

State of Texas

County of Brazoria

City of Freeport-Civil Service Commission

BE IT REMEMBERED, that the Freeport Civil Service Commission of the City of Freeport, Texas met on Wednesday, July 1, 2026, at 6:00P.M. at the Freeport Council Chamber located at 430 North Brazosport Blvd., Freeport Texas for the purpose of considering the following agenda items:

**Civil Service Commissioners:** Tyrone Morrow, Chairman  
Jose Hernandez, Vice Chairman- Absent  
Kerry Moore

**Staff:** Danielle Kelly, DPA, City Manager  
Clifton Beck, Human Resources Director

**Visitors:**

**Call to Order:**

Chairman Morrow called the meeting of the Freeport Civil Service Commission to order at 6:02P.M. on July 1, 2026.

**Invocation:**

Chairman Morrow led the Invocation.

**Pledge:**

Chairman Morrow led the Pledge of Allegiance to the United States and the Pledge of Allegiance to the State of Texas.

**Discussion with any attending Public Service Employees (Fire Department, Police Department, Emergency Medical Services) regarding:**

- **Entry-Level Hiring and eligibility expectations**
- **Promotional eligibility requirements expectations**
- **Seniority calculations expectations**
- **Disciplinary actions and appeals procedures expectations**
- **Hearing process and timelines expectations**

Human Resources Director Clifton Beck addressed the Commission. Mr. Beck advised that he had recently spoken with Police Chief Jennifer Howell and Fire Chief Chris Motley. He explained that additional time was needed for city staff to review the proposed Civil Service Rules before any formal action was taken. Mr. Beck requested that consideration and voting on the proposed rules be postponed until the Commission's next meeting to allow department leadership the opportunity to review the document and submit any recommended revisions.

A motion was made by Commissioner Moore to delay the vote on the policies until the next meeting, seconded by Chairman Morrow with all present and voting "Aye" 2-0. The Commission unanimously approved the motion.

Chairman Morrow agreed that additional review time would be beneficial and noted that the proposed rules had been created as a living document that could continue to be revised collaboratively.

Mr. Beck stated that any revisions submitted by Police Chief Howell or Fire Chief Motley would be compiled and presented to the Commission at the next meeting.

### **Citizen Comments**

There were no Citizen Comments.

### **Approval of Meeting Minutes for June 3, 2026.**

A motion was made by Commissioner Moore to approve meeting minutes for June 3, 2026 as written, seconded by Chairman Morrow with all present and voting "Aye" 2-0. The Commission unanimously approved the motion.

### **Introduction of Human Resources Director Clifton Beck and discussion regarding service as Civil Service Commission Director.**

Chairman Morrow welcomed Mr. Clifton Beck, recently appointed as the City's Human Resources Director.

Mr. Beck introduced himself to the Commission and shared that he had approximately nine days of service with the City of Freeport. He advised that he has extensive experience in municipal government, including serving as a Human Resources Director and Civil Service Director. Mr. Beck expressed his enthusiasm for working with the Commission and assisting with the implementation of Chapter 143 Civil Service within the City of Freeport.

The Commission welcomed Mr. Beck and expressed their appreciation for his willingness to serve.

### **Consideration and possible action appointing Human Resources Director Clifton Beck to serve as Director of the Civil Service Commission.**

Chairman Morrow discussed appointing Human Resources Director Clifton Beck to serve as Director of the Civil Service Commission in accordance with Chapter 143 responsibilities.

Mr. Beck stated he had no objections to serving in the position.

A motion was made by Commissioner Moore to appoint Clifton Beck to serve as Director of the Civil Service Commission, seconded by Chairman Morrow with all present and voting "Aye" 2-0. The Commission unanimously approved the motion.

**Review and Discussion of Proposed Civil Service Rules Final Draft.**

This item was tabled.

**Consideration and possible action regarding future meeting schedule.**

The Commission discussed transitioning from meeting every two weeks to holding regular monthly meetings after completion of the initial Civil Service Rules.

Human Resources Director Clifton Beck recommended scheduling the next meeting for July 22, 2026, allowing sufficient time for city administration, Police Chief Howell, Fire Chief Motley, and staff to review and revise the proposed Civil Service Rules. He also advised the Commission that upcoming budget discussions would require Commission review and approval of Police and Fire Department step plans before submission to the City Council.

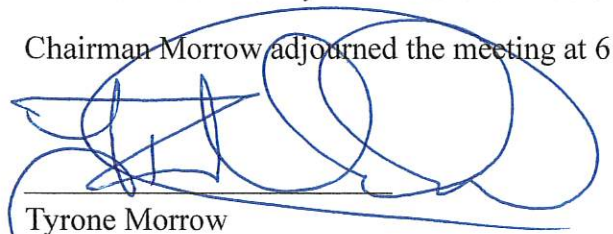
The Commission agreed that, following adoption of the Civil Service Rules, future meetings could transition to a monthly schedule.

A motion was made by Commissioner Moore to schedule the next Civil Service Commission meeting for July 22, 2026, seconded by Chairman Morrow with all present and voting "Aye" 2-0. The Commission unanimously approved the motion.

**Adjourn:**

A motion was made by Commissioner Moore to adjourn, seconded by Chairman Morrow.

Chairman Morrow adjourned the meeting at 6:16P.M.

A handwritten signature in blue ink, appearing to read "Tyrone Morrow", is written over a horizontal line. The signature is stylized with large loops and a long horizontal stroke extending to the right.

Tyrone Morrow  
Chairman, Freeport Civil Service Commission