



Freeport Civil Service Commission

Tyrone Morrow | Jose Hernandez | Kerry Moore



Meeting and/or Executive Session Agenda

Wednesday, March 18, 2026, 6:00 PM | Council Chamber | 430 North Brazosport Blvd, Freeport, Texas 77541

This meeting will be live streamed via YouTube Live and may be accessed on the City of Freeport Facebook page: <https://www.facebook.com/freeporttexas> or by visiting <https://www.youtube.com/@cityoffreeporttx8375/streams>

In accordance with Section 551.043 of the Texas Government Code, this agenda has been posted at Freeport City Hall and distributed to the appropriate news media within the required time frame. All meetings of the Freeport Civil Service Commission are open to the public. Public participation and written comments are invited on all open session business items.

The Commission request that cell phones be turned off or set to vibrate. Members of the audience are requested to step outside to conduct a phone conversation. The Council Chamber is wheelchair accessible and special parking is available outside the building. If special accommodation is required, please contact the Human Resources Director a minimum of 72 hours in advance at 979-233-3526.

1. Call to Order
2. Invocation
3. Pledge
4. Citizen Comments
5. Approval of Meeting Minutes for March 4, 2026.
6. Discussion and possible action regarding the review of Article III – Procedures and Rules of the Civil Service Commission Rules.
 - Article III – Procedures and Rules of the Commission
 - Section 3.01 – Commission Meeting
 - Section 3.02 – Quorum
 - Section 3.03 – Procedure
 - Section 3.04 – Appeal to the Commission and Other Appearances
 - Section 3.05 – Appeal of Commission Decisions to the District Court
7. Discussion and possible action regarding the review of Article IV – Classification, Qualifications, and Appointment of the Civil Service Commission Rules.
 - Article IV – Classification, Qualifications, and Appointment
 - Section 4.01 – Classification of Police Officer and Firefighter
 - Section 4.02 – Vacancies within Classified Positions (Police Officer & Firefighter)
 - Section 4.03 – Minimum Age Requirement for Police and Fire
 - Section 4.04 – General Requirements for the Position of Police and Fire
 - Section 4.05 – Applications for Police Officer and Firefighter
 - Section 4.06 – Refusal to Test (Police Officer & Firefighter)
 - Section 4.07 – Background Investigation (Police Officer & Firefighter)
 - Section 4.08 – Entrance Examination (Police Officer & Firefighter)
 - Section 4.09 – Grading of the Entrance Examination (Police Officer & Firefighter)
 - Section 4.10 – Physical Agility Test (Police Officer & Firefighter)
 - Section 4.11 – Eligibility List (Police Officer & Firefighter)
 - Section 4.12 – Removal from the Eligibility List (Police Officer & Firefighter)
 - Section 4.13 – Appointment to Beginning Position: Medical and Psychiatric Examination (Police Officer & Firefighter)

- Section 4.14 – Probationary Period (Police Officer & Firefighter)
 - Section 4.15 – Reappointment as a Police Officer or Firefighter after Voluntary Resignation
8. Discussion with Fire Chief Chris Motley to discuss Civil Service matters including:
- Entry-level hiring eligibility
 - Promotional eligibility
 - Seniority calculations
 - Disciplinary actions and appeals
 - Hearing process timelines
9. Discussion with Police Chief Jennifer Howell to discuss Civil Service matters including:
- Entry-level hiring eligibility
 - Promotional eligibility
 - Seniority calculations
 - Disciplinary actions and appeals
 - Hearing process timelines
10. Updates from City Manager Dr. Danielle Kelly on issues pertaining to the Civil Service Commission.
11. Updates from City Attorney Christopher Duncan regarding items referred for clarification from Civil Service attorney contacts, including:
- Alvin Policy – Article I, Section 1.04, Sentence #4
Clarification of the phrase “current illegal use of drugs” and consideration of including language referencing illicit drugs.
 - Alvin Policy – Article II, Section 2.07, Sentence (a)
Clarification regarding which ranks the provision applies to and interpretation of the policy language.
12. Adjourn

Items not necessarily discussed in the order they appear on the agenda. The Commission at its discretion may take action on any or all of the items as listed. This notice is posted pursuant to the Texas Open Meeting Act. (Chapter 551, Government Code).

The Commission reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), and 551.076 (Deliberations about Security Devices).

Notice of Potential Quorum

One or more members of the Freeport City Council may be present at this meeting.

No action will be taken by the Freeport City Council at this meeting.

CERTIFICATE I certify the foregoing notice was posted in the official glass case at the front door of the City Hall, with 24 hours a day public access, 1201 North Avenue H., Freeport Texas, 3 business days prior to meeting in accordance with Open Meetings Act.

Clarisa Fernandez
City Secretary, City of Freeport, Texas

