



Freeport Civil Service Commission

Tyrone Morrow | Jose Hernandez | Kerry Moore



Meeting and/or Executive Session Agenda

Tuesday, February 3, 2026, 6:00 PM | Council Chamber | 430 North Brazosport Blvd, Freeport, Texas 77541

This meeting will be live streamed via YouTube Live and may be accessed on the City of Freeport Facebook page: <https://www.facebook.com/freeporttexas> or by visiting <https://www.youtube.com/@cityoffreeporttx8375/streams>

In accordance with Section 551.043 of the Texas Government Code, this agenda has been posted at Freeport City Hall and distributed to the appropriate news media within the required time frame. All meetings of the Freeport Civil Service Commission are open to the public. Public participation and written comments are invited on all open session business items.

The Commission request that cell phones be turned off or set to vibrate. Members of the audience are requested to step outside to conduct a phone conversation. The Council Chamber is wheelchair accessible and special parking is available outside the building. If special accommodation is required, please contact the Human Resources Director a minimum of 72 hours in advance at 979-233-3526.

1. Call to Order
2. Invocation
3. Pledge
4. Citizen Comments
5. Approval of Meeting Minutes for January 6, 2026, and January 21, 2026.
6. Discussion regarding the availability of online Chapter 143 orientation or training resources, including inquiry to Dr. Kelly and City Attorney Chris Duncan regarding any training comparable to Open Meetings Act (OMA) and Public Information Act (PIA) courses.
7. Discussion with Dr. Kelly regarding the City Human Resources Department's capacity to provide administrative or operational support to the Civil Service Commission.
8. Discussion with Dr. Kelly regarding the appropriate process for Commissioners to interview the Police Chief and Fire Chief concerning current departmental policies and practices related to:
 - a. Entry-level hiring and eligibility
 - b. Promotional eligibility
 - c. Seniority calculations
 - d. Disciplinary actions and appeal procedures
 - e. Hearing processes and timelines
9. Discussion with Dr. Kelly regarding a potential meeting between the Civil Service Commission and Police and Fire Department employees to review and discuss:
 - a. Entry-level hiring and eligibility
 - b. Promotional eligibility
 - c. Seniority calculations
 - d. Disciplinary actions and appeal procedures
 - e. Hearing processes and timelines
10. Discussion and possible action regarding implementation of Texas Local Government Code Section 143.006 – Civil Service Commission, including appointment, vacancy, and term of commissioners (see proposed sample documentation).
11. Discussion and possible action regarding Texas Local Government Code Section 143.007 – Removal of Commission Members (see proposed sample documentation).
12. Discussion and possible action regarding Texas Local Government Code Section 143.017 – Commission Procedures and Operations (see proposed sample documentation).

13. Discussion and possible action regarding Texas Local Government Code Section 143.008 – Adoption and Publication of Rules (see proposed sample documentation).
14. Discussion and possible action regarding the establishment of time limits for public comments during Civil Service Commission meetings.
15. Discussion and possible action regarding the adoption of Robert’s Rules of Order as the parliamentary authority for Civil Service Commission meetings.
16. Discussion and possible action regarding rules governing the number of times a Commissioner may speak on a motion prior to calling the question for a vote.
17. Discussion and possible action regarding adoption of the proposed Civil Service Commission implementation timeline (see proposed sample documentation).
18. Discussion and possible action regarding quorum procedures for the Civil Service Commission.
19. Discussion and possible action regarding voting procedures, including confirmation that a majority vote of two (2) Commissioners constitutes passage of an item.
20. Discussion and possible action regarding the establishment of an HR Director position to support the Civil Service Commission.
21. Discussion and possible action regarding the designation of the City Secretary as the official Records Custodian for the Civil Service Commission.
22. Discussion and possible action regarding adoption of the proposed Civil Service Commission bylaws, following review and recommendations by City Attorney Chris Duncan (see proposed sample documentation).
23. Discussion and action to hold meetings on 1st and 4th Tuesday of the month.
24. Adjourn


Items not necessarily discussed in the order they appear on the agenda. The Commission at its discretion may take action on any or all of the items as listed. This notice is posted pursuant to the Texas Open Meeting Act. (Chapter 551, Government Code).

The Commission reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), and 551.076 (Deliberations about Security Devices).

Notice of Potential Quorum

***One or more members of the Freeport City Council may be present at this meeting.
No action will be taken by the Freeport City Council at this meeting.***

CERTIFICATE I certify the foregoing notice was posted in the official glass case at the front door of the City Hall, with 24 hours a day public access, 1201 North Avenue H., Freeport Texas, 3 business days prior to meeting in accordance with Open Meetings Act.



Clarisa Fernandez
City Secretary, City of Freeport, Texas

