (4) minutes to make your comments regardless of the number of agenda items to be addressed.

James Carter stated he was present to introduce the new on-site manager with Veolia. Jovan Stallson stated that he has worked in wastewater for the past five years in the Freeport area. He further noted that he has served in multiple capacities and has been working with Veolia in service to the City of Freeport. Mr. Dawson expressed that he was happy to be present.

Mr. Manning Rollerson stated he had received a response from the Police Department but wanted to ask several serious questions regarding a recent eviction-related incident. Mr. Rollerson questioned whether the City supported constables, City police, and sheriff's department officers entering a residence in a stacked formation while carrying AR-15s and suppressors. He stated that if this was the protocol used during evictions, then no one in the City was safe. Mr. Rollerson expressed concern about officers entering homes in that manner and stated that he had seen similar tactics in Afghanistan. He stated that Freeport was not Afghanistan or California and questioned the motive for the officers responding that way. Mr. Rollerson referenced a statement from a Freeport officer indicating that there were nothing but children inside the residence and asked why such an approach was used if that was the situation. He stated that this incident made him believe that residents being evicted in Brazoria County were in danger. Mr. Rollerson requested that the constables and the City provide information regarding every officer involved and stated that he wanted their surety bond numbers. He advised that he intended to file every surety bond in order to obtain a serious investigation into the situation. Mr. Rollerson further stated that he had received a wastewater treatment memorandum from his lawyers from the City of Freeport and questioned why the City did not keep up with the information, stating that the City had been fined more than once. He also questioned why the wastewater treatment plant was not completed between 2014 and 2017 and stated that money from the Port of Freeport had been allocated to address the wastewater treatment plant. He asked what had happened since 2014 that the issue had not been fixed and stated that in 2025 the money had been reallocated for a new community to fix wastewater. Mr. Rollerson stated that answers were needed.

Flora Green stated that she was speaking as both a concerned citizen of Freeport and as a member of the City of Freeport Civil Service Committee. She stated that she wanted to be clear at the outset that her comments were not a personal attack on any individual and were not an attempt to undermine the authority of the Council or the Mayor. She explained that her remarks concerned policies, procedures, protocols, and public trust, which she described as the foundation of good governing. Ms. Green expressed concern regarding the recent appointment of the City oversight committee behind closed doors. She stated that her concern was not only about what was done but how it was done. She advised that when actions directly affecting accountability and transparency occur without public notice, decisions, and participation, it creates an appearance of secrecy and exclusion. Ms. Green stated that appearances matter, even if every action taken was technically legal, and she stated that the public presentation suggested proper procedure may have been bypassed, which she said could erode public trust. She stated that public servants are obligated not only to follow the law but also to uphold the spirit of openness that the law is meant to protect. Ms. Green stated that the situation raised important questions deserving thoughtful consideration, including whether open meeting requirements were fully satisfied, whether established City policies and protocols were followed, and whether the public was given a fair opportunity to observe and participate in a decision directly

affecting oversight and accountability. She emphasized that these were not accusations but questions, and she stated that many members of the community were already asking those same questions. She stated that oversight committees exist to ensure transparency, fairness, and confidence in the system, and she stated that when the formation of such a body lacks transparency, it undermines the purpose it is meant to serve. Ms. Green stated that the good news was that the matter could still be made right. She stated that Council and the Mayor had an opportunity to pause, reflect, and correct course if needed. She stated that this could include revisiting the appointment process in an open meeting, clearly explaining the legal basis for the action taken, or redoing the process in a manner fully aligned with City policies, procedures, and public expectations. Ms. Green stated that doing so would not be an admission of wrongdoing but would demonstrate leadership, accountability, and respect for the people of Freeport. Ms. Green stated that trust in government is fragile and difficult to restore once lost. She stated that the City had an opportunity to strengthen public trust rather than weaken it. She urged the City Council and the Mayor to choose transparency, invite public confidence, and ensure that every action moving forward reflects not only what is permissible but what is right.

Thomas Koole stated that he wanted everyone present and anyone recording to hear him clearly. He began by thanking the City for fixing the light-up stop sign on Avenue J and Skinner and stated that while signs are expensive, he did not find it funny when residents treated such safety matters lightly. He stated that he was present to expose leaders or anyone else regarding his concerns for the safety of the citizens of Freeport, Texas. Mr. Koole stated that the City had recently installed two additional signposts on Pecan Street, one on each side of Fourth Street, with two signs on each post. He stated that one sign read cross traffic does not stop, and the other read slow, dangerous intersection. He further stated that the only other location in the City where cross traffic does not stop signage had been installed was at Velasco Boulevard and Highway 36, and he noted that traffic on Highway 36 moves fast. He stated that no other location in Freeport had signage stating slow, dangerous intersection. Mr. Koole stated that by installing those signs, City leaders were acknowledging that Pecan and Fourth Street is a very dangerous intersection and stated that traffic on Fourth Street moves fast. Mr. Koole stated that citizens were fearful, terrified, and lacked peace of mind when traveling through the intersection of Fourth Street and Pecan Street. He stated that the City might as well post a sign stating "travel at your own risk." He expressed concern that the current situation conveyed that leadership did not care about citizen safety at the intersection of Fourth Street and Pecan Street. Mr. Koole stated that he had received two testimonies from a sergeant and a corporal with the Freeport Police Department indicating that the intersection was a problem. He also stated that a Public Works employee installing the new signs told him he remembered a vehicle hitting a person on a bicycle at that intersection and that EMS was called. Mr. Koole questioned why City leaders were playing with citizen safety and peace of mind. Mr. Koole stated that several schools were located nearby, including an elementary school at Pecan Street and 11th Street approximately seven blocks away, an intermediate school on Fourth Street approximately five blocks away, and the high school on Second Street approximately five blocks away. He stated that he had testimonies and FOIA records and that he had witnessed three serious accidents involving children, with EMS being called and individuals transported to the hospital. Mr. Koole questioned what the City was waiting for and urged Council to take action to make the intersection of Fourth Street and Pecan Street a four-way stop. He stated that another serious accident was coming if action was not taken and urged Council to vote to approve the change. He stated that the situation was impacting citizens' mental state and urged Council to stop playing with community safety. Mr. Koole concluded by stating that Council would have the matter on their conscience.

Consent Agenda:

Action regarding Minutes, December 15, 2025 - Clarisa Fernandez, City Secretary

Action approving date change for the second City Council Meeting in January 2026 to Tuesday, January 20, 2026 due to Martin Luther King Jr. Holiday - Clarisa Fernandez, City Secretary

A motion was made by Councilman Matamoros to approve the Consent Agenda as presented, seconded by

Councilman Rossow with all present and voting "Aye" 5-0. The Council unanimously approved the motion.

Proclamations - Presentations and Updates

Employee Recognitions – Employee of the Month, Lt. Justin Davison and FF/EMT Robert Phillips- Dr. Danielle Kelly, City Manager

Fire Chief Christopher Motley presented the Employee of the Month to Lt. Justin Davison and FF/EMT Robert Phillips for the month of December 2025.

Upcoming Events -

2026 MLK Parade, Downtown Freeport, January 19, 11:00A.M.

MLK Festival, Freeport Municipal Park, January 19, 12:00P.M.

Just FOIA Live Date-February 2026

City Manager Dr. Danielle Kelly gave updates on upcoming events.

Business

Consideration and possible action approving Resolution No. 2026-3016 appointing members to the Senior Citizens Commission.

City Manager Dr. Danielle Kelly presented the agenda item and advised Council that the City had received several resignations from the Senior Citizens Commission. She stated that the resignations were from Marcia Sidall, Linda Harrison, and Lorraine Mitchell. Dr. Kelly stated that the City needed to replace those volunteers with new candidates. Dr. Kelly advised that the current applicants included Dana Glenn, Diana Parker, and Carol Parker. She stated that these applicants would fill the slots that had previously been vacated and would serve through May 31, 2026.

Mayor Cain asked whether the appointments would result in a full board. City Manager Dr. Danielle Kelly responded that it would.

Dana Glenn addressed Council and stated that many years ago she had served on the Senior Commission. She stated that the commission had worked well with the Council and with the City and that she had enjoyed working with seniors and with her peers. She stated that working with her peers did not bother her. Ms. Glenn stated that she had been volunteering quite a bit and that she would like to serve again. She stated that it was up to the Council and thanked them for considering her.

Mayor Cain stated that, unfortunately, the City would not be able to make a full commission because only one person was present, and applicants are required to be present in order to be appointed.

A motion was made by Councilman Rossow to accept Ms. Glenn, seconded by Councilman Davis with discussion that followed.

Councilman Davis addressed the applicants and stated that he wanted to thank them for their service. He stated that he hoped the board would be filled back up quickly. He further stated that he had heard the group had a good time and commented that he might have to see if he could come join them.

Mayor Cain called the motion to a vote with all present and voting "Aye" 5-0. The Council unanimously approved the motion.

Mayor Cain stated for the record he wanted to clear up any confusion regarding appointments to boards. He stated that the City had new rules for appointments, including the requirement that applicants must be present on the night of the appointment.

Consideration and possible action approving Resolution No. 2026-3017 appointing a member to the Planning and Zoning Commission.

Building Official Reginald Harris presented the agenda item and advised the Council that on December 22, at the Planning and Zoning meeting, the board discussed the selection process for filling a vacancy. He stated that there were four candidates considered by the board: Melanie Oldham, Greg Bartosh, Patricia Richardson, and Landis Adams. Mr. Harris stated that the board's final recommendation being presented to Council was Melanie Oldham as the selection. He explained that the current member, Karla Clark, had resigned from the Planning and Zoning Committee. He stated that the Planning and Zoning board consists of five members and that the resignation left the board one short, resulting in one vacancy. Mr. Harris further stated that instructions were given to provide each member who had filed an application for the board the opportunity to be considered.

Melanie Oldham requested appointment to the Planning and Zoning Committee. She stated that she would love to serve on the board and advised that several years ago she served on the board for approximately a year and a half but had to step down due to health issues. Ms. Oldham stated that during her prior service, the board worked with a consulting company and rewrote ordinances for subdivisions and zoning. She stated that she learned a great deal during that time through the consulting company's guidance and through public input from residents who attended meetings and shared what they wanted to see in the City. Ms. Oldham stated that the City of Freeport is largely landlocked with a limited amount of land outside AE flood zones and other restricted areas. She stated that this made Planning and Zoning especially important and emphasized the role of public input in developing recommendations to the City Council. Ms. Oldham stated that she believed the City was at a crossroads and stated that Freeport could either become more of an industrial town or become a destination City through zoning that allows not only housing but commercial development and amenities such as an event center or sports complex. She stated that achieving that vision would require significant planning to make the best use of the land available. Ms. Oldham concluded by asking Council to vote in her favor so she could have the opportunity to serve.

Patricia Richardson stated that she homesteads at 21 North Avenue A. She stated that she believed it was important for decision makers to have skin in the game, including owning a home and property, because it means the outcome truly matters, and the City is not just a stop along the way but their home. Ms. Richardson requested that Council select her to serve on the Planning and Zoning Board. She stated that she had held a Texas real estate license for most of her life and noted that she is governed by the State of Texas and answers to the Texas Real Estate Commission. She stated that she exceeds ethical and educational standards and believes she is qualified for the board role. Ms. Richardson stated that as a real estate professional she would help the board accomplish essential residential and commercial growth for current and future generations. She stated that the work is not only about what happens in the next ten years but also about what happens over the next fifty to one hundred years. Ms. Richardson thanked Council and stated that she was ready to help Freeport take a step in the right direction and to help the Planning and Zoning Commission make a difference in Freeport.

A motion was made by Councilman Matamoros on the recommendation of our Planning and Zoning to appoint Melanie Oldham to fulfill the remaining term on the Planning and Zoning Board, seconded by Councilman Rossow with discussion that followed.

Councilman Pena stated that he had been contacted by residents and candidates who had applied for the Planning and Zoning position when the PNZ board voted on the recommendation. He stated that he was informed that only two candidates were present at that meeting, specifically Ms. Richardson and Mr. Greg Bartosh, and that the question raised was whether candidates were required to be in attendance. Councilman Pena stated that the inquiry was made due to the ordinance recently passed regarding appointments. Councilman Pena stated that it was his understanding that the ordinance was relevant to City Council and all boards. He stated that he wanted to raise the question that evening to the City's legal counsel whether the

ordinance applied to the boards, and if so, whether any nomination or recommendation made by PNZ for candidates who were not in attendance would be in violation of the ordinance and therefore not legal. City Attorney Chris Duncan responded that the ordinance regarding appointments applies to both City Council and Council-appointed boards. He stated that the ordinance provides that Council and Council-appointed boards must follow the same procedures and that Section Five specifies that neither Council nor a board may vote on a person unless that person is present in person. Councilman Pena stated that if the ordinance applied to PNZ, then only one nominee would be qualified based on attendance, as the other nominee was not present, and he stated that the motion would need to be revised. Mayor Cain asked legal counsel how the ordinance affects situations where boards submit recommendations without taking a formal vote, such as through a straw poll. Mr. Duncan responded that the ordinance wording no person may be selected or an appointment voted on unless the person is present in person, and it covers whether a person is selected or they are voted on.

Councilman Matamoros stated that he was curious whether the ordinance had been relayed to the board and to applicants, noting that it was a new ordinance and questioning how applicants would have known the attendance requirement. He stated that the ordinance was new. Councilman Pena stated earlier that evening the Council had not elected two individuals to the senior board due to the same rule, indicating that the ordinance must be followed. A discussion followed regarding how boards could vote or make selections when individuals were not present, and the presiding official requested that the conversation proceed one at a time. It was stated that whether through a straw poll or a vote, the ordinance requires the person to be in attendance, and that the nomination would not be legal if the individual was not present. Councilman Matamoros responded to the discussion regarding the attendance requirement and stated that it blows a hole through the argument that there was not a commission. He questioned how a board could vote on someone if there was nobody present to have a meeting. Councilman Pena responded that it was not his entire argument. Councilman Pena stated how the election is conducted was that the person must be in attendance, whether the board conducts a straw poll, no poll, or a vote. He stated that the issue was not a matter of withdrawing the nomination, but that the nomination was not legal if the person was not present.

City Attorney Chris Duncan stated that he concurred with the Mayor on the procedure and explained that either the motion could be withdrawn or Council could vote. He stated that if Council voted against the recommendation based on the rule, the recommendation would be denied and Council would move on to a second motion. He stated that if Council voted to proceed despite the rule, it would create a problem. Councilman Pena stated that voting in a manner that would break or violate the ordinance would create a problem. He further stated that Council could not violate the ordinance while knowing they were violating the ordinance. Mr. Duncan stated that procedurally, the motion was on the floor and had a second, and it would need to be withdrawn or go to a vote. Councilman Pena stated that the legal thing to do would be to withdraw, and if the motion was not withdrawn, Council would be breaking the law and setting a precedent that ordinances could be violated. He stated that citizens could use that precedent in arguments when ordinances are violated in the future and citations or tickets are issued.

Councilman Matamoros withdrew his motion.

A motion was made by Councilman Matamoros to table this and to send this back to Planning and Zoning and have them vote on this with everybody present, with discussion that followed.

Councilman Rossow withdrew his second.

A motion was made by Councilman Matamoros to table this and send it back to Planning and Zoning so they can do it properly, seconded by Councilman Rossow with discussion that followed.

Councilman Pena stated that Councilman for Ward C said the item was being sent back to Planning and

Zoning and tabled because it was done improperly. He stated that what was not improper was that citizens who followed the rules were present and were qualified candidates, and expressed concern that tabling would disenfranchise those individuals who were in attendance. He stated that he was not sure it was fair, comparing it to the senior committee situation where applicants were not appointed because they were not present.

Mayor Cain stated that if the motion to table passed, he hoped Planning and Zoning would take that into consideration and stated that in his opinion, the ordinance rule requiring citizens to be present during the meeting was ludicrous, noting it was his opinion only.

Mayor Cain called the motion to a vote with all present and voting "Aye" 3-2. The Council approved the motion to table 4B. Councilman Pena voted "Nay". Councilman Davis voted "Nay".

Consideration and possible action approving the windstorm insurance policy renewal provided by TWIA.

Finance Director Ashlee Hurst presented the agenda item and advised Council that McGriff had provided the City with a windstorm and hail insurance policy effective tomorrow, 2026, through the Texas Windstorm Insurance Association (TWIA). She stated that the coverage premium is \$75,745, which is unchanged from the prior year, and that the policy includes the same 2% deductible. Ms. Hurst stated that McGriff specializes in working with municipalities to manage insurance and conduct the shopping process to find savings that TML no longer provides. She stated that McGriff began working with the City this year and has provided coverage with significant savings and improved coverage. Ms. Hurst stated that the most recent savings totaled \$200,000 on October 1, 2025, for all other peril property insurance by switching from TML to Liberty Mutual Insurance, which also offers better coverage. Ms. Hurst stated that the ultimate goal is for McGriff to help the City combine its all other peril policy with the City's two separate windstorm policies, which would simplify the process and allow the City to realize additional savings over time. She stated that McGriff has performed well and that the City is thankful for the partnership. Ms. Hurst stated that the City is eager to continue identifying areas for cost savings and is proud to report those findings to Council and the public. She stated that the cost of the premium was included in the budget.

A motion was made by Councilman Matamoros to approve the windstorm insurance policy renewal provided by TWIA as presented, seconded by Councilman Davis with all present and voting "Aye" 5-0. The Council unanimously approved the motion.

Public workshop to discuss and take possible action regarding the maintenance and development of the Beach Plan for Freeport's Bryan Beach.

Councilman Pena stated regarding the workshop item related to the beach. He stated that he had intended to contact the City Manager to request that the item be removed from the agenda for that meeting and postponed to the next meeting. He stated that additional residents had also reached out to him and wanted to share more information, along with a couple of businesses. Councilman Pena stated that he wanted to ensure that the additional information was included in his presentation.

A motion was made by Councilman Pena to table this item (4D), seconded by Councilman Davis with all present and voting "Aye" 5-0. The Council unanimously approved the motion to table 4D.

Work Session

Councilman Pena Ward A announcements and comments.

Councilman Pena welcomed those in attendance and wished everyone a happy new year, stating that he hoped everyone had a safe and fruitful holiday. He stated that the City was back in the saddle and had many matters ramping up. He thanked everyone for coming out, presenting questions, and giving presentations. Councilman Pena noted that Mr. Devin with Veolia had stepped out and stated that he wanted to

congratulate him again on his new position. He stated that he wished him the best of luck and expressed hope that Veolia could help get the City's infrastructure up and running. Councilman Pena referenced comments made earlier by Mr. Rollerson regarding an eviction and stated that he was curious about the policy for the Freeport Police Department aiding constables during evictions. He asked whether City staff could provide guidance and asked if the police chief was present. City Manager Dr. Danielle Kelly stated that the chief was not present but she would look into the matter and provide additional information to Council. Councilman Pena stated that he appreciated that and requested information regarding whether the phrase "nothing but children are in here" was said and asked which officers made that statement. He further stated that he assumed there was video footage of the incident and expressed that, if Mr. Rollerson intended to pursue the matter seriously or sue the City, he wanted to ensure that the City was properly prepared to review recorded information before any response was made to the public or Mr. Rollerson. Councilman Pena also asked about the alleged wastewater fines and whether the City had any knowledge from its side. Dr. Kelly responded that she did not and stated she would look into that as well. Councilman Pena thanked staff and also thanked Ms. Green for coming forward and asking questions about the process on the Civil Service Board, stating that those questions would be reviewed. Councilman Pena then referenced Mr. Koole's comments regarding the intersection of Fourth Street and Pecan Street and asked for an update on the status of a study related to that intersection from Kendig Keist. Councilman Pena stated that he understood the study request had been initiated prior to Dr. Kelly's tenure and stated that he hoped an update could be provided. He stated that blinking lights were one measure, but that street reflectors were highly visible and cost-effective and suggested that those be considered. He also suggested that a speed bump near the intersection could be an option. Councilman Pena further asked about the splash pad for downtown and whether it would finally be able to be put back into operation. He stated that the fountain had been a nice backdrop during the holidays but that residents and he himself had been asking about the splash pad since July. He stated that he would like to see it up and running as soon as possible. Councilman Pena then stated that residents had informed him of construction and repairs occurring at a property located at 110 West Park, which he stated was next door to the recently deeded 112 West Park for Mama C's restaurant. He asked about the status of that space and whether another business was being identified for that location. He stated that residents had asked about the construction and future plans and that other businesses had reached out seeking available space similar to the arrangement provided to Mama C's. He stated that he wanted to understand the status so he could communicate the information to residents and businesses and asked whether permits were being pulled and who was doing the work. EDC Director Robert Johnson clarified that Councilman Pena meant 210 West Park, and Councilman Pena confirmed. Mr. Johnson stated that the space was being used by the Main Street program and that the activity observed involved an exterior wall being installed and an artist using the building to paint, which was permitted. He stated that there was no business currently moving into the space. Councilman Pena asked whether the space would be available for businesses seeking to use it, and Mr. Johnson stated that one business was considering it but that the building required substantial repairs, making the situation uncertain. Councilman Pena stated that the best course of action would be to forward contact information for interested parties, and Mr. Johnson encouraged him to do so. Councilman Pena thanked staff for the information and stated that he would like to receive an update, possibly after the meeting, regarding the Maddox contract and the related discussion concerning Skinner Street.

Councilman Davis Ward B announcements and comments.

Councilman Davis stated that the comments and announcements portion went quickly and that he was initially speechless and not prepared to speak, but noted that the City was starting off the year 2026 by getting in and getting out. He then extended New Year's greetings to everyone present and stated that he hoped everyone had a good Christmas and New Year's. He stated that everyone present had made it to that day and emphasized being thankful and grateful for a new year, noting that some people did not make it. Councilman Davis acknowledged Ms. Green and stated that he knew she had questions, and suggested that she speak with him afterward regarding some of the reasons. He stated that there was a lot to learn and that the public would also have a lot to learn regarding police officers, the union, and related matters. He stated that he wanted to ensure that nothing improper was said or done and stated that legal counsel had been

consulted to determine what could and could not be done in the situation. He stated that he could not go into details because the matter was discussed in executive session, but emphasized that the purpose was to ensure that any public statement, change, or vote was done the right way. Councilman Davis also addressed citizen concerns regarding stop signs and stated that the citizen had been coming up regularly and that he had spoken with him before. He stated that he wanted citizens to understand that the City was not turning a blind eye and that the City recognized the issue as a problem. He stated that installing and changing traffic signs is a process and cannot be done immediately, noting that it requires studies and approval. He stated that slow signs and similar signs are informational signs intended to catch drivers' attention until a solution can be implemented. Councilman Davis stated that driver behavior remains a factor and that even if a four-way stop were installed, drivers might still run the stop sign. He provided an example of a location near the bridge where a tight curve had caused frequent monthly wrecks and fatalities, and stated that reflective chevron signs had not prevented accidents. He stated that blinking signage was ultimately installed at that location and that since installation the signs had been in place for two years without a fatality. He stated that prior to that, signs had to be replaced frequently because they were struck by vehicles, but since the blinking signs were installed, only one sign had recently been hit after two years. Councilman Davis stated that blinking signs make a difference because they catch drivers' attention and that this was a step the City was taking to keep citizens safe. He stated that the City could have done nothing, but instead chose to take action. He stated that the process requires patience and emphasized that the City cannot station an officer at an intersection all day. He expressed hope that the situation would calm down and concluded by thanking everyone for attending and stating that the City would have a great 2026.

Councilman Matamoros Ward C announcements and comments.

Councilman Matamoros stated that he did not have anything to report that evening.

Councilman Rossow Ward D announcements and comments.

Councilman Rossow emphasized the upcoming Martin Luther King Jr. parade. He stated that this would be the event's 40th year and described it as a significant celebration. He stated that there would be a festival in the park and expressed hope that the weather would cooperate, noting that the event had not been held for two consecutive years due to temperature conditions. He stated that the public would be notified if the event could not take place and encouraged residents to bring their children or attend themselves to participate in the festival, particularly the activities in the park. He stated that people come from all over to attend. Councilman Rossow also stated that something different would be done this year in addition to the food being served. He stated that in the parking lot at the high school, there would be a recycling opportunity where participants could bring cans and other recycling materials. He stated that the recycling event would take place the same day from 8:00 a.m. to 11:00 a.m. and noted that a fraternity was conducting the project and wanted to be involved with the MLK event. Councilman Rossow thanked everyone for attending the Council meeting and stated that he appreciated them spending their time there. He also thanked those watching from outside the meeting and concluded by stating, God bless Freeport.

Mayor Jerry Cain announcements and comments.

Mayor Cain addressed Council and stated that each week, at that point in the meeting, the City thanks everyone for attending and for watching, and he acknowledged that over time it may begin to sound routine. He stated, however, that he truly appreciated everyone for coming out. He noted that when he arrived that evening, there were no empty parking spaces in the parking lot, stating there was one spot left, and emphasized that public attendance and engagement meant a great deal. He stated that community involvement helps the City make Freeport the best it can be. Mayor Cain stated that he hoped everyone had a great holiday season and commented that he was personally glad it was over. He stated that he would soon begin taking down Christmas decorations and stated that he was looking forward to that. He stated that 2026 was here and that there was a lot of work ahead. He stated that the City had momentum that would be carried into the new year and expressed that he was looking forward to it and to doing what the City could to make Freeport the best City it can be.

City Manager announcements and comments.

City Manager Dr. Danielle Kelly addressed Council and stated that she wanted to let everyone know that she and her family have a house in Freeport, as they have received all of their furniture, unpacked, and now have a true home in the City. She stated that they could not have been happier and thanked everyone.

A motion was made by Mayor Cain to table the second item under Executive Session, which is Personnel Matters regarding EDC board member David McGinty with discussion that followed.

Mayor Cain stated that the reason for tabling the item was that there were allegations of misconduct and/or malfeasance, and that neither Council nor Mr. McGinty was aware of what the specific allegations were. Mayor Cain stated that in a situation such as this, the accused has the opportunity to have the matter discussed either in open session or in executive session. He stated that Mr. McGinty had requested that the matter be addressed in open session. Mayor Cain stated, however, that it is difficult for a person to defend themselves if they do not know what they are being accused of.

A motion was made by Mayor Cain to table the personnel matters concerning Mr. David McGinty, seconded by Councilman Matamoros with discussion that followed.

Councilman Pena stated that he wanted to be clear that the reason he had requested the item be placed on the agenda was because he had been contacted by former EDC board members and residents who raised serious concerns regarding Mr. McGinty and alleged misconduct and malfeasance related to mowing contracts through the EDC. He stated that he placed the item on the agenda and requested the contracts and stated that Council could get into the weeds of the matter. Councilman Pena stated that he was agreeable to tabling the item in order to collect additional information and ensure that Mr. McGinty was further informed and had the opportunity to provide an explanation. He stated that he would be sharing the details of the information he had received from residents and former EDC board members. He stated that if the scope of the investigation required additional EDC board members to be called upon, questioned, or investigated, that would occur. Councilman Pena stated that he was not proposing these investigations without residents coming forward with material information, and reiterated that the information would be shared with Council and the public.

Mayor Cain stated that all he asked was for Councilman Pena to provide the information to the Council and to the accused.

Mayor Cain called the motion to a vote with all present and voting "Aye" 5-0. The Council unanimously approved the motion to table this item.

Mayor Cain asked Human Resources Director Donna Fisher and advised her that she had the choice to have the matter discussed in open session or in executive session. Ms. Fisher stated that she would like to have it in open session. Mayor Cain then asked legal counsel whether an executive session was necessary. City Attorney Chris Duncan responded that it was not. Mayor Cain stated that an executive session would therefore not be needed.

Councilman Pena addressed the Mayor and stated that, following the decision to table the Mr. McGinty issue, he also wanted to mention that Ms. Fisher's issue should be tabled as well, so that additional information could be presented to Council in advance.

A motion was made by Councilman Pena to table Executive Session item number one, seconded by Mayor Cain with all present and voting "Aye" 5-0. The Council unanimously approved the motion to table this item.

Executive Session

Executive Session regarding:

1. **Personnel Matters (Gov't Code § 551.074)**

Discussion and possible action regarding personnel matters involving Human Resources Director Donna Fisher, including:

a. Lance Petty's workers' compensation case [Unemployment Benefits Claim]

b. Additional timesheet reporting violations

c. Other alleged work-related violations (Councilman Pena)

2. **Personnel Matters (Gov't Code § 551.074)**

Discussion and possible action concerning Economic Development Corporation Board Member David McGinty, specifically regarding alleged misconduct and malfeasance related to mowing and maintenance of EDC property. (Councilman Pena)

Reconvene into Open Session:

Take any action resulting from Executive Session.

Adjournment

Adjournment – Jerry Cain, Mayor

A motion was made by Councilman Matamoros to adjourn the meeting, seconded by Councilman Rossow with all present and voting "Aye" 5-0. Mayor Cain adjourned the meeting at 7:10P.M.

Jerry Cain, Mayor

Clarisa Fernandez, City Secretary



City Council Agenda Item #[3.B]

Title: Action approving Resolution No. 2026-3018 for the Joint Election Agreement and Contract for Election Services with Brazoria County and the City of Freeport - Clarisa Fernandez, City Secretary

Date: January 20, 2026

From: Clarisa Fernandez, City Secretary

Staff Recommendation: Staff recommends that City Council approve the resolution authorizing the City of Freeport to hold the May 2, 2026, General Election and Charter Amendment Election jointly with other political subdivisions in Brazoria County, and authorize the Mayor and City Secretary to execute the Joint Election Agreement and Contract for Election Services with the Brazoria County Clerk.

Item Summary: Staff recommends approval of a resolution authorizing the City of Freeport to participate in a joint election with other Brazoria County political subdivisions for the May 2, 2026, General Election, including the election of City Council Positions A and C and a Charter Amendment Election. The resolution also authorizes the Mayor and City Secretary to execute a Joint Election Agreement and Contract for Election Services with the Brazoria County Clerk.

Background Information: The Texas Election Code (Chapter 271) allows political subdivisions located within the same county to conduct joint elections when they occur on the same date. The joint agreement provides for:

- Shared polling locations and voting equipment
- County-managed election administration, staffing, training, supplies, early voting operations, and results reporting
- Cost-sharing among participating entities based on registered voter percentage, with minimum charges applied as outlined in the contract.

The County Clerk will administer the joint election while the City remains responsible for ensuring its election orders, notices, ballot wording, and candidate information comply with election law.

Special Considerations:

- Election Date: May 2, 2026 (First Saturday in May)
- Candidate Filing Deadline: February 13, 2026
- Deposit Deadline: The City must pay a \$2,500 deposit by February 23, 2026, which is within 10 business days of the candidate filing deadline.



- Joint Early Voting: The County Clerk will serve as the Early Voting Clerk and will coordinate early voting by personal appearance and by mail.
- Ballot Language/Accuracy: The City must provide the County Clerk with candidate applications, ballot text, and translations (if needed).
- Polling Place Changes: If polling locations differ from the City's last election, the City must post notices at the entrances of prior polling places indicating the updated location information.

Financial Impact: The cost of the City's election services under this agreement will be determined after the election and divided among participants based on the City's percentage of registered voters, with minimum cost thresholds.

- \$2,500 deposit required by February 23, 2026
- Minimum cost allocation: \$2,500 minimum for Election Day and \$2,500 minimum for the Early Voting period for subdivisions with smaller registered voter percentages.
- Final invoice will be issued after May 2, 2026; any remaining balance must be paid within 45 days of receipt. If the City overpays, the County will refund excess funds within 45 days of final cost calculation.

Board or 3rd Party Recommendation: N/A

Supporting Documentation:

1. 2026 - Resolution Joint Election 01082026 (1)
2. CITY OF FREEPORT-JOINT RESOLUTION CONTRACT
3. RATE SHEETS FOR BRAZORIA COUNTY ELECTIONS
4. NOTICE OF EV AT BRANCH POLLING PLACES-2026-05-02-

RESOLUTION NO. 2026-3018

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FREEPORT, TEXAS, CONTAINING A PREAMBLE; PROVIDING THAT THE ANNUAL ELECTION CALLED BY THE CITY COUNCIL OF SAID CITY FOR THE ELECTION OF COUNCIL MEMBERS FOR COUNCIL POSITIONS A AND C, AND THE CHARTER AMENDMENT ELECTION, CALLED FOR THE FIRST SATURDAY IN MAY, 2026, BEING THE 2nd DAY OF MAY, 2026, BE HELD JOINTLY WITH ALL ELECTIONS CALLED FOR THE SAME DAY BY OTHER POLITICAL SUBDIVISION LOCATED IN BRAZORIA COUNTY, TEXAS; AUTHORIZING THE MAYOR AND THE CITY SECRETARY OF SAID CITY TO EXECUTE AND ATTEST, RESPECTIVELY, A JOINT ELECTION AGREEMENT AND CONTRACT FOR ELECTION SERVICES WITH THE COUNTY CLERK OF BRAZORIA COUNTY, TEXAS, WHICH SPECIFIES IN AN ATTACHMENT THERETO THE LOCATION OF THE COMMON POLLING PLACES AND WHICH MAKES PROVISION FOR THE OFFICERS OF SAID JOINT ELECTION AND THEIR COMPENSATION, ALLOCATES THE EXPENSES OF SUCH JOINT ELECTION AND MAKES PROVISIONS FOR EARLY VOTING, THE BALLOT, BALLOT BOXES, ELECTION FORMS AND RECORDS AND THE CUSTODIAN THEREOF; PROVIDING THAT THIS RESOLUTION SHALL TAKE EFFECT AND BE IN FORCE FROM AND AFTER ITS PASSAGE AND ADOPTION; AND PROVIDING THAT THE ORIGINAL OF THIS RESOLUTION SHALL BE MAINTAINED BY THE CITY SECRETARY IN THE PERMANENT RECORDS OF SAID CITY AND A CERTIFIED COPY THEREOF AND OF THE EXECUTED AND ATTESTED AGREEMENT HEREBY AUTHORIZED BE SENT TO THE COUNTY CLERK OF BRAZORIA COUNTY, TEXAS.

WHEREAS, Chapter 271 of the Texas Election Code, authorizes two or more political subdivisions of this state located in the same county to hold jointly elections which are held on the same day; and,

WHEREAS, the City Council of the City of Freeport (“the City”) has called an election on May 2, 2026, for the election of Council Members for Positions A and C on the City Council of the City; and,

WHEREAS, the City Council of the City has also called a Charter Amendment Election for May 2, 2026; and,

WHEREAS, the County Clerk of Brazoria County, Texas, the county in which the City is located, has requested that the City hold such elections jointly with other political subdivisions in said county being held on the same day under the terms and conditions included in a written

agreement and contract to be signed by the County Clerk and the appropriate officials of such other political subdivisions to which shall be affixed an attachment specifying the location of the common polling places and which agreement makes provision for the officers of said joint election and their compensation, allocates the expenses of such joint election and makes provisions for early voting, the ballot, ballot boxes, election forms and records and the custodian thereof for such joint election; and,

WHEREAS, the City Council of the City has determined and does here now declare that the adoption of this resolution and the execution of such agreement and contract is necessary to the health, safety and general welfare of the inhabitants of the City and will facilitate the holding of such elections.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FREEPORT, TEXAS:

First, that the election called by the City Council of the City for May 2, 2026, be held jointly with the elections called by other political subdivisions in Brazoria County, Texas, for the same day, and the Mayor and City Secretary of the City are hereby authorized to execute and attest, respectively, a Joint Election Agreement and Contract for Election Services described above in the preamble of this resolution.

Second, that the locations of the common polling places and the officers of said election and their compensation be designated and fixed, the expenses of such joint election be allocated and the provisions for early voting, ballots, ballot boxes, election forms and records and the custodian thereof be made all as provided in said agreement and contract.

Third, that early voting in such joint election as well as voting on the day of such joint election shall be conducted jointly by the County Clerk of said county and the City Secretary of the City and the comparable election officer of all of the other political subdivisions participating in such joint election as provided in said agreement and contract.

Fourth, this resolution shall take effect and be in force from and after its passage and

adoption.

Fifth, the original of this resolution, after execution and attestation, shall be maintained by the City Secretary in the permanent records of the City and a certified copy hereof, and the executed and attested agreement and contract hereby authorized, be sent to the County Clerk of Brazoria County, Texas.

READ, PASSED AND ADOPTED this _____ day of January 2026.

Jerry Cain, Mayor
City of Freeport, Texas

ATTEST:

APPROVED AS TO FORM ONLY:

Clarisa Fernandez, City Secretary
City of Freeport, Texas

Chris Duncan, City Attorney
City of Freeport, Texas

JOINT CONTRACT FOR ELECTION SERVICES

THIS CONTRACT (this "Agreement") is made effective as of the Effective Date (as defined below) by and between the CITY OF FREEPORT, TEXAS, acting by and through its governing body, hereinafter referred to as "Political Subdivision," and the County Clerk of Brazoria County, Texas, hereinafter referred to as "County," and by authority of Section 31.092(a), Texas Election Code, and Chapter 791, Texas Local Government Code, for the conduct and supervision of the Political Subdivision's election to be held on MAY 2, 2026. Political Subdivision and the County may be referred to individually as a "Party" and collectively as "the Parties."

This contract is made by and between the CITY OF FREEPORT, TEXAS, acting by and through its governing body, hereinafter referred to as "Political Subdivision," and the County Election Officer of Brazoria County, defined by statute as the County Clerk through the authority outlined in Texas Election Code §§31.091 and 31.092. The purpose of this contract is for the performance of election services as authorized by statute. This contract shall serve as the general contract for each election for which the Political Subdivision requests the assistance of the County Clerk. Provisions specific to each particular election will be included as an attachment to the original contract. Political Subdivision and County Clerk may be referred to individually as "Party" or collectively as "Parties."

RECITALS

The County Clerk has care, custody, and control over the electronic voting system, the Hart InterCivic Verity Voting System (Version 2.7.1), which has been duly approved by the Secretary of State pursuant to Texas Election Code Chapter 122, as amended, and is compliant with the accessibility requirements set forth by Texas Election Code Section 61.012. Political Subdivision desires to use the electronic voting system to compensate the County Clerk for such use and to share in certain other expenses connected with joint elections in accordance with the applicable provisions of Chapters 31 and 271 of the Texas Election Code.

NOW, THEREFORE, in consideration of the mutual covenants, agreements, and benefits to the parties, IT IS AGREED as follows:

I. ADMINISTRATION

The Parties agree to hold a "Joint Election" in accordance with Chapter 271 of the Texas Election Code and this Agreement. The County Clerk shall coordinate, supervise, and handle all aspects of administering the Joint Election as this Agreement provides. Political Subdivision agrees to pay the County Clerk for equipment, supplies, services, and administrative costs as provided in this Agreement. The County Clerk shall serve as the administrator for the Joint Election; however, the Political Subdivision shall remain responsible for the decisions and actions of its officers necessary for the lawful conduct of its election. The County Clerk shall provide advisory services in connection with decisions to be made and measures to be taken by the officers of the Political Subdivision.

It is understood that other political subdivisions may wish to participate in the use of the electronic voting system and polling places, and it is agreed that the County Clerk may enter into other joint election agreements and contracts for election services for those purposes on terms and conditions outlined in the Election Code. Political Subdivision agrees that the County Clerk may enter into joint election agreements with other political subdivisions that may have territory located partially or wholly within the boundaries of Political Subdivision, and, in such a case, all parties sharing common territory shall share a joint ballot on the electronic voting system at the applicable polling places. In such cases, total costs shall be divided among the participants.

At each polling location, joint participants shall share voting equipment and supplies to the extent possible. The participating parties shall share a mutual ballot in those precincts where jurisdictions overlap. However, in no instance shall a voter be permitted to receive a ballot containing an office or proposition stating a measure on which the voter is ineligible to vote. Multiple ballot styles shall be available in those shared polling places where jurisdictions do not overlap.

II. LEGAL DOCUMENTS

Political Subdivision shall prepare, adopt, and publish all required election orders, resolutions, notices, and any other pertinent documents required by the Texas Election Code or Political Subdivision's governing body, charter, or ordinances. Regarding publications, the County Clerk will publish the "Notice of Test of Automatic Tabulating Equipment." If a Political Subdivision holds any Special Election, it will have to publish its own "Notice of Election" to meet additional requirements.

Preparation of the necessary materials for notices and the official ballot shall be the responsibility of each participating authority, including translation to languages other than English. Each participating authority shall provide the County Clerk's Election Department with a copy of its election orders and notices.

III. STATUTORY COMPLIANCE

Political subdivisions shall follow all applicable State and Federal laws related to elections, including, but not limited to, Section 52.072 of the Election Code, which states in part, "A proposition shall be printed on the ballot in the form of a single statement."

Failure to do so may prohibit the political subdivision's participation in a Joint Election.

IV. VOTING LOCATIONS

The County Clerk's Election Office shall select and arrange for the use of, and pay for, all election-day voting locations. Voting locations will, whenever possible, be the usual voting locations for each election precinct in County elections. The proposed voting locations will be provided once the final candidate filing deadline has been met and will be listed in Attachment "A." If a voting location is unavailable, the Elections Department will arrange an alternate location with the Political Subdivision's approval. The Elections Department shall notify the Political Subdivision of any changes from the locations listed in Attachment "A."

If polling places for the joint election in Attachment "A" are different from the polling place(s) used by Political Subdivision in its most recent election, Political Subdivision agrees to post a notice no later than the date of the election described in Attachment "A," at the entrance to any previous polling places in the jurisdiction, stating that the polling location has changed, and displaying the political subdivision's polling place name(s) and address(s) in effect for the election described in Attachment "A." Any voting location changes from those used in the most recent COUNTYWIDE JOINT election will be posted by the County Clerk's Election Office.

V. ELECTION JUDGES, CLERKS, AND OTHER ELECTION PERSONNEL

The Brazoria County Commissioners Court shall appoint the presiding judge and alternate judge for each polling location per Chapter 32 of the Texas Election Code. If an emergency appointment is necessary, the appointment shall be made in accordance with Election Code §32.007, which authorizes the presiding officer of the Brazoria County Commissioners Court to make an emergency appointment. Should that officer not be available, the County Clerk's office shall make emergency appointments of election officials. Upon the County Clerk's request, the Political Subdivision agrees to assist in recruiting bilingual polling place officials (fluent in English and Spanish).

The County's Elections Department shall notify all election judges of the eligibility requirements of Subchapter C of Chapter 32 of the Texas Election Code. It will take the necessary steps to ensure that all election judges appointed for the Joint Election are eligible to serve.

The County Clerk shall arrange for the training and compensation of all election judges and clerks. The Elections Department shall set the date, time, and place for the presiding election judge to pick up their election supplies. Each presiding election judge will receive a letter from the Elections Department notifying them of their appointment, the training time and location, and the number of election clerks they may appoint.

Each election judge will receive compensation at an hourly rate of \$14.00. Each election clerk will receive compensation at an hourly rate of \$12.00. The election judge will receive an additional \$25.00 for picking up the election supplies before Election Day and returning the supplies and equipment to the central counting station after the polls close. All judges and clerks who attend training will be compensated at an hourly rate of \$8.00.

All Parties agree that, at all times and for all purposes hereunder, all election judges, clerks, and all other personnel involved in this election are temporary part-time employees, subject only to the benefits available to such employees.

VI. PREPARATION OF SUPPLIES AND VOTING EQUIPMENT

The County Clerk Elections Department shall arrange for all election supplies and voting equipment, including, but not limited to, official ballots, sample ballots, voter registration lists, and all forms, signs, and other materials used by the election judges at the voting locations. At each polling location, joint participants shall share voting equipment and supplies to the extent possible. The participating parties shall share a mutual ballot in those precincts where jurisdictions overlap. However, in no instance shall a voter be permitted to receive a ballot containing an office or proposition stating a measure on which the voter is ineligible to vote. Multiple ballot styles shall be available in those shared polling places where jurisdictions do not overlap. The County Clerk Elections Department shall provide the necessary voter registration information, instructions, and other information to enable election judges at voting locations with more than one ballot style to conduct a proper election. If special maps are needed for a particular Political Subdivision, the County Clerk's Election Department will order the maps and pass that charge on to that specific Political Subdivision.

Political Subdivision shall furnish the County Clerk a list of candidates and propositions showing the order and the exact manner in which the candidate names and proposition(s) are to appear on the official ballot (including titles and text in each language in which the authority's ballot is to be printed). THE POLITICAL SUBDIVISION SHALL PROVIDE A COPY OF EACH CANDIDATE'S APPLICATION TO THE COUNTY CLERK'S ELECTIONS OFFICE. This list shall be delivered to the County Clerk Elections Department as soon as possible after each participating authority has determined ballot positions. Each participating authority shall proofread and approve the ballot on that authority's candidates and propositions. If any errors or changes are discovered after the Logic and Accuracy test has been conducted and ballots prepared, then the Political Subdivision will be responsible for all costs.

VII. EARLY VOTING

The Parties agree to conduct joint early Voting and appoint the County Clerk as the Early Voting Clerk per Sections 31.097 and 271.006 of the Texas Election Code. Political Subdivision agrees to appoint the County Clerk's permanent county employees as deputy early voting clerks. The Parties further agree that each Early Voting Location will have an "Officer in Charge" who will receive compensation at an hourly rate of \$14.00. The clerks at each location will receive compensation at an hourly rate of \$12.00. Early Voting by personal appearance will be held at the locations, dates, and times listed in Attachment "B" of this document. Any qualified voter of the Joint Election may vote early by personal appearance at any one of the joint early voting locations.

As Early Voting Clerk, the County Clerk shall receive applications for early voting ballots to be voted by mail in accordance with Chapter 86 of the Texas Election Code. Any requests for early voting ballots to be voted by mail received by the Political Subdivision shall be forwarded immediately by fax or courier to the Elections Department for processing.

The Early Voting Clerk will post a copy of the daily early voting report on the county election website and a cumulative final early voting report following the election. We shall provide the Political Subdivision with the reports with written advance notice.

VIII. EARLY VOTING BALLOT BOARD

The County Clerk shall appoint an Early Voting Ballot Board (EVBB) to process early voting results from the Joint Election. With the assistance of the County Clerk Elections Department, the Presiding Judge shall appoint three or more additional members to constitute the EVBB. The County Clerk Elections Department shall determine the number of EVBB members required to efficiently process early voting ballots.

IX. CENTRAL COUNTING STATION AND ELECTION RETURNS

The County shall be responsible for establishing and operating the central counting station to receive and tabulate the voted ballots in accordance with the Texas Election Code and this Agreement.

The participating authorities hereby, in accordance with Sections 127.002, 127.003, and 127.005 of the Texas Election Code, appoint the following central counting station officials:

Counting Station Manager:	Lisa Mujica
Alternate Counting Station Manager:	Brandy Pena
Tabulation Supervisor:	Krystal Alegria
Alternate Tabulation Supervisor:	Johnathan Escamilla
Presiding Judge:	Dottie Cornett
Alternate Presiding Judge:	Tamara Reynolds

After all precincts have been counted, the County Clerk's Elections Department will prepare the unofficial canvass reports. It will deliver a copy of the unofficial canvass to the Political Subdivision as soon as possible after all returns have been tabulated. All participating authorities shall be responsible for the official canvass of their respective elections.

The County Clerk Elections Department shall be responsible for conducting the post-election manual recount required by Section 127.201 of the Texas Election Code unless the Secretary of State grants a waiver. Notification and copies of the recount, if waiver is denied, will be provided to each participating authority and the Secretary of State's Office.

The County Clerk Elections Department shall electronically submit all Cities' precinct-by-precinct returns to the Texas Secretary of State's Office.

The County Clerk Elections Department shall post all election night results to the County website on election night. <https://www.brazoriacountyclerktx.gov>.

X. ELECTION EXPENSES AND ALLOCATION OF COSTS

The Parties agree to share the costs of administering the Joint Election. Unless specifically stated otherwise, allocation of costs is mutually agreed to be shared. The County participates in "Vote Centers"; therefore, all political subdivisions can vote at any location.

It is agreed that the standard rental rate charged for the County's voting equipment used on Election Day shall be calculated per polling location and among the participants utilizing each polling location. (See "Exhibit 1" for rental rates.) The total cost will be calculated and multiplied by the Political Subdivision percentage of registered voters, or a minimum of \$2500.00; for those with a lesser amount, additional costs will be itemized and billed.

Costs for Early Voting by Personal Appearance will also be charged with the same formula as Election Day. Those political subdivisions with a percentage of registered voters less than \$2500.00 will have a minimum of \$2500.00 for the early voting period.

The political subdivision conducting a runoff shall be responsible for all associated costs.

XI. WITHDRAWAL FROM CONTRACT DUE TO CANCELLATION OF ELECTION

Political Subdivision may withdraw from this Agreement and the Joint Election should it cancel its election in accordance with Sections 2.051 - 2.053 of the Texas Election Code, or should it be later ruled that the election is not needed. Political Subdivision is fully liable for any expenses incurred by the County Clerk on behalf of the Political Subdivision. Any monies deposited with the County by the withdrawing authority shall be refunded minus the aforementioned expenses.

XII. RECORDS OF THE ELECTION

The County Clerk is hereby appointed general custodian of the voted ballots and all records of the Joint Election as authorized by Section 271.010 of the Texas Election Code.

Access to election records shall be available to each participating authority and the public in accordance with applicable provisions of the Texas Election Code and the Texas Public Information Act. The election records shall be stored at the offices of the County Clerk or an alternate facility used to keep county records. The County Clerk Elections Department shall ensure that records are maintained in an orderly manner so they are identifiable and retrievable.

Records of the election shall be retained and disposed of in accordance with the provisions of Section 66.058 of the Texas Election Code. If records of the election are involved in any pending election contest, investigation, litigation, or open records request, the County Clerk shall maintain the records until final resolution or until final judgment, whichever is applicable. It is the responsibility of each participating authority to bring to the attention of the County Clerk any notice of pending election contest, investigation, litigation, or open records request that may be filed with the participating authority.

XIII. RECOUNTS

A recount may be obtained as provided by Title 13 of the Texas Election Code. Political Subdivision agrees that any recount shall take place at the offices of the County Clerk and that the County Clerk shall serve as Recount Supervisor, and the Political Subdivision's official or employee who performs the duties of a secretary under the Texas Election Code shall serve as Recount Coordinator.

The County Clerk Elections Department agrees to provide advisory services to the Political Subdivision as necessary to conduct a proper recount, and the cost of the recount depends on the size of the election and the number of precincts to be recounted.

XIV. MISCELLANEOUS PROVISIONS

1. It is understood that to the extent space is available, other districts and political subdivisions may wish to participate in the use of the election equipment and voting places; it is agreed that the County Clerk may contract with such other districts or political subdivisions for such purposes and that in such event, there may be an adjustment of the pro-rata share to be paid to the County by the participating authorities.
2. The County Clerk shall file copies of this document with the County Treasurer and the County Auditor in accordance with Section 31.099 of the Texas Election Code.
3. In the event that legal action is filed contesting the Political Subdivision's election under Title 14 of the Texas Election Code, Political Subdivision shall choose and provide, at its own expense, legal counsel for the County, the County Clerk, and additional election personnel as necessary.
4. Nothing in this contract prevents any party from taking appropriate legal action against any other party and other election personnel for a breach of this contract or a violation of the Texas Election Code; however, any action taken is subject to any immunity provided by statute or common law to governmental entities. For purposes of this contract, the County Clerk's office acts as a governmental entity covered by any immunity available to Brazoria County.
5. The parties agree that under the Constitution and laws of the State of Texas, neither Brazoria County nor Political Subdivision can enter into an agreement whereby either Party agrees to indemnify or hold harmless another party; therefore, all references of any kind, if any, to indemnifying or holding or saving harmless for any reason are hereby deleted.
6. This Agreement shall be construed under and in accordance with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in Brazoria County, Texas.
7. In the event that one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision hereof, and this Agreement

shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

8. All parties shall comply with all applicable laws, ordinances, and codes of the State of Texas, all local governments, and other entities with local jurisdiction.
9. The waiver by any party of a breach of any provision of this Agreement shall not operate as or be construed as a waiver of any subsequent breach.
10. Any amendments to this Agreement shall be of no effect unless in writing and signed by all parties.
11. **Authorization of Agreement.** This Agreement has been approved and authorized by the governing body of the Political Subdivision.
12. **Purpose, Terms, Rights, and Duties of the Parties.** The purpose, terms, rights, and duties of the Parties shall be as outlined in this Agreement.
13. **Payments from Current Revenues.** Each Party paying for the performance of governmental functions or services must make those payments from current revenues available to that paying Party.
14. **Fair Compensation.** The Parties acknowledge and agree that each payment contemplated by this Agreement fairly compensates the performing Party.
15. **Termination.** At any time and for any reason, either Party may terminate this Agreement by providing forty-five (45) days' written Notice of termination to the other Party.
16. **Funding.** The Parties understand and acknowledge that the funding of this Agreement is contained in each Party's annual budget and is subject to the approval of each Party in each fiscal year. The Parties further agree that should the governing body of any Party fail to approve a budget that includes sufficient funds for the continuation of this Agreement, or should the governing body of any Party fail to certify funds for any reason, then and upon the occurrence of such event, this Agreement shall automatically terminate as to that Party and that Party shall then have no further obligation to the other Party. When the funds budgeted or certified during any fiscal year by a Party to discharge its obligations under this Agreement are expended, the other Party's ***sole and exclusive remedy*** shall be to terminate this Agreement.
17. **No Joint Enterprise.** The Agreement is not intended to, and shall not be construed to, create any joint enterprise between or among the Parties.
18. **Public Information.** This Agreement is public information. To the extent, if any, that any provision of this Agreement conflicts with Texas Government Code Chapter 552, et seq., as amended (the "Texas Public Information Act"), such provision shall be void and have no force or effect.

19. **No Third-Party Beneficiaries**. This Agreement is entered solely by and between and may be enforced only by and among the Parties. Except as set forth herein, this Agreement shall not be deemed to create any rights in, or obligations to, any third parties.
20. **No Personal Liability**. Nothing in this Agreement shall be construed as creating any personal liability on the part of any employee, officer, or agent of any Party to this Agreement.
21. Nothing in this Agreement requires the Political Subdivision or County to incur debt, assess or collect funds, or create a sinking fund.
22. **Sovereign Immunity Acknowledged and Retained**. **THE PARTIES EXPRESSLY ACKNOWLEDGE AND AGREE THAT NO PROVISION OF THIS AGREEMENT IS IN ANY WAY INTENDED TO CONSTITUTE A WAIVER BY ANY PARTY OF ANY IMMUNITY FROM SUIT OR LIABILITY THAT A PARTY MAY HAVE BY OPERATION OF LAW. THE CITY AND THE COUNTY RETAIN ALL GOVERNMENTAL IMMUNITIES.**

XV. COST ESTIMATES AND DEPOSIT OF FUNDS

It is estimated that the Political Subdivision's obligation under the terms of this Agreement shall be DETERMINED AFTER THE ELECTION. Political Subdivision agrees to pay the County a \$2,500.00 deposit. This Deposit shall be paid to the County within 10 business days after the final candidate filing deadline. The final candidate filing deadline is February 13, 2026. Therefore, the Deposit is due by February 23, 2026.

The exact amount of the Political Subdivision's obligation under the terms of this Agreement shall be calculated after the election on MAY 2, 2026. If the amount of the Political Subdivision's obligation exceeds the amount deposited, the Political Subdivision shall pay the County the balance due within forty-five (45) days after receipt of the final invoice from the County's Election Department. However, if the amount of the Political Subdivision's obligation is less than the amount deposited, the County shall refund the excess amount paid to the Political Subdivision within forty-five (45) days after the final costs are calculated.

IN TESTIMONY HEREOF, this Agreement, its multiple originals all of equal force, has been executed on behalf of the parties.

(1) On the _____ day of _____, 2026, been executed on behalf of the County Clerk by the County Clerk pursuant to the Texas Election Code;

(2) On the _____ day of _____, 2026, has been executed on behalf of the Political Subdivision by its Mayor or authorized representative, pursuant to an action of the Political Subdivision.

BRAZORIA COUNTY, COUNTY CLERK by

Joyce Hudman, County Clerk

ATTEST:

CITY OF FREEPORT, TEXAS

_____ By _____
Presiding Officer or Authorized Representative
CITY OF FREEPORT

RATE SHEETS FOR BRAZORIA COUNTY ELECTIONS:

MAY (COUNTYWIDE JOINT)

EQUIPMENT RENTAL

CONTROLLER	\$350.00 each
SCANNER UNIT (additional 2023)	\$425.00 each
ACCESS WITH TOUCH UNIT (DOU)	\$375.00 each
TOUCH UNITS	\$325.00 each
POLLPADS	\$50.00 each
MI-FI/ HOTSPOT	\$50.00 each

This is not a daily charge. This price is for the entire election, even if it is for 12 days of voting.

OTHER CHARGES

Programming (increase 2023)	\$450.00
Tabulating.....	\$45.00
Equipment Delivery and Pickup	
Truck Rental (per delivery location)	\$50.00
Labor (Per delivery location)	\$100.00
Supply tubs EV-ED (see attached list for contents)	\$75.00
Mail Ballots will be billed per entity kit, including postage... Domestic...\$2.18...Overseas...\$2.76	
Publications will be divided equally if done by county.....	
Technical field support mileage will be divided equally.....	
Ballot Paper size 8.5 x 11.....	25 cents per sheet
Ballot Paper size 8.5 x 14.....	28 cents per sheet

Workers-Judges
Clerks

\$14.00 per hour -Overtime rate \$21.00 per hour
\$12.00 per hour- Overtime rate \$18.00 per hour

ELECTION DAY (increase 2026)

For Election Day, we will calculate the cost for each location (see Exhibit 'A2"). The total cost for Election Day will then be calculated based on the percentage of registered voters in each political subdivision. For all political subdivisions in Brazoria County with fewer than 6000 registered voters, the charges will be a minimum of \$2500.00 for Election Day.

EARLY VOTING (increase 2026) (11 Main Locations)

For Early Voting, we also calculate worksheets for each of the 10-11 early voting locations. Once we have the total cost for all locations, we use a spreadsheet to divide the cost among all political subdivisions based on each subdivision's percentage of registered voters. Since we have both large and small cities in our county, the minimum charge for early voting will be \$ 2,500.00.

OVERTIME

We keep a record of our overtime for the election, and our staff gets paid overtime for time outside regular business hours. The cost will be divided equally when the final bills are sent.

RATE SHEETS FOR BRAZORIA COUNTY ELECTIONS:

NOVEMBER (COUNTYWIDE JOINT)

For the November Elections, the Election Day and Early Voting charges are the same as the countywide joint in May. If the only political subdivisions at a location are Brazoria County and one entity, the total cost will be calculated based on the entity's percentage of registered voters.

The cost of runoff elections will be the responsibility of the entity conducting the runoff.

Additional Early Voting Locations requested will be billed separately to the requester.

Any errors or changes related to a Political Subdivision oversight, and any that result in reprogramming the entirety of the election, will be charged a reprogramming fee of \$5,000.00.

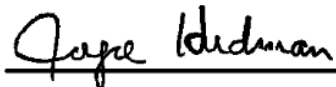
NOTICE OF EARLY VOTING AT BRANCH POLLING PLACES

Early voting by personal appearance will be conducted at the following locations:

Angleton (Main)East Annex, 1524 E Mulberry
AlvinAlvin Library, 105 S Gordon
BrazoriaBrazoria Library, 620 S Brooks
FreeportFreeport Library, 410 Brazosport Blvd
Lake Jackson.....Doris Williams Civic Center, 333 Hwy 332 East
ManvelKeith Traylor Criminal Justice Center, 6605 North Masters
Pearland EastTom Reid Library, 3522 Liberty Dr
Pearland West.....West Pearland Community Center, 2150 Countryplace Pkwy
Shadow CreekWest Pearland Library, 11801 Shadow Creek Pkwy
Sweeny.....Sweeny Community Center, 205 W Ashley Wilson Rd
West Columbia.....Precinct 4 Building #2, 121 N 10th St

DATES AND HOURS:

April 208 AM- 5 PM
April 21 .. (Closed San Jacinto Day)
April 22-25.....8 AM – 5 PM
April 27-28.....8 AM – 5 PM



Early Voting Clerk

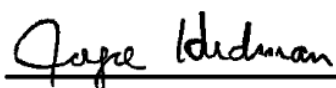
AVISO DE VOTACIÓN ADELANTADA EN LOS SITIOS DE VOTACIÓN AUXILIARES

La votación adelantada en persona se llevará a cabo en los siguientes sitios de esta manera:

Angleton (Ubicación Principal).....East Annex, 1524 E Mulberry
AlvinAlvin Library, 105 S Gordon
BrazoriaBrazoria Library, 620 S Brooks
FreeportFreeport Library, 410 Brazosport Blvd
Lake JacksonDoris Williams Civic Center, 333 Hwy 332 East
ManvelKeith Traylor Criminal Justice Center, 6605 North Masters
Pearland EsteTom Reid Library, 3522 Liberty Dr
Pearland OesteWest Pearland Community Center, 2150 Countryplace Pkwy
Shadow CreekWest Pearland Library, 11801 Shadow Creek Pkwy
SweenySweeny Community Center, 205 W Ashley Wilson Rd
West ColumbiaPrecinct 4 Building #2, 121 N 10th St

FECHAS Y HORAS

20 de abril8 AM – 5 PM
21 de abril (cerrado día de San Jacinto)
22-25 de abril8 AM – 5 PM
27-28 de abril8 AM – 5 PM



Secretaría de la Votación Adelantada



City Council Agenda Item #[3.C]

Title: Action approving the Monthly Financial Report through December 31, 2025 - Ashlee Hurst, Finance Director

Date: January 20, 2026

From: Ashlee Hurst, Finance Director

Staff Recommendation: N/A

Item Summary: The reporting is through December 31, 2025 for City financials.

Background Information: N/A

Special Considerations: N/A

Financial Impact: N/A

Board or 3rd Party Recommendation: N/A

Supporting Documentation:

1. 2025-12 - Finance Monthly Report

City of Freeport Monthly Financial Report Period Ending December 31, 2025

**Report Prepared By: Ashlee Hurst, CGFO
Finance Director, City of Freeport**



TABLE OF CONTENTS

General Fund Financials.....	3
Budget Summary.....	3
Revenue Producing Departments Overview.....	3
Accounts Payable.....	3
Hurricane Beryl.....	3
Historical Revenue Charts.....	4
Municipal Court.....	5
Ongoing Initiatives.....	5
Purchasing.....	5-6
Grant Administration.....	6-7
Water/Sewer Fund Financials.....	8
Budget Summary.....	8
Customer Billing Detail.....	8
Monthly Performance Overview.....	8
Historical Charts.....	9
Outstanding Balance Detail.....	10
BWA Usage.....	10
Financial Statements.....	11-16
Capital Projects.....	11-12
General Fund Budget Vs. Actuals.....	13
Water/Sewer Fund Budget Vs. Actuals.....	14
Fund Balance Summary.....	15
Cash Balance Summary.....	16
Report Certification.....	17

General Fund Financials

As of December 31, 2025

Budget Summary

The revenue collected for the General Fund is \$6,280,455 or 29.1% of the total budgeted revenues.

The expenditures for the General Fund are \$4,604,263 or 21.8% of the total budgeted expenditures.

The revenues are OVER the expenditures by \$1,676,192.

See the attached financial statement for more detailed information.

Revenue Producing Departments Overview

	GOLF	EMS	RECREATION
Revenues	\$ 321,296	\$ 241,324	\$ 18,510
Expenditures	\$ 329,870	\$ 284,668	\$ 92,411
Excess / Deficit	-8,574	-43,344	-73,901

Accounts Payable

Reporting Period	Purchase Orders Issued	Invoices Processed	Number of Payments Issued	Total Disbursements
FY2025 Total	186	8,315	4,233	\$ 36,633,121.54
Oct'25	18	719	316	3,392,794.00
Nov'25	5	492	233	2,936,832.12
Dec'25	10	473	226	734,782.10
Jan'26				
Feb'26				
Mar'26				
Apr'26				
May'26				
Jun'26				
Jul'26				
Aug'26				
Sep'26				
FY2026 Total	33	1684	775	\$7,064,408.22

Hurricane Beryl

75% FEMA Reimbursement Maximum

25% City Responsibility Minimum

Total Expenses to Date: \$2,329,588.33

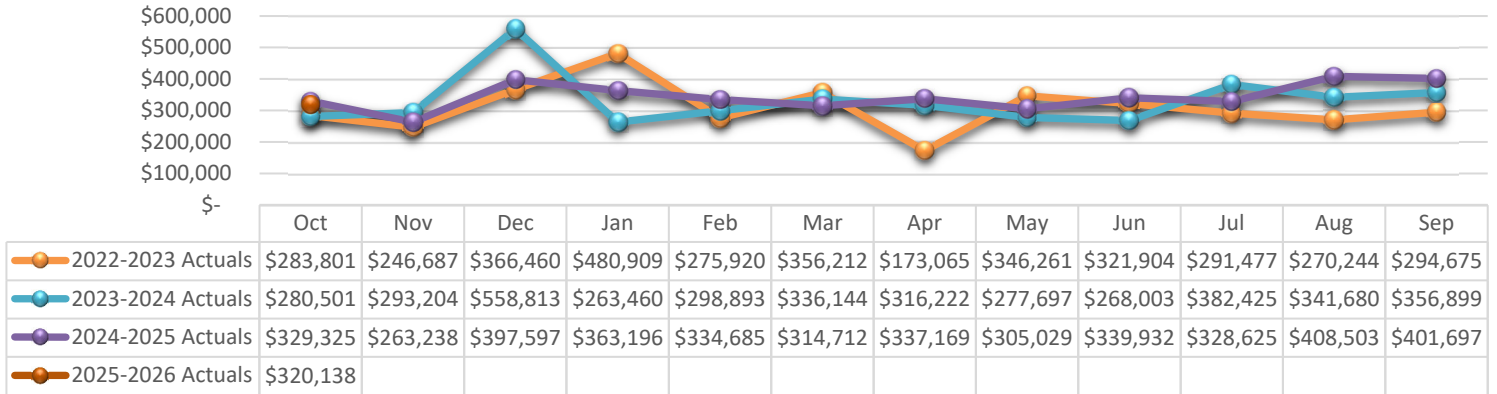
Maximum Federal Share Reimbursement: \$1,432,908.27

Preliminary Local Share Cost: **\$335,925.34**

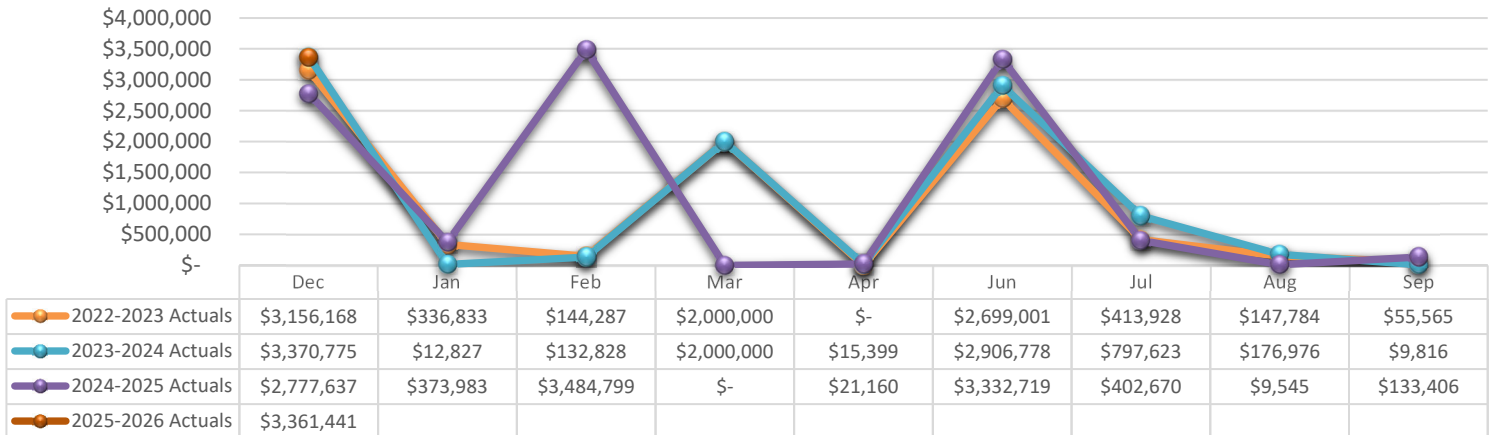
I continue working weekly with FEMA to finalize eligible expenses and get projects moving forward.

Historical Revenue Charts

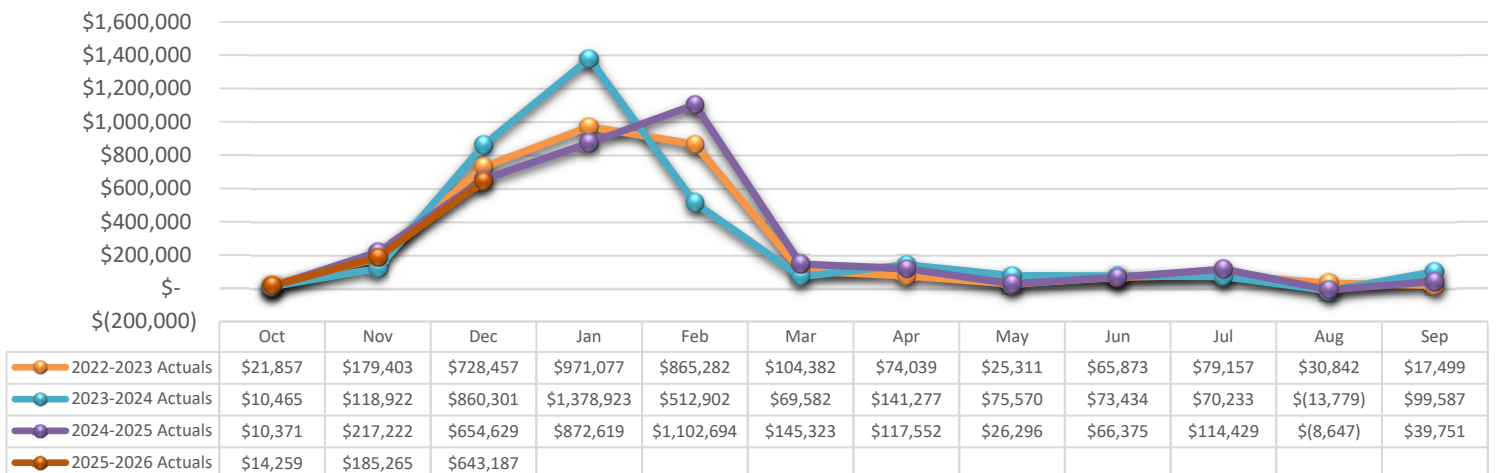
SALES TAX
Monthly Collections Comparison



INDUSTRIAL DISTRICT PAYMENTS IN LIEU OF TAXES (PILOTs)
Monthly Collections Comparison



PROPERTY TAXES
Monthly Collections Comparison



Municipal Court

FY Total Through:	December 2023	December 2024	December 2025	% Change
Citations Issued	485	532	309	-41.9%
Violations Issued	558	627	359	-42.7%
Total Issued	1,043	1,159	668	-42.4%
Active Warrants	126	122	133	9.0%
Fees Collected**	\$ 65,564	\$ 101,947	\$ 75,858	-25.6%

** Includes Regulatory, State, & Other Agency Fees

Ongoing Initiatives

AUDIT:

The annual audit for Fiscal Year 2024-2025 is underway and has kicked off earlier than in the past.

BUDGET, CIP, LONG-TERM FINANCIALS:

Monthly budget meetings with departments occur to ensure transparency and accountability.

AMI WATER METER PROJECT:

Ameresco continues to push back on their completion date of the project. The Port meters are still pending installation.

Purchasing

All bids are listed on our e-bidding portal:

<https://vendors.planetbids.com/portal/81745/portal-home>

A current bid is open for Jail Plumbing Replacement Re-Bid (RFP No. 2025-18). It will be advertised twice before it closes on January 15, 2026. In total, this solicitation will be open for 30+ days.

A current bid is open for Janitorial Services (RFP No. 2025-19). It will be advertised twice before it closes on January 8, 2026. In total, this solicitation will be open for 30+ days.

A current bid is open for Fuel Services (RFP No. 2025-20). It will be advertised twice before it closes on January 8, 2026. In total, this solicitation will be open for 30+ days.

A current bid is open for Engagement of Real Estate Representative (RFP No. 2025-21). It will be advertised twice before it closes on January 15, 2026. In total, this solicitation will be open for 30+ days.

Grant Administration

- Hurricane Beryl (FEMA): The City is still working weekly with FEMA to get the documentation prepared to get reimbursements submitted as projects are assigned and created.
- FEMA – SAFER Grant – Fire Staffing Reimbursement: This grant was awarded in September 2025 to provide reimbursement for the costs of firefighter staffing expenses. The total of this grant award is \$964,345.95, including a City match of \$369,665.94 over a 3-year period. The period of performance of this grant ends in September 2029.
- FEMA – Assistance to Firefighters Grant (AFG) Self Contained Breathing Apparatus: This grant was awarded in September 2025 to provide reimbursement for the costs of purchasing “air packs”. The total of this grant award is \$110,000, including a City match of \$10,000. The period of performance of this grant ends in September 2027.
- CDBG - GLO, (Contract No. D300) WWTP Renovations: This grant project is currently under construction. An extension was also granted for the performance period of this grant until April 2025. The total of this grant award is \$6,051,988, including a City match of \$60,520. This project has a budget overrun of roughly \$7,750,000. The previous Finance Director budgeted that into the Approved 2024-2025 budget from multiple funds. GrantWorks is the grant administrator for this project. Freese and Nichols are the engineers of this project. Wharton-Smith is the contractor for this project.
- CDBG - GLO, (Contract No. E164) Water Improvements: This grant project is currently still in the engineer design phase. The total award of this grant is \$1,837,967 with no City match. The grant period of performance end date is March 2026. GrantWorks is the grant administrator for this project. Freese and Nichols are the engineers for this project. No contractor will be selected until the project design is complete so a request for bids can be created for the scope of work.
- Office of the Governor (OOG) Rifle Resistant Body Armor: This grant was awarded in September 2025 to provide reimbursement for rifle resistant gear. The total award for this grant is \$21,720 with no City match. The period of performance of this grant ends in September 2026.
- GLO Beach Maintenance Program: The new application has been awarded to the City and includes up to date labor rates, as well as Police Patrol Overtime rates.
- CDBG-Brazoria County: The City was granted a grant for installation of insta-valves in October 2024 for a total of \$220,000 with an \$8,000 City match. The sizes and locations of the valves submitted in the City’s application were incorrect, which delayed this project. The City advertised for bids in compliance with CDBG grant standards. A contractor will be selected soon. The period of performance for this project ends in September 2026.
- Texas Division of Emergency Management (TDEM) Lift Station #3 Generator: This mitigation program project was awarded in May 2023 for a total award of \$40,000, including a City

match of \$4,000. The period of performance for this project ends in June 2025. A time extension request has been granted through March 2026.

- Texas Division of Emergency Management (TDEM) Lift Station #4 Generator: This mitigation program project was awarded in May 2023 for a total award of \$40,000, including a City match of \$4,000. The period of performance for this project ends in June 2025. A time extension request has been granted through March 2026.
- Texas Division of Emergency Management (TDEM) Lift Station #14 Generator: This mitigation program project was awarded in June 2023 for a total award of \$40,000, including a City match of \$4,000. The period of performance of this project ended in June 2024. A time extension request has been granted through March 2026.
- Texas Division of Emergency Management (TDEM) Service Center Generator: This mitigation program project was awarded in October 2024 for a total award of \$200,000, including a City match of \$20,000. The period of performance for this project ends in August 2025. A time extension request has been granted through March 2026.
- Texas Division of Emergency Management (TDEM) Recreation Center Generator: This mitigation program project was awarded in November 2024 for a total award of \$200,000, including a City match of \$20,000. The City elected to decline this grant award because Centerpoint donated a generator to this facility. The project has been de-obligated since.
- Texas Division of Emergency Management (TDEM) City Hall Generator: This mitigation program project was awarded in January 2025 for a total award of \$425,000, including a City match of \$42,500. The period of performance for this project ends in August 2025. A time extension request has been granted through March 2026.
- Texas Division of Emergency Management (TDEM) Riverplace Generator: This mitigation program project was awarded in January 2025 for a total award of \$143,000, including a City match of \$14,300. The period of performance for this project ends in August 2025. A change of scope and time extension have been granted through March 2026.

Water/Sewer Fund

As of December 31, 2025

Budget Summary

The revenues for the Water/Sewer Fund are \$2,162,639 or 24.6% of the total budgeted revenues.

The expenditures for the Water/Sewer Fund are \$1,929,933 or 15.0% of the total budgeted expenditures.

The revenues are OVER the expenditures by \$232,706.

See the attached financial statement for more detailed information.

Customer Billing Detail

Account Classification	Water	Sewer	Total Billed
<i>Apartment</i>	\$ 145,602	\$ 120,890	\$ 266,493
<i>Church</i>	7,144	5,690	12,834
<i>City</i>	0	0	0
<i>Commercial</i>	244,897	127,075	371,972
<i>Industrial</i>	477,301	261,322	738,623
<i>Residential</i>	320,974	248,446	569,420
<i>School</i>	105,951	75,844	181,795
This FY Total Billed	\$ 1,301,870	\$ 839,268	\$ 2,141,137
Last FY Total Billed	\$ 1,218,115	\$ 698,960	\$ 1,917,075
% Change in FY Billings	6.9%	20.1%	11.7%

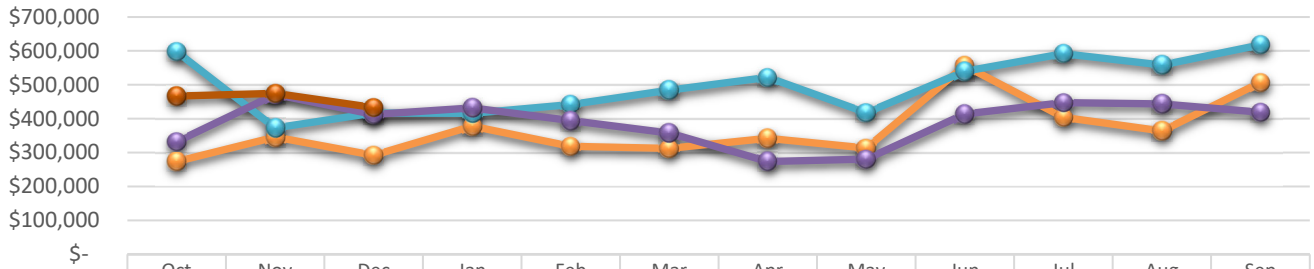
****Overall, there is an 11.7% increase in billings, when compared to the same period last fiscal year.**

Monthly Performance Overview

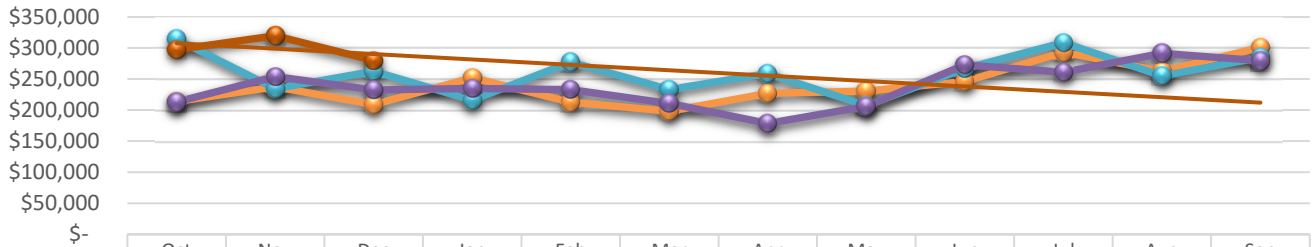
	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Accounts Cut Off	213	222	188	133	175	177	
Voluntary Account Closures	8	24	22	20	26	13	32
Returned Payments	UNK	3	8	8	7	5	4
Failed Payment Arrangements	UNK	4	8	3	2	5	2
Disconnections for Nonpayment	221	253	226	164	210	200	38
Idle Meters W/Usage Found	60	13	6	-	26	12	
Total Back Billed	\$ 7,122.25	-	\$ 699.16	-	\$ 382.76	-	

Historical Charts

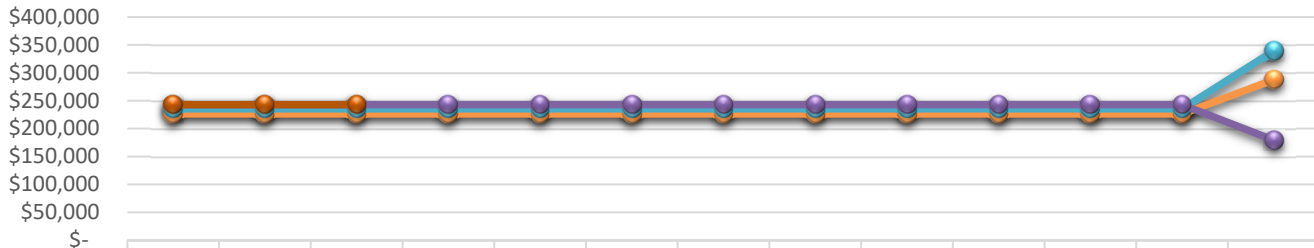
**Water Revenue
Monthly Billing Comparison**



**Sewer Revenue
Monthly Billing Comparison**



**Veolia
Monthly Expense Comparison**



Outstanding Balance Detail

Total Balance:	Current Due:	1 Month Due:	2 Months Due:	3 Months Due	4+ Months Due
\$ 348,078	\$ 251,764	\$ 21,159	\$ 12,448	\$ -93.00	\$ 62,801

Since January, these outstanding balances have been reduced by:

4+ Months - \$621,809 (was \$684,610 as of 1/31/25)

3 Months - \$68,268 (was \$68,175 as of 1/31/25)

2 Months - \$70,976 (was \$83,424 as of 1/31/25)

1 Month - \$85,168 (was \$106,327 as of 1/31/25)

BWA Usage

Month	Gallons Billed	Price	Total Due	Total Usage	Difference	Previous Over (Under)	Total Over (Under)
Oct'24	62,000,000	4.60	\$ 285,200	53,750,000	(8,250,000)	-	(8,250,000)
Nov'24	60,000,000	4.60	\$ 276,000	50,696,000	(9,304,000)	(8,250,000)	(17,554,000)
Dec'24	62,000,000	4.60	\$ 285,200	50,460,000	(11,540,000)	(17,554,000)	(29,094,000)
Jan'25	62,000,000	4.60	\$ 285,200	51,932,000	(10,068,000)	(29,094,000)	(39,162,000)
Feb'25	56,000,000	4.60	\$ 257,600	43,745,000	(12,255,000)	(39,162,000)	(51,417,000)
Mar'25	62,000,000	4.60	\$ 285,200	48,619,000	(13,381,000)	(51,417,000)	(64,798,000)
Apr'25	60,000,000	4.60	\$ 276,000	47,590,000	(12,410,000)	(64,798,000)	(77,208,000)
May'25	62,000,000	4.60	\$ 285,200	62,646,000	646,000	(77,208,000)	(76,562,000)
Jun'25	60,000,000	4.60	\$ 276,000	46,310,000	(13,690,000)	(76,562,000)	(90,252,000)
Jul'25	62,000,000	4.60	\$ 285,200	49,421,000	(12,579,000)	(90,252,000)	(102,831,000)
Aug'25	62,000,000	4.60	\$ 285,200	57,126,000	(4,874,000)	(102,831,000)	(107,705,000)
Sep'25	60,000,000	4.60	\$ 276,000	56,510,000	(3,490,000)	(107,705,000)	(111,195,000)
Oct'25	62,000,000	4.96	\$ 307,520	62,182,000	182,000	-	182,000
Nov'25	60,000,000	4.96	\$ 297,600	55,346,000	(4,654,000)	182,000	(4,472,000)



City of Freeport
Capital Projects

For the Period End December 2025

Total Construction Commitments as of 12/31/25	
Total Commitments	\$ 12,256,228.96
Enterprise	\$ 6,026,365.74
Governmental	\$ 6,229,863.22

Project	Project Status	Budgeted Cost	Spent To Date	Remaining
Fund 67 - 2021 CO Bond Fund				
Water/Sewer				
Phase I SSOI Engineering - 2022-2025	In Progress	215,926.00	22,974.00	192,952.00
WWTP Grant Match (D300) - 2022-2025	In Progress	691,020.00	261,531.00	429,489.00
WWTP Improvements (D300) - 2022-2025	In Progress	1,298,130.00	1,202,145.20	95,984.80
Lift Station Pumps - 2024-2025	In Progress	151,348.00	156,236.00	-
Sewer Line Replacement SSOI - 2022-2025	In Progress	482,572.00	-	482,572.00
Total Funding Fund 67 - 2021 CO Bond Fund		\$ 2,838,996.00	\$ 1,642,886.20	\$ 1,200,997.80

Fund 66 - 2020 CO Bond Fund				
Admin				
City Hall Renovations - 2020-2025	On Hold	998,000.00	548,359.03	449,640.97
Public Works				
Heritage House Renovations - 2020-2025	On Hold	375,000.00	2,500.00	372,500.00
Total Funding Fund 66 - 2020 CO Bond Fund		\$ 1,373,000.00	\$ 550,859.03	\$ 822,140.97

Fund 14 -Streets & Drainage Funds				
Public Works				
None				
Total Funding Fund 14 - Streets & Drainage Fund		\$ -	\$ -	\$ -

Fund 21 - Facilities & Grounds CIP				
Admin				
City Hall Renovations - 2020-2021	On Hold	750,000.00	66,784.00	683,216.00
Fire/EMS				
Temp. Modular Building - 2022-2023	In Progress	426,095.00	566,316.08	-
Fire Station 1 Driveway - 2022-2023	In Progress	10,000.00	2,488.25	-
Golf Course				
Greens Resurfacing - 2023-2024	In Progress	320,000.00	142,525.87	177,474.13
Pumphouse Replacement - 2023-2024	In Progress	40,000.00	13,258.72	26,741.28
Golf Cart Annual Repair Path - 2025-2026	In Progress	10,000.00		10,000.00
Golf Course Bathroom Replacement - 2025-2026	In Progress	30,000.00	1,100.00	28,900.00
Police				
Jail Facility Renovation - 2022-2023	In Progress	77,320.18	-	77,320.18
Server Room Ventilation - 2023-2024	In Progress	12,500.00	-	12,500.00
Public Works				
Splashpad Renovation - 2023-2024	In Progress	10,000.00	-	10,000.00
Nesting Training Tables - 2023-2024	In Progress	6,750.00	-	6,750.00
Splashpad Replacement - 2025-2026	In Progress	20,000.00	-	20,000.00
Total Funding Fund 21 - Facilities & Grounds CIP		\$ 1,712,665.18	\$ 792,472.92	\$ 1,052,901.59

Fund 22 - Vehicle & Equipment Replacement Fund				
Fire/EMS				
Equipping New Reserve FF - 2022-2023	In Progress	12,000.00	12,000.00	-
Furnishings/Appliances Fire Station 2 - 2022-2023	In Progress	30,000.00	1,077.00	28,923.00
Portable Radios - 2023-2024	In Progress	36,400.00	15,424.10	20,975.90
Reserve PPE - 2023-2024	In Progress	19,100.00	17,729.80	1,370.20
Tire Replacement for Fire Engines - 2025-2026	In Progress	13,000.00	-	13,000.00

Information Technology				
None				
Administration				
None				
Golf Course				
None				
Police				
Replace Gate Motor - 2023-2024	In Progress	15,000.00	-	15,000.00
CJIS Update - 2024-2025	In Progress	5,500.00	3,744.00	1,756.00
Temperature Control Service/911 - 2024-2025	In Progress	14,000.00	5,364.07	8,635.93
Purchase of (3) Vehicles - 2025-2026	In Progress	350,000.00	-	350,000.00
Replace PD Building Camera Storage	In Progress	12,000.00	-	12,000.00
Server Relocation - 2025-2026	In Progress	28,000.00	-	28,000.00
Public Works				
Concrete Saw - 2025-2026	In Progress	6,256.00	-	6,256.00
Vibratory Plate Compactor - 2025-2026	In Progress	1,595.00	-	1,595.00
Jumping Jack - 2025-2026	In Progress	2,998.00	-	2,998.00
15' Batwing Mower - 2025-2026	In Progress	29,000.00	-	29,000.00
Zero Turn Mower - 2025-2026	In Progress	14,000.00	-	14,000.00
Total Funding Fund 22 - Vehicle & Equipment Replacement		\$ 588,849.00	\$ 55,338.97	\$ 533,510.03

Fund 23 - Technology Fund				
None				
Total Funding Fund 23 - Technology Fund		\$ -	\$ -	\$ -

Fund 25 - Projects Fund				
Admin				
Infrastructure OA Fleming Streets - 2023-2024	In Progress	1,401,353.97	-	1,401,353.97
Water/Sewer				
Infrastructure OA Fleming W/S - 2023-2025	In Progress	1,000,000.00	-	1,000,000.00
Lift Station - 2023-2025	In Progress	2,298,646.03	1,608,406.22	690,239.81
WWTP Improvements Grant Overage (D300) - 2023-2025	In Progress	6,754,500.00	5,395,899.00	1,358,601.00
Public Works				
None				
Total Funding Fund 25 - Projects Fund		\$ 11,454,500.00	\$ 7,004,305.22	\$ 4,450,194.78

Grant Funded Projects (Various Funds)				
Administration				
GLO Beach Maintenance Grant - 2024-2025	In Progress	473,943.00	-	473,943.00
Fire/EMS				
FEMA SAFER - Fire Staffing Reimbursement - 2025-2028	In Progress	964,345.95	-	964,345.95
FEMA AFG - Self-Contained Breathing Apparatus - 2025	In Progress	108,900.00	-	108,900.00
Police				
OOG - Rifle Resistant Body Armor - 2025-2026	In Progress	21,720.00	19,814.29	1,905.71
Public Works				
TDEM MIT - Lift Station #3 Generator - 2023-2025	In Progress	36,000.00	36,000.00	-
TDEM MIT - Lift Station #4 Generator - 2023-2025	In Progress	36,000.00	36,000.00	-
TDEM MIT - Lift Station #14 Generator - 2023-2025	In Progress	36,000.00	36,000.00	-
TDEM MIT - City Hall Generator - 2024-2025	In Progress	425,000.00	72,090.00	352,910.00
TDEM MIT - Riverplace Generator - 2024-2025	In Progress	143,000.00	-	143,000.00
TDEM MIT - Service Center Generator - 2024-2025	In Progress	200,000.00	18,000.00	182,000.00
Water/Sewer				
CDGB MIT Harvey - WWTP Improvements (D300) - 2021-2025	In Progress	5,991,468.00	5,835,362.87	156,105.13
CDGB MIT Water Improvements (E164) - 2023-2026	In Progress	1,868,000.00	54,626.00	1,813,374.00
Total Funding Grant Projects		\$ 9,830,433.95	\$ 6,107,893.16	\$ 4,196,483.79



City of Freeport

General Fund

Schedule of Revenues & Expenditures - Budget vs Actuals
For the Period End Dec 2025

	Current Fiscal Year, 2025-2026					Prior Year
	Budget FY 2025-2026	Dec-2025 Actual	Year-to-Date Actual	Y-T-D Variance	Y-T-D % of Budget	Dec-2025 Y-T-D Actual
RESOURCES						
Property Taxes	3,419,000	643,187	842,710	(2,576,290)	24.6%	882,222
Industrial Taxes	10,475,000	3,361,441	3,361,441	(7,113,559)	32.1%	2,777,637
Sales Tax	2,680,000	213,425	213,425	(2,466,575)	8.0%	175,492
Franchise & Other Taxes	689,000	97,405	194,809	(494,191)	28.3%	214,034
Permits	152,800	22,877	52,814	(99,986)	34.6%	42,508
EMS	999,500	17,387	241,324	(758,176)	24.1%	196,656
Garbage	790,600	67,766	204,731	(585,869)	25.9%	196,176
Recreation/Rental	96,300	4,307	18,510	(77,790)	19.2%	28,534
Golf	1,198,300	94,118	321,296	(877,004)	26.8%	289,583
Municipal Court	230,050	13,235	47,480	(182,570)	20.6%	57,891
Grants	-	-	-	-	#DIV/0!	13,335
Lease Income	134,545	4,948	8,875	(125,670)	6.6%	17,861
Interest Earned	330,000	-	58,412	(271,588)	17.7%	78,020
Insurance Recovery	35,000	-	-	(35,000)	0.0%	196,162
Miscellaneous	150,350	657,720	686,354	536,004	456.5%	88,482
Transfers In	169,635	-	28,273	(141,363)	16.7%	-
TOTAL ACTUAL RESOURCES	\$ 21,550,080.00	\$ 5,197,815.74	\$ 6,280,454.83	\$ (15,269,625.17)	29.1%	\$ 5,254,593.04
Use of Fund Balance	-	-	-	-	-	-
TOTAL RESOURCES	\$ 21,550,080.00	\$ 5,197,815.74	\$ 6,280,454.83			\$ 5,254,593.04
EXPENDITURES						
Administration	2,303,455	223,793	753,575	(1,549,880)	32.7%	543,735
Information Technology	307,450	13,823	110,771	(196,679)	36.0%	147,897
Service Center	221,240	14,895	47,180	(174,060)	21.3%	66,878
Municipal Court	257,280	15,448	52,461	(204,819)	20.4%	67,846
Police	7,150,761	435,197	1,545,528	(5,605,233)	21.6%	1,615,352
Fire	2,093,076	91,627	313,023	(1,780,053)	15.0%	573,141
EMS	1,353,560	81,666	284,668	(1,068,892)	21.0%	284,819
Emergency Management	-	-	-	-	0.0%	-
Building	495,859	30,522	85,469	(410,390)	17.2%	126,871
Garbage Collection	755,000	62,807	125,540	(629,460)	16.6%	127,953
Street & Drainage	1,571,705	97,394	343,604	(1,228,101)	21.9%	386,940
Beach Fund Expense	42,850	-	328	(42,522)	0.8%	451
Main Street	153,560	39,717	67,850	(85,710)	44.2%	6,848
Historical Museum	346,419	21,720	63,085	(283,334)	18.2%	63,053
Sr Citizens Commission	18,000	1,666	5,720	(12,280)	31.8%	3,639
Library	42,200	1,543	6,106	(36,094)	14.5%	8,552
Parks	1,267,715	82,186	262,599	(1,005,116)	20.7%	369,634
Golf	1,537,973	104,759	329,870	(1,208,103)	21.4%	302,148
Recreation	488,381	32,144	92,411	(395,970)	18.9%	62,931
Transfers Out	686,849	-	114,475	(572,374)	16.7%	-
TOTAL EXPENDITURES	\$ 21,093,333.00	\$ 1,350,906.18	\$ 4,604,263.23	\$ (16,489,069.77)	21.8%	\$ 4,758,690.12
EXCESS/(DEFICIT)	\$ 456,747.00	\$ 3,846,909.56	\$ 1,676,191.60			\$ 495,902.92

Notes to the Financial Statement:

- Due to timing of agenda deadlines, some revenues aren't received prior to the preparation of this report.
- It is to be expected to have revenues UNDER expenditures until after the first of the calendar year when IDA payments begin to be received, as well as property tax payments.



City of Freeport

Water & Sewer Fund

Schedule of Revenues & Expenditures - Budget vs Actuals

For the Period End Dec 2025

	Current Fiscal Year, 2025-2026					Prior Year
	Budget FY 2025-2026	Dec-2025 Actual	Year-to-Date Actual	Y-T-D Variance	Y-T-D % of Budget	Dec-2025 Y-T-D Actual
RESOURCES						
Water Revenue	5,310,218	432,641	1,240,579	(4,069,639)	23.4%	1,427,695
Sewer Revenue	3,101,000	279,845	833,662	(2,267,338)	26.9%	917,065
Water Tap Fee	12,000	-	-	(12,000)	0.0%	-
Sewer Tap Fee	5,000	-	-	(5,000)	0.0%	-
Connect & Penalty Fees	155,000	17,922	53,698	(101,302)	34.6%	53,336
Bad Debt Write-Off	1,000	614	2,807	1,807	280.7%	258
Interlocal Revenue	30,000	-	-	(30,000)	0.0%	-
Interest Earned	15,000	-	14,051	(949)	93.7%	2,512
Misc. Income	100	1,310	4,390	4,290	100.0%	10,647
Returned Check Fees	1,400	150	510	(890)	36.4%	500
Utility Reimbursements	145,000	12,942	12,942	(132,058)	8.9%	24,364
Grant - CDBG GLO	-	-	-	-	0.0%	235,661
Contributions/Capital	-	-	-	-	0.0%	-
Transfers In	-	-	-	-	-	-
TOTAL ACTUAL RESOURCES	\$ 8,775,718.00	\$ 745,423.51	\$ 2,162,639.21	\$ (6,613,078.79)	24.6%	\$ 2,672,036.52
Use of Fund Balance	-	-	-	-	-	-
TOTAL RESOURCES	\$ 8,775,718.00	\$ 745,423.51	\$ 2,162,639.21			\$ 2,672,036.52
EXPENDITURES						
Salaries	181,880	12,643	36,271	(145,609)	19.9%	33,090
Benefits	93,741	6,149	16,661	(77,080)	17.8%	16,576
Supplies	38,500	2,523	4,454	(34,046)	11.6%	10,094
Services	7,366,600	542,418	1,641,398	(5,725,202)	22.3%	1,924,767
Maintenance	14,000	-	20,429	6,429	145.9%	17,160
Sundry	31,950	-	31,005	(945)	97.0%	28,751
Capital Outlay	258,008	47,875	47,875	(210,133)	18.6%	871,821
Depreciation	-	-	-	-	0.0%	-
Debt Service Fees	-	-	-	-	0.0%	-
Transfer to Debt Service	641,039	-	106,840	(534,199)	16.7%	301,650
Transfer to General Fund	150,000	-	25,000	(125,000)	16.7%	-
TOTAL EXPENDITURES	\$ 8,775,718.00	\$ 611,608.06	\$ 1,929,932.95	\$ (6,845,785.05)	22.0%	\$ 3,203,909.62
EXCESS/(DEFICIT)	\$ -	\$ 133,815.45	\$ 232,706.26			\$ (531,873.10)

Notes to the Financial Statement:

Revenues have trended OVER expenditures for the past 2 months. This is an improvement when compared to previous years.



City of Freeport
Fund Balance Summary
For the Period End Dec 2025

	Unaudited Fund Balance 9/30/2025	Year-to-Date Revenue	Year-to-Date Expense	Transfers In/(Out)	Unaudited Fund Balance 9/30/2026
OPERATING FUNDS					
10 - General Fund	11,933,411.13	6,280,454.83	4,604,263.23	-	13,609,602.73
56 - Water / Sewer Fund	27,699,389.50	2,162,639.21	1,929,932.95	-	27,932,095.76
	\$ 39,632,800.63	\$ 8,443,094.04	\$ 6,534,196.18	\$ -	\$ 41,541,698.49
RESERVE FUNDS					
64 - Debt Service Fund	520,905.00	231,332.44	-	-	752,237.44
	\$ 520,905.00	\$ 231,332.44	\$ -	\$ -	\$ 752,237.44
BOND/CAPITAL PROJECT FUNDS					
66 - 2020 CO Bond CIP Fund	1,067,587.44	6,073.12	-	-	1,073,660.56
67 - 2021 CO Bond CIP Fund	2,000,031.01	13,955.38	-	-	2,013,986.39
68 - AMI Water Meter Project Fund	329,871.33	1,873.86	-	-	331,745.19
	\$ 3,397,489.78	\$ 21,902.36	\$ -	\$ -	\$ 3,419,392.14
INTERNAL SERVICE FUNDS					
14 - Street & Drainage Fund	2,747,743.31	15,630.92	-	-	2,763,374.23
21 - Facilities & Grounds Fund	2,201,124.25	17,534.93	14,241.02	-	2,204,418.16
22 - Vehicle & Equipment Fund	14,138.29	109,993.87	6,725.00	-	117,407.16
23 - IT Fund	223,591.94	1,271.94	-	-	224,863.88
	\$ 5,186,597.79	\$ 144,431.66	\$ 20,966.02	\$ -	\$ 5,310,063.43
SPECIAL PURPOSE FUNDS					
16 - Marina Operations Fund	1,114.08	68.13	-	-	1,182.21
18 - Hotel-Motel Tax Fund	393,267.13	2,097.66	5,000.00	-	390,364.79
24 - City-EDC Projct Fund	48,998.75	19,739.95	3,272.50	-	65,466.20
25 - Port Projects Fund	3,630,016.91	23,579.42	972,069.50	-	2,681,526.83
40 - Court Technology Fund	22,752.47	137.48	-	-	22,889.95
41 - Court Security Fund	111,000.46	639.39	-	-	111,639.85
42 - Combined Muni Court Bldg Sec & Tech	746.05	2,653.83	-	-	3,399.88
43 - State Narcotics/Chapter 59 Fund	217,879.56	994.77	-	-	218,874.33
44 - Federal Narcotics/EQ Share Fund	-	-	-	-	-
70 - TIRZ No. 1 Fund	963,358.39	30,754.12	51,791.10	-	942,321.41
71 - Freeport 19 LLC Development	155.49	7,248.07	7,150.00	-	253.56
	\$ 5,389,289.29	\$ 87,912.82	\$ 1,039,283.10	\$ -	\$ 4,437,919.01
GRANT FUNDS					
12 - City Grants	(1,265,145.20)	-	27,090.00	-	(1,292,235.20)
17 - Beach Maintenance Fund	-	-	-	-	-
100 - Hurricane Beryl Fund	(1,741,751.31)	-	140.00	-	(1,741,891.31)
	\$ (3,006,896.51)	\$ -	\$ 27,230.00	\$ -	\$ (3,034,126.51)
OTHER FUNDS					
80 - Capital Assets	(9,518,678.91)	-	-	-	(9,518,678.91)
87 - Clearing Fund	-	-	-	-	-
90 - Long-Term Liabilities	(13,009,139.81)	-	-	-	(13,009,139.81)
	\$ (22,527,818.72)	\$ -	\$ -	\$ -	\$ (22,527,818.72)
EDC FUNDS					
30 - Economic Development Fund	4,697,675.69	132,706.30	244,795.36	-	4,585,586.63
31 - EDC Projects Fund	1,543,299.04	108,333.34	633,704.00	-	1,017,928.38
33 - EDC Marketing Fund	150,721.91	12,500.00	1,266.31	-	161,955.60
34 - Series 2001 - Debt Svc Fund	17,904.16	89.45	-	-	17,993.61
	\$ 6,409,600.80	\$ 253,629.09	\$ 879,765.67	\$ -	\$ 5,783,464.22
TOTAL CITY FUNDS	28,592,367.26	8,928,673.32	7,621,675.30	-	29,899,365.28
TOTAL EDC FUNDS	6,409,600.80	253,629.09	879,765.67	-	5,783,464.22
TOTAL ALL FUNDS	\$ 35,001,968.06	\$ 9,182,302.41	\$ 8,501,440.97	\$ -	\$ 35,682,829.50

Notes to the Financial Statement:

As year-end entries are booked for FY2025, fund balances could change until the audit is complete.



City of Freeport
Cash Balance Summary
For the Period End Dec 2025

	Unaudited Cash Balance 9/30/2025	Year-to-Date Activity	Unaudited Cash Balance 9/30/2026
OPERATING FUNDS			
10 - General Fund	9,973,485.07	4,093,473.92	14,066,958.99
56 - Water / Sewer Fund	291,832.97	291,412.07	583,245.04
30 - EDC Fund	2,208,091.89	57,354.65	2,265,446.54
	<u>\$ 12,473,409.93</u>	<u>\$ 4,442,240.64</u>	<u>\$ 16,915,650.57</u>
RESERVE FUNDS			
64 - Debt Service Fund	611,892.37	89,757.57	701,649.94
	<u>\$ 611,892.37</u>	<u>\$ 89,757.57</u>	<u>\$ 701,649.94</u>
BOND/CAPITAL PROJECT FUNDS			
66 - 2020 CO Bond CIP Fund	1,073,660.56	-	1,073,660.56
67 - 2021 CO Bond CIP Fund	2,013,986.39	-	2,013,986.39
68 - AMI Water Meter Project Fund	331,745.19	-	331,745.19
	<u>\$ 3,419,392.14</u>	<u>\$ -</u>	<u>\$ 3,419,392.14</u>
INTERNAL SERVICE FUNDS			
14 - Street & Drainage Fund	2,763,374.23	-	2,763,374.23
21 - Facilities & Grounds Fund	2,215,918.16	(11,500.00)	2,204,418.16
22 - Vehicle & Equipment Fund	119,146.94	(5,316.58)	113,830.36
23 - IT Fund	224,863.88	-	224,863.88
	<u>\$ 5,323,303.21</u>	<u>\$ (16,816.58)</u>	<u>\$ 5,306,486.63</u>
SPECIAL PURPOSE FUNDS			
16 - Marina Operations Fund	1,182.21	-	1,182.21
18 - Hotel-Motel Tax Fund	386,338.70	4,026.09	390,364.79
24 - City-EDC Project Fund	65,466.20	-	65,466.20
25 - Port Projects Fund	2,811,876.03	(130,349.20)	2,681,526.83
40 - Court Technology Fund	22,889.95	-	22,889.95
41 - Court Security Fund	111,639.85	-	111,639.85
42 - Combined Muni Court Bldg Sec & Tech	2,550.09	849.79	3,399.88
43 - State Narcotics/Chapter 59 Fund	218,874.33	-	218,874.33
44 - Federal Narcotics/EQ Share Fund	-	-	-
70 - TIRZ No. 1 Fund	942,321.41	-	942,321.41
71 - Freeport 19 LLC Development	17,333.50	-	17,333.50
	<u>\$ 4,580,472.27</u>	<u>\$ (125,473.32)</u>	<u>\$ 4,454,998.95</u>
GRANT FUNDS			
12 - City Grants	(90,090.00)	(1,202,145.20)	(1,292,235.20)
17 - Beach Maintenance Fund	-	-	-
100 - Hurricane Beryl Fund	(1,741,891.31)	-	(1,741,891.31)
	<u>\$ (1,831,981.31)</u>	<u>\$ (1,202,145.20)</u>	<u>\$ (3,034,126.51)</u>
TOTAL CITY FUNDS	<u>\$ 24,576,488.61</u>	<u>\$ 3,187,563.11</u>	<u>\$ 27,764,051.72</u>

Notes to the Financial Statement:

As year-end entries are booked for FY2025, cash balances could change until the audit is complete.

Report Certification



City of Freeport
Monthly Financial Report
Prepared by: Ashlee Hurst, CGFO – Finance Director

For the Month Ended **December 2025**

Certification of Report Accuracy

I hereby certify that the financial statements and supporting schedules contained in this Monthly Financial Report for the period ended **December 2025** are true and correct to the best of my knowledge.

This report reflects the financial condition of the City of Freeport based on the information available at the time of preparation and has been prepared in accordance with generally accepted accounting principles (GAAP) and applicable City policies.

Ashlee Hurst

1/5/2026

Signature

Date



City Council Agenda Item #[3.D]

Title: Action approving Resolution No. 2026-3019 authorizing FY2026 Criminal Justice Grant Application (Grant #5104302) – Radio System Modernization Project - Jennifer Howell, Police Chief/Assistant City Manager

Date: January 20, 2026

From: Chief Jennifer Howell, Police Chief

Staff Recommendation: Staff recommends approval of a resolution repealing and replacing Resolution No. 2025-2912 and Resolution No. 2025-2982 (and any amendments thereto) with a new resolution authorizing the City Manager to apply to the Office of the Governor for the FY2026 Criminal Justice Grant Program Grant #5104302 to fund the Radio System Modernization Project.

Item Summary: The grant was submitted in early 2025 under the previous administration and a resolution was issued. An amendment to the resolution was done due to the change of an interim city manager so we could continue in the grant process. It was recently discovered that our resolutions can name a position as authorized official and does not require the name of that position. Staff is repealing the two previous resolutions to issue a single resolution to make the city manager position an authorized official.

Background Information: The Office of the Governor offers the FY2026 Criminal Justice Grant Program to support criminal justice and public safety improvements. The City of Freeport seeks funding under Grant #5104302 for the Radio System Modernization Project, which is intended to enhance communications capabilities supporting the health, safety, and welfare of residents. Previously, the City Council adopted Resolution No. 2025-2912 and Resolution No. 2025-2982 addressing the same subject. To consolidate prior actions and clearly designate the City's authorized official for this funding opportunity, the City Council is asked to adopt this updated resolution that repeals and replaces both prior resolutions.

Special Considerations: None.

Financial Impact: None at this time. If grant funds are awarded, the City must comply with grant conditions and reporting requirements, and the City is responsible for returning grant funds in full if the funds are misused.

Board or 3rd Party Recommendation: N/A

Supporting Documentation:



1. 5104302 Radio System Modernization Project (1)

RESOLUTION NO. 2026-3019

A RESOLUTION OF THE CITY OF FREEPORT, TEXAS, CONTAINING A PREAMBLE; MAKING FINDINGS OF FACT; REPEALING AND REPLACING RESOLUTION NO. 2025-2912 AND RESOLUTION NO. 2025-2982; AUTHORIZING THE CITY MANAGER TO APPLY TO THE OFFICE OF THE GOVERNOR FOR THE FY2026 CRIMINAL JUSTICE GRANT PROGRAM GRANT #5104302 FINDING FUNDS FOR THE RADIO SYSTEM MODERNIZATION PROJECT; AND AGREEING TO CERTAIN CONDITIONS IN CONNECTION WITH SUCH GRANT; CONTAINING A SEVERANCE CLAUSE; PROVIDING THAT THIS RESOLUTION SHALL TAKE EFFECT AND BE IN FORCE FROM AND AFTER ITS PASSAGE AND ADOPTION; AND PROVIDING THAT THE ORIGINAL OF THIS RESOLUTION SHALL BE MAINTAINED BY THE CITY SECRETARY IN THE PERMANENT RECORDS OF SAID CITY.

WHEREAS, the City of Freeport, Texas, hereinafter “the City,” is a “Home Rule City” and a “Home Rule Municipality” lying and situated in Brazoria County, Texas, as described in and defined by Section 5, Article XI of the Constitution of Texas and Section 1.005 of the Local Government Code of Texas, respectively; and

WHEREAS, the Local Government Code and the Home Rule Charter of the City authorize the City Council thereof to adopt the provisions of this Resolution; and

WHEREAS, the City Council of the City of Freeport finds it in the best interest of and to benefit the health, safety, and welfare of the citizens of Freeport that the City submit an application to the Office of the Governor of the State of Texas to receive a grant for the FY2026 Criminal Justice Grant Program Grant #5104302 titled Radio System Modernization Project, to be operated for Fiscal Year 2025–2026 and to comply with all the conditions contained therein; and

WHEREAS, the City of Freeport agrees that in the event of loss or misuse of the Office of the Governor funds, the City of Freeport assures that the funds will be returned to the Office of the Governor in full; and

WHEREAS, Resolution No. 2025-2912 and Resolution No. 2025-2982 addressed the same subject matter, and the City Council desires to repeal and replace said resolutions to consolidate prior action and clearly designate the City’s authorized official.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FREEPORT, TEXAS:

First, that Resolution No. 2025-2912 and Resolution No. 2025-2982 are hereby repealed and replaced in their entirety by this Resolution.

Second, that the City Council of the City approves submission of an application to the Office of the Governor for a grant for the FY2026 Criminal Justice Grant Program Grant #5104302 titled Radio System Modernization Project.

Third, that the City Council of the City hereby designates the City Manager of the City of Freeport as the grantee's authorized official.

Fourth, that the authorized official is given the power to apply for, accept, reject, alter, amend, or terminate the grant on behalf of the City.

Fifth, that the City agrees that in the event of loss or misuse of the Office of the Governor funds, the City assures that the funds will be returned to the Office of the Governor in full.

Sixth, that in the event any section or provision of this Resolution is found to be unconstitutional, void, or inoperative by the final judgment of a court of competent jurisdiction, such defective provision, if any, is hereby declared to be severable from the remaining sections and provisions of this Resolution and such remaining sections and provisions shall remain in full force and effect.

Seventh, that this Resolution shall take effect and be in force from and after its passage and adoption.

Eighth, that the original of this Resolution, after execution and attestation, shall be maintained by the City Secretary in the permanent records of the City.

READ, PASSED AND ADOPTED this _____ day of _____, 2026.

**Jerry Cain, Mayor
City of Freeport, Texas**

ATTEST:

**Clarisa Fernandez, City Secretary
City of Freeport, Texas**

APPROVED AS TO FORM ONLY:

**Christopher Duncan, City Attorney
City of Freeport, Texas**



City Council Agenda Item #[3.E]

Title: Action approving Resolution No. 2026-3020 authorizing FY2026 Criminal Justice Grant Application (Grant #5442501) – Dispatch Console Replacement Project - Jennifer Howell, Police Chief/Assistant City Manager

Date: January 20, 2026

From: Chief Jennifer Howell, Police Chief

Staff Recommendation: Staff recommends approval of a resolution repealing and replacing Resolution No. 2025-2913 (and any amendments thereto) with a new resolution authorizing the City Manager to apply to the Office of the Governor for the FY2026 Criminal Justice Grant Program Grant #5442501, titled Dispatch Console Replacement Project, and agreeing to the grant conditions required for funding eligibility.

Item Summary:

The grant was submitted in early 2025 under the previous administration and a resolution was issued. An amendment to the resolution was done due to the change of an interim city manager so we could continue in the grant process. It was recently discovered that our resolutions can name a position as authorized official and does not require the name of that position. Staff is repealing the two previous resolutions to issue a single resolution to make the city manager position an authorized official.

Background Information: The Office of the Governor of the State of Texas offers the FY2026 Criminal Justice Grant Program to provide funding for criminal justice and public safety improvements. The City of Freeport seeks grant funding under Grant #5442501 for the Dispatch Console Replacement Project, which will support improved public safety communications operations and provide a direct benefit to the health, safety, and welfare of Freeport residents. Grant #5442501 Dispatch Console Replacement Project, Resolution No. 2025-2913 and any amendments addressing this same grant purpose. The City Council is asked to adopt this updated resolution to clarify the designation of the City's authorized official and ensure grant documentation is current and compliant.

Special Considerations: None.

Financial Impact:

None at this time. If grant funds are awarded, the City must comply with grant conditions and reporting requirements, and the City is responsible for returning the funds in full if the funds are misused.



Board or 3rd Party Recommendation: N/A

Supporting Documentation:

1. 5442501 Dispatch Console Replacement

RESOLUTION NO. 2026-3020

A RESOLUTION OF THE CITY OF FREEPORT, TEXAS, CONTAINING A PREAMBLE; MAKING FINDINGS OF FACT; REPEALING AND REPLACING RESOLUTION NO. 2025-2913 AND ANY AMENDMENT THERETO; AUTHORIZING THE CITY MANAGER TO APPLY TO THE OFFICE OF THE GOVERNOR FOR THE FY2026 CRIMINAL JUSTICE GRANT PROGRAM GRANT #5442501 TITLED DISPATCH CONSOLE REPLACEMENT PROJECT; AND AGREEING TO CERTAIN CONDITIONS IN CONNECTION WITH SUCH GRANT; CONTAINING A SEVERANCE CLAUSE; PROVIDING THAT THIS RESOLUTION SHALL TAKE EFFECT AND BE IN FORCE FROM AND AFTER ITS PASSAGE AND ADOPTION; AND PROVIDING THAT THE ORIGINAL OF THIS RESOLUTION SHALL BE MAINTAINED BY THE CITY SECRETARY IN THE PERMANENT RECORDS OF SAID CITY.

WHEREAS, the City of Freeport, Texas, hereinafter “the City,” is a “Home Rule City” and a “Home Rule Municipality” lying and situated in Brazoria County, Texas, as described in and defined by Section 5, Article XI of the Constitution of Texas and Section 1.005 of the Local Government Code of Texas, respectively; and

WHEREAS, the Local Government Code and the Home Rule Charter of the City authorize the City Council thereof to adopt the provisions of this Resolution; and

WHEREAS, the City Council of the City of Freeport finds it in the best interest of and to benefit the health, safety, and welfare of the citizens of Freeport that the City submit an application to the Office of the Governor of the State of Texas to receive a grant for the FY2026 Criminal Justice Grant Program Grant #5442501 titled Dispatch Console Replacement Project, to be operated for Fiscal Year 2025–2026 and to comply with all the conditions contained therein; and

WHEREAS, the City of Freeport agrees that in the event of loss or misuse of the Office of the Governor funds, the City of Freeport assures that the funds will be returned to the Office of the Governor in full; and

WHEREAS, Resolution No. 2025-2913 and any amendment thereto addressed the same subject matter, and the City Council desires to repeal and replace said Resolution and amendment to clarify the designation of the City’s authorized official.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FREEPORT, TEXAS:

First, that Resolution No. 2025-2913 and any amendment thereto are hereby repealed and replaced in their entirety by this Resolution.

Second, that the City Council of the City approves submission of an application to the Office of the Governor for a grant for the FY2026 Criminal Justice Grant Program Grant #5442501 titled Dispatch Console Replacement Project.

Third, that the City Council of the City hereby designates the City Manager of the City of Freeport as the grantee's authorized official.

Fourth, that the authorized official is given the power to apply for, accept, reject, alter, amend, or terminate the grant on behalf of the City.

Fifth, that the City agrees that in the event of loss or misuse of the Office of the Governor funds, the City assures that the funds will be returned to the Office of the Governor in full.

Sixth, that in the event any section or provision of this Resolution is found to be unconstitutional, void, or inoperative by the final judgment of a court of competent jurisdiction, such defective provision, if any, is hereby declared to be severable from the remaining sections and provisions of this Resolution and such remaining sections and provisions shall remain in full force and effect.

Seventh, that this Resolution shall take effect and be in force from and after its passage and adoption.

Eighth, that the original of this Resolution, after execution and attestation, shall be maintained by the City Secretary in the permanent records of the City.

READ, PASSED AND ADOPTED this _____ day of _____, 2026.

**Jerry Cain, Mayor
City of Freeport, Texas**

ATTEST:

**Clarisa Fernandez, City Secretary
City of Freeport, Texas**

APPROVED AS TO FORM ONLY:

**Christopher Duncan, City Attorney
City of Freeport, Texas**



City Council Agenda Item #[3.F]

Title: Action approving Resolution No. 2026-3021 authorizing FY2026 Bullet-Resistant Components Grant Application (Grant #5465001) – Ballistic Vehicle Safety Project - Jennifer Howell, Police Chief/Assistant City Manager

Date: January 20, 2026

From: Chief Jennifer Howell, Police Chief

Staff Recommendation: Staff recommends approval of a resolution repealing and replacing Resolution No. 2025-2999 (and any amendments thereto), with a new resolution authorizing the City Manager to apply to the Office of the Governor for the FY2026 Bullet-Resistant Components for Law Enforcement Vehicles Grant Program Grant #5465001, titled Ballistic Vehicle Safety Project, and agreeing to the grant conditions required for eligibility and compliance.

Item Summary: The grant was submitted in early 2025 under the previous administration and a resolution was issued. An amendment to the resolution was done due to the change of an interim city manager so we could continue in the grant process. It was recently discovered that our resolutions can name a position as authorized official and does not require the name of that position. Staff is repealing the two previous resolutions to issue a single resolution to make the city manager position an authorized official.

Background Information: The Office of the Governor of the State of Texas offers the FY2026 Bullet-Resistant Components for Law Enforcement Vehicles Grant Program to support public safety and law enforcement operational readiness. The City of Freeport seeks grant funding through Grant #5465001 for the Ballistic Vehicle Safety Project, which is intended to enhance officer safety and strengthen law enforcement capabilities while improving service to the community. The City Council finds it in the best interest of the City and its residents to submit an application for this funding opportunity, and to ensure the City remains compliant with grant program requirements. Resolution No. 2025-2999 previously addressed this same grant purpose. The City Council is asked to adopt this updated resolution to consolidate the prior action and clearly designate the authorized official for the grant.

Special Considerations: None.

Financial Impact:



None at this time. If grant funds are awarded, the City must comply with grant conditions and reporting requirements and the City is responsible for returning funds in full if funds are misused.

Board or 3rd Party Recommendation: N/A

Supporting Documentation:

1. 5465001 Ballistic Vehicle Safety Project

RESOLUTION NO. 2026-3021

A RESOLUTION OF THE CITY OF FREEPORT, TEXAS, CONTAINING A PREAMBLE; MAKING FINDINGS OF FACT; REPEALING AND REPLACING RESOLUTION NO. 2025-2999; AUTHORIZING THE CITY MANAGER TO APPLY TO THE OFFICE OF THE GOVERNOR FOR THE FY2026 BULLET-RESISTANT COMPONENTS FOR LAW ENFORCEMENT VEHICLES GRANT PROGRAM GRANT #5465001 TITLED BALLISTIC VEHICLE SAFETY PROJECT; AND AGREEING TO CERTAIN CONDITIONS IN CONNECTION WITH SUCH GRANT; CONTAINING A SEVERANCE CLAUSE; PROVIDING THAT THIS RESOLUTION SHALL TAKE EFFECT AND BE IN FORCE FROM AND AFTER ITS PASSAGE AND ADOPTION; AND PROVIDING THAT THE ORIGINAL OF THIS RESOLUTION SHALL BE MAINTAINED BY THE CITY SECRETARY IN THE PERMANENT RECORDS OF SAID CITY.

WHEREAS, the City of Freeport, Texas, hereinafter “the City,” is a “Home Rule City” and a “Home Rule Municipality” lying and situated in Brazoria County, Texas, as described in and defined by Section 5, Article XI of the Constitution of Texas and Section 1.005 of the Local Government Code of Texas, respectively; and

WHEREAS, the Local Government Code and the Home Rule Charter of the City authorize the City Council thereof to adopt the provisions of this Resolution; and

WHEREAS, the City Council of the City of Freeport finds it in the best interest of and to benefit the health, safety, and welfare of the citizens of Freeport that the City submit an application to the Office of the Governor of the State of Texas to receive a grant for the FY2026 Bullet-Resistant Components for Law Enforcement Vehicles Grant Program, Grant #5465001 titled Ballistic Vehicle Safety Project, to be operated for Fiscal Year 2026–2027 and to comply with all the conditions contained therein; and

WHEREAS, the City of Freeport agrees that in the event of loss or misuse of the Office of the Governor funds, the City of Freeport assures that the funds will be returned to the Office of the Governor in full; and

WHEREAS, Resolution No. 2025-2999 addressed the same subject matter, and the City Council desires to repeal and replace said Resolution to consolidate prior action and clearly designate the City’s authorized official.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FREEPORT, TEXAS:

First, that Resolution No. 2025-2999 is hereby repealed and replaced in its entirety by this Resolution.

Second, that the City Council of the City approves submission of an application to the Office of the Governor for a grant under the FY2026 Bullet-Resistant Components for Law Enforcement Vehicles Grant Program Grant #5465001 titled Ballistic Vehicle Safety Project.

Third, that the City Council of the City hereby designates the City Manager of the City of Freeport as the grantee's authorized official.

Fourth, that the authorized official is given the power to apply for, accept, reject, alter, amend, or terminate the grant on behalf of the City.

Fifth, that the City agrees that in the event of loss or misuse of the Office of the Governor funds, the City assures that the funds will be returned to the Office of the Governor in full.

Sixth, that in the event any section or provision of this Resolution is found to be unconstitutional, void, or inoperative by the final judgment of a court of competent jurisdiction, such defective provision, if any, is hereby declared to be severable from the remaining sections and provisions of this Resolution and such remaining sections and provisions shall remain in full force and effect.

Seventh, that this Resolution shall take effect and be in force from and after its passage and adoption.

Eighth, that the original of this Resolution, after execution and attestation, shall be maintained by the City Secretary in the permanent records of the City.

READ, PASSED AND ADOPTED this _____ day of _____, 2026.

Jerry Cain, Mayor
City of Freeport, Texas

ATTEST:

Clarisa Fernandez, City Secretary
City of Freeport, Texas

APPROVED AS TO FORM ONLY:

Christopher Duncan, City Attorney
City of Freeport, Texas



City Council Agenda Item #[3.G]

Title: Action approving Resolution No. 2026-3022 authorizing FY2026 SLCGP Mitigation Grant Application (Grant #5479601) – Resilient Backup and Network Modernization Project - Jennifer Howell, Police Chief/ Assistant City Manager

Date: January 20, 2026

From: Chief Jennifer Howell, Police Chief

Staff Recommendation: Staff recommends approval of a resolution repealing and replacing Resolution No. 2025-2918 (and any amendments thereto), with a new resolution authorizing the City Manager to apply to the Office of the Governor for the State and Local Cybersecurity Grant Program (SLCGP) – Mitigation Projects, FY2026 Grant #5479601, titled Resilient Backup and Network Modernization Project, and agreeing to the grant conditions required for eligibility and compliance

Item Summary:

The grant was submitted in early 2025 under the previous administration and a resolution was issued. An amendment to the resolution was done due to the change of an interim city manager so we could continue in the grant process. It was recently discovered that our resolutions can name a position as authorized official and does not require the name of that position. Staff is repealing the two previous resolutions to issue a single resolution to make the city manager position an authorized official.

Background Information: The Office of the Governor of the State of Texas administers the State and Local Cybersecurity Grant Program (SLCGP) – Mitigation Projects to support cybersecurity improvements that protect government systems and public services. The City of Freeport seeks grant funding through Grant #5479601 for the Resilient Backup and Network Modernization Project, which is intended to strengthen cybersecurity posture, improve network resilience, and support continuity of operations for City systems and services that benefit the health, safety, and welfare of Freeport residents. Resolution No. 2025-2918 previously addressed this same grant purpose. The City Council is asked to adopt this updated resolution to consolidate the prior action and clearly designate the authorized official for the grant program.

Special Considerations: None.

Financial Impact: None at this time. If grant funds awarded, the City must comply with grant conditions and reporting requirements and the City is responsible for returning the funds in full if funds are misused.

Board or 3rd Party Recommendation: N/A



Supporting Documentation:

1. 5479601 Resilient Backup and Network Modernization

RESOLUTION NO. 2026-3022

A RESOLUTION OF THE CITY OF FREEPORT, TEXAS, CONTAINING A PREAMBLE; MAKING FINDINGS OF FACT; REPEALING AND REPLACING RESOLUTION NO. 2025-2918; AUTHORIZING THE CITY MANAGER TO APPLY TO THE OFFICE OF THE GOVERNOR FOR THE STATE AND LOCAL CYBERSECURITY GRANT PROGRAM (SLCGP) – MITIGATION PROJECTS, FY2026 GRANT #5479601 TITLED RESILIENT BACKUP AND NETWORK MODERNIZATION PROJECT; AND AGREEING TO CERTAIN CONDITIONS IN CONNECTION WITH SUCH GRANT; CONTAINING A SEVERANCE CLAUSE; PROVIDING THAT THIS RESOLUTION SHALL TAKE EFFECT AND BE IN FORCE FROM AND AFTER ITS PASSAGE AND ADOPTION; AND PROVIDING THAT THE ORIGINAL OF THIS RESOLUTION SHALL BE MAINTAINED BY THE CITY SECRETARY IN THE PERMANENT RECORDS OF SAID CITY.

WHEREAS, the City of Freeport, Texas, hereinafter “the City,” is a “Home Rule City” and a “Home Rule Municipality” lying and situated in Brazoria County, Texas, as described in and defined by Section 5, Article XI of the Constitution of Texas and Section 1.005 of the Local Government Code of Texas, respectively; and

WHEREAS, the Local Government Code and the Home Rule Charter of the City authorize the City Council thereof to adopt the provisions of this Resolution; and

WHEREAS, the City Council of the City of Freeport finds it in the best interest of and to benefit the health, safety, and welfare of the citizens of Freeport that the City submit an application to the Office of the Governor of the State of Texas to receive a grant for the State and Local Cybersecurity Grant Program (SLCGP) – Mitigation Projects, FY2026 Grant #5479601 titled Resilient Backup and Network Modernization Project, to be operated for Fiscal Year 2025–2026 and to comply with all the conditions contained therein; and

WHEREAS, the City of Freeport agrees that in the event of loss or misuse of the Office of the Governor funds, the City of Freeport assures that the funds will be returned to the Office of the Governor in full; and

WHEREAS, Resolution No. 2025-2918 addressed the same subject matter, and the City Council desires to repeal and replace said Resolution to consolidate prior action and clearly designate the City’s authorized official.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FREEPORT, TEXAS:

First, that Resolution No. 2025-2918 is hereby repealed and replaced in its entirety by this Resolution.

Second, that the City Council of the City approves submission of an application to the Office of the Governor for a grant under the State and Local Cybersecurity Grant Program

(SLCGP) – Mitigation Projects, FY2026 Grant #5479601 titled Resilient Backup and Network Modernization Project.

Third, that the City Council of the City hereby designates the City Manager of the City of Freeport as the grantee’s authorized official.

Fourth, that the authorized official is given the power to apply for, accept, reject, alter, amend, or terminate the grant on behalf of the City.

Fifth, that the City agrees that in the event of loss or misuse of the Office of the Governor funds, the City assures that the funds will be returned to the Office of the Governor in full.

Sixth, that in the event any section or provision of this Resolution is found to be unconstitutional, void, or inoperative by the final judgment of a court of competent jurisdiction, such defective provision, if any, is hereby declared to be severable from the remaining sections and provisions of this Resolution and such remaining sections and provisions shall remain in full force and effect.

Seventh, that this Resolution shall take effect and be in force from and after its passage and adoption.

Eighth, that the original of this Resolution, after execution and attestation, shall be maintained by the City Secretary in the permanent records of the City.

READ, PASSED AND ADOPTED this _____ day of _____, 2026.

**Jerry Cain, Mayor
City of Freeport, Texas**

ATTEST:

**Clarisa Fernandez, City Secretary
City of Freeport, Texas**

APPROVED AS TO FORM ONLY:

**Christopher Duncan, City Attorney
City of Freeport, Texas**



City Council Agenda Item #[4.A]

Title: Public workshop to discuss and take possible action regarding the maintenance and development of the Beach Plan for Freeport's Bryan Beach.

Date: January 20, 2026

From: Councilman Pena

Staff Recommendation:

Item Summary:

Background Information: The City seeks to engage the public in reviewing and discussing the Beach Plan for Bryan Beach. The workshop will provide an opportunity for staff, stakeholders, and community members to share input, identify maintenance needs, and consider potential development strategies. This process will help ensure that Bryan Beach is maintained and developed in a manner consistent with city goals, community priorities, and long-term planning objectives.

Special Considerations:

Financial Impact: The City's lack of a formal Beach Plan has the potential to leave up to \$3 million in lost revenue from visitorship at our beaches. A strategic investment of as little as \$600,000 by the City and/or the Economic Development Corporation (EDC) could capture this revenue opportunity, fund necessary maintenance, and support beach development initiatives.

Board or 3rd Party Recommendation:

Supporting Documentation:

1. dec 1 -no3-memo
2. bryan beach topo 120425 (1)
3. bryan beach imagery 120425 (1)
4. bryan beach ownership (1)

Memo #3

SUBJECT:

Public Workshop – Maintenance and Development of the Beach Plan for Bryan Beach

Purpose:

This memorandum requests placement of an agenda item for a **public workshop** to discuss the **maintenance and development of the Beach Plan for Bryan Beach**.

Background:

The City seeks to engage the public in reviewing and discussing the Beach Plan for Bryan Beach. The workshop will provide an opportunity for staff, stakeholders, and community members to share input, identify maintenance needs, and consider potential development strategies. This process will help ensure that Bryan Beach is maintained and developed in a manner consistent with city goals, community priorities, and long-term planning objectives.

Requested Action:

Please place the following item on the upcoming meeting agenda:

“Public workshop to discuss and take possible action regarding the maintenance and development of the Beach Plan for Bryan Beach.”

Fiscal Impact:

The City’s lack of a formal Beach Plan has the potential to leave **up to \$3 million in lost revenue** from visitorship at our beaches. A strategic investment of **as little as \$600,000** by the City and/or the Economic Development Corporation (EDC) could capture this revenue opportunity, fund necessary maintenance, and support beach development initiatives.

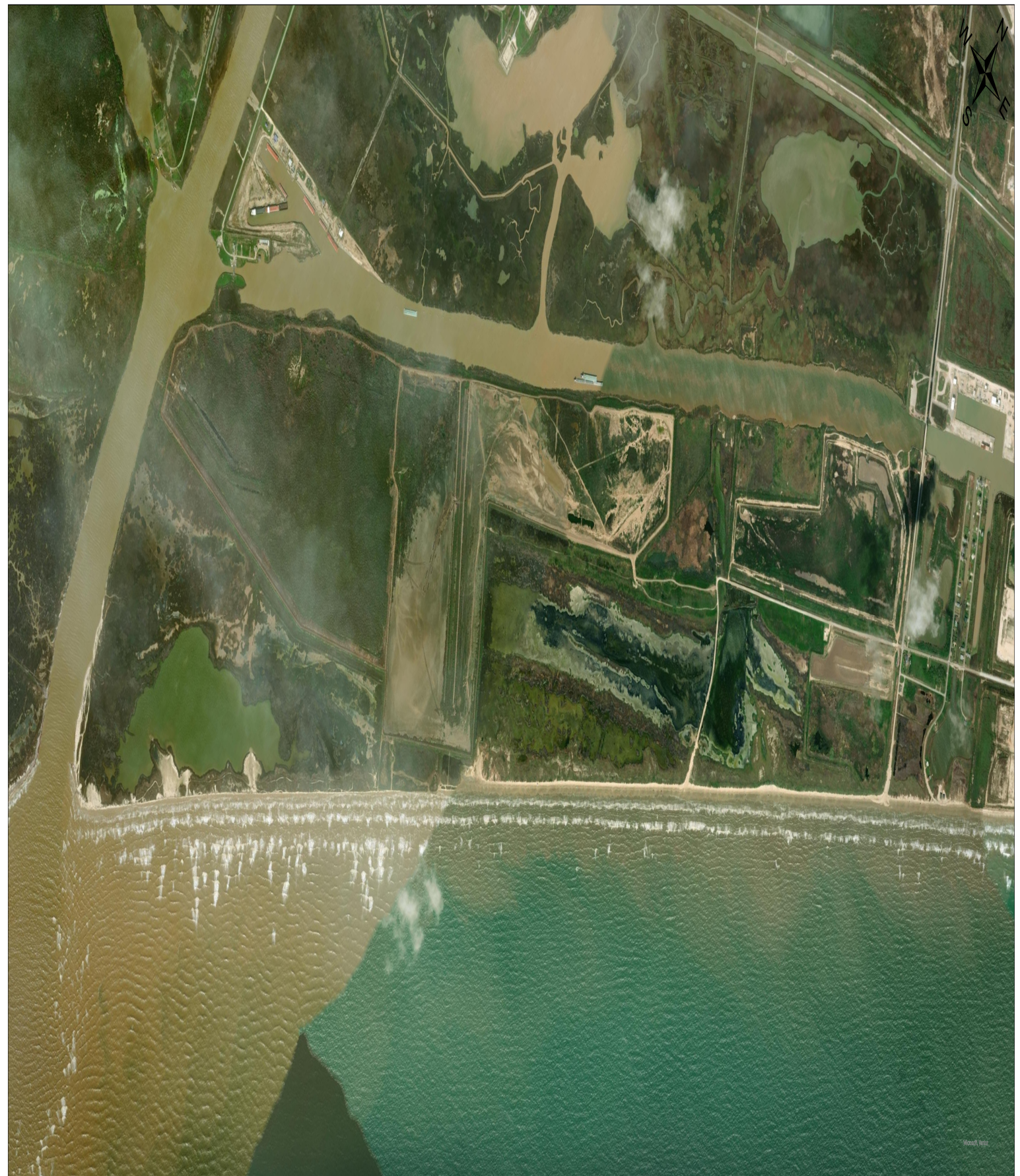
Attachments:

- **Google Map** and **GIS Map** provided by staff for viewing on monitors for residents and council members during the workshop

FREEPORT'S BRYAN BEACH



FREEPORT'S BRYAN BEACH



FREEPORT'S BRYAN BEACH





City Council Agenda Item #[4.B]

Title: Consideration and possible action approving Ordinance No. 2026-2757 calling the City of Freeport's Annual General Election to be held on Saturday, May 2, 2026, for the purpose of electing City Council Members for Wards A and C, and authorizing qualified voters residing in those wards to vote for the respective candidates.

Date: January 20, 2026

From: Dr. Danielle Kelly

Staff Recommendation: Staff recommends approving the Ordinance calling a General Election on May 2, 2026, for the purpose of electing City Council members for Council Position A (Ward A) and Council Position C (Ward C), and authorizing election administration through the Brazoria County Elections Office under the Joint Election Agreement and Contract for Election Services.

Item Summary: The ordinance calls a General Election for May 2, 2026 to elect City Council members for Council Position A (Ward A) and Council Position C (Ward C) for three-year terms. The ordinance also establishes required election logistics including the designated municipal polling place, early voting administration, candidate filing period and eligibility requirements, and voter qualifications, in accordance with the City's Home Rule Charter, the Texas Election Code, and the Joint Election Agreement with Brazoria County.

Background Information: The City's Home Rule Charter requires that City Council members be elected by wards, and that Positions A and C are filled during elections held in May, with only Ward A and Ward C residents eligible to run for and vote in those respective races. The Texas Election Code requires municipal elections to occur on the first Saturday in May, which in 2026 falls on May 2, 2026. This ordinance formally calls the election, identifies polling and early voting arrangements, establishes candidate qualifications and filing periods, and incorporates election services through the Brazoria County Elections Office via the existing Joint Election Agreement.

Special Considerations:

- Election Scope: This election applies only to voters residing in Ward A and Ward C, and only candidates residing within the same wards are eligible to run for those positions.
- Candidate Filing Window: Candidate applications may begin being filed January 14, 2026, and must be filed by 5:00 p.m. on February 13, 2026.
- Early Voting Period: Early voting runs April 20–April 28, 2026, administered by Brazoria County.



- Election Day Polling: The ordinance identifies one municipal polling location in the City—Freeport City Library (410 N Brazosport Blvd.) and also allows voting at Brazoria County polling sites as identified in the election exhibits.
- Vote-by-Mail Deadlines: Applications for ballot by mail must be received (not postmarked) by April 20, 2026, and are handled through the Brazoria County Early Voting Clerk.

Financial Impact: Election-related costs will be managed through the City’s Joint Election Agreement and Contract for Election Services with Brazoria County. Costs may include administrative fees, election staffing (judges and clerks), ballot programming, printing, and operational election services as determined by Brazoria County Elections. The exact cost will be provided per the Joint Election Agreement billing schedule and invoicing process after the election service estimate is finalized.

Board or 3rd Party Recommendation: N/A

Supporting Documentation:

1. 2026 Gen ELECTION-ORD 01122026
2. NOTICE OF EV AT BRANCH POLLING PLACES-2026-05-02-
3. 2026 General Election Ordinance Spanish 01122026
4. NOTICE OF EV AT BRANCH POLLING PLACES-Anexo A

ORDINANCE NO. 2026-2757

AN ORDINANCE OF THE CITY OF FREEPORT, TEXAS, CONTAINING A PREAMBLE; CALLING A GENERAL ELECTION FOR THE FIRST SATURDAY IN MAY, 2026, THE UNIFORM ELECTION DATE, BEING MAY 2, 2026, FOR AN ELECTION BY WARDS FOR POSITIONS A AND C ON THE CITY COUNCIL OF SAID CITY; PROVIDING FOR ONE (1) POLLING PLACE AND DESIGNATING THE LOCATION THEREOF; ESTABLISHING THE QUALIFICATIONS FOR CANDIDATES FOR THE OFFICES TO BE VOTED UPON; PROVIDING FOR APPLICATIONS FOR CANDIDATES AND SPECIFYING A FILING DEADLINE AND THE DATE WHEN FILING MAY BEGIN; PROVIDING FOR THE QUALIFICATION OF ELECTORS; APPOINTING THE OFFICERS OF SAID ELECTION AND DESIGNATING THE NUMBER OF CLERKS TO ASSIST IN CONDUCTING SAID ELECTION AND THE COMPENSATION TO BE PAID THE ELECTION JUDGE AND CLERKS; PROVIDING FOR EARLY VOTING; PROVIDING FOR RATIFICATION AND CONFIRMATION BY THE MAYOR OF SAID CITY OF THE ACTION TAKEN BY THIS ORDINANCE; AND PROVIDING FOR AN EFFECTIVE DATE OF THIS ORDINANCE.

WHEREAS, Article 5 of the Home Rule Charter of the City of Freeport, Texas, provides that members of the City Council shall be elected by wards, that Positions A and C on City Council, which represent Wards A and C, respectively, shall be filled by an election to be held in May of every third year at which only persons residing in Wards A or C are eligible to become candidates for election to Council Positions A or C, respectively, and at which only voters residing in Wards A or C are eligible to vote for or against the candidates seeking election to City Council Positions A or C, respectively; and,

WHEREAS, the Texas Election Code has been amended to require that municipal elections be held on the first Saturday in May each year.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FREEPORT, TEXAS:

SECTION ONE--Elections Called

Pursuant Section 5.01 of the Home Rule Charter of the City, the Mayor and City Council of the City hereby order and ordain, respectively, there shall be held on the first Saturday in May 2026, the uniform election date, being May 2, 2026, between the hours of 7:00 o'clock a.m. and

(1) an election in Wards A and C for the purpose of electing for a three (3) year term each, persons to the following offices of the City, to-wit: Council Position A, now held by JEFF PENA and Council Position C, now held by GEORGE MATAMOROS.

SECTION TWO--Municipal Polling Places

As provided in the Joint Election Agreement and Contract for Election Services between the City and the County Clerk of Brazoria County, Texas, which is incorporated herein by reference, for the purpose of the election called by this ordinance, there shall be one (1) municipal polling place located within the city limits of the City Freeport, the Freeport City Library located at 410 North Brazosport Boulevard, Freeport, Texas, where all voters residing in Wards A and C, shall vote on election day for the council position representing the Ward of their residence. On that day, voting will also be permitted at the Polling Places established by the Brazoria County Elections Official, as set forth in Exhibit B, attached and incorporated herein.

SECTION THREE--Candidates, Applications and Filing Fees.

(a) Any person who has attained the age of eighteen (18) years, who has resided within the incorporated limits of the City for a period of one (1) year and further resides in Ward A or Ward C for a period of six (6) months, both terms calculated immediately preceding the last day on which a candidate's application for a place on the ballot could be delivered to the City Secretary, as hereinafter provided, and who is otherwise qualified under state law, shall be eligible to become a candidate for the office of Council Position A or C, respectively, by filing a sworn application as provided herein.

(b) Each candidate's application shall be in writing, contain the matters set out in Section 141.031, Texas Election Code, and be filed with the City Secretary of the City. An application may not be filed earlier than January 14, 2026, and must be filed not later than 5:00 o'clock p.m. of February 13, 2026.

SECTION FOUR--Officers of Election and Compensation Thereof.

The Presiding Judge, Alternate Presiding Judge and clerks needed on the day of election for the election called by this ordinance, for the early ballot board and the central counting station shall be appointed, have the duties and be compensated as provided in the Joint Election Agreement and Contract for Election Services mentioned above.

SECTION FIVE--Electors.

To be eligible to vote in such election, a person must, on the date such person votes, be (1) eligible to vote under the provisions of Chapter 2 of Title 2 of the Texas Election Code, (2) a resident of the City, (3) duly registered to vote in the Brazoria County, Texas, election precinct which includes that portion of the corporate limits of the City of Freeport where such voter resides and (4), in the case of persons voting in the election for Positions A or C on the City Council of the City, a resident of Ward A or C of the City, respectively.

SECTION SIX--Early Voting.

Early voting shall begin on April 20, 2026, and end on April 28, 2026, such early voting to be conducted by the County Clerk of Brazoria County, Texas, between the hours of 8:00 a.m. and 5:00 p.m. on such dates and at such locations, established by the Brazoria County Election official as set forth in Exhibit A, attached and incorporated herein.

Early voting by mail shall be as provided by applicable law. The mailing address of the Early Voting Clerk is Joyce Hudman, County Clerk, 237 E. Locust St., Suite 102, Angleton, Texas 77515. The email address of the Early Voting Clerk is ABBM@brazoriacountytx.gov and cclerkelections@brazoriacountytx.gov. The last day to submit an application for a ballot to the respective Early Voting Clerk to be voted by mail is April 20, 2026 (received, not postmarked).

SECTION SEVEN--Method of Voting and Conducting Election.

Both early voting and all voting on the day named above for the holding of the election called by this ordinance shall be in the manner specified in the Joint Election Agreement and Contract for Election Services mentioned above.

SECTION EIGHT--Notice of Election.

(a) The Mayor of the City is hereby authorized and directed to issue a notice of said election, to cause the same to be posted for at least twenty-one (21) days prior to the date named above for the holding of said general annual election on the bulletin board used for posting notices of meetings of the City Council of the City, and to be published in the Brazosport Facts, a newspaper published in the City having a general circulation therein and the official newspaper of the City, not later than ten (10) days nor earlier than thirty (30) days before the date named above for the holding of said general annual election.

(b) The City Secretary of the City is hereby authorized and directed to cause a copy of such notice, including a substantial copy of above and foregoing proposition, to be published in a newspaper in accordance with Section 4.003(a)(1) of the Election Code, such publication to be at least ten (10) days before but not more than thirty (30) days before the date named above for the holding of said election.

SECTION NINE--Ratification and Confirmation by Mayor.

By signing this ordinance, the undersigned Mayor of the City hereby ratifies and confirms as his action all matters hereinabove recited which by law come within his jurisdiction.

SECTION TEN--Severance Clause

In the event any section or provision of this ordinance is found to be unconstitutional, void or inoperative by the final judgment of a court of competent jurisdiction, such defective provision, if any, is hereby declared to be severable from the remaining sections and provisions of this ordinance and such remaining sections and provisions shall remain in full force and effect.

SECTION ELEVEN--Effective Date

This ordinance shall be effective immediately upon its passage and approval.

READ, PASSED AND ADOPTED this _____ day of January 2026.

Jerry Cain, Mayor
City of Freeport, Texas

ATTEST:

APPROVED AS TO FORM ONLY:

Clarisa Fernandez, City Secretary
City of Freeport, Texas

Christopher Duncan, City Attorney
City of Freeport, Texas

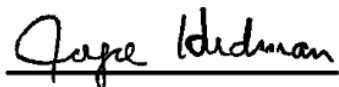
NOTICE OF EARLY VOTING AT BRANCH POLLING PLACES

Early voting by personal appearance will be conducted at the following locations:

Angleton (Main)East Annex, 1524 E Mulberry
AlvinAlvin Library, 105 S Gordon
BrazoriaBrazoria Library, 620 S Brooks
FreeportFreeport Library, 410 Brazosport Blvd
Lake Jackson.....Doris Williams Civic Center, 333 Hwy 332 East
ManvelKeith Traylor Criminal Justice Center, 6605 North Masters
Pearland EastTom Reid Library, 3522 Liberty Dr
Pearland West.....West Pearland Community Center, 2150 Countryplace Pkwy
Shadow CreekWest Pearland Library, 11801 Shadow Creek Pkwy
Sweeny.....Sweeny Community Center, 205 W Ashley Wilson Rd
West Columbia.....Precinct 4 Building #2, 121 N 10th St

DATES AND HOURS:

April 208 AM- 5 PM
April 21 .. (Closed San Jacinto Day)
April 22-25.....8 AM – 5 PM
April 27-28.....8 AM – 5 PM



Early Voting Clerk

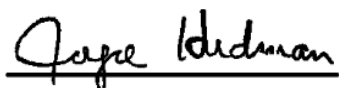
AVISO DE VOTACIÓN ADELANTADA EN LOS SITIOS DE VOTACIÓN AUXILIARES

La votación adelantada en persona se llevará a cabo en los siguientes sitios de esta manera:

Angleton (Ubicación Principal).....East Annex, 1524 E Mulberry
AlvinAlvin Library, 105 S Gordon
BrazoriaBrazoria Library, 620 S Brooks
FreeportFreeport Library, 410 Brazosport Blvd
Lake JacksonDoris Williams Civic Center, 333 Hwy 332 East
ManvelKeith Traylor Criminal Justice Center, 6605 North Masters
Pearland EsteTom Reid Library, 3522 Liberty Dr
Pearland OesteWest Pearland Community Center, 2150 Countryplace Pkwy
Shadow CreekWest Pearland Library, 11801 Shadow Creek Pkwy
SweenySweeny Community Center, 205 W Ashley Wilson Rd
West ColumbiaPrecinct 4 Building #2, 121 N 10th St

FECHAS Y HORAS

20 de abril8 AM – 5 PM
21 de abril (cerrado día de San Jacinto)
22-25 de abril8 AM – 5 PM
27-28 de abril8 AM – 5 PM



Secretaría de la Votación Adelantada

ORDENANZA NÚMERO 2026-2757

UNA ORDENANZA DE LA CIUDAD DE FREEPORT, TEXAS, QUE CONTIENE UN PREÁMBULO; CONVOCANDO UNA ELECCIÓN GENERAL PARA EL PRIMER SÁBADO DE MAYO DE 2026, LA FECHA UNIFORME DE ELECCIÓN, SIENDO EL 2 DE MAYO DE 2026, PARA UNA ELECCIÓN POR DISTRITOS (WARDS) PARA LOS PUESTOS A Y C DEL CONCEJO MUNICIPAL DE DICHA CIUDAD; DISPONIENDO UN (1) CENTRO DE VOTACIÓN Y DESIGNANDO SU UBICACIÓN; ESTABLECIENDO LOS REQUISITOS PARA LOS CANDIDATOS A LOS CARGOS QUE SERÁN VOTADOS; DISPONIENDO EL PROCEDIMIENTO PARA LAS SOLICITUDES DE LOS CANDIDATOS Y ESPECIFICANDO LA FECHA LÍMITE PARA PRESENTARLAS Y LA FECHA EN QUE PODRÁ INICIARSE EL REGISTRO; DISPONIENDO LOS REQUISITOS PARA LOS ELECTORES; NOMBRANDO A LOS FUNCIONARIOS DE DICHA ELECCIÓN Y DESIGNANDO EL NÚMERO DE SECRETARIOS QUE ASISTIRÁN EN LA CONDUCCIÓN DE DICHA ELECCIÓN Y LA COMPENSACIÓN QUE SE PAGARÁ AL JUEZ ELECTORAL Y A LOS SECRETARIOS; DISPONIENDO LA VOTACIÓN ANTICIPADA; DISPONIENDO LA RATIFICACIÓN Y CONFIRMACIÓN POR EL ALCALDE DE DICHA CIUDAD DE LA ACCIÓN TOMADA MEDIANTE ESTA ORDENANZA; Y DISPONIENDO UNA FECHA DE VIGENCIA DE ESTA ORDENANZA.

CONSIDERANDO QUE el Artículo 5 de la Carta de Autonomía (Home Rule Charter) de la Ciudad de Freeport, Texas, establece que los miembros del Ayuntamiento (City Council) serán elegidos por distritos (wards), que las Posiciones A y C del Ayuntamiento, las cuales representan a los Distritos A y C, respectivamente, deberán ser cubiertas mediante una elección que se celebrará en el mes de mayo de cada tercer año, en la cual únicamente las personas que residan en los Distritos A o C serán elegibles para postularse como candidatos a las Posiciones A o C del Ayuntamiento, respectivamente, y en la cual únicamente los votantes que residan en los Distritos A o C serán elegibles para votar a favor o en contra de los candidatos que busquen la elección a las Posiciones A o C del Ayuntamiento, respectivamente; y,

CONSIDERANDO QUE, el Código Electoral de Texas ha sido enmendado para requerir que las elecciones municipales se celebren el primer sábado de mayo de cada año.

POR LO TANTO, SE ORDENA POR EL CONCEJO MUNICIPAL DE LA CIUDAD DE FREEPORT, TEXAS:

SECCIÓN UNO — Elecciones Convocadas

De conformidad con la Sección 5.01 de la Carta de Autonomía Municipal (*Home Rule Charter*) de la Ciudad, el Alcalde y el Concejo Municipal de la Ciudad ordenan y decretan, respectivamente, que se celebre el primer sábado de mayo de 2026, la fecha uniforme de elección, siendo el 2 de mayo de 2026, entre las 7:00 a.m. y las 7:00 p.m.:

(1) una elección en los Distritos (Wards) A y C con el propósito de elegir, para un período de tres (3) años cada uno, a personas para los siguientes cargos de la Ciudad, a saber: Puesto A del Concejo, actualmente ocupado por JEFF PENA, y Puesto C del Concejo, actualmente ocupado por GEORGE MATAMOROS.

SECCIÓN DOS — Centros de Votación Municipales

Conforme a lo dispuesto en el Acuerdo y Contrato de Elección Conjunta para Servicios Electorales entre la Ciudad y el Secretario del Condado de Brazoria, Texas, el cual se incorpora al presente por referencia, para los fines de la elección convocada mediante esta ordenanza, habrá un (1) centro de votación municipal ubicado dentro de los límites de la Ciudad de Freeport, en la Biblioteca de la Ciudad de Freeport, ubicada en 410 North Brazosport Boulevard, Freeport, Texas, donde todos los votantes que residan en los Distritos A y C votarán el día de la elección para el puesto del concejo que represente el distrito de su residencia. Ese mismo día, también se permitirá votar en los centros de votación establecidos por el Funcionario Electoral del Condado de Brazoria, según se establece en el Anexo B, adjunto e incorporado al presente.

SECCIÓN TRES — Candidatos, Solicitudes y Cuotas de Presentación

(a) Cualquier persona que haya alcanzado la edad de dieciocho (18) años, que haya residido dentro de los límites incorporados de la Ciudad durante un período de un (1) año y además resida en el Distrito A o Distrito C durante un período de seis (6) meses, ambos períodos calculados inmediatamente antes del último día en que la solicitud de un candidato para un lugar en la boleta podría ser entregada al Secretario Municipal, según se establece más adelante, y que por lo demás esté calificada conforme a la ley estatal, será elegible para convertirse en candidato para el cargo de Puesto A o C del Concejo, respectivamente, mediante la presentación de una solicitud jurada conforme se establece en el presente.

(b) La solicitud de cada candidato deberá presentarse por escrito, contener los asuntos establecidos en la Sección 141.031 del Código Electoral de Texas, y presentarse ante el Secretario Municipal de la Ciudad. Una solicitud no podrá presentarse antes del 14 de enero de 2026, y deberá presentarse a más tardar a las 5:00 p.m. del 13 de febrero de 2026.

SECCIÓN CUATRO — Funcionarios de Elección y Compensación

El Juez Presidente, el Juez Presidente Alterno y los secretarios necesarios el día de la elección para la elección convocada mediante esta ordenanza, para la Junta de Boletas Anticipadas y la Estación Central de Conteo, serán nombrados, tendrán las funciones y serán compensados conforme al Acuerdo y Contrato de Elección Conjunta para Servicios Electorales mencionado anteriormente.

SECCIÓN CINCO — Electores

Para ser elegible para votar en dicha elección, una persona deberá, en la fecha en que vote: (1) ser elegible para votar conforme a las disposiciones del Capítulo 2 del Título 2 del Código Electoral de Texas, (2) ser residente de la Ciudad, (3) estar debidamente registrada para votar en el distrito

electoral del Condado de Brazoria, Texas, que incluya la parte de los límites corporativos de la Ciudad de Freeport donde resida dicho votante, y (4), en el caso de personas que voten en la elección para los Puestos A o C del Concejo Municipal, ser residente del Distrito A o C de la Ciudad, respectivamente.

SECCIÓN SEIS — Votación Anticipada

La votación anticipada comenzará el 20 de abril de 2026 y terminará el 28 de abril de 2026, dicha votación anticipada será conducida por el Secretario del Condado de Brazoria, Texas, entre las 8:00 a.m. y las 5:00 p.m. en dichas fechas y en los lugares establecidos por el Funcionario Electoral del Condado de Brazoria conforme al Anexo A, adjunto e incorporado al presente.

La votación anticipada por correo será conforme a la ley aplicable. La dirección postal del Secretario de Votación Anticipada es Joyce Hudman, County Clerk, 237 E. Locust St., Suite 102, Angleton, Texas 77515. La dirección de correo electrónico del Secretario de Votación Anticipada es ABBM@brazoriacountytx.gov y cclerkelections@brazoriacountytx.gov . El último día para presentar una solicitud de boleta por correo al respectivo Secretario de Votación Anticipada es el 20 de abril de 2026 (recibida, no con matasellos).

SECCIÓN SIETE — Método de Votación y Conducción de la Elección

Tanto la votación anticipada como toda votación en el día arriba indicado para la celebración de la elección convocada mediante esta ordenanza se llevará a cabo conforme al Acuerdo y Contrato de Elección Conjunta para Servicios Electorales mencionado anteriormente.

SECCIÓN OCHO — Aviso de Elección

(a) Por la presente, se autoriza y ordena al Alcalde de la Ciudad emitir un aviso de dicha elección y disponer que el mismo sea publicado en el tablero utilizado para la publicación de avisos de reuniones del Concejo Municipal por lo menos veintiún (21) días antes de la fecha arriba indicada para la celebración de dicha elección general anual, y que se publique en el periódico Brazosport Facts, un periódico publicado en la Ciudad con circulación general en ella y periódico oficial de la Ciudad, a más tardar diez (10) días y no antes de treinta (30) días antes de la fecha arriba indicada para la celebración de dicha elección general anual.

(b) Por la presente, se autoriza y ordena al Secretario Municipal de la Ciudad hacer que una copia de dicho aviso, incluyendo una copia sustancial de la proposición anterior y precedente, sea publicada en un periódico conforme a la Sección 4.003(a)(1) del Código Electoral, dicha publicación será por lo menos diez (10) días pero no más de treinta (30) días antes de la fecha arriba indicada para la celebración de dicha elección.

SECCIÓN NUEVE — Ratificación y Confirmación por el Alcalde

Al firmar esta ordenanza, el Alcalde suscrito de la Ciudad ratifica y confirma como su acción todos los asuntos aquí arriba descritos que por ley estén dentro de su jurisdicción.

SECCIÓN DIEZ — Cláusula de Separabilidad

En caso de que alguna sección o disposición de esta ordenanza sea considerada inconstitucional, nula o inoperante mediante sentencia final de un tribunal de jurisdicción competente, dicha disposición defectuosa, en su caso, se declara separable de las secciones y disposiciones restantes de esta ordenanza, y dichas secciones y disposiciones restantes permanecerán en pleno vigor y efecto.

SECCIÓN ONCE — Fecha de Vigencia

Esta ordenanza entrará en vigor inmediatamente tras su aprobación y promulgación.

LEÍDA, APROBADA Y ADOPTADA este _____ día de enero de 2026.

Jerry Cain, Alcalde
Ciudad de Freeport, Texas

ATESTIGUA:

APROBADA EN CUANTO A SU FORMA ÚNICAMENTE:

Clarisa Fernandez, Secretaria Municipal
Ciudad de Freeport, Texas

Christopher Duncan, Abogado Municipal
Ciudad de Freeport, Texas

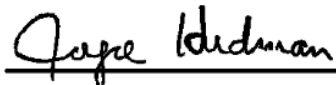
NOTICE OF EARLY VOTING AT BRANCH POLLING PLACES

Early voting by personal appearance will be conducted at the following locations:

Angleton (Main)East Annex, 1524 E Mulberry
AlvinAlvin Library, 105 S Gordon
BrazoriaBrazoria Library, 620 S Brooks
FreeportFreeport Library, 410 Brazosport Blvd
Lake Jackson.....Doris Williams Civic Center, 333 Hwy 332 East
ManvelKeith Traylor Criminal Justice Center, 6605 North Masters
Pearland EastTom Reid Library, 3522 Liberty Dr
Pearland West.....West Pearland Community Center, 2150 Countryplace Pkwy
Shadow CreekWest Pearland Library, 11801 Shadow Creek Pkwy
Sweeny.....Sweeny Community Center, 205 W Ashley Wilson Rd
West Columbia.....Precinct 4 Building #2, 121 N 10th St

DATES AND HOURS:

April 208 AM- 5 PM
April 21 .. (Closed San Jacinto Day)
April 22-25.....8 AM – 5 PM
April 27-28.....8 AM – 5 PM



Early Voting Clerk

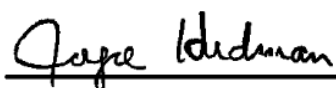
AVISO DE VOTACIÓN ADELANTADA EN LOS SITIOS DE VOTACIÓN AUXILIARES

La votación adelantada en persona se llevará a cabo en los siguientes sitios de esta manera:

Angleton (Ubicación Principal).....East Annex, 1524 E Mulberry
AlvinAlvin Library, 105 S Gordon
BrazoriaBrazoria Library, 620 S Brooks
FreeportFreeport Library, 410 Brazosport Blvd
Lake JacksonDoris Williams Civic Center, 333 Hwy 332 East
ManvelKeith Traylor Criminal Justice Center, 6605 North Masters
Pearland EsteTom Reid Library, 3522 Liberty Dr
Pearland OesteWest Pearland Community Center, 2150 Countryplace Pkwy
Shadow CreekWest Pearland Library, 11801 Shadow Creek Pkwy
SweenySweeny Community Center, 205 W Ashley Wilson Rd
West ColumbiaPrecinct 4 Building #2, 121 N 10th St

FECHAS Y HORAS

20 de abril8 AM – 5 PM
21 de abril (cerrado día de San Jacinto)
22-25 de abril8 AM – 5 PM
27-28 de abril8 AM – 5 PM



Secretaría de la Votación Adelantada



City Council Agenda Item #[4.C]

Title: Consideration and possible action approving Ordinance No. 2026-2758 calling a Charter Amendment Election for the City of Freeport, to be held on Saturday, May 2, 2026.

Date: January 20, 2026

From: Dr. Danielle Kelly

Staff Recommendation: Staff recommends that City Council adopt an ordinance calling a Charter Amendment Election to be held on May 2, 2026, for the purpose of submitting five (5) proposed Charter amendments to the qualified voters of the City of Freeport.

Item Summary: City Council is requested to consider and approve an ordinance ordering a Charter Amendment Election for Saturday, May 2, 2026, to submit five Charter amendments to voters. The ordinance establishes election logistics including the polling location, early voting dates, and coordination through the Joint Election Agreement and Contract for Election Services with Brazoria County.

The ballot will include the following proposed amendment summaries:

Proposed Amendment No. 1: Shall the charter be revised to eliminate conflicting language to fill council vacancies and conform with state law?

Proposed Amendment No. 2: Shall the charter be revised to require any legally valid development agreement, rather than only an agreement under Chapter 380, approved by council before expenditure of public funds for economic development can be authorized?

Proposed Amendment No. 3: Shall the charter be revised to reflect that all city taxes shall be payable to the Brazoria County tax assessor-collector at the place and methods designated by the Brazoria County tax assessor-collector?

Proposed Amendment No. 4: Shall the charter be revised to provide that the City shall not violate state or federal law when producing records to the public?

Proposed Amendment No. 5: Shall the charter be revised to provide that except for the Main Street Board, the Historical Commission, and the Economic Development Corporation, no person shall be qualified to serve on a City Council-appointed board unless they are a resident of the City of Freeport, Texas?

Background Information: The City's Home Rule Charter (Section 11.13) requires appointment of a Charter Review Commission at the first regular meeting in June of each odd-numbered year.



On July 7, 2025, City Council adopted Resolution No. 2025-2932, appointing a Charter Review Commission. The Commission presented its report to Council on December 15, 2025, proposing six (6) amendments, of which four (4) were accepted by Council. City Council also accepted one additional proposed amendment, resulting in five total amendments to be submitted to voters.

Special Considerations: Approval of ordinance calling the Charter Amendment Election to be held on May 2, 2026.

Financial Impact: The financial impact will include costs associated with election administration, staffing, and posting/publication of required notices. Costs and compensation for election officials will be governed by the Joint Election Agreement and Contract for Election Services with Brazoria County.

Board or 3rd Party Recommendation: N/A

Supporting Documentation:

1. 2026 Charter ELECTION-ORD 01122026
2. NOTICE OF EV AT BRANCH POLLING PLACES-2026-05-02-
3. 2026 Charter Election Ordinance Spanish 01122026
4. NOTICE OF EV AT BRANCH POLLING PLACES-Anexo A
5. FINAL CHARTER RECOMMENDATIONS 1.2026

ORDINANCE NO. 2026-2758

AN ORDINANCE OF THE CITY OF FREEPORT, TEXAS, CONTAINING A PREAMBLE; CALLING A CHARTER AMENDMENT ELECTION FOR MAY 02, 2026, ON THE QUESTION OF ADOPTING FIVE (5) AMENDMENTS TO ITS HOME RULE CHARTER; PROVIDING FOR ONE (1) MUNICIPAL POLLING PLACE AND DESIGNATING THE LOCATION THEREOF; PROVIDING FOR THE QUALIFICATION OF ELECTORS; APPOINTING THE OFFICERS OF SAID ELECTION AND DESIGNATING THE NUMBER OF CLERKS TO ASSIST IN CONDUCTING SAID ELECTION AND THE COMPENSATION TO BE PAID THE ELECTION JUDGE AND CLERKS; PROVIDING FOR EARLY VOTING; PROVIDING FOR RATIFICATION AND CONFIRMATION BY THE MAYOR OF SAID CITY OF THE ACTION TAKEN BY THIS ORDINANCE; PROVIDING A SEVERANCE CLAUSE; AND PROVIDING THAT THIS ORDINANCE SHALL TAKE EFFECT AND BE IN FORCE FROM AND AFTER ITS PASSAGE AND ADOPTION.

WHEREAS, Section 11.13 of the Home Rule Charter of the City of Freeport, Texas, ("the City") provides that the City Council shall appoint at its first regular meeting in June of each odd-numbered year a Charter Review Commission; and,

WHEREAS, on July 7, 2025, Resolution No.2025-2932 of the City Council of the City was passed and a Charter Review Commission was appointed for the City; and,

WHEREAS, Section 11.13 of said Charter provides that it shall be the duty of the Charter Review Commission, among other things, to propose, if it deems desirable and advisable, amendments to said Charter to improve the effective application of said Charter to current conditions, and to report its findings and present its proposed amendments, if any, to the City Council in writing; and,

WHEREAS, on December 15, 2025, the Charter Review Commission of the City appointed by Resolution No. 2025-2932, reported its findings and presented in writing SIX (6) proposed amendments to said charter, FOUR (4) of which were accepted by the City Council on such date, the substance of these FOUR (4) is hereinafter set forth; and,

WHEREAS, the City Council proposed and accepted an additional proposed amendment to said charter, the substance of which is hereinafter set forth; and,

WHEREAS, Section 11.13 of said Charter provides that if any amendment is presented as a part of the report of the Charter Review Commission or formulated and considered by the City

Council, the City Council may order such amendment or amendments to be submitted to the voters of the City in the manner provided in said Charter and/or the Texas Local Government Code, as now or hereafter amended; and,

WHEREAS, Section 9.004 of Chapter 9 of said Texas Local Government Code, requires that the ordinance providing for the submission of such amendment shall require the submission thereof at an election to be held on the next uniform election date that occurs on or after the 30th day after the date of adoption of said ordinance; and,

WHEREAS, under the applicable provisions of the Texas Election Code, the next uniform election date that occurs on or after the 30th day after the date of adoption of this ordinance will be the first Saturday in May, 2026, being May 2, 2026; and,

WHEREAS, the City Council of the City has determined to submit the hereinafter mentioned amendments to the voters of the City and is required by said Section 9.004 to do so at the regular municipal election which, as required by the Texas Election Code, will be held on the first Saturday in May, 2026, being May 2 , 2026; and,

WHEREAS, said Section 9.004 provides that notice of an election for the submission of any amendment to a Home Rule Charter shall be given by publication thereof, in some newspaper of general circulation published in the City, on the same day in each of two (2) successive weeks, with the date of the first publication occurring before the 14th day before the date of said election, and that the form or such notice shall include a substantial copy of the proposed amendments; and,

WHEREAS, said Section 9.004 provides that an amendment may not contain more than one subject and that the ballot shall be prepared so that a voter may approve or disapprove any one or more amendments without having to approve or disapprove all of the amendments; and,

WHEREAS, the City Council of the City has determined to submit to a vote of the people FOUR (4) the amendments proposed by the Charter Review Commission in its report, hereinafter set forth, such report having been presented to and considered and approved by the City Council on December 15, 2025; and,

WHEREAS, the City Council accepted and approved the following amended wording to the Home Rule Charter:

PROPOSED AMENDMENT NUMBER ONE

Should Section 3.05 of the Home Rule Charter of the City be amended to read as follows:

Sec. 3.05. – Mayor Pro Tem

At the meeting of the city council at which the returns of the annual election are canvassed each year, the members of the city council shall select, on a rotating basis among the wards, a member of the city council who has been on city council for at least two years to serve as mayor pro tem until the meeting of the city council at which the returns of the annual election for the next succeeding year have been canvassed. The mayor pro tem shall perform all of the duties of the mayor in the absence or disability of the mayor and shall assume the office of mayor for the remainder of the unexpired term in the event the office of the mayor becomes vacant. If both the mayor and the mayor pro tem are absent from any meeting of the city council, the members present shall elect from among themselves a temporary mayor pro tem to preside at such meeting.

PROPOSED AMENDMENT NUMBER TWO

Should Section 8.02 of the Home Rule Charter of the City be amended to read as follows:

Sec. 8.02. Development of Property

The expenditure of public funds shall be authorized for the development of privately-owned land or subdivisions for economic development, only with a legally valid **development** agreement approved by city council and signed by the mayor, following a public hearing on the matter. Such expenditures may be for projects situated within or beyond the corporate limits of the city.

PROPOSED AMENDMENT NUMBER THREE

Should Section 9.24 of the Home Rule Charter of the City be amended to read as follows:

Sec. 9.24 – Taxes; when due and payable

All taxes due the City of Freeport may be paid at any time after the tax roll for the year has been approved, which shall be not later than October 1; and such taxes shall be payable to the Brazoria County assessor-collector, at the place and methods designated by the Brazoria County tax assessor-collector, if the city council has required the county to assess and collect city taxes pursuant to section 6.22 of the tax code, as now or hereafter amended; otherwise, such taxes shall be due and payable at the office of the city assessor-collector.

PROPOSED AMENDMENT NUMBER FOUR

Should Section 11.01 be added to the Home Rule Charter of the City and read as follows:

Sec. 11.01 – Publicity of Records

All records and accounts of every office, department, or agency of the city shall be open to inspection by any citizen or by any representative of the press at all reasonable times and under such reasonable regulations as may be established by the city council or the mayor, except **as restricted by state or federal law.**

PROPOSED AMENDMENT NUMBER FIVE

Sec. 11.10 – Qualification of Board Members

Except for the Main Street Board, the Historical Commission, and the City of Freeport Economic Development Corporation Board, no person shall be qualified to serve on a City Council-appointed board unless they are a resident of the City of Freeport, Texas.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FREEPORT, TEXAS:

SECTION ONE--Charter Amendment Election Called

Pursuant to Section 11.13 of the Home Rule Charter of the City and Section 9.004, Chapter 9, Local Government Code of Texas, the Mayor and City Council of the City hereby order and ordain, respectively, that a Charter Amendment Election shall be held in and throughout the City on the first Saturday in May, 2026, being May 2, 2026, between the hours of 7:00 o'clock a.m. and 7:00 o'clock p.m., in conjunction with the regular municipal election to be held on such day and at such time, for the purpose of submitting to the qualified voters of the City amendments to the Home Rule Charter of the City, hereinafter set forth, the substance of which was heretofore proposed by the Charter Review Commission of the City.

SECTION TWO--Form of Ballot

The ballot used at said election shall conform with the requirements of the Texas Election Code, Section 9.004, Chapter 9, Local Government Code of Texas, and Section 52.072(b) of the Texas Election Code, shall contain the following proposed ballot summaries, to-wit:

PROPOSED AMENDMENT NUMBER ONE

Shall the charter be revised to eliminate conflicting language to fill council vacancies and conform with state law?

PROPOSED AMENDMENT NUMBER TWO

Shall the charter be revised to require any legally valid development agreement, rather than only an agreement under Chapter 380, approved by council before expenditure of public funds for economic development can be authorized?

PROPOSED AMENDMENT NUMBER THREE

Shall the charter be revised to reflect that all city taxes shall be payable to the Brazoria County tax assessor-collector at the place and methods designated by the Brazoria County tax assessor-collector?

PROPOSED AMENDMENT NUMBER FOUR

Shall the charter be revised to provide that the City shall not violate state or federal law when producing records to the public?

PROPOSED AMENDMENT NUMBER FIVE

Shall the charter be revised to provide that except for the Main Street Board, the Historical Commission, and the Economic Development Corporation, no person shall be qualified to serve on a City Council-appointed board unless they are a resident of the City of Freeport, Texas?

SECTION THREE--Municipal Polling Places

As provided in the Joint Election Agreement and Contract for Election Services between the City and the County Clerk of Brazoria County, Texas, which is incorporated herein by reference, for the purpose of the election called by this ordinance, there shall be one (1) municipal polling place located within the city limits of the City of Freeport, at the Freeport City Library located at 410 North Brazosport Boulevard, Freeport, Texas. On that day, voting will also be permitted at the Polling Places established by the Brazoria County Elections Official, as set forth in Exhibit B, attached and incorporated herein.

SECTION FOUR--Electors

Every person eligible to vote under the provisions of Chapter 11 of Title 2 of the Texas Election Code who is a resident of the City of FREEPORT, Texas, and who is duly registered to vote in the county election precinct where and on the day on which he or she votes in the charter amendment election called by this Ordinance, shall be entitled to vote for or against each of the proposed amendments set forth above in Section Two of this Ordinance.

SECTION FIVE--Officers of Election and Compensation Thereof.

The Presiding Judge, Alternate Presiding Judge and Clerks needed on the day of election for the election called by this ordinance, for the early ballot board and the central counting station shall be appointed, have the duties and be compensated as provided in the Joint Election Agreement and Contract for Election Services between the City and the County Clerk of Brazoria County, Texas, adopted herein by reference.

SECTION SIX--Early Voting.

Early voting shall begin on April 20, 2026, and end on April 28, 2026, such early voting to be conducted by the County Clerk of Brazoria County, Texas, between the hours of 8:00 a.m. and 5:00 p.m. on such dates and at such locations, established by the Brazoria County Election official as set forth in Exhibit A, attached and incorporated herein.

Early voting by mail shall be as provided by applicable law. The mailing address of the Early Voting Clerk is Joyce Hudman, County Clerk, 237 E. Locust St., Suite 102, Angleton, Texas 77515. The email address of the Early Voting Clerk is ABBM@brazoriacountytx.gov and cclerkElections@brazoriacountytx.gov . The last day to submit an application for a ballot to the respective Early Voting Clerk to be voted by mail is April 20, 2026 (received, not postmarked).

SECTION SEVEN--Method of Voting and Conducting Election.

Both early voting and all voting on the day named above for the holding of said charter amendment election shall be in the manner specified in the Joint Election Agreement and Contract for Election Services between the City and the County Clerk of Brazoria County, Texas, mentioned above.

SECTION EIGHT--Notice of Election.

(a) The Mayor of the City is hereby authorized and directed to issue a notice of said election, to cause the same to be posted for at least twenty-one (21) days prior to the date named above for the holding of said charter election on the bulletin board used for posting notices of meetings of the City Council.

(b) As required by Section 9.004 (c) of the Local Government Code the City Secretary shall cause a copy of the above notice, including a substantial copy of above and foregoing proposed amendments, to be published on the same day in each of two (2) successive weeks, with the first publication occurring before the fourteenth (14th) day before the date hereinabove fixed for the holding of said election.

SECTION NINE--Ratification and Confirmation by Mayor.

By signing this ordinance, the Mayor of the City of Freeport, Texas, hereby ratifies and confirms as his action all above recited matters which by law come within his jurisdiction.

SECTION TEN--Severance Clause

In the event any section or provision of this ordinance is found to be unconstitutional, void or inoperative by the final judgment of a court of competent jurisdiction, such defective provision, if any, is hereby declared to be severable from the remaining sections and provisions of this ordinance and such remaining sections and provisions shall remain in full force and effect.

SECTION ELEVEN--Effective Date.

This ordinance shall be effective immediately upon its passage and approval.

READ, PASSED AND ADOPTED this ____ day of January 2026.

Jerry Cain, Mayor
City of Freeport, Texas

ATTEST:

APPROVED AS TO FORM ONLY:

Clarisa Fernandez, City Secretary
City of Freeport, Texas

Christopher Duncan, City Attorney
City of Freeport, Texas

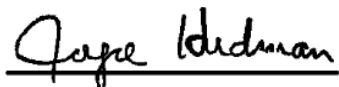
NOTICE OF EARLY VOTING AT BRANCH POLLING PLACES

Early voting by personal appearance will be conducted at the following locations:

Angleton (Main)East Annex, 1524 E Mulberry
AlvinAlvin Library, 105 S Gordon
BrazoriaBrazoria Library, 620 S Brooks
FreeportFreeport Library, 410 Brazosport Blvd
Lake Jackson.....Doris Williams Civic Center, 333 Hwy 332 East
ManvelKeith Traylor Criminal Justice Center, 6605 North Masters
Pearland EastTom Reid Library, 3522 Liberty Dr
Pearland West.....West Pearland Community Center, 2150 Countryplace Pkwy
Shadow CreekWest Pearland Library, 11801 Shadow Creek Pkwy
Sweeny.....Sweeny Community Center, 205 W Ashley Wilson Rd
West Columbia.....Precinct 4 Building #2, 121 N 10th St

DATES AND HOURS:

April 208 AM- 5 PM
April 21 .. (Closed San Jacinto Day)
April 22-25.....8 AM – 5 PM
April 27-28.....8 AM – 5 PM



Early Voting Clerk

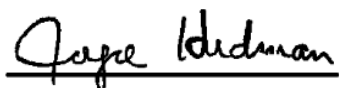
AVISO DE VOTACIÓN ADELANTADA EN LOS SITIOS DE VOTACIÓN AUXILIARES

La votación adelantada en persona se llevará a cabo en los siguientes sitios de esta manera:

Angleton (Ubicación Principal).....East Annex, 1524 E Mulberry
AlvinAlvin Library, 105 S Gordon
BrazoriaBrazoria Library, 620 S Brooks
FreeportFreeport Library, 410 Brazosport Blvd
Lake JacksonDoris Williams Civic Center, 333 Hwy 332 East
ManvelKeith Traylor Criminal Justice Center, 6605 North Masters
Pearland EsteTom Reid Library, 3522 Liberty Dr
Pearland OesteWest Pearland Community Center, 2150 Countryplace Pkwy
Shadow CreekWest Pearland Library, 11801 Shadow Creek Pkwy
SweenySweeny Community Center, 205 W Ashley Wilson Rd
West ColumbiaPrecinct 4 Building #2, 121 N 10th St

FECHAS Y HORAS

20 de abril8 AM – 5 PM
21 de abril (cerrado día de San Jacinto)
22-25 de abril8 AM – 5 PM
27-28 de abril8 AM – 5 PM



Secretaría de la Votación Adelantada

ORDENANZA NÚM. 2026-2758

UNA ORDENANZA DE LA CIUDAD DE FREEPORT, TEXAS, QUE CONTIENE UN PREÁMBULO; CONVOCANDO UNA ELECCIÓN PARA ENMIENDAS A LA CARTA CONSTITUTIVA MUNICIPAL PARA EL 02 DE MAYO DE 2026, SOBRE LA CUESTIÓN DE ADOPTAR CINCO (5) ENMIENDAS A SU CARTA CONSTITUTIVA MUNICIPAL (HOME RULE CHARTER); DISPONIENDO UN (1) CENTRO DE VOTACIÓN MUNICIPAL Y DESIGNANDO SU UBICACIÓN; DISPONIENDO LOS REQUISITOS PARA LOS ELECTORES; NOMBRANDO A LOS FUNCIONARIOS DE DICHA ELECCIÓN Y DESIGNANDO EL NÚMERO DE SECRETARIOS QUE ASISTIRÁN EN LA CONDUCCIÓN DE DICHA ELECCIÓN Y LA COMPENSACIÓN QUE SE PAGARÁ AL JUEZ ELECTORAL Y A LOS SECRETARIOS; DISPONIENDO LA VOTACIÓN ANTICIPADA; DISPONIENDO LA RATIFICACIÓN Y CONFIRMACIÓN POR EL ALCALDE DE DICHA CIUDAD DE LA ACCIÓN TOMADA MEDIANTE ESTA ORDENANZA; DISPONIENDO UNA CLÁUSULA DE SEPARABILIDAD; Y DISPONIENDO QUE ESTA ORDENANZA ENTRARÁ EN VIGOR Y SERÁ EFECTIVA DESDE Y DESPUÉS DE SU APROBACIÓN Y ADOPCIÓN.

CONSIDERANDO QUE, la Sección 11.13 de la Carta Constitutiva Municipal (*Home Rule Charter*) de la Ciudad de Freeport, Texas (la “Ciudad”), dispone que el Concejo Municipal nombrará en su primera reunión ordinaria de junio de cada año impar una Comisión de Revisión de la Carta (*Charter Review Commission*); y,

CONSIDERANDO QUE, el 7 de julio de 2025 se aprobó la Resolución Núm. 2025-2932 del Concejo Municipal de la Ciudad y se nombró una Comisión de Revisión de la Carta para la Ciudad; y,

CONSIDERANDO QUE, la Sección 11.13 de dicha Carta dispone que será deber de la Comisión de Revisión de la Carta, entre otras cosas, proponer, si lo considera deseable y aconsejable, enmiendas a dicha Carta para mejorar la aplicación efectiva de la misma a las condiciones actuales, y rendir un informe de sus hallazgos y presentar por escrito sus enmiendas propuestas, si las hubiera, al Concejo Municipal; y,

CONSIDERANDO QUE, el 15 de diciembre de 2025, la Comisión de Revisión de la Carta de la Ciudad nombrada mediante la Resolución Núm. 2025-2932 informó sus hallazgos y presentó por escrito SEIS (6) enmiendas propuestas a dicha Carta, CUATRO (4) de las cuales fueron aceptadas por el Concejo Municipal en dicha fecha, cuya sustancia de estas CUATRO (4) se establece a continuación; y,

CONSIDERANDO QUE, el Concejo Municipal propuso y aceptó una enmienda adicional propuesta a dicha Carta, cuya sustancia se establece a continuación; y,

CONSIDERANDO QUE, la Sección 11.13 de dicha Carta dispone que si alguna enmienda se presenta como parte del informe de la Comisión de Revisión de la Carta o es

formulada y considerada por el Concejo Municipal, el Concejo Municipal podrá ordenar que dicha enmienda o enmiendas se sometan a los votantes de la Ciudad de la manera prevista en dicha Carta y/o en el Código de Gobierno Local de Texas (*Texas Local Government Code*), según esté vigente ahora o sea modificado en el futuro; y,

CONSIDERANDO QUE, la Sección 9.004 del Capítulo 9 del Código de Gobierno Local de Texas exige que la ordenanza que disponga la presentación de dicha enmienda requiera su sometimiento a una elección que se celebre en la siguiente fecha uniforme de elección que ocurra en o después del trigésimo (30º) día posterior a la fecha de adopción de dicha ordenanza; y,

CONSIDERANDO QUE, conforme a las disposiciones aplicables del Código Electoral de Texas, la siguiente fecha uniforme de elección que ocurra en o después del trigésimo (30º) día posterior a la fecha de adopción de esta ordenanza será el primer sábado de mayo de 2026, siendo el 2 de mayo de 2026; y,

CONSIDERANDO QUE, el Concejo Municipal de la Ciudad ha determinado someter las enmiendas mencionadas a continuación a los votantes de la Ciudad y está obligado por dicha Sección 9.004 a hacerlo en la elección municipal ordinaria que, según lo exige el Código Electoral de Texas, se celebrará el primer sábado de mayo de 2026, siendo el 2 de mayo de 2026; y,

CONSIDERANDO QUE, dicha Sección 9.004 dispone que el aviso de una elección para someter cualquier enmienda a una Carta Constitutiva Municipal deberá darse mediante publicación en algún periódico de circulación general publicado en la Ciudad, en el mismo día durante dos (2) semanas sucesivas, ocurriendo la primera publicación antes del decimocuarto (14º) día anterior a la fecha de dicha elección, y que la forma de dicho aviso deberá incluir una copia sustancial de las enmiendas propuestas; y,

CONSIDERANDO QUE, dicha Sección 9.004 dispone que una enmienda no podrá contener más de un tema y que la boleta deberá prepararse de modo que un votante pueda aprobar o desaprobado una o más enmiendas sin tener que aprobar o desaprobado todas las enmiendas; y,

CONSIDERANDO QUE, el Concejo Municipal de la Ciudad ha determinado someter al voto del pueblo CUATRO (4) de las enmiendas propuestas por la Comisión de Revisión de la Carta en su informe, que se establecen a continuación, habiendo sido dicho informe presentado, considerado y aprobado por el Concejo Municipal el 15 de diciembre de 2025; y,

CONSIDERANDO QUE, el Concejo Municipal aceptó y aprobó la siguiente redacción enmendada de la Carta Constitutiva Municipal:

ENMIENDA PROPUESTA NÚMERO UNO

¿Debe enmendarse la Sección 3.05 de la Carta Constitutiva Municipal de la Ciudad para que diga lo siguiente?

Sec. 3.05. – Alcalde Pro Témpore (*Mayor Pro Tem*)

En la reunión del concejo municipal en la cual se revisan los resultados de la elección anual cada año, los miembros del concejo municipal seleccionarán, sobre una base rotativa entre los distritos (wards), a un miembro del concejo municipal que haya servido en el concejo por al menos dos años para que sirva como alcalde pro témpore hasta la reunión del concejo municipal en la cual se revisen los resultados de la elección anual del año siguiente. El alcalde pro témpore desempeñará todos los deberes del alcalde en ausencia o incapacidad del alcalde y asumirá el cargo de alcalde por el resto del término no expirado en caso de que el cargo de alcalde quede vacante. Si tanto el alcalde como el alcalde pro témpore están ausentes de cualquier reunión del concejo municipal, los miembros presentes elegirán entre ellos un alcalde pro témpore temporal para presidir dicha reunión.

ENMIENDA PROPUESTA NÚMERO DOS

¿Debe enmendarse la Sección 8.02 de la Carta Constitutiva Municipal de la Ciudad para que diga lo siguiente?

Sec. 8.02. Desarrollo de la Propiedad

El gasto de fondos públicos podrá autorizarse para el desarrollo de terrenos o subdivisiones de propiedad privada para desarrollo económico, únicamente mediante un acuerdo de desarrollo legalmente válido aprobado por el concejo municipal y firmado por el alcalde, después de una audiencia pública sobre el asunto. Dichos gastos podrán ser para proyectos ubicados dentro o fuera de los límites corporativos de la ciudad.

ENMIENDA PROPUESTA NÚMERO TRES

¿Debe enmendarse la Sección 9.24 de la Carta Constitutiva Municipal de la Ciudad para que diga lo siguiente?

Sec. 9.24 – Impuestos; cuándo vencen y son pagaderos

Todos los impuestos adeudados a la Ciudad de Freeport podrán pagarse en cualquier momento después de que el padrón fiscal del año haya sido aprobado, lo cual deberá ocurrir a más tardar el 1 de octubre; y dichos impuestos serán pagaderos al tasador-recaudador del Condado de Brazoria, en el lugar y mediante los métodos designados por el tasador-recaudador del Condado de Brazoria, si el concejo municipal ha requerido que el condado determine y recaude los impuestos municipales conforme a la Sección 6.22 del Código Fiscal, según esté vigente ahora o sea modificado en el futuro; de lo contrario, dichos impuestos vencerán y serán pagaderos en la oficina del tasador-recaudador municipal.

ENMIENDA PROPUESTA NÚMERO CUATRO

¿Debe añadirse la Sección 11.01 a la Carta Constitutiva Municipal de la Ciudad y decir lo siguiente?

Sec. 11.01 – Publicidad de Registros

Todos los registros y cuentas de toda oficina, departamento o agencia de la ciudad estarán abiertos a inspección por cualquier ciudadano o por cualquier representante de la prensa en todo momento razonable y bajo regulaciones razonables que puedan establecerse por el concejo municipal o el alcalde, excepto cuando se limite por la ley estatal o federal.

ENMIENDA PROPUESTA NÚMERO CINCO

Sec. 11.10 – Requisitos de los Miembros de Juntas

Excepto por la Junta de Main Street (*Main Street Board*), la Comisión Histórica (*Historical Commission*) y la Junta de la Corporación de Desarrollo Económico de la Ciudad de Freeport (*City of Freeport Economic Development Corporation Board*), ninguna persona estará calificada para servir en una junta nombrada por el Concejo Municipal a menos que sea residente de la Ciudad de Freeport, Texas.

POR LO TANTO, SE ORDENA POR EL CONCEJO MUNICIPAL DE LA CIUDAD DE FREEPORT, TEXAS:

SECCIÓN UNO — Convocatoria de Elección para Enmiendas a la Carta

De conformidad con la Sección 11.13 de la Carta Constitutiva Municipal de la Ciudad y la Sección 9.004, Capítulo 9, del Código de Gobierno Local de Texas, el Alcalde y el Concejo Municipal de la Ciudad ordenan y decretan, respectivamente, que se celebrará una Elección para Enmiendas a la Carta en y en toda la Ciudad el primer sábado de mayo de 2026, siendo el 2 de mayo de 2026, entre las 7:00 a.m. y las 7:00 p.m., en conjunto con la elección municipal ordinaria que se celebrará en dicho día y hora, con el propósito de someter a los votantes calificados de la Ciudad enmiendas a la Carta Constitutiva Municipal de la Ciudad, establecidas anteriormente, cuya sustancia fue propuesta previamente por la Comisión de Revisión de la Carta de la Ciudad.

SECCIÓN DOS — Forma de la Boleta

La boleta utilizada en dicha elección se ajustará a los requisitos del Código Electoral de Texas, la Sección 9.004, Capítulo 9, del Código de Gobierno Local de Texas, y la Sección 52.072(b) del Código Electoral de Texas, y contendrá los siguientes resúmenes propuestos para la boleta, a saber:

ENMIENDA PROPUESTA NÚMERO UNO

¿Deberá revisarse la Carta Constitutiva (Charter) para eliminar el lenguaje conflictivo relacionado con la manera de llenar vacantes en el Concejo Municipal y para cumplir con la ley estatal?

ENMIENDA PROPUESTA NÚMERO DOS

¿Deberá revisarse la Carta Constitutiva (Charter) para exigir que cualquier acuerdo de desarrollo legalmente válido, y no solamente un acuerdo conforme al Capítulo 380, sea aprobado por el Concejo Municipal antes de autorizar el gasto de fondos públicos para el desarrollo económico?

ENMIENDA PROPUESTA NÚMERO TRES

¿Deberá revisarse la Carta Constitutiva (Charter) para reflejar que todos los impuestos municipales deberán pagarse al Tasador-Recaudador de Impuestos del Condado de Brazoria, en el lugar y mediante los métodos designados por el Tasador-Recaudador de Impuestos del Condado de Brazoria?

ENMIENDA PROPUESTA NÚMERO CUATRO

¿Deberá revisarse la Carta Constitutiva (Charter) para establecer que la Ciudad no violará la ley estatal o federal al proporcionar registros al público?

ENMIENDA PROPUESTA NÚMERO CINCO

¿Deberá revisarse la Carta Constitutiva (Charter) para establecer que, excepto por la Junta de Main Street, la Comisión Histórica y la Corporación de Desarrollo Económico, ninguna persona será elegible para servir en una junta designada por el Concejo Municipal a menos que sea residente de la Ciudad de Freeport, Texas?

SECCIÓN TRES — Centros de Votación Municipales

Conforme al Acuerdo y Contrato de Elección Conjunta para Servicios Electorales entre la Ciudad y el Secretario del Condado de Brazoria, Texas, el cual se incorpora al presente por referencia, para los fines de la elección convocada mediante esta ordenanza, habrá un (1) centro de votación municipal ubicado dentro de los límites de la Ciudad de Freeport, en la Biblioteca de la Ciudad de Freeport, ubicada en 410 North Brazosport Boulevard, Freeport, Texas. Ese día, también se permitirá votar en los centros de votación establecidos por el Funcionario Electoral del Condado de Brazoria, según se establece en el Anexo B, adjunto e incorporado al presente.

SECCIÓN CUATRO — Electores

Toda persona elegible para votar conforme a las disposiciones del Capítulo 11 del Título 2 del Código Electoral de Texas que sea residente de la Ciudad de FREEPORT, Texas, y que esté debidamente registrada para votar en el distrito electoral del condado donde y en el día en que vote en la elección para enmiendas a la Carta Constitutiva Municipal convocada por esta Ordenanza, tendrá derecho a votar a favor o en contra de cada una de las enmiendas propuestas establecidas anteriormente en la Sección Dos de esta Ordenanza.

SECCIÓN CINCO — Funcionarios de Elección y Compensación

El Juez Presidente, el Juez Presidente Alterno y los Secretarios necesarios el día de la elección para la elección convocada mediante esta ordenanza, para la Junta de Boletas Anticipadas y la Estación Central de Conteo, serán nombrados, tendrán las funciones y serán compensados conforme al Acuerdo y Contrato de Elección Conjunta para Servicios Electorales entre la Ciudad y el Secretario del Condado de Brazoria, Texas, adoptado en el presente por referencia.

SECCIÓN SEIS — Votación Anticipada

La votación anticipada comenzará el 20 de abril de 2026 y terminará el 28 de abril de 2026, dicha votación anticipada será conducida por el Secretario del Condado de Brazoria, Texas, entre las 8:00 a.m. y las 5:00 p.m., en dichas fechas y en los lugares establecidos por el Funcionario Electoral del Condado de Brazoria, conforme al Anexo A, adjunto e incorporado al presente.

La votación anticipada por correo se realizará conforme a la ley aplicable. La dirección postal del Secretario de Votación Anticipada es Joyce Hudman, County Clerk, 237 E. Locust St., Suite 102, Angleton, Texas 77515. La dirección de correo electrónico del Secretario de Votación Anticipada es ABBM@brazoriacountytx.gov y cclerkElections@brazoriacountytx.gov. El último día para presentar una solicitud de boleta por correo al respectivo Secretario de Votación Anticipada es el 20 de abril de 2026 (recibida, no con matasellos).

SECCIÓN SIETE — Método de Votación y Conducción de la Elección

Tanto la votación anticipada como toda votación en el día arriba indicado para la celebración de dicha elección de enmiendas a la Carta Constitutiva Municipal se llevará a cabo de la manera especificada en el Acuerdo y Contrato de Elección Conjunta para Servicios Electorales entre la Ciudad y el Secretario del Condado de Brazoria, Texas, mencionado anteriormente.

SECCIÓN OCHO — Aviso de Elección

(a) Por la presente, se autoriza y ordena al Alcalde de la Ciudad emitir un aviso de dicha elección y disponer que el mismo se publique en el tablero utilizado para la publicación de avisos de reuniones del Concejo Municipal por lo menos veintiún (21) días antes de la fecha arriba indicada para la celebración de dicha elección de enmiendas a la Carta Constitutiva Municipal.

(b) Conforme lo requiere la Sección 9.004(c) del Código de Gobierno Local, el Secretario Municipal hará que una copia del aviso anterior, incluyendo una copia sustancial de las enmiendas propuestas anteriores y precedentes, se publique en el mismo día durante dos (2) semanas sucesivas, ocurriendo la primera publicación antes del decimocuarto (14º) día anterior a la fecha fijada anteriormente para la celebración de dicha elección.

SECCIÓN NUEVE — Ratificación y Confirmación por el Alcalde

Al firmar esta ordenanza, el Alcalde de la Ciudad de Freeport, Texas, ratifica y confirma como su acción todos los asuntos mencionados anteriormente que por ley estén dentro de su jurisdicción.

SECCIÓN DIEZ — Cláusula de Separabilidad

En caso de que alguna sección o disposición de esta ordenanza sea considerada inconstitucional, nula o inoperante mediante sentencia final de un tribunal de jurisdicción competente, dicha disposición defectuosa, si la hubiera, se declara separable de las secciones y disposiciones restantes de esta ordenanza, y dichas secciones y disposiciones restantes permanecerán en pleno vigor y efecto.

SECCIÓN ONCE — Fecha de Vigencia

Esta ordenanza entrará en vigor inmediatamente tras su aprobación y promulgación.

LEÍDA, APROBADA Y ADOPTADA este _____ día de enero de 2026.

Jerry Cain, Alcalde
Ciudad de Freeport, Texas

ATESTIGUA:

APROBADA EN CUANTO A SU FORMA ÚNICAMENTE:

Clarisa Fernandez, Secretaria Municipal
Ciudad de Freeport, Texas

Christopher Duncan, Abogado Municipal
Ciudad de Freeport, Texas

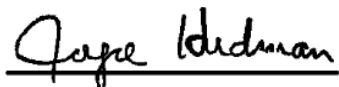
NOTICE OF EARLY VOTING AT BRANCH POLLING PLACES

Early voting by personal appearance will be conducted at the following locations:

Angleton (Main)East Annex, 1524 E Mulberry
AlvinAlvin Library, 105 S Gordon
BrazoriaBrazoria Library, 620 S Brooks
FreeportFreeport Library, 410 Brazosport Blvd
Lake Jackson.....Doris Williams Civic Center, 333 Hwy 332 East
ManvelKeith Traylor Criminal Justice Center, 6605 North Masters
Pearland EastTom Reid Library, 3522 Liberty Dr
Pearland West.....West Pearland Community Center, 2150 Countryplace Pkwy
Shadow CreekWest Pearland Library, 11801 Shadow Creek Pkwy
Sweeny.....Sweeny Community Center, 205 W Ashley Wilson Rd
West Columbia.....Precinct 4 Building #2, 121 N 10th St

DATES AND HOURS:

April 208 AM- 5 PM
April 21 .. (Closed San Jacinto Day)
April 22-25.....8 AM – 5 PM
April 27-28.....8 AM – 5 PM



Early Voting Clerk

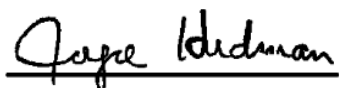
AVISO DE VOTACIÓN ADELANTADA EN LOS SITIOS DE VOTACIÓN AUXILIARES

La votación adelantada en persona se llevará a cabo en los siguientes sitios de esta manera:

Angleton (Ubicación Principal).....East Annex, 1524 E Mulberry
AlvinAlvin Library, 105 S Gordon
BrazoriaBrazoria Library, 620 S Brooks
FreeportFreeport Library, 410 Brazosport Blvd
Lake JacksonDoris Williams Civic Center, 333 Hwy 332 East
ManvelKeith Traylor Criminal Justice Center, 6605 North Masters
Pearland EsteTom Reid Library, 3522 Liberty Dr
Pearland OesteWest Pearland Community Center, 2150 Countryplace Pkwy
Shadow CreekWest Pearland Library, 11801 Shadow Creek Pkwy
SweenySweeny Community Center, 205 W Ashley Wilson Rd
West ColumbiaPrecinct 4 Building #2, 121 N 10th St

FECHAS Y HORAS

20 de abril8 AM – 5 PM
21 de abril (cerrado día de San Jacinto)
22-25 de abril8 AM – 5 PM
27-28 de abril8 AM – 5 PM



Secretaría de la Votación Adelantada

CITY OF FREEPORT
Charter Review Commission Recommendations
January 8, 2026

Summary: Prior to this date, the Charter Review Commission has met on six (6) different occasions to discuss and consider potential modifications to the City's Charter. The outcome of those discussions is detailed below. The Commission proffers these limited proposals in the hopes that the Council will opt to draft a new Charter at its next opportunity to do so.

Proposed Changes to the Existing City of FREEPORT Home Rule Charter: The following changes are proposed for Council consideration to be placed on the Ballot for the May 2026 General Election. In keeping with prior years' recommendation reports where the text in BLACK is the current language, the GREEN text is the proposed language for inclusion in the Charter, the text in RED is the proposed ballot language.

PROPOSED CHANGE NO. 1: Sec. 3.05. – Mayor Pro Tem

Proposed Ballot Language:

Shall the charter be revised to eliminate conflicting language to fill council vacancies and conform with state law.

Current Language

At the meeting of the city council at which the returns of the annual election are canvassed each year, the members of the city council shall select, on a rotating basis among the wards, a member of the city council who has been on city council for at least two years to serve as mayor pro tem until the meeting of the city council at which the returns of the annual election for the next succeeding year have been canvassed. The mayor pro tem shall perform all of the duties of the mayor in the absence or disability of the mayor and shall assume the office of mayor for the remainder of the unexpired term in the event the office of the mayor becomes vacant. If both the mayor and the mayor pro tem are absent from any meeting of the city council, the members present shall elect from among themselves a temporary mayor pro tem to preside at such meeting.

When a vacancy occurs in the city council, the remaining members thereof, must, within ten days, appoint a qualified person to fill the unexpired term of such vacancy; provided, however, the city council shall not appoint more than one council member in any twelve-month period, and in the event of the occurrence of a vacancy in the city council within a twelve-month period in which a vacancy in the city council has been filled by the said city council, or in the event that more than one vacancy shall occur at the same time; then in such event a special election shall be held within 40 days from the date the last vacancy occurred, for the purpose of electing the successor or successors. In the event that the mayor and mayor pro tem should resign at the same time, the remaining members of the city council, or any of them, shall have the right and power to issue legal notice of such election to be so held, and to elect and appoint election officials. Should all positions on the city council become vacant at one time, then in such event, the county judge of Brazoria County, Texas, is hereby empowered and directed to issue notice of such special election for and on behalf of said city, and to appoint qualified persons as election officials.

Proposed Language:

At the meeting of the city council at which the returns of the annual election are canvassed each year, the members of the city council shall select, on a rotating basis among the wards, a member of the city council who has been on city council for at least two years to serve as mayor pro tem until the meeting of the city council at which the returns of the annual election for the next succeeding year have been canvassed. The mayor pro tem shall perform all of the duties of the mayor in the absence or disability of the mayor and shall assume the office of mayor for the remainder of the unexpired term in the event the office of the mayor becomes vacant. If both the mayor and the mayor pro tem are absent from any meeting of the city council, the members present shall elect from among themselves a temporary mayor pro tem to preside at such meeting.

PROPOSED CHANGE NO. 2 - Sec. 8.02. Development of property.

Proposed Ballot Language:

Shall the charter be revised to require any legally valid development agreement, rather than only an agreement under Chapter 380, approved by council before expenditure of public funds for economic development can be authorized?

Current Language:

The expenditure of public funds shall be authorized for the development of privately-owned land or subdivisions for economic development, only with a legally valid 380 agreement approved by city council and signed by the mayor, following a public hearing on the matter. Such expenditures may be for projects situated within or beyond the corporate limits of the city.

Proposed Language:

The expenditure of public funds shall be authorized for the development of privately-owned land or subdivisions for economic development, only with a legally valid development agreement approved by city council and signed by the mayor, following a public hearing on the matter. Such expenditures may be for projects situated within or beyond the corporate limits of the city.

PROPOSED CHANGE NO. 3 - Sec. 9.24 Taxes; when due and payable.

Proposed Ballot Language:

Shall the charter be revised to reflect that all city taxes shall be payable to the Brazoria County tax assessor-collector at the place and methods designated by the Brazoria County tax assessor-collector.

Current Language:

All taxes due the City of Freeport may be paid at any time after the tax roll for the year has been approved, which shall be not later than October 1; and such taxes shall be payable at the office of the county assessor-collector of taxes at Angleton, Texas, if the city council has required the county to assess and collect city taxes pursuant to section 6.22 of the tax code, as now or hereafter amended; otherwise, such taxes shall be due and payable at the office of the city assessor-collector.

Proposed Language:

All taxes due the City of Freeport may be paid at any time after the tax roll for the year has been approved, which shall be not later than October 1; and such taxes shall be payable to the Brazoria County assessor-collector, at the place and methods designated by the Brazoria County tax assessor-collector, if the city council has required the county to assess and collect city taxes pursuant to section 6.22 of the tax code, as now or hereafter amended; otherwise, such taxes shall be due and payable at the office of the city assessor-collector.

PROPOSED CHANGE NO. 4 - Sec. 11.01 Publicity of Records.

Proposed Ballot Language:

Shall the charter be revised to provide that the City shall not violate state or federal law when producing records to the public.

Current Language:

All records and accounts of every office, department, or agency of the city shall be open to inspection by any citizen or by any representative of the press at all reasonable times and under such reasonable regulations as may be established by the city council or the mayor, except records and documents the disclosure of which would tend to defeat the lawful purpose which they are intended to accomplish.

Proposed Language:

All records and accounts of every office, department, or agency of the city shall be open to inspection by any citizen or by any representative of the press at all reasonable times and under such reasonable regulations as may be established by the city council or the mayor, except **as restricted by state or federal law.**

PROPOSED CHANGE NO. 5 – Sec. 11.20 Residency Qualification of Board Members

Proposed Ballot Language:

Shall the charter be revised to provide that except for the Main Street Board, the Historical Commission, and the Economic Development Corporation, no person shall be qualified to serve on a City Council-appointed board unless they are a resident of the City of Freeport, Texas?

Current Language:

None.

Proposed Language:

Sec. 11.10 – Qualification of Board Members

Except for the Main Street Board, the Historical Commission, and the City of Freeport Economic Development Corporation Board, no person shall be qualified to serve on a City Council-appointed board unless they are a resident of the City of Freeport, Texas.



City Council Agenda Item #[4.D]

Title: Consideration and possible action approving Resolution No. 2026-3023 to Declare City Equipment as Surplus and Authorize Auction.

Date: January 20, 2026

From: Dr. Danielle Kelly

Staff Recommendation: Staff recommends City Council approve the resolution deeming the used water meters surplus property and authorize auctioning the equipment.

Item Summary: The City recently completed a citywide water meter replacement project, leaving approximately 3,800 used meters that are incompatible with the new Neptune meter system. Staff is requesting the Council declare these meters as surplus and authorize auctioning the equipment instead of scrapping the meters, which would take additional man hours and pose some safety concerns.

Background Information:

The inventory of old meters includes both plastic and metal designs:

- Plastic meters contain lithium batteries that require special handling.
 - Landfills will accept the plastic housing but not the battery.
 - Recycling vendors will accept the battery but not the full plastic meter.
 - Removing the batteries manually would require 2 – 3 full days of labor for two employees and poses safety concerns.
 - The used lithium batteries are of little value.
- Metal meters include brass and iron meters.
 - Brass meters may be sold as “clean brass” at a price that varies around \$2.00 per pound, but cleaning requires 4 – 5 days of labor for two employees since the bolts are difficult to remove due to their extended time underground.
 - Brass meters sold “dirty” fetch approximately \$1.00 per pound with an estimated 1,000 – 1,500 pounds available.
 - Iron meters are of minimal value, approximately \$0.02 per pound, with an estimated weight of 500 pounds.

Saff found no viable vendor trade-in options for the meters. However, the City has been contacted by two cities who still have these older meters in use and are interested in bidding on the items in an auction. If the items do not sell at auction, staff has received a quote from a meter re-builder (NuCor). The offer includes picking up the meters and paying the City \$5,500. The quote is expired but NuCor can be recontacted based on the outcome of the auction.



Special Considerations: None.

Financial Impact: There is no negative financial impact. The selected contractor will pay the City for the scrap value as part of the removal, eliminating disposal costs and reducing staff labor requirements.

Board or 3rd Party Recommendation:

Supporting Documentation:

1. Resolution No. _____ surplus water meters
2. Surplus Water Meters Attachments 010526

RESOLUTION NO. 2026-3023

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FREEPORT, TEXAS, DECLARING CERTAIN PERSONAL PROPERTY AS OBSOLETE, VALUELESS AND SURPLUS; PROVIDING FOR DISPOSAL OF THE SAME BY THE CITY MANAGER OR DESIGNEE; AUTHORIZING THE MAYOR TO EXECUTE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A REPEALING CLAUSE; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City has certain personal property to wit attached as Exhibit "A"; and,

WHEREAS, said personal property due to its age, condition, and use is obsolete and has no effective useful value for the City to otherwise dispose of or trade in such personal property; and

WHEREAS, the City no longer has any foreseeable use for such property which has no useful purpose and the same should be deemed to be surplus; and,

WHEREAS, the City needs to dispose of such personal property via public auction; and,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FREEPORT, TEXAS, THAT:

SECTION 1. the personal property owned by the City identified by Exhibit "A", attached, are hereby declared to be obsolete and surplus, and that the City Manager is authorized to first attempt to dispose of such personal property by public auction, secondly to NuCor or similar meter reconditioner with the highest quote, lastly to have the items scrapped by appropriate means.

SECTION 2. That should any word, phrase, paragraph, or section of this Resolution be held to be unconstitutional, illegal or invalid, the same shall not affect the validity of this Resolution as a whole, or any part or provision thereof other than the part so decided to be unconstitutional, illegal or invalid, and shall not affect the validity of the Resolution as a whole.

SECTION 3. That all provisions of the resolutions of the City of Freeport, Texas, in conflict with the provisions of this Resolution be, and the same are hereby, repealed, and all other provisions not in conflict with the provisions of this Resolution shall remain in full force and effect.

SECTION 4. That this Resolution shall take effect immediately from and after its passage as the law provides.

PASSED and APPROVED by the City Council of the City of Freeport, Texas, on the
_____ day of _____.

APPROVED:

Jerry Cain, Mayor

ATTEST:

Clarisa Fernandez, City Secretary

APPROVED:

Chris Duncan, City Attorney

EXHIBIT A

Estimated 3,800 old used water meters. Ranging in sizes from $\frac{3}{4}$ inch to 6 inch.

Very Rough Estimates as items not weighed:

60% Plastic with lithium batteries - no scrap value

35% Brass - Value \$2.00 a pound cleaned (everything removed not brass)

Value \$1.00 a pound dirty (as is)

5% Iron - Value \$0.02 a pound clean or dirty



12/3/2025 **PROPOSAL**

City of Freeport
511 S Avenue B
Freeport, TX 77541

RE: Proposal for Purchase and Removal of Water Meters

To Whom It May Concern

Upon inspection of the equipment (water meters) located at the above address, NuCor Equipment has determined that we are interested in purchasing this equipment for the total sum of \$5,500.00.

This offer includes:

- Complete removal of all water meters
- Removal of all pallets
- Removal of trash and any and all debris associated with the equipment
- Full cleanup of the designated area

This purchase proposal is time-sensitive and may be withdrawn after Monday, December 8th if not accepted by that date. We appreciate the opportunity to work with the City of Freeport and are prepared to move forward immediately upon approval. Please feel free to contact us with any questions or to accept this proposal.

Sincerely

Dennis Stevens

NuCor Equipment 7055 Old Katy Rd, Suite #1018 Houston, TX 77024 (713) 263-4553



BRAZOSPORT WATER AUTHORITY

MEMBER CITIES:

ANGLETON

BRAZORIA

CLUTE

FREEPORT

LAKE JACKSON

OYSTER CREEK

RICHWOOD

June 28, 2023

Tim Kelty
City of Freeport
200 W. 2nd ST.
Freeport, TX 77541

RE: Brazosport Water Authority 2023/2024 Expense Budget Approval with a Rate Increase to All Customers

Dear Mr. Kelty,

Brazosport Water Authority's Board of Directors voted to approve Brazosport Water Authority's 2023/2024 Expense Budget at our June 27, 2023 Board Meeting.

This budget includes the approval of a rate increase for all customers that will take effect on October 1, 2023. Please be advised that this rate increase includes a \$.14 increase for operations and a \$.15 increase for debt service.

Participating Customers

\$4.07 per thousand gallons

Please provide a copy of this letter to your Finance Director or the appropriate personnel within your organization.

If you have any questions or need any additional information, please just let us know.

Thank you,

April Garcia
Office Manager
Brazosport Water Authority
Phone: (979) 297-2715

Cc: File



MEMBER CITIES:

ANGLETON

BRAZORIA

CLUTE

FREEPORT

LAKE JACKSON

OYSTER CREEK

RICHWOOD

July 29, 2024

City of Freeport
Attn: Lance Petty
200 W. 2nd Street
Freeport, TX 77541

RE: Brazosport Water Authority 2024/2025 Expense Budget Approval with a Rate Increase to All Customers

Dear Mr. Petty,

Brazosport Water Authority's Board of Directors voted to approve Brazosport Water Authority's 2024/2025 Expense Budget at our June 25, 2024 Board Meeting.

This budget includes the approval of a rate increase for all customers that will take effect on October 1, 2024. Please be advised that this rate increase includes a \$.26 increase for operations and a \$.27 increase for debt service.

Participating Customers

\$4.60 per thousand gallons

Please provide a copy of this letter to your Finance Director or the appropriate personnel within your organization.

If you have any questions or need any additional information, please just let us know.

Thank you,

April Garcia
Office Manager
Brazosport Water Authority
Phone: (979) 297-2715

Cc: File



City Council Agenda Item #[4.E]

Title: Consideration and possible action approving the purchasing of police vehicles for the Freeport Police Department.

Date: January 20, 2026

From: Chief Jennifer Howell, Police Chief

Staff Recommendation: Staff recommends the approval of purchases of 3 vehicles for the police department from Sames Government Fleet Sales.

Item Summary: The police department is looking to replace three vehicles as a part of their annual rotation.

- One vehicle will be for patrol, a 2025 Ford F150 Police Responder to replace a 2016 Chevy Tahoe.
- One vehicle will be for the patrol lieutenant, a 2025 Ford Police Interceptor to replace a 2017 Ford Explorer.
- One vehicle will be for the animal control officer, a 2025 Ford F150 to replace a 2015 Chevy Silverado.

We obtained three quotes from different vendors, Sames Government Fleet Sales (Total \$184,947.85), Ron Carter (Total \$196,992.40) and Defender Supply (Total \$214,321.16). Sames Government Fleet Sales providing pricing through TIPS (The Interlocal Purchasing System) contract for cooperative purchasing. The three vehicles from Sames would be a total cost of \$184,947.85. Some equipment is included in these quotes, but some additional equipment will still need to be purchased, but overall cost should be under the budgeted amount of \$350,000.

Background Information: Council approved the purchase of vehicles for the police department in the FY2026 for a total cost of up to \$350,000.

Special Considerations: N/A

Financial Impact: Budgeted items of up to \$350,000.

Board or 3rd Party Recommendation: N/A

Supporting Documentation:

1. FPD Vehicles 2026

QUOTE#: SAG2148
DATE: 01/07/2026
EXPIRES: 02/07/2026

QUOTE FROM:
Sames Bastrop Ford, Inc
1115 SH 71
Bastrop, TX 78602
OUTSIDE SALES MANAGER: TREVOR COLLINS | 956-770-2965 |
TCOLLINS@SAMES.NET
EMAIL: QUOTES@SAMES.NET

QUOTE FOR:
Freeport Police Dept

VEHICLE INFORMATION:

YEAR MAKE MODEL	CONTRACT#	COLOR	QUANTITY	PRICE	TOTAL
2026 Ford F-150 Police Responder W1P	TIPS 240901	WHITE	1	\$53068.95	\$53,068.95

DESCRIPTION:
2026 Ford F-150 Police Responder W1P XL 4WD
White
Equipment Group 150A
Engine: 3.5L V6 EcoBoost
Transmission: 10 Speed Automatic
Black, HD Police-Grade Cloth 40/Blank/40 Front-Seats
Driver Side Only LED Bulb Spot Lamp (Whelen)
Black Platform Running Boards
Remote Keyless Entry
Cruise Control
Power Windows/Door Locks
Vinyl Flooring
HD Rear Vision Camera

OPTIONS | UPGRADE

DESCRIPTION	QUANTITY	PRICE	TOTAL
			\$0.00

UPFITTER INFORMATION

QUOTE#	CONTRACT #	QUANTITY	PRICE	TOTAL
Emergency Upfitters of Texas, LLC 1025-10		1	\$20134.00	\$20,134.00

DESCRIPTION:

202X+ Ford F-150 Responder upfit:

Emergency Lighting and Siren Equipment

Whelen Core/Legacy 54 PROMO w/SCANport: Lightbar system including a 54" Legacy Duo.

Whelen CenCom Core C399 Siren: Primary control system.

Whelen CCTL6 Control Head: Rotary controller with microphone.

Whelen CenCom Core Expansion Module: 24-output module for expanded system control.

Whelen SA315U 100w Speaker: Mounted on the push bar.

Whelen T-Ion Surface TRIO: Six units; four mounted under the tailgate (RAW-BAW) and two in the rear window (RB).

Whelen U-Series Duo: Two units with brackets for under-mirror mounting (RW/BW).

HG2 Side Runner Z Drive: Two units, 56.48" length in RBW.

Headlight/Taillight Flasher: Included with the CORE system.

SoundOff Signal Red/White Dome Light: Interior cabin lighting.

Vehicle Protection and External Equipment

Setina PB450L Lighted Pushbar: Front-mounted protection with integrated lighting.

Unity 6" Spotlight: Left-hand side spotlight with bracket.

Setina #10XL Horizontal Window Partition: Interior prisoner partition with recessed panel.

Setina Window Barrier: Protective barriers for door windows.

Setina Rear Cargo System: Includes cargo deck and drawer for pickup truck transport.

Setina GK10342UHK Dual Gun Rack: Includes handcuff storage.

Vehicle Graphics Package: Provided by ONSITEDECALS.

Console and Technology Integration

Havis 24" Wide Console: Includes side-mounted CPU, dual inboard armrests, and dual inboard mic mounts.

Havis Getac S410 Dock: Includes screen support but no port replication.

Havis 8.5" HD Telescoping Pole: Side-mounted equipment support.

Havis HD 11" Swing Adapter: Adjustable equipment mount.

Havis 6" Accessory Pocket: Console storage.

Havis Self-Adjusting Cup Holder: Dual-diameter console accessory.

Magnetic Mic Kit: Two kits for securing microphones.

Chargeguard and Battery Protection Kit: Full system cutoff (excludes Axon camera).

Customer Provided Installations: Labor for installing a customer-provided Zebra printer and Motorola radio/antenna.

Service and Supplies

Shop Labor: 35 recommended hours for installation and programming.

Shop Supplies: Includes wiring, connectors, conduit, and circuit protection.

TRADE-IN INFORMATION

YEAR MAKE MODEL	VIN#	TOTAL
		-
		-
		TRANSPORT
		(164 MILES) x 1
		\$400.00
		GRAND TOTAL
		\$73,602.95

TERMS AND CONDITIONS:

BALANCE ON THE VEHICLE IS DUE 30 DAYS AFTER DELIVERY TO THE UPFITTER OR CUSTOMER. \$500 MONTHLY FLOOR PLAN INTEREST WILL BE ADDED TO ANY UNPAID BALANCE BEYOND THE NET 30 TERMS. PRICES PROVIDED IN THIS QUOTE ARE BASED ON CURRENT MARKET CONDITIONS AND ARE SUBJECT TO CHANGE. PRICES MAY BE AFFECTED BY CHANGES IN TARIFFS, TRADE REGULATIONS, AND OTHER FACTORS BEYOND OUR CONTROL. ANY RESULTING PRICE ADJUSTMENTS WILL BE COMMUNICATED PRIOR TO FINAL PURCHASE.

QUOTE#: SAG2149
DATE: 01/07/2026
EXPIRES: 02/07/2026

QUOTE FROM:
Sames Bastrop Ford, Inc
1115 SH 71
Bastrop, TX 78602
OUTSIDE SALES MANAGER: TREVOR COLLINS | 956-770-2965 |
TCOLLINS@SAMES.NET
EMAIL: QUOTES@SAMES.NET

QUOTE FOR:
Freeport Police Dept

VEHICLE INFORMATION:

YEAR MAKE MODEL	CONTRACT#	COLOR	QUANTITY	PRICE	TOTAL
2026 Ford Utility Police Interceptor AWD K8A	TIPS 240901	WHITE	1	\$50598.90	\$50,598.90

DESCRIPTION:
2026 Ford Police Interceptor Utility K8A White
Order Code 500A
Engine: 3.3L V6 Direct-Injection
Transmission: 10 Speed Automatic
White, Unique HD Cloth Front Bucket Seats w/Vinyl Rear
Driver Side Only LED Bulb Spot Lamp
Wheels: 18" x 8" 5-Spoke Painted Black Steel
Tires: 255/60R18 All Season
Remote Keyless Entry
Cruise Control
Power Windows/Door Locks
Vinyl Flooring
HD Rear Vision Camera

OPTIONS | UPGRADE

DESCRIPTION	QUANTITY	PRICE	TOTAL
			\$0.00

UPFITTER INFORMATION

QUOTE#	CONTRACT #	QUANTITY	PRICE	TOTAL
Emergency Upfitters of Texas, LLC 1025-11		1	\$14514.00	\$14,514.00

DESCRIPTION:

Ford Police Interceptor Utility upfit:

Emergency Lighting and Siren Equipment

Whelen CenCom Core C399 Siren: Primary siren system.

Whelen CCTL6 Control Head: Rotary style controller with microphone.

Whelen Expansion Module: 8-port module for system expansion.

Whelen SA315U Speaker: 100w speaker including mounting bracket.

Whelen XLP WeCanX Duo+: Visor light bar in Red/White and Blue/White.

Whelen U-Series Duo: Under-mirror mounted lighting units (2 total).

Whelen Mini T-Series Duo: Grill-mounted lighting in Red/White and Blue/White (2 total).

Whelen Vertex Duo Multi Color: Hideaway lighting for headlights in Red/Blue (2 total).

Whelen T-Ion Duo: Lighting for side windows and license plate mounting (4 total).

Whelen Outer Edge Pillar: Vertical pillar lighting in Red/Blue.

Whelen 12 Diode Interior Light: Interior lighting in Red/White.

HG2 Side Runner: 56.48" running board lighting in Red/White/Blue/White.

Interior Console and Mounting

Havis 24" Console: Vehicle-specific console for the 2020-2024 FPIU.

Havis 8.5" HD Telescoping Pole: Side-mounted pole for equipment.

Havis 6" Accessory Pocket: Storage pocket for the console.

Havis Self-Adjusting Cup Holder: Dual-diameter cup holder.

Havis Motion/Slide Rail Mount: Adjustable mounting for laptop or tablets.

Havis Side Arm Rest: Padded armrest for the console.

Havis Getac S410 Dock: Docking station with no port replication.

Cargo and Vehicle Services

Setina E-Z Lift Cargo Deck: Rear cargo deck including a radio tray for the Ford PIU.

Vehicle Graphics Package: Provided by ONSITEDECALS.

Customer Provided Installations: Labor for installing a customer-provided Zebra printer (location TBD) and a Motorola radio and antenna.

Shop Labor: Professional upfitting services.

Shop Supplies: Includes wiring, connectors, conduit, and circuit protection.

TRADE-IN INFORMATION

YEAR MAKE MODEL	VIN#	TOTAL
		-
		-
		TRANSPORT
		(164 MILES) x 1
		\$500.00
		GRAND TOTAL
		\$65,612.90

TERMS AND CONDITIONS:

BALANCE ON THE VEHICLE IS DUE 30 DAYS AFTER DELIVERY TO THE UPFITTER OR CUSTOMER. \$500 MONTHLY FLOOR PLAN INTEREST WILL BE ADDED TO ANY UNPAID BALANCE BEYOND THE NET 30 TERMS. PRICES PROVIDED IN THIS QUOTE ARE BASED ON CURRENT MARKET CONDITIONS AND ARE SUBJECT TO CHANGE. PRICES MAY BE AFFECTED BY CHANGES IN TARIFFS, TRADE REGULATIONS, AND OTHER FACTORS BEYOND OUR CONTROL. ANY RESULTING PRICE ADJUSTMENTS WILL BE COMMUNICATED PRIOR TO FINAL PURCHASE.

QUOTE#: SAG2150
DATE: 01/07/2026
EXPIRES: 02/07/2026

QUOTE FROM:
Sames Bastrop Ford, Inc
1115 SH 71
Bastrop, TX 78602
OUTSIDE SALES MANAGER: TREVOR COLLINS | 956-770-2965 |
TCOLLINS@SAMES.NET
EMAIL: QUOTES@SAMES.NET

QUOTE FOR:
Freeport Police Dept

VEHICLE INFORMATION:

YEAR MAKE MODEL	CONTRACT#	COLOR	QUANTITY	PRICE	TOTAL
2026 Ford F-150 122.5 in. Wheelbase, XL 4x4 RC SS 6.5 Box F1L	TIPS 240901	WHITE	1	\$41938.00	\$41,938.00

DESCRIPTION:
Fleet] 2026 Ford F-150 (F1L) XL 4WD Reg Cab 8' Box

OPTIONS | UPGRADE

DESCRIPTION	QUANTITY	PRICE	TOTAL
2026 Ford F-150 XL 4WD:			
F1L: 2026 Ford F-150 XL 4WD Regular Cab 8' Box.			
101A: Equipment Group 101A Standard.			
99P: Engine: 2.7L V6 EcoBoost.			
44G: Transmission: Electronic 10-Speed Automatic.			
X19: 3.55 Axle Ratio.			
64C: Wheels: 17" Silver Steel.			\$0.00
YZ: Oxford White Exterior Paint.			
CS: Black w/ Medium Dark Slate, Cloth 40/20/40 Front Seat.			
153: Front License Plate Bracket.			
425: 50-State Emissions.			
BDJ: 4 Key Lockset.			
56M: Ford US National Fleet Incentives.			
Tires: 265/70R17 BSW A/T.			

UPFITTER INFORMATION

QUOTE#	CONTRACT #	QUANTITY	PRICE	TOTAL
Emergency Upfitters of Texas, LLC 1025-12		1	\$3295.00	\$3,295.00

DESCRIPTION:

Freeport Police Department Animal Control vehicle (202X+ Ford F-150):

Emergency Lighting & Controls
Whelen Avenger II Solo - Dual: A compact, dual-head LED dash light. It features high-intensity optics and is mounted in the center dash (configured in Amber/Blue).

Whelen T-Ion Duo: Six ultra-thin, low-profile LED lightheads. These are mounted in pairs in the grill, on the rear window, and under the tailgate (Amber/Blue).

Generic 4-Gang Switch Panel: A power control box used to manage auxiliary electrical circuits. In this setup, two switches are utilized: one for front lighting and one for rear lighting.

Headlight / Taillight Flash: Integration of a flasher system for the vehicle's factory exterior lights.

Additional Equipment & Services
Vehicle Graphics Package: Professional decal installation provided by ONSITEDECALS.

Customer Provided Installations: Labor for installing a Zebra printer and a Motorola vehicle radio and antenna (locations to be determined).

Shop Labor: 8 hours of professional installation and upfitting services.

Shop Supplies: Includes necessary wiring, connectors, and conduit.

Vehicle Configuration Note: This specific upfit is designed without a console.

YEAR MAKE MODEL	VIN#	TOTAL
		-
		-
		TRANSPORT
		(164 MILES) x 1
		\$500.00
		GRAND TOTAL
		\$45,733.00

TERMS AND CONDITIONS:

BALANCE ON THE VEHICLE IS DUE 30 DAYS AFTER DELIVERY TO THE UPFITTER OR CUSTOMER. \$500 MONTHLY FLOOR PLAN INTEREST WILL BE ADDED TO ANY UNPAID BALANCE BEYOND THE NET 30 TERMS. PRICES PROVIDED IN THIS QUOTE ARE BASED ON CURRENT MARKET CONDITIONS AND ARE SUBJECT TO CHANGE. PRICES MAY BE AFFECTED BY CHANGES IN TARIFFS, TRADE REGULATIONS, AND OTHER FACTORS BEYOND OUR CONTROL. ANY RESULTING PRICE ADJUSTMENTS WILL BE COMMUNICATED PRIOR TO FINAL PURCHASE.

(HEREINAFTER REFERED TO AS "SELLER") RETAIL ORDER FOR A MOTOR VEHICLE

Fleet #

Key Codes

RETAIL PURCHASE AGREEMENT

Ron Carter Autoland

3205 FM 528

Alvin, Texas 77511

(281) 331-3111

(HEREINAFTER REFERRED TO AS "SELLER") RETAIL ORDER FOR A MOTOR VEHICLE

DATE: **December 3, 2025** BID# **F2025023** SALES #1 **Schultz, Wayne #11774** Fleet #
STOCK# **SGD10170** Wheel Lock# Door Code Key Codes

Customer Name				FREEPORT POLICE DEPARTMENT				DL#		DOB	
Co-Buyer Name								DL#		DOB	
Titling Address				430 N Brazosport Blvd				City		FREEPORT	
Mailing Address								State		TX	
Home Phone				Work				Mobile		Fax	
E-mail Address								Social Security / Tax ID		Co-X	
Year	2025	Make	FORD	Model	POLICE INTERCEPTOR	Vehicle Identification Number			1FM5K8AW7SGD10170		
No. Cyl	6	Engine Size	3.3G	Trans.	Automatic	Color	WHITE			Mileage	25

VEHICLE TRADE IN #1

ITEMIZATION OF COSTS

YEAR		MAKE		MODEL		SELLING PRICE	55,040.00	
STOCK#		MILEAGE		☐ ACTUAL ☐ INACCURATE		LESS REBATE TO CUSTOMER	-	
COLOR		VIN #				SELLER INSTALLED EQUIPMENT: The following options which have been provided through your dealer, are not products of the manufacturer. Please note the warranty on these items are not through the manufacturer and should the need arise, you should contact your dealer or the vendor that provided the option.		
PLATE#		ACTUAL CASH VALUE		\$0.00				
LIENHOLDER		PAYOFF		\$0.00				

VEHICLE TRADE IN #2

YEAR		MAKE		MODEL		OPTIONAL ACCESSORIES/PRODUCTS/SERVICES	+	
STOCK#		MILEAGE		☐ ACTUAL ☐ INACCURATE		TARRANT COUNTY 3% DISCOUNT	+	-1,651.20
COLOR		VIN #				EMERGENCY UPFITTERS	+	14,514.00
PLATE#		ACTUAL CASH VALUE		\$0.00			+	
		PAYOFF		\$0.00			+	

LIENHOLDER INFORMATION

LIENHOLDER			
ADDRESS			
DRAFT AMOUNT	\$68,149.30	PHONE	
LIEN DATE		VERIFIED BY	W SCHULTZ

USED VEHICLE DISCLOSURE

THE INFORMATION YOU SEE ON THE WINDOW FORM FOR THIS VEHICLE IS PART OF THIS CONTRACT. INFORMATION ON THE WINDOW FORM OVERRIDES ANY CONTRARY PROVISIONS IN THE CONTRACT OF SALE.

DEALER INVENTORY TAX

THE DEALER'S INVENTORY TAX CHARGES INTENDED TO REIMBURSE THE DEALER FOR AD VALOREM TAXES ON ITS VEHICLE INVENTORY. THE CHARGE, WHICH IS PAID BY THE DEALER TO THE COUNTY TAX ASSESSOR-COLLECTOR, IS NOT A TAX IMPOSED ON A CONSUMER BY THE GOVERNMENT, AND IS NOT REQUIRED TO BE CHARGED BY THE DEALER TO THE CUSTOMER.

DEALER DOCUMENTARY FEE

A DOCUMENTARY FEE IS NOT AN OFFICIAL FEE. A DOCUMENTARY FEE IS NOT REQUIRED BY LAW, BUT MAY BE CHARGED TO BUYERS FOR HANDLING DOCUMENTS AND PERFORMING SERVICES RELATING TO THE CLOSING OF A SALE. A DOCUMENTARY FEE MAY NOT EXCEED \$50.00 FOR A MOTOR VEHICLE CONTRACT OR A REASONABLE AMOUNT AGREED TO BY THE PARTIES FOR A HEAVY COMMERCIAL VEHICLE CONTRACT. THIS NOTICE IS REQUIRED BY LAW.

MILEAGE/REPAIR DISCLOSURE

Mileage on a new motor vehicle can arise from any of the following: (1) incidental driving at the factory, rail-head, transportation center or port facility, in the ordinary course of testing and/or shipment to the dealer; (2) incidental driving at the dealership by its employees in testing the motor vehicle and/or making it ready for sale; (3) demonstration to our customers; (4) incidental mileage to the locations of outside vendors for the purpose of adding accessories or like items; (5) vehicles driven by dealership personnel as demonstrators; (6) vehicle traded between dealerships and driven from one such location to the other; (7) vehicles stolen or otherwise driven by unauthorized persons and subsequently recovered or returned; and (8) vehicles driven by customers pending a proposed sale which did not result in a final sale and the issuance of title due to (i) a failure to secure financing, or (ii) a change of buying decision by the buyer or the buyer's dissatisfaction due to a perceived or real product complaint. Under some circumstances above, repairs or adjustments to the vehicle may also have resulted. Prior to the purchase, you may request and are entitled to see our repair or work orders on this vehicle, if any. Demand that the repair order numbers shown you be listed under "Additional Items" above; or if you are advised there are none, demand that the legend "no prior repair orders on this vehicle exist" be inserted in said space. IF THE MILEAGE ON THE VEHICLE SUBJECT TO THE BUYER'S ORDER IS NOT ENTIRELY SATISFACTORY TO YOU OR ANY SUCH REQUEST OR DEMAND IS REFUSED OR NOT COMPLIED WITH TO YOUR SATISFACTION, DO NOT BUY THIS VEHICLE.

PRICE OF AFTER ADDITIONAL EQUIP. ADDED	=	67,902.80
DISCOUNT AND/OR TRADE-IN ALLOWANCE	-	0.00
TAXABLE TOTAL	=	67,902.80
BALANCE OWED ON TRADE-IN	+	0.00
STATE MOTOR VEHICLE SALES TAX (6.25%)	+	0.00
DEALER'S INVENTORY TAX (0.20770%)	+	0.00
DEALER DOCUMENTARY FEE	+	225.00
STATE INSPECTION FEE	+	16.50
LICENSE AND/OR REGISTRATION FEE	+	0.00
CERTIFICATE OF TITLE FEE	+	0.00
E-TAG FEE	+	5.00
SUBTOTAL	=	68,149.30
GAP INSURANCE	+	
SERVICE AGREEMENT	+	
DEPOSIT	-	
DOWNPAYMENT	-	
UNPAID BALANCE DUE	=	68,149.30

IMPORTANT ADDITIONAL ITEMS AND CONDITIONS ON BACK

Referred By	Address	Phone
PURCHASER/CO-PURCHASER ACKNOWLEDGES HE OR SHE HAS READ ALL OF THE FOREGOING AND HAS RECEIVED A TRUE COPY OF THIS AGREEMENT. NO REPRESENTATIONS HAVE BEEN MADE THAT ARE NOT HEREIN.		
ACCEPTED BY	PURCHASER	
SELLER (DEALER / SALES MANAGER)	CO-PURCHASER	
VERBAL PROMISES ARE NOT BINDING		
DEMAND A WRITTEN DUE BILL		

Ron Carter Autoland

3205 FM 528

Alvin, Texas 77511

(281) 331-3111

(HEREINAFTER REFERED TO AS "SELLER") RETAIL ORDER FOR A MOTOR VEHICLE

DATE: December 3, 2025

BID#

F2025023

SALES #1

Schultz, Wayne #11774

Fleet #

STOCK# SKD71241

Wheel Lock#

Door Code

Key Codes

Page 2188 of 32925



Date	10/31/2025
Estimate #	43622
Estimate By	Fahad Saleem
	fahad@defendersupply.com
	832-983-5123



Bill To
Freeport Police Dept Lt. Graham 430 N. Brazosport Blvd Freeport, TX. 77541

Customer Contact	
Customer Phone	979-239-1211
Customer E-mail	

[illegible]**Vehicle & Emergency Equipment Total**

Signature



DEFENDER SUPPLY™

845 FM 407 W
Argyle, TX 76226

Date	10/31/2025
Estimate #	43622
Estimate By	Fahad Saleem
	fahad@defendersupply.com
	832-983-5123



Bill To
Freeport Police Dept Lt. Graham 430 N. Brazosport Blvd Freeport, TX. 77541

Customer Contact	
Customer Phone	979-239-1211
Customer E-mail	

F150 Responder	We look forward to working with you!		
Description	Qty	Price	Total
2025 Ford F-150 Police Responder XL 4WD SuperCrew 5.5" Box with 3.5L V6 EcoBoost Engine, Heavy Duty 240 Amp Alternator, 80-Amp/Hour 800CCA Maintenance-Free Battery, 10-Speed Automatic Transmission with Selectable Drive Modes, Normal, Tow-Haul, Snow-Wet, EcoSelect & Sport, Electronic Locking 3.55 Axle Ratio, Electronic Stability Control (ESC) And Roll Stability Control (RSC), ABS And Driveline Traction Control, AM/FM/Sync Communications, Class IV Towing w/Harness, Hitch and Trailer Sway Control, XL Power Equipment Group, Variable Intermittent Wipers, Power Windows & Door Locks, Power Tail Gate Lock, Medium Earth Gray Front Cloth Seating, 8-Way Power Driver Seat, Center Console Deleted, Cruise Control, Manual Tilt/Telescoping Steering Column, New Larger 12" Center Dash Screen, Full Vinyl/Rubber Floor Covering & Full Size Spare Tire. Make Payment to: Johnson Whitesboro Ford, inc., DBA Holiday Ford 1009 Highway 82 West Whitesboro, TX 76273 Included options: 64H 18" Aluminum Wheels \$485.00 18B Black Platform Running Boards \$255.00 17C Chrome Front & Rear Bumpers \$325.00 59E Driver LED Spotlight \$430.00 67P - Remote Keyless-Entry Key Fob \$350.00 153 - Front License Plate Bracket \$0 942 Daytime Running Lamps Disable \$45.00 924 Rear Window Fixed Privacy Glass w/Defroster \$100.00 96L Rear Wheel Liners \$180.00 Total options \$2,170.00 Customer is aware the 2026 model year pricing is not available at this time & the price maybe adjusted once Ford releases it.	2	50,291.28	100,582.56T
Floor Plan Interest	2	2,000.00	4,000.00

Final sale amount may be subject to state and local sales tax. PLEASE NOTE: Once this estimate has been approved, either by signature on this form, written approval referencing the estimate number or the issuance of purchase order, any changes or cancellations of parts made by the customer are subject to a 25% restocking fee. Any additional customer-requested parts/services will be added to the total amount of the sale.

Vehicle & Emergency Equipment Total

** All customer supplied equipment is assumed to be either brand new in box or bench tested and fully functional with all necessary vehicle specific cables and brackets – troubleshooting and/or repairing inoperable or incomplete customer supplied equipment will be subject to our normal labor rate of \$125/hour **

Signature



DEFENDER SUPPLY™

845 FM 407 W
Argyle, TX 76226

Date	10/31/2025
Estimate #	43622
Estimate By	Fahad Saleem
	fahad@defendersupply.com
	832-983-5123



Bill To
Freeport Police Dept Lt. Graham 430 N. Brazosport Blvd Freeport, TX. 77541

Customer Contact	
Customer Phone	979-239-1211
Customer E-mail	

F150 Responder	We look forward to working with you!		
Description	Qty	Price	Total
DS Package- F-150 Light Bar Package for CORE	2	6,563.00	13,126.00T
Whelen 54' Legacy WeCanX DUO Lightbar with Integrated V2V Sync Module, Traffic Advisor and Full Across Take Down/Alley Lighting, Cruise, Photo Cell Low Power (R/W, B/W Font And Side, R/A, B/A Rear) with Strap Kit, 100 Watt Speaker and Bracket, Core Controller, Expansion Module, OBDII Scanport, Defender Supply Power Distribution and Main Harness. Includes Installation.			
DS Package- F-150 Aluminum Textured Coating Push Bumper	2	932.00	1,864.00T
Includes Shipping and Installation.			
DS Package- Push Bumper Lighting Package	2	1,825.00	3,650.00T
Includes 6, Tri Color Super LED Light Heads (R/B/W), 4 Forward Facing and 2 Side Facing with 45° Brackets. Progressing Flash Patterns with Slide Switch, Take Down, Alley, Low Power and Cruise Functions Available (Core Only). Includes Installation.			
DS Package- F150 Driver Side LED Spot Light	2	735.00	1,470.00T
Includes Installation.			
DS Package- F-150 Mirror Front Lighting Package	2	567.50	1,135.00T
Includes Two Tri Color Super LED Light Heads Mounted on Front of Mirror (R/B/W), Defender Supply Mirror Wire Harness. Includes Installation.			
DS Package- F-150 Running Board Lighting 4 Light Head Package	2	1,674.00	3,348.00T
Includes Four Dual Color Super LED Light Heads (4x R/W/B), 2 on Each Running Board. Progressing Flash Patterns with Slide Switch, Alley, Low Power and Cruise Functions Available (Core Only). Includes Installation.			
DS Package- License Plate Lighting Package	2	805.00	1,610.00T
Includes 2, Rear Facing Tri Color Super LED Light Heads (R/B/W), Mounted Horizontally on Each Side of License Plate. Progressing Flash Patterns with Slide Switch, Cruise, Tail/Brake, Reverse White Functions Available (Core Only). Includes Installation.			

Final sale amount may be subject to state and local sales tax. PLEASE NOTE: Once this estimate has been approved, either by signature on this form, written approval referencing the estimate number or the issuance of purchase order, any changes or cancellations of parts made by the customer are subject to a 25% restocking fee. Any additional customer-requested parts/services will be added to the total amount of the sale.

Vehicle & Emergency Equipment Total

** All customer supplied equipment is assumed to be either brand new in box or bench tested and fully functional with all necessary vehicle specific cables and brackets – troubleshooting and/or repairing inoperable or incomplete customer supplied equipment will be subject to our normal labor rate of \$125/hour **

Signature



DEFENDER SUPPLY™

845 FM 407 W
Argyle, TX 76226

Date	10/31/2025
Estimate #	43622
Estimate By	Fahad Saleem
	fahad@defendersupply.com
	832-983-5123



Bill To
Freeport Police Dept Lt. Graham 430 N. Brazosport Blvd Freeport, TX. 77541

Customer Contact	
Customer Phone	979-239-1211
Customer E-mail	

F150 Responder	We look forward to working with you!			
Description		Qty	Price	Total
DS Package- F-150 Console Package		2	1,364.00	2,728.00T
Contoured Police Console With Dual Cup Holder, Arm Rest, 12V Power Outlets, 2 Magnetic Mic Clips, Base Plate. Includes Installation.				
DS Package- F150 Free Standing Mount with Dual Weapon Universal Cuff Locks with 8 Second Timer, Switch, Defender Supply Gunlock Wire Harness. Includes Installation.		2	1,057.695	2,115.39T
DS Package- F-150 Prisoner Partition with Full Across Poly Window with Center Slider, Recessed Center and Lower Kick Panels. Includes Shipping and Installation.		2	1,120.00	2,240.00T
DS Package- F-150 Front Cabin Dome Light		2	305.00	610.00T
1, 3' Round Red/White Dome Light with Switch. Includes Installation.				
DS Package- F-150 Modular Prisoner Seat		2	2,625.00	5,250.00T
Includes Shipping and Installation.				
SALES *** Single Seat with Cargo Storage***				
DS Package- F-150 Computer Floor Mount		2	897.875	1,795.75T
Includes Installation.				
SALES ***need to make sure it fits a Getac S410***				
Stalker DSR 2X - Front & Rear Antenna Radar Unit with Remote and Vehicle Specific Brackets		2	5,002.50	10,005.00T
Includes Installation.				

Final sale amount may be subject to state and local sales tax. PLEASE NOTE: Once this estimate has been approved, either by signature on this form, written approval referencing the estimate number or the issuance of purchase order, any changes or cancellations of parts made by the customer are subject to a 25% restocking fee. Any additional customer-requested parts/services will be added to the total amount of the sale.

Vehicle & Emergency Equipment Total

** All customer supplied equipment is assumed to be either brand new in box or bench tested and fully functional with all necessary vehicle specific cables and brackets – troubleshooting and/or repairing inoperable or incomplete customer supplied equipment will be subject to our normal labor rate of \$125/hour **

Signature

**DEFENDER SUPPLY™****845 FM 407 W
Argyle, TX 76226**

Date	10/31/2025
Estimate #	43622
Estimate By	Fahad Saleem
	fahad@defendersupply.com
	832-983-5123



Bill To
Freeport Police Dept Lt. Graham 430 N. Brazosport Blvd Freeport, TX. 77541

Customer Contact	
Customer Phone	979-239-1211
Customer E-mail	

F150 Responder	We look forward to working with you!		
Description	Qty	Price	Total
Installation of customer supplied cradle point, antenna and CAT5e cable ***Run CAT5e cable from the Cradlepoint to the Computer Dock.*** ** All customer supplied equipment is assumed to be either brand new in box or bench tested and fully functional with all necessary vehicle specific cables and brackets – troubleshooting and/or repairing inoperable or incomplete customer supplied equipment will be subject to our normal labor rate of \$140/hour ** **** Sales information **** Mounting Location? -	2	280.50	561.00T
Installation of customer supplied camera system ** All customer supplied equipment is assumed to be either brand new in box or bench tested and fully functional with all necessary vehicle specific cables and brackets – troubleshooting and/or repairing inoperable or incomplete customer supplied equipment will be subject to our normal labor rate of \$140/hour ** **** Sales information **** What brand? - Axon Fleet 3 Camera Is there wireless download? - yes	2	1,149.00	2,298.00T
DS Package- F-150 SHORT Bed Folding Cover with Storage Box Includes Shipping and Installation.	2	2,235.00	4,470.00T

Final sale amount may be subject to state and local sales tax. PLEASE NOTE: Once this estimate has been approved, either by signature on this form, written approval referencing the estimate number or the issuance of purchase order, any changes or cancellations of parts made by the customer are subject to a 25% restocking fee. Any additional customer-requested parts/services will be added to the total amount of the sale.

Vehicle & Emergency Equipment Total

** All customer supplied equipment is assumed to be either brand new in box or bench tested and fully functional with all necessary vehicle specific cables and brackets – troubleshooting and/or repairing inoperable or incomplete customer supplied equipment will be subject to our normal labor rate of \$125/hour **

Signature



DEFENDER SUPPLY™

845 FM 407 W
Argyle, TX 76226

Date	10/31/2025
Estimate #	43622
Estimate By	Fahad Saleem
	fahad@defendersupply.com
	832-983-5123



Bill To
Freeport Police Dept Lt. Graham 430 N. Brazosport Blvd Freeport, TX. 77541

Customer Contact	
Customer Phone	979-239-1211
Customer E-mail	

F150 Responder		We look forward to working with you!		
Description		Qty	Price	Total
Installation of Customer Supplied 1 Piece Radio and 1 Antenna (Additional Antennas and/or GPS are Extra) ** All customer supplied equipment is assumed to be either brand new in box or bench tested and fully functional with all necessary vehicle specific cables and brackets – troubleshooting and/or repairing inoperable or incomplete customer supplied equipment will be subject to our normal labor rate of \$140/hour ** **** Sales information **** What brand? - Motorola APX 6500 How many antennas are we installing (includes used and new)? - 1 Is there a wireless mic? - No				386.00T
DS Package- Rear Bumper Lighting Package Includes 2, Rear Facing Tri Color Super LED Light Heads (R/B/W) Mounted Horizontal on Rear Bumper. Progressing Flash Patterns with Slide Switch, Cruise, Tail/Brake Functions Available (Core Only). Includes Installation.		2	599.25	1,198.50T
Texas Government or Municipality - No Sales Tax			0.00%	0.00

Final sale amount may be subject to state and local sales tax. PLEASE NOTE: Once this estimate has been approved, either by signature on this form, written approval referencing the estimate number or the issuance of purchase order, any changes or cancellations of parts made by the customer are subject to a 25% restocking fee. Any additional customer-requested parts/services will be added to the total amount of the sale.

Vehicle & Emergency Equipment Total	\$164,443.20
--	---------------------

** All customer supplied equipment is assumed to be either brand new in box or bench tested and fully functional with all necessary vehicle specific cables and brackets – troubleshooting and/or repairing inoperable or incomplete customer supplied equipment will be subject to our normal labor rate of \$125/hour **

Signature _____



DEFENDER SUPPLY™

845 FM 407 W
Argyle, TX 76226

Date	10/31/2025
Estimate #	43626
Estimate By	Fahad Saleem
	fahad@defendersupply.com
	832-983-5123



Bill To
Freeport Police Dept Lt. Graham 430 N. Brazosport Blvd Freeport, TX. 77541

Customer Contact	
Customer Phone	979-239-1211
Customer E-mail	

Ford PIU	We look forward to working with you!			
Description		Qty	Price	Total
Ford PIU				

Final sale amount may be subject to state and local sales tax. PLEASE NOTE: Once this estimate has been approved, either by signature on this form, written approval referencing the estimate number or the issuance of purchase order, any changes or cancellations of parts made by the customer are subject to a 25% restocking fee. Any additional customer-requested parts/services will be added to the total amount of the sale.

Vehicle & Emergency Equipment Total

** All customer supplied equipment is assumed to be either brand new in box or bench tested and fully functional with all necessary vehicle specific cables and brackets - troubleshooting and/or repairing inoperable or incomplete customer supplied equipment will be subject to our normal labor rate of \$125/hour **

Signature



DEFENDER SUPPLY™

845 FM 407 W
Argyle, TX 76226

Date	10/31/2025
Estimate #	43626
Estimate By	Fahad Saleem
	fahad@defendersupply.com
	832-983-5123



Bill To
Freeport Police Dept Lt. Graham 430 N. Brazosport Blvd Freeport, TX. 77541

Customer Contact	
Customer Phone	979-239-1211
Customer E-mail	

Ford PIU	We look forward to working with you!		
Description	Qty	Price	Total
Floor Plan Interest		2,000.00	2,000.00
DS Package- PIU Unmarked Slicktop CORE Base Package			9,464.00T
- Full Function Tri Color LED Low Profile Visor Light Bar with Full Across Take Down, Progressing Flash Patterns with Slide Switch, Cruise, Low Power (R/B/W).			
- Core Controller, SYNC Module, Daylight Photo Sensing Module, OBDII Scanport, Output Expansion Module, 100 Watt Speaker and Bracket. Wired and Programmed to Defender Supply Standard.			
- 4 Tri Color Super LED Light Heads (R/B/W) Mounted in Grill. Take Down, Progressing Flash Patterns with Slide Switch, Cruise and Low Power Capabilities.			
- 2 Tri Color Super LED Light Heads (R/B/W) Mounted in Rear Side Windows. Alley, Progressing Flash Patterns with Slide Switch, Cruise and Low Power Capabilities.			
- 2 Tri Color Super LED Light Heads (R/B/W) Mounted on Rear License Plate Bracket. Reverse / Brake Lighting, Progressing Flash Patterns with Slide Switch, Cruise and Low Power Capabilities.			
- Tail light / Headlight Flasher Enable.			
- 2 Hatch Dome Lights.			
- Contoured Police Console With Dual Cup Holder, Arm Rest and 2 Magnetic Mic Clips.			
- Defender Supply Wiring Harnesses and Power Distribution Block.			
- Includes Installation.			
DS Package- PIU Console Package			1,214.00T
Contoured Police Console With Brake/Power Relocation, Dual Cup Holder, Arm Rest, 12V Power Outlets, 2 Magnetic Mic Clips and factory USB/12V relocation. Includes Installation.			

Final sale amount may be subject to state and local sales tax. PLEASE NOTE: Once this estimate has been approved, either by signature on this form, written approval referencing the estimate number or the issuance of purchase order, any changes or cancellations of parts made by the customer are subject to a 25% restocking fee. Any additional customer-requested parts/services will be added to the total amount of the sale.

Vehicle & Emergency Equipment Total

** All customer supplied equipment is assumed to be either brand new in box or bench tested and fully functional with all necessary vehicle specific cables and brackets – troubleshooting and/or repairing inoperable or incomplete customer supplied equipment will be subject to our normal labor rate of \$125/hour **

Signature

**DEFENDER SUPPLY™****845 FM 407 W
Argyle, TX 76226**

Date	10/31/2025
Estimate #	43626
Estimate By	Fahad Saleem
	fahad@defendersupply.com
	832-983-5123



Bill To
Freeport Police Dept Lt. Graham 430 N. Brazosport Blvd Freeport, TX. 77541

Customer Contact	
Customer Phone	979-239-1211
Customer E-mail	

Ford PIU	We look forward to working with you!		
Description	Qty	Price	Total
DS Package- PIU Free Standing Computer Floor Mount			770.59T
Includes Installation.			
DS Package- PIU Premium Single Drawer Storage Box			1,606.00T
Includes Shipping and Installation.			
Stalker DSR - Front & Rear Antenna Radar Unit with Remote and Vehicle Specific Brackets			4,033.00T
Includes Installation.			
Installation of customer supplied camera system			1,149.00T
** All customer supplied equipment is assumed to be either brand new in box or bench tested and fully functional with all necessary vehicle specific cables and brackets – troubleshooting and/or repairing inoperable or incomplete customer supplied equipment will be subject to our normal labor rate of \$140/hour **			
**** Sales information ****			
What brand? -			
Is there wireless download? -			
Installation of Customer Supplied 1 Piece Radio and 1 Antenna			386.00T
(Additional Antennas and/or GPS are Extra)			
** All customer supplied equipment is assumed to be either brand new in box or bench tested and fully functional with all necessary vehicle specific cables and brackets – troubleshooting and/or repairing inoperable or incomplete customer supplied equipment will be subject to our normal labor rate of \$140/hour **			
**** Sales information ****			
What brand? -			
How many antennas are we installing (includes used and new)? -			
Is there a wireless mic? -			

Final sale amount may be subject to state and local sales tax. PLEASE NOTE: Once this estimate has been approved, either by signature on this form, written approval referencing the estimate number or the issuance of purchase order, any changes or cancellations of parts made by the customer are subject to a 25% restocking fee. Any additional customer-requested parts/services will be added to the total amount of the sale.

Vehicle & Emergency Equipment Total

** All customer supplied equipment is assumed to be either brand new in box or bench tested and fully functional with all necessary vehicle specific cables and brackets – troubleshooting and/or repairing inoperable or incomplete customer supplied equipment will be subject to our normal labor rate of \$125/hour **

Signature



DEFENDER SUPPLY™

845 FM 407 W
Argyle, TX 76226

Date	10/31/2025
Estimate #	43626
Estimate By	Fahad Saleem
	fahad@defendersupply.com
	832-983-5123



Bill To
Freeport Police Dept Lt. Graham 430 N. Brazosport Blvd Freeport, TX. 77541

Customer Contact	
Customer Phone	979-239-1211
Customer E-mail	

Ford PIU	We look forward to working with you!		
Description	Qty	Price	Total
Installation of customer supplied cradle point, antenna and CAT5e cable			231.00T
Run CAT5e cable from the Cradlepoint to the Computer Dock.			
** All customer supplied equipment is assumed to be either brand new in box or bench tested and fully functional with all necessary vehicle specific cables and brackets – troubleshooting and/or repairing inoperable or incomplete customer supplied equipment will be subject to our normal labor rate of \$140/hour **			
**** Sales information ****			
Mounting Location? -			
DS Package- PIU Traffic Advisor Package for CORE			1,812.50T
- 1 Eight Dual Color Module Super LED Full Function Light Stick (R/A, B/A) with Progressing Flash Patterns with Slide Switch, Cruise, Low Power Functions Mounted on Rear Hatch Behind Glass with Vehicle Specific Shroud and Brackets.			
- 2, Dual Color Super LED Light Heads (R/B), Mounted Horizontally Under The Hatch on Each Corner, Rear Facing When Open. Includes Installation.			
Professional cleaning, detailing, make-ready and document preparation by Defender Supply.			200.00T
Texas Government or Municipality - No Sales Tax		0.00%	0.00

Final sale amount may be subject to state and local sales tax. PLEASE NOTE: Once this estimate has been approved, either by signature on this form, written approval referencing the estimate number or the issuance of purchase order, any changes or cancellations of parts made by the customer are subject to a 25% restocking fee. Any additional customer-requested parts/services will be added to the total amount of the sale.

Vehicle & Emergency Equipment Total

\$71,738.56

** All customer supplied equipment is assumed to be either brand new in box or bench tested and fully functional with all necessary vehicle specific cables and brackets – troubleshooting and/or repairing inoperable or incomplete customer supplied equipment will be subject to our normal labor rate of \$125/hour **

Signature _____



Date	11/3/2025
Estimate #	43644
Estimate By	Fahad Saleem
	fahad@defendersupply.com
	832-983-5123



Bill To
Freeport Police Dept Lt. Graham 430 N. Brazosport Blvd Freeport, TX. 77541

Customer Contact	
Customer Phone	979-239-1211
Customer E-mail	

[illegible]**Vehicle & Emergency Equipment Total**

Signature



DEFENDER SUPPLY™

845 FM 407 W
Argyle, TX 76226

Date	11/3/2025
Estimate #	43644
Estimate By	Fahad Saleem
	fahad@defendersupply.com
	832-983-5123



Bill To
Freeport Police Dept Lt. Graham 430 N. Brazosport Blvd Freeport, TX. 77541

Customer Contact	
Customer Phone	979-239-1211
Customer E-mail	

We look forward to working with you!

Description	Qty	Price	Total
2025 Ford F-150 Police Responder XL 4WD SuperCrew 5.5" Box with 3.5L V6 EcoBoost Engine, Heavy Duty 240 Amp Alternator, 80-Amp/Hour 800CCA Maintenance-Free Battery, 10-Speed Automatic Transmission with Selectable Drive Modes, Normal, Tow-Haul, Snow-Wet, EcoSelect & Sport, Electronic Locking 3.55 Axle Ratio, Electronic Stability Control (ESC) And Roll Stability Control (RSC), ABS And Driveline Traction Control, AM/FM/Sync Communications, Class IV Towing w/Harness, Hitch and Trailer Sway Control, XL Power Equipment Group, Variable Intermittent Wipers, Power Windows & Door Locks, Power Tail Gate Lock, Medium Earth Gray Front Cloth Seating, 8-Way Power Driver Seat, Center Console Deleted, Cruise Control, Manual Tilt/Telescoping Steering Column, New Larger 12" Center Dash Screen, Full Vinyl/Rubber Floor Covering & Full Size Spare Tire. Make Payment to: Johnson Whitesboro Ford, inc., DBA Holiday Ford 1009 Highway 82 West Whitesboro, TX 76273 Included options: 64H 18" Aluminum Wheels \$485.00 18B Black Platform Running Boards \$255.00 17C Chrome Front & Rear Bumpers \$325.00 59E Driver LED Spotlight \$430.00 67P - Remote Keyless-Entry Key Fob \$350.00 153 - Front License Plate Bracket \$0 942 Daytime Running Lamps Disable \$45.00 924 Rear Window Fixed Privacy Glass w/Defroster \$100.00 96L Rear Wheel Liners \$180.00 Total options \$2,170.00 Customer is aware the 2026 model year pricing is not available at this time & the price maybe adjusted once Ford releases it.		49,995.00	49,995.00T
Floor Plan Interest		2,000.00	2,000.00

Final sale amount may be subject to state and local sales tax. PLEASE NOTE: Once this estimate has been approved, either by signature on this form, written approval referencing the estimate number or the issuance of purchase order, any changes or cancellations of parts made by the customer are subject to a 25% restocking fee. Any additional customer-requested parts/services will be added to the total amount of the sale.

Vehicle & Emergency Equipment Total

** All customer supplied equipment is assumed to be either brand new in box or bench tested and fully functional with all necessary vehicle specific cables and brackets – troubleshooting and/or repairing inoperable or incomplete customer supplied equipment will be subject to our normal labor rate of \$125/hour **

Signature

**DEFENDER SUPPLY™****845 FM 407 W
Argyle, TX 76226**

Date	11/3/2025
Estimate #	43644
Estimate By	Fahad Saleem
	fahad@defendersupply.com
	832-983-5123



Bill To
Freeport Police Dept Lt. Graham 430 N. Brazosport Blvd Freeport, TX. 77541

Customer Contact	
Customer Phone	979-239-1211
Customer E-mail	

We look forward to working with you!

Description	Qty	Price	Total
DS Package- F150 Traffic Advisor Package for CORE - 1 Eight Dual Color Module Super LED Full Function Light Stick (R/A, B/A) with Progressing Flash Patterns with Slide Switch, Cruise, Low Power Functions Mounted in the Rear Window with Vehicle Specific Shroud and Brackets.			1,095.00T
DS Package- Tailgate Lighting Package Includes 2, Tri Color Super LED Light Heads (R/B/W), Mounted Horizontally on the Tailgate on Each Side. Progressing Flash Patterns with Slide Switch, Cruise, Tail/Brake, Reverse White Functions Available (Core Only). Includes Installation. ***Sales*** Colors are A/B/W			1,225.00T
Installation of Customer Supplied 1 Piece Radio and 1 Antenna (Additional Antennas and/or GPS are Extra) ** All customer supplied equipment is assumed to be either brand new in box or bench tested and fully functional with all necessary vehicle specific cables and brackets – troubleshooting and/or repairing inoperable or incomplete customer supplied equipment will be subject to our normal labor rate of \$140/hour ** **** Sales information **** What brand? - Motorola APX 6500 How many antennas are we installing (includes used and new)? - 1 used Is there a wireless mic? - no			386.00T
DS Package- F150 Visor Light Package for CORE Full Function Tri Color LED Low Profile Visor Light Bar with Full Across Take Down, Progressing Flash Patterns with Slide Switch, Cruise, Low Power (R/B/W), 100 Watt Speaker and Bracket, Core Controller, Sync Module, Daylight Photo Sensing Module, Expansion Module, OBDII Scanport, Defender Supply Power Distribution and Main Harness. Includes Installation. ***Sales*** A/B/W colors only.			5,660.00T
Texas Government or Municipality - No Sales Tax		0.00%	0.00

Final sale amount may be subject to state and local sales tax. PLEASE NOTE: Once this estimate has been approved, either by signature on this form, written approval referencing the estimate number or the issuance of purchase order, any changes or cancellations of parts made by the customer are subject to a 25% restocking fee. Any additional customer-requested parts/services will be added to the total amount of the sale.

** All customer supplied equipment is assumed to be either brand new in box or bench tested and fully functional with all necessary vehicle specific cables and brackets – troubleshooting and/or repairing inoperable or incomplete customer supplied equipment will be subject to our normal labor rate of \$125/hour **

Vehicle & Emergency Equipment Total**\$60,361.00**

Signature _____



City Council Agenda Item #[4.F]

Title: Consideration and possible action approving the purchase of police dispatch console furniture for the Freeport Police Department.

Date: January 20, 2026

From: Chief Jennifer Howell, Police Chief

Staff Recommendation: Staff recommends the approval of the purchase of police department dispatch console furniture.

Item Summary: The police dispatch console furniture is currently outdated and does not allow for more than 2 dispatchers at a time. It has become crowded with additional monitors that were added due to an increase in technology and monitoring systems. The police department filed for a grant in 2025 and was awarded the grant. The grant covers 100% of the cost of the furniture. The new furniture will accommodate 4 dispatchers at a time, which may be needed in high priority emergencies, such as Hurricane Beryl.

Background Information: In 2025 the police department filed for a grant with the US Department of Justice (Grant # 544201) to update the dispatch console furniture to allow for additional dispatch stations and for better functionality.

Special Considerations: None.

Financial Impact: This grant is 100% funded.

Board or 3rd Party Recommendation: N/A

Supporting Documentation:

1. Freeport Police Department - Upgrade 0030671 R5 QUOTE_35506G
2. Xybix 2024 Contract Agreement Freeport Police Department- Upgrade-0030671

Xybix Systems, Inc.
8207 SouthPark Circle
Littleton CO 80120
Phone: 303-683-5656
Fax: 303-683-5454
AlexV



Quote Number: 35506

Quote Date: 1/7/2026
Revision: G
Orig Create Date: 1/7/2026
Expires: 4/7/2026
Opp #: 0030671

Quote

Terms: 1% 20 Days, NET 30 Days

Page: 1 of 4

QUOTE TO:

Acct: FREPOLFRTX

Freeport Police Dept
Houston-Galveston Area Council
430 N Brazosport Blvd
Freeport TX 77541

Phone:
Email:

SHIP TO:

Freeport Police Dept
430 N Brazosport Blvd
Freeport, TX 77541
USA

Salesperson: KAYLA BUTLER
Phone: (214) 727-1681
Email: kaylab@xybix.com

HGAC Contract #:EC07-23
Product Line: Eagle Line w/axys
Install Type: Standard with Live Cut (1) qty.
Removal & Disposal: (2) qty.
Tax Exempt

01.07.26: Updated Expiration - AMV
07.30.25: R5 - Add Etching to Center Console - (2) Logos Flanking "Freeport Police Department"; Add PD Grommets where applicable - AMV
07.16.25: R4 - Update Finishes to Breckenridge Collection; Add Lit Acrylic; Add Etched Logo to front-facing Acrylic; Removed Tariff Surcharge - AMV
07.07.25: Update Grounding Part Numbers - AMV
07.07.25: R3 - Remove WS3; Replace island with a Straight Console W/ (4) 24" monitors; Remove Island and place Lat Files between WS1-2; Upsize bookcases on WS1-2 - AMV
02.12.25: R2 - Add WS3 next to WS1 - AMV
02.06.25: R1 - Update Island to have (2) Lat Files, (2) Bookcases - AMV
11.25.24: R0 - Drawing Creation- AMV

REMOVAL OF EXISTING:

All equipment and electrical must be removed from the existing workstations prior to removal. Removal is priced to take place during the installation of the new Xybix workstations.
Removal does not include any patch or paint needed for any part of the workstation that is permanently mounted to the wall currently.
Removal does not include any modifications to the pass-through window. The pass-through window modifications will need to be done prior to the installation by the customer.

Line	Part Num	Desc	Qty	U/M	List Ea.	Disc. %	Disc. Price	Net Price
1.00	12343.	Panel System Priced by the Linear Foot: Grade 3 Fabric 12343-1-SS - 29-48in - 33.0 LF @ \$299.000/LF 12343-1-DS - 29-48in - 23.0 LF @ \$404.000/LF Acrylic 16717 - Lit & Blank - 46.0 LF @ 283.000/LF 16718 - Lit & Etched - 7.0 LF @ 556.000/LF Upper Tiles Fabric Color: TBD Grade 3 G2 Lower Tiles Fabric Color: TBD Grade 3 G2 Panel Trim Color: Black	1	1.00 EA	\$36,069.00	48.00 %	\$18,755.88	\$18,755.88
1.01	13771.	Panel Tile 12150-14HX24W W-Fabric	34	2.00 EA	\$195.00	48.00 %	\$101.40	\$202.80

Xybix Systems, Inc.
8207 SouthPark Circle
Littleton CO 80120
Phone: 303-683-5656
Fax: 303-683-5454
AlexV



Quote Number: 35506
Quote Date: 1/7/2026
Revision: G
Orig Create Date: 1/7/2026
Expires: 4/7/2026
Opp #: 0030671

Quote

Terms: 1% 20 Days, NET 30 Days

Page: 2 of 4

Line	Part Num	Desc		Qty U/M	List Ea.	Disc. %	Disc. Price	Net Price
1.02	13771.	Panel Tile 11430-14HX36W W-Fabric	35	4.00 EA	\$195.00	48.00 %	\$101.40	\$405.60
2.00	14486-3D.	Adj. Table Worksurface - Corner Dual Surface - 72L x 72R - Cable Management Included	2	2.00 EA	\$3,119.00	48.00 %	\$1,621.88	\$3,243.76
2.01	14497-3D.	Adj. Table Worksurface - Straight Dual Surface - 60W x 44D - Cable Management Included	46	1.00 EA	\$2,005.00	48.00 %	\$1,042.60	\$1,042.60
3.00	15844	L5S Table Base for 72X72 Corner Worksurface	3	2.00 EA	\$9,494.00	48.00 %	\$4,936.88	\$9,873.76
3.01	15701	L4 Table Base	47	1.00 EA	\$7,674.00	48.00 %	\$3,990.48	\$3,990.48
4.00	16744.	Monitor Mount 3 - Rollervision - Corner Dual Surface - 72L x 72R 16676 - Std VESA Mount 2 HI 2 Knuckle Qty = 4 Total: \$4,224.00	4	2.00 EA	\$7,123.00	48.00 %	\$3,703.96	\$7,407.92
4.01	16745.	Monitor Mount 3 - Rollervision - Straight Dual Surface - 60W x 44D 16676 - Std VESA Mount 2 HI 2 Knuckle Qty = 2 Total: \$2,112.00	48	1.00 EA	\$5,011.00	48.00 %	\$2,605.72	\$2,605.72
5.00	16874	Display Port Cable 20 ft M/M	5	20.00 EA	\$129.00	48.00 %	\$67.08	\$1,341.60
5.01	16130-8	Datadock 2 - Keyboard Snap-In Cable Organizer Includes: 8 - USB Ports 1 - RJ45 Port	6	3.00 EA	\$875.00	48.00 %	\$455.00	\$1,365.00
6.00	17052	Power Bar, Grounding R56, 6 Outlet, 25 ft, Straight Plug, Includes Mounting Clips	7	2.00 EA	\$204.00	48.00 %	\$106.08	\$212.16
6.01	17069	Grounding Kit Xybix Install R56 Compliant, For New Stations	8	3.00 EA	\$2,200.00	48.00 %	\$1,144.00	\$3,432.00
6.02	17005	Grounding Kit Install Tools	9	1.00 EA	\$0.00	0.00 %	\$0.00	\$0.00
6.03	17051	Power Bar, Grounding R56, 10 Outlet, 15 ft, Black Sticker, Includes Mounting Clips	13	3.00 EA	\$193.00	48.00 %	\$100.36	\$301.08
6.04	17050	Power Bar, Grounding R56, 10 Outlet, 15 ft, Orange Sticker, Includes Mounting Clips	14	3.00 EA	\$193.00	48.00 %	\$100.36	\$301.08
6.05	16891	Grommet, Round, 80 mm, Power Data, 2 AC Outlet, 1 USB Charge, 1 USB-C Charge, 1 CAT6, 1 HDMI, Black, 6 ft	57	5.00 EA	\$156.00	48.00 %	\$81.12	\$405.60

Xybix Systems, Inc.
8207 SouthPark Circle
Littleton CO 80120
Phone: 303-683-5656
Fax: 303-683-5454
AlexV



Quote Number: 35506
Quote Date: 1/7/2026
Revision: G
Orig Create Date: 1/7/2026
Expires: 4/7/2026
Opp #: 0030671

Quote

Terms: 1% 20 Days, NET 30 Days

Page: 3 of 4

Line	Part Num	Desc		Qty U/M	List Ea.	Disc. %	Disc. Price	Net Price
7.00	16708.	Axys Control System with Fan Base Price: \$2,206.00 16707AXS - Heat - \$702.00 16709AXS - Task Lights - \$281.00 16710AXS - PS Light Controller 16711AXS - Footwell Lighting - \$270.00 16712AXS - Down Bias Lighting - \$166.00 16713AXS - Arc Lighting - \$552.00	15	3.00 EA	\$4,177.00	48.00 %	\$2,172.04	\$6,516.12
7.01	15560	Acrylic Cleaning Kit	16	1.00 EA	\$166.00	48.00 %	\$86.32	\$86.32
8.00	16909	Shelf, Under Surface, With Power, 1 AC Outlet, 1 USB Charge, 1 USB-C Charge, Metal, Black	21	3.00 EA	\$379.00	48.00 %	\$197.08	\$591.24
10.00	12033-3D-FT.	Flip Top Return Worksurface - 24Wx36D	24	2.00 EA	\$814.00	48.00 %	\$423.28	\$846.56
10.01	12033-3D.	Return Worksurface - 30Wx36D	23	2.00 EA	\$814.00	48.00 %	\$423.28	\$846.56
10.02	12034-3D.	Return Worksurface - 60Wx39.25D	43	1.00 EA	\$1,019.00	48.00 %	\$529.88	\$529.88
10.03	12033-3D-FT.	Flip Top Return Worksurface - 24Wx44D	22	1.00 EA	\$814.00	48.00 %	\$423.28	\$423.28
11.00	17030	Cable Bridge, Corner, Left	25	1.00 EA	\$301.00	48.00 %	\$156.52	\$156.52
11.01	17031	Cable Bridge, Corner, Right	26	1.00 EA	\$301.00	48.00 %	\$156.52	\$156.52
11.02	17029	Cable Bridge, Straight	45	2.00 EA	\$301.00	48.00 %	\$156.52	\$313.04
11.03	15484-3D-FT.	CPU Cabinet - ERGO ACCESS Under Work Surface 24Wx34.5D With Flip Top Hinge	27	2.00 EA	\$1,935.00	48.00 %	\$1,006.20	\$2,012.40
11.04	15484-3D-FT.	CPU Cabinet - ERGO ACCESS Under Work Surface 24Wx42.5D With Flip Top Hinge	42	1.00 EA	\$1,935.00	48.00 %	\$1,006.20	\$1,006.20
14.00	10703-3D.	Lateral File - 30W2 Drawer 30H	29	2.00 EA	\$2,171.00	48.00 %	\$1,128.92	\$2,257.84
15.00	11766-3D.	Bookcase - UnderWS W/Toekick - 30W, 28H, 22D	28	2.00 EA	\$917.00	48.00 %	\$476.84	\$953.68
18.00	12235	Bracket, Support, L, 18 in, Black	41	2.00 EA	\$67.00	48.00 %	\$34.84	\$69.68
18.01	14655	Wall Screw Anchor Kit	56	2.00 EA	\$18.00	48.00 %	\$9.36	\$18.72
90.00	16139	Installers Kit Eagle Line	32	3.00 EA	\$0.00	0.00 %	\$0.00	\$0.00

Xybix Systems, Inc.
8207 SouthPark Circle
Littleton CO 80120
Phone: 303-683-5656
Fax: 303-683-5454
AlexV



Quote Number: 35506
Quote Date: 1/7/2026
Revision: G
Orig Create Date: 1/7/2026
Expires: 4/7/2026
Opp #: 0030671

Quote

Terms: 1% 20 Days, NET 30 Days

Page: 4 of 4

Line	Part Num	Desc	Qty	U/M	List Ea.	Disc. %	Disc. Price	Net Price
99.00	Other	Other Charges & Services	33	1.00 EA	\$0.00	0.00 %	\$0.00	\$0.00
<u>Line (33) - Miscellaneous Charge -</u>								
Description							Ext. Price	
1.) Installation							15,449.24	
2.) Freight - Full Truck							3,902.02	
3.) Removal & Disposal qty. 2							2,025.00	
List Price Total:			\$137,830.00		Lines Total:		\$71,671.60	
					Line Miscellaneous Charges		\$21,376.26	
					Total:			
					Taxes Total:		\$0.00	
					Quote Total:		\$93,047.86	

Note 1:
All quoted taxes are estimated. Any applicable taxes, fees, permits, etc. must be added to this quote.

Note 2:
Where installation is listed on quote it is based in non-union labor and on one trip for installation only. Client is responsible for coordination of Technicians and other Vendors/Contractors. Waiting time will be charged at the rate of \$75 per man hour straight time and \$115 per man hour for OT plus subsistence expenses.
Additionally, this quote is based upon a remodel in an existing space and/or new building - completely finished with a Certificate of Occupancy. Any project where the General Contractor is still on the job is subject to additional charges.

We appreciate this opportunity to provide this quote. Our goal is to substantially improve working conditions for your valuable staff. We look forward to meeting with you to review this proposal in detail. In the meantime please don't hesitate to call us with any questions.

Console Furniture Services Agreement

THIS AGREEMENT is made and entered into by and between **Freeport Police Department**, 430 N Brazosport Blvd ,Freeport TX 77541 hereafter referred to as "Customer" and XYBIX Systems Inc., 8207 SouthPark Circle, Littleton, CO 80120, hereafter referred to as the "Contractor".

RECITALS

WHEREAS, Customer wishes to purchase the services of the Contractor to provide new console furniture; and

WHEREAS, there are funds available for the purchase of these services;

NOW THEREFORE, in consideration of the mutual undertakings and agreements hereinafter set forth, **and the Contractor agree as follows:**

ARTICLE 1: TERM AND COST OF THE AGREEMENT

1.2 The Contractor shall be paid for time, materials and expenses. The cost of this Agreement to Customer shall not exceed \$93,047.86 as per XYBIX Quote# 35506G, and drawing Freeport Police Department - Upgrade 0030671 Rev5 attached hereto and identified as Attachment A, B.

1.3 Acceptance Test Plan – Customer representative shall be available on maximum 24 hours' notice to walk the project with Contractor's representative for the purpose of testing the functionality and specification compliance of all equipment supplied by the Contractor. A "punch list" will be created and signed by both parties with Contractor indicating the lead time required to complete punch list. Customer may withhold a maximum of 10% of the contract total as retention for completion of the punch list.

1.4 Time is of the essence on this project. The Contractor agrees to have the console furniture built, installed and tested by April 30th, 2026 Customer agrees to have a "complete order" to Contractor by January 30th, 2026 **If a change in the scheduled installation date must occur, Customer and Contractor will agree to those changes in writing. Changes that move the scheduled installation more than 120 days beyond the original scheduled installation date, will result in a requote of the labor, freight, and**

Console Furniture Services Agreement

product to the current price list for that newly scheduled date. Please see 3.23 for schedule and Installation timeframe.

1.5 The Contract documents are as follows. This agreement and any amendments to it include;

- Attachment A – Freeport Police Department - Upgrade 0030671 R5
- Attachment B – Freeport Police Department - Upgrade 0030671 R5
QUOTE_35506G

ARTICLE 2: EQUIPMENT AND SERVICES TO BE PROVIDED.

2.1 The specifications in this Agreement identify the type of console furniture equipment Customer is purchasing and installing.

2.1.1 Customer shall designate one employee as the Project Director who shall act with and on behalf of Customer. That employee shall be Adrienne Prodoehl. The Contractor, his employees and associates shall coordinate work schedules with the Project Director, Mr. Kelley Smith.

2.1.2 The Contractor shall provide all hardware, system engineering, software, material and labor necessary to deliver, install and test, fully operational console furniture equipment. Delivery and installation is to be at Customer located at 430 N Brazosport Blvd ,Freeport TX 77541. The Contractor shall be responsible for installing the console furniture in the location(s) indicated, and as directed by the Project Director.

2.2 **WORK INCLUDED:** All necessary and incidental equipment needed in order to meet the requirement for a complete installation in full compliance with specifications and approved drawings shall be supplied by the Contractor. The Contractor is responsible for verifying the completeness of any parts lists, the correctness of any type numbers and the overall suitability of the equipment to meet the main purpose of this Agreement.

Console Furniture Services Agreement

ARTICLE 3: GENERAL TERMS

3.1 LICENSES, PERMITS AND APPROVALS: The Contractor shall obtain and pay for all permits, licenses and approvals necessary for the execution of the Contract and shall comply with all of the laws, ordinances, rules, orders, and regulations relating to performance of work.

3.2 SHIPMENT OF EQUIPMENT: The Contractor shall assume all risk and bear all costs for all equipment until it has been delivered to Customer premises. The Contractor shall unpack and inspect all equipment to verify it is free of physical defects.

3.3 STORAGE OF MATERIALS: Customer will provide a reasonable level of security for storage after delivery by Contractor and prior to final acceptance. It shall be the Contractor's responsibility for storage of any materials and Customer will not be responsible for loss of, or damage to materials, tools, appliances, or other causes unless such loss or damage results from negligence of Customer.

3.4 ASSIGNMENT OF CONTRACTUAL RIGHTS: It is agreed that the Contractor shall not assign, transfer, convey, or otherwise dispose of the Agreement or its right, title or interest in or any part thereof, without previous written consent of Customer and any sureties.

3.5 PAYMENTS: The Contractor may submit billing invoices based on the following schedule: 50% billable upon contract execution and 40% billable upon delivery of materials Net 30 day terms. A 10% punch list retention for final touch up to be paid within 30 days of final sign-off or beneficial use and occupancy of Consoles, whichever occurs first.

3.6 TITLE FOR EQUIPMENT: Title passes to Customer upon final sign-off, acceptance and payment in full. No written title document need be supplied by the Contractor.

3.7 EXTRA WORK: No claims for extra work will be allowed unless same shall have been previously ordered by Customer in a written change order.

3.8 TAX EXEMPT STATUS: This project is tax exempt.

3.9 DELIVERY REQUIREMENTS - CONTRACTOR RELEASE: Contractor shall be excused from performance during the time and to the extent they are prevented from obtaining, delivering, or performing in the customary manner, by acts of God, fire, war, strike, loss or

Console Furniture Services Agreement

shortage of transportation facilities, lockout or commandeering of raw materials, products, plants or facilities by the government. Contractor shall provide Customer satisfactory evidence that non-performance is due to other than fault or negligence on their part.

3.10 TESTING: All equipment to be supplied under this Contract shall be tested in the factory of manufacture by the original equipment manufacturer before shipping. Customer reserves the right, at Customer expense, to personally witness and participate in the factory testing.

3.11 CLEANING: Each day during the installation, the Contractor shall keep clean the portion of the premises where work is being done and remove from the premise any trash, litter, packing, or other materials that result from the performance of the Agreement.

3.12 CONTRACT MANAGEMENT: The Contractor shall appoint a Project Manager who shall be responsible for the progress and quality of all work to be performed, and be available for discussions, when requested by the Project Director, concerning the fulfillment of the Agreement. Official documents addressed to the Contractor will be delivered to the Project Manager by the Project Director. The Project Manager shall be available for work on this project at the time of signing the Agreement.

3.13 NOTICE AND SERVICE THEREOF: Any notice to the Contractor from Customer relative to any part of this agreement shall be considered delivered and the service thereof completed when said notice is posted by certified mail to the said Contractor at its last given address or delivered in person to said Contractor or its Project Manager on the job.

3.14 EQUIPMENT AND INSPECTION: The duty for determining rejected or defective equipment shall rest equally upon the Contractor and Customer and faulty equipment and defective work may be rejected at any time before the final completion and acceptance of the work.

3.15 INSURANCE: If required and upon request by Customer Contractor can provide certified proof of insurance. The certificate will follow these terms and requirements.

Work shall not commence until all necessary insurance requirements have been met and certificates thereof have been filed with Customer. All certificates of insurance shall be made out to Customer and submitted to Customer prior to the

Console Furniture Services Agreement

signed Agreement.

The insurance required below shall remain in effect throughout the term of this Agreement, and must not be allowed to lapse by the Contractor.

The Contractor shall require that all Subcontractors, including individuals hired as Independent Contractors, also maintain the insurance required below. The Subcontractors, and individuals hired as Independent Contractors, shall provide certificates of insurance to the Contractor, and the Contractor shall provide copies of those certificates to the City before the Subcontractor begins work.

Renewal certificates, for the Contractor, all Subcontractors, and all Independent Contractors, shall be submitted to Customer for policies which expire during the term of this agreement, or work may be stopped or payment delayed by Customer.

Insurance Requirements

The Contractor agrees it will defend, indemnify and hold harmless Customer, its officers and employees against any and all liability, loss, costs, damages and expenses which Customer, its officers or employees may hereafter sustain, incur, or be required to pay arising out of the Contractor's performance or failure to adequately perform its obligations pursuant to this Agreement.

The Contractor further agrees that in order to protect itself as well as Customer under the indemnity provision set forth above, it will at all times during the term of this Contract keep in force:

1. Comprehensive General Liability Insurance Policy with minimum limits of \$1,000,000 combined single limit (CSL), with coverage pertaining to operation and premises of Contractor;
2. Automobile Liability Insurance including owned, non-owned and hired vehicles in an amount not less than \$1,000,000 combined single limit (CSL) for total bodily injuries and/or damages arising from any one accident. If automobiles are not used, we must receive a letter from you stating this;
3. Workers Compensation Insurance.

Console Furniture Services Agreement

4. Prior to the effective date of this Agreement, and as a condition precedent to this Agreement, the Contractor will furnish the Owner with certificates of insurance listing Customer as Additionally Insured.
- 3.16 **LAW OF THE STATE OF COLORADO:** This Agreement is entered into within the State of Colorado, and the law of said state, whether substantive or procedural, shall apply to this Agreement, and that all statutory, charter and ordinance provisions that are applicable to public Contracts in the City, County, and the State of Colorado shall be followed with respect to this Agreement.
- 3.17 **RECORDS - AVAILABILITY AND RETENTION:** Pursuant to Colorado Statutes, the Contractor agrees that Customer, the Customer's Auditor, or any of their duly authorized representatives at any time during normal business hours and as often as they may reasonably deem necessary, shall have access to and the right to examine, audit, excerpt, and transcribe any books, documents, papers, records, et., which are pertinent to the accounting practices and procedures of the Contractor and involve transactions relating to this Agreement. Contractor agrees to maintain these records for a period of six years from the date of termination of this Agreement.
- 3.18 **NON-DISCRIMINATION:** During the performance of this Agreement, the Contractor agrees to the following:
No person shall, on the grounds of race, color, religion, age, sex, disability, marital status, public assistance status, sexual orientation, creed or national origin be excluded from full employment rights in, participation in, be denied the benefits of, or be otherwise subjected to discrimination under any and all applicable Federal and State laws against discrimination.
- 3.19 **MERGER AND MODIFICATION:** It is understood and agreed that the entire Agreement between the parties is contained here and that this Agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter. All items referred to in this Agreement are incorporated or attached and are deemed to be part of this Agreement.
- 3.20 **INDEPENDENT CONTRACTOR:** Nothing contained in this Agreement is intended or should be construed as creating the relationship of co-partners or joint ventures

Console Furniture Services Agreement

within Customer. No tenure or any rights or benefits including Workers Compensation, Unemployment Insurance, medical care, sick leave, vacation leave, severance pay, PERA, or other benefits available Customer employees, shall accrue to the Contractor or employees of the Contractor performing services under this Agreement.

3.21 **WARRANTY:** The Contractor shall warrant to Customer that the equipment to be delivered shall conform to the specifications and be free from defects in materials and workmanship.

3.21.1 **Time of Warranty:** The Contractor shall warrant all materials and workmanship supplied for a period of ten (10) years for parts and five (5) years for labor and freight, calculated from the date of final completion and acceptance of the total complete work by Customer or beneficial use and occupancy of the furniture whichever occurs first. A lifetime warranty is provided for all Xybix manufactured components.

3.21.2 **Design Performance:** The Contractor shall warrant that the equipment is capable of performing satisfactorily under normal operating conditions at specified equipment ratings and capacity. The Contractor shall warrant that the equipment supplied is free from imperfections in design, materials or construction which would create hazards.

3.22 **TRAINING AND DOCUMENTATION:** The Contractor shall provide on-site training and instruction for Customer employees covering the operation of the console work position features including, but not limited, to the adjustable monitor surface and the adjustable writing and keyboard surface. The Contractor shall also provide the Owner with any and all pertinent documentation describing the features and operation for the console work positions.

3.23 **SCHEDULE:** Customer will provide a date a minimum of ninety (90) calendar days in advance when installation is to begin. The Contractor is to complete installation within approximately 10 calendar days after that date unless the project plan or negotiated agreement state differently. That date will be approximately March 30th, 2026 with a completion by April 30th, 2026 These dates to be discussed and confirmed with Xybix Project Manager. If a change in the scheduled installation date must occur, Customer and Contractor will agree to those changes in writing.

Console Furniture Services Agreement

3.23.1 Changes to the scheduled installation date that are greater than 120 calendar days beyond the original scheduled installation date listed in paragraph 3.23, will result in a requote and reinvoice of the labor, freight, and product at the current price list for that newly scheduled date.

3.24 The prices, terms, and conditions of this contract may be extended to other governmental agencies at the mutual agreement of both the agency and the Contractor. All requirements of the specifications, purchase order, invoices, and payments with the other agencies would be executed directly between the Contractor and the using agency.

ARTICLE 4: CONSOLE FURNITURE GENERAL REQUIREMENTS

4.1 NEW EQUIPMENT: All equipment and materials shall be new, and shall be the best of their respective kinds, free of corrosion, scratches, or such other defects as to present anything other than a new appearance. This agreement defines the minimum technical requirements and parameters for all console furniture units for the Customer Center.

4.1.1 Current Design: The electronic equipment to be installed by others in the console furniture will be modular and reflect current concepts in center design.

4.1.2 Standards: The console furniture shall meet or exceed the latest applicable ADA, BIFMA, and ANSI/HFES100-2007 Ergonomic Standards. All panels and equipment mounting rails shall conform to EIA standards.

4.2 MECHANICAL REQUIREMENTS: The radio communications console furniture shall have an electrically adjustable keyboard shelf/writing surface independent of the monitor surface and an electrically adjustable monitor surface.

4.2.1 Construction: If selected, the console furniture panel enclosure shall consist of a 14 ga. welded and powder coated painted steel framework with 20 ga. steel (fabric/acoustical) tiles or panel segments attached to both sides to form a strong and attractive enclosure system. The acoustical panels shall use Class A flame spread fabrics and all panel system components shall be of non-combustible construction. Console furniture must be designed so it can be disassembled and

Console Furniture Services Agreement

reconfigured in the field.

4.2.2 Colors and Finish: The consoles shall have colors and finishes as follows:

Panel Trim : Black

Interior Upper Panel : CF Stinson Aerie Ink AIE70

Interior Lower Panel : CF Stinson Aerie Ink AIE70

Exterior Upper Panel : CF Stinson Aerie Ink AIE70

Exterior Lower Panel : CF Stinson Aerie Ink AIE70

Counter Top : Dackor Sahara Stone A020

Door & Drawer Front : Dackor Sahara Stone A020

Cabinet : Panolam Pluswood 90S Black Chamois

Edgeband : Panolam Pluswood 90S Black match

Handle : Eagle Silver

4.2.3 Work Surface: The Contractor shall provide a vertically adjustable, electric powered, keyboard/writing surface. The writing/keyboard surface shall be vertically adjustable with a lifting capacity of 350 pounds. The top of the writing surface shall be at a height from the floor of 23 inches when at the lowest vertical setting. The highest vertical setting shall be 50 inches allowing an operator to work comfortably while in a standing position.

4.2.4 Monitor Surface: The Contractor shall provide a vertically adjustable, electric powered, monitor surface. The monitor surface shall be vertically adjustable with a lifting capacity of 350 pounds. The top of the monitor surface shall be at a height from the floor of 23 inches when at the lowest vertical setting. The highest vertical setting shall be 50 inches allowing an operator to work comfortably while in a standing position.

4.3 Stability: The console furniture shall be designed to prevent the console from tipping over due to high loads on the writing/keyboard or monitor surfaces or elsewhere. The consoles shall be capable of resisting a static load anywhere on the writing surface of 500 lbs. without damage resulting. Support legs shall not interfere with operator feet.

4.4 Leveling: The bottom of the console furniture shall be equipped with leveling devices that the Contractor shall use at the time of installation to provide a writing surface that is essentially level even if there is a slight variation from level in the flooring.

Console Furniture Services Agreement

4.5 Task Lighting: If selected, each of the indicated consoles shall be equipped with a Contractor provided, installed and connected articulating task light, equipped with LED light bulbs as per approved drawings.

4.6 Axys or MyClimate Personal Environments Circulated Air System: If selected and per the drawings in Attachment B, the Contractor shall provide and install an Axys or MyClimate Personal Environments System for each of the console furniture positions.

4.7 Focal Depth adjustment. LCD monitors can be placed on a RollerVision focal depth adjuster which provides 10 inches of easy manual adjustment from 20" minimum to 30 maximum.

4.8 Drawings: Contract drawings as approved by Customer shall be the basis for all materials provided and for installation of consoles in the space provided. It is the responsibility of Customer to verify with Contractor that all equipment is accounted for.

This section left intentionally blank.

Console Furniture Services Agreement

Contractor having signed this Agreement, and the Customer officials having duly approved this contract on the 9th day of January, 2026, and pursuant to such approval and the proper Customer officials having signed this contract, the parties hereto agree to be bound by the provisions herein set forth.

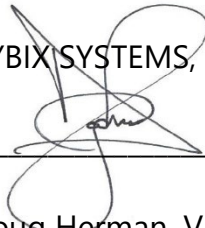
Approved as to form:

CUSTOMER

Representative, Title

Date: _____

XYBIX SYSTEMS, INC.



Doug Herman, VP of Sales
Xybix Representative, Title

Date: January 9, 2026



City Council Agenda Item #[4.G]

Title: Consideration and Possible action to remove board member (s) illegally added to boards.

Date: January 20, 2026

From: Councilman Matamoros

Staff Recommendation: Remove board members illegally installed on boards without attend meeting per ordinance.

Item Summary: Board members are appointed and serve at the will of council. At previous council meeting it was presented that prospective board members need to attend both meetings to be considered for appointment by council. This was not followed on the Board of Adjustments. Thus, the recent appointments are illegal per city attorney.

Background Information: https://www.youtube.com/watch?v=Mpk_Zry6NAo

Special Considerations:

Financial Impact: None

Board or 3rd Party Recommendation:

Supporting Documentation:

1. City Council Memo (1)
2. Board of Adjustments minutes 11-13-2025



City Council Agenda Item

Title: Consideration and Possible action to remove board member (s) illegally added to boards

Date: January 6, 2026

From: Councilman George Matamoros

Recommendation: Remove board members illegally installed on boards without attend meeting per ordinance.

Item Summary: Board members are appointed and serve at the will of council. At previous council meeting it was presented that prospective board members need to attend both meetings to be considered for appointment by council. This was not followed on the Board of Adjustments. Thus, the recent appointments are illegal per city attorney.

Background Information:

Special Considerations:

Financial Impact: None

Board or 3rd Party recommendation:

Supporting Documentation: Will be provided ASAP

State of Texas

County of Brazoria

City of Freeport

BE IT REMEMBERED that the Board of Adjustments of Freeport met on Thursday, November 13, 2025 at 6:00 p.m. at the Freeport Police Department 430 Brazosport Blvd. Council Chambers for considering the following agenda items:

Board of Adjustments:

Nicole Mireles -Chairman - absent

Margaret Bachman (Alt)

Kenneth Hayes – Vice Chairman

James Gossit Jr. - absent

Sammye Moore

Staff:

Reggie Harris – Building Official

Dan Pennington – City Manager

Yvette Ruiz, P/Z Coordinator

Toby Cohen - IT

Visitors:

Con & Diane McCleester

Denise Morlter

This meeting was live streamed via YouTube Live and may be accessed on the City of Freeport Facebook page: <https://www.facebook.com/freeporttexas> or by visiting <https://www.youtube.com/@cityoffreeporttx8375/streams>.

THE MEETING IS BEING HELD FOR THE FOLLOWING PURPOSES:

CALL ORDER 6:01 pm

The Chairperson called the meeting to order, declared a quorum was present, and declared notices legally posted pursuant to Open Meetings Act.

INVOCATION AND PLEDGE OF ALLEGIANCE: Sammye Moore

CITIZENS' COMMENTS:

Members of the public are allowed to address the Board of Adjustments at this time and must include name and address. Note, specific factual information or a recitation of existing policy may be furnished in response to an inquiry made, but any deliberation, discussion, or decision with respect to any subject about which the inquiry was made shall be limited to a proposal to place such subject on the agenda for a subsequent meeting for which notice is provided in compliance with the Texas Open meetings Act unless said notice appears herein. The public is reminded that there is a (4) minute time limit as approved by City Council on June 21, 2010.

BOARD OF ADJUSTMENTS BUSINESS

REGULAR SESSION:

Consider and take possible action to approve the meeting minutes for September 25, 2025

On a motion by Sammye Moore to accept meeting minutes as read, second by Margaret Bachman with all present voting "Aye" motion passes with a 3-0 vote.

Discuss and take possible action on reviewing Board members applications for Council to approve.

On a motion by Margaret Bachman to remove James Gossit for lack of participation, second by Keny Hayes with all present voting "Aye" motion passes with a 3-0 vote.

On a motion by Keny Hayes to recommend Tommy Pearson as full member and Con McCleester as alternate with all present voting "Aye" motion passes with a 3-0 vote.

OPEN PUBLIC HEARING @ 6:08 pm

Discuss and take possible action: to repair or remove the structure at 2221 Yellowstone.
legal description Velasco Heights (A0049 A Calvit Div. 14) (BCIC) (Freeport) Blk B Lot 5 (N 2')- Lot
6 Property ID #262237.

DISCUSSION: made by Reggie Harris

CLOSE PUBLIC HEARING @ 6:10 pm

TAKE ACTION ON 2221 YELLOWSTONE

On a motion by Sammye Moore to give 30 days to demo, second by Margaret Bachman
with all present voting "Aye" motion passes with a 3-0 vote.

OPEN PUBLIC HEARING @ 6:11 pm

Discuss and take possible action: to repair or remove the structure at 1700-1702 W 5th St.
legal description Freeport Blk 175, lot 14, Property ID# 210617.

DISCUSSION by REGGIE HARRIS AND OWNER OF PROPERTY

CLOSE PUBLIC HEARING 6:14 PM

TAKE ACTION ON 1700-1702 W 5th St.

On a motion by Kenny Hayes to give 30 days to make, second by Sammye Moore with all
present voting "Aye" motion passes with a 3-0 vote.

OPEN PUBLIC HEARING @ 6:18 pm

Discuss and take possible action: to consider an application for variance

DISCUSSION made by Reggie Harris

CLOSE PUBLIC HEARING @ 6:20 pm

TAKE ACTION ON VARIANCE

On a motion made by Kenny Hayes to approve variance, second by Sammye Moore with all voting "Aye" motion passes with a 3-0 vote.

Motion to adjourn by Sammye Moore and second by Kenny Hayes

ADJOURNMENT @ 6:25 pm

_____ *Yvette Ruiz* _____

Yvette Ruiz P/Z Coordinator
City of Freeport



City Council Agenda Item #[4.H]

Title: Discussion and possible action regarding City Boards' meeting times and meeting facilities.

Date: January 20, 2026

From: Councilman Pena

Staff Recommendation: N/A

Item Summary: City Council will discuss and consider possible action regarding the meeting times and meeting facilities used by City boards, commissions, and advisory committees.

Background Information: City Council has oversight authority regarding the organization and operation of City boards and commissions, including meeting schedules and the designation of meeting locations. Periodic review of meeting times and facilities may be necessary to ensure accessibility, efficiency, compliance with the Texas Open Meetings Act, and effective public participation.

Special Considerations: Any changes to meeting times or facilities must comply with applicable notice requirements under the Texas Open Meetings Act and ensure reasonable public access. Consideration should be given to ADA accessibility, availability of facilities, technology needs, and consistency across boards where appropriate.

Financial Impact: Potential financial impacts may include facility usage costs, staffing requirements, security, or technology expenses associated with meeting accommodations. Any impact is expected to be minimal.

Board or 3rd Party Recommendation: N/A

Supporting Documentation:

1. memo-1-20- boards
2. MONTHLY CITY MEETINGS

AGENDA MEMO
Agenda Item No. [TBD]

Topic: City Boards – Meeting Times and Facilities

Staff Recommendation:

N/A

Item Summary:

City Council will discuss and consider possible action regarding the meeting times and meeting facilities used by City boards, commissions, and advisory committees.

Background Information:

City Council has oversight authority regarding the organization and operation of City boards and commissions, including meeting schedules and the designation of meeting locations. Periodic review of meeting times and facilities may be necessary to ensure accessibility, efficiency, compliance with the Texas Open Meetings Act, and effective public participation.

Special Considerations:

Any changes to meeting times or facilities must comply with applicable notice requirements under the Texas Open Meetings Act and ensure reasonable public access. Consideration should be given to ADA accessibility, availability of facilities, technology needs, and consistency across boards where appropriate.

Financial Impact:

Potential financial impacts may include facility usage costs, staffing requirements, security, or technology expenses associated with meeting accommodations. Any impact is expected to be minimal.

Board or 3rd Party Recommendation:

N/A

Supporting Documentation:

1. Current City board meeting schedules and facility assignments – Provided by City Staff

MONTHLY CITY MEETINGS:

- City Council: 1st Monday 6:00PM, Council Chambers
- Economic Development: 2nd Tuesday 6:00PM, Council Chambers
- Senior Citizens: 3rd Monday 12:00PM, Freeport RiverPlace
- City Council: 3rd Monday 6:00PM, Council Chambers
- Charter Review (odd year): 3rd Wednesday 5:30PM, Freeport City Hall Conference Room
- Historical Commission & Main Street: 3rd Thursday 5:00PM, Freeport Historical Museum
- Planning Commission: 4th Tuesday 6:00PM, Council Chambers
- Board of Adjustments (as needed): 4th Thursday 6:00PM, Council Chambers
- Beautification/Parks and Rec: 4th Friday 10:00AM, Freeport City Hall Conference Room

MEETINGS AND LOCATIONS ARE SUBJECT TO CHANGE



FREEPORT POLICE DEPARTMENT

430 N. Brazosport Blvd • Freeport, TX 77541 • 979.239.1211 • Fax 979.239.2075

DECEMBER 2025 REPORT

I. CALLS FOR SERVICE

1754 calls for service were reported for the month.
Zuercher Records Management System (RMS) reports to follow.

II. INCIDENTS

112 cases were reported for the month.
Zuercher Records Management System (RMS) reports to follow.

III. TRAFFIC CONTACTS

274 traffic stops were reported for the month.
Zuercher Records Management System (RMS) reports to follow.

IV. ANIMAL CONTROL

118 animal control calls reported for the month.
30 dogs and 6 cats

V. CODE ENFORCEMENT

29 code enforcement violations reported for the month.
Citizen Serve report to follow.

VI. TRAINING

Training performed in accordance with the Texas Commission on Law Enforcement (TCOLE).
- Various training during the month for the department 967 hours.

VII. COMMUNITY EVENTS

The police department participated in the following events for this month:

- December 5th Holiday on the Brazos
- December 6th Blue Santa Pancakes and Christmas on Main
- December 15th Senior Citizen Christmas Party
- December 18th First Responder Parade

The following are upcoming events:

- January 20th MLK Parade and Festival

VIII. COMPLAINTS and COMPLIMENTS

Compliment over staff hard work at the Blue Santa Store.



IX. STAFFING

DISPATCHERS:

We are full staff.

JAILERS:

Jailer Leija completed the police academy and transferred to patrol. We have 1 opening and have made a conditional job offer.

ACOS:

We are full staff.

CODE ENFORCEMENT:

We are now full staff.

CROSSING GUARDS:

We are full staff.

POLICE OFFICERS:

We have 3 openings in patrol. We hired 2 police academy graduates, Roberto Leija and Daniel Roy.

PROMOTIONS:

Property/Evidence Manager Brittany Lashlee was promoted to also serve as the Assistant Dispatch Supervisor.

SPECIAL ANNOUNCEMENTS:

None.

Freeport Police Department

Monthly Call For Service CC

Printed on January 6, 2026

Description	Totals	
911 CALL	61	61
911 HANG UP	15	15
ABANDONED VEHICLE	8	8
ALARM - BUSINESS	18	18
ALARM - MEDICAL	3	3
ALARM - RESIDENTIAL	1	1
AMBULANCE CALL - FREEPORT	173	173
AMBULANCE CALL - OYSTER CREEK	10	10
AMBULANCE CALL - SURFSIDE	12	12
ANIMAL BITE	1	1
ANIMAL CONTROL - GENERAL	117	117
ASSAULT	5	5
ATTEMPT TO SERVE - WARRANT	7	7
AUTO THEFT	2	2
BACODA - LOBBY RX BOX	1	1
BAR CHECK	8	8
BROADCAST	13	13
BURGLARY - BUILDING	1	1
CHECKED OUT	2	2
CITY ORDINANCE VIOLATION	6	6
CIVIL STANDBY	3	3
CLERK CHECK	104	104
CLOSE PATROLLING AREA	288	288
CLOSE PATROL REQUEST	1	1
CODE ENFORCEMENT	14	14
CPS RELATED INVESTIGATION	13	13
CRASH - HIT & RUN	3	3
CRASH - MAJOR	8	8
CRASH - MINOR	12	12
CRIMINAL MISCHIEF	6	6
CRIMINAL TRESPASSING	12	12
DEBRIS IN ROADWAY	4	4
DISCHARGE FIREARM	1	1
DISTURBANCE PHYSICAL	18	18
DISTURBANCE VERBAL	17	17
DUMPING ILLEGALLY	2	2
FIRE - ALARM	6	6
FIRE CALL	11	11
FIREWORKS	13	13
FLAGGED DOWN	6	6
FOLLOW UP	26	26
FOUND PROPERTY	4	4

Description	Totals	
FRAUD	4	4
GAS/CHEMICAL RELEASE	3	3
HARASSMENT	3	3
HOSPICE DEATH	5	5
JAIL CHECK	1	1
JAIL DUTY	1	1
JAIL INSPECTION	19	19
JUVENILE COMPLAINTS	5	5
MENTAL HEALTH CALL/REFERAL	2	2
MISCELLANEOUS	24	24
MISSING PERSON	2	2
MOTORIST ASSIST	7	7
NARCOTICS COMPLAINT	4	4
NOISE COMPLAINT	27	27
OPEN DOOR/WINDOW	3	3
OTHER AGENCY ASSIST	8	8
PARKING VIOLATION	2	2
PRISONER TRANSPORT	18	18
RECKLESS DRIVER	19	19
RECOVER STOLEN PROPERTY	1	1
REPORT DROPPED IN ERROR	6	6
REPOSESSION VEHICLE	5	5
RUNAWAY	2	2
SEX OFFENDER REGISTRATION	2	2
SPEAK WITH OFFICER	58	58
SPECIAL ASSIGNMENT	2	2
SPECIAL WATCH	3	3
SUBJECT CONTACT	20	20
SUSPICIOUS CIRCUMSTANCE	50	50
SUSPICIOUS NOISE	9	9
SUSPICIOUS SUBJECT	26	26
SUSPICIOUS VEHICLE	15	15
TERRORISTIC THREATS	3	3
THEFT	17	17
TOWED VEHICLE	4	4
TRAFFIC COMPLAINT	2	2
TRAFFIC STOP	257	257
UNWANTED SUBJECT	27	27
WARRANT CLASS B OR ABOVE	2	2
WARRANT MUNICIPAL	1	1
WATER RESCUE	1	1
WATER / STREET DEPT CALLOUT	15	15
WELFARE CONCERN	11	11
	22	22
Totals	1754	1754

Freeport Police Department

Monthly Incidents CC

Printed on January 6, 2026

Reported	Case Number	Offenses	Description
12/01/25	FPD25-1384	INCIDENT REPORT	DISTURBANCE VERBAL
12/02/25	FPD25-1385	PUBLIC INTOX W/3 PRIOR	UNWANTED SUBJECT
12/02/25	FPD25-1386		FOUND PROPERTY
12/02/25	FPD25-1387	DEATH INVESTIGATION	HOSPICE DEATH
12/02/25	FPD25-1388	DEATH INVESTIGATION	HOSPICE DEATH
12/04/25	FPD25-1389	CRIMINAL MISCHIEF >=\$750<\$2,500	CRIMINAL MISCHIEF
12/04/25	FPD25-1390	INCIDENT REPORT	911 CALL
12/04/25	FPD25-1391	OTHER JURISDICTION WARRANT	TRAFFIC STOP
12/04/25	FPD25-1392	CAPIAS WARRANT	PRISONER TRANSPORT
12/05/25	FPD25-1393	INTERFERENCE WITH CHILD	RUNAWAY
12/05/25	FPD25-1394		ATTEMPT TO SERVE - WARRANT
12/05/25	FPD25-1395	CAPIAS WARRANT	TRAFFIC STOP
12/05/25	FPD25-1396	DRIVING WHILE INTOXICATED 2ND	CRASH - MINOR
12/07/25	FPD25-1397	CITY WARRANT	SUSPICIOUS CIRCUMSTANCE
12/08/25	FPD25-1398	THEFT PROP >=\$100<\$750	THEFT
12/08/25	FPD25-1399	THEFT CLASS C	SPEAK WITH OFFICER
12/09/25	FPD25-1400	INCIDENT REPORT	HOSPICE DEATH
12/09/25	FPD25-1401	CRIMINAL TRESPASS	UNWANTED SUBJECT
12/09/25	FPD25-1402	CRIMINAL TRESPASS	911 CALL
12/09/25	FPD25-1404	POSS CS PG 1/1-B >=4G<200G;	SUSPICIOUS SUBJECT
12/09/25	FPD25-1403	POSS CS PG 1/1-B >=1G<4G	UNWANTED SUBJECT
12/09/25	FPD25-1405	INCIDENT REPORT	HARASSMENT
12/09/25	FPD25-1406	BURGLARY OF BUILDING	THEFT
12/09/25	FPD25-1407	ASSAULT BY PHYSICAL CONTACT	ASSAULT
12/09/25	FPD25-1408	CRIMINAL MISCHIEF/CLASS C	DISTURBANCE PHYSICAL
12/10/25	FPD25-1409	PUBLIC INTOXICATION	DISTURBANCE VERBAL
12/10/25	FPD25-1410	INCIDENT REPORT	SUSPICIOUS SUBJECT
12/10/25	FPD25-1411	ASSAULT CAUSES BODILY INJURY	DISTURBANCE PHYSICAL
12/11/25	FPD25-1412	CRIMINAL MISCHIEF >=\$100<\$750	CRIMINAL MISCHIEF
12/11/25	FPD25-1413	OTHER JURISDICTION WARRANT	ATTEMPT TO SERVE - WARRANT
12/11/25	FPD25-1414	CRIM TRESPASS	SUSPICIOUS SUBJECT
12/12/25	FPD25-1417	INCIDENT REPORT	FOUND PROPERTY
12/12/25	FPD25-1415	FAILED TO YIELD TO	TRAFFIC STOP
12/12/25	FPD25-1416		THEFT
12/12/25	FPD25-1418	FAIL TO REMAIN AND REPORT	CRASH - HIT & RUN
12/12/25	FPD25-1419	TERRORISTIC THREAT	SUSPICIOUS CIRCUMSTANCE
12/12/25	FPD25-1420	INCIDENT REPORT	DISTURBANCE PHYSICAL
12/13/25	FPD25-1421	INCIDENT REPORT	HOSPICE DEATH
12/13/25	FPD25-1422	INCIDENT REPORT	ANIMAL CONTROL - GENERAL
12/13/25	FPD25-1425	INCIDENT REPORT	911 CALL
12/13/25	FPD25-1423	DRIVING WHILE INTOXICATED 3RD	RECKLESS DRIVER
12/13/25	FPD25-1424	INCIDENT REPORT	ASSAULT
12/14/25	FPD25-1426	FRAUD - GENERAL	FRAUD

Reported	Case Number	Offenses	Description
12/14/25	FPD25-1427	CAPIAS WARRANT	PRISONER TRANSPORT
12/15/25	FPD25-1428	DRIVING WHILE INTOXICATED BAC	TRAFFIC STOP
12/15/25	FPD25-1429	INCIDENT REPORT	ABANDONED VEHICLE
12/15/25	FPD25-1430	THEFT PROP >=\$2,500<\$30K	THEFT
12/15/25	FPD25-1431	INCIDENT REPORT	FLAGGED DOWN
12/15/25	FPD25-1432	INCIDENT REPORT	ASSAULT
12/15/25	FPD25-1433	INCIDENT REPORT	UNWANTED SUBJECT
12/16/25	FPD25-1434	AGG ASSLT W/DEADLY WEAPON	DISTURBANCE PHYSICAL
12/16/25	FPD25-1435	CRIMINAL TRESPASS	SUSPICIOUS SUBJECT
12/16/25	FPD25-1436		
12/16/25	FPD25-1437	OTHER JURISDICTION WARRANT	TRAFFIC STOP
12/17/25	FPD25-1438	INCIDENT REPORT	FOUND PROPERTY
12/17/25	FPD25-1439	INCIDENT REPORT	ASSAULT
12/17/25	FPD25-1440	INCIDENT REPORT	SPEAK WITH OFFICER
12/17/25	FPD25-1441	INCIDENT REPORT	HOSPICE DEATH
12/18/25	FPD25-1442	INCIDENT REPORT	WELFARE CONCERN
12/18/25	FPD25-1443	THEFT PROP >=\$750<\$2,500	THEFT
12/18/25	FPD25-1444	INCIDENT REPORT	MISSING PERSON
12/18/25	FPD25-1445	ALLOWING DOG TO RUN AT LARGE	AMBULANCE CALL - FREEPORT
12/18/25	FPD25-1446	CRIMINAL MISCHIEF >=\$100<\$750	CRIMINAL MISCHIEF
12/18/25	FPD25-1447	FRAUD USE/POSS IDENTIFYING	UNWANTED SUBJECT
12/20/25	FPD25-1448	DRIVING WHILE INTOXICATED 2ND	CRASH - MAJOR
12/20/25	FPD25-1449	DEFECTIVE STOP LAMP(S); CITY	TRAFFIC STOP
12/20/25	FPD25-1450	DRIVING WHILE INTOXICATED 3RD	CRASH - HIT & RUN
12/20/25	FPD25-1451	INCIDENT REPORT	AMBULANCE CALL - FREEPORT
12/20/25	FPD25-1452	CPS/APS REFERRAL	ANIMAL CONTROL - GENERAL
12/21/25	FPD25-1453	PUBLIC INTOXICATION	SUSPICIOUS CIRCUMSTANCE
12/21/25	FPD25-1454	ASSAULT CAUSES BODILY INJURY	DISTURBANCE VERBAL
12/22/25	FPD25-1455	CRIMINAL TRESPASS	CRIMINAL TRESPASSING
12/22/25	FPD25-1456	INCIDENT REPORT	DISTURBANCE PHYSICAL
12/23/25	FPD25-1457	ASSAULT BY THREATS	SPEAK WITH OFFICER
12/23/25	FPD25-1458	ASSAULT BY PHYSICAL CONTACT	ASSAULT
12/23/25	FPD25-1459	COLLISION INVOLVING DAMAGE	CRASH - MINOR
12/24/25	FPD25-1460		THEFT
12/24/25	FPD25-1461	UNAUTH USE OF VEHICLE	AUTO THEFT
12/25/25	FPD25-1462	INCIDENT REPORT	FOUND PROPERTY
12/25/25	FPD25-1463	ASSAULT FAMILY/HOUSEHOLD	911 HANG UP
12/25/25	FPD25-1466	ASSAULT CAUSES BODILY INJ	DISTURBANCE PHYSICAL
12/26/25	FPD25-1465	CRIMINAL MISCHIEF >=\$100<\$750;	SUSPICIOUS CIRCUMSTANCE
12/26/25	FPD25-1464	DRIVING WHILE INTOXICATED 2ND	TRAFFIC STOP
12/26/25	FPD25-1467	PUBLIC INTOXICATION	SUSPICIOUS SUBJECT
12/26/25	FPD25-1468	THEFT PROP >=\$2,500<\$30K	RECOVER STOLEN PROPERTY
12/26/25	FPD25-1469	ASSAULT BY THREATS	DISTURBANCE VERBAL
12/27/25	FPD25-1470	CITY WARRANT	PRISONER TRANSPORT
12/27/25	FPD25-1471	DEATH INVESTIGATION	AMBULANCE CALL - FREEPORT
12/27/25	FPD25-1472	THEFT PROP >=\$2,500<\$30K	THEFT
12/28/25	FPD25-1473	ASSAULT CAUSES BODILY INJURY	DISTURBANCE PHYSICAL

Reported	Case Number	Offenses	Description
12/28/25	FPD25-1474	ASSAULT CAUSES BODILY INJ	DISTURBANCE PHYSICAL
12/28/25	FPD25-1475	PUBLIC INTOXICATION	UNWANTED SUBJECT
12/28/25	FPD25-1476	POSSESSION OF DRUG	TRAFFIC STOP
12/28/25	FPD25-1477	THEFT CLASS C	THEFT
12/29/25	FPD25-1478	THEFT PROP >=\$100<\$750	THEFT
12/29/25	FPD25-1479	CITY WARRANT	TRAFFIC STOP
12/29/25	FPD25-1480	CITY WARRANT	PRISONER TRANSPORT
12/29/25	FPD25-1482	INCIDENT REPORT	DISTURBANCE PHYSICAL
12/29/25	FPD25-1483	INCIDENT REPORT	DISTURBANCE PHYSICAL
12/29/25	FPD25-1484	ASSAULT CAUSES BODILY INJURY	DISTURBANCE PHYSICAL
12/29/25	FPD25-1485	AGG ASSLT W/DEADLY WEAPON	DISTURBANCE PHYSICAL
12/30/25	FPD25-1486	SEXUAL ASSAULT CHILD -	SUSPICIOUS CIRCUMSTANCE
12/30/25	FPD25-1487	INCIDENT REPORT	THEFT
12/30/25	FPD25-1489	OTHER JURISDICTION WARRANT	TRAFFIC STOP
12/30/25	FPD25-1488	ASSAULT BY THREATS	TERRORISTIC THREATS
12/30/25	FPD25-1490		WATER RESCUE
12/30/25	FPD25-1491	CRIMINAL MISCHIEF/CLASS C	DISTURBANCE VERBAL
12/31/25	FPD25-1492	CAPIAS WARRANT	PRISONER TRANSPORT
12/31/25	FPD25-1493	THEFT PROP >=\$750<\$2,500	THEFT
12/31/25	FPD25-1494	THEFT CLASS C	THEFT
12/31/25	FPD25-1495	CREDIT CARD OR DEBIT CARD	THEFT
12/31/25	FPD25-1496	PUBLIC INTOXICATION	SUSPICIOUS SUBJECT

Total Records: 112

VIOLATION LIST (CUSTOM)

Open From Date:

12/01/2025

Open To Date:

12/31/2025

Show Address:

Y

Exclude PattiFoster Files:

Y

FILE#	VIOLATION	ADDRESS	OPEN DATE	STATUS
25-003078	Grass and Weeds	1818 W 11TH ST	12/02/2025	Closed
25-003079	Neglected Premises	1325-1329 W 9TH ST	12/02/2025	Open
25-003081	Neglected Premises	1114 W 11TH ST	12/02/2025	Open
25-003090	Disposal of garbage	1518 N AVE N	12/04/2025	Closed
25-003117	Accumulation of rubbish or garbage	510 W 5TH ST	12/09/2025	Closed
25-003118	Residential Parking - Truck Tractor/Trailer in Street	120 N AVE B	12/09/2025	Closed
25-003119	Residential Parking - Truck Tractor/Trailer in Street	116 N AVE B	12/09/2025	Closed
25-003120	Sidewalks, Alleys and Unpaved Right-of-Ways	1511 W 6TH ST	12/09/2025	Open
25-003120	Grading & Drainage	1511 W 6TH ST	12/09/2025	Open
25-003156	Disposal of garbage	315 N AVE A	12/17/2025	Closed
25-003160	Parking for more than 48 hours Prohibited	W 2nd	12/17/2025	Closed
25-003163	Disposal of rubbish	W BRAZOS BLVD	12/18/2025	Closed
25-003179	Disposal of garbage	1853 W 8TH ST	12/23/2025	Open
25-003181	Accumulation of carrion, filth, and the like.	1331 W 6TH ST	12/23/2025	Open
25-003197	Disposal of garbage	1210 W 11TH ST	12/29/2025	Open
25-003196	Junked vehicles	1206 W 11TH ST	12/29/2025	Open
25-003198	Disposal of garbage	302 N FRONT ST	12/29/2025	Open
25-003195	Outdoor Storage of Materials on Public Property Prohibited	0 Skinner	12/29/2025	Closed
25-003205	Outdoor Storage of Materials - in Public View	1713 N AVE H	12/29/2025	Open
25-003205	Junked vehicles	1713 N AVE H	12/29/2025	Open
25-003205	Neglected Premises	1713 N AVE H	12/29/2025	Open
25-003205	Recreational Vehicle Park - RVs Only	1713 N AVE H	12/29/2025	Open
25-003205	Recreational Vehicles outside licensed RV park	1713 N AVE H	12/29/2025	Open
25-003205	Vacant structures and land	1713 N AVE H	12/29/2025	Open
25-003205	Motor Vehicles/Inoperable/Unlicensed	1713 N AVE H	12/29/2025	Open
25-003205	Refrigerators	1713 N AVE H	12/29/2025	Open
25-003205	Building security	1713 N AVE H	12/30/2025	Open
25-003205	Premises Identification	1713 N AVE H	12/30/2025	Open
25-003212	Residential Parking - Parking in front of Neighbor	1616 N AVE R	12/31/2025	Open
			Total Violations	29

Freeport Police Department

Monthly Traffic Stops CC

Printed on January 6, 2026

Descriptions	Totals	
Arrest	19	19
Arrest; Vehicle Towed	2	2
Citation Issued	65	65
Citation Issued ; Information Recieved	1	1
Trap Set by ACO	1	1
Written Warning Issued	185	185
Written Warning Issued; Advice Given	1	1
Totals	274	274

PUBLIC WORKS MONTHLY REPORT

Date: December 2025

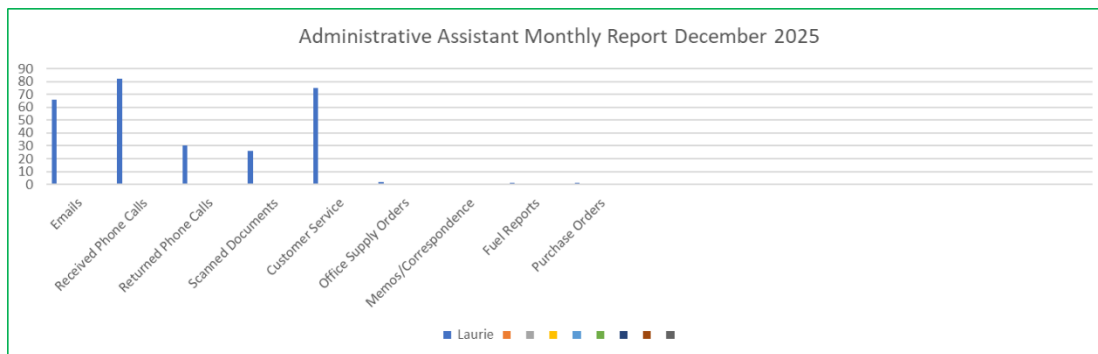
From: John Perez, Interim Director of Public Works

Administration Division:

Under the Direction of the Director of Public Works, this division manages the public works office, customer service, scheduling, reporting and public communication

Key Highlights This Month:

- Work Orders
- Communication
- E-mail

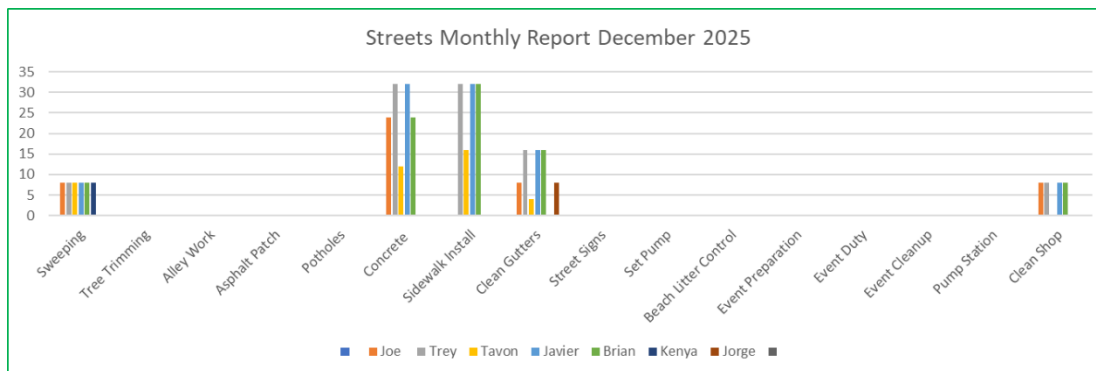


Streets Division:

Under the direction of the Streets Supervisor, this division provides street maintenance services to the community by pothole patching, curb, gutter and sidewalk repair and replacement of city streets and alleys. This division also provides sign maintenance which includes the installation and repair of roadway signs and the repair and maintenance of roadway markings within the city's right-of-way.

Key Highlights This Month:

- Concrete Repairs
- Asphalt Repairs
- Repair sidewalk and curb

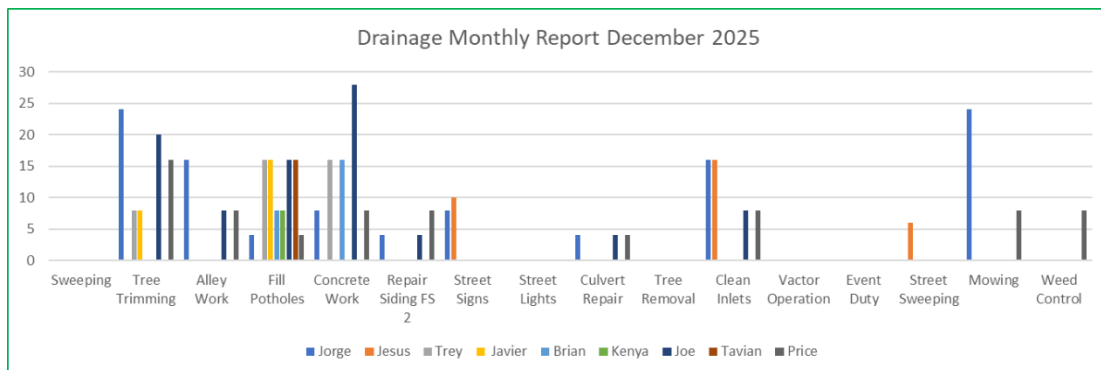


Drainage Division:

Under the direction of the Drainage Supervisor, this division is responsible for all repairs and maintenance of the city's stormwater collection system. This division also installs new culvert piping upon customer permitting.

Key Highlights This Month:

- Sign replacement
- Mowing drainage areas
- Culvert installation
- Clean culverts

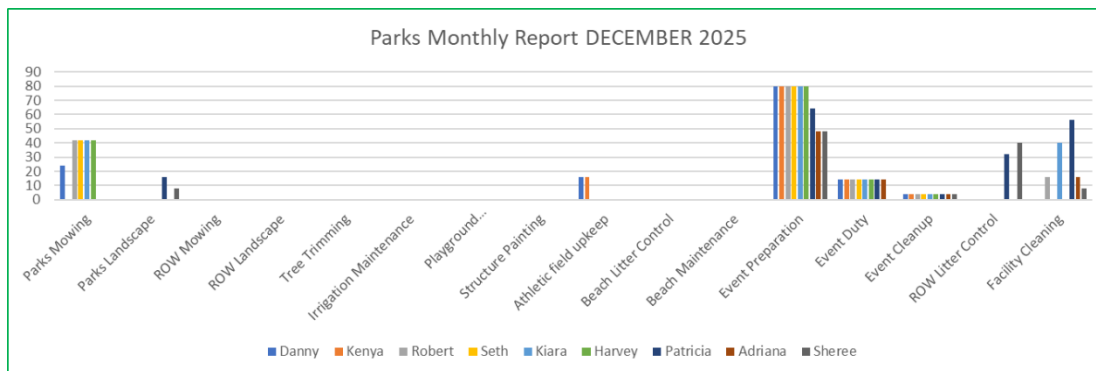


Parks Division:

Under the direction of the Parks/Grounds/Facilities Supervisor, this division provides services to the community by conducting preservation and beautification of the City's parks, ball fields, building grounds and open spaces.

Key Highlights This Month

- Mow Parks
- HOB & Downtown Tree Lighting
- Cleaning Facilities
- Above average rental set ups and tear downs

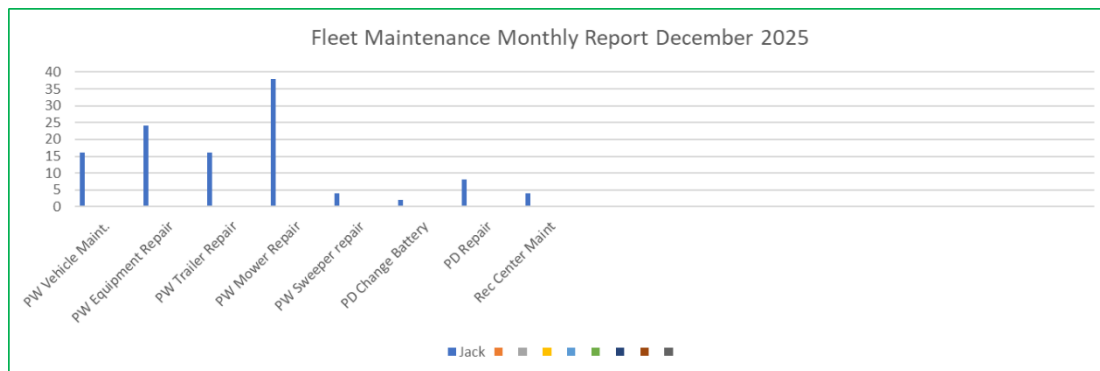


Fleet Division:

Under the direction of the Public Works Director, this division is responsible for all repairs and maintenance of the city's Fleet

Key Highlights This Month:

- Equipment Repair
- Routine Maintenance
- Repair tires

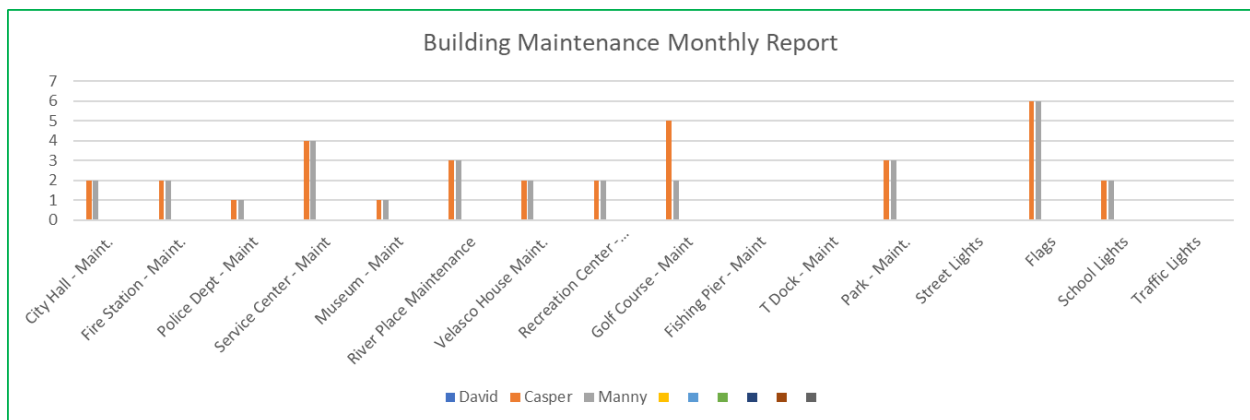


Building Maintenance Division:

Under the direction of the Public Works Superintendent, this division provides services to the community by conducting preventative maintenance and repairs on all city property and buildings.

Key Highlights This Month:

- Upkeep on Multiple Buildings
- Rec. Center Maintenance
- Ball field score board in progress
- Repair School Zone Lights



Recreation Division:

Under the direction of the Recreation Supervisor, the Recreation Division provides recreational services, special events, and programs to the Freeport community. This includes fitness classes, senior programs, youth activities, aquatics, facility rentals, and more.

December 2025

Program & Staff Updates

Staffing

- In the process of hiring new part time Rec Attendant

Ongoing Programs

- **Zumba**
 - **Instructor:** 1
 - **Class Schedule:**
 - Mondays & Wednesdays: 8:30–9:30 a.m. and 6:00–7:00 p.m.
 - Fridays: 6:00–7:00 p.m.
 - Saturdays: 10:00–11:00 a.m.
- **Silver Sneakers** continues to support our senior fitness programming.



Events Summary

Held in December

- December 5th: Holiday on the Brazos 6-9 p.m.

Upcoming or In Progress

- Toddler Takeover: January 15, 2025, 10am- 12pm

Social Media Engagement

Freeport Recreation Page

2025	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
People follow The Freeport Recreation page	4236	4238	4251	4273	4294	4331	4348	4353	4380	4410	4442	4472



Revenue Report

Type of Pass	Total
Daddy Daughter Dance	\$110
Holiday on the Brazos Booth	\$75

Monthly Membership Revenue

Membership Type	Revenue
Individual	\$160
Senior	\$100



Membership Check- Ins

Membership Type	Check-Ins
Youth	1
Individual	18
Senior	9
Silver Sneakers	8

Facilities

	Amount
Total Hours of Sports Field Use by Non-Profit Organizations	0
Paid Sports Field Rentals (Baseball & Softball Fields)	0
Paid Facility Rentals (RiverPlace, VCH, FMP, Gazebos)	6





HOLIDAY *on the Brazos*

December 5th, 2025
6:00 P.M. – 9:00 P.M.
Freeport Municipal Park
421 N Brazosport Blvd, Freeport, TX 77541

Vendors * Performers * Hot Cocoa
Petting Zoo * Inflatables

To become a vendor, please email
isabella.cespedes@freeporttx.gov
or call (979) 233 – 6061.



A colorful poster for a 'TODDLER TAKEOVER' event. The background is light blue with various colorful geometric shapes like circles, squares, and triangles in shades of purple, yellow, green, and orange. At the top left is the City of Freeport Recreation Center logo, which features a green globe with a palm tree and waves. The title 'TODDLER TAKEOVER' is written in large, bold, multi-colored letters. Below the title, there is a paragraph of text in blue. The event time and date are listed in green and orange. A list of three bullet points in pink is provided. The location is written in purple and black at the bottom.

 CITY OF FREEPORT
RECREATION CENTER

TODDLER TAKEOVER

Bring your little ones for a safe and fun morning of soft play at Freeport Recreation Center! Perfect for babies, toddlers, and preschoolers.

10:00 AM – 12:00 PM
Thursday, January 15

- Recommended for crawlers - age 4
- Socks required for all participants
- Parent/guardian supervision required

Freeport Recreation Center
803 Mystery Harbor Ln, Freeport, TX 77541





Human Resources Monthly Report

Date: January 5, 2026

HR TEAM: Donna Fisher/Genesis Martinez

HR Services Team Priorities and Results for December 2025:

- **Welcomes and Well-wishes:**
 - **We are excited to welcome:**
 - **Dr. Danielle Kelly – City Manager**
 - **David Garcia – Groundskeeper – Golf Course**
 - **Taivon Sears – Maintenance Technician I – Street Department**
 - **Daniel Roy – Patrol Officer – Police Department**
- **Training/Coaching/Performance Improvement:**
 - **Performance Issues Addressed:** We had zero (0) employee terminations for performance this month.
- **Employee Turnover/Recruiting/Hiring Progress:**
 - **Employee Turnover:** We had three (3) employee separations in December. One from Public Works, one from the Museum, and one from the Recreation Center.
 - **Internal Transfers/Promotions:**
 - Raul (Trey) Gonzalez was promoted from Maintenance Technician I to Equipment Operator
 - Roberto Leija was promoted from Jailer to Patrol Officer
 - Loretta Cady was promoted from Program Coordinator to Interim Museum Manager
 - Brittany Lashlee was promoted from Records Clerk to Telecommunication Assistant Supervisor
 - Brian Morris was promoted from Maintenance Technician I to Maintenance Technician II
 - John Perez was promoted from Parks Supervisor to Interim Public Works Director
 - **Recruiting:** Active recruiting searches include:
 - Part-time EMT
 - Firefighter/EMT – Full and Part Time
 - Building Maintenance Lead Technician
 - Patrol Officer
 - Maintenance Tech I
 - Fire Marshal
 - Museum Director
 - Public Works Director
 - Recreation Attendant – Part Time
 - Planning & Zoning Coordinator
 - **Recruiting Sources** include: City website, Texas Municipal League, Strategic Government Resources, Workforce Solutions, Industry-specific organizations, Community College programs for maintenance and Police, social media, and networking.

- **Risk Management and Insurance Updates:**

- **Unemployment Claims:** We have one (1) unemployment appeal. This appeal is still pending and is being handled by the City Attorney
- **Workers Compensation Claims:** We had two (2) active Workers Comp. claims in December. Reconciled adjusted billing after 2024-25 Workers Comp audit was completed.
- **Family & Medical Leave Cases (FMLA)-** We had four (4) active FMLA cases in December.
- **Training/Development:** Assigned Sexual Harassment and Ethics training to new hires. Continued working with Guardian HR on Personnel Policy Handbook review and update
- **Benefits and Payroll:** Presented possible solutions for Salary Survey results to Finance and City Manager for review and input.
- **Recruiting:** Please see attached sheet for Applicant Stats for month of December.

Priorities for January:

- **Training/Development** – Follow up on assigned trainings. Will review new training course for supervisors on Reasonable Suspicion. Ms. Martinez and Ms. Fisher will attend Employee Relations for Public Safety (Civil Service) training in Waco.
- **Benefits and Payroll:** Ms. Fisher and Ms. Martinez will work on quarterly unemployment report, quarterly 941 report to forward to Finance, W-2 forms and 1095-C forms. Ms. Fisher will work with Finance and City Manager on presentation to Council regarding salary survey results.

Month of December 2025 Applicant Stats

Opened Jobs – 3

Closed Jobs – 2

New Applicants – 159

Interviewed – 10

Hired – 4

External – 2

Internal – 2

Views vs. Starts – 11%

Starts vs Completes – 54.2%

Application Source

Indeed – 72

Facebook – 12

LinkedIn Organic - 9

City of Freeport website – 25

Other - 6

Qualified Applicants Source

TML – 2 (100%)

LinkedIn Organic – 9 (100%)

Obra – 2 (100%)

ZipRecruiter Organic – 2 (100%)

Google – 2 (100%)

Total Applicants per Job

Planning & Zoning Coordinator - 17

Recreation Attendant – Part Time – 16

Public Works Maintenance Tech I - 52

Groundskeeper - 17

Museum Director - 15

Qualified Applicants per Job

Planning & Zoning Coordinator - 17

Public Works Maintenance Tech I - 42

Groundskeeper - 15

Recreation Attendant – Part Time - 15

Museum Director - 13

Monthly Golf Course Report December 2025

For the month of December we had our highest revenue for any given December. Our monthly goal was \$82,500 and we ended the month at \$90,638. While the month started with rainy, wet conditions and having to close the course three of the first seven days, we were able to make all that up during the holidays.

We did fall short in our green fee category this month by \$1,500.00, but we have really done well in our membership. Our membership category was \$4,000.00 over our goal. With the green fee rate increase we have seen more customers become members to avoid the daily green fees. With the new rate increase on green fees, I will continue to monitor closely especially as we get into the spring months.

All of our other categories beat our monthly goal and the feedback has been positive on course conditions. Our Christmas holidays saw record number of rounds with around 150 visits on our busier days.

We were able to maintain 290 members for the month which is great news as it typically falls off to around 200-225 for the winter.

January is typically one of our quieter months (if we can even say that anymore), but February we have two events booked and March already is filling up.

As stated in previous reports, the biggest concern is still the poor shape of the proshop including the mold issues and electrical.

I have attached detailed numbers on all areas of the business.

Thank you, Brian

Goal

Category	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Totals
Green Fee	33,000	33,000	33,000	26,000	25,000	45,000	50,000	50,000	50,000	50,000	50,000	50,000	495,000
Rec(taxable)	0	0	0	0	0	0	0	0	0	0	0	0	0
Golf Cart	10,000	9,000	9,000	7,000	8,000	13,000	13,000	12,000	13,000	12,000	12,000	12,000	130,000
Merchandise	14,000	14,000	14,000	12,000	11,000	19,000	19,000	19,000	19,000	17,000	16,000	16,000	190,000
Prep Food	1,000	1,000	1,000	1,000	1,000	2,000	2,000	2,000	2,000	2,000	1,500	1,500	18,000
Beer Sales	7,000	6,000	6,000	5,000	5,000	9,000	9,000	9,000	9,000	9,000	8,000	9,000	91,000
Drinks/Chips	3,500	3,500	2,500	2,500	2,500	5,000	5,000	5,000	5,000	4,500	4,500	4,500	48,000
Memberships	16,000	16,000	17,000	17,000	17,000	19,000	20,000	20,300	21,000	21,000	21,000	21,000	226,300
Total	\$84,500	\$82,500	\$82,500	\$70,500	\$69,500	\$112,000	\$118,000	\$117,300	\$119,000	\$115,500	\$113,000	\$114,000	\$1,198,300

Actual

Category	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Totals
Green Fee	37,426	47,003	31,575										116,004
Rec(taxable)	0	0	0										0
Golf Cart	10,530	13,466	10,967										34,963
Merchandise	18,677	18,699	14,594										51,970
Prep Food	1,241	1,467	1,554										4,262
Beer Sales	8,297	8,576	6,791										23,664
Drinks/Chips	4,066	4,507	3,642										12,215
Memberships	21,587	25,409	21,514										68,510
Total	\$101,824	\$119,127	\$90,638	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$311,589

Over/Under	\$17,324	\$36,627	\$8,138										\$62,089
-------------------	-----------------	-----------------	----------------	--	--	--	--	--	--	--	--	--	-----------------

Rounds of Golf

Month	Fy2022-2023	Fy2023-2024	Fy2024-2025	Fy2025-2026
OCT	2692	2363	2798	2885
NOV	1153	2109	2557	3434
DEC	2028	2348	2749	2637
JAN	2125	1182	1627	
FEB	2176	2241	2539	
MAR	2961	3444	3881	
APR	2740	3285	3680	
MAY	2776	3461	3709	
JUN	3094	3378	3276	
JUL	3393	806	4554	
AUG	2811	3266	3471	
SEP	2897	2883	3366	

30846	30766	38207	8956
-------	-------	-------	------



Memberships

Month	FY2022-2023	FY2023-2024	FY2024-2025	FY2025-2026
OCT	194	188	198	285
NOV	184	186	202	294
DEC	186	189	210	290
JAN	174	187	210	
FEB	178	198	234	
MAR	195	201	251	
APR	192	203	253	
MAY	196	211	254	
JUN	186	213	255	
JUL	162	201	286	
AUG	183	194	285	
SEP	187	205	266	



Revune for the fiscal years

	2005-2006	2006-2007	2007-2008	2008-2009	2009-2010	2010-2011	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-2021	2021-2022	2022-2023	2023-224	2024-2025	2025-2026
October	\$ 47,009.00	\$ 38,020.00	\$ 44,541.00	\$ 42,949.00	\$ 40,175.00	\$ 50,996.00	\$ 41,662.00	\$ 40,670.00	\$ 34,325.00	\$ 35,953.00	\$ 33,172.00	\$ 40,639.00	\$ 27,027.00	\$ 34,039.00	\$ 42,407.50	\$ 62,202.91	\$ 51,147.84	76,592.04	\$ 74,167.03	\$ 92,617.00	\$ 101,824.00
November	\$ 27,799.00	\$ 33,807.00	\$ 33,020.00	\$ 44,707.00	\$ 39,303.00	\$ 36,034.00	\$ 42,510.00	\$ 44,313.00	\$ 28,636.00	\$ 26,980.00	\$ 19,944.00	\$ 31,995.00	\$ 30,448.00	\$ 23,229.00	\$ 43,338.77	\$ 64,634.00	\$ 56,586.76	\$ 33,383.62	\$ 63,177.89	\$ 81,367.00	\$ 119,127.00
December	\$ 34,148.00	\$ 25,466.00	\$ 37,308.00	\$ 36,530.00	\$ 20,950.00	\$ 35,136.00	\$ 31,312.00	\$ 32,256.00	\$ 29,786.00	\$ 29,645.00	\$ 26,178.00	\$ 24,651.00	\$ 20,856.00	\$ 40,933.00	\$ 48,990.47	\$ 56,927.48	\$ 62,544.32	\$ 53,930.64	\$ 74,575.41	\$ 87,077.00	\$ 90,638.00
January	\$ 38,163.00	\$ 19,599.00	\$ 23,783.00	\$ 40,207.00	\$ 21,224.00	\$ 27,521.00	\$ 49,248.00	\$ 25,563.00	\$ 37,898.00	\$ 20,982.00	\$ 36,242.00	\$ 57,636.00	\$ 30,342.00	\$ 30,229.00	\$ 23,365.55	\$ 56,651.51	\$ 47,116.31	\$ 61,756.57	\$ 36,937.26	\$ 55,071.00	
February	\$ 29,092.00	\$ 31,360.00	\$ 29,207.00	\$ 40,299.00	\$ 16,893.00	\$ 32,118.00	\$ 27,440.00	\$ 36,248.00	\$ 32,762.00	\$ 31,605.00	\$ 30,448.00	\$ 30,449.00	\$ 21,772.00	\$ 26,749.00	\$ 37,454.31	\$ 41,451.22	\$ 49,126.05	\$ 62,570.03	\$ 59,528.92	\$ 76,688.00	
March	\$ 44,484.00	\$ 50,244.00	\$ 45,181.00	\$ 51,193.00	\$ 52,873.00	\$ 64,305.00	\$ 39,994.00	\$ 58,128.00	\$ 44,011.00	\$ 29,929.00	\$ 34,261.00	\$ 39,413.00	\$ 52,056.00	\$ 52,147.00	\$ 56,303.83	\$ 67,691.37	\$ 69,982.06	\$ 91,891.25	\$ 111,901.00	\$ 123,147.00	
April	\$ 52,898.00	\$ 44,170.00	\$ 54,841.00	\$ 60,003.00	\$ 58,698.00	\$ 57,655.00	\$ 57,937.00	\$ 46,802.00	\$ 51,866.00	\$ 33,553.00	\$ 28,234.00	\$ 58,911.00	\$ 60,713.00	\$ 82,079.00	\$ 13,723.75	\$ 75,786.66	\$ 93,650.43	\$ 93,909.09	\$110,981.80	\$113,470.91	
May	\$ 49,583.00	\$ 50,784.00	\$ 59,984.00	\$ 65,535.00	\$ 46,083.00	\$ 53,246.00	\$ 57,607.00	\$ 51,940.00	\$ 56,256.00	\$ 48,499.00	\$ 30,164.00	\$ 50,065.00	\$ 57,692.00	\$ 62,730.00	\$ 28,942.99	\$ 58,401.78	\$ 92,185.04	\$ 86,160.00	\$ 103,122.90	\$ 119,008.00	
June	\$ 38,039.00	\$ 52,831.00	\$ 65,674.00	\$ 62,065.00	\$ 59,492.00	\$ 59,357.00	\$ 61,151.00	\$ 55,923.00	\$ 48,913.00	\$ 26,082.00	\$ 8,162.00	\$ 37,417.00	\$ 53,075.00	\$ 58,322.00	\$ 62,154.13	\$ 63,469.78	\$ 80,131.95	\$ 98,988.00	\$ 103,910.00	\$ 100,290.00	
July	\$ 40,396.00	\$ 35,250.00	\$ 58,329.00	\$ 62,141.00	\$ 40,405.00	\$ 52,427.00	\$ 50,465.00	\$ 50,193.00	\$ 44,700.00	\$ 43,387.00	\$ 36,186.00	\$ 37,656.00	\$ 52,448.00	\$ 69,071.00	\$ 50,746.13	\$ 57,641.43	\$ 81,808.90	\$ 96,210.00	\$ 31,782.37	\$ 133,270.20	
August	\$ 40,352.00	\$ 41,420.00	\$ 38,504.00	\$ 63,134.00	\$ 48,395.00	\$ 44,385.00	\$ 45,158.00	\$ 48,075.00	\$ 46,545.00	\$ 43,727.00	\$ 30,306.00	\$ 23,868.00	\$ 58,221.00	\$ 67,005.00	\$ 58,155.52	\$ 57,091.00	\$ 59,695.18	\$ 88,042.00	\$ 106,879.00	\$ 113,842.00	
September	\$ 35,529.00	\$ 37,527.00	\$ 23,756.00	\$ 49,098.00	\$ 41,066.00	\$ 44,276.00	\$ 42,282.00	\$ 34,895.00	\$ 25,984.00	\$ 21,813.00	\$ 26,082.00	\$ 2,160.00	\$ 15,674.00	\$ 38,567.00	\$ 57,786.23	\$ 45,708.61	\$ 68,991.57	\$ 106,996.00	\$ 96,180.34	\$ 134,135.00	
Total	\$ 477,492.00	\$ 460,478.00	\$ 514,128.00	\$ 617,861.00	\$ 485,557.00	\$ 557,456.00	\$ 546,766.00	\$ 525,006.00	\$ 481,682.00	\$ 392,155.00	\$ 339,379.00	\$ 434,860.00	\$ 480,324.00	\$ 585,100.00	\$ 523,369.18	\$ 707,657.75	\$ 812,966.41	950,429.24	\$973,143.92	\$1,229,983.11	\$311,589.00

Information Technology

Monthly Report

- Tenant Migration Completed
- Cloud Migration for ERP Completed
- Computer Refresh installs 60% completed with new licensing now active.

Upcoming Projects

- Payment Kiosk for City Hall goes Live January
- Audio Enhancements and Control upgrades for Council Chambers
- Updated Permit and Rental scheduling and payment online capabilities
- Recreation Center Access and control upgrades.
- Improved Meeting scheduling
- Additional Badge designs for Other Departments.
- RiverPlace network security and stability updates.
- Physical Security Alerting System installations

December 2025





Closed Ticket 31 days by Category Only

Description:

Category: Service Desk

Server Hostname: support.0cwrseesmgcerdzoaboqdri0wg.bx.internal.cloudapp.net

Generated: 01/01/2026 01:00:26

Category	Total Closed Tickets
Hardware::Computer::Laptop	1
Hardware::Other Hardware	3
Hardware::Phone::Desk	1
Hardware::Printer::Copier	2
Hardware::Tablet/iPad	1
Network	3
Other	3
Software::Install	2
Software::Issue	10
Website::Change or Upload	11

01/01/2026

Web Traffic

Previous 30 days

▼

Requests	Bandwidth	Unique Visitors
Unique Visitors		
Total Unique Visitors Previous 30 days 35.02k		

Maximum Unique Visitors

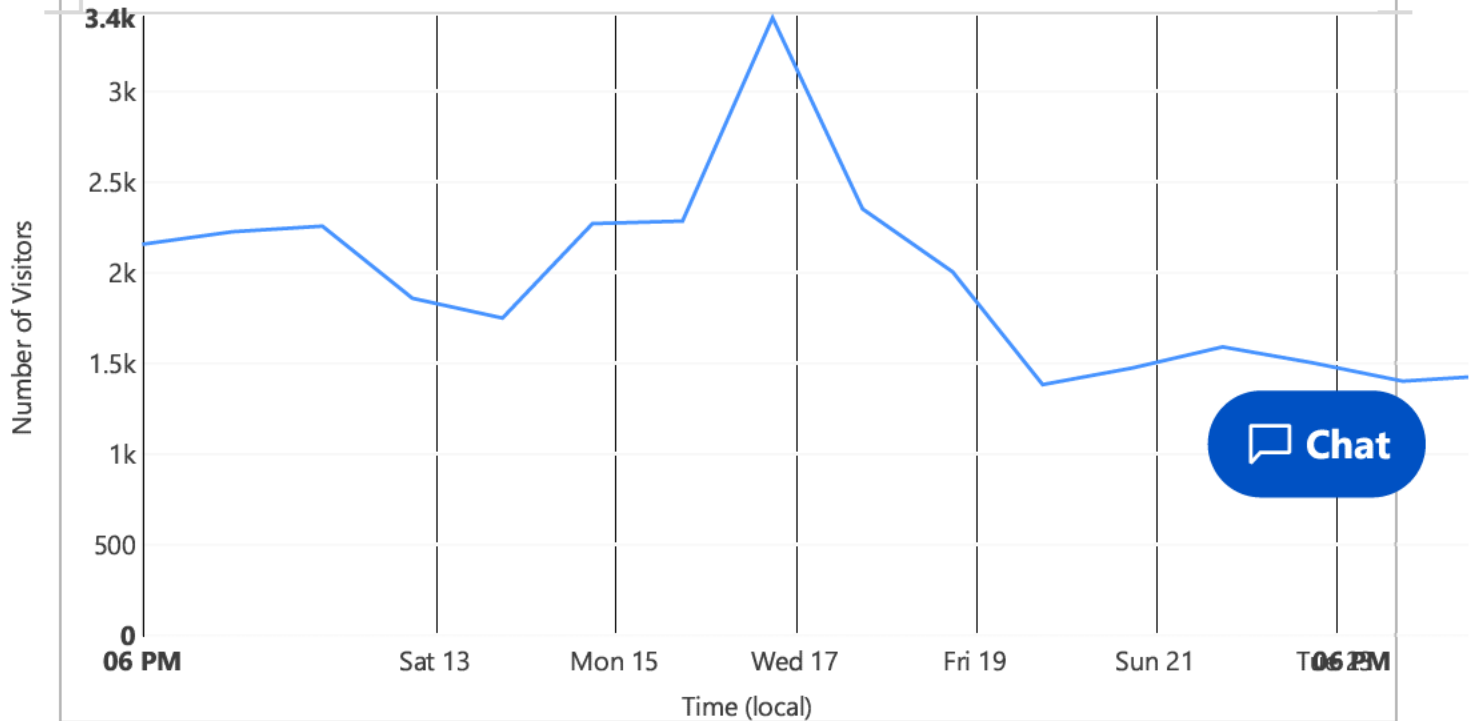
Per day

3.4k

Minimum Unique Visitors

Per day

1.38k



Chat

Help ▶

Web Traffic Requests by Country

Previous 24 hours

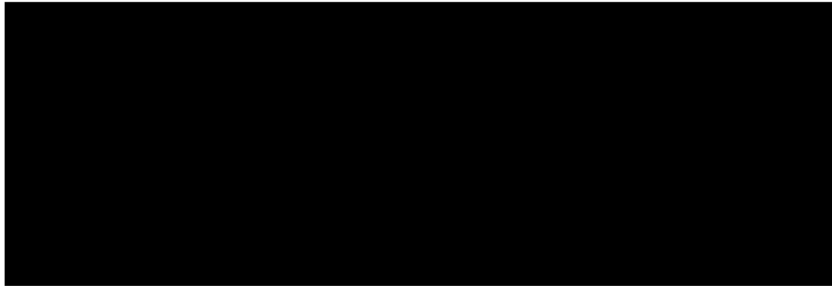




Top Traffic Countries / Regions

Previous 24 hours

Country / Region	Traffic
United States	16,927
Singapore	491
Japan	329
Canada	320
Australia	252



Google Business Profile

Your Business Profile report with 362 interactions* last month

See how Freeport City Hall at 1201 North Avenue H, Freeport, TX 77541 performed in November 2025 compared to the previous month.

[See full report](#)

Your performance at a glance

 246 calls -1%	 0 chat clicks
 57 people asked for directions -47%	 59 website visits from profile +20%
 985 profile views +10%	 302 searches +102%

Your Business Profile report with 699 interactions* last month

See how Freeport Bryan Beach at 3302 Bryan Beach Road, Freeport, TX 77541 performed in November 2025 compared to the previous month.

[See full report](#)

Your performance at a glance



4

calls
-50%



0

chat clicks



670

people asked for directions
-33%



25

website visits from
profile
-45%



4,669

profile views
-16%



1,847

searches
-4%



MONTHLY OPERATING REPORT

**Freeport, Texas | Water & Wastewater Operations
December 2025**

Prepared by Veolia



TABLE OF CONTENTS

- 1. Plant Operations**
 - ***Wastewater Treatment***
 - ***Purchased Water***
- 2. Maintenance**
- 3. Collection & Distribution**
- 4. Meter Reading**
- 5. Health & Safety**

PLANT OPERATIONS

Section 1

WASTEWATER TREATMENT



EXECUTIVE SUMMARY

The City of Freeport Wastewater Treatment Plant



0.711
Average
MGD



22.05
Total Million
Gallons Treated



4.10
Total Inches
of Rain

The City of Freeport Slaughter Road Wastewater Treatment Plant



0.0110
Average
MGD



0.340
Total Million
Gallons Treated



1.80
Total Inches
of Rain

Monthly Work Activities Summary		
Parameter	December 2025	Year to Date
Recordable Accidents	0	0
Lost Time Accidents	0	0
Restricted Duty Days	0	0

Plant Operations

Plant Operational Progress Report:

This month, there were no maintenance projects, no permit violations, and no customer service calls. One sanitary sewer overflow (SSO) was recorded, while there were no wastewater or manhole repairs required. Overall, operations remained stable and in compliance.

SSOs:

1. 100 blk. of Marlin and Redfish. Lift station #28 had tripped out. Approximately 500 gallons discharged.

Wastewater Treatment Plant: *Operations Summary*

Licensed Operators:

- Jerry Meeks, Jr. - Class B Wastewater
- Isaac Opfer - Class C Wastewater

Compliance

City of Freeport Wastewater Treatment Plant

The City of Freeport WWTP had no permit exceedance during the month, the average effluent concentrations of TSS/BOD are 8.60/7.61 mg/L respectively. Enterococci results were average for the month with a geometric mean of 25.1 MPN.

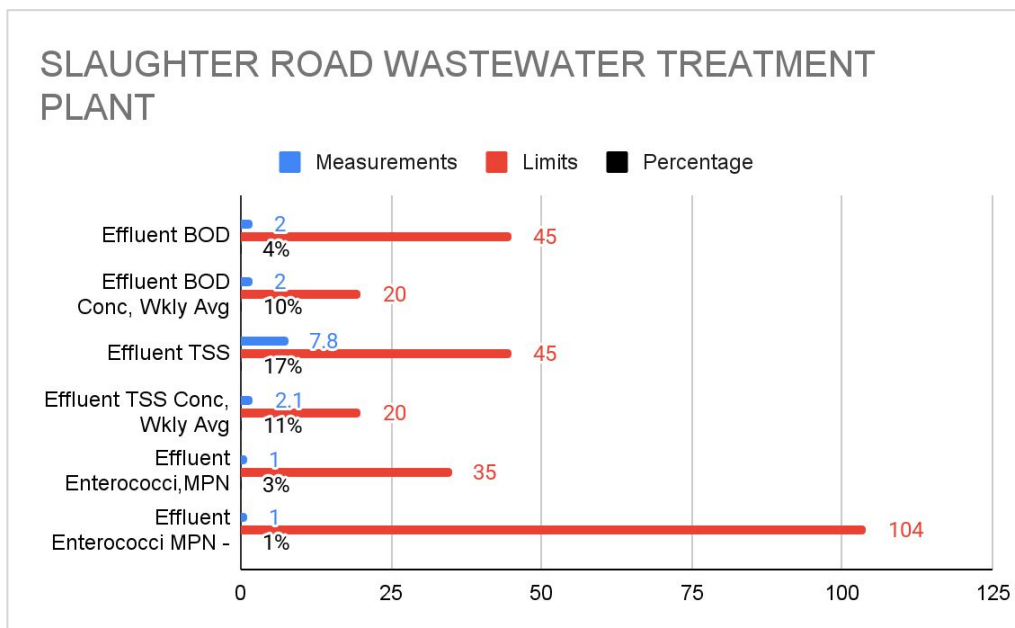
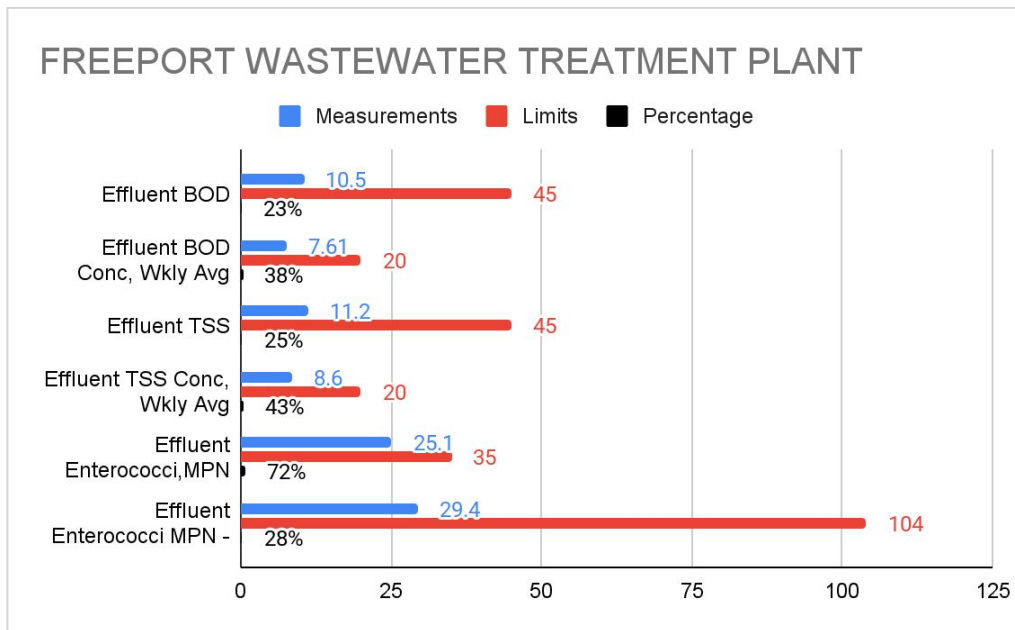
Slaughter Road Wastewater Treatment Plant

The City of Freeport - Slaughter Road WWTP had no permit exceedance during the month, the average effluent concentrations of TSS/BOD are 2.10/<2.00 mg/L respectively. Enterococci results were average for the month with a geometric mean of ≤1.0 MPN.

Summary

To ensure continued compliance with permit limits and to protect effluent quality, Veolia has been focused on key process control measures. These practices are essential for reliable treatment performance and will remain priorities moving forward:

- Regularly removing excess sludge, 12.07 tons, to maintain optimal biological treatment and prevent process upsets.
- Monitoring and controlling dissolved oxygen levels to ensure effective treatment performance and high effluent quality.
- Managing clarifier sludge blankets at lower levels in the package plant to reduce the risk of solids carryover and maintain consistent operations.
- Maintaining proper chlorine residuals to achieve effective disinfection, safeguard public health, and reduce pathogen levels in the receiving environment.
- Continuing these proactive measures to keep the facility in compliance while planning future process optimizations to further enhance treatment efficiency and reliability.



OPERATIONS

Section 1

PURCHASED WATER



EXECUTIVE SUMMARY

The City of Freeport Water Usage



1.744
Average
MGD



54.06
Total Million
Gallons Used



4.10
Total Inches
of Rain

The City of Freeport - Slaughter Road Water Usage



0.014
Average
MGD



0.432
Total Million
Gallons Used



1.80
Total Inches
of Rain

Monthly Work Activities Summary		
Parameter	December 2025	Year to Date
Recordable Accidents	0	0
Lost Time Accidents	0	0
Restricted Duty Days	0	0

Compliance

Licensed Operators:

- Edmund Ruiz, Jr. - Class C Groundwater
- Jerry Meeks, Jr. - Class C Groundwater
- Keith LaRue - Class C Groundwater

City of Freeport Water Production

City of Freeport water distribution had no permit exceedance during the month, the average chlorine residual was 1.90 mg/L.

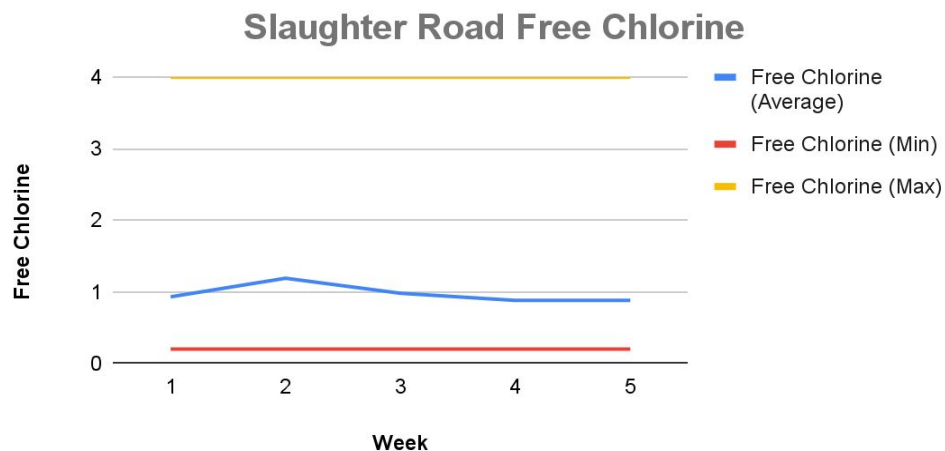
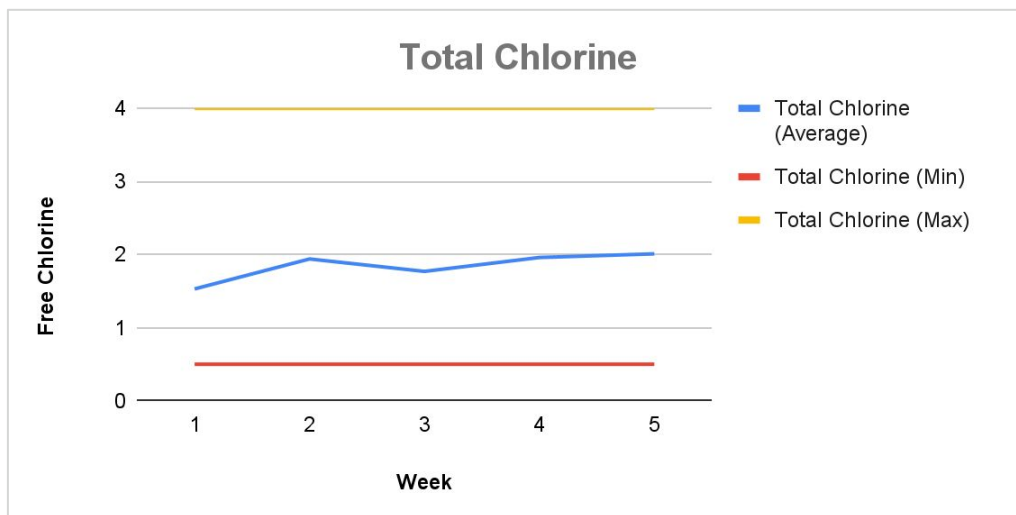
City of Freeport Slaughter Road Water Production

City of Freeport water distribution had no permit exceedance during the month, the average chlorine residual was 0.98 mg/L.

Summary

To maintain regulatory compliance and ensure reliable distribution system performance, routine practices are carried out each month. These measures help prevent water quality degradation and support compliance with state and federal drinking water standards:

- Conducting monthly flushing of dead-end lines and fire hydrants to improve circulation, remove stagnant water, and maintain water quality throughout the city.



MAINTENANCE

Section 2



Maintenance

The maintenance team completed 7 corrective maintenance and 293 preventive maintenance work orders.

Wastewater Treatment Plant

Preventative and Corrective Work Orders are attached.

EQUIPMENT STATUS LEGEND	
Green	Online
Yellow	Work In Progress
Red	Offline
Purple	Not Present

City of Freeport Wastewater Treatment Plant:

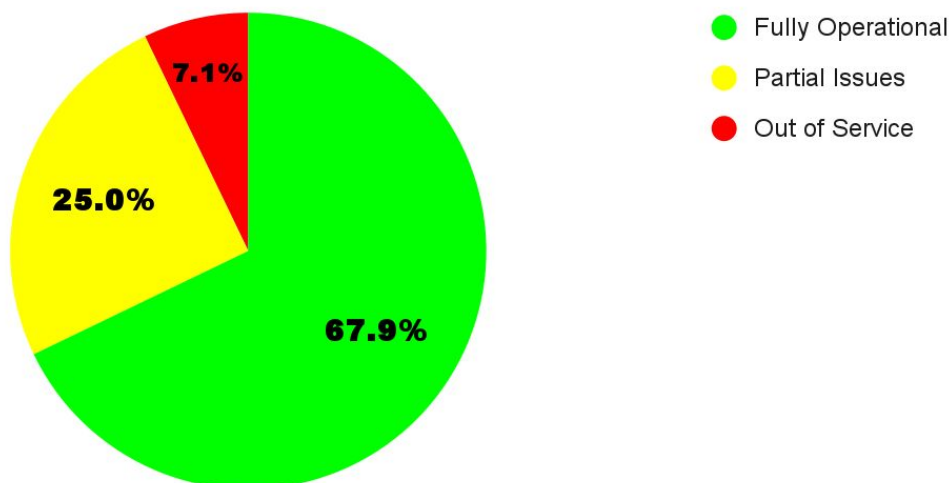
Current Equipment Status

EQUIPMENT	STATUS NOTES
Package Plant - 1.58 MGD (70%)	
Package Plant Clarifier Drive	In operation
Helisieve (Headworks)	In operation
Package Plant Blower #1	In operation
Package Plant Blower #2	Motor went out, need to install replacement.
Package Plant Blower #3	In operation
Trickling Filter Plant - 0.68 MGD (30%)	
Primary Clarifier	Not in operation - Clarifier arms broke in the basin and caused unit to go down
Secondary Clarifier	Not in operation - Not in operation due to primary clarifier being down
Trickling Filter	Not in operation - Distribution arms are in need of replacement
Digester	
Digester Aerator West	In operation
Digester Aerator North	In operation
Digester Aerator East	Needs to be replaced - Aerator motor is in hand.
Digester VFD North	In operation
Digester VFD East	In operation
Digester VFD West	In operation
Chemical Feed Systems	
Chlorine Feed System	In operation
SO2 Feed System	Not in operation - Hurricane Beryl took out the feed system; we are feeding sodium bisulfite in place of SO2

City of Freeport WWTP Lift Stations: Current Equipment Status

EQUIPMENT	STATUS NOTES	EQUIPMENT	STATUS NOTES
Lift Stations		Lift Stations (Cont'd)	
Kelly Lane (2 Pumps)	Pump #2 is out; needs to be replaced	Lift Station #15 (3 Pumps)	
Lift Station #1 (2 Pumps)	Pump #1 needs electrical work and bypass is installed for backup.	Lift Station #16 (2 Pumps)	
Lift Station #2 (2 Pumps)	Not in operation; not in use	Lift Station #17 (1 Pump)	
Lift Station #3 (2 Pumps)		Lift Station #18 (2 Pumps)	
Lift Station #4 (2 Pumps)		Lift Station #19 (2 Pumps)	
Lift Station #5 (2 Pumps)		Lift Station #20 (2 Pumps)	
Lift Station #6 (2 Pumps)		Lift Station #21 (2 Pumps)	
Lift Station #7 (6 & 1 Bypass)	Pump #4 is on hand, awaiting quote from Hahn for guide rails to be installed.	Lift Station #22 (2 Pumps)	Pump #2 out; discharge line is being rebuilt and pump is being replaced
Lift Station #8 (2 Pumps)		Lift Station #23 (2 Pumps)	Pump #2 out; discharge line is being rebuilt and pump is being replaced
Lift Station #9 (2 Pumps)		Lift Station #24 (2 Pumps)	Pump #1 out; discharge line is being rebuilt and pump is being replaced
Lift Station #10 (2 Pumps)		Lift Station #25 (2 Pumps)	
Lift Station #11 (2 Pumps)		Lift Station #27 (2 Pumps)	Running on bypass
Lift Station #12 (2 Pumps)		Lift Station #28 (2 Pumps)	Pump #1 out; discharge line is being rebuilt and pump is being replaced
Lift Station #13 (2 Pumps)		Lift Station #29 (2 Pumps)	
Lift Station #14 (2 Pumps)		Williams Diesel (1 Pumps)	

Lift Station Status Overview (30 Total)



City of Freeport Water Distribution: Current Equipment Status

EQUIPMENT	STATUS NOTES
Water Pump Station	
W. 8th St. (3 Pumps)	Pump #1 has been ordered and awaiting delivery and installation.
S. Ave F (3 Pumps)	Pump #3 needs to be replaced; ongoing City capital project

City of Freeport - Slaughter Road Water Distribution: Current Equipment Status

EQUIPMENT	STATUS NOTES
Groundwater Plant	
Plant (2 Pumps)	Both pumps are operational.

COLLECTION & DISTRIBUTION

Section 3



Collection (Wastewater): Operations Summary

Highlights

The team successfully managed collections and treatment operations with no permit violations or non-standard conditions. One sanitary sewer overflow was recorded, while customer service calls, wastewater repairs, and manhole repairs remained at zero. Preventive maintenance remained a priority, with 293 work orders completed alongside 7 corrective work orders, and all 29 pump stations were routinely monitored and maintained as scheduled.

Task Summary

- Routine maintenance, including jetting lines and manholes.
- The Collection team cleaned a total of **7,135 feet** of sewer line this month.
- These efforts help maintain system capacity, reduce the risk of blockages, and support reliable wastewater service for the community.

Distribution (Water): Operations Summary

Staff Highlights

- The entire team successfully completed this month's Veolia University safety and operational training, reinforcing our commitment to safe, efficient, and reliable operations.

Operational Wins

- With winter weather on the horizon, the team is taking a proactive approach, focusing on repairing leaks, insulating exposed pipes and completing system "dress ups" while conditions allow. These efforts ensure the network remains strong and resilient heading into the coming months.

Task Summary

- The Water Distribution team focused on system reliability through valve exercising, fire hydrant flushing, and dead-end flushing.
- In total, 16 hydrants and 5 dead ends were flushed, helping maintain water quality, ensure fire protection readiness, and improve overall system performance.
- The team also performed multiple distribution system repairs to address leaks and maintain reliable water service.

Flushing Events Log Sheet

Date	Location	Reason	Duration of Flushing	Volume (in gallons)	Starting Residual	Ending Residual
12/16/25	Gulf @ New Fire Station	QA Flushing	30 mins	3000 gals		
12/16/25	Yellowstone + N Ave M	QA Flushing	30 mins	3000 gals		
12/16/25	N Ave N + Skinner	QA Flushing	30 mins	3000 gals		
12/16/25	Skinner by Church's	QA Flushing	30 mins	3000 gals		
12/16/25	1700 blk N. Ave. T	DE Flushing	30 mins	3000 gals		
12/16/25	W. 12th + Magnolia	QA Flushing	30 mins	3000 gals		
12/16/25	Dixie + W. 4th	QA Flushing	30 mins	3000 gals		
12/16/25	W. 2nd + Brazos Landing	QA Flushing	30 mins	3000 gals		
12/16/25	Dolphin	DE Flushing	40 mins	4000 gals		
12/16/25	W. 2nd + Yampou	DE Flushing	35 mins	3500 gals		
12/16/25	N Ave J 1600 blk	QA Flushing	35 mins	3500 gals		
12/17/25	N Ave H + Yellowstone	QA Flushing	35 mins	3500 gals		
12/17/25	Snapper	DE Flushing	40 mins	4000 gals		
12/18/25	N Ave S + Skinner	QA Flushing	35 mins	3500 gals		
12/18/25	Skinner + N Ave. D	QA Flushing	35 mins	3500 gals		
12/18/25	N. Ave. L + Wharton	DE Flushing	35 mins	3500 gals		

Chlorine residuals are for process control only, not for reporting purposes.

METER READING

Section 4



Meter Reading

Operations Summary

Operational Wins

- The Meter Reading team has been focused on core responsibilities, including rereads, connects, and disconnects. These efforts help keep services running smoothly for customers and ensure the system operates reliably. Moving forward, the team will continue to take a proactive approach to maintain efficiency and consistency.

Water Distribution System Operations & Maintenance	
New Connects	59
Reconnects	125
Disconnects	108
Off for Non-payment	105
Off & Lock	76
Rereads	7
Repaired water leaks on City Lines	6
Customer Leaks	10
Replaced Meters	0
Pulled Meters	3
Line Locates	3
New Water Taps	
Hung Tags	
Replaced Service Lines	
Replaced Water Meter Valves	
Water Received From BWA	54.06 MG
Hydrants Flushed	16
Chlorine Residual mg/L (Low, High, Average)	0.55/2.90/1.90

HEALTH & SAFETY

Section 5



Health & Safety

Monthly Summary

- Daily tailgate safety talks continued across all departments, focusing on seasonal hazards (e.g., heat stress, confined space, and traffic safety).
- Ongoing emphasis on PPE compliance, situational awareness, and incident prevention.
- In addition to the daily Toolbox Meetings that reinforce safety awareness and support a culture of continuous improvement, the team also participates in monthly Flash Training sessions. These focused topics provide timely guidance on seasonal tasks and encourage discussion and hands-on activities to strengthen safe, effective work practices (see topics on the following pages).

Safety Milestone

- On January 11, 2025, the team proudly reached **20 years without a recordable incident**, a testament to our strong safety culture and commitment to protecting one another every day.
- December 2025 marks 251 consecutive months with no recordable incidents!



LIFE SAVING RULES

Before starting a task, I always perform a mental safety assessment and stop if it's unsafe.



TRAFFIC MANAGEMENT

I stay out of the path of moving vehicles or energised equipment.



TRAFFIC MANAGEMENT

I always drive free from drugs and alcohol. I fasten my seat belt and I do not handle any communication device when driving.



TRAFFIC MANAGEMENT

I signal, slow down and check surroundings, before turning and reversing.



WORK AT HEIGHT

I keep my harness attached at all times when working at height and I protect others from falling objects.



EXCAVATION & TRENCHING

I enter excavations or trenches only if they are protected against collapse.



CONFINED SPACES

I test the atmosphere and always have an attendant outside before entering & while working in a confined space.



CONTROL OF HAZARDOUS ENERGY

I lock, tag and ensure zero state (mechanical, chemical, electrical, hydraulic, etc...) before any operation.



ELECTRICITY

I identify electricity networks and check that electrical equipment or circuits are de-energized/isolated before any operation.



HOT WORKS

I perform hot work only if the fire and explosion risks have been eliminated.



LIFTING OPERATIONS

I never work or walk under suspended loads.



HAZARDOUS MATERIALS

I only handle hazardous material if I understand the hazards and apply proper control measures.



HIGH PRESSURE WATER, HYDROBLASTING, JETTING

I ensure the integrity and compatibility of all equipment for the pressure used, and verify the operation of the emergency stop.

Work Order History by Date with WO Notes
12/01/2025 To 12/31/2025

Date Complete	WO#	Equipment	Task Description	Type*	Assigned to	Hours	Labor Cost	Inventory Cost	Misc. Cost	Total Cost	Lag Time**
12/1/2025	64220	4008-01 - L.S #8 Centrifugal Pump #1 Notes:	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
12/1/2025	63963	4012-01 - L.S #12 Centrifugal Pump #1 Notes:	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
12/1/2025	63867	4011-01 - L.S #11 Centrifugal Pump #1 Notes:	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
12/1/2025	63983	4012-02 - L.S #12 Centrifugal Pump #2 Notes:	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
12/1/2025	63851	4010-02 - L.S #10 Centrifugal Pump #2 Notes:	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
12/1/2025	63819	4019-01 - L.S #19 Centrifugal Pump #1 Notes:	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
12/1/2025	63948	4013-01 - L.S #13 Centrifugal Pump #1 Notes:	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
12/1/2025	64264	4009-02 - L.S #9	PM - Weekly Pump	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0

* WO Types C-Corrective P-Preventative S-Skipped

** Lag Time is defined as the Date Complete - the Date Due

01/08/2026 02:25 PM

Page 1 of 37

Date Complete	WO#	Equipment	Task Description	Type*	Assigned to	Hours	Labor Cost	Inventory Cost	Misc. Cost	Total Cost	Lag Time**
		Centrifugal Pump #2	Inspection								
		Notes:									
12/1/2025	63935	4013-02 - L.S #13 Centrifugal Pump #2	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes:									
12/1/2025	64248	4009-01 - L.S #9 Centrifugal Pump #1	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes:									
12/1/2025	64232	4008-02 - L.S #8 Centrifugal Pump #2	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes:									
12/1/2025	63887	4011-02 - L.S #11 Centrifugal Pump #2	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes:									
12/1/2025	63899	4014-01 - L.S #14 Centrifugal Pump #1	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes:									
12/1/2025	63838	4010-01 - L.S #10 Centrifugal Pump #1	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes:									
12/1/2025	64203	4006-02 - L.S #6 Centrifugal Pump #2	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes:									
12/1/2025	64171	4005-02 - L.S #5	PM - Weekly Pump	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0

* WO Types C-Corrective P-Preventative S-Skipped

** Lag Time is defined as the Date Complete - the Date Due

01/08/2026 02:25 PM

Page 2 of 37

Date Complete	WO#	Equipment	Task Description	Type*	Assigned to	Hours	Labor Cost	Inventory Cost	Misc. Cost	Total Cost	Lag Time**
		Centrifugal Pump #2	Inspection								
		Notes:									
12/1/2025	64121	4004-01 - L.S #4 Centrifugal Pump #1	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes:									
12/1/2025	64308	4020-02 - L.S #20 Centrifugal Pump #2	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes:									
12/1/2025	63919	4014-02 - L.S #14 Centrifugal Pump #2	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes:									
12/1/2025	64156	4005-01 - L.S #5 Centrifugal Pump #1	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes:									
12/1/2025	64006	4001-01 - L.S #1 Centrifugal Pump #1	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes:									
12/1/2025	64108	4003-02 - L.S #3 Centrifugal Pump #2	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes:									
12/1/2025	64091	4003-01 - L.S #3 Centrifugal Pump #1	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes:									
12/1/2025	64139	4004-02 - L.S #4	PM - Weekly Pump	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0

* WO Types C-Corrective P-Preventative S-Skipped

** Lag Time is defined as the Date Complete - the Date Due

01/08/2026 02:25 PM

Page 3 of 37

Date Complete	WO#	Equipment	Task Description	Type*	Assigned to	Hours	Labor Cost	Inventory Cost	Misc. Cost	Total Cost	Lag Time**
		Centrifugal Pump #2	Inspection								
		Notes:									
12/1/2025	64072	4002-01 - L.S #2 Centrifugal Pump #1	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes:									
12/1/2025	64184	4006-01 - L.S #6 Centrifugal Pump #1	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes:									
12/1/2025	64411	SAM - 2002 - Effluent Sampler with Refridgeration Unit	PM - Sampler Maintenance	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes:									
12/1/2025	64022	4001-02 - L.S #1 Centrifugal Pump #2	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes:									
12/1/2025	64289	4020-01 - L.S #20 Centrifugal Pump #1	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes:									
12/5/2025	64277	4016-02 - L.S #16 Centrifugal Pump #2	PM - MONTHLY FLOAT TESTING	P	Maintenance Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes:	All floats must be cleaned and tested monthly.								
12/5/2025	64031	4019-02 - L.S #19 Centrifugal Pump #2	PM - MONTHLY FLOAT TESTING	P	Maintenance Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes:	All floats must be cleaned and tested monthly.								

* WO Types C-Corrective P-Preventative S-Skipped

** Lag Time is defined as the Date Complete - the Date Due

01/08/2026 02:25 PM

Page 4 of 37

Date Complete	WO#	Equipment	Task Description	Type*	Assigned to	Hours	Labor Cost	Inventory Cost	Misc. Cost	Total Cost	Lag Time**
12/5/2025	63823	4019-01 - L.S #19 Centrifugal Pump #1	PM - MONTHLY FLOAT TESTING	P	Maintenance Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes: All floats must be cleaned and tested monthly.									
12/5/2025	64272	4016-01 - L.S #16 Centrifugal Pump #1	PM - MONTHLY FLOAT TESTING	P	Maintenance Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes: All floats must be cleaned and tested monthly.									
12/5/2025	64046	4015-01 - L.S #15 Submersible Pump #1	PM - MONTHLY FLOAT TESTING	P	Maintenance Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes: All floats must be cleaned and tested monthly.									
12/5/2025	63968	4012-01 - L.S #12 Centrifugal Pump #1	PM - MONTHLY FLOAT TESTING	P	Maintenance Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes: All floats must be cleaned and tested monthly.									
12/5/2025	63908	4014-02 - L.S #14 Centrifugal Pump #2	PM - MONTHLY FLOAT TESTING	P	Maintenance Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes: All floats must be cleaned and tested monthly.									
12/5/2025	63903	4014-01 - L.S #14 Centrifugal Pump #1	PM - MONTHLY FLOAT TESTING	P	Maintenance Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes: All floats must be cleaned and tested monthly.									
12/5/2025	63972	4012-02 - L.S #12 Centrifugal Pump #2	PM - MONTHLY FLOAT TESTING	P	Maintenance Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes: All floats must be cleaned and tested monthly.									
12/5/2025	63923	4013-02 - L.S #13 Centrifugal Pump #2	PM - MONTHLY FLOAT TESTING	P	Maintenance Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes: All floats must be cleaned and tested monthly.									

* WO Types C-Corrective P-Preventative S-Skipped

** Lag Time is defined as the Date Complete - the Date Due

01/08/2026 02:25 PM

Page 5 of 37

Date Complete	WO#	Equipment	Task Description	Type*	Assigned to	Hours	Labor Cost	Inventory Cost	Misc. Cost	Total Cost	Lag Time**
12/5/2025	63952	4013-01 - L.S #13 Centrifugal Pump #1	PM - MONTHLY FLOAT TESTING	P	Maintenance Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes: All floats must be cleaned and tested monthly.									
12/5/2025	64061	4015-02 - L.S #15 Submersible Pump #2	PM - MONTHLY FLOAT TESTING	P	Maintenance Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes: All floats must be cleaned and tested monthly.									
12/5/2025	64642	4025-02 - L.S# 25 Submersible Pump #2	PM - MONTHLY FLOAT TESTING	P	Maintenance Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes: All floats must be cleaned and tested monthly.									
12/5/2025	64451	CHMP - 002 - SO2 Pump	PM - Pump Oil Change	P	Operations Crew	1.00	\$30.00	\$0.00	\$0.00	\$30.00	0
		Notes:									
12/5/2025	64011	4001-01 - L.S #1 Centrifugal Pump #1	PM - MONTHLY FLOAT TESTING	P	Maintenance Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes: All floats must be cleaned and tested monthly.									
12/5/2025	64438	CHMP - 001 - Chlorine Pump	PM - Pump Oil Change	P	Operations Crew	1.00	\$30.00	\$0.00	\$0.00	\$30.00	0
		Notes:									
12/5/2025	64651	4030-01 - The Port Submersible Pump #1	PM - MONTHLY FLOAT TESTING	P	Maintenance Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes: All floats must be cleaned and tested monthly.									
12/5/2025	64399	4029-02 - L.S #29 Submersible Pump #2	PM - MONTHLY FLOAT TESTING	P	Maintenance Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes: All floats must be cleaned and tested monthly.									
12/5/2025	64384	4029-01 - L.S #29 Submersible Pump	PM - MONTHLY FLOAT TESTING	P	Maintenance Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0

* WO Types C-Corrective P-Preventative S-Skipped

** Lag Time is defined as the Date Complete - the Date Due

01/08/2026 02:25 PM

Page 6 of 37

Date Complete	WO#	Equipment	Task Description	Type*	Assigned to	Hours	Labor Cost	Inventory Cost	Misc. Cost	Total Cost	Lag Time**
		#1									
		Notes: All floats must be cleaned and tested monthly.									
12/5/2025	64369	4028-02 - L.S #28 Submersible Pump #2	PM - MONTHLY FLOAT TESTING	P	Maintenance Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		#2									
		Notes: All floats must be cleaned and tested monthly.									
12/5/2025	64354	4028-01 - L.S #28 Submersible Pump #1	PM - MONTHLY FLOAT TESTING	P	Maintenance Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		#1									
		Notes: All floats must be cleaned and tested monthly.									
12/5/2025	64630	4023-02 - L.S #23 Submersible Pump #2	PM - MONTHLY FLOAT TESTING	P	Maintenance Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		#2									
		Notes: All floats must be cleaned and tested monthly.									
12/5/2025	64324	4027-01 - L.S #27 Submersible Pump #1	PM - MONTHLY FLOAT TESTING	P	Maintenance Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		#1									
		Notes: All floats must be cleaned and tested monthly.									
12/5/2025	64293	4020-01 - L.S #20 Centrifugal Pump #1	PM - MONTHLY FLOAT TESTING	P	Maintenance Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		#1									
		Notes: All floats must be cleaned and tested monthly.									
12/5/2025	64639	4025-01 - L.S# 25 Submersible Pump #1	PM - MONTHLY FLOAT TESTING	P	Maintenance Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		#1									
		Notes: All floats must be cleaned and tested monthly.									
12/5/2025	64636	4024-02 - L.S# 24 Submersible Pump #2	PM - MONTHLY FLOAT TESTING	P	Maintenance Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		#2									
		Notes: All floats must be cleaned and tested monthly.									
12/5/2025	64621	4017-01 - L.S #17 Submersible Pump	PM - MONTHLY FLOAT TESTING	P	Maintenance Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0

* WO Types C-Corrective P-Preventative S-Skipped

** Lag Time is defined as the Date Complete - the Date Due

01/08/2026 02:25 PM

Page 7 of 37

Date Complete	WO#	Equipment	Task Description	Type*	Assigned to	Hours	Labor Cost	Inventory Cost	Misc. Cost	Total Cost	Lag Time**
		#1									
		Notes: All floats must be cleaned and tested monthly.									
12/5/2025	64633	4024-01 - L.S# 24 Submersible Pump #1	PM - MONTHLY FLOAT TESTING	P	Maintenance Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		#1									
		Notes: All floats must be cleaned and tested monthly.									
12/5/2025	64627	4023-01 - L.S #23 Submersible Pump #1	PM - MONTHLY FLOAT TESTING	P	Maintenance Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		#1									
		Notes: All floats must be cleaned and tested monthly.									
12/5/2025	64615	4022-02 - L.S #22 Submersible Pump 2	PM - MONTHLY FLOAT TESTING	P	Maintenance Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		#2									
		Notes: All floats must be cleaned and tested monthly.									
12/5/2025	64612	4022-01 - L.S #22 Submersible Pump #1	PM - MONTHLY FLOAT TESTING	P	Maintenance Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		#1									
		Notes: All floats must be cleaned and tested monthly.									
12/5/2025	64624	4021-01 - L.S #21 Submersible Pump #1	PM - MONTHLY FLOAT TESTING	P	Maintenance Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		#1									
		Notes: All floats must be cleaned and tested monthly.									
12/5/2025	64297	4020-02 - L.S #20 Centrifugal Pump #2	PM - MONTHLY FLOAT TESTING	P	Maintenance Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		#2									
		Notes: All floats must be cleaned and tested monthly.									
12/5/2025	64339	4027-02 - L.S #27 Submersible Pump #2	PM - MONTHLY FLOAT TESTING	P	Maintenance Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		#2									
		Notes: All floats must be cleaned and tested monthly.									
12/5/2025	64396	4029-02 - L.S #29 Submersible Pump	PM - Submersible Pump Weekly	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0

* WO Types C-Corrective P-Preventative S-Skipped

** Lag Time is defined as the Date Complete - the Date Due

01/08/2026 02:25 PM

Page 8 of 37

Date Complete	WO#	Equipment	Task Description	Type*	Assigned to	Hours	Labor Cost	Inventory Cost	Misc. Cost	Total Cost	Lag Time**
		#2	Inspection								
		Notes:									
12/5/2025	64237	4008-02 - L.S #8 Centrifugal Pump #2	PM - MONTHLY FLOAT TESTING	P	Maintenance Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes: All floats must be cleaned and tested monthly.									
12/5/2025	64381	4029-01 - L.S #29 Submersible Pump #1	PM - Submersible Pump Weekly Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes:									
12/5/2025	64058	4015-02 - L.S #15 Submersible Pump #2	PM - Submersible Pump Weekly Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes:									
12/5/2025	64125	4004-01 - L.S #4 Centrifugal Pump #1	PM - MONTHLY FLOAT TESTING	P	Maintenance Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes: All floats must be cleaned and tested monthly.									
12/5/2025	64128	4004-02 - L.S #4 Centrifugal Pump #2	PM - MONTHLY FLOAT TESTING	P	Maintenance Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes: All floats must be cleaned and tested monthly.									
12/5/2025	64145	4005-01 - L.S #5 Centrifugal Pump #1	PM - MONTHLY FLOAT TESTING	P	Maintenance Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes: All floats must be cleaned and tested monthly.									
12/5/2025	64160	4005-02 - L.S #5 Centrifugal Pump #2	PM - MONTHLY FLOAT TESTING	P	Maintenance Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes: All floats must be cleaned and tested monthly.									
12/5/2025	64209	4008-01 - L.S #8 Centrifugal Pump	PM - MONTHLY FLOAT TESTING	P	Maintenance Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0

* WO Types C-Corrective P-Preventative S-Skipped

** Lag Time is defined as the Date Complete - the Date Due

01/08/2026 02:25 PM

Page 9 of 37

Date Complete	WO#	Equipment	Task Description	Type*	Assigned to	Hours	Labor Cost	Inventory Cost	Misc. Cost	Total Cost	Lag Time**
		#1									
		Notes: All floats must be cleaned and tested monthly.									
12/5/2025	64669	BIOFIL - 001 - Biofilter at Central LS	PM - Biofilter Cleaning/Wetting	P	Maintenance Crew	1.00	\$30.00	\$0.00	\$0.00	\$30.00	0
		Notes:									
12/5/2025	64188	4006-01 - L.S #6 Centrifugal Pump #1	PM - MONTHLY FLOAT TESTING	P	Maintenance Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes: All floats must be cleaned and tested monthly.									
12/5/2025	64097	4003-02 - L.S #3 Centrifugal Pump #2	PM - MONTHLY FLOAT TESTING	P	Maintenance Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes: All floats must be cleaned and tested monthly.									
12/5/2025	64192	4006-02 - L.S #6 Centrifugal Pump #2	PM - MONTHLY FLOAT TESTING	P	Maintenance Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes: All floats must be cleaned and tested monthly.									
12/5/2025	64609	4007-02 - L.S #7 Submersible Pump #2	PM - MONTHLY FLOAT TESTING	P	Maintenance Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes: All floats must be cleaned and tested monthly.									
12/5/2025	64336	4027-02 - L.S #27 Submersible Pump #2	PM - Submersible Pump Weekly Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes:									
12/5/2025	64654	4007 - 01 - L.S #7 Submersible Pump #1	PM - MONTHLY FLOAT TESTING	P	Maintenance Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes: All floats must be cleaned and tested monthly.									
12/5/2025	64366	4028-02 - L.S #28 Submersible Pump	PM - Submersible Pump Weekly	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0

* WO Types C-Corrective P-Preventative S-Skipped

** Lag Time is defined as the Date Complete - the Date Due

01/08/2026 02:25 PM

Page 10 of 37

Date Complete	WO#	Equipment	Task Description	Type*	Assigned to	Hours	Labor Cost	Inventory Cost	Misc. Cost	Total Cost	Lag Time**
		#2	Inspection								
		Notes:									
12/5/2025	64606	4007-01 - L.S #7 Submersible Pump #1	PM - MONTHLY FLOAT TESTING	P	Maintenance Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes: All floats must be cleaned and tested monthly.									
12/5/2025	64351	4028-01 - L.S #28 Submersible Pump #1	PM - Submersible Pump Weekly Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes:									
12/5/2025	64657	4007 - 02 - L.S #7 Submersible Pump #2	PM - MONTHLY FLOAT TESTING	P	Maintenance Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes: All floats must be cleaned and tested monthly.									
12/5/2025	64321	4027-01 - L.S #27 Submersible Pump #1	PM - Submersible Pump Weekly Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes:									
12/5/2025	64076	4002-01 - L.S #2 Centrifugal Pump #1	PM - MONTHLY FLOAT TESTING	P	Maintenance Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes: All floats must be cleaned and tested monthly.									
12/5/2025	63876	4011-02 - L.S #11 Centrifugal Pump #2	PM - MONTHLY FLOAT TESTING	P	Maintenance Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes: All floats must be cleaned and tested monthly.									
12/5/2025	63872	4011-01 - L.S #11 Centrifugal Pump #1	PM - MONTHLY FLOAT TESTING	P	Maintenance Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes: All floats must be cleaned and tested monthly.									
12/5/2025	64026	4001-02 - L.S #1 Centrifugal Pump	PM - MONTHLY FLOAT TESTING	P	Maintenance Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0

* WO Types C-Corrective P-Preventative S-Skipped

** Lag Time is defined as the Date Complete - the Date Due

01/08/2026 02:25 PM

Page 11 of 37

Date Complete	WO#	Equipment	Task Description	Type*	Assigned to	Hours	Labor Cost	Inventory Cost	Misc. Cost	Total Cost	Lag Time**
		#2									
		Notes: All floats must be cleaned and tested monthly.									
12/5/2025	63855	4010-02 - L.S #10 Centrifugal Pump #2	PM - MONTHLY FLOAT TESTING	P	Maintenance Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		#2									
		Notes: All floats must be cleaned and tested monthly.									
12/5/2025	64681	PPHeli-001 - Package Plant Heliseve Unit	PM - Heliseve Check	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes:									
12/5/2025	63827	4010-01 - L.S #10 Centrifugal Pump #1	PM - MONTHLY FLOAT TESTING	P	Maintenance Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes: All floats must be cleaned and tested monthly.									
12/5/2025	64618	4002-02 - L.S #2 Centrifugal Pump #2	PM - MONTHLY FLOAT TESTING	P	Maintenance Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes: All floats must be cleaned and tested monthly.									
12/5/2025	64080	4003-01 - L.S #3 Centrifugal Pump #1	PM - MONTHLY FLOAT TESTING	P	Maintenance Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes: All floats must be cleaned and tested monthly.									
12/5/2025	64269	4009-02 - L.S #9 Centrifugal Pump #2	PM - MONTHLY FLOAT TESTING	P	Maintenance Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes: All floats must be cleaned and tested monthly.									
12/5/2025	64043	4015-01 - L.S #15 Submersible Pump #1	PM - Submersible Pump Weekly Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes:									
12/5/2025	64253	4009-01 - L.S #9 Centrifugal Pump	PM - MONTHLY FLOAT TESTING	P	Maintenance Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0

* WO Types C-Corrective P-Preventative S-Skipped

** Lag Time is defined as the Date Complete - the Date Due

01/08/2026 02:25 PM

Page 12 of 37

Date Complete	WO#	Equipment	Task Description	Type*	Assigned to	Hours	Labor Cost	Inventory Cost	Misc. Cost	Total Cost	Lag Time**
		#1									
		Notes: All floats must be cleaned and tested monthly.									
12/8/2025	64007	4001-01 - L.S #1 Centrifugal Pump #1	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes:									
12/8/2025	64023	4001-02 - L.S #1 Centrifugal Pump #2	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes:									
12/8/2025	64172	4005-02 - L.S #5 Centrifugal Pump #2	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes:									
12/8/2025	64140	4004-02 - L.S #4 Centrifugal Pump #2	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes:									
12/8/2025	64265	4009-02 - L.S #9 Centrifugal Pump #2	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes:									
12/8/2025	64073	4002-01 - L.S #2 Centrifugal Pump #1	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes:									
12/8/2025	63820	4019-01 - L.S #19 Centrifugal Pump #1	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes:									
12/8/2025	64092	4003-01 - L.S #3 Centrifugal Pump	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0

* WO Types C-Corrective P-Preventative S-Skipped

** Lag Time is defined as the Date Complete - the Date Due

01/08/2026 02:25 PM

Page 13 of 37

Date Complete	WO#	Equipment	Task Description	Type*	Assigned to	Hours	Labor Cost	Inventory Cost	Misc. Cost	Total Cost	Lag Time**
		#1									
		Notes:									
12/8/2025	64221	4008-01 - L.S #8 Centrifugal Pump #1	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes:									
12/8/2025	64233	4008-02 - L.S #8 Centrifugal Pump #2	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes:									
12/8/2025	64122	4004-01 - L.S #4 Centrifugal Pump #1	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes:									
12/8/2025	64185	4006-01 - L.S #6 Centrifugal Pump #1	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes:									
12/8/2025	63839	4010-01 - L.S #10 Centrifugal Pump #1	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes:									
12/8/2025	64157	4005-01 - L.S #5 Centrifugal Pump #1	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes:									
12/8/2025	64109	4003-02 - L.S #3 Centrifugal Pump #2	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes:									
12/8/2025	64204	4006-02 - L.S #6 Centrifugal Pump	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0

* WO Types C-Corrective P-Preventative S-Skipped

** Lag Time is defined as the Date Complete - the Date Due

01/08/2026 02:25 PM

Page 14 of 37

Date Complete	WO#	Equipment	Task Description	Type*	Assigned to	Hours	Labor Cost	Inventory Cost	Misc. Cost	Total Cost	Lag Time**
		#2 Notes:									
12/8/2025	64249	4009-01 - L.S #9 Centrifugal Pump #1 Notes:	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
12/8/2025	63900	4014-01 - L.S #14 Centrifugal Pump #1 Notes:	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
12/8/2025	63936	4013-02 - L.S #13 Centrifugal Pump #2 Notes:	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
12/8/2025	63984	4012-02 - L.S #12 Centrifugal Pump #2 Notes:	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
12/8/2025	63964	4012-01 - L.S #12 Centrifugal Pump #1 Notes:	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
12/8/2025	63949	4013-01 - L.S #13 Centrifugal Pump #1 Notes:	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
12/8/2025	63888	4011-02 - L.S #11 Centrifugal Pump #2 Notes:	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
12/8/2025	64290	4020-01 - L.S #20 Centrifugal Pump	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0

* WO Types C-Corrective P-Preventative S-Skipped

** Lag Time is defined as the Date Complete - the Date Due

01/08/2026 02:25 PM

Page 15 of 37

Date Complete	WO#	Equipment	Task Description	Type*	Assigned to	Hours	Labor Cost	Inventory Cost	Misc. Cost	Total Cost	Lag Time**
		#1									
		Notes:									
12/8/2025	63868	4011-01 - L.S #11 Centrifugal Pump #1	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes:									
12/8/2025	63852	4010-02 - L.S #10 Centrifugal Pump #2	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes:									
12/8/2025	64309	4020-02 - L.S #20 Centrifugal Pump #2	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes:									
12/8/2025	63920	4014-02 - L.S #14 Centrifugal Pump #2	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes:									
12/11/2025	64566	ABL - 2002 - Aeration Blower	PM - Blower oil change	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes:									
12/11/2025	64560	ABL - 2001 - Aeration Blower	PM - Blower oil change	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes:									
12/12/2025	65041	4027-02 - L.S #27 Submersible Pump #2	PM - Submersible Pump Weekly Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes:									
12/12/2025	64807	ABL - 1001 - Aeration Blower	PM - Blower oil change	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes:									

* WO Types C-Corrective P-Preventative S-Skipped

** Lag Time is defined as the Date Complete - the Date Due

01/08/2026 02:25 PM

Page 16 of 37

Date Complete	WO#	Equipment	Task Description	Type*	Assigned to	Hours	Labor Cost	Inventory Cost	Misc. Cost	Total Cost	Lag Time**
12/12/2025	65107	CHMP - 002 - SO2 Pump Notes:	PM - Pump Oil Change	P	Operations Crew	1.00	\$30.00	\$0.00	\$0.00	\$30.00	0
12/12/2025	65247	BIOFIL - 001 - Biofilter at Central LS Notes:	PM - Biofilter Cleaning/Wetting	P	Maintenance Crew	1.00	\$30.00	\$0.00	\$0.00	\$30.00	0
12/12/2025	64811	ABL - 1002 - Aeration Blower Notes:	PM - Blower oil change	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
12/12/2025	65099	CHMP - 001 - Chlorine Pump Notes:	PM - Pump Oil Change	P	Operations Crew	1.00	\$30.00	\$0.00	\$0.00	\$30.00	0
12/12/2025	65175	ABL - 1003 - Aeration Blower Notes:	PM - Blower oil change	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
12/12/2025	65051	4028-01 - L.S #28 Submersible Pump #1 Notes:	PM - Submersible Pump Weekly Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
12/12/2025	64850	4015-02 - L.S #15 Submersible Pump #2 Notes:	PM - Submersible Pump Weekly Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
12/12/2025	65071	4029-01 - L.S #29 Submersible Pump #1 Notes:	PM - Submersible Pump Weekly Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
12/12/2025	65081	4029-02 - L.S #29 Submersible Pump #2 Notes:	PM - Submersible Pump Weekly Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0

* WO Types C-Corrective P-Preventative S-Skipped

** Lag Time is defined as the Date Complete - the Date Due

01/08/2026 02:25 PM

Page 17 of 37

Date Complete	WO#	Equipment	Task Description	Type*	Assigned to	Hours	Labor Cost	Inventory Cost	Misc. Cost	Total Cost	Lag Time**
12/12/2025	65061	4028-02 - L.S #28 Submersible Pump #2 Notes:	PM - Submersible Pump Weekly Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
12/12/2025	65031	4027-01 - L.S #27 Submersible Pump #1 Notes:	PM - Submersible Pump Weekly Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
12/12/2025	64840	4015-01 - L.S #15 Submersible Pump #1 Notes:	PM - Submersible Pump Weekly Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
12/12/2025	65255	PPHeli-001 - Package Plant Heliseve Unit Notes:	PM - Heliseve Check	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
12/15/2025	64766	4013-02 - L.S #13 Centrifugal Pump #2 Notes:	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
12/15/2025	64894	4004-01 - L.S #4 Centrifugal Pump #1 Notes:	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
12/15/2025	64755	4014-02 - L.S #14 Centrifugal Pump #2 Notes:	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
12/15/2025	64815	4001-01 - L.S #1 Centrifugal Pump #1 Notes:	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0

* WO Types C-Corrective P-Preventative S-Skipped

** Lag Time is defined as the Date Complete - the Date Due

01/08/2026 02:25 PM

Page 18 of 37

Date Complete	WO#	Equipment	Task Description	Type*	Assigned to	Hours	Labor Cost	Inventory Cost	Misc. Cost	Total Cost	Lag Time**
12/15/2025	64885	4003-02 - L.S #3 Centrifugal Pump #2 Notes:	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
12/15/2025	65023	4020-02 - L.S #20 Centrifugal Pump #2 Notes:	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
12/15/2025	64686	4019-01 - L.S #19 Centrifugal Pump #1 Notes:	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
12/15/2025	64775	4013-01 - L.S #13 Centrifugal Pump #1 Notes:	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
12/15/2025	64906	4004-02 - L.S #4 Centrifugal Pump #2 Notes:	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
12/15/2025	65010	4020-01 - L.S #20 Centrifugal Pump #1 Notes:	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
12/15/2025	64873	4003-01 - L.S #3 Centrifugal Pump #1 Notes:	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
12/15/2025	64860	4002-01 - L.S #2 Centrifugal Pump #1 Notes:	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0

* WO Types C-Corrective P-Preventative S-Skipped

** Lag Time is defined as the Date Complete - the Date Due

01/08/2026 02:25 PM

Page 19 of 37

Date Complete	WO#	Equipment	Task Description	Type*	Assigned to	Hours	Labor Cost	Inventory Cost	Misc. Cost	Total Cost	Lag Time**
12/15/2025	64741	4014-01 - L.S #14 Centrifugal Pump #1 Notes:	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
12/15/2025	64733	4011-02 - L.S #11 Centrifugal Pump #2 Notes:	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
12/15/2025	64992	4009-02 - L.S #9 Centrifugal Pump #2 Notes:	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
12/15/2025	64708	4010-02 - L.S #10 Centrifugal Pump #2 Notes:	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
12/15/2025	64785	4012-01 - L.S #12 Centrifugal Pump #1 Notes:	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
12/15/2025	64970	4008-02 - L.S #8 Centrifugal Pump #2 Notes:	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
12/15/2025	64719	4011-01 - L.S #11 Centrifugal Pump #1 Notes:	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
12/15/2025	64962	4008-01 - L.S #8 Centrifugal Pump #1 Notes:	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0

* WO Types C-Corrective P-Preventative S-Skipped

** Lag Time is defined as the Date Complete - the Date Due

01/08/2026 02:25 PM

Page 20 of 37

Date Complete	WO#	Equipment	Task Description	Type*	Assigned to	Hours	Labor Cost	Inventory Cost	Misc. Cost	Total Cost	Lag Time**
12/15/2025	64950	4006-02 - L.S #6 Centrifugal Pump #2 Notes:	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
12/15/2025	64826	4001-02 - L.S #1 Centrifugal Pump #2 Notes:	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
12/15/2025	64799	4012-02 - L.S #12 Centrifugal Pump #2 Notes:	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
12/15/2025	64918	4005-01 - L.S #5 Centrifugal Pump #1 Notes:	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
12/15/2025	64981	4009-01 - L.S #9 Centrifugal Pump #1 Notes:	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
12/15/2025	64928	4005-02 - L.S #5 Centrifugal Pump #2 Notes:	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
12/15/2025	64699	4010-01 - L.S #10 Centrifugal Pump #1 Notes:	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
12/15/2025	65095	SAM - 2002 - Effluent Sampler with Refridgeration Unit Notes:	PM - Sampler Maintenance	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0

* WO Types C-Corrective P-Preventative S-Skipped

** Lag Time is defined as the Date Complete - the Date Due

01/08/2026 02:25 PM

Page 21 of 37

Date Complete	WO#	Equipment	Task Description	Type*	Assigned to	Hours	Labor Cost	Inventory Cost	Misc. Cost	Total Cost	Lag Time**
12/15/2025	64937	4006-01 - L.S #6 Centrifugal Pump #1 Notes:	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
12/19/2025	65100	CHMP - 001 - Chlorine Pump Notes:	PM - Pump Oil Change	P	Operations Crew	1.00	\$30.00	\$0.00	\$0.00	\$30.00	0
12/19/2025	64841	4015-01 - L.S #15 Submersible Pump #1 Notes:	PM - Submersible Pump Weekly Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
12/19/2025	65032	4027-01 - L.S #27 Submersible Pump #1 Notes:	PM - Submersible Pump Weekly Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
12/19/2025	65248	BIOFIL - 001 - Biofilter at Central LS Notes:	PM - Biofilter Cleaning/Wetting	P	Maintenance Crew	1.00	\$30.00	\$0.00	\$0.00	\$30.00	0
12/19/2025	64851	4015-02 - L.S #15 Submersible Pump #2 Notes:	PM - Submersible Pump Weekly Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
12/19/2025	65082	4029-02 - L.S #29 Submersible Pump #2 Notes:	PM - Submersible Pump Weekly Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
12/19/2025	65042	4027-02 - L.S #27 Submersible Pump #2 Notes:	PM - Submersible Pump Weekly Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
12/19/2025	65062	4028-02 - L.S #28	PM - Submersible	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0

* WO Types C-Corrective P-Preventative S-Skipped

** Lag Time is defined as the Date Complete - the Date Due

01/08/2026 02:25 PM

Page 22 of 37

Date Complete	WO#	Equipment	Task Description	Type*	Assigned to	Hours	Labor Cost	Inventory Cost	Misc. Cost	Total Cost	Lag Time**
		Submersible Pump #2	Pump Weekly Inspection								
		Notes:									
12/19/2025	65256	PPHeli-001 - Package Plant Heliseve Unit	PM - Heliseve Check	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes:									
12/19/2025	65108	CHMP - 002 - SO2 Pump	PM - Pump Oil Change	P	Operations Crew	1.00	\$30.00	\$0.00	\$0.00	\$30.00	0
		Notes:									
12/19/2025	65052	4028-01 - L.S #28 Submersible Pump #1	PM - Submersible Pump Weekly Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes:									
12/19/2025	65072	4029-01 - L.S #29 Submersible Pump #1	PM - Submersible Pump Weekly Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes:									
12/22/2025	64816	4001-01 - L.S #1 Centrifugal Pump #1	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes:									
12/22/2025	64734	4011-02 - L.S #11 Centrifugal Pump #2	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes:									
12/22/2025	64929	4005-02 - L.S #5 Centrifugal Pump #2	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes:									
12/22/2025	64827	4001-02 - L.S #1 Centrifugal Pump	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0

* WO Types C-Corrective P-Preventative S-Skipped

** Lag Time is defined as the Date Complete - the Date Due

01/08/2026 02:25 PM

Page 23 of 37

Date Complete	WO#	Equipment	Task Description	Type*	Assigned to	Hours	Labor Cost	Inventory Cost	Misc. Cost	Total Cost	Lag Time**
		#2									
		Notes:									
12/22/2025	64951	4006-02 - L.S #6 Centrifugal Pump #2	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes:									
12/22/2025	64963	4008-01 - L.S #8 Centrifugal Pump #1	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes:									
12/22/2025	64971	4008-02 - L.S #8 Centrifugal Pump #2	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes:									
12/22/2025	64982	4009-01 - L.S #9 Centrifugal Pump #1	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes:									
12/22/2025	64993	4009-02 - L.S #9 Centrifugal Pump #2	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes:									
12/22/2025	64700	4010-01 - L.S #10 Centrifugal Pump #1	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes:									
12/22/2025	64919	4005-01 - L.S #5 Centrifugal Pump #1	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes:									
12/22/2025	64720	4011-01 - L.S #11 Centrifugal Pump	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0

* WO Types C-Corrective P-Preventative S-Skipped

** Lag Time is defined as the Date Complete - the Date Due

01/08/2026 02:25 PM

Page 24 of 37

Date Complete	WO#	Equipment	Task Description	Type*	Assigned to	Hours	Labor Cost	Inventory Cost	Misc. Cost	Total Cost	Lag Time**
		#1									
		Notes:									
12/22/2025	64938	4006-01 - L.S #6 Centrifugal Pump #1	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes:									
12/22/2025	64786	4012-01 - L.S #12 Centrifugal Pump #1	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes:									
12/22/2025	64800	4012-02 - L.S #12 Centrifugal Pump #2	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes:									
12/22/2025	64776	4013-01 - L.S #13 Centrifugal Pump #1	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes:									
12/22/2025	64767	4013-02 - L.S #13 Centrifugal Pump #2	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes:									
12/22/2025	64742	4014-01 - L.S #14 Centrifugal Pump #1	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes:									
12/22/2025	64756	4014-02 - L.S #14 Centrifugal Pump #2	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes:									
12/22/2025	64687	4019-01 - L.S #19 Centrifugal Pump	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0

* WO Types C-Corrective P-Preventative S-Skipped

** Lag Time is defined as the Date Complete - the Date Due

01/08/2026 02:25 PM

Page 25 of 37

Date Complete	WO#	Equipment	Task Description	Type*	Assigned to	Hours	Labor Cost	Inventory Cost	Misc. Cost	Total Cost	Lag Time**
		#1									
		Notes:									
12/22/2025	65011	4020-01 - L.S #20 Centrifugal Pump #1	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes:									
12/22/2025	65024	4020-02 - L.S #20 Centrifugal Pump #2	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes:									
12/22/2025	64709	4010-02 - L.S #10 Centrifugal Pump #2	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes:									
12/22/2025	64907	4004-02 - L.S #4 Centrifugal Pump #2	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes:									
12/22/2025	64895	4004-01 - L.S #4 Centrifugal Pump #1	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes:									
12/22/2025	64886	4003-02 - L.S #3 Centrifugal Pump #2	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes:									
12/22/2025	64874	4003-01 - L.S #3 Centrifugal Pump #1	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes:									
12/22/2025	64861	4002-01 - L.S #2 Centrifugal Pump	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0

* WO Types C-Corrective P-Preventative S-Skipped

** Lag Time is defined as the Date Complete - the Date Due

01/08/2026 02:25 PM

Page 26 of 37

Date Complete	WO#	Equipment	Task Description	Type*	Assigned to	Hours	Labor Cost	Inventory Cost	Misc. Cost	Total Cost	Lag Time**
		#1									
		Notes:									
12/23/2025	65197	PPC - UPPER GEAR BOX - Package Plant Clarifier Upper Gear Box	PM - Semi Annual Oil Change for Upper Gearbox	P	Maintenance Crew	1.00	\$30.00	\$0.00	\$0.00	\$30.00	0
		Notes:									
12/26/2025	65182	ABL - 2002 - Aeration Blower	PM - Blower oil change	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes:									
12/26/2025	65109	CHMP - 002 - SO2 Pump	PM - Pump Oil Change	P	Operations Crew	1.00	\$30.00	\$0.00	\$0.00	\$30.00	0
		Notes:									
12/26/2025	65179	ABL - 2001 - Aeration Blower	PM - Blower oil change	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes:									
12/26/2025	65101	CHMP - 001 - Chlorine Pump	PM - Pump Oil Change	P	Operations Crew	1.00	\$30.00	\$0.00	\$0.00	\$30.00	0
		Notes:									
12/26/2025	64842	4015-01 - L.S #15 Submersible Pump #1	PM - Submersible Pump Weekly Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes:									
12/26/2025	64852	4015-02 - L.S #15 Submersible Pump #2	PM - Submersible Pump Weekly Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes:									
12/26/2025	65073	4029-01 - L.S #29 Submersible Pump #1	PM - Submersible Pump Weekly Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes:									

* WO Types C-Corrective P-Preventative S-Skipped

** Lag Time is defined as the Date Complete - the Date Due

01/08/2026 02:25 PM

Page 27 of 37

Date Complete	WO#	Equipment	Task Description	Type*	Assigned to	Hours	Labor Cost	Inventory Cost	Misc. Cost	Total Cost	Lag Time**
12/26/2025	65257	PPHeli-001 - Package Plant Heliseve Unit Notes:	PM - Heliseve Check	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
12/26/2025	65249	BIOFIL - 001 - Biofilter at Central LS Notes:	PM - Biofilter Cleaning/Wetting	P	Maintenance Crew	1.00	\$30.00	\$0.00	\$0.00	\$30.00	0
12/26/2025	65083	4029-02 - L.S #29 Submersible Pump #2 Notes:	PM - Submersible Pump Weekly Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
12/26/2025	65033	4027-01 - L.S #27 Submersible Pump #1 Notes:	PM - Submersible Pump Weekly Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
12/26/2025	65063	4028-02 - L.S #28 Submersible Pump #2 Notes:	PM - Submersible Pump Weekly Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
12/26/2025	65053	4028-01 - L.S #28 Submersible Pump #1 Notes:	PM - Submersible Pump Weekly Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
12/26/2025	65043	4027-02 - L.S #27 Submersible Pump #2 Notes:	PM - Submersible Pump Weekly Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
12/27/2025	65176	ABL - 1003 - Aeration Blower Notes:	PM - Blower oil change	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0

* WO Types C-Corrective P-Preventative S-Skipped

** Lag Time is defined as the Date Complete - the Date Due

01/08/2026 02:25 PM

Page 28 of 37

Date Complete	WO#	Equipment	Task Description	Type*	Assigned to	Hours	Labor Cost	Inventory Cost	Misc. Cost	Total Cost	Lag Time**
12/27/2025	64808	ABL - 1001 - Aeration Blower	PM - Blower oil change	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes:									
12/27/2025	64812	ABL - 1002 - Aeration Blower	PM - Blower oil change	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes:									
12/29/2025	64721	4011-01 - L.S #11 Centrifugal Pump #1	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes:									
12/29/2025	64887	4003-02 - L.S #3 Centrifugal Pump #2	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes:									
12/29/2025	64735	4011-02 - L.S #11 Centrifugal Pump #2	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes:									
12/29/2025	64787	4012-01 - L.S #12 Centrifugal Pump #1	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes:									
12/29/2025	64757	4014-02 - L.S #14 Centrifugal Pump #2	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes:									
12/29/2025	64710	4010-02 - L.S #10 Centrifugal Pump #2	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes:									
12/29/2025	64801	4012-02 - L.S #12 Centrifugal Pump	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0

* WO Types C-Corrective P-Preventative S-Skipped

** Lag Time is defined as the Date Complete - the Date Due

01/08/2026 02:25 PM

Page 29 of 37

Date Complete	WO#	Equipment	Task Description	Type*	Assigned to	Hours	Labor Cost	Inventory Cost	Misc. Cost	Total Cost	Lag Time**
		#2 Notes:									
12/29/2025	64777	4013-01 - L.S #13 Centrifugal Pump #1 Notes:	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
12/29/2025	64875	4003-01 - L.S #3 Centrifugal Pump #1 Notes:	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
12/29/2025	64768	4013-02 - L.S #13 Centrifugal Pump #2 Notes:	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
12/29/2025	64939	4006-01 - L.S #6 Centrifugal Pump #1 Notes:	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
12/29/2025	64862	4002-01 - L.S #2 Centrifugal Pump #1 Notes:	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
12/29/2025	64688	4019-01 - L.S #19 Centrifugal Pump #1 Notes:	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
12/29/2025	64817	4001-01 - L.S #1 Centrifugal Pump #1 Notes:	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
12/29/2025	65012	4020-01 - L.S #20 Centrifugal Pump	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0

* WO Types C-Corrective P-Preventative S-Skipped

** Lag Time is defined as the Date Complete - the Date Due

01/08/2026 02:25 PM

Page 30 of 37

Date Complete	WO#	Equipment	Task Description	Type*	Assigned to	Hours	Labor Cost	Inventory Cost	Misc. Cost	Total Cost	Lag Time**
		#1									
		Notes:									
12/29/2025	64828	4001-02 - L.S #1 Centrifugal Pump #2	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes:									
12/29/2025	65025	4020-02 - L.S #20 Centrifugal Pump #2	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes:									
12/29/2025	65096	SAM - 2002 - Effluent Sampler with Refridgeration Unit	PM - Sampler Maintenance	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes:									
12/29/2025	65232	PRZ-BFL-001 - PRZ Backflow valves	PM - Backflow Certification	P		0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
		Notes:									
12/29/2025	65243	SLGTR PRZ - Slaughter PRZ valve (backflow protection)	PM - Backflow Certification	P		0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
		Notes:									
12/29/2025	64743	4014-01 - L.S #14 Centrifugal Pump #1	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes:									
12/29/2025	64952	4006-02 - L.S #6 Centrifugal Pump #2	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
		Notes:									

* WO Types C-Corrective P-Preventative S-Skipped

** Lag Time is defined as the Date Complete - the Date Due

01/08/2026 02:25 PM

Page 31 of 37

Date Complete	WO#	Equipment	Task Description	Type*	Assigned to	Hours	Labor Cost	Inventory Cost	Misc. Cost	Total Cost	Lag Time**
12/29/2025	64908	4004-02 - L.S #4 Centrifugal Pump #2 Notes:	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
12/29/2025	64994	4009-02 - L.S #9 Centrifugal Pump #2 Notes:	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
12/29/2025	64930	4005-02 - L.S #5 Centrifugal Pump #2 Notes:	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
12/29/2025	64920	4005-01 - L.S #5 Centrifugal Pump #1 Notes:	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
12/29/2025	64964	4008-01 - L.S #8 Centrifugal Pump #1 Notes:	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
12/29/2025	64972	4008-02 - L.S #8 Centrifugal Pump #2 Notes:	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
12/29/2025	64983	4009-01 - L.S #9 Centrifugal Pump #1 Notes:	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
12/29/2025	64896	4004-01 - L.S #4 Centrifugal Pump #1 Notes:	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0

* WO Types C-Corrective P-Preventative S-Skipped

** Lag Time is defined as the Date Complete - the Date Due

01/08/2026 02:25 PM

Page 32 of 37

Date Complete	WO#	Equipment	Task Description	Type*	Assigned to	Hours	Labor Cost	Inventory Cost	Misc. Cost	Total Cost	Lag Time**
12/29/2025	64701	4010-01 - L.S #10 Centrifugal Pump #1 Notes:	PM - Weekly Pump Inspection	P	Operations Crew	0.50	\$15.00	\$0.00	\$0.00	\$15.00	0
12/30/2025	65141	FEXT - 14 - Fire Extinguisher Notes:	SAF - Fire Extinguisher Inspection	P	Jerry Meeks Jr	1.00	\$0.00	\$0.00	\$0.00	\$0.00	0
12/30/2025	65151	FEXT - 19 - Fire Extinguisher Notes:	SAF - Fire Extinguisher Inspection	P	Jerry Meeks Jr	1.00	\$0.00	\$0.00	\$0.00	\$0.00	0
12/30/2025	65143	FEXT - 15 - Fire Extinguisher Notes:	SAF - Fire Extinguisher Inspection	P	Jerry Meeks Jr	1.00	\$0.00	\$0.00	\$0.00	\$0.00	0
12/30/2025	65145	FEXT - 16 - Fire Extinguisher Notes:	SAF - Fire Extinguisher Inspection	P	Jerry Meeks Jr	1.00	\$0.00	\$0.00	\$0.00	\$0.00	0
12/30/2025	65147	FEXT - 17 - Fire Extinguisher Notes:	SAF - Fire Extinguisher Inspection	P	Jerry Meeks Jr	1.00	\$0.00	\$0.00	\$0.00	\$0.00	0
12/30/2025	65149	FEXT - 18 - Fire Extinguisher Notes:	SAF - Fire Extinguisher Inspection	P	Jerry Meeks Jr	1.00	\$0.00	\$0.00	\$0.00	\$0.00	0
12/30/2025	65139	FEXT - 13 - Fire Extinguisher Notes:	SAF - Fire Extinguisher Inspection	P	Jerry Meeks Jr	1.00	\$0.00	\$0.00	\$0.00	\$0.00	0

* WO Types C-Corrective P-Preventative S-Skipped

** Lag Time is defined as the Date Complete - the Date Due

01/08/2026 02:25 PM

Page 33 of 37

Date Complete	WO#	Equipment	Task Description	Type*	Assigned to	Hours	Labor Cost	Inventory Cost	Misc. Cost	Total Cost	Lag Time**
12/30/2025	65200	DIG - AER01 - Digester Aerator	PM - Digester Aerator Inspection	P	Maintenance Crew	2.00	\$60.00	\$0.00	\$0.00	\$60.00	0
		Notes:									
12/30/2025	65137	FEXT - 12 - Fire Extinguisher	SAF - Fire Extinguisher Inspection	P	Jerry Meeks Jr	1.00	\$0.00	\$0.00	\$0.00	\$0.00	0
		Notes:									
12/30/2025	65204	DIG - AER03 - Digester Aerator	PM - Digester Aerator Inspection	P	Maintenance Crew	2.00	\$60.00	\$0.00	\$0.00	\$60.00	0
		Notes:									
12/30/2025	65125	FEXT - 06 - Fire Extinguisher	SAF - Fire Extinguisher Inspection	P	Jerry Meeks Jr	1.00	\$0.00	\$0.00	\$0.00	\$0.00	0
		Notes:									
12/30/2025	65153	FEXT - 20 - Fire Extinguisher	SAF - Fire Extinguisher Inspection	P	Jerry Meeks Jr	1.00	\$0.00	\$0.00	\$0.00	\$0.00	0
		Notes:									
12/30/2025	65155	SCBA - 01 - SCBA	SAF- Monthly SCBA Inspection	P	Jerry Meeks Jr	1.00	\$0.00	\$0.00	\$0.00	\$0.00	0
		Notes:									
12/30/2025	65157	SCBA - 02 - SCBA	SAF- Monthly SCBA Inspection	P	Jerry Meeks Jr	1.00	\$0.00	\$0.00	\$0.00	\$0.00	0
		Notes:									
12/30/2025	65159	SCBA - 03 - SCBA	SAF- Monthly SCBA Inspection	P	Jerry Meeks Jr	1.00	\$0.00	\$0.00	\$0.00	\$0.00	0
		Notes:									
12/30/2025	65161	SCBA - 04 - SCBA	SAF- Monthly SCBA Inspection	P	Jerry Meeks Jr	1.00	\$0.00	\$0.00	\$0.00	\$0.00	0
		Notes:									
12/30/2025	65202	DIG - AER02 -	PM - Digester Aerator	P	Maintenance	2.00	\$60.00	\$0.00	\$0.00	\$60.00	0

* WO Types C-Corrective P-Preventative S-Skipped

** Lag Time is defined as the Date Complete - the Date Due

01/08/2026 02:25 PM

Page 34 of 37

Date Complete	WO#	Equipment	Task Description	Type*	Assigned to	Hours	Labor Cost	Inventory Cost	Misc. Cost	Total Cost	Lag Time**
		Digester Aerator	Inspection		Crew						
		Notes:									
12/30/2025	65117	FEXT - 02 - Fire Extinguisher	SAF - Fire Extinguisher Inspection	P	Jerry Meeks Jr	1.00	\$0.00	\$0.00	\$0.00	\$0.00	0
		Notes:									
12/30/2025	65163	SCBA - 05 - SCBA	SAF- Monthly SCBA Inspection	P	Jerry Meeks Jr	1.00	\$0.00	\$0.00	\$0.00	\$0.00	0
		Notes:									
12/30/2025	65173	LAD - 05 - Ladder	SAF- Monthly Ladder Inspections	P	Jerry Meeks Jr	1.00	\$0.00	\$0.00	\$0.00	\$0.00	0
		Notes:									
12/30/2025	65171	LAD - 04 - Ladder	SAF- Monthly Ladder Inspections	P	Jerry Meeks Jr	1.00	\$0.00	\$0.00	\$0.00	\$0.00	0
		Notes:									
12/30/2025	65169	LAD - 03 - Ladder	SAF- Monthly Ladder Inspections	P	Jerry Meeks Jr	1.00	\$0.00	\$0.00	\$0.00	\$0.00	0
		Notes:									
12/30/2025	65263	MP GRNDS - Main WWTP Grounds	PM - MONTHLY SAFETY INSPECTION	P		1.00	\$0.00	\$0.00	\$0.00	\$0.00	0
		Notes:									
12/30/2025	65167	LAD - 02 - Ladder	SAF- Monthly Ladder Inspections	P	Jerry Meeks Jr	1.00	\$0.00	\$0.00	\$0.00	\$0.00	0
		Notes:									
12/30/2025	65129	FEXT - 08 - Fire Extinguisher	SAF - Fire Extinguisher Inspection	P	Jerry Meeks Jr	1.00	\$0.00	\$0.00	\$0.00	\$0.00	0
		Notes:									
12/30/2025	65115	FEXT - 01 - Fire Extinguisher	SAF - Fire Extinguisher	P	Jerry Meeks Jr	1.00	\$0.00	\$0.00	\$0.00	\$0.00	0

* WO Types C-Corrective P-Preventative S-Skipped

** Lag Time is defined as the Date Complete - the Date Due

01/08/2026 02:25 PM

Page 35 of 37

Date Complete	WO#	Equipment	Task Description	Type*	Assigned to	Hours	Labor Cost	Inventory Cost	Misc. Cost	Total Cost	Lag Time**
			Inspection								
		Notes:									
12/30/2025	65135	FEXT - 11 - Fire Extinguisher	SAF - Fire Extinguisher Inspection	P	Jerry Meeks Jr	1.00	\$0.00	\$0.00	\$0.00	\$0.00	0
		Notes:									
12/30/2025	65119	FEXT - 03 - Fire Extinguisher	SAF - Fire Extinguisher Inspection	P	Jerry Meeks Jr	1.00	\$0.00	\$0.00	\$0.00	\$0.00	0
		Notes:									
12/30/2025	65121	FEXT - 04 - Fire Extinguisher	SAF - Fire Extinguisher Inspection	P	Jerry Meeks Jr	1.00	\$0.00	\$0.00	\$0.00	\$0.00	0
		Notes:									
12/30/2025	65123	FEXT - 05 - Fire Extinguisher	SAF - Fire Extinguisher Inspection	P	Jerry Meeks Jr	1.00	\$0.00	\$0.00	\$0.00	\$0.00	0
		Notes:									
12/30/2025	65127	FEXT - 07 - Fire Extinguisher	SAF - Fire Extinguisher Inspection	P	Jerry Meeks Jr	1.00	\$0.00	\$0.00	\$0.00	\$0.00	0
		Notes:									
12/30/2025	65131	FEXT - 09 - Fire Extinguisher	SAF - Fire Extinguisher Inspection	P	Jerry Meeks Jr	1.00	\$0.00	\$0.00	\$0.00	\$0.00	0
		Notes:									
12/30/2025	65133	FEXT - 10 - Fire Extinguisher	SAF - Fire Extinguisher Inspection	P	Jerry Meeks Jr	1.00	\$0.00	\$0.00	\$0.00	\$0.00	0
		Notes:									
12/30/2025	65165	LAD - 01 - Ladder	SAF- Monthly Ladder Inspections	P	Jerry Meeks Jr	1.00	\$0.00	\$0.00	\$0.00	\$0.00	0

* WO Types C-Corrective P-Preventative S-Skipped

** Lag Time is defined as the Date Complete - the Date Due

01/08/2026 02:25 PM

Page 36 of 37

Date Complete	WO#	Equipment	Task Description	Type*	Assigned to	Hours	Labor Cost	Inventory Cost	Misc. Cost	Total Cost	Lag Time**
Notes:											

Summary

Total # of WO's	293	Total Labor Cost	\$4,230.00
Total Hours	172.00	Total Inventory Cost	\$0.00
Average Lag Time*	0.00	Total Misc Cost	\$0.00
		Total Cost	\$4,230.00

* WO Types C-Corrective P-Preventative S-Skipped

** Lag Time is defined as the Date Complete - the Date Due

01/08/2026 02:25 PM

Page 37 of 37

Work Order History by Date with WO Notes
12/01/2025 To 12/31/2025

Date Complete	WO#	Equipment	Task Description	Type*	Assigned to	Hours	Labor Cost	Inventory Cost	Misc. Cost	Total Cost	Lag Time**
12/2/2025	68808	WATER LINES - WATER LINES	Corrective	C		3.00	\$0.00	\$0.00	\$0.00	\$0.00	0
		Notes: 1218 W. Broad Repaired leak on 6" main.									
12/9/2025	68809	WATER LINES - WATER LINES	Corrective	C		6.00	\$0.00	\$0.00	\$0.00	\$0.00	0
		Notes: 1330 W. 5th Repaired leak on service line, cut tubing and installed inline valve and ran new tubing to splicer.									
12/15/2025	68810	WATER LINES - WATER LINES	Corrective	C		4.50	\$0.00	\$0.00	\$0.00	\$0.00	0
		Notes: 518 W. 4th Repaired leak on service line. Cut service line, installed new compression nut on tap, ran new service line to splicer.									
12/18/2025	68811	WATER LINES - WATER LINES	Corrective	C		6.00	\$0.00	\$0.00	\$0.00	\$0.00	0
		Notes: 2 S. Ave. B Repaired leak on 2" main with a 3"x2" clamp.									
12/23/2025	68812	WATER LINES - WATER LINES	Corrective	C		0.75	\$0.00	\$0.00	\$0.00	\$0.00	0
		Notes: 1912 Victoria Leveled meter box, replaced wire, and cleaned area.									
12/26/2025	68813	WATER LINES - WATER LINES	Corrective	C		20.00	\$0.00	\$0.00	\$0.00	\$0.00	0
		Notes: 702 W. 10th Repaired leak on 6" main. Replaced old tapped clamp with new full circle clamp. Retapped for service line.									
12/30/2025	68817	4009-02 - L.S #9 Centrifugal Pump #2	Corrective	C		2.00	\$0.00	\$0.00	\$0.00	\$0.00	0
		Notes: Reprimed pump with water hose.									

* WO Types C-Corrective P-Preventative S-Skipped

** Lag Time is defined as the Date Complete - the Date Due

01/08/2026 02:21 PM

Page 1 of 2

Date Complete	WO#	Equipment	Task Description	Type*	Assigned to	Hours	Labor Cost	Inventory Cost	Misc. Cost	Total Cost	Lag Time**
Summary											
	Total # of WO's		7	Total Labor Cost			\$0.00				
	Total Hours		42.25	Total Inventory Cost			\$0.00				
	Average Lag Time*		0.00	Total Misc Cost			\$0.00				
				Total Cost			\$0.00				

* WO Types C-Corrective P-Preventative S-Skipped

** Lag Time is defined as the Date Complete - the Date Due

01/08/2026 02:21 PM

Page 2 of 2