

State of Texas

County of Brazoria

City of Freeport-Civil Service Commission

BE IT REMEMBERED, that the Freeport Civil Service Commission of the City of Freeport, Texas met on Wednesday, June 3, 2026, at 6:00P.M. at the Freeport Council Chamber located at 430 North Brazosport Blvd., Freeport Texas for the purpose of considering the following agenda items:

Civil Service Commissioners: Tyrone Morrow, Chairman
Jose Hernandez, Vice Chairman
Kerry Moore

Staff: Christopher Duncan, City Attorney

Visitors:

Call to Order:

Chairman Morrow called the meeting of the Freeport Civil Service Commission to order at 6:30P.M. on June 3, 2026.

Invocation:

Vice Chairman Hernandez led the Invocation.

Pledge:

Chairman Morrow led the Pledge of Allegiance to the United States and the Pledge of Allegiance to the State of Texas.

Discussion with any attending Public Service Employees (Fire Department, Police Department, Emergency Medical Services) regarding:

- **Entry-Level Hiring and eligibility expectations**
- **Promotional eligibility requirements expectations**
- **Seniority calculations expectations**
- **Disciplinary actions and appeals procedures expectations**
- **Hearing process and timelines expectations**

There were no Public Service Employee comments.

Citizen Comments

There were no Citizen Comments.

Approval of Meeting Minutes for May 20, 2026

A motion was made by Vice Chairman Hernandez to approve Meeting Minutes for May 20, 2026, seconded by Commissioner Moore with all present and voting “Aye” 3-0. The Commission unanimously approved the motion.

Review and discussion of Section XI – Civil Service Personnel Files, including: a. Personnel Files maintained under Texas Local Government Code §143.089(a) b. Employee access rights to personnel files c. Departmental personnel files maintained under Texas Local Government Code §143.089(g) d. Confidentiality and disclosure requirements related to departmental personnel files

Chairman Morrow reviewed Section XI regarding Civil Service Personnel Files. Discussion focused on personnel files maintained under Texas Local Government Code §143.089, employee access rights, departmental personnel files, and confidentiality and disclosure requirements. The Commission acknowledged that personnel files must be maintained and administered in accordance with state law.

Review and discussion of Section 11.02- Requests for disclosure of Civil Service personnel files, including: a. Texas Public Information Act (TPIA) requests b. Departmental responsibilities concerning confidentiality protections c. Access procedures related to departmental personnel files.

Chairman Morrow reviewed Section 11.02 concerning requests for disclosure of Civil Service personnel files. Discussion included Texas Public Information Act requests, departmental responsibilities for confidentiality protections, and access procedures for departmental personnel files. The Commission agreed that all requests and disclosures must comply with applicable law.

Review and discussion regarding proposed next steps for the Civil Service Rules revision and adoption process, including: a. Option #1 – Assignment of individual rule sections to Commissioners for collaborative review, editing, and recommendation development within a shared master document. Option #2 – Development of a centralized master document incorporating meeting notes, public feedback, officer feedback, and proposed revisions for collaborative review and recommendation development c. Discussion regarding procedures for documenting, reviewing, discussing, and voting on proposed rule revisions during future meetings.

Chairman Morrow presented two options for completing the Civil Service Rules revision process. After discussion, the Commission reached consensus to proceed with Option #2, the development of

a centralized master document. Chairman Morrow will prepare a live working document incorporating prior meeting notes, public feedback, officer feedback, and proposed revisions. Commissioners will collaboratively review and edit the document prior to future meetings, where proposed revisions will be considered and adopted as appropriate. The Commission also discussed moving to a monthly meeting schedule while working toward the October deadline.

Adjourn:

A motion was made by Commissioner Moore to adjourn, seconded by Vice Chairman Hernandez.

Chairman Morrow adjourned the meeting at 6:36P.M.

A handwritten signature in black ink, appearing to read 'Tyrone Morrow', written over a horizontal line.

Tyrone Morrow

Chairman, Freeport Civil Service Commission