



**AGENDA
REGULAR MEETING
FREEPORT CITY COUNCIL
MONDAY, MARCH 18, 2024 AT 6:00 PM**

Mayor:

Brooks Bass

Council Members:

Jeff Pena

Jerry Cain

George Matamoros

Winston Rossow

City Manager:

Lance Petty

THE CITY COUNCIL OF THE CITY OF FREEPORT, TEXAS, WILL MEET ON MONDAY, MARCH 18, 2024 AT 6:00 PM, AT THE FREEPORT, POLICE DEPARTMENT, MUNICIPAL COURT ROOM, 430 NORTH BRAZOSPORT BOULEVARD FREEPORT TEXAS

This meeting will be live streamed via YouTube Live and may be accessed on the City of Freeport Facebook page: <https://www.facebook.com/freeporttexas> or by visiting <https://www.youtube.com/@cityoffreeporttx8375/streams>

THE MEETING IS BEING HELD FOR THE FOLLOWING PURPOSES:

CALL TO ORDER: The Mayor will call the meeting to order, declare a quorum if present, and declare notices legally posted pursuant to Open Meetings Act.

INVOCATION AND PLEDGE OF ALLEGIANCE: (Council Member)

CITIZENS' COMMENTS:

Citizens who have registered with the City Secretary prior to the meeting being called to order and desire to address the City Council will be heard at this time, or the time the item is considered. Each speaker is limited to four (4) minutes, regardless of the number of agenda items to be addressed. All speakers must identify themselves by providing their name and residential address when making comments. Speakers making personal, impertinent, profane or slanderous remarks may be removed from the room and shall be barred from re-entering the meeting.

PRESENTATIONS/ANNOUNCEMENTS: Announcements by Mayor, City Council and/or Staff.

1. Presentation by Texas Police Chief Association for the Freeport Police Department. **(Jennifer Howell)**
2. Presentation by Perdue, Brandon, Fielder, Collins, and Mott L.L.P. regarding Collections. **(Cathy Ezell)**

CONSENT AGENDA:

Consent Agenda items are considered to be routine in nature and may be acted upon in one motion. Any item requiring additional discussion may be withdrawn from the Consent Agenda by the Mayor, Councilmember or City Manager, and acted upon separately.

3. Consideration and possible action on the approval of City Council Meeting Minutes, from March 4, 2024. **(Clarisa Molina)**
4. Consideration and possible action by City Council approving the sale of trust property located in the 400 Block of North Avenue F (Velasco Townsite, Block 571, Lot 4. **(Laura Cramer)**

COUNCIL BUSINESS – REGULAR SESSION:

5. Consideration and possible action approving Ordinance No. 2024-2725 regarding city ordinance curfew. **(Jennifer Howell)**
6. Consideration and possible action approving Ordinance No. 2024-2726 for possible revision of Ordinance No. 2019-2567 establishing the City's Ethics Policy for all Elected and Appointed City Officials and all City Employees. **(Donna Fisher, Lance Petty)**
7. Consideration and possible action approving Resolution No. 2024-2849 for annual re-affirmation of Ordinance No. 2024-2726 establishing the City's Ethics Policy for all Elected and Appointed City Officials and all City Employees. **(Donna Fisher, Lance Petty)**
8. Consideration and possible action approving Resolution No. 2024-2850 appointing a member to the Freeport Economic Development Board. **(Lance Petty)**
9. Consideration and possible action on awarding Bid for Phase II Asbestos Remediation for City Hall. **(Lance Petty)**
10. Consideration and possible action to approve Resolution No. 2024-2851 approving and adopting the Electronic Funds Transfer (EFT) Policy and Procedures for the City of Freeport. **(Cathy Ezell)**

WORK SESSION:

11. The City Council may deliberate and make inquiry into any item specifically listed as a Subsection under the itemized Sections A-F below, an item appearing on the City Council agenda for this meeting, on matters related to community events, or on matters that are not

within the jurisdiction of the City for consideration by City Council. The City Council may not deliberate on any City matters not specifically disclosed under this Work Session or on this posted City Council Meeting agenda. City Council members and the Mayor always reserve the right to request that a matter be placed on a future agenda for consideration.

- A. Councilman Pena Ward A announcements and comments.
- B. Councilman Cain Ward B announcements and comments.
- C. Councilman Matamoros Ward C announcements and comments.
- D. Councilman Rossow Ward D announcements and comments.
- E. Mayor Brooks Bass announcements and comments.
- F. City Manager Lance Petty announcements and comments.

ADJOURNMENT:

12. Adjourn

Items not necessarily discussed in the order they appear on the agenda. The Council at its discretion may take action on any or all of the items as listed. This notice is posted pursuant to the Texas Open Meeting Act. (Chapter 551, Government Code).

The City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development).

ACCESSIBILITY STATEMENT This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (979) 233-3526.

CERTIFICATE I certify the foregoing notice was posted in the official glass case at the front door of the City Hall, with 24 hours a day public access, 1201 North Avenue H. , Freeport Texas, before 6:00 p.m. in accordance with Open Meetings Act.

Clarisa Molina

Clarisa Molina,
City Secretary, City of Freeport, Texas





City Council Agenda Item #2.

Title: Presentation by Perdue, Brandon, Fielder, Collins, and Mott L.L.P. regarding Collections.

Date: March 18, 2024

From: Cathy Ezell, Finance Director

Staff Recommendation: N/A

Item Summary: Presentation by Michael J. Darlow with Perdue Brandon Fielder Collins & Mott, LLP regarding Collections Report.

Background Information: Perdue Brandon collects delinquent taxes, liens and court fines and fees on behalf of the City.

The City's Collection of Delinquent Taxes contract allows Perdue Brandon to enforce by suit or otherwise, the collection of all delinquent taxes, penalty and interest. Taxes that are delinquent as of July 1st each year are turned over to Perdue Brandon for collection.

The City's Collection of Mowing, Demolition & Paving Liens and/or Assessments contract allows Perdue Brandon to use reasonable and necessary legal steps to effect collections of mowing, demolition and paving liens and/or assessments due to City.

Special Considerations: N/A

Financial Impact: Perdue, Brandon, Fielder, Collins and Mott, L.L.P. receives fees directly paid by the account holders; therefore, there are not direct costs associated with their services.

Board or 3rd Party Recommendation: N/A

Supporting Documentation:

1. Collection Report to City of Freeport March 2024



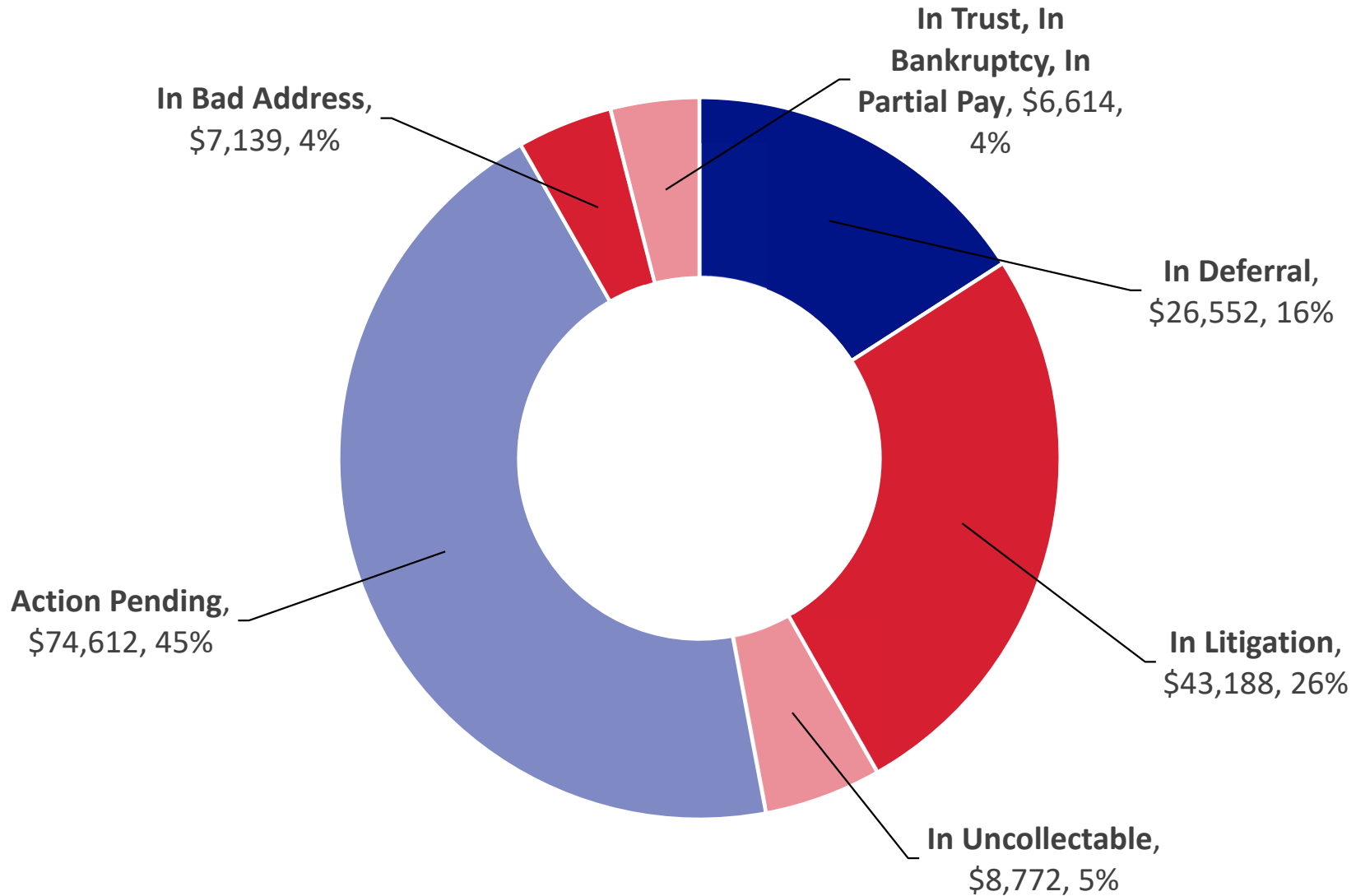
COLLECTION REPORT TO THE CITY OF FREEPORT

Submitted by: *Michael J. Darlow*
March 2024
www.pbfcml.com



ACCOUNT BREAKDOWN CHART FOR CITY OF FREEPORT

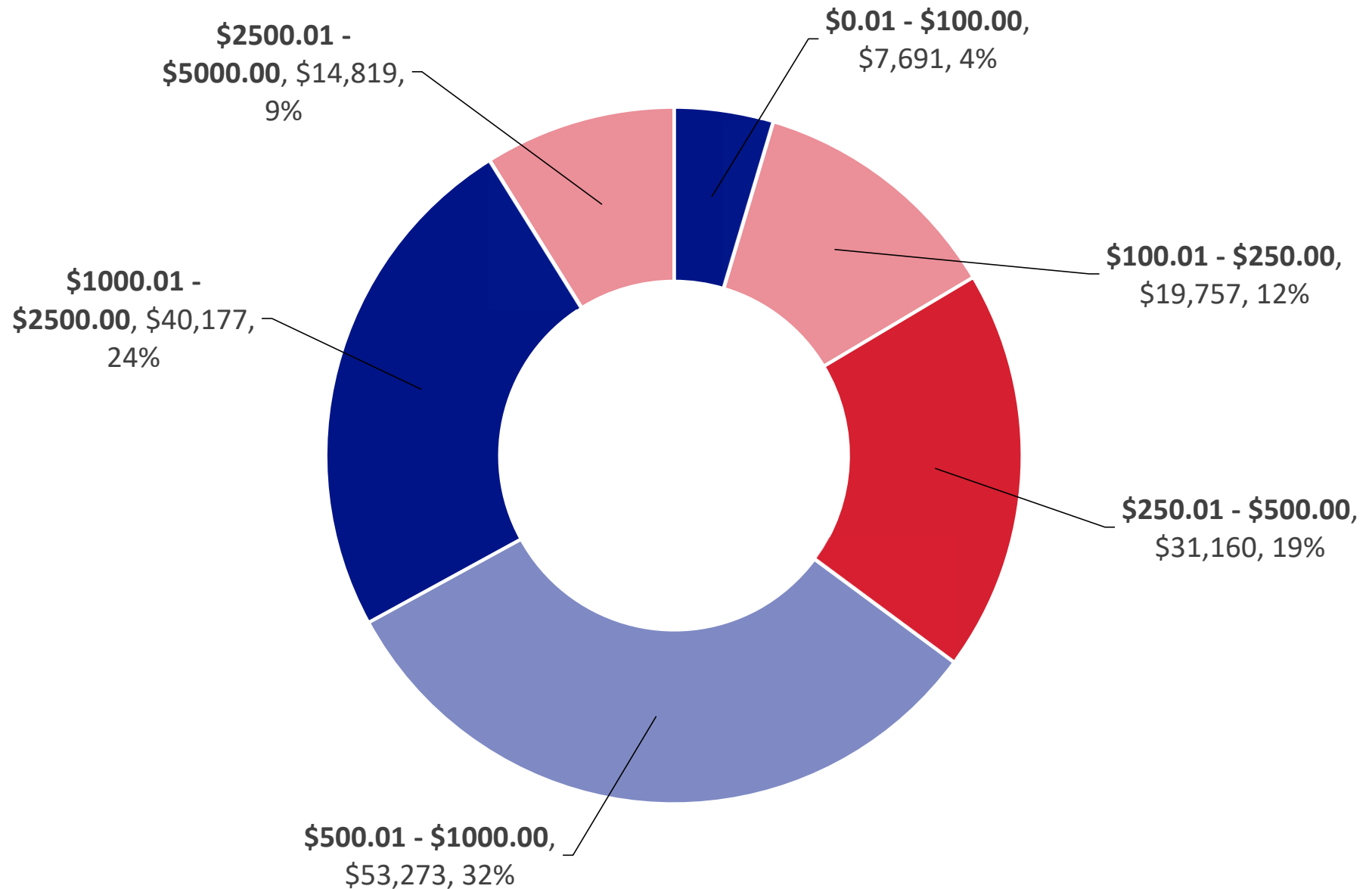
As of 3/11/2024 - Total Base Tax: \$166,877





DOLLAR RANGE CHART FOR CITY OF FREEPORT

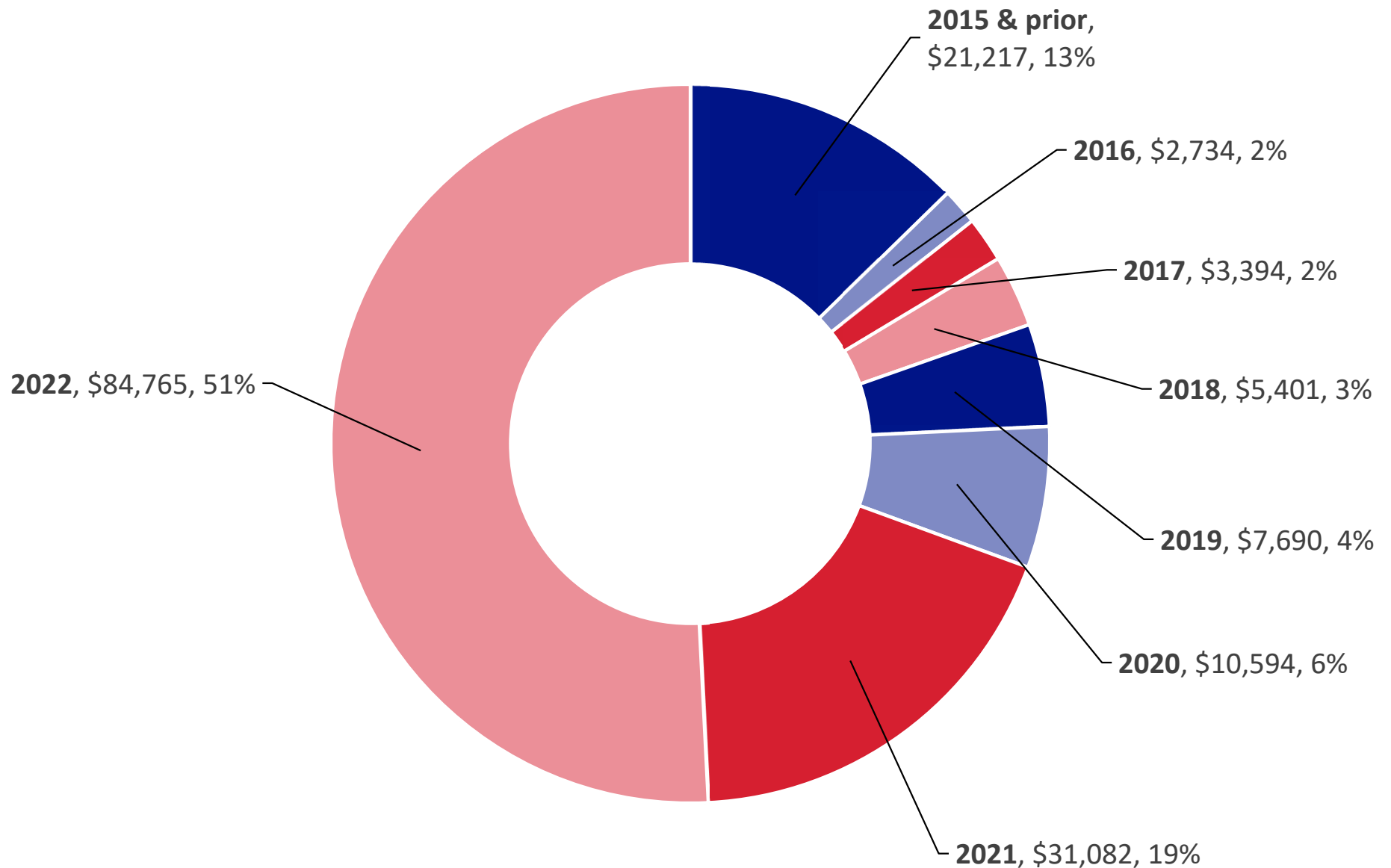
As of 3/11/2024 - Total Base Tax: \$166,877





TAX YEAR CHART FOR CITY OF FREEPORT

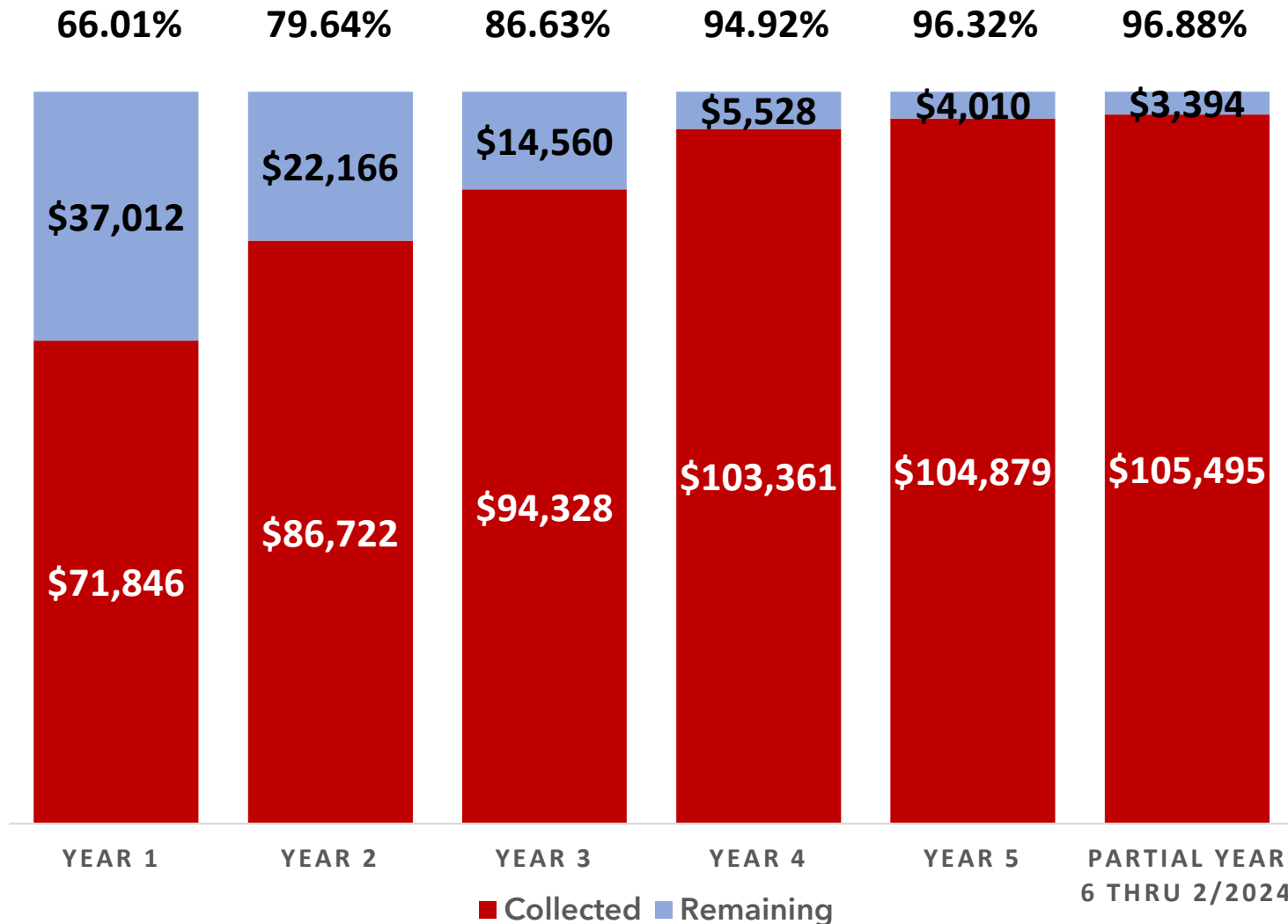
As of 3/11/2024 - Total Base Tax: \$166,877





2017 PERCENTAGE OF COLLECTION FOR CITY OF FREEPORT

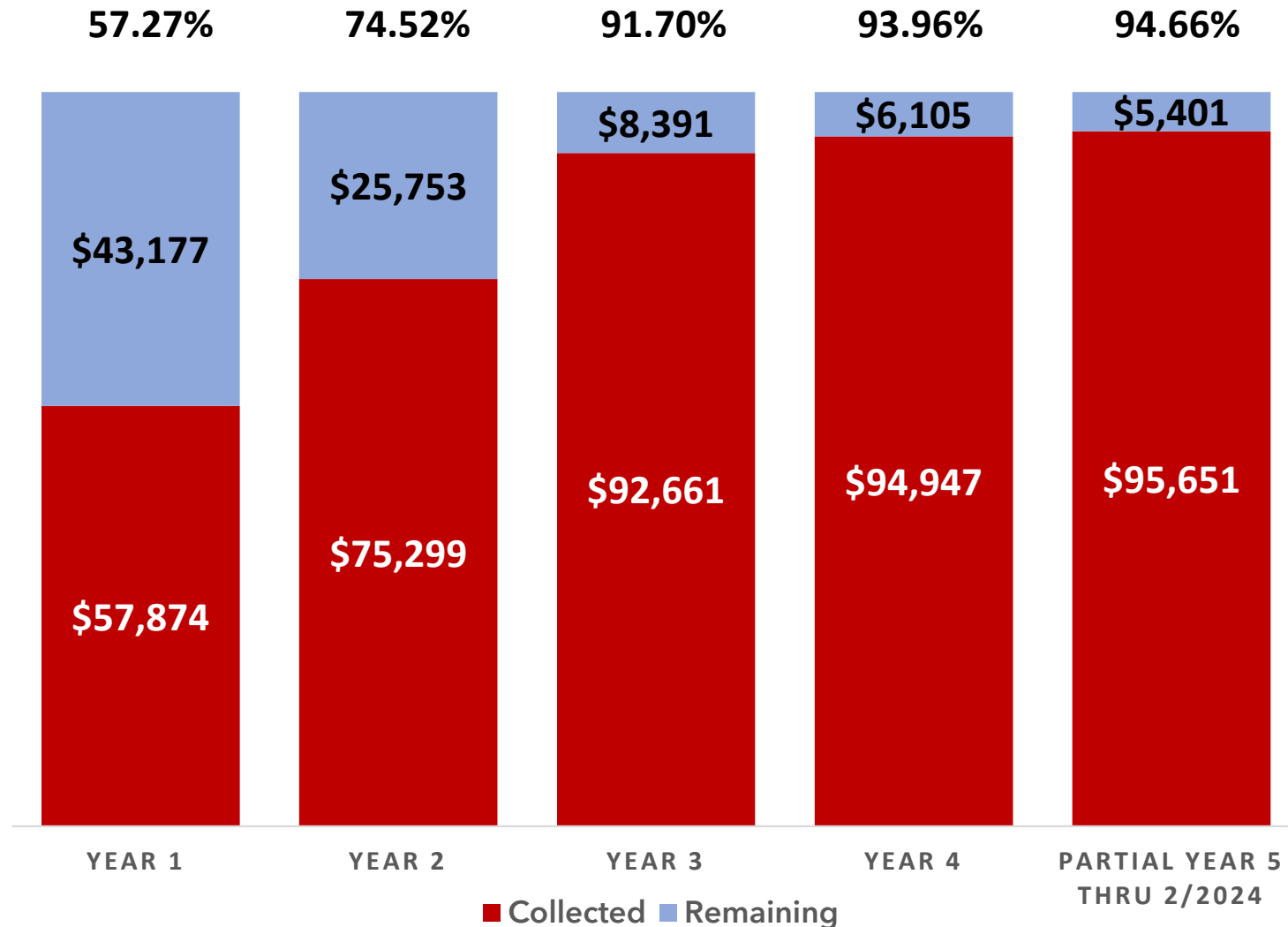
As of 07/01 - 6/30 for each year - Initial Outstanding Base Tax \$108,888





2018 PERCENTAGE OF COLLECTION FOR CITY OF FREEPORT

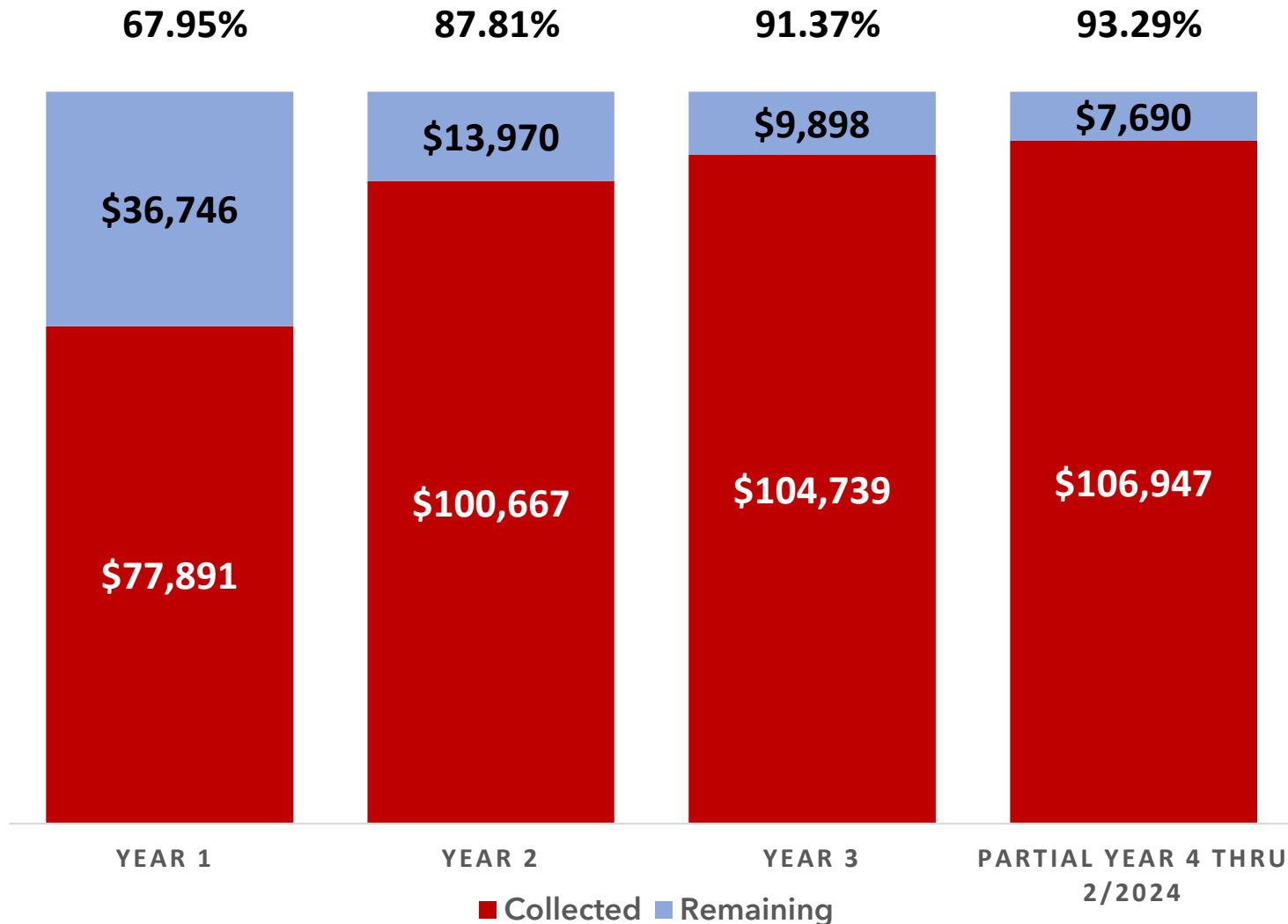
As of 07/01 - 6/30 for each year - Initial Outstanding Base Tax \$101,052





2019 PERCENTAGE OF COLLECTION FOR CITY OF FREEPORT

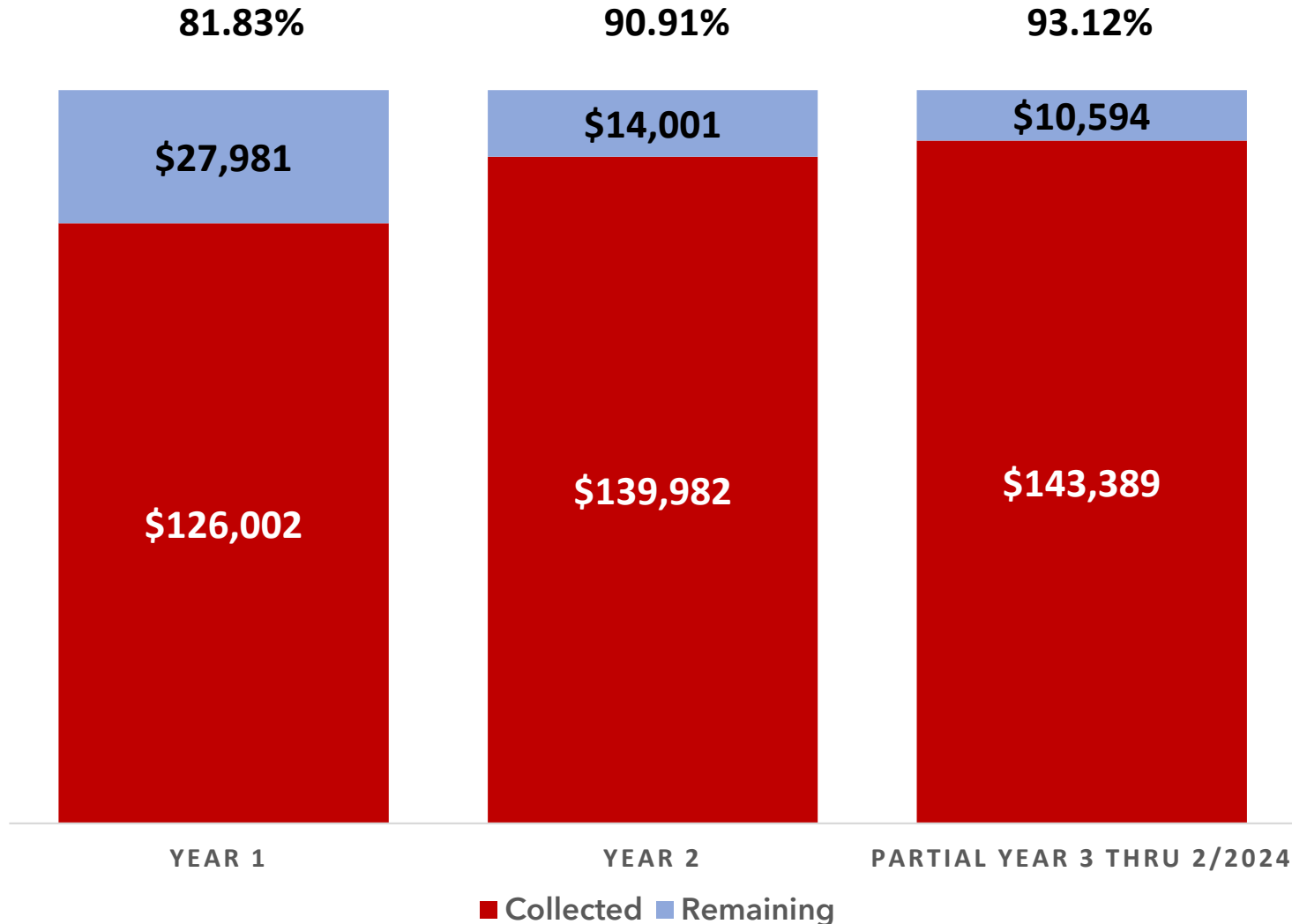
As of 07/01 - 6/30 for each year - Initial Outstanding Base Tax \$114,637





2020 PERCENTAGE OF COLLECTION FOR CITY OF FREEPORT

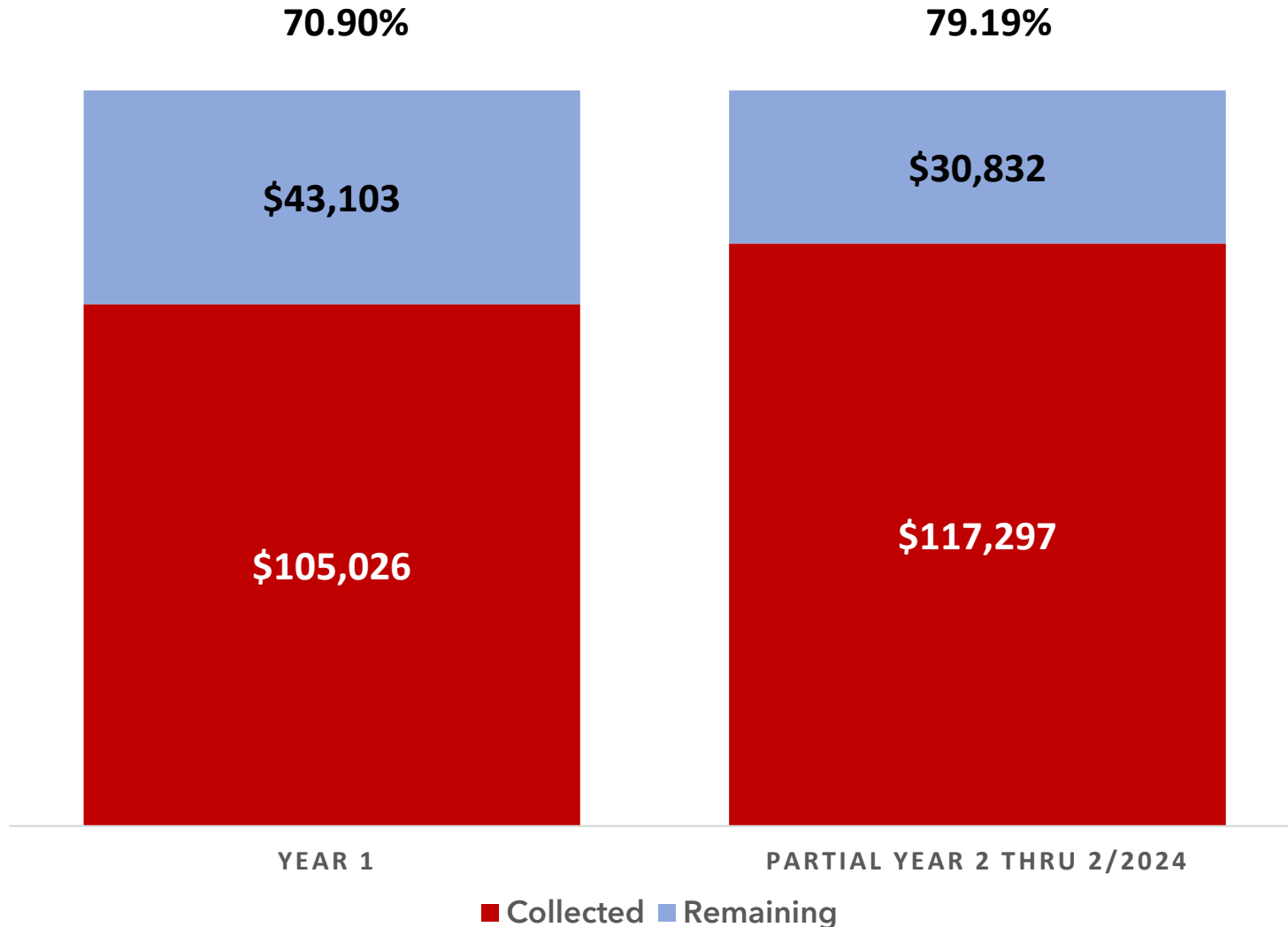
As of 07/01 - 6/30 for each year - Initial Outstanding Base Tax \$153,983





2021 PERCENTAGE OF COLLECTION FOR CITY OF FREEPORT

As of 07/01 - 6/30 for each year - Initial Outstanding Base Tax \$148,129





2022 PERCENTAGE OF COLLECTION FOR CITY OF FREEPORT

As of 07/01 - 6/30 for each year - Initial Outstanding Base Tax \$199,082

58.10%

\$83,415

\$115,667

PARTIAL YEAR 1 THRU 2/2024

■ Collected ■ Remaining

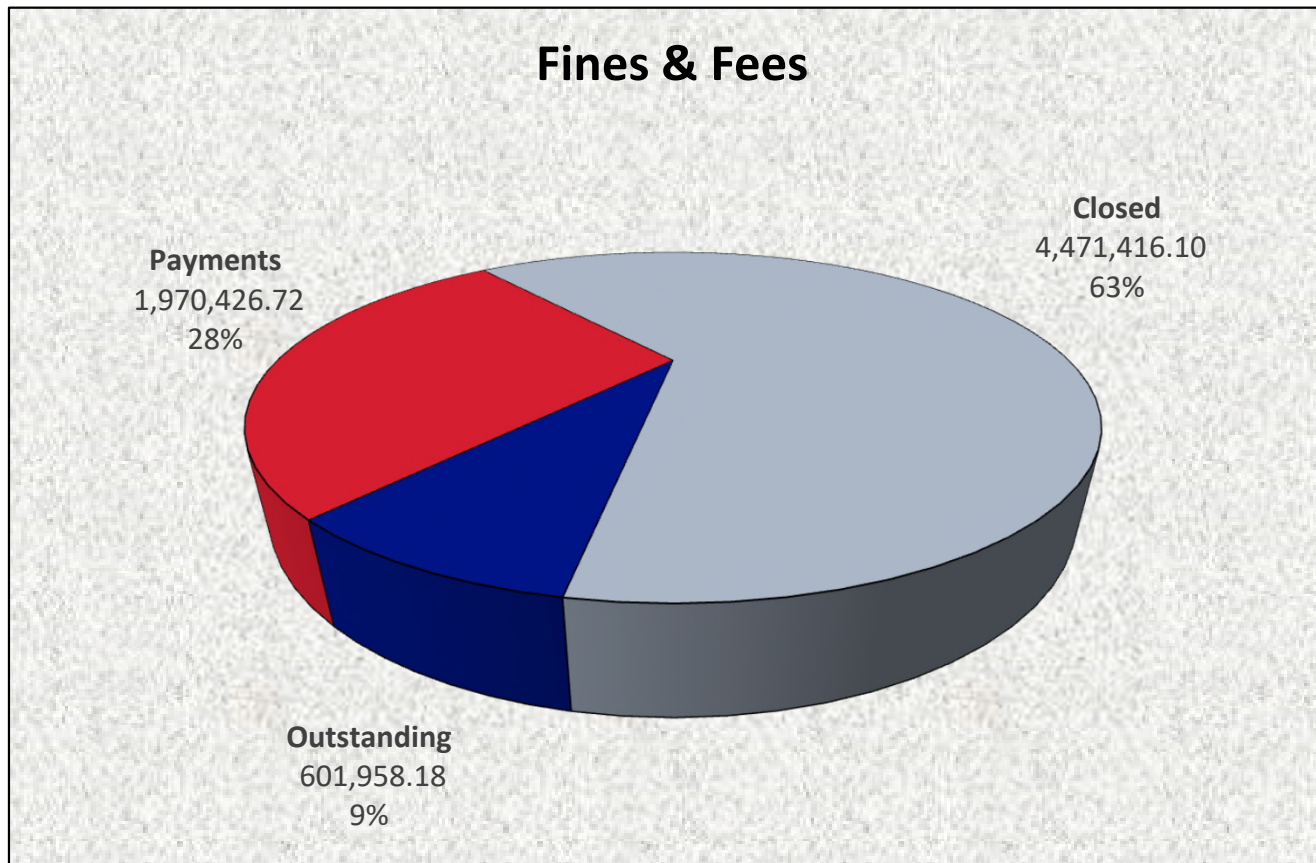


FINE & FEE COLLECTION REPORT

AS OF MARCH 6, 2024

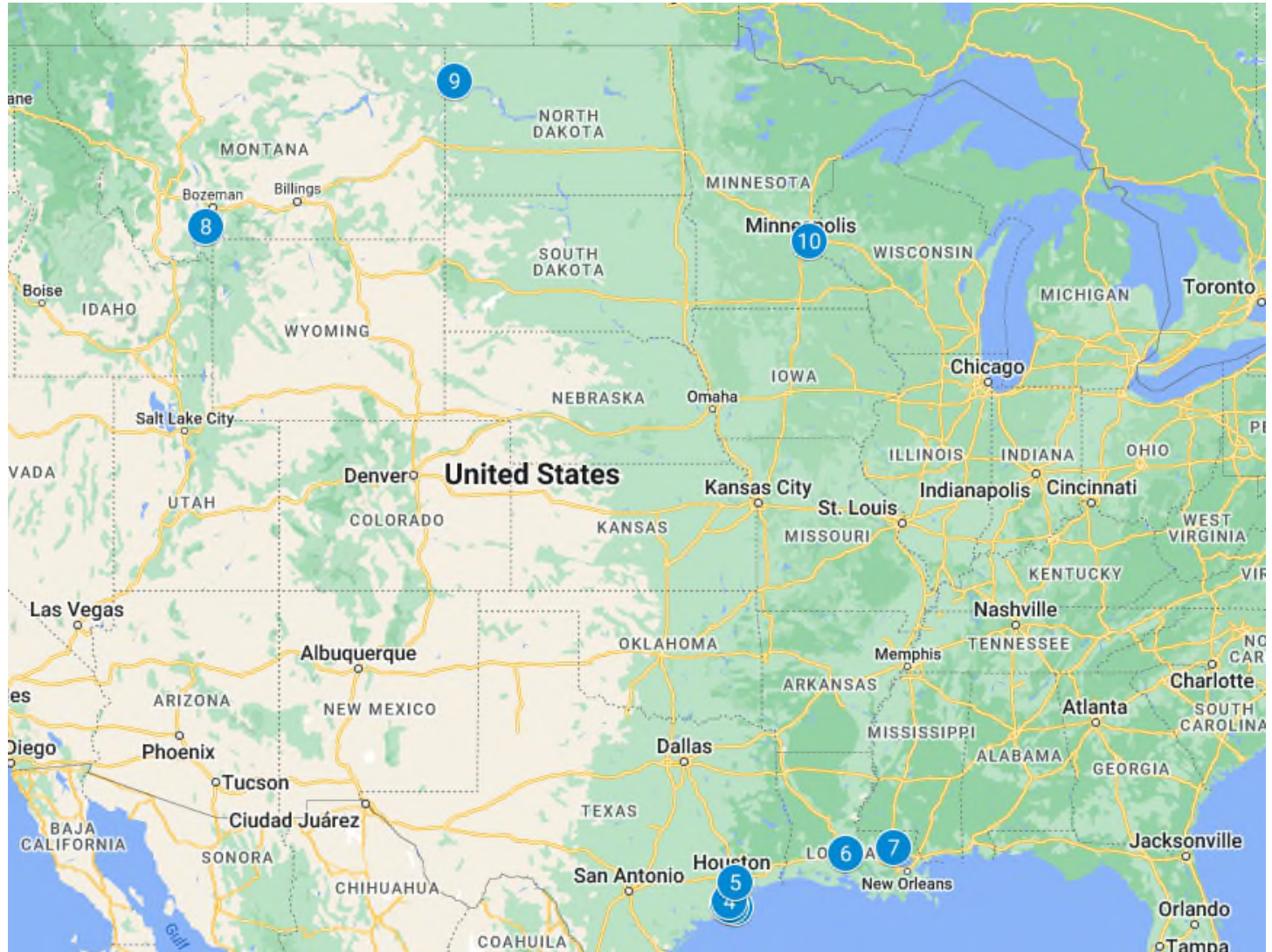
FOR THE CITY OF FREEPORT

Total Turnover		Payments and/or Partial Payments			Dismissed/Cleared			Total \$ %	Address	Letters	Phone #	Phone
\$	#	\$	#	% of \$	\$	#	% of \$	cleared	Correction	Mailed	Changes	Contacts
7,043,801.00	15,889	1,970,426.72	10,702	27.97%	4,471,416.10	23,209	63.48%	91.45%	10,096	59,603	7,820	21,166



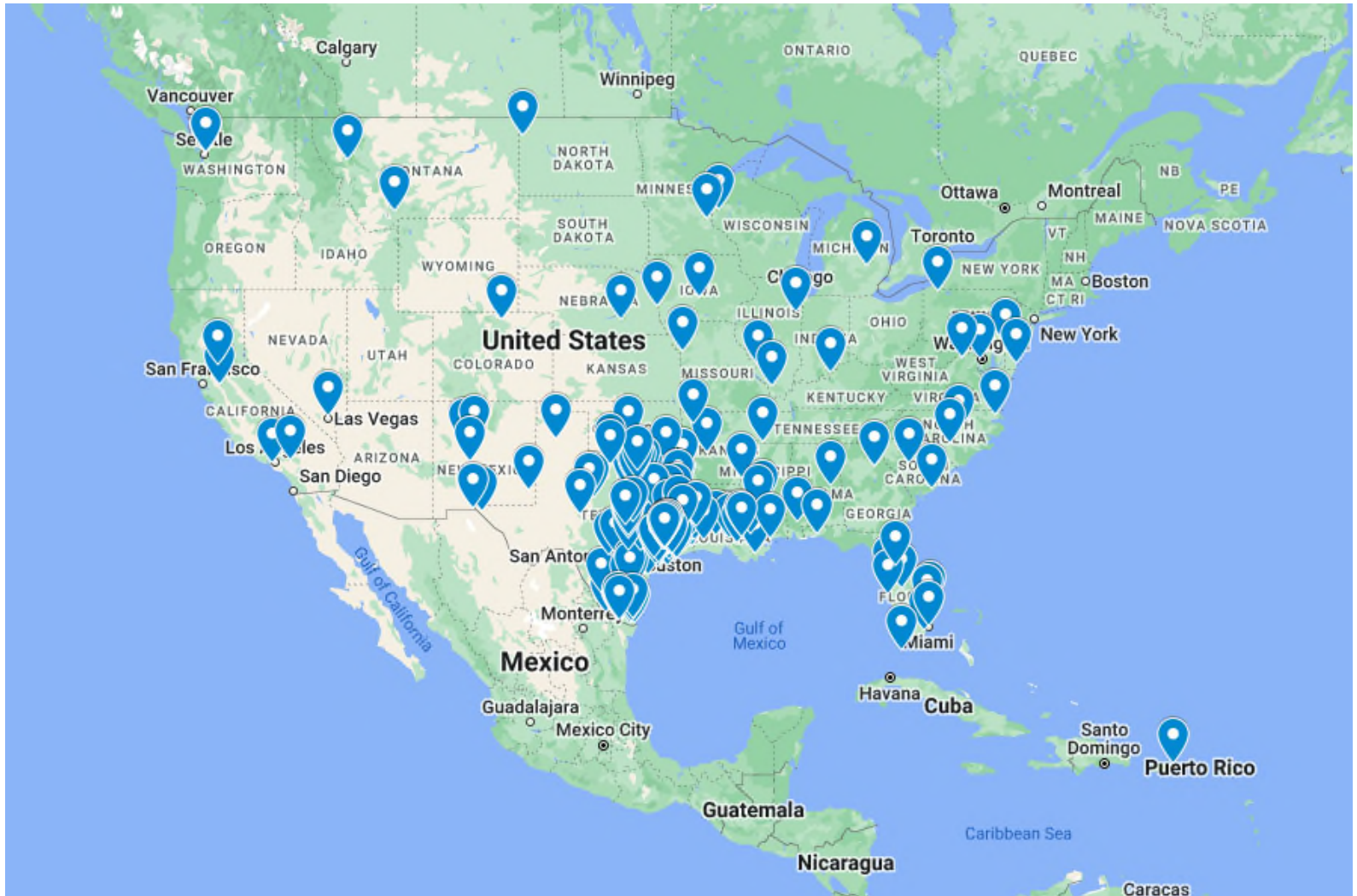
TOP 10 BAD ADDRESS ACCOUNTS BY ZIP CODE FOR THE CITY OF FREEPORT

- 1
77541 - \$36165.28(32)
- 2
77566 - \$7768.12(12)
- 3
77531 - \$4533.54(8)
- 4
77515 - \$2783.20(4)
- 5
77061 - \$1440.40(2)
- 6
70512 - \$811.20(1)
- 7
70466 - \$436.80(1)
- 8
59716 - \$2870.40(1)
- 9
58801 - \$436.80(1)
- 10
55106 - \$395.20(1)



ALL ACCOUNTS FOR THE CITY OF FREEPORT

 All items



State of Texas

County of Brazoria

City of Freeport

BE IT REMEMBERED, that the City Council of Freeport, Texas met on Monday, March 4, 2024 at 6:00 PM at the Freeport, Police Department, Municipal Court Room, 430 North Brazosport Boulevard Freeport Texas for the purpose of considering the following agenda items:

City Council:

- Mayor Brooks Bass
- Councilman Jeff Pena
- Councilman Jerry Cain
- Councilman George Matamoros
- Councilman Winston Rossow

Staff:

- Lance Petty, City Manager
- David Olson, Interim City Attorney
- Clarisa Molina, City Secretary
- Cathy Ezell, Finance Director
- Toby Cohen, IT Manager
- Donna Fisher, Human Resource Director
- Ana Silbas, Main Street Coordinator
- Robert Johnson, EDC Director
- Jennifer Howell, Police Chief
- Rudy Ragle, Interim Public Works Director

Visitors:	Nicole Mireles	Sam Reyna
	Karla Clark	Kenneth Hayes
	Ranseney Mcdonald	Melanie Oldham
	Tamara Mcdonald	Pamela Dancy
	Patti Richardson	

THE MEETING IS BEING HELD FOR THE FOLLOWING PURPOSES:

CALL TO ORDER:

Mayor Bass called the meeting to order at 6:00P.M.

INVOCATION AND PLEDGE OF ALLEGIANCE:

Invocation and Pledge was led by Councilman Rossow.

CITIZENS' COMMENTS:

Melanie Oldham resides at 1206 West Broad. She said she was going to speak as a resident regarding clarifying the short-term rental ordinance. She said she was glad that after Mr. Duncan brought this up and the City Attorney looked at it and once and for all the ordinance would be clarified in the penalty per day. She said she appreciated the lawyer and everybody else that clarified this ordinance. Ms. Oldham said regarding the demolition of 208 West Park she hopes the Council takes more time to look at this and there is no hurry. She

said Ms. Ana and others on the Main Street Historical Board have a visioning session coming up on March 27 and that is the time for everyone to put all of their ideas and input on what would affect downtown. She said she is hoping the Council does not vote on this tonight because there are several unanswered questions. Ms. Oldham thanked the council for what they were doing.

Rob Giesecke Port Freeport Commissioner. He said he wanted to give a quick Port update on a couple of things they have going on at the port. He said this month would mark the kickoff for Volkswagen's operations and their first ship is scheduled to come in this month, and he is really excited about that. He said Del Monte has started some construction on their 80,000 square foot shield cross dock, and they will start operations late this summer. He said they will have some temporary quarters for that operation before the new building is ready but they are real excited about the economic impact between the two of them and once they get fully operational there will be about 300 jobs in the City of Freeport. Mr. Giesecke said over the years the Port had accumulated scattered residential lots throughout the City and they have identified about 15 lots that they have no use for. He said he has been asking why do they still have those and the answer was they do not know as they do not have a use for them. He said at the last commission meeting they took a vote and they started the process to divest themselves of those lots and get those back into private hands to get them back on the tax rolls.

Ana Silbas Main Street Coordinator invited the Council and the public to attend the Community Visioning Session that the Main Street will be hosting on March 26 at Freeport River Place from 5:30P.M. to 7:30P.M. She said this is in conjunction with the University of Texas Center for Urban and Regional Planning Research to develop the Downtown comprehensive plan along with the historic design guidelines. Ms. Silbas said this is open for the public and would like feedback from all as they want Downtown to be enjoyed by all residents and visitors as well. She said this has been posted on the City website as long as with social media.

PRESENTATIONS/ANNOUNCEMENTS:

Community service award- Dow and Jacobs

City Manager Lance Petty presented a Community Service Award to Dow and Jacobs for volunteering their time at Freeport Bryan Beach.

Community service award- Michelle Backman

City Manager Lance Petty presented a Community Service Award to Michelle Backman for volunteering her time and talent to the City of Freeport.

CONSENT AGENDA:

Consideration and possible action on the approval of City Council Meeting Minutes, from February 20, 2024.

Consideration and possible action approving Ordinance No. 2024-2722 amending polling locations for the May 4, 2024 General Election.

Consideration and possible action approving Ordinance No. 2024-2723 amending polling locations for the May 4, 2024 Special Election Amendments to the Charter.

A motion was made by Councilman Cain to approve the Consent Agenda, seconded by Councilman Rossow with all present voting "Aye" 5-0 council unanimously approved the Consent Agenda.

COUNCIL BUSINESS – REGULAR SESSION:

Consideration and possible action approving Resolution No. 2024-2842 authorizing a revision to the City of Freeport Policy Handbook Chapter 8- Attendance and Leave Policy Section 8.14 Leave Donation Policy.

Human Resource Director Donna Fisher said back in 2022 the City created a sick leave pool. She said this provides for sick leave to be used by someone that has a life-threatening illness or injury that has run out of their leave time. Ms. Fisher said the policy does comply with IRS regulations and the changes that are being asked for are to increase the maximum hours per year that an employee can donate from 96 to 120 and to change the times that an employee can receive hours from a rolling 12-month period to each fiscal year.

Mayor Bass said his understanding of this is that if he works for the City, gets sick, and runs out of sick time, other folks or other employees in the City could donate sick leave, and he could be able to use some of that? Human Resource Director Donna Fisher said there is a pool that you have to donate to the pool to be able to draw from the pool. Ms. Fisher said it can not be donated to any one person. She said it can not be donated by Mr. Petty to him because this violates the IRS regulations and both would have to pay taxes on those earnings, and so, by putting it into a pool and having a committee determine when it is eligible, then it will comply with the regulations.

A motion was made by Mayor Bass to approve Resolution No. 2024-2842 authorizing a revision to the City of Freeport Policy Handbook Chapter 8-Attendance and Leave Policy Section 8.14 Leave Donation Policy, seconded by Councilman Matamoros with discussion that followed.

Nicole Mireles asked who is included in the committee? Human Resource Director Donna Fisher said it is the Department Director of the Employee, HR Director, and the City Manager.

Mayor Bass called the motion to a vote, with all present voting "Aye" 5-0 council unanimously approved the motion.

Consideration and possible action approving Resolution No. 2024-2843 to Amend the City's existing Purchasing Policy Accordingly.

Finance Director Cathy Ezell said the changes that are brought forward are based off discussions between the City Manager and the Finance Director. She said these changes were stronger controls over purchasing and invoice payments. She said some of the things that they are recommended for change are: to change the definition of capital equipment to have a useful life of three years instead of two years, re-define the check request, add the definition of payment authorization, change formal bidding requirements from \$50,000 to \$30,000 with the exceptions of emergencies, remove the mayor as an authorized credit card holder, the department credit cards are the responsibility of the department head, and change the ACM designation in the P-Card policy to the Finance Director. Ms. Ezell said the standard useful life to be considered a capital asset is three years. She also said the changing of the ACM to Finance Director in the P-Card policy is because the previous Finance Director was the ACM. She said this was based on discussions with Mr. Petty she had. She said she wanted to let the Council know there was a change in State Law, and instead of State Law requiring formal bids of \$50,000, it has now been moved to \$100,000. She said she felt, based on the size of the City, that it would be prudent to take things at \$30,000 to the Council for approval and to formally bid them.

Mayor Bass said he did not know he was an authorized credit card holder. Finance Director Cathy Ezell said yes, he just does not have a credit card. Mayor Bass asked if nobody has used it in his name? Ms. Ezell said no, there was not one under his name.

A motion was made by Mayor Bass to approve Resolution No. 2024-2843 to Amend the City's existing Purchasing Policy Accordingly, seconded by Councilman Cain with discussion that followed.

Councilman Pena said he thinks it is curious that CFO Ms. Ezell is going to the Council with proposals to protect the money of the City. He said as the Mayor knows because of the CFO and City Manager and their previous actions where the \$345,000 was lost which will never get back. He said he just reminded of a quote from a local business owner stating "Well that is just letting the wolf in the hen house honey". He asked if these changes will prevent from losing money like the last time like the \$345,000? He asked with that \$345,000 Ms.

Ezell knew it was illegal to transfer but she did it anyway so do these new rules prevent her from doing that again? Councilman Pena asked do these new rules require another person to watch? He asked does it prevent Ms. Ezell from making illegal payments? He said usually in an accounting you will have at least two people to ask to okay a large payment because two people usually prevent illegal actions. He asked does this new ordinance require three or four people to prevent illegal payments? Councilman Pena asked if these procedures require a bond that Ms. Ezell and the City Manager and the previous City Manager did not have? He said he does not want her and the next City Manager to do this again. He said he wants to be sure that this requires her and Mr. Petty to be bonded so that if they make any illegal payments like she and Mr. Kelty did then the City has a chance to get their money back because right now he does not believe they are going to get that \$345,000 back.

Mayor Bass said he believes that Ms. Ezell did not make an illegal payment and she made a payment that the City Manager asked her to make. He said if hindsight's 2020 we would all be sitting pretty and be millionaires.

Finance Director Cathy Ezell said she wanted to make it clear the payment was not illegal. She said yes she made it and she has never denied that she signed to make the payment however, it was based on false information that she was given. She said she trusted and she should not have but she had never had any type of place where she should had not have trusted. She said she has told Mr. Petty and has assured him that this will never happen again because of the fact that they are making these changes and also all payments require two peoples signature on the payment register for invoices that requires her or her designee if she is out which is the Assitant Finance Director and it also requires the City Manager or his designee which is usually the Assistant City Manager before the payments are made.

Mayor Bass asked what about electronic funds transfer? Finance Director Cathy Ezell said they are just like checks. Ms. Ezell said once both signatures are on the payment the checks are cut and then mailed. She said as far as electronic payments go it requires just like a check. She said the AP clerk puts the batch out there and Ms. Ezell goes in and seconds in the batch and unless she is out her Assistant Finance Director will second the batch it requires two people to release the funds in the bank. She said this policy does change instead of using a stamp for which any time an invoice is submitted a department head has to sign the invoice it is not processed without a department head signature and Mr. Petty's signature or her signature. She said she reviews all invoices to be paid before they go to Mr. Petty for Mr. Petty's signature and he reviews them before he puts his signature on them. Ms. Ezell said this is the process that has always been in place and will continue to be in place. She said she trusted when she should not had trusted. She said now a form will be required rather than a stamp so that everything will require signatures up to over a certain amount so all three signatures will be on the payment authorization form as well as the packet to approve the checks to be issued.

Pamela Dancy resides at South Front Street. She said this is the first time she is hearing about this and she cares about everybody in the room. She said but if the CFO released the money as Mr. Kelty told her to do is what she is understanding, and said they did not find out about this for a long time after. She said and now they are going to try to change things which she appreciates but she still does not like the deceitfulness that the citizens are not aware of everything that is going on or how it went down. Ms. Dancy said she understands that Mr. Petty has gotten himself bonded and she thinks anybody that deals with money needs to be bonded. She said she believes Mr. Kelty was bonded for she believes \$10,000 and certainly not enough. She said she is a little upset and dissapointed in the CFO for if she did take this to the Council they are a huge dissapointed for not letting the public know when it took place.

Finance Director Cathy Ezell said Mr. Kelty had a \$10,000 bond. She said she was the one that went to Mr. Petty and said they were going to increase his dollar amount of bond. Ms. Ezell said because she is not required to be bonded as part of the Charter she has been told by a company that will not bond her because it is not required by City Council in the charter or any language to be bonded. She said she tried to be bonded but because of the fact it was not a requirement of the City to bond the CFO it was going to be difficult for her to

get a bond. She said if this is something the Council would like she would bring it forward to have an ordinance to have her bonded because she has no trouble being bonded because she has always been bonded everywhere she has been.

Councilman Pena said he thinks anybody that is part of the signature process for this procurement ordinance needs to be bonded. He said to definitely make a change on the charter or an ordinance so that in fact it is in place and he would say a minimum \$1,000,000 and if they can not get bonded then they are forfeited of their position. He said it is a simple thing. Councilman Pena said if you can not get a contractor to get bonded you do not hire them and you certainly do not give them \$345,000 and you certainly do not cover it up for two months when you know about it and that is the problem he has. He said it is not that there was not a problem but it did not come to light five months later and three months in. He said Mayor Bass and Councilman Cain knew. Councilman Pena said he is glad this is being fixed finally. He said he just has a problem with hiring a babysitter to look over a babysitter that they already have.

Mayor Bass called the motion to a vote, with all present voting "Aye" 5-0 council unanimously approved the motion.

Consideration and possible action to approve Resolution No. 2024-2844 approving and adopting Electronic Funds Transfer (EFT) Policy and Procedures for the City of Freeport.

Mayor Bass tabled this item.

Consideration and possible action approving Ordinance No. 2024-2724 amending the definition of Short-Term rental in Section 155.201 of the Zoning Ordinance of the Code of Ordinances.

City Manager Lance Petty said Mr. Duncan had presented to the Council that this ordinance did not pertain to the collection of taxes on AirBnB businesses per the language stating "The definition does not include motels and hotels". He said staff had directed the City's legal team to review the ordinance and make amendments to clarify the verbiage that Mr. Duncan referred to. Mr. Petty said Olson and Olson have reviewed the ordinance and recommended the amendment described in the definition. He said this amendment is to remove the language. Mr. Petty said this definition does not include motels or hotels under chapter 155 zoning code, definitions 155.201. He said this amendment is to clarify and remove confusion associated with the current ordinance. Mr. Petty said staff recommended approval of the amended amendment to the short term rental ordinance.

Mayor Bass asked if Olson and Olson had verified that this amendment does not affect any AirBnB that owes any unpaid taxes? City Manager Lance Petty said yes.

A motion was made by Mayor Bass to approve Ordinance No. 2024-2724 amending the definition of Short-Term rental in Section 155.201 of the Zoning Ordinance of the Code of Ordinances, seconded by Councilman Matamoros with discussion that followed.

Interim City Attorney Olson and Olson said any pending issues with short-term rentals will not change the law, it just clarifies the definition.

Councilman Pena asked if by that question it was being suggested that anybody that has any unpaid taxes that this does not affect that? Interim City Attorney Olson and Olson said absolutely. He said he owns short term rentals as it has been documented at many of these meetings and enforce here in the local news rag and at the Council. He said he first of all wanted to say that he paid his attorney as Mr. Petty had mentioned Mr. Chris Duncan to look into this a couple of months ago. He said he is trying to fix this problem because it is broken. He said he asked Duncan's law firm to figure out how to fix this illegal tax ordinance so that himself and other short term rental folks can pay taxes in the future. Councilman Pena said Mr. Duncan had came out to a previous meeting and outlined the fixes and as it stands now today no short term rental is legally required to pay those taxes. He said he paid with his own money, money out of his own wallet to fix this law so that in fact

he will have to pay his taxes in the future. He said what is best for the City is not necessarily best for him because it makes him having to pay more taxes in the future. Councilman Pena said yes he is actually going against his own interest and his own self interest trying to correct the ordinance while these guys run up legal city bills with bogus investigation and crony lawsuits withdrawals. He said he is the only person up there spending his own tax money to save tax dollars and help the city make more tax revenue. He said he is the only one that understands the math and he hopes the facts or the local news rag here has a new headline that says Councilman Pena pays his own money to pay more taxes and prevent City Hall from illegal taxation. He said the changes in the ordinance do absolutely nothing to fix the problems and they can try to go down this road and try to go to court and create more legal fees to line the pockets of Olson and Olson or this can be done right. He said to just call Duncan's law firm and get this right. He said this can be done as an aside and do not have to go to court and everything else because they are going to end up having a whole bunch of short term rental residents and business owners that they are going to have a legal issue with this ordinance as it goes forward when the City tries to send their taxes or their tax bills. He said the changes in the ordinance as they stand now does absolutely nothing to fix the problems. Councilman Pena said he does not know if Tommy or Mr. Olson here got the wrong message and did not understand but they can look at the video because the ordinance does not do anything to fix the problem of collecting taxes. He said he is there trying to prevent the City from creating more legal liabilities and unnecessary legal actions that only benefit either Olson's pockets or political opponents agendas. He said you almost have to ask is Olson complicit and does not want to put a stop to it because it makes them money just like the downtown buildings. Councilman Pena said this ordinance as it is written right now that they are going to be voting on is going to be inviting new lawsuits against the City.

Mayor Bass asked if Councilman Pena had ever paid any taxes on his AirBnBs? Councilman Pena said yes to the state. Mayor Bass asked if he has paid them to the City of Freeport? Councilman Pena said the ordinance is very clear on what the rules are. Mayor Bass said it is just a yes or no. Councilman Pena said he is happy to have that conversation when all the attorneys are sitting down together offline or they can go to court and then they are going to run up more bills as it seems like every letter that goes out another \$2,500 for Olson. Mayor Bass asked if Councilman Pena had filed a lawsuit on the Board of Adjustments? Councilman Pena said to the Mayor if he knew that they filed a motion on an illegal ordinance. Councilman Pena asked so if he gets a bill from the City that is illegal is he just going to pay it? Mayor Bass said he pays his bills and he pays his taxes. Councilman Pena asked if he pays his bills that are wrong when his water bill is three times higher does he simply pay that or does he question it? Councilman Pena said he is allowed to question it so when the Board of Adjustments makes a decision that he can question legally and the rules of the law allow him to do that as well as any other resident why would he not take that opportunity? Mayor Bass asked if Councilman Pena filed a lawsuit against the City of Freeport? Councilman Pena said he is disputing his bill. Mayor Bass said boy he can not even answer yes or no. Councilman Pena said he will not keep something a secret for two months that is for sure. Mayor Bass said the answer is yes Councilman Pena has filed a lawsuit against the City of Freeport. Councilman Pena said and that lawsuit is a dispute of that bill.

Councilman Matamoros said because this issue pertains to AirBnB which is the primary income source for Mr. Pena he believes he should recuse himself from this vote. He said he would like to have Mr. Olson give an opinion on that. Councilman Pena said Mr. Matamoros does not have a clue on what his revenue income is. Interim City Attorney Olson and Olson said it does not matter because they are talking about an ordinance that affects everybody equally, and so Councilman Pena is not legally conflicted from voting on this. Councilman Matamoros said Councilman Pena had stated that two months people hid something yet he hid it for eight years his entire time. Councilman Pena said Councilman Matamoros has his math wrong and does not even have the numbers right. Councilman Pena said if Councilman Matamoros is going to say something to say it truthfully. Councilman Matamoros said he is saying the truth.

Mayor Bass called the motion to a vote, with all present voting "Aye" 4-1 motion passed. Councilman Pena voted "Nay".

Second reading, Consideration and possible action approving Resolution No. 2024-2839 for consideration for the demolition of the building located at 208 W. Park Ave.

Mayor Bass tabled this item.

Ransney McDonald said his question was about the demolition of 208 West Park Street. He said he owns 206 West Park Street, which is the building next to it. He said if this building was demolished, then it would tear down his building and asked who would be responsible for that? He said the way he sees it, if there was an exceptionally nice restaurant downtown and take both buildings and combine them together and make a real nice place, that would be the right thing to do. Mr. McDonald said right now the way the economy is and interest rates, he does not think it is his best to invest \$300,000 in bringing this building up to code right now. He said in the near future he sees that there is potential in the City of Freeport with the growth of the Port and with the money coming in and also with Volkswagen. He said this should be postponed and the demolishing of the building at this point in time. He said maybe the City could unite forces with him and have a nice place there.

Mayor Bass said to Mr. McDonald that he would give Mr. Petty his information including his phone number and have Mr. Petty give him a call tomorrow morning and talk about this.

Discussion and clarification pertaining to Candidate Application for May 4, 2024 Election.

City Manager Lance Petty said this item was placed on the agenda for clarification from Olson and Olson on eligibility requirements for running for public office. He said Mr. Reyna applied for the May 2024 election for the Mayor position and, after legal review by Mr. Reyna's application, Mr. Reyna was deemed ineligible to run for office. Mr. Petty said Mr. Reyna had questioned the legal ruling and Mr. Reyna needs clarification of the decision process.

Interim City Attorney David Olson said he had one of their associates look at this and do good research on it. He said Mr. Reyna brought a bill that was proposed, and he thinks there was some confusion about whether it actually passed. He said he went and looked at the history, and it never made it out of the committee and so that bill was never signed into law. Mr. Olson said, so, we have to go back and revert to what the current interpretation of that provision of the election code is. He said in the memorandum it says essentially when somebody is convicted of a felony the only way that they are eligible to run for office in Texas is if they get a full pardon or clemency from a judge. He said it requires court action and that is the current State of Law. Mr. Olson said if Mr. Reyna does not agree with the memorandum then he has certain rights, but it is really not going to be in front of the Council, it would have to be court intervention.

Sam Reyna resides at 2002 North Avenue G. He said the law of Texas remains as follows to be eligible to be a candidate or elected or appointed to a public effective office on the State a person must have not been finally convicted of a felony from which a person has been pardoned or otherwise released from their resulting disability. He said Mr. Olson stated this has been interpreted by courts and the Texas Attorney General to mean that in order to restore eligibility to run for office a full pardon or clemency from a judge is required. He said he does not know what courts Mr. Olson is referring to but the Texas First Court of Appeals allowed Ms. Bailey to remain on the ballot. He said Ms. Bailey had been convicted of felony theft and for the attorney generals his opinion is not worth the paper written off. Mr. Reyna said Mr. Ken Paxton had legal problems since he was a nominee for attorney general. He said the Texas State Securities Board reprimanded Paxton for soliciting investment clients without been registered that was in 2014. He said in July 2015 first year in office Paxton is indicted by a Collin County grand jury felonies security fraud charges. He said in 2016 U.S. securities and exchange commission filed civil charges against Paxton for allegedly misleading investors in a technology company senior employees sued attorney General Ken Paxton forcing them out of their jobs after they reported him to the FBI for alleged corruption. He said the allegations eventually led the Texas House to impeach Paxton for alleged bribery and abuse of office. He said he was acquitted after trial in the Senate but the whistle blowing lawsuit has continued as of today. He said they are paying for his attorney with several \$100,000

already. He said Attorney General Paxton is a person that has not been released from the resulting disabilities. Mr. Reyna said he has completely discharged his sentence and the current interpretation of the Texas Elections Code effectively banning all convicted felons from planning for running for office, violates U.S. and Texas Constitution Article 16, Section 2 of the Texas Constitution states laws shall be made to exclude from office persons who have been of bribery, perjury, forgery or other high crimes. Mr. Reyna said his crimes were not high crimes under Section 16 under Article 16 Section 2 of the Texas Constitution a person that has not been convicted of the above class of criminal law offense are eligible to hold public office which they had put him in that class. Mr. Reyna said he is eligible for public office because he has not been committed of the high crime section and not all felonies are high crimes. He said thus, the Texas Constitution conflicts with Texas Election Code Section 141.001 A4 bans a convicted felon from holding public office violates Article 1 Section 19 and Article 16 Section 2 of the Texas Constitution. Mr. Reyna said he also has the right to accept the election ballot under the First Amendment of the United States Consitution and such right may be enforced under Title 42 U.S.C. Section 1993. He said the reason that the First Court of Appeals is ruling on behalf of the appellants is because of the clause release from result in disabilities and nobody can get a complete interpretation of that phrase and that is what the courts are having trouble with for a clemency. He said Paxton made that decision and not that is his interpretation and that is his opinion and we all have our own opinion. He said the opinion from Paxton that you need a clemency there is a lot of people that have filed an appeal to the first court of appeal. He said he gave the Council a paper and it has the names of all the people who have been in front of the Court that the First Court of Appeals have ruled on their behalf because of that clause. He said that clause really cannot be interpreted for a good clarification. Mr. Reyna said he needs to be put on the ballot and he can be legally put on the ballot.

Councilman Pena asked Interim City Attorney David Olson if anything and everything Mr. Reyna had just described changes his legal opinion? Interim City Attorney David Olson said no. Councilman Pena asked any particular reason why? Interim City Attorney David Olson said he had Paige Bailey in his office jeopardize this attorney general's opinion to see if there was any court of appeals decision that would overturn and there is not and so currently that is the interpretation and it may be an area that probably could be litigated but to date when it has been there has not been a decision to overturn this position. Councilman Pena asked if any of those folks on that list elected or allowed to be on the ballot that Mr. Reyna provided? Mr. Olson said he does not know what list and he does not work on lists or articles from news reports he works on case law and there is no case law to overturn this and currently this is the law.

Interim City Attorney David Olson said they are remedies available to Mr. Reyna and if he wants to pursue those and he can but he thinks currently the City Attorney's position is that the law precludes him from being on the ballot.

Mayor Bass said to Mr. Reyna he needs to take the letter and the Attorney General opinion to an attorney to look at. Mayor Bass said his problem with his endeavor is Mr. Reyna talking about the first court appeals and to folks who do not know there is appellate courts in the State of Texas but the first and fourteen set over our area and then there is some for El Paso and then there is some for Amarillo and so forth and then go from that court to the Supreme Court of the State of Texas and then you get up into the situation where you go up into federal court and folks can certainly state action like removing somebody or not allowing somebody to be on the ballot would be a state issue that would qualify for a federal ruling and he keeps going back to the United States behalf which is a fifth circuit court of appeals is five judges that are in Louisiana that control Texas, Arkansas, Louisiana and so forth and when getting up into federal law you are getting into really strong suggestions. He said he would just say that United States concluding that defendant was not otherwise released from the resulting disabilities of felony conviction under subsection 141.001 A4 when his rights to vote and to possess firearms were restored. Mayor Bass said to Mr. Reyna this is saying he has the right to vote and he has the right to possess a firearm but at this time he does not have a right to run for election. Mayor Bass said he thinks it is some interesting law and Mr. Reyna needs to take it to somebody to look at it.

Consideration and possible action to authorize entering an agreement with HUB International for Benefits

Consulting and Actuarial Services.

Finance Director Cathy Ezell said the City sent out requests for a Proposal for Group Benefit Consultant Services. She said this proposal was advertised twice in January. She said the City received six proposals. Ms. Ezell said staff narrowed the proposal down to three providers and interviewed those three providers. She said, based on those interviews, HUB International is being recommended to provide the City with benefit consultants and actuarial services. She said HUB International is one of the largest insurance brokers in the world and in Texas. Ms. Ezell said in the Texas Public Sector they serve over 500 public entities. She said they had achieved over 97% retention across their public sector business in 2023. She said the team providing services to the City has an average of 19 years of experience in benefit consulting. She said they also have a representative in the Houston area. She said the difference between the current benefit administration service provider and this one is the current one has a commission which the City still pays but is tacked on to the insurance premiums and HUB would pay directly, and that would be a savings of approximately \$14,670 annually. She said it is staff recommendation to consider HUB International for benefits consulting and actuarial services.

Mayor Bass asked why do we need this? Finance Director Cathy Ezell said because they are the ones who market our health insurance, dental insurance, and all of our ancillary coverage. Mayor Bass asked if an actuarial service has been used before? Finance Director Cathy Ezell said yes, they have been used before the current provider Homes Murphy used benefits service plus they were the benefits consultant advisor before then. Ms. Ezell said we have had one for quite a while since 2019. Mayor Bass asked how there is a cost savings of \$14,670? Finance Director Cathy Ezell said annually because currently the broker makes a little over \$53,000 on the commission side of it and this side does not take in the commission and it is a base fee of \$32,000 so we are saving \$14,670 because it would reduce the premiums.

A motion was made by Mayor Bass to approve entering an agreement with HUB International for Benefits Consulting and Actuarial Services, seconded by Councilman Cain with discussion that followed.

Councilman Pena asked how many other companies were contacted to BID on this particular service for the City? Finance Director Cathy Ezell said six, and sent out five but received six. Councilman Pena asked how did HUB demonstrate the highest savings out of the six? Finance Director Cathy Ezell said they demonstrated based on the interview and based on their tenured employees and based on that. Ms. Ezell said they have 500 public sectors where the current one we have do not and they have a marketing public sector. She said the two people who she would be working with have actually retired from TML IRP, which no longer exists in the State of Texas but it was the pooled insurance broker for health insurance in the State of Texas and they have went out and now they started their company and it was purchased by HUB International and these people have so much experience and the wealth of knowledge that she thinks would benefit the City to help bring in better savings.

Mayor Bass called the motion to a vote, with all present voting "Aye" 5-0 council unanimously approved the motion.

Consideration and possible action to award the purchase of generators for Lift Station 3,4, and 14 to Worldwide Power Products in the amount of \$99,800.00.

Finance Director Cathy Ezell said the City was awarded three generator grants through FEMA for generators at Lift Stations 3,4, and 14. She said each grant is in the amount of \$36,000 with a match of \$4,000 from the City to be a total of \$40,000 for each lift station. Ms. Ezell said the City was required to BID the generators because the purchase of three items was over \$50,000.00. She said the City went out for BIDS twice for generators for Lift Stations 3,4, and 14. She said the first time the City received no BIDs. She said the second time, the City received one BID in the amount of \$139,469.00 which is over the amount of \$120,000 of funding allocated for these projects. She said staff did additional due diligence and obtained a price from Worldwide Power using co-op pricing from TIPS Contract #221001 in the amount of \$99,800.00 for generators.

Mayor Bass asked how much would have to be paid? Finance Director Cathy Ezell said \$99,800 for all three generators. Mayor Bass asked if the \$4,000 still has to be matched? Finance Director Cathy Ezell said yes. Mayor Bass asked if the grants are going to pay for the rest? Finance Director Cathy Ezell said yes. Mayor Bass said good job on the grants. Mayor Bass asked why generators are needed at the lift stations? City Manager Lance Petty said it is a really important role for the lift station to have emergency power to it because the City has 29 lift stations and so, all the sewer transfers from station to station before it gets to the wastewater treatment plant and if there is no backup power at those locations and power is lost, then there is no pumping capacity there and things start to back up and can not flush toilets and things like that. Mr. Petty said it is very important to have these generators in place and these lift stations are brand new lift stations that were just replaced and this is the final touch for these three lift stations. Mayor Bass asked if the lift stations will be there permanently? City Manager Lance Petty said yes.

A motion was made by Mayor Bass to approve the purchase of generators for Lift Station 3,4, and 14 to Worldwide Power Products in the amount of \$99,800.00, seconded by Councilman Cain with discussion that followed.

Councilman Pena said he had a question for Councilman Cain. Councilman Pena said Councilman Cain is in the generator business and he was going to lead on his expertise. Councilman Pena asked Councilman Cain if these dollars are in line with what he sees? Councilman Cain said he is in the pump business. Councilman Pena said to Councilman Cain that he has a pretty good knowledge and asked if these numbers look good to him? Councilman Cain said he is in the pump business. Councilman Pena asked Councilman Cain if these numbers looked good to him? Councilman Cain said they look better than the original numbers. Councilman Pena asked what were the original numbers? Finance Director Cathy Ezell said \$139,469.00.

Mayor Bass called the motion to a vote, with all present voting "Aye" 5-0 council unanimously approved the motion.

Consideration and possible action approving Resolution No. 2024-2845 authorizing application for Grant FY2025 Criminal Justice Grant # 5104301 Radio Interoperability Project.

Police Chief Jennifer Howell said the Police Department has a few more grants that they are going to be applying for and this is one of the grants that she will be discussing for radio interoperability. She said when she came here there was a lack of being able to quickly and easily communicate with other jurisdictions and this is a way for the department to be able to fix that. She said being able to expand on the radio and to be able to do what is called patching in where they can take a channel from Lake Jackson or a channel from Clute and patch that with a channel for Freeport where everybody can communicate on one channel. She said this prevents officers, dispatchers, fire, and EMS from flipping back and forth on their radio to communicate with different individuals, and it gives them the capability to be on just one channel and everybody can have open communication for some type of major event.

A motion was made by Mayor Bass to approve Resolution No. 2024-2845 authorizing application for Grant FY2025 Criminal Justice Grant #5104301 Radio Interoperability Project, seconded by Councilman Pena with all present voting "Aye" 5-0 council unanimously approved this motion.

Consideration and possible action approving Resolution No. 2024-2846 authorizing application for Grant FY2025 Criminal Justice Grant # 5107601 Vehicle Radio Equipment Project.

Police Chief Jennifer Howell said this is another grant project for radios. She said the current radios that they have in the patrol units are over ten years old and Motorola, in their infamous wisdom, allows equipment to hit a certain year similar to where computer companies do, and then they say that equipment is the end of life, and they will no longer repair it and not make parts for it, which is their way of forcing you to need to buy new stuff. She said this grant was found that was eligible for that and this is the grant they like to put in to update that equipment.

Mayor Bass said this is just saying they support the Police Department in doing this and apply for it and this does not say there is the money for it. Police Chief Jennifer Howell said no, it is going to be up to the different offices that host the grant to determine the application, but as a part of the application process, they require resolution from the City saying that they agree and support it because there are certain rules that they have to complete with those grants.

A motion was made by Mayor Bass to approve Resolution No. 2024-2846 authorizing application for Grant FY2025 Criminal Justice Grant #5107601 Vehicle Radio Equipment Project, seconded by Councilman Pena with all present voting "Aye" 5-0 council unanimously approved this motion.

Consideration and possible action approving Resolution No. 2024-2847 authorizing application for Bullet-Resistant Shield Grant Program # 5075701.

Police Chief Jennifer Howell said she is always looking for grants for them to be able to go after them and this is the opportunity for some bullet shield resistance to be able to incorporate with the patrol and CID officers. She said she was informed about this grant recently at a chief training and turnaround and hit up staff and was like hey lets kind of dig into this because it was 100% covered. Ms. Howell said it was an opportunity just for them to be able to get some more equipment to better provide staff.

A motion was made by Mayor Bass to approve Resolution No. 2024-2847 authorizing application for Bullet-Resistant Shield Grant Program #5075701, seconded by Councilman Pena with all present voting "Aye" 5-0 council unanimously approved this motion.

Consideration and possible action approving Freeport PD to sign a five (5) year contract with Axon Enterprise for in-car camera services.

Police Chief Jennifer Howell said recently they had updated some grants changing over to the City listing Mr. Petty on those grants. She said this is one of those grants where they are getting a new in-car camera system, and so part of that is a five-year commitment to the company. She said when you commit for five years you get a discount rate on an annual yearly service, which, obviously, is again something they would be interested in, and so she is requesting to authorize the Police Department to go into contract with that and for the Police Chief to sign that contract.

Mayor Bass asked how these in-car camera inspections are stored? Police Chief Jennifer Howell said this would be in the cloud. Mayor Bass asked if this is what the DA's office is doing now as well? Police Chief Jennifer Howell said the program that Axon uses is called evidence.com and the DA's office is going to have an account set up with evidence.com and this will allow them to be able to just upload those videos through the cloud to the DA's office instead of right now. She said they have to turn around, make copies of the disks, print up the paperwork, somebody drives over to the DA's office, physically hand somebody a disk, that person has to sign the paperwork, the person comes back to the police department, and then they have to do a supplement and turn that form into the case report. Mayor Bass said this will definitely cut down on the chain of custody. Police Chief Jennifer Howell said yes, it would allow more man-hours to do other things. Mayor Bass asked how the chain of custody is going to occur? Police Chief Jennifer Howell said they would turn around and list that specific item to be eligible to that specific person. Police Chief Jennifer Howell said if Mayor Bass was the prosecutor that was assigned to the case then she would turn around and submit for their email to have access to it for whatever period of time and then Mayor Bass as prosecutor would turn around and release that to any defense. Mayor Bass said this is what Mr. Sulleck said they were going to be doing. Police Chief Jennifer Howell said yes this is just a lot cleaner stream. Ms. Howell said this is what they did where she came from and is really happy to see Brazoria County moving up.

A motion was made by Mayor Bass to approve Freeport PD to sign a five (5) year contract with Axon Enterprise for in-car camera services, seconded by Councilman Pena with discussion that followed.

Councilman Pena said he thinks this is a valuable program for sure. He said the information and live camera is going to be going to the cloud and asked if this is going to be stored locally to a hard drive in the vehicle first in the case there is like either poor signal and or no signal at all when they are out in the field? Police Chief Jennifer Howell said they will actually have a backup at the Police Department because then also they have to think of the aspect of if in five years or even before if Axon goes under for business wise then they close their door they will still have access to their videos. Councilman Pena asked if there is local storage in the vehicle? Police Chief Jennifer Howell said it is just a temporary storage and that turns around and uploads like when an officer goes to the police department then that video uploads. Councilman Pena asked what the capacity of the storage is in the car and how frequently it would be cleared? Police Chief Jennifer Howell said she does not know the capacity but anytime the patrol car goes to the Police Department whether it is to meet a citizen and or do a report it automatically starts downloading. Mayor Bass asked if it has an automatic backup when it pulls up to the main server at the Police Department? Police Chief Jennifer Howell said yes. Councilman Pena asked what is the warranty and repair agreement in terms of that equipment failing? Councilman Pena asked if there is an additional expense to repair any of those devices or do they repair them? Police Chief Jennifer Howell said they were two different options in everything. Chief Howell said there was the option for the limited warranty and the other option where they automatically replace things and it was a lot more expensive option and so she said they decided to just go for the general warranty option. Chief Howell said this is the same company that produces the tasers and they have had succesful luck in everything with the tasers. She said there is a number of agencies that use Axon and the warranty is limited she said she believes it is three years for the warranty but will double check. She said they will have a series of time where they would potentially have to have costs and repairs out of their own pocket. Councilman Pena what the total savings was between being in a five year contract and not being in the five year contract? Police Chief Jennifer Howell said she was not sure. Councilman Pena asked how viable did Chief Howell feel this company was and is the data secured and for that matter is there a backup plan? Police Chief Jennifer Howell said any company you go with could belly up at any minute whether it is a Ford or Chevrolet and buying a vehicle or buying a camera system. Police Chief Jennifer Howell said Axon had been around for a number of years and they are now taser model number ten kind of similar to Apple and they originally started so they have been through a series of years. Chief Howell said she thinks they may have been around for fifteen to twenty years but they are a successful company that has a good turn around. Police Chief Jennifer Howell said the mentality is you do want to prepare and plan if they do go belly up so that is why they wanted to have the backup for the data so that way they would still have availability for that data. Councilman Pena asked but not necessarily a backup provider? Police Chief Jennifer Howell said no but at that point four years down the road if that happens then they would want to go out again and see who has the best product on the market at that time that is going to meet the department needs and budget needs. Councilman Pena said he liked the apple analogy and is also glad the are going to be limited the chain of custody problems that they are facing now but his biggest concern is the data integrity and making sure that there is no oopsies so that it is lost because there is always a lot of eyes and ears watching the police out and about and when they lose that information it looks very suspect. Councilman Pena asked if Police Chief Jennifer Howell felt confident that they are moving in a stronger direction so that with the chance of them losing any field video will be lost or be handled at a better more secure level? Police Chief Jennifer Howell said she has had previous experience with Axon and has not had any negative encounters with them and does not know of any other agency that has but is there always a change that you have a piece of data that gets distorted in some way or there is some type of file that get damage and unfortunately those things still happen.

Mayor Bass called the motion to a vote, with all present voting "Aye" 5-0 council unanimously approved the motion.

Consideration and possible action approving Freeport PD to sign a five (5) year contract with Axon Enterprise for body camera services.

Police Chief Jennifer Howell said this is the same as the previous item that was for the in-car, and these are for the current body cameras, because it has the benefit of keeping everything on the same type of camera system, and so, when patrol officers activate their lights, then it turns on the in-car camera. She said when there is the same body camera you can actually program it where everything turns on at the same time, and that is one of

the other reasons why they would like to stick with Axon for the body camera, and so this is also to be able to go with them for a five-year contract as well.

A motion was made by Mayor Bass to approve Freeport PD to sign a five (5) year contract with Axon Enterprise for body camera services, seconded by Councilman Pena with discussion that followed.

Councilman Pena said Police Chief Howell mentioned the synchronization with the body camera as well as the in-car camera/ dash camera and asked if it is automatically turned on when the lights hit and the sirens are hit or so they are all turned on at the same time? Police Chief Jennifer Howell said yes, it can be programmed when the lights activate, then the in-car camera turns on and then the body camera turns on, but it can all be programmed to sync up together. Councilman Pena asked when the cameras are turned off? Police Chief Jennifer Howell said they are manually turned off and that it is usually at the end of the call for service the officer deactivates it, and then they go to their vehicle and deactivate that.

Mayor Bass said years ago when DPS had an issue with their officer they would make them run with their body camera on the entire time. Mayor Bass asked Police Chief Jennifer Howell if she has ever felt if she has to have somebody run a body camera during their shift the whole time? Police Chief Jennifer Howell said no she has not had anything of that nature come up.

Mayor Bass called the motion to a vote, with all present voting "Aye" 5-0 council unanimously approved the motion.

Consideration and possible action approving Freeport PD to sign a five (5) year contract with Axon Enterprise for interview room camera services.

Police Chief Jennifer Howell said that they have the interviews being held they also have a camera system there and this is just trying to keep everything in the same company. She said this would be at the Police Department.

A motion was made by Mayor Bass to approve Freeport PD to sign a five (5) year contract with Axon Enterprise for interview room camera services, seconded by Councilman Cain with all present voting "Aye" 5-0 council unanimously approved this motion.

Consideration and possible action approving Resolution No. 2024-2848 deeming items surplus and donating to local agency.

Police Chief Jennifer Howell said this is a number of handheld radios the Police Department replaced a little over two years ago prior to her arrival, where they replaced and updated their handheld radios through a grant, and these are some of the old handheld radios that were previously purchased through an older grant. She said they had these radios, but they had been in storage and Oyster Creek Police Department reached out to them and asked if they still had any usable radios because they were kind of in a bit of a need. She said, and obviously, they want to help the neighboring agencies if they can. Chief Howell said they wanted to see if they could have those deemed surplus and then go ahead and donate those to Oyster Creek PD.

A motion was made by Mayor Bass to approve Resolution No. 2024-2848 deeming items surplus and donating to local agency, seconded by Councilman Pena with discussion that followed.

Councilman Pena asked if the items were only the radios? Police Chief Jennifer Howell said the radios and chargers.

Mayor Bass asked other items that were surplus? Police Chief Jennifer Howell said only the handheld radios and the chargers. Mayor Bass asked if they would be giving pistols or body armor? Police Chief Jennifer Howell said no.

Councilman Matamoros asked if this is only donating radios and base chargers? Police Chief Jennifer Howell

said yes. Councilman Matamoros asked if for some reason these items fail will we be responsible if something was to go catastrophically wrong during a call or something? Police Chief Jennifer Howell said no it is just a used equipment type of agreement that goes that warranty will not be provided or any guarantee and or anything as far as battery life.

Councilman Pena asked if there was any kind of written agreement that it will be conveyed that the property and have assume no liability that they provide? Police Chief Jennifer Howell said this goes before the Council, passes the Council, and then there would be something signed up between her Police Department and Oyster Creek Police Department that would state the radios that were being turned over with serial numbers and then provide Oyster Creek Police Department a copy of what the Council approved and then just stating that there is no warranty.

Mayor Bass called the motion to a vote, with all present voting "Aye" 5-0 council unanimously approved the motion.

WORK SESSION:

The City Council may deliberate and make inquiry into any item specifically listed as a Subsection under the itemized Sections A-F below, an item appearing on the City Council agenda for this meeting, on matters related to community events, or on matters that are not within the jurisdiction of the City for consideration by City Council. The City Council may not deliberate on any City matters not specifically disclosed under this Work Session or on this posted City Council Meeting agenda. City Council members and the Mayor always reserve the right to request that a matter be placed on a future agenda for consideration.

Councilman Pena Ward A announcements and comments.

Councilman Pena said he wanted to thank everyone that attended the meeting and spoke. He said he knows it is not easy and so to voice their opinions and express their thoughts as to what would help the City move in the right direction, he definitely tips his hat off to them. Councilman Pena said he wanted to congratulate Ms. Queen also for all her services she has had in Freeport, and it is nice to see that recognition. Councilman Pena thanked Mr. Petty for helping to facilitate that. Councilman Pena said he would like to have on the agenda for the next meeting a full disclosure of and status update for the public consumption of the investigation of Covarrubias and the collection of that \$345,000. He said he would also like to publicly request again that, as a citizen, that the CFO Ms. Ezell is relieved of her duties just the same as Mr. Kelty was for his illegal wire. Councilman Pena said he would also like an agenda item for the downtown infrastructure financing because last week there was a great meeting actually between the EDC, Main Street, and the TIRZ board that highlighted the plans for the EDC 8.8 acres along the river. He said what was awesome was that they had wonderful pictures, and he was sure the EDC would be glad to share them. He said what was awesome about it was that they had the whole process of how that would be developed and the first part of that was the need for a new scalable infrastructure and that was applied to the 8.8 acres, and what was discovered at that particular meeting was that the same approach would be applied to downtown and so that when moving forward into trying to revitalize downtown between those three groups and all the volunteers involved that the infrastructure finance needs stop be looked at and for that matter prioritize. Councilman Pena said he is hoping the EDC, Main Street, TIRZ, and as well as the City can put that on the agenda to discuss and start exploring how they are going to put that in the budget going forward or for that matter find a different budget or different grants and financing for it. Councilman Pena said he would also like to request a workshop based on that same conversation and presentation of short-term rentals as the EDC is looking to promote short term rental investment in the Downtown area. He said maybe there would be a better understanding of the short term rental issues so that the ordinance that was passed this evening can be amended so that taxes can be legally collected. Councilman Pena said he wanted to thank the Police Department for putting the Citizens Police Academy back on the calendar and he invites every resident to participate and submit an application.

Councilman Cain Ward B announcements and comments.

Councilman Cain said he wanted to thank everyone that came out and especially those who spoke in front of the Council. He said if he had a hat he would tip his hat to Ms. Ana Silbas put on another wonderful, well-attended event in Downtown. He said the Community Resource Fair, and he said this takes a lot of time, ambition, manpower, and a lot of women power to put something like this together and Ms. Silbas has done a wonderful job at creating these on a somewhat regular basis. Councilman Cain said if Ana Silbas was watching he wanted to thank her for a good job and to keep doing what she was doing. He also said Ms. Silbas had mentioned that on March 26 at River Place from 5:30P.M. to 7:30P.M. they will be having a Community Vision Session. He said this is an opportunity to go and speak about what they see and what they feel is important to them when it comes to the Downtown area. He said he encourages everyone to go and get some good ideas and get this moving.

Councilman Matamoros Ward C announcements and comments.

Councilman Matamoros said he would like to thank all the residents that attended in person, viewed online, and also those residents and visitors that spoke. He said he would also like to thank the City of Freeport Parks and Recreation staff who produced a fabulous daddy-daughter dance. Councilman Matamoros said he attended with his daughters and to see the smile on his daughters face with laughter and, along with the other daughters and dads, it was a great event. He said he would like to thank them for their hard work, and it was wonderfully done. He said there was a really good article in the newspaper showing the conditions of the parks and the parks project that is being undertaken by the EDC and the City. He said there are meetings being undertaken with community partners, and he believes pretty soon there will be more news about that, but there has been a lot of undue criticism of this project by residents who have stated that the parks are in good condition and that is not the case. Councilman Matamoros said if you do not have a child who uses a park, go and drive by. He said the City does their best with the funds they have available to maintain them. He said there was a lot of equipment he played on when he was a kid, and it is just time to upgrade them from the ground up. Councilman Matamoros said he challenges any business who calls Freeport home or does business in Freeport to consider possibly partnering with the EDC or the City for a very good cause, because there are a lot of things that could be done.

Councilman Rossow Ward D announcements and comments.

Councilman Rossow said he is like everyone else and would like to thank everyone who attended the meeting, even those who were watching online. He said he did his usual ride around in the City of Freeport, and he had never seen it look as good as it does, but that is his opinion. He said there is not nearly as much trash as always used to be. Councilman Rossow said he appreciates everyone for taking it upon themselves. He said he knows the cleanup day is coming up and hopes everyone can participate in that. He said he had the opportunity to go to the Parks and Recreation meeting and some exciting things are going to happen in Freeport, and he hopes everyone gets ready for it. He said he hopes everyone participates in the yard of the month and business of the month and is excited about it. He said he is also excited about what is about to happen over where they are going to build houses, a track, and a soccer field. He said he gets excited when he sees new growth in Freeport.

Mayor Brooks Bass announcements and comments.

City Manager Lance Petty announcements and comments.

City Manager Lance Petty said he wanted to let everyone know that city hall would be closed March 8th. He said services would be closed because the server would have to be moved on Friday morning to get it to the new facility, but would be back up and running for business at the new location on Monday, March 11th. Mr. Petty said for water billing they had to move up the water bills by a week and so this month's bill that is coming out is only going to be three weeks of service and then the following month would be five weeks of service. He said the bills would be a lot fewer this time and so there would be a little more next time just because of the difference in the usage in the billing process, because they had to get everything billed out and processed prior to us being able to get moved and get the server in place to make sure everything is up and running.

Councilman Pena asked if that meant the bills for March would be lower and the bills for April would be

bigger? City Manager Lance Petty said the bills for February would be lower and the bills for March would be higher. Councilman Pena asked when the cleanup day was? City Manager Lance Petty said April 27th, and would also be working like last year to put out a no permit yard sale weekend prior to the clean up, and that way they can try to get a lot more things out of the City.

A motion was made by Mayor Bass to allow Lance Petty in the Executive Session, seconded by Councilman Pena.

A motion was made by Councilman Pena to allow Chief Howell, a Police Officer, or any Commissioned Officer that is employed by the City of Freeport to be in Executive Session for his personal safety. Motion died due to a lack of a second.

CLOSED SESSION:

Executive Session regarding a.) (Consultation with Attorney) Update on City Hall pursuant to section 551.071 b.) (Deliberations about Real Property) Update on Heritage House pursuant to section 551.072.

The regular session closed at 7:25P.M. and Council entered into the Executive Session.

COUNCIL BUSINESS – REGULAR SESSION:

Take any action resulting from Executive Session.

Executive Session ended at 7:44P.M. and Council entered back into regular session.

There was no action from Executive Session.

ADJOURNMENT:

Adjourn

A motion was made by Councilman Pena to adjourn the meeting, seconded by Councilman Cain with all present and voting "Aye" 5-0. Mayor Bass adjourned the meeting at 7:44P.M.

Brooks Bass, Mayor

Clarisa Molina, City Secretary



City Council Agenda Item #4.

Title: Consideration and possible action by City Council approving the sale of trust property located in the 400 Block of North Avenue F (Velasco Townsite, Block 571, Lot 4.

Date: March 18, 2024

From: Laura Cramer, Special Projects Supervisor

Staff Recommendation: Staff does not recommend City Council approve the sale of the trust property due to the fact the potential buyer does not own an adjacent parcel and the property would remain unbuildable.

Item Summary: The Brazoria County Tax Office contacted the City of Freeport regarding an offer on a single 25' lot located in an undeveloped block located in the 400 Block of North Avenue F. The offer to purchase has been made by an individual. An offer of \$3,280.00 was made to the Resale Committee. If approved, this city will receive \$598.93 after court costs and distribution to all taxing entities. The back taxes owed to the City is \$590.32 (Years 2007-2022), being almost the same amount that we would receive.

Background Information: This property has been foreclosed on for unpaid taxes and has been in trust to the City and all other taxing entities since January 2024. When a property is foreclosed on because of unpaid taxes, it will initially go to the sheriff's sale and if no offers are made it will be classified as "in trust" property in the name of the taxing entity where it is located. Approving the sale of this property would get it back on the tax roll. This property has no outstanding mowing or demolition liens. The city would receive approximately \$65.00 per year in taxes.

Special Considerations: None.

Financial Impact: The city would receive \$598.93 if this sale is approved, plus annual taxes.

Board or 3rd Party Recommendation: None.

Supporting Documentation:

1. Brazoria County Tax Resale Offer Letter

2. Map - Velasco Block 571 Lot 4
3. Detailed Owner Map - Velasco Block 571 Lot 4 Owner Detail
4. Brazoria County Tax Office Account History
5. Brazoria County Tax Office 2023 Tax Breakdown by Entity



Brazoria County Tax Office

KRISTIN R. BULANEK

TAX ASSESSOR-COLLECTOR

111 E. Locust
111 E. Locust
Angleton, Texas 77515

979.864.1320
FAX 979.864.1346

Monday, March 4, 2024

City of Freeport
Attn: Laura Cramer
200 W 2nd St
Freeport, TX 77541

RE: Account No. 8110-1631-000

Dear Ms. Cramer,

The Property Tax Resale Committee of Brazoria County has received an offer on the above-referenced account held in trust. Included with this letter is the property information.

The Property Tax Resale Committee has agreed to accept the offer. Please present this offer to your governing body for approval.

Once approved, please notify the Brazoria County Tax Office and include the account number and a copy of the minutes.

If you have any questions, please do not hesitate to contact our office.

Sincerely,

Betreace McFatter

PROPERTY INFORMATION

RESALE MEETING OF: February 27, 2024

IN TRUST TO: CITY OF FREEPORT

PREVIOUS OWNER: G. W. BROWN, ET AL

ACCOUNT #: 8110-1631-000

PRECINCT #: 1

LEGAL DESCRIPTION: VELASCO (FREEPORT)
BLK 571 LOT 4 ACRES 0.0717

PHYSICAL ADDRESS: UNKNOWN

SCHOOL DISTRICT: BRAZOSPORT ISD

OFFER MADE BY: CHRIS GILBERT

AMOUNT OF OFFER: \$3,280.00

MINIMUM BID AT SALE: \$3,280.00

ADJUDGED VALUE: \$3,280.00

CURRENT LAND VALUE: \$11,720.00

CURRENT IMPROVEMENT: \$0.00

CITY WEED/DEMO LIENS: UNKNOWN

SHERIFF'S DEED FILE DATE: 1/11/2024

REDEMPTION DATE: 7/11.2024

POST JUDGMENT TAXES: \$269.41

POST JUDGMENT YEARS: 2023

VOTE: AYE NAY

K. BULANEK
K. STEWART
JUDGE SEBESTA
D. PAYNE
CIVIL DIVISION REP.

PBFCM REPRESENTATIVE PRESENT

Cause Number: 116962-T Account Number: 8110-1631-000

Bid Amount: \$3,280.00 Current Land Value \$: \$11,720.00

Offer Made By: CHRIS GILBERT Adjudged Value\$: \$3,280.00

Judgment Information

Taxing Entity	Tax Years	Amount Due
BC	2007-2022	\$340.99
BRHND	2007-2022	\$41.17
BC Special R & B	2007-2022	\$51.55
Brazosport ISD	2007-2022	\$1,089.88
City of Freeport	2007-2022	\$590.32
Brazosport College	2007-2022	\$222.22
Velasco Drainage	2007-2022	\$79.04
		\$2,415.17

Costs

Court Costs	\$627.30	Sheriff Fee's	\$81.55
Publication Fee's		Research Fee's	\$94.69
Ad Litem		Recording Fee's	\$20.00
Liens		Certified Mail	\$6.05
Deed Recording	\$38.00	Deed File Date	
Total			\$829.59

Proposed Distribution

Offer Amount

Costs

\$3,280.00

\$829.59

Net to Distribute \$

\$2,450.41

BC	14.12%	345.97
BRHND	1.70%	41.77
BC Special R & B	2.13%	52.30
Brazosport ISD	45.13%	1,105.78
City of Freeport	24.44%	598.93
Brazosport College	9.20%	225.46
Velasco Drainage	3.27%	80.19
0	0.00%	0.00
0	0.00%	0.00
		2,450.41

Post Judgment Information

Taxing Entity	Tax Year's	
BC	2023	\$33.94
Brazosport ISD	2023	\$119.55
BRHND	2023	\$2.01
Brazosport College	2023	\$33.21
Velasco Drainage	2023	\$8.44
BC Special R & B	2023	\$5.42
City of Freeport	2023	\$66.84
Post Judgment Total		\$269.41



1 Property with Property ID matching "260558"

VELASCO (FREEPORT) BLK 571 LOT 4

Property ID 260558

Geo ID 8110-1631-000

Owned by JUNKER WINIFRED B

Address

[Full Details](#)





[← GO BACK](#)

ACCOUNT:
81101631000

 **TOTAL DUE**
\$2,724.85

Basic Information

OWNER

CITY OF FREEPORT IN TRUST %KRISTIN R BULANEK-TAC

111 E LOCUST
ANGLETON, TX 77515

LOCATION

LEGAL

VELASCO (FREEPORT) BLK 571 LOT 4

TYPE

 Real

[View More](#) 

Property Tax Record

[PAYMENT HISTORY / RECEIPTS](#)

Sort year by:

Descending

Show:

Current / Due

All Years

2023

DUE AMOUNT
\$274.44

LAST PAYMENT None	LEVY AMOUNT \$251.80	LEVY DUE \$251.80
PENALTY \$17.61	INTEREST \$5.03	COL PENALTY \$0.00

2023 VALUES

Land: 0
Improvement: 0
Land Non-Home Site: 11,720

2023 EXEMPTIONS 

None

[VIEW BREAKDOWN](#)

[Minimize](#) 

2022

DUE AMOUNT
\$122.47

LAST PAYMENT None	LEVY AMOUNT \$81.00	LEVY DUE \$81.00
----------------------	------------------------	---------------------

PENALTY \$9.73	INTEREST \$11.34	COL PENALTY \$20.40
2022 VALUES Land Non-Home Site: 3,280		
2022 EXEMPTIONS ⓘ None		
VIEW BREAKDOWN		
Minimize ^		

[E-STATEMENT](#)

2021

\$100.66

LAST PAYMENT	LEVY AMOUNT	LEVY DUE
None	\$60.80	\$60.80
PENALTY	INTEREST	COL PENALTY
\$7.29	\$15.80	\$16.77
2021 VALUES		
Land Non-Home Site: 2,340		
2021 EXEMPTIONS ⓘ		
None		
VIEW BREAKDOWN		
Minimize ^		

2020

DUE AMOUNT

\$109.76

LAST PAYMENT None	LEVY AMOUNT \$60.97	LEVY DUE \$60.97
PENALTY \$7.32	INTEREST \$23.18	COL PENALTY \$18.29

2020 VALUES

Land Non-Home Site: 2,340

2020 EXEMPTIONS ⓘ

None

VIEW BREAKDOWN

Minimize ^

2019

DUE AMOUNT

\$120.72

LAST PAYMENT

None

LEVY AMOUNT

\$62.10

LEVY DUE

\$62.10

PENALTY

\$7.45

INTEREST

\$31.06

COL PENALTY

\$20.11

2019 VALUES			
Land Non-Home Site: 2,340			
2019 EXEMPTIONS ⓘ			
None			
VIEW BREAKDOWN			
Minimize ^			

2018

DUE AMOUNT

\$133.57

LAST PAYMENT	LEVY AMOUNT	LEVY DUE
None	\$63.97	\$63.97

PENALTY	INTEREST	COL PENALTY
\$7.67	\$39.66	\$22.27

2018 VALUES

Land Non-Home Site: 2,340

2018 EXEMPTIONS ⓘ

None

VIEW BREAKDOWN

Minimize ^

2017

DUE AMOUNT

\$143.73

LAST PAYMENT	LEVY AMOUNT	LEVY DUE
None	\$64.40	\$64.40

PENALTY	INTEREST	COL PENALTY
\$7.72	\$47.66	\$23.95

2017 VALUES

Land Non-Home Site: 2,340

2017 EXEMPTIONS ⓘ

None

[VIEW BREAKDOWN](#)

[Minimize](#) ^

2016

DUE AMOUNT

\$153.29

LAST PAYMENT	LEVY AMOUNT	LEVY DUE
None	\$64.52	\$64.52

PENALTY	INTEREST	COL PENALTY
\$7.74	\$55.49	\$25.54

2016 VALUES

Land Non-Home Site: 2,340
2016 EXEMPTIONS ⓘ None
VIEW BREAKDOWN
Minimize ^

2015

DUE AMOUNT

\$165.09

LAST PAYMENT

None

LEVY AMOUNT

\$65.51

LEVY DUE

\$65.51

PENALTY

\$7.86

INTEREST

\$64.20

COL PENALTY

\$27.52

2015 VALUES

Land Non-Home Site: 2,340

2015 EXEMPTIONS ⓘ

None

VIEW BREAKDOWN

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2014

DUE AMOUNT

\$177.85

LAST PAYMENT

None

LEVY AMOUNT

\$66.75

LEVY DUE

\$66.75

PENALTY

\$8.01

INTEREST

\$73.44

COL PENALTY

\$29.65

2014 VALUES

Land Non-Home Site: 2,340

2014 EXEMPTIONS ⓘ

None

VIEW BREAKDOWN

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2013

DUE AMOUNT

\$186.31

LAST PAYMENT	LEVY AMOUNT	LEVY DUE
None	\$66.35	\$66.35

PENALTY	INTEREST	COL PENALTY
\$7.96	\$80.95	\$31.05

2013 VALUES

Land Non-Home Site: 2,340

2013 EXEMPTIONS ⓘ None
VIEW BREAKDOWN
Minimize ^

2012

DUE AMOUNT

\$196.99

LAST PAYMENT	LEVY AMOUNT	LEVY DUE
None	\$66.72	\$66.72

PENALTY	INTEREST	COL PENALTY
\$8.03	\$89.40	\$32.84

2012 VALUES

Land Non-Home Site: 2,340

2012 EXEMPTIONS ⓘ

None

VIEW BREAKDOWN

Minimize ^

2011

DUE AMOUNT

\$201.49

LAST PAYMENT	LEVY AMOUNT	LEVY DUE
None	\$65.08	\$65.08

PENALTY	INTEREST	COL PENALTY
\$7.81	\$95.02	\$33.58

2011 VALUES

Land Non-Home Site: 2,340

2011 EXEMPTIONS ⓘ

None

VIEW BREAKDOWN

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2010

DUE AMOUNT

\$208.29

LAST PAYMENT None	LEVY AMOUNT \$64.28	LEVY DUE \$64.28
PENALTY \$7.72	INTEREST \$101.57	COL PENALTY \$34.72
2010 VALUES Land Non-Home Site: 2,340		
2010 EXEMPTIONS ⓘ None		

2009

VIEW BREAKDOWN	
Minimize ^	
2006	DUE AMOUNT \$0.00
View More v	
2005	DUE AMOUNT \$0.00
View More v	
2004	DUE AMOUNT \$0.00
View More v	
2003	DUE AMOUNT \$0.00
View More v	

Tax Breakdown
7 Records - 2023



JURISDICTION	BASE TAX	BASE TAX PAID	BASE TAX DUE	PENALTY	INTEREST	COLLECTION PENALTY	TOTAL DUE
BRAZORIA COUNTY (1)	\$31.72	\$0.00	\$31.72	\$2.22	\$0.63	\$0.00	\$34.57
SPECIAL ROAD & BRIDGE (9)	\$5.07	\$0.00	\$5.07	\$0.35	\$0.10	\$0.00	\$5.52
BRAZOSPORT ISD (22)	\$111.73	\$0.00	\$111.73	\$7.82	\$2.23	\$0.00	\$121.78
BRAZOSPORT COLLEGE (45)	\$31.04	\$0.00	\$31.04	\$2.17	\$0.62	\$0.00	\$33.83
VELASCO DRAINAGE DIST. NO 2 (52)	\$7.89	\$0.00	\$7.89	\$0.55	\$0.16	\$0.00	\$8.60
CITY OF FREEPORT (90)	\$62.47	\$0.00	\$62.47	\$4.37	\$1.25	\$0.00	\$68.09
PORT FREEPORT (41)	\$1.88	\$0.00	\$1.88	\$0.13	\$0.04	\$0.00	\$2.05



City Council Agenda Item #5.

Title: Consideration and possible action approving Ordinance No. 2024-2725 regarding city ordinance curfew.

Date: March 18, 2024

From: Jennifer Howell, Police Chief

Staff Recommendation: Staff recommends approving the resolution to delete Division 2, of Article VII, of Chapter 30 regarding curfew city ordinance.

Item Summary: In Texas 88th Legislation, House Bill 1819 passed, making it effective September 1, 2023, an act relating to the repeal of the authority of political subdivisions to adopt or enforce juvenile curfew. This House Bill enacted updates to the Code of Criminal Procedure, Family Code, Government Code, and Local Government Code.

Background Information: None.

Special Considerations: Texas Government Code 2254.021 Definitions

(4) "Political Subdivision" means:

(B) an incorporated or unincorporated municipality

Local Government Code 370.007. Section 6. Chapter 370, is amended by adding Section 370.007 to read as follows:

Sec. 370.007 JUVENILE CURFEWS PROHIBITED

(a) Notwithstanding any other law, a political subdivision may not adopt or enforce an order, ordinance, or other measure that imposes a curfew to regulate the movements or actions of person younger than 18 years of age.

(b) This section does not apply to a curfew implemented under Chapter 418, Government Code, for purposes of emergency management.

Financial Impact: None.

Board or 3rd Party Recommendation: None.

Supporting Documentation:

1. Juvenile Curfew

ORDINANCE NO. 2024-2725

AN ORDINANCE AMENDING THE CITY OF FREEPORT'S CODE OF ORDINANCES BY DELETING DIVISION 2. – CURFEW, OF ARTICLE VII. – OFFENSES BY OR AGAINST MINORS, OF CHAPTER 30. – OFFENSES, IN ITS ENTIRETY; CONTAINING A SEVERABILITY CLAUSE; CONTAINING A REPEALER CLAUSE; AND PROVIDING THAT THIS ORDINANCE SHALL TAKE EFFECT AND BE IN FORCE FROM AND AFTER ITS DESCRIPTIVE CAPTION HAS BEEN PUBLISHED TWICE IN THE BRAZOSPORT FACTS.

* * * * *

WHEREAS, the City of Freeport (the “City”) recognizes that, in accordance with State law, the City can no longer regulate curfews for minors;

WHEREAS, the City Council has determined, based upon the findings stated above, that the regulations established by this Ordinance are necessary for the good government, peace and order the City; and

WHEREAS, City Council finds that this Ordinance was adopted at a meeting which was open to the public and preceded by proper notice, as required by Chapter 551 of the Texas Local Government Code (the Open Meetings Act).

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FREEPORT, TEXAS:

Section 1. The findings and recitations set out in the preamble to this Ordinance are found to be true and correct and are hereby adopted and made part hereof for all purposes.

Section 2. Division 2. – Curfew, of Article VII. – Offenses by or Against Minors, of Chapter 30. – Offenses is hereby deleted in its entirety.

Section 3. It is hereby declared to be the intention of the City Council that the sections, paragraphs, sentences, clauses, and phrases of this Ordinance are severable and, if any phrase,

clause, sentence, paragraph or section of this Ordinance should be declared invalid by the final judgement or decree of any court of competent jurisdiction, such invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs, and sections of this Ordinance.

Section 4. All Ordinances or parts thereof in conflict herewith are repealed to the extent of such conflict only.

Section 5. This Ordinance shall take effect and be in force from and after the descriptive caption of this ordinance has been published twice in the Brazosport Facts.

READ, PASSED AND ADOPTED this ____ day of _____, 2024.

Brooks Bass, Mayor

ATTEST:

Clarisa Molina, City Secretary

APPROVED AS TO FORM ONLY:

David W. Olson, Interim City Attorney



City Council Agenda Item #6.

Title: Consideration and possible action approving Ordinance No. 2024-2726 for possible revision of Ordinance No. 2019-2567 establishing the City's Ethics Policy for all Elected and Appointed City Officials and all City Employees.

Date: March 18, 2024

From: Donna Fisher, HR Director
Lance Petty, City Manager

Staff Recommendation: Staff recommends review and revision of the proposed ordinance and re-adoption following review and discussion.

Item Summary: The Ethics ordinance adopted by the City in 2019 requires annual review of that ordinance and action for re-affirmation. This revised version includes training requirements that were not in the previous version.

The ordinance lays out specific ethical expectations for all individuals involved in Freeport Local Government, including all employees, all appointed board and committee members as well as elected officials. The precepts are very common sense in nature but ensures that everything is well spelled out.

Background Information: N/A

Special Considerations: The ordinance lists the purposes of the policy as follows

1. To encourage ethical conduct on the part of City officials and employees;
2. To encourage public service with the city
3. To establish standards for ethical conduct for city officials and employees by defining and prohibiting conduct that is incompatible with the interests of the city;
4. To require disclosure by city officials and employees of their economic interests that may conflict with the interest of the City; and
5. To serve as a basis for disciplining those who fail to abide by its terms.

A sixth and very important purpose of re-adopting the ordinance is to continue the effort of this council and administration to rebuild and reinforce the public trust.

Financial Impact: It is intended that this ordinance would protect the financial interests of the city as well as the City's overall integrity and reputation.

Board or 3rd Party Recommendation: N/A

Supporting Documentation:

1. Ethics Policy Ordinance Revision 2024 - final

ORDINANCE NO. 2024-2726

AN ORDINANCE OF THE CITY OF FREEPORT, TEXAS, CONTAINING A PREAMBLE; BY REVISING CHAPTER 100 OF TITLE IX OF THE CODE OF ORDINANCE MAINTAINING AN ETHICS POLICY FOR ALL APPOINTED OR ELECTED OFFICIALS, BOARDS AND COMMISSIONS, AS WELL AS EMPLOYEES WHEN REPRESENTING THE CITY OR DOING BUSINESS FOR THE CITY IN ANY CAPACITY; REQUIRING THAT SUCH ORDINANCE BE REVIEWED ANNUALLY; AND PROVIDING THAT THIS ORDINANCE SHALL TAKE EFFECT AND BE IN FORCE FROM AND AFTER ITS ADOPTION BY CITY COUNCIL.

Whereas, it is important that the public have confidence in the integrity of its government;
and

Whereas, the City of Freeport, Texas, is a "Home Rule City" and a "Home Rule Municipality" lying and situated in Brazoria County, Texas, as described in and defined by Section 5, Article XI of the Constitution of Texas and Section 1.005 of the Local Government Code of Texas, respectively; and,

Whereas, Sections 51.072 and 342.011 of the Local Government Code of Texas and Sections 2.01, 2.02 and 3.07, Item (u), of the Home Rule Charter of the City of Freeport authorize the City Council thereof to adopt the provisions of this Ordinance: and,

Whereas, the proper operation of government requires that the all City Officials, including elected officers, appointed officers, boards and commission members, as well as employees be independent and impartial, and that governmental decisions and policy be made within the proper channels of the government structure; and

WHEREAS, the City adopted Ordinance #2019-2567 In February of 2019, Establishing an ethics policy for all appointed or elected officials, boards and commissions as well as City employees; and,

WHEREAS, that ordinance is required to be reviewed annually and considered for re-adoption; and,

Whereas, the intent of this ordinance is to maintain a set of general principles and guidelines pertaining to ethical conduct, responsibility, and duty; and

Whereas, the City of Freeport desires to adopt said policy to govern the actions of public officials and employees and to memorialize Freeport officials' dedication and service to the citizens of the City; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FREEPORT, TEXAS:

First, Chapter 100, is hereby re-adopted as part of the Code of Ordinances of the City of Freeport, Texas, and reads as follows:

“Chapter 100. CODE OF ETHICS

Part One – General Provisions

Section 100.01. Definitions

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Benefit means anything reasonably regarded as economic gain or economic advantage, including benefit to any other person in whose welfare the beneficiary is interested, but does not include a contribution to expenditure made and reported in accordance with law.

Board means a board, commission, or committee:

- (1) Which is established by city ordinance, charter, interlocal contract, or state law, or
- (2) Which serves as the board of a nonprofit development corporation that acts as an instrumentality of the city, and
- (3) Any part of whose membership is appointed by the city council, but does not include a board, commission, or committee which is the governing body of a separate political subdivision of the state.

City (“the City”) means City of Freeport

Employee means a person employed and paid a salary by the city whether under civil service or not, including those individuals on a part-time basis, but does not include an independent contractor or the Mayor or city council members.

Fair and Equitable Standards means the intent of the City of Freeport to safeguard the rights of all citizens, to ensure that all citizen’s actions are judged by fair and equitable standards, and to require that all rules are applied on an equitable basis.

Negotiating concerning prospective employment means a discussion between a city officer or employee and another employer concerning the possibility of the city officer or employee considering or accepting employment with the employer, in which discussion the city officer or employee responds in a positive way.

Officer or official means Mayor or any member of the City Council and any appointed member of a board, committee, or commission set up by ordinance, charter, state law or otherwise, on a regular basis, excluding those boards and commissions not operating under the direct authority of or subject to the direct control of the City Council.

Section 100.03. Purpose of the Ethics Policy.

(a) The code of ethics has five purposes:

1. To encourage ethical conduct on the part of city officials and employees;
2. To encourage public service with the city;
3. To establish standards for ethical conduct for city officials and employees by defining and prohibiting conduct that is incompatible with the interests of the city;
4. To require disclosure by city officials and employees of their economic interests that may conflict with the interests of the city; and
5. To serve as a basis for disciplining those who fail to abide by its terms.

(b) The code of ethics is not intended to be used as a political weapon or to intimidate or embarrass affected persons. The officials charged with administration of this code of ethics shall administer it in a manner that avoids any such use of this code of ethics.

(c) Ethics Policy Statement.

It is the policy of the city that all city officials and employees shall conduct themselves both inside and outside the city's service so as to give no occasion for distrust of their integrity, impartiality or devotion to the best interest of the city and the public trust which the city holds.

(d) It is further declared to be the policy of the city that the proper operation of democratic government requires that:

- (1) Officials and employees be independent, impartial and responsible;
- (2) Governmental decisions and policy be made using the proper procedures of the governmental structure;
- (3) No officer or employee have any financial interest, direct or indirect, or engage in any business, transaction or professional activity or incur any obligation of any nature which is in conflict with the proper discharge of his duties in the public interest;
- (4) Public office is not be used for personal gain; and
- (5) All boards of the City are at all times to be maintained as a nonpartisan body.

(e) It is the policy of the City to uphold, promote, and demand the highest standards of ethical behavior from its Mayor, members of the City Council, employees, and individuals appointed to serve on the city's boards, commissions, committees, task forces, and other appointed advisory groups ("City Officials"). Honesty, integrity, fairness, and transparency of action are the hallmarks of public service in Freeport.

(f) Appearance of impropriety. Public service is a public trust. All city officials and employees are stewards of the public trust. They have a responsibility to the citizens of the city to administer and enforce the City Charter and city ordinances. To ensure and enhance public confidence in city government, each city official and employee must strive not only to maintain technical compliance with the principles of ethical conduct set forth in this article and in state law, but also to avoid the appearance of impropriety at all times.

(g) To implement this article, the city council has determined that it is advisable to enact this code of *ethics* for all officials and employees, whether elected or appointed, paid or unpaid, advisory or administrative, to serve not only as a guide for official conduct of the city's public servants, but also as a basis for discipline for those who refuse to abide by its terms.

(h) Notwithstanding any other provision of this article, a member of the board of directors of a reinvestment zone established under the tax increment financing act, as amended, may:

- (1) Own property within that reinvestment zone; and
- (2) Participate in discussions and voting on matters before the board of directors that may directly or indirectly affect the member's property within the reinvestment zone.

Part 2 Administration

Section 100.10 Standards of conduct.

(a) An officer or employee of the city shall not:

- (1) Accept or solicit a benefit that might reasonable tend to influence the officer or employee in the discharge of his official duties.
- (2) Use his official position to secure special privilege or exemptions for himself or others.
- (3) Grant any special consideration, treatment or advantage to a person or organization beyond that which is available to every other person or organization. This shall not prohibit the granting of fringe benefits to city employees a part of their contract of employment or as an added incentive to the securing or retaining of employees.
- (4) Disclose information that could adversely affect the property of affairs of the city, or directly or indirectly, use any information understood to be confidential which was gained by reason of his official position or employment for his own personal gain or benefit or for the private interest of others.
- (5) Transact any business on behalf of the city in his official capacity with any business entity with which he is an officer, agent or member or in which he has a financial interest. In the event that such a circumstance should arise, then he shall make known his interest, and:
 - (i) In the case of an officer, leave the room during debate or hearing, refrain from discussing the matter at any time with the members of the body of which he is a member or any other body which will consider the matter and abstain from voting on the matter; or
 - (ii) In the case of an employee, turn the matter over to his superior for reassignment, state the reasons for doing so and have nothing further to do with the matter involved.
- (6) Personally provide services for compensation, directly or indirectly, to a person or organization who is requesting an approval, investigation, or determination from

the body or department of which the officer or employee is a member. This restriction does not apply to outside employment of an officer if the employment is the officer's primary source of income.

- (7) Accept other employment or engage in outside activities incompatible with the full and proper discharge of his duties and responsibilities with the city, or which might impair his independent judgment in the performance of his public duty.
- (8) Personally participate in a decision, approval, disapproval, recommendation, investigation, or rendering of advice in a proceeding, application, request for ruling or determination, contract, claim, or other matter under the jurisdiction of the city, if the officer or employee is negotiating or has an arrangement concerning prospective employment with a person or organization which has a financial interest in the matter, and, in the case of an employee, it has been determined by the city manager that a conflict of interest exists. If an officer or employee begins negotiation or enters an arrangement concerning prospective employment with a person or organization that has a financial interest in a matter in which the officer or employee has been participating, the officer or employee shall:
 - (i) In the case of an employee, immediately notify the official responsible for appointment to his position of the nature of the negotiation or arrangement and, if the city manager or mayor determines that a conflict of interest exists, follow the instructions of the city manager or mayor with regard to further involvement in the matter; or
 - (ii) In the case of a board member, immediately notify the board of which he is a member the nature of the negotiation or arrangement and:
 - (a) Refrain from discussing the matter at any time with other board members or members of the city council if the city council will also consider the matter;
 - (b) Leave the room during debate hearing on the matter; and
 - (c) Abstain from voting on the matter; or
 - (d) In the case of the Mayor or a member of the city council, file an affidavit with the city secretary regarding the nature of the negotiation or arrangement and:
 - (i) Refrain from discussing the matter at any time with other council members or members of a board that will consider the matter;
 - (ii) Leave the room during debate or hearing on the matter; and
 - (iii) Abstain from voting on the matter.
- (9) Receive any fee or compensation for his services as an officer or employee of the city from any source other than the city, except as may be otherwise provided by law. This shall not prohibit his performing the same or other services for a public or private organization that he performs for the city if there is no conflict with his city duties and responsibilities.

- (10) In the case of a member of the city council or an employee, personally represent, or appear in behalf of, the private interest of others:
- (i) Before the city council or any city board or department;
 - (ii) In any proceeding involving the city; or
 - (iii) In any litigation to which the city is a party.
- (11) In the case of a board member, personally represent or appear in behalf of, the private interests of others:
- (i) Before the board of which he is a member;
 - (ii) Before the city council;
 - (iii) Before a board which has appellate jurisdiction over the board of which he is a member; or
 - (iv) In litigation or a claim to which the city or an employee of the city is a party if the interests of the person being represented are adverse to the city or an employee of the city and the subject of the litigation or claim involves the board on which the board member is serving or the department providing support services to that board.
- (12) Use the prestige of his position with the city in behalf of any political party.
- (13) Knowingly perform or refuse to perform any act in order to deliberately thwart the execution of the city ordinances, rules or regulations or the achievement of official city programs.
- (14) Use city supplies, equipment or facilities for any purpose other than the conduct of official city business.
- (15) Engage in any dishonest or criminal act or any other conduct prejudicial to the government of the city or that reflects discredit upon the government of the city.

Section 100.11 – Exceptions

- (a) The restrictions in this section do not apply to business associates of officers or employees, but only personally to the officers and employees themselves.
- (b) The restrictions and requirements of subsection (a)(5) do not apply to an officer or employee of the city serving as a member of any board, commission, or other entity when transacting business on behalf of the city in an official capacity with that board, commission, or entity, if the officer or employee:
 - (1) Was appointed by the mayor, city council, or city manager to represent the city on the board, commission, or entity; and
 - (2) Has no financial interest in the board, commission or entity or in the business.

Section 100.12- Financial interests.

Any officer, whether elected or appointed, who has a financial interest in any matter that is pending before, or that might be considered by, the body of which the officer is a member shall:

- (a) Disclose such interest to the other members of the body;
- (b) Refrain from discussing the matter at any time with any other member of the body of which the officer is a member or with a member of any other body that might consider the matter;
- (c) Leave the room during debate or hearing; and
- (d) Refrain from voting on the matter.

Section 100.13 Political activities of officers.

(a) In elections other than for city council, a member of the city council may not:

- (1) Use the prestige of the member's position with the city on behalf of a candidate;
- (2) Solicit or receive contributions; or
- (3) Serve as the designated campaign treasurer for a candidate as required by V.T.C.A. Election Code, Ch. 14.

(b) In any election, a member of a city board, commission, or committee, whether governmental or advisory, may not:

- (1) Use the prestige of the member's position with the city on behalf of a candidate;
- (2) Serve as the designated campaign treasurer for a candidate as required by V.T.C.A. Election Code, Ch. 14;
- (3) Personally solicit or receive contributions for a candidate. A member, however, is not prohibited from serving on a steering committee to plan a program of solicitation and listing the member's name without reference to the office held when the committee as a whole is listed.

(c) Subsections (a)(1) and (b)(1) do not prohibit a member of the city council or of a board from lending the member's name in support of a candidate so long as the office held with the city is not mentioned in connection with the endorsement.

Section 100.14 Additional employment.

An employee of the city may accept outside employment if:

- (a) The employment complies with the Personnel Policy Handbook; and
- (b) The employment does not conflict with his duties as an employee of the city.

Section 100.15 Restrictions on contracting with the city or providing representation of others.

(a) An officer or employee in a position that involves significant reporting, decision-making, advisory, or supervisory responsibility who leaves the service or employment of the city may not, within 12 months after leaving that service or employment, represent any other person or organization in any formal or informal appearance:

(1) Before the city concerning a project for which the person had responsibility as a city officer or employee; or

(2) Before any other agency on a project for which the person had responsibility as an officer or employee.

(b) A former officer or employee who is subject to the requirements of subsection (a) shall, during the 24 months after leaving the service or employment of the city, disclose the officer or employee's previous position and responsibilities with the city when representing any other person or organization in any formal or informal appearance before a city agency.

(c) A member of the city council or an employee may not, within 12 months after leaving the service or employment of the city, either individually or as the officer or principal of a private business entity:

(1) Submit a proposal, on behalf of the member or employee or on behalf of a private business entity, to make any city contract that is not required by state law to be competitively bid;

(2) Negotiate or enter into any city contract that is not required by state law to be competitively bid; or

(3) Have or acquire any financial interest, direct or indirect, in any city contract that is not required by state law to be competitively bid.

Section 100.16 Limitations on employee political activity and on the holding of elective public office by an employee.

(a) An employee of the city immediately forfeits employment with the city if:

(1) The employee becomes a candidate for election to the city council;

(2) The employee becomes a candidate for nomination or election in a partisan election for public office within the county or in a partisan election for a public office, the constituency of which includes all or part of the county;

(3) The employee becomes a candidate for nomination or election to an elective public office where the holding of that office will conflict with the full and proper discharge of the employee's duties with the city; or

(4) A managerial or supervisory exempt city employee becomes a candidate for nomination or election to an elective public office of an entity having contractual relations with the city that involve the employee's department.

Section 100.17 – Ethics training

- A. This subsection applies to all City Officers.
 - 1. Each officer shall complete ethics training as provided herein.
 - 2. Each Officer shall complete an initial course of training within 90 days after the effective date of this ordinance.
 - 3. Each board, committee and commission member shall complete an initial course of training within 90 days after the effective date of this ordinance.
 - 4. Each Officer taking office for the first time on and after shall complete the course of training within 60 days after taking the oath of office.
 - 5. Each board, committee and commission member who is appointed to any board, committee or commission on and after February 29, 2024, and who has not completed the initial course of training or a refresher training course within the three years prior to the date the person takes the oath of office, shall complete the initial course of training within 90 days after the date the person takes the oath of office.
 - 6. Each Officer shall thereafter complete refresher training courses as provided in subsection (C).
- B. This subsection applies to all City employees.
 - 1. Each City employee shall complete ethics training as provided herein.
 - 2. All employees shall complete an initial course of training as part of each employee's participation in a new employee orientation, as established by the City Manager or his designee.
 - 3. Each employee shall thereafter complete refresher training courses as provided in subsection (C), or as otherwise directed by the City Manager.
- C. The courses of training required under this section shall be provided and completed as follows:
 - 1. Each officer and employee shall complete the initial course of training as provided in Subsections (A) and (B), as applicable.
 - 2. Each Officer shall thereafter complete a refresher training course that will be offered during every third year subsequent to the initial course of training provided during calendar year 2024, with the first refresher course of training to be offered during calendar year 2027.
 - 3. Each employee shall thereafter complete a refresher training course as provided in subsection (C) (2), or as otherwise directed by the City Manager.
 - 4. An Officer or employee who has completed his initial course of training within the 12 months prior to the start of a calendar in which refresher training is required is not required to complete the refresher training offered during that immediately-following calendar year, but shall be required to complete all subsequent refresher training courses, as provided herein.
- D. The City Manager shall ensure that the training required by this section is made available.
 - 1. The training course and refresher training courses shall be developed and provided by the City Manager or his designees, and be subject to approval as to form by the City Attorney or his designees.
 - 2. The training courses must include instruction in:
 - a. Requirements relating to the standards of conduct imposed under this chapter, including, but not limited to, the acceptance of gifts;
 - b. State penal and other laws that relate to ethical conduct;
 - c. Reporting and disclosure requirements of the ethics ordinance and state law;
 - d. Penalties and their consequences for failure to comply with the ethics ordinance; and
 - e. The application of the ethics ordinance to unique situations relating to the board, commission or committee that the Officer has been appointed to, or the application

of the ethics ordinance to unique situations relating to the type of work that an employee does or the department he/she is assigned to.

3. The courses of training required under this section may be offered through live instruction or through the use of a video-recorded presentation.

Section 100.18 Penalty for violation of article; appeals.

- (a) The failure of any officer or employee to comply with this article or the violation of one or more of the standards of conduct set forth in this article, which apply to him, shall constitute grounds for all legal remedies provided by law which may include, if permissible, expulsion, reprimand, censure, removal from office, or discharge. In the case of a city council member, the matter shall be decided by a vote of two-thirds of the entire membership of the city council.

- (b) The city council hereby adopts the following procedures to implement a censure policy:

- (1) Two or more Elected City Officials may file a written notice of censure against another Elected City official with the City Secretary. The written notice shall set forth the allegation(s) of conduct which the accused Elected Official shall have allegedly violated. A copy shall be delivered to all elected members. A written response to the allegation(s) may be filed by the accused Elected Official ten days after receipt thereof. A copy of the notice of censure and response thereto shall be delivered to each Elected Official within two days after the response is filed.

- (2) On the first regularly called meeting of the City Council, which complies with the Texas Open Meetings Act, after the filing of the notice and response, the City Secretary shall formally read the notice and response into the public record. The City Council, by majority vote, shall thereafter determine whether or not good cause shall exist to set a formal hearing on the merits of the notice of censure or dismiss the allegation(s). If it is determined, based upon the merits, a public hearing is required, a public hearing shall be set on the allegation(s) by the City Council. A vote to hold a public hearing shall not be construed to be a vote of censure.

- (3) At a public hearing, the accused Elected Official has the right to be represented by legal counsel and present witnesses relative to the allegation(s).

- (4) A public hearing on the allegation(s) and response shall be held at either a regular or special called meeting of the city council, which shall be open to the public.

- (5) At a public hearing, the City Council will hear evidence concerning the notice of censure. The Elected Officials proffering the charges shall present evidence in support of the allegation(s) contained in the notice of censure. The Elected Official who is the subject of the censure shall have the opportunity to present evidence to support his or her position with respect to the notice of censure. After receiving evidence at an open public meeting, the city council shall then take a roll-call vote, after motion duly made and seconded, two-thirds of all members of the City Council shall be required to sustain the censure of the council member.

- (c) In the case of an employee of the city, disciplinary action and appeals therefrom shall be in conformance with procedures established by the city charter and personnel rules and regulations.

(d) In the case of members of boards or committees, the matters shall be decided by a majority vote of the city council.

(e) The decision of the bodies authorized to hear violations shall be final in the absence of bias, prejudice or fraud.

Section 100.18 Annual Review and Re-adoption

This ordinance must be reviewed by the City Council on or before each anniversary of its adoption and may be amended at anytime.

Second, this ordinance shall take effect and be in force from and after its adoption.

READ, PASSED AND ADOPTED this ____ day of _____, 2024.

Brooks Bass, Mayor,
City of Freeport, Texas

ATTEST:

Clarisa Molina, City Secretary
City of Freeport, Texas

APPROVED AS TO FORM ONLY:

David Olson, City Attorney,
City of Freeport, Texas



City Council Agenda Item #7.

Title: Consideration and possible action approving Resolution No. 2024-2849 for annual re-affirmation of Ordinance No. 2024-2726 establishing the City's Ethics Policy for all Elected and Appointed City Officials and all City Employees.

Date: March 18, 2024

From: Donna Fisher, HR Director
Lance Petty, City Manager

Staff Recommendation: Staff recommends approval of this resolution.

Item Summary: The Ethics ordinance adopted by the City in 2019 requires annual review of that ordinance and action for re-affirmation. This Resolution is for the revised Ordinance.

Background Information: N/A

Special Considerations: N/A

Financial Impact: It is intended that this ordinance would protect the financial interests of the city as well as the City's overall integrity and reputation.

Board or 3rd Party Recommendation:

Supporting Documentation:

1. resolution reaffirming ethics ordinance 2024

RESOLUTION NO. 2024-2849

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FREEPORT, TEXAS TO EVIDENCE THE REVIEW OF ETHICS ORDINANCE NO. 2024-2726, OBTAIN CONSENT OF THE CITY COUNCIL TO CONTINUE SAID ORDINANCE WITH APPROVED CHANGES, AMENDMENTS OR DELETIONS; AND PROVIDING FOR A FINDING OF PROPER MEETING AND NOTICE.

WHEREAS, the City of Freeport, Texas, is a “Home Rule City” and a “Home Rule Municipality” lying and situated in Brazoria County, Texas, as described in and defined by Section 5, Article XI of the Constitution of Texas and Section 1.005 of the Local Government Code of Texas, respectively; and,

WHEREAS, Sections 51.072 and 342.011 of the Local Government Code of Texas and Sections 2.01, 2.02 and 3.07, Item (u), of the Home Rule Charter of the City of Freeport authorize the City Council thereof to adopt the provisions of an Ethics Ordinance; and,

WHEREAS, the proper operation of government requires that the all City Officials, including elected officers, appointed officers, boards and commission members, as well as employees be independent and impartial, and that governmental decisions and policy be made within the proper channels of the government structure; and

WHEREAS, the City adopted Ordinance #2019-2567 in February of 2019, establishing an ethics policy for all appointed or elected officials, board and commissions as well as City employees; and,

WHEREAS, that ordinance is required to be reviewed annually and considered for adoption; and,

WHEREAS, the intent of said Ethics Ordinance is to maintain a set of general principles and guidelines pertaining to ethical conduct, responsibility, and duty; and

WHEREAS, the City of Freeport desires to maintain said Ethics Ordinance to govern the actions of public officials and employees and to memorialize Freeport officials’ dedication and service to the citizens of the City; and

WHEREAS, it is important that the public have confidence in the integrity of its government; and

WHEREAS, a Motion was brought before the City Council to review and said Ethics Ordinance, entertaining any changes, additions or deletions to said ordinance, and allowing for discussion and debate.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FREEPORT, TEXAS:

SECTION 1. The City council consents and approves to continue Ethics Ordinance 2024-XXXX to remain in effect and continue with approved any changes.

SECTION 2. EFFECTIVE DATE. This resolution and the rules, regulations, provisions, requirements, orders, and matters established and adopted hereby shall take effect and be in full force and effect on the date of passage and upon execution by the mayor and city secretary as set forth below.

SECTION 3. PROPER NOTICE AND MEETING. It is hereby found and determined that the meeting at which this resolution was passed was attended by a quorum of the City Council, was open to the public, and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Texas Government Code, Chapter 551.

Read, passed and adopted the _____ day of _____, 2024.

Brooks Bass, Mayor
City of Freeport, Texas

ATTEST:

Clarisa Molina, City Secretary
City of Freeport, Texas

APPROVED AS TO FORM ONLY:

David Olson, City Attorney
City of Freeport, Texas



City Council Agenda Item #8.

Title: Consideration and possible action approving Resolution No. 2024-2850 appointing a member to the Freeport Economic Development Board.

Date: March 18, 2024

From: Lance Petty, City Manager

Staff Recommendation: Staff recommends selection of an individual and approval of the proposed resolution to appoint a qualified person to the Freeport Economic Development Corporation Board.

Item Summary: The Economic Development Corporation has a vacancy due to the resignation of George Matamoros whose term is due to expire in May 31, 2024. This appointment would be to fill out the remainder of this term and would be up for consideration for reappointment to a new 2-year term at that time. At the time this memo was prepared, the City received applications from: Melanie Oldham, Ronnie Martin, Karla Clark.

Background Information:

- The EDC is the most active board in Freeport appointed by the City Council. Current membership on the board includes: Josh Mitchell, Sandra Loeza, Mark Parker, Shonda Marshall, David McGinty, Kenneth Tyner.

Special Considerations: Appointments to the EDC are not required to be residents of the City of Freeport.

Financial Impact: N/A

Board or 3rd Party Recommendation: N/A

Supporting Documentation:

1. EDC appointment 031824

RESOLUTION NO. 2024-2850

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FREEPORT, TEXAS, NOMINATING, CONSTITUTING AND APPOINTING A QUALIFIED PERSON TO THE FREEPORT ECONOMIC DEVELOPMENT CORPORATION OF THE CITY; PROVIDING FOR THE DUTIES OF OFFICE; AND PROVIDING FOR THE TAKING OF THE OATH OF OFFICE REQUIRED BY LAW.

WHEREAS, the term of office of George Matamoros a board member of The Freeport Economic Development Corporation of the City of Freeport, Texas ("the City") has not expired, but said board member has resigned before completion of the appointed term;

WHEREAS, the term of appointment of the above director terminates on May 31, 2024;

WHEREAS, the above director holds the position of an "B" director, of which the term of "B" directors expire in even numbered years;

WHEREAS, the City Council of the City desires to appoint the below named qualified person as member of said board of directors to fill the unexpired term.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FREEPORT, TEXAS:

SECTION ONE (1): APPOINTMENT

The City Council of the City hereby nominates, constitutes and appoints the following named qualified person to the Freeport Economic Development Corporation of the City for the remaining portion of a term of two (2) years which expires on May 31, 2024 and until a successor for such person shall have been appointed and qualified, to-wit.

SECTION TWO (2): DUTIES

The above-named appointee shall perform all of the duties imposed on members of the Freeport Economic Development Corporation of the City by law.

SECTION THREE (3): OATH OF OFFICE

Before engaging in the performance of the duties of office, appointee shall take the Oath of Office as required by law.

READ, PASSED AND ADOPTED this ____ day of _____, 2024.

Brooks Bass, Mayor
City of Freeport, Texas

ATTEST: _____
Clarisa Molina, City Secretary
City of Freeport, Texas



City Council Agenda Item #9.

Title: Consideration and possible action on awarding Bid for Phase II Asbestos Remediation for City Hall.

Date: March 18, 2024

From: Lance Petty, City Manager

Staff Recommendation: Staff recommends Council award bid to Inland Environments Ltd. and authorize the city manager to work with the city attorney to develop a contract with the awarded contractor based upon the Plans and Specifications and the bid submitted by that contractor.

Item Summary: The city received 4 bids for Phase II Asbestos Remediation at city hall on the 1st and 2nd floors. The most responsive bid was received from Inland Environments Ltd. in the amount of \$59,610.00. Upon award of the bid by the city council, staff will work with the City Attorney to develop and execute a contract to complete the work.

Background Information: During the Phase I asbestos remediation, additional asbestos presence was located, and a Phase II abatement would be required prior to renovation. An asbestos study was performed by Envirotest LLC, which did identify the presence of additional asbestos on floors 1 and 2.

Following the completion of the survey, Envirotest LLC, in collaboration with IAD Architects, developed the specifications for the remediation efforts, which was properly advertised for bids. The consultant evaluated the bids and determined that the lowest bidder, Emmanuel Enterprises LLC., would need to re-bid based off of removal methods for ceiling tiles containing asbestos. Do to the bidding process, staff elected to accept the next lowest bidder, which was Envirotest LLC.

Special Considerations: Phase II abatement needs to be completed regardless of the path moving forward with the building.

Financial Impact: Budget appropriated in the Capital Improvement Fund

Board or 3rd Party Recommendation: Recommended action from the findings of the asbestos survey.

Supporting Documentation:

1. Phase II City Hall Abatement Bid Documents

**CITY OF FREEPORT
PUBLIC NOTICE
COMPETITIVE SEALED BID # 2024-03
City Hall Asbestos Abatement**

The City of Freeport is accepting Competitive Sealed Bids for all supervision, materials, labor and equipment necessary for City Hall Asbestos Abatement located at 200 West 2nd Street, Freeport Tx. 77541.

The deadline for submission of proposals is 10 A.M. Thursday, February 29, 2024. It is the responsibility of the submitting entity to ensure that the proposal is received in a timely manner. Bids received after the deadline will not be considered for award, regardless of whether or not the delay was outside the control of the submitting firm. The City of Freeport reserves the right to negotiate with any and all persons or firms submitting timely bids.

All bids submitted for City consideration must include the original and four (4) copies, be clearly marked on the outside of the sealed envelope with the words "City of Freeport, Attention: City Secretary, Bid #2024-03 – City Hall Asbestos Abatement, and must contain the name of the company submitting the Bid.

Bids will be publicly opened and read at the Freeport City Hall located at 200 West Second Street, Freeport, Texas 77541 on Thursday, February 29, 2024 at 10:00 a.m.

Bid documents may be downloaded from the City of Freeport's website at [freeport.tx.us/page/public notices](http://freeport.tx.us/page/public%20notices) or obtained in person at Freeport City Hall, 200 West Second Street, Freeport, Texas.

Vendors may submit bids for any or all activities.

Multiple contracts may be awarded as a result of this solicitation. The City of Freeport will, in its sole discretion, determine the number of contracts awarded, and may decide not to award any contracts. Bids shall be valid for a period of sixty (60) days from the date they are opened.

The City of Freeport is an Affirmative Action/Equal Opportunity Employer. Section 3 Residents, Minority Business Enterprises, Small Business Enterprises, Women Business Enterprises, and labor surplus area firms are encouraged to submit bids.

1st Advertisement: The Facts, Thursday February 8, 2024

2nd Advertisement: The Facts, Thursday, February 15, 2024

For inquiries regarding this RFP, please contact Cathy Ezell, Finance Director by phone, 979-871-0107, or email, cezell@freeport.tx.us The deadline for inquiries is Thursday, February 22, 2024 at 5:00 P.M.



P. O. BOX 549
CLUTE TX 77531
979-265-7411

**STATE OF TEXAS
COUNTY OF BRAZORIA**

Cindy Corrette, being duly sworn, says:

That she is Classifieds Leader of the **The Facts**, a daily newspaper of general circulation, printed and published in **Brazoria County, Texas**; that the publication, a copy of which is attached hereto, was published in the said newspaper on the following dates:

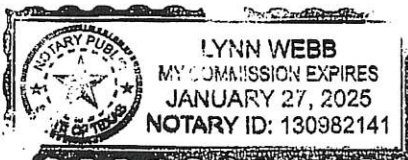
02/08/2024, 02/15/2024

That said newspaper was regularly issued and circulated on those dates.


Advertising Director

Subscribed to and sworn to me this **15th day of February, 2024.**


Lynn Webb
Notary Public, State of Texas, Brazoria County, Texas
My commission expires January 27, 2025



City Of Freeport
Attn: Debra Guerreo
200 W 2nd St
Freeport, TX 77541

Affidavit of Publication

**CITY OF FREEPORT
PUBLIC NOTICE
COMPETITIVE SEALED BID # 2024-03
City Hall asbestos Abatement**

The City of Freeport is accepting Competitive Sealed Bids for all supervision, materials, labor and equipment necessary for City Hall Asbestos Abatement located at 200 West 2nd Street, Freeport, Texas 77541.

The deadline for submission of proposals is 10 A.M., Thursday, February 29, 2024. It is the responsibility of the submitting entity to ensure that the proposal is received in a timely manner. Bids received after the deadline will not be considered for award, regardless of whether or not the delay was outside the control of the submitting firm. The City of Freeport reserves the right to negotiate with any and all persons or firms submitting timely bids.

All bids submitted for City consideration must include the original and four (4) copies, be clearly marked on the outside of the sealed envelope with the words "City of Freeport, Attention: City Secretary, Bid #2024-03 - City Hall Asbestos Abatement", and must contain the name of the company submitting the bid.

Bids will be publicly opened and read at the Freeport City Hall located at 200 West Second Street, Freeport, Texas 77541 on Thursday, February 29, 2024 at 10:00 a.m.

Bid documents may be downloaded from the City of Freeport's website at freeport.tx.us/page/public-notices or obtained in person at Freeport City Hall, 200 West Second Street, Freeport, Texas.

Vendors may submit bids for any or all activities.

Multiple contracts may be awarded as a result of the solicitation. The City of Freeport will, in its sole discretion, determine the number of contracts awarded, and may decide not to award any contracts. Bids shall be valid for a period of sixty (60) days from the date they are opened.

The City of Freeport is an Affirmative Action/Equal Opportunity Employer. Section 3 Residents, Minority Business Enterprises, Small Business Enterprises, Women Business Enterprises, and labor surplus area firms are encouraged to submit bids.

1st Advertisement: The Facts, Thursday February 8, 2024

2nd Advertisement: The Facts, Thursday February 15, 2024

For inquiries regarding the RFP, please contact Cathy Esel, Finance Director by phone, 979-271-0107, or email, cesel@freeport.tx.us. The deadline for inquiries is Thursday, February 22, 2024 at 5:00 P.M.

Spring cleaning? Don't throw that stuff away. Announce a yard sale in The Facts.



The Facts
CLASSIFIEDS
979-265-7401
979-265-7411

Public Notice Public Notice

CITATION BY PUBLICATION
THE STATE OF TEXAS

TO THE HEIRS AND UNKNOWN HEIRS OF **STEVEN ALLEN SYMM** PROBATE NO **PR43439**, COUNTY COURT, BRAZORIA COUNTY, TEXAS AMENDED APPLICATION FOR DETERMINE HEIRSHIP

Said application will be heard and acted on by the court at any call of the docket on or after 10:00 o'clock a.m. on the first Monday next after the expiration of ten days from date of publication of this citation, in County Court At Law #4 and Probate Court in the County Courthouse in Angleton, Texas.

All persons interested in said estate are hereby cited to appear before Honorable Court at said above mentioned time and place by filing a written answer contesting such application should they desire to do so.

The officer executing this writ shall promptly serve the same according to requirements of the law, and the mandates hereof, and make due return as the law directs.

GIVEN UNDER MY HAND AND THE SEAL OF SAID COURT at office in Angleton, Texas this 1st day of February, 2024.

JOYCE HUDMAN, CLERK COUNTY COURT BRAZORIA COUNTY, TEXAS

BY */s/ HGUENOT* DEPUTY HGUENOT

ATTORNEY'S NAME, ADDRESS AND PHONE NUMBER
S TYLER SWAIN
945 BUNKER HILL ROAD SUITE 680
HOUSTON TX 77024
T: 713-957-6932
Email: tyler.swain@swainlawfirm.com

Submit Your Legal Notice at legals@thefacts.com Deadline is 10 a.m. 3 business days prior to publish.

Call 979-265-7401 to place an ad in the Facts Classifieds.
In Print & Online.

Public Notice Public Notice Public Notice Public Notice Public Notice

CITY OF FREEPORT
PUBLIC NOTICE
COMPETITIVE SEALED BID #2023-06
LIFT STATION GENERATORS

The City of Freeport is accepting Competitive Sealed Bids for the purchase for generators for Lift Station No's 3, 4, and 14.

The deadline for submission of proposals is 2 P.M. Thursday, February 22, 2024. It is the responsibility of the submitting entity to ensure that the proposal is received in a timely manner. Bids received after the deadline will not be considered for award, regardless of whether or not the delay was outside the control of the submitting firm. The City of Freeport reserves the right to negotiate with any and all persons or firms submitting timely bids.

All bids submitted for City consideration must include the original and four (4) copies, be clearly marked on the outside of the sealed envelope with the words "City of Freeport, Attention: City Secretary, Bid# 2023-06 - Lift Station Generators, and must contain the name of the company submitting the Bid.

Bids will be publicly opened and read at the Freeport City Hall located at 200 West Second Street, Freeport, Texas 77541 on Thursday, February 22, 2024 at 2:00 p.m.

Bid documents may be downloaded from the following procurement website:

www.constructionfreeport.com

Vendors may submit bids for any or all activities. Multiple contracts may be awarded as a result of this solicitation. The City of Freeport will, in its sole discretion, determine the number of contracts awarded, and may decide not to award any contracts. Bids shall be valid for a period of sixty (60) days from the date they are opened.

The City of Freeport is an Affirmative Action/Equal Opportunity Employer, Section 3 Residents, Minority Business Enterprises, Small Business Enterprises, Women Business Enterprises, and labor surplus area firms are encouraged to submit bids.

CITY OF FREEPORT
PUBLIC NOTICE
COMPETITIVE SEALED BID # 2024-03
City Hall Asbestos Abatement

The City of Freeport is accepting Competitive Sealed Bids for all supervision, materials, labor and equipment necessary for City Hall Asbestos Abatement located at 200 West 2nd Street, Freeport, TX 77541.

The deadline for submission of proposals is 10 A.M. Thursday, February 29, 2024. It is the responsibility of the submitting entity to ensure that the proposal is received in a timely manner. Bids received after the deadline will not be considered for award, regardless of whether or not the delay was outside the control of the submitting firm. The City of Freeport reserves the right to negotiate with any and all persons or firms submitting timely bids.

All bids submitted for City consideration must include the original and four (4) copies, be clearly marked on the outside of the sealed envelope with the words "City of Freeport, Attention: City Secretary, Bid #2024-03 - City Hall Asbestos Abatement, and must contain the name of the company submitting the Bid.

Bids will be publicly opened and read at the Freeport City Hall located at 200 West Second Street, Freeport, Texas 77541 on Thursday, February 29, 2024 at 10:00 a.m.

Bid documents may be downloaded from the City of Freeport's website at freeportbusi.net or obtained in person at City Hall, 200 West Second Street, Freeport, Texas.

Vendors may submit bids for any or all activities.

Multiple contracts may be awarded as a result of this solicitation. The City of Freeport will, in its sole discretion, determine the number of contracts awarded, and may decide not to award any contracts. Bids shall be valid for a period of sixty (60) days from the date they are opened.

The City of Freeport is an Affirmative Action/Equal Opportunity Employer, Section 3 Residents, Minority Business Enterprises, Small Business Enterprises, Women Business Enterprises, and labor surplus area firms are encouraged to submit bids.

1st Advertisement: The Facts, Thursday February 8, 2024

2nd Advertisement: The Facts, Thursday, February 15, 2024

For inquiries regarding this RFP, please contact Cathy Exall, Finance Director by phone, 979-871-0107, or email, cexall@freeport.tx.us. The deadline for inquiries is Thursday, February 22, 2024 at 5:00 P.M.

CAUSE NO. 126012-CV
239th District Court

Loren Thomas Hager
vs.

Velma G. Blakeley and The Unknown Heirs of Velma G. Blakeley

TO: Velma G. Blakeley, and to all whom it may concern:

NOTICE TO DEFENDANT: "You have been sued. You may employ an attorney. If you or your Attorney do not file a written answer with the Clerk who issued this Citation by 10:00 a.m. on the Monday next following the expiration of 42 days after the date this Citation was issued, a Default Judgment may be taken against you. In addition to filing a written answer with the clerk, you may be required to make initial disclosures to the other parties of this suit. These disclosures generally must be made no later than 30 days after you file your answer with the clerk. Find out more at TexasLawHelp.org.

You are hereby commanded to appear by filing a written answer to the Plaintiff's Original Petition to Quiet Title to Real Property at or before 10:00 o'clock a.m. on the Monday next after the expiration of 42 days after the date of issuance of this Citation the same being Monday the 4th day of March, 2024, before the Honorable 239th District Court, Brazoria County Courthouse, Angleton, Texas. Said Plaintiff's Petition was filed in said court on the 1st day of December, 2023 in the above entitled cause.

A brief statement of the nature of this suit is as follows. Monetary relief of \$250,000 or less and non-monetary relief to-wit: Lot Sixteen (16), in Block Three (3) of Hazel Dell Addition, Brazoria County, Texas a sub-division recorded in Plat Book No. 8, Pages 41 and 42 in the County Clerks Office, Brazoria County, Texas. EXCEPT: All interest in and to the oil, gas and other minerals in place, with the right of ingress and egress to develop same is reserved by the grantors, and SUBJECT to easements and to the restrictions recorded in Volume 721, Page 514 of the Deed Records of Brazoria County, Texas as is more fully shown by Plaintiff's Petition on file in this suit.

If filing Pro Se, said answer may be filed by mailing same to: Brazoria County District Clerk's Office, 111 E. Locust, Suite 304, Angleton, Texas, 77515-4678 or by bringing said answer in person to the aforementioned address.

The name and address of the Attorney for Plaintiff is Kyle L. Dickson, Murray | Lobb PLLC, 2200 Space Park Dr., Suite 350, Houston, TX 77059-3679, 281-488-0630.

The Court has authority in this suit to enter Judgment. Any such Judgment will be binding upon you.

Issued and given under my hand and seal of said Court at Angleton, Texas, on the 17th day of January, 2024.

CASSANDRA TIGNER, DISTRICT CLERK
Brazoria County, Texas

By: */s/ Angela Gray* Deputy
Angela Gray

CAUSE NO. 126012-CV
239th District Court

Loren Thomas Hager
vs.

Velma G. Blakeley and The Unknown Heirs of Velma G. Blakeley

TO: The Unknown Heirs of Velma G. Blakeley, and to all whom it may concern:

NOTICE TO DEFENDANT: "You have been sued. You may employ an attorney. If you or your Attorney do not file a written answer with the Clerk who issued this Citation by 10:00 a.m. on the Monday next following the expiration of 42 days after the date this Citation was issued, a Default Judgment may be taken against you. In addition to filing a written answer with the clerk, you may be required to make initial disclosures to the other parties of this suit. These disclosures generally must be made no later than 30 days after you file your answer with the clerk. Find out more at TexasLawHelp.org.

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The name and address of the Attorney for Plaintiffs is Kyle L. Dickson, Murray | Lobb PLLC, 2200 Space Park Dr., Suite 350, Houston, TX 77059-3679, 281-488-0630.

The Court has authority in this suit to enter Judgment. Any such Judgment will be binding upon you.

Issued and given under my hand and seal of said Court at Angleton, Texas, on the 17th day of January, 2024.

CASSANDRA TIGNER, DISTRICT CLERK
Brazoria County, Texas

By: */s/ Angela Gray* Deputy
Angela Gray

The Facts BUSINESS DIRECTORY

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The Facts Classified Department: (979) 265-7401 • 720 S. Main, Suite 200 • Angleton, Texas • Monday thru 5 p.m.

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When you're tired of not getting the service you deserve, call us. We've been standing behind our jobs for over 25 years. Carpet, tile, upholstery, pet treatments, air ducts, water extraction, 24 hour emergency service. Mention this ad and receive \$10.00 off!

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Slab Repair, Pier & Beam, Mobile Home
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Upon Request
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FREE ESTIMATES

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Low Rates
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Free est. Juan Silva.

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The Facts

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Facts Classifieds

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Cell 979-248-8156

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G&D TREE & FENCE WORK
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Bonded/Insured
Free Estimates

COMPETITIVE SEALED BID #2024-03
CITY HALL ASBESTOS ABATEMENT

10:00 AM

[illegible]

Bids were opened by Cathie E. at 10:00am and were as follows:

COMPETITIVE SEALED BID # 2024-03

Page 80 of 161



INLAND
ENVIRONMENTS
LTD.

Environmental & Demolition Contractors

**CITY OF FREEPORT TEXAS
REQUEST FOR SEALED BIDS
BID #2024-03**

FREEPORT CITY HALL ASBESTOS ABATEMENT

ORIGINAL

Bid Form

Bidder agrees to comply with all conditions below, attached specifications, and notes. Bidder has read and agrees to comply with all terms and conditions of invitation to bid. Purchases made for city use are exempt from the state sales tax and federal excise tax. Do not include taxes in your bid. Bidder guarantees product offered shall meet or exceed minimum specification identified in this invitation to bid.

Asbestos Containing Materials	Material Location	Removal Method	Price
1) Ceiling Tiles Ref: 1-A, 1-B	Level 1 and Level 2 Designated Rooms and Areas – See Appendix C	1 or 2 or 6	\$ 27,840.00
2) Pipe Fitting Insulation	Level 1 and 2 Renovation Areas – All Piping Located in Vaults, Chases, Air Handlers, including HVAC heater coils, small utility lines, Air Handling Units condensate lines – See Appendix C	1 or 2 or 3 or 6	\$ 17,730.00
3) Pipe Run Insulation Ref: 3-A Mastic	Level 1 Vault and Pipe Chase Area – See Appendix C	1 or 2 or 3 or 6	\$ 3,280.00
4) HVAC Unit Drip Pan and Seam Mastic	On Remaining Metal Drip Pans, Framing, and Seams of the Level 1 Evaporator Coils (2 HVAC Units) – See Appendix C	1 or 2 or 4 or 6	\$ 3,880.00
5) Residual polyethylene sheeting and tape	Located throughout Level 1 and 2	Bagging and disposal as asbestos contaminated waste	\$ 6,880.00
			Total Price \$ 59,610.00

1-A: Moving Items Out of Vault Area - Out/In (Not Disposal) + \$ 2,480.00

1-B: Moving Items Out of Second Floor Office Areas - Out/In (Not Disposal) + \$ 1,480.00

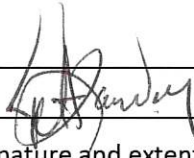
3-A: If SCUBA, extraction device, etc., is required, in confined space only + \$ 2,980.00

BIDDER INFORMATION

In submitting this Bid, Bidder represents the following:

- a. Bidder has examined copies of these bidding and contract documents and of the following Addenda (receipt of which is hereby acknowledged):

Addenda: _____

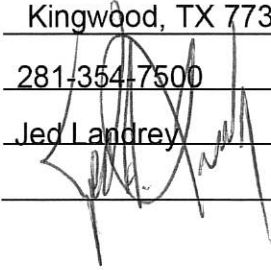
Date: 2/27/24 Signature: 

- b. Bidder has familiarized itself with the nature and extent of these documents, and all local conditions and Laws and Regulations that in any manner may affect cost of fulfilling the terms of contract.
- c. Bidder has given the owner written notice of all conflict, errors, or discrepancies that it has discovered in these documents and the written resolution thereof by the City is acceptable to Bidder.
- d. This Bid is genuine and not made in the interest of or on behalf of any undisclosed person, firm or corporation and is not submitted in conformity with any agreement or titles of any group, association, organization or corporation. Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid. Bidder has not solicited or induced any person, firm, or corporation to refrain from bidding. Bidder has not sought by collusion to obtain for itself any advantage over any other bidder or over the City.
- e. Bidder hereby certifies that the bid prices contained in this bid have been carefully reviewed and are submitted as correct and final.
- f. This Bid will remain open and subject to acceptance for sixty (60) days after the day of Bid opening.

Bidder further certifies and agrees to furnish any and/or all product/service upon which prices are extended at the price offered and accepts all of the terms and conditions of the Invitation to Bid, Specifications, Instructions to Bidders, General Conditions for Bidding and any Special Conditions contained herein.

Bidder hereby certifies that, if this bid is accepted, the undersigned Bidder shall enter into a contract with the City of Freeport to furnish the services as specified or indicated in these Bid documents for the price indicated in this Bid and in accordance with the other terms and conditions of such contract documents.

BIDDER:

Company:	<u>Inland Environments, Ltd.</u>		
Address:	<u>P. O. Box 6751</u>		
City, State & Zip	<u>Kingwood, TX 77325-6751</u>		
Telephone	<u>281-354-7500</u>	E-mail	<u>jed@inlandenvironments.com</u>
Printed Name:	<u>Jed Landrey</u>	Title:	<u>Vice President</u>
Signature:	<u></u>	Date:	<u>02/27/2024</u>

SUPPLEMENTAL INFORMATION

Texas Government Code Section 2252.002 Non-resident bidders. A governmental entity may not award a governmental contract to a nonresident bidder unless the nonresident underbids the lowest bid submitted by a responsible resident bidder by an amount that is not less than the amount by which a resident bidder would be required to underbid the nonresident bidder to obtain a comparable contract in the state in which the nonresident's principal place of business is located.

In order to make this determination, please answer the following questions:

1. Address and phone number of your principal place of business:
25380 Sorters Rd., Porter, TX 77365
281-354-7500
2. Name and address of principal place of business, and phone number of your company's majority owner:
Lori & Jed Landrey - 6315 S. Royal Point Dr., Kingwood, TX 77345
281-850-6969
3. Name and address of principal place of business, and phone number of your company's ultimate parent company:
25380 Sorters Rd., Porter, TX 77365
281-354-7500

MINORITY/WOMAN-OWNED BUSINESS PARTICIPATION

It is the policy of the City of Freeport to involve small businesses and qualified minority/women-owned businesses to the greatest extent possible in the procurement of goods, equipment, services and construction projects. To assist us in our record keeping, please list below the names of the minority or woman-owned firms you would be utilizing in this bid, and note the monetary involvement:

Inland Environments is a Texas Historically Underutilized Business (HUB)

NAME OF FIRM	TELEPHONE #	\$ INVOLVEMENT
Inland Environments, Ltd. (Woman Owned Business)	281-354-7500	100% Self Performance Certificate #1760627915000

Texas Historically Underutilized Business (HUB) Certificate



Certificate/VID Number: 1760627915000
Approval Date: July 13, 2023
Scheduled Expiration Date: July 13, 2027

The Texas Comptroller of Public Accounts (CPA), hereby certifies that

INLAND ENVIRONMENTS, LTD.

has successfully met the established requirements of the State of Texas Historically Underutilized Business (HUB) Program to be recognized as a HUB. This certificate printed **July 13, 2023**, supersedes any registration and certificate previously issued by the HUB Program. If there are any changes regarding the information (i.e., business structure, ownership, day to day management, operational control, business location) provided in the submission of the business; application for registration/certification as a HUB, you must immediately (within 30 days of such changes) notify the HUB Program in writing. The CPA reserves the right to conduct a compliance review at any time to confirm HUB eligibility. HUB certification may be suspended or revoked upon findings of ineligibility.

*Statewide HUB Program
Statewide Procurement Division*

Note: In order for State agencies and institutions of higher education (universities) to be credited for utilizing this business as a HUB, they must award payment under the Certificate/VID Number identified above. Agencies, universities and prime contractors are encouraged to verify the company's HUB certification prior to issuing a notice of award by accessing the Internet (<https://mycpa.cpa.state.tx.us/tpasscmblsearch/index.jsp>) or by contacting the HUB Program at 512-463-5872 or toll-free in Texas at 1-888-863-5881.

REFERENCES

Please provide three references for similar services performed within the last three years:

1. Company: City of Houston
Contact: Gabriel Mussio
Phone #: 832-393-8079
Email: gabriel.mussio@houstontx.gov

Description of services performed:

Environmental Remediation, Tank Removal & Demolition Service Task Order Contract #4600017575

2. Company: Montgomery County Office of Homeland Security & Emergency Management
Contact: Morgan Lumbley
Phone #: 936-523-3915
Email: morgan.lumbley@mctx.org

Description of services performed:

Project 19-27 Demolition and Site Clearing for Montgomery County

3. Company: City of Texas City
Contact: George Fuller
Phone #: 409-643-5905
Email: gfuller@texascitytx.gov

Description of services performed:

Code Compliance Abatement Residential Substandard Structure Demolition Contract

 An official website of the United States government [Here's how you know](#)



Cease Using the Entity Management API for Reps and Certs Information
[Show Details](#)
Dec 13, 2023



See All Alerts

Entity Validation Processing [Show Details](#)
Feb 22, 2024



[Home](#) [Search](#) [Data Bank](#) [Data Services](#) [Help](#)

< **Entity Information**

Check Entity Status

This tool allows you to check the status of your entity.

- ☐ Search by Unique Entity ID/CAGE
- ☐ Search entities pending Unique Entity ID assignment



Non-federal users: You may only check the status of entities linked to your SAM.gov account.

Unique Entity ID

CAGE Code



Reset **Search**

Entity Information

INLAND ENVIRONMENTS, LTD. Active Registration

Unique Entity ID
ET22VEAKB5R7

Your registration was activated on 2023-11-16. It expires on 2024-11-13, which is one year after you submitted it for processing. To update or renew your registration, begin from your Entities Workspace.

More About the Entity Status Tracker

Getting Started with Registration

Entity Status Guide

Legend

What if my entity fails TIN validation?

What if my entity fails CAGE validation?

More Help



Validate Entity
Completed



Get Unique Entity ID
Completed



Core Data
Completed



Assertions
Completed

Showing 1 - 1 of 1 results

INLAND ENVIRONMENTS, LTD.		Active Registration
Unique Entity ID ET22VEAKB5R7	CAGE Code 3JCD6	Physical Address 25380 SORTERS RD, PORTER, TX 77365 USA
		Entity
		Expiration Date Nov 13, 2024
		Purpose of Registration All Awards

Sort by

Relevance

< 1 of 1 >

Results per page

25



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Help

Check Entity Status

Federal Service Desk

Request for Taxpayer Identification Number and Certification

► Go to www.irs.gov/FormW9 for instructions and the latest information.

Give Form to the
requester. Do not
send to the IRS.

Print or type.
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

Inland Environments, Ltd

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC

☐ C Corporation

☐ S Corporation

☒ Partnership

☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ►

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) ►

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.

PO Box 6751

6 City, state, and ZIP code

Kingwood, TX 77325

7 List account number(s) here (optional)

Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

____ - ____ - ____

or

Employer identification number

7 6 - 0 6 2 7 9 1 5

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign
Here

Signature of
U.S. person ►

Date ►

1-9-2024

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding*, later.

CONFLICT OF INTEREST QUESTIONNAIRE
For vendor doing business with local governmental entity

FORM CIQ

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

OFFICE USE ONLY

Date Received

1 Name of vendor who has a business relationship with local governmental entity.
Inland Environments, Ltd.

2 ☐ Check this box if you are filing an update to a previously filed questionnaire. (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

3 Name of local government officer about whom the information is being disclosed.

N/A

Name of Officer

4 Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?

☐ Yes

☐ No

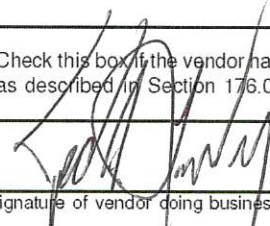
B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?

☐ Yes

☐ No

5 Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.

6 ☐ Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).

7 
Signature of vendor doing business with the governmental entity

02/27/2024

Date

Certification Regarding Lobbying

(To be submitted with each bid or offer exceeding \$100,000)

The undersigned certifies, to the best of his or her knowledge and belief, that:

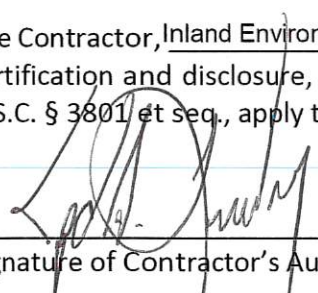
(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(c) The undersigned shall require that the language paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31, U.S.C. § 1352 (as amended by the Lobbying Disclosure Act of 1995).

The Contractor, Inland Environments, Ltd., certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understands and agrees that the provisions of 31 U.S.C. § 3801 et seq., apply to this certification and disclosure, if any.



Signature of Contractor's Authorized Official

Jed Landrey, Vice President

Printed Name and Title of Contractor's Authorized Official

02/27/2024

Date

Approved by OMB
0348-0046

Disclosure of Lobbying Activities

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352
(See reverse for public burden disclosure)

Type of Federal Action: a. contract ___ b. grant c. cooperative agreement d. loan e. loan guarantee f. loan insurance	Status of Federal Action: a. bid/offer/application ___ b. initial award c. post-award	Report Type: a. initial filing ___ b. material change
Name and Address of Reporting Entity: ___ Prime ___ Subawardee Tier ___, if Known:	If Reporting Entity in No. 4 is Subawardee, Enter Name and Address of Prime:	
Congressional District, if known:	Congressional District, if known:	
Federal Department/Agency:	7. Federal Program Name/Description: CFDA Number, if applicable: _____	
Federal Action Number, if known:	9. Award Amount, if known: \$ _____	
10. a. Name and Address of Lobbying Registrant (if individual, last name, first name, MI):	b. Individuals Performing Services (including address if different from No. 10a) (last name, first name, MI):	
11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.		
Federal Use Only		Signature: _____ Print Name: _____ Title: _____ Telephone No.: _____ Date: _____
		Authorized for Local Reproduction Standard Form - LLL (Rev. 7-97)

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY CERTIFICATION OF FILING

Certificate Number:
2024-1128771

Date Filed:
02/27/2024

Date Acknowledged:

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.
Inland Environments Ltd.
KINGWOOD, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.
City of Freeport

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.
2024-03
City Hall Asbestos Abatement

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary
	Landrey, Lori	Kingwood, TX United States	X	
	Landrey, Jed	Kingwood, TX United States	X	

5 Check only if there is NO Interested Party. ☐

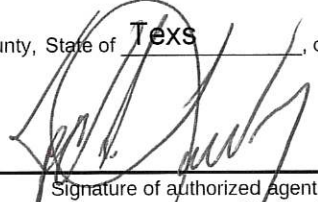
6 UNSWORN DECLARATION

My name is Jed Landrey, and my date of birth is 12/14/1968.

My address is 6315 S Royal Point Dr, Kingwood, TX, 77345, USA.
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Montgomery County, State of Texas, on the 27 day of February, 2024.
(month) (year)



Signature of authorized Agent of contracting business entity
(Declarant)



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
12/22/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	THE WYATT AGENCY 1300 11TH STREET SUITE 305-E HUNTSVILLE, TX 77340	CONTACT NAME SHAWN WYATT PHONE (A/C, No, Ext): 936-291-3074 FAX (A/C, No): 936-291-1217 E-MAIL ADDRESS: ARGO1@SBCGLOBAL.NET
INSURED	INLAND ENVIRONMENTS, LTD. P.O. BOX 6751 KINGWOOD, TX 77325	INSURER(S) AFFORDING COVERAGE INSURER A: ARCH SPECIALTY INS. CO. NAIC # 21199 INSURER B: ARCH INSURANCE COMPANY 29203 INSURER C: TEXAS MUTUAL INSURANCE CO. 22945 INSURER D: INSURER E: INSURER F:

COVERAGES

CERTIFICATE NUMBER: 100312

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR ☒ ASBESTOS ☒ POLLUTION LIABILITY GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PRO-JECT ☐ LOC OTHER:	X	X	12 EMP 43854 16	4/11/23	4/11/24	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
B	☒ AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☒ SCHEDULED AUTOS ☒ HIRED AUTOS ONLY ☒ NON-OWNED AUTOS ONLY	X	X	11 CAB 92483 01	12/1/23	12/1/24	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	☐ UMBRELLA LIAB ☐ EXCESS LIAB DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
C	☒ WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		X	0001168896	6/5/23	6/5/24	☒ PER STATUTE ☐ OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	☒ MOLD LIABILITY ☒ CLAIMS MADE	X	X	12 EMP 43854 16	4/11/23	4/11/24	\$1,000,000 OCCURRENCE \$1,000,000 AGGREGATE

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

FOR INFORMATION AND BIDDING PURPOSES ONLY

CERTIFICATE HOLDER

CANCELLATION

FOR INFORMATION AND BIDDING PURPOSES ONLY

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Texas Department of State Health Services

INLAND ENVIRONMENTS LTD

is certified to perform as an

Asbestos Abatement Contractor

in the State of Texas and is hereby governed by the rights, privileges and responsibilities set forth in Texas Occupations Code, Chapter 1954 and Title 12, Texas Administrative Code, Chapter 295 relating to Texas Asbestos Health Protection, as long as this license is not suspended or revoked.



License Number: 800685

Control Number: 97139



Expiration Date: 02/03/2025

(Void After Expiration Date)

VOID IF ALTERED NON-TRANSFERABLE

SEE BACK



Texas Department of State Health Services

INLAND ENVIRONMENTS LTD

is certified to perform as an

Asbestos Transporter

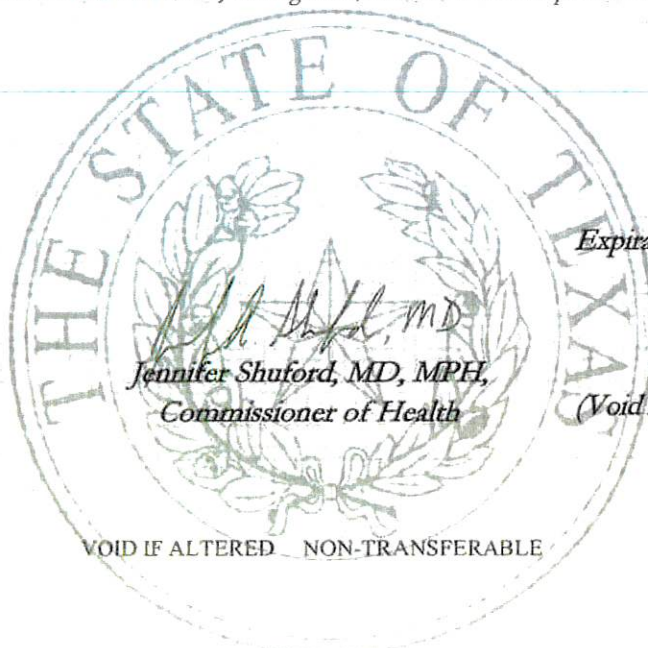
in the State of Texas and is hereby governed by the rights, privileges and responsibilities set forth in Texas Occupations Code, Chapter 1954 and Title 12, Texas Administrative Code, Chapter 295 relating to Texas Asbestos Health Protection, as long as this license is not suspended or revoked.



License Number: 400247

Expiration Date: 08/25/2025

Control Number: 97095



Jennifer Shuford, MD, MPH
Jennifer Shuford, MD, MPH,
Commissioner of Health

(Void After Expiration Date)

VOID IF ALTERED NON-TRANSFERABLE

SEE BACK



Texas Department of State Health Services

BE IT KNOWN THAT

INLAND ENVIRONMENTS LTD

is certified to perform as a

Lead Firm

in the State of Texas and is hereby governed by the rights, privileges and responsibilities set forth in Texas Occupations Code, Chapter 1955 and Title 25, Texas Administrative Code, Chapter 295 relating to Texas Environmental Lead Remediation as long as this license is not suspended or revoked.

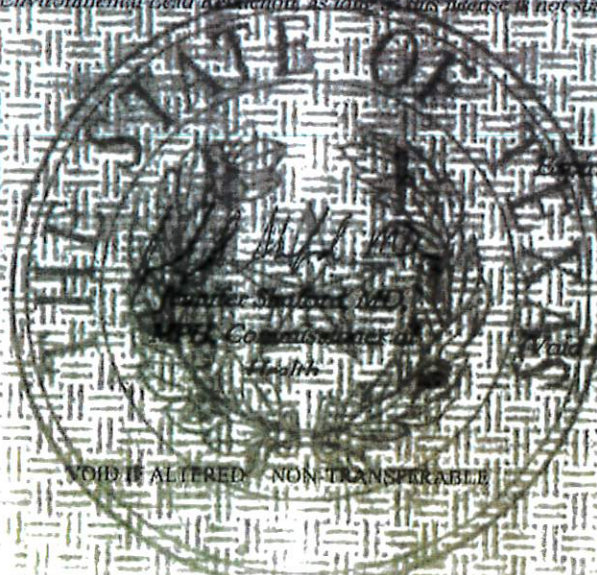


Certification Number 2110210



Expiration Date 11/20/2024

Control Number 7410



VOID IF ALTERED NON-TRANSFERABLE

SEE BACK

CERTIFICATE

This Certifies That

Jed A. Landrey

SSN 466-71-6460

Has completed the
NATIONAL ABATEMENT TECHNOLOGY CENTER

LEAD ABATEMENT TRAINING FOR
SUPERVISORS & CONTRACTORS

and passed the required examination

September 13, 16, 1994

Course Date

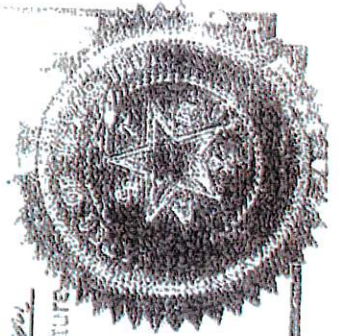


NLT 097396-094

Certificate Number

[Signature]
Authorized Signatory

[Signature]
Instructors Signature



MAILING ADDRESS: 898 Interchange Drive Houston, Texas 77054 (713) 868-3020



TEXAS DEPARTMENT OF LICENSING AND REGULATION

P.O. Box 12157
Austin, Texas 78711-2157
1-800-803-9202 (512) 463-6599
www.tdlr.texas.gov

If you cut around the border of the license it will fit in
a standard 5" x 7" frame.

INLAND ENVIRONMENTS LTD.
PO BOX 6751
KINGWOOD TX 77325-6751

Rick Figueroa
Chair

Thomas F. Butler
Vice Chair



Gerald R. Callas, M.D., F.A.S.A.
Helen Callier
Nora Castañeda
Lori High, R.N., N.P., Retired
Gary F. Wesson, D.D.S., M.S.

Mold Remediation Company
INLAND ENVIRONMENTS LTD.
PO BOX 6751 KINGWOOD

License Number: RCO0230

The entity named above is licensed by the Texas Department of Licensing and Regulation.

License Expires: December 14, 2024

Mike Arismendez, Jr.
Executive Director



TEXAS DEPARTMENT OF LICENSING AND REGULATION

P.O. Box 12157
Austin, Texas 78711-2157
1-800-803-9202 (512) 463-6599
www.tdlr.texas.gov

If you cut around the border of the license it will fit in
a standard 5" x 7" frame.

NOTE: Issuance of the wallet card is in a separate mailing.

INLAND ENVIRONMENTS LTD.
PO BOX 6751
KINGWOOD TX 77325

Rick Figueroa
Chair

Thomas F. Butler
Vice Chair



Gerald R. Callas, M.D., F.A.S.A.
Helen Callier
Nora Castañeda
Lori High, R.N., N.P., Retired
Gary F. Wesson, D.D.S., M.S.

Mold Remediation Contractor

STEVE T CAIN

License Number: MRC0331

The person named above is licensed by the Texas Department of Licensing and Regulation.

License Expires: December 10, 2024

Mike Arismendez, Jr.
Executive Director

TEXAS COMMISSION ON ENVIRONMENTAL QUALITY



Be it known that

INLAND ENVIRONMENTS LTD

has fulfilled the requirements in accordance with the laws of the State of Texas for

UST CONTRACTOR

License Number: CR0000084
Issue Date: 09/21/2022
Expiration Date: 10/31/2025

A handwritten signature in black ink, appearing to read "T. B. Baker", written over a horizontal line.

*Executive Director
Texas Commission on Environmental Quality*

TEXAS COMMISSION ON ENVIRONMENTAL QUALITY

Be it known that

JED ALLEN LANDREY

*has fulfilled the requirements in accordance with the
laws of the State of Texas for*

CLASS A&B UST ON-SITE SUPERVISOR

License Number: US0001599

Issue Date: 02/04/2022

Expiration Date: 01/31/2025



Executive Director

Texas Commission on Environmental Quality



City Council Agenda Item #10.

Title: Consideration and possible action to approve Resolution No. 2024-2851 approving and adopting the Electronic Funds Transfer (EFT) Policy and Procedures for the City of Freeport.

Date: March 18, 2024

From: Cathy Ezell, Finance Director

Staff Recommendation: Staff recommends adoption of the resolution.

Item Summary: The City of Freeport recognizes the use of various electronic payment methods as a safe and efficient method to process certain disbursements. The City of Freeport is committed to establishing controls and procedures to ensure the proper protocols are followed, and that applicable oversight is in place for the use of EFTs. This policy will formalize the procedures that are already in place.

Background Information: The primary goal of this policy is to ensure Electronic Fund Transfers (EFTs) are initiated, executed and approved securely. This policy establishes general guidelines for using EFTs including wire transfers for payables and receivables. The procedures outline what electronic funds transactions the City may engage in and the accounting procedures to be followed in accordance with state and federal laws. These procedures are already followed.

Special Considerations: N/A

Financial Impact: N/A

Board or 3rd Party Recommendation: N/A

Supporting Documentation:

1. Resolution - Adopting EFT Policy
2. EFT Policy

RESOLUTION NUMBER 2024-2851

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FREEPORT, TEXAS, APPROVING AND ADOPTING ELECTRONIC FUNDS TRANSFER (EFT) POLICY AND PROCEDURES FOR THE CITY OF FREEPORT; PROVIDING FOR INCORPORATION OF PREAMBLE AND AN EFFECTIVE DATE.

WHEREAS, the City is in need of procedures that clearly define authority, responsibility, and establish electronic fund transfer guidelines for the organization; and

WHEREAS, the proposed Electronic Funds Transfer (EFT) Policy and Procedures, a copy of which is attached hereto as Exhibit "A," establishes guidance for electronic funds transfer authority; and

WHEREAS, the City Council hereby finds that the proposed Electronic Funds Transfer (EFT) Policy and Procedures should be approved.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FREEPORT, TEXAS, THAT:

Section 1. The facts and statements contained in the preamble are hereby found to be true and correct and are incorporated herein and made a part hereof for all purposes.

Section 2. The Electronic Funds Transfer (EFT) Policy and Procedures attached hereto as "Exhibit A" is hereby adopted as the Electronic Funds Transfer (EFT) Policy and Procedures of the City of Freeport.

Section 3. This Resolution shall become effective immediately upon its passage.

DULY PASSED, APPROVED AND ADOPTED on this the 20th day of February 20, 2024.

Brooks Bass, Mayor
City of Freeport, Texas

ATTEST:

Clarisa Molina, City Secretary
City of Freeport, Texas

APPROVED AS TO FORM AND CONTENT:

David Olson, City Attorney
City of Freeport, Texas

EXHIBIT A



City of Freeport
Electronic Funds Transfer (EFT) Policy and
Procedures

Approved

March 18, 2024

Policy Statement:

The City of Freeport recognizes the use of various electronic payment methods as a safe and efficient method to process certain disbursements. The City of Freeport is committed to establishing controls and procedures to ensure that proper protocols are followed, and that applicable oversight is in place for the use of EFTs.

Purpose:

The primary goal of this policy is to ensure Electronic Fund Transfers (EFTs) are initiated, executed and approved in a secure manner. This policy establishes general guidelines for using EFTs including wire transfers for payables and receivables. The procedures outline what electronic fund transactions the City may engage in and the accounting procedures to be followed in accordance with Texas State Laws and Texas State Auditor requirements.

Definitions:

- Electronic Funds Transfer (EFT): The electronic exchange (transfer of money from one bank account to another), either within a single financial institution or across multiple institutions, through computer-based systems. Wire transfers and ACH payments are examples of EFTs. This form of disbursement is authorized under state laws.
- Automated Clearing House (ACH): This is an electronic payment delivery system that processes electronic credit and debit transactions, including direct deposits, within the United States using the American Bankers Association (ABA) number. These should be set up in the vendor master and employee master files that denotes this payment method.
- Banking information: Information from the payee or their bank regarding their account. This information includes bank name, account name, account number, routing number, bank contact information and any other information necessary to transmit funds.
- Wire Transfer: This is an electronic transfer of funds from one bank account to another initiated directly with the payer's bank. This type of transfer utilizes a system operated by the Federal Reserve Banks and is costlier compared to transactions involving checks or ACH.

General Guidelines:

The City of Freeport utilizes EFTs for receipt of intergovernmental payments, grant payments, and other revenues where practical, and the transmittal of payroll, withholdings, tax deposits, bond payments, credit card processing fees, banking fees, and other disbursements were practical or required. All EFT transactions will utilize the same procedures.

All EFT payments will be coordinated and submitted through the Finance Department. The Finance Director or his/her designed will approve all new requests and any changes to electronic fund transfer requests, ensuring that the payment is necessary, all required documentation is provided and appropriately approved, and that the request and banking account information is accurate and valid, and that the transaction is accurately recorded in the general ledger system.

All EFTs are subject to applicable Purchasing Policies and all other policies and procedures in relation to the purchase of goods and/or services.

Except as noted above, wire transfers should only be used for payment of an obligation of the City on an emergency basis when the situation requires immediate funds to settle a transaction with the exception of the payment of bonds. Bond payments always require a wire transfer of funds. If a more inexpensive mechanism can be used to effect payment of the obligation (i.e. Electronic Funds Transfer or paper check), the Finance Department shall reserve the right to effect payment with the more inexpensive mechanism. Exceptions to this must be pre-approved by Finance.

The policy will be reviewed on an annual basis for accuracy and process verification. The City Finance Director and City Manager are authorized to make minor administrative changes to this policy, provided such changes are consistent with stated and federal laws.

Procedures:

The Finance Department is the only department authorized to initiate EFTs. Finance shall be responsible for the review of EFT requests in order to assure compliance, completeness, and proper general ledger recording. This method of payment will be used only when authorized by the Finance Director or his/her designee.

To promote the safety of City funds in the EFT environment, the following procedures will be used by all City employees involved in processing of payments via EFTs:

- The procedure to initiate an EFT is subject to the same financial policies, procedures and controls that govern disbursement by any other payment method.
- EFT transactions will not be made without prior authorization of affected parties in accordance with federal and state statute and accepted business practices.
- Authentication of new EFT requests and changes to existing EFTs are required prior to the transactions being input the computer-based banking system and includes the following steps:
 - Validate: All new electronic payment instruction requests received, even if the request is internal.
 - Contact: The supplier or requestor must be contacted directly by phone to confirm any requests for payment method or payment instruction changes. Do not use the contact information provided on the request to change payment method or payment instructions. Contact information known to be genuine must be used, such as the contact information in the master file or information collected from the original contract. The contact must confirm existing payment instructions on file prior to making changes to those instructions (i.e. current bank account name, number, and routing information).
 - Verify: The new information provided on the payment instructions must be verified with the known contact (i.e. contact bank to confirm correct account name, number, and routing information).
 - Document: The verification process that was followed must be documented to validate payment instructions. The person responsible for entering/updating instruction and the person approving the new/updated wire instructions must approve the record of verification.
- When ACH payments are approved, they will be set up in the master file database in the financial accounting system by individuals authorized to perform vendor maintenance.

- All invoices will be approved in accordance with the City's Purchasing Policies and entered into the financial accounting software by Accounts Payable.
- Transmission of the ACH file from financial system to bank will occur through secure single user account login by authorized Finance staff, verifying the number of EFTs submitted to the bank and that the total matches the report in the financial accounting system.
- Bank balances will be monitored daily for unusual or unexpected transactions.
- Reconciliation of banking activity will be accomplished in a timely manner with investigation and resolution of reconciling items.

The City will ensure the auditor has access to files, records and documentation of all EFT transaction involving the City when required for the conduct of the audit. Such information will also be supplied if the City changes banks.

Wire Transfers:

The Finance Department is the only department authorized to initiate wire transfers. Finance shall be responsible for the review of wire requests in order to assure compliance, completeness, and proper general ledger recording. This method will be used only when authorized by the Finance Director or his/her designee.

The City will utilize security measures offered by the City's depository to prevent unauthorized individuals from initiating or modifying a wire transfer. On-line banking systems should only be used by employees with proper system credentials and separate banking user IDs. The security administrators in the Finance Department shall ensure that adequate separation of duties exist in accordance with internal control standards and that the integrity of system user profiles is protected. Steps are also taken to limit the number of users who have access to create or approve wire transfers and their authorized wire amounts. In addition, depository controls require two separate users to complete a wire. One authorized Finance employee will enter the wire transfer process and another authorized Finance employee must separately initiate/approve the wire transfer.

All wire transfer requests, including back-up wire information, invoice or other supporting documents will be forwarded to those authorized to the Finance

Department to initiate wires. The wire transfer request must include the name and address of the payee, and full payment instructions including banking information. The bank and invoice information must be verified and if there is an inconsistency with the information provided, the wire initiator will contact the initiating department or proper party to obtain additional or corrected information.

The wire transfer request and all documentation will be forwarded to the Finance Director or his/her designee for payment approval. The pending wire information is reviewed online against the back-up documentation. If there is an error, the wire will be rejected, and the wire initiator will make any necessary corrections to the data. If all information is correct, the wire will be approved. The payment approval confirmation should be attached to the documentation for future reference. Upon completion of the wire transfer, the entry will be recorded in the financial accounting system by the proper Finance employee.

The City must establish a wire template for wires that will be completed on a regular basis for items such as investments or regularly scheduled payments.

ACH Payments to Vendors:

The procedure to initiate an ACH payment is subjects to the same procedures and controls that govern disbursement by any other payment mechanism including a check payment. ACH transactions will not be made without proper authorization of affected parties.

Prior to a vendor receiving ACH payments for submitted invoices, a completed EFT Authorization Form must be submitted to Accounts Payable and will be approved by the Finance Director or his/her designee. The Finance Director will review the ABA number, bank account number, and name as shown on the supporting documentation. If all information on the form and the supporting documentation is correct the data is then recorded in the Vendor Record in the financial accounting system. The supporting documentation is then filed and stored in a secured office location. Any subsequent requests to change vendor banking information require a new EFT Authorization Form and will be confirmed directly via phone with the vendor by Accounts Payable.

The financial accounting system will generate an electronic file and an EFT check register report. The file will be uploaded into the depository system by

Accounts Payable. The Finance Director or his/her designee will initiate/approve the ACH payment.

The Finance Department staff who upload and initiate/complete EFT transactions are responsible for ensuring the financial internal controls are maintained, the activity is posted timely, and operational procedures are in place to reduce the risk of loss of City funds arising from fraud, employee error, misrepresentation by third parties, or imprudent actions by City employees. The Finance Department will monitor bank balances daily for unusual or unexpected transactions, reconcile bank activity to the general ledger in a timely manner, and investigate and resolve reconciling items.

Payroll Direct Deposit:

For the processing disbursements for payroll, each employee is required to complete a Direct Deposit Authorization Form. This form must contain bank information documentation in order to assure proper setup. Account documentation may include a voided check or a bank notification stating the bank's transit and routing number in addition to the employee's account number. The form is signed by the employee and provided to Human Resources. Account documentation is reviewed to ensure the information does not appear to be altered or manipulated in any way. If evidence of such is present, the employee will be contacted to verify information. In addition, if a void check which does not contain the employee's name is submitted, the employee will be contacted to verify the information. After the form has been reviewed for accuracy, the information will be entered by Human Resources. If an employee wishes to change direct deposit information, a new form must be completed and signed. This information is limited to Human Resources personnel and Finance staff responsible for payroll.

Payroll Withholding:

The City currently pays certain invoices relating to payroll expenses through an EFT process. Upon completion of a payroll cycle, the vendor and invoice amount are identified. Through a secure single user account, payroll staff initiate an ACH payment on the vendor site for the specific amount, and payroll cycle is maintained along with confirmation that the ACH disbursement was accepted by the vendor.

Internal Controls:

The following internal controls have been adopted to validate all available safety precautions are utilized:

- Implementation of depository offered security measures to prevent unauthorized individuals from initiating or modifying a transfer.
- Each user initiating, uploading, entering or approving wires and ACHs must have separate banking user id.
- Only setting up wire transfers for debt service payments, and other transactions as required, only with approval of the Finance Director.
- Utilization of computer standards, policies and procedures to protect the computers and computing processes used for EFTs from computer malware.
- Ensuring a secure process for creating, securing, sending and authenticating direct deposit transmittal files to prevent unauthorized modification or submission.
- If banking fraud is discovered in the EFT process, the fraud must be reported to the Finance Director or City Manager immediately. The Finance Director must notify the City Manager of the possible fraud as soon as possible after it is detected. Steps will be taken with the depository to mitigate the fund and the appropriate entities notified as necessary.
- The person who uploads/enters the EFT payments into the depository banking system shall not be the person who approves and sends the EFT to payment the EFT payment in the depository banking system.

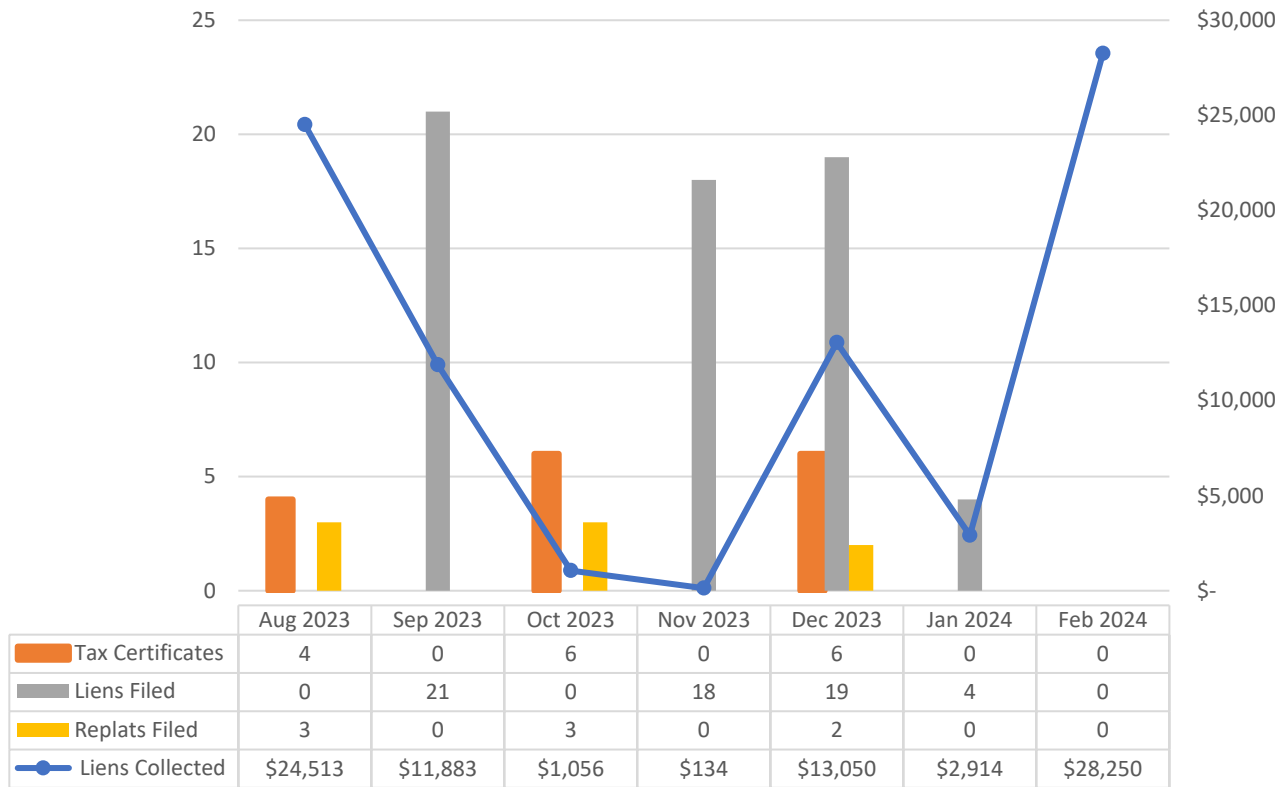
Property & GIS Monthly Report

February 2024

Property:

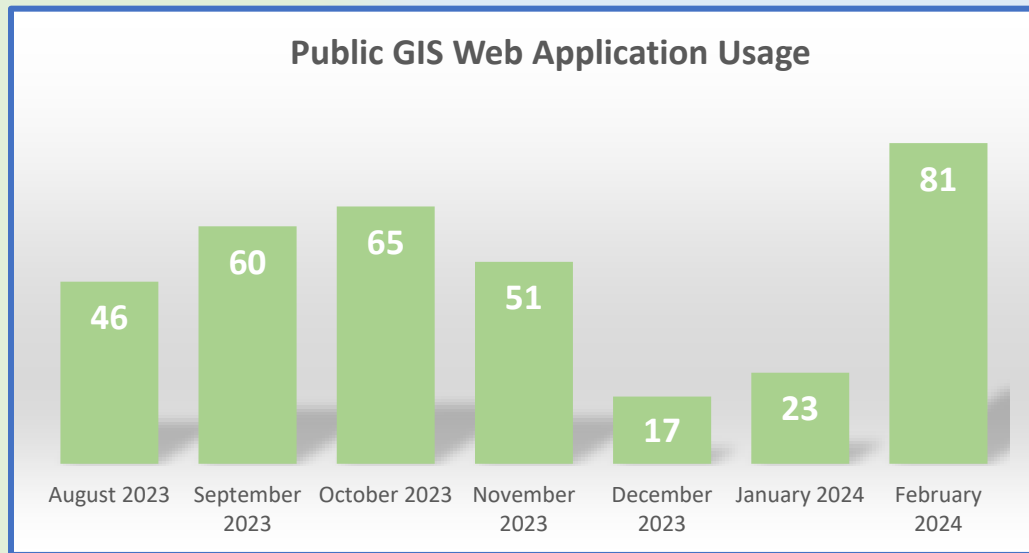
- Lien Calculations/Payoff Preparations/Releases
 - Liens Collected: \$ 282.21
 - Lien Payoff Preparations: 6
 - Liens Released: 13
- Brazoria County Tax Office – Tax Certificates (0)
- Brazoria County Clerk – File Liens (0) & Replats (0)
- New Address Assignments: 2

Property Management Department Activity



GIS:

- Update ownership data
- 200' Replat maps with ownership
- 911 Address Range Verifications
- New Address Assignments
- Departmental Data Information Requests
- Apartment Complexes
- Buildable Lots (City Owned)
- Departmental Web Applications



Our GIS web application is available to the public by accessing our website.



GIS Mapping

The City of Freeport offers these downloadable maps for your convenience. Should you have any questions regarding information on these maps you may contact our Property Manager at 979-233-3526.

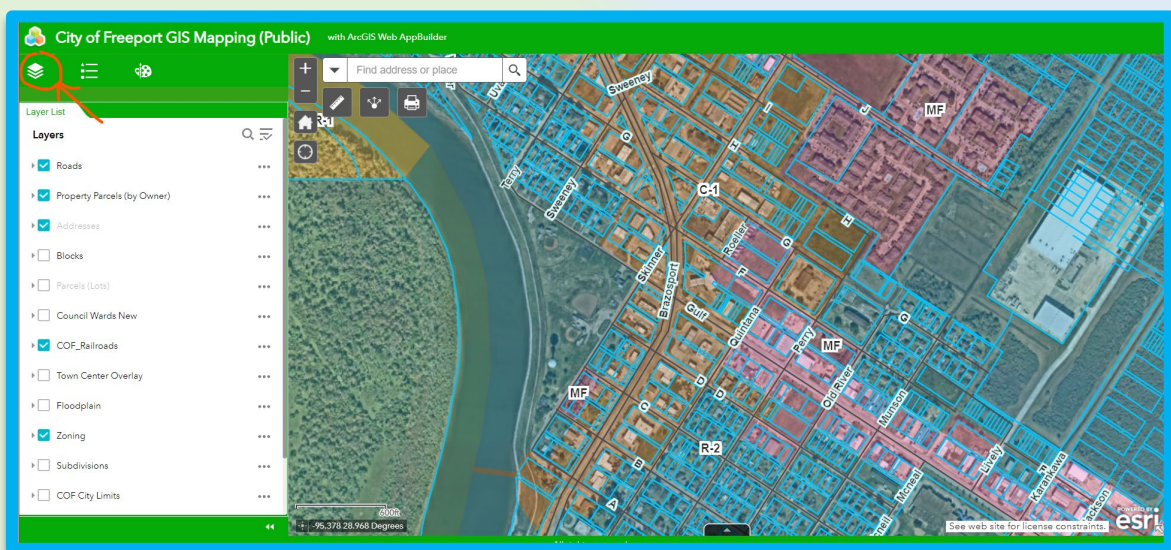
[City Limits](#)

[City Voting Wards \(Approved 12/12/22\)](#)

[Zoning Map \(Approved 5/2/22\)](#)

[GIS Mapping Application](#)

Visit our website at www.freeport.tx.us then click on “Government” then GIS Mapping. From this page you will click on GIS Mapping Application.



In the top left-hand corner click on the “Layers” icon (marked in red above) to turn layers on and off including council wards and zoning. In the top left-hand corner, you can search for an address. Clicking on a property parcel will provide owner information, zoning and address.

Projects:

- Illumination Street Lights -Installation
 - Centerpoint – 2023 Lights submitted; permits need to be pulled 10%
- Liens – Catalog by Block & Lot 25%
- Lead/Copper Water Lines – Field Work to Commence 20%
- Hard Copy Documentation scanning into Click Scan 90%



Human Resources Monthly Report

Date: March 4, 2024

HR TEAM: Donna Fisher/Genesis Martinez

HR Services Team Priorities and Results for February 2024:

- **Welcomes and Well-wishes:**
 - **We are excited to welcome:**
 - **Guisell Caja Perales – Special Programs Coordinator – Recreation Center**
 - **Lily Castillo – Recreation Attendant – Recreation Center**
 - **Roman Castillo – Clerk – Golf Course**
 - **Jorge Sauco Viel – Maintenance Technician – Street Department**
- **Training/Coaching/Performance Improvement:**
 - **Performance Issues Addressed:** We had zero (0) employee terminations for performance this month.
- **Employee Turnover/Recruiting/Hiring Progress:**
 - **Employee Turnover:** We had zero (0) employee separations in February.
 - **Internal Transfers/Promotions:**
 - **Shelby Araujo promoted to Interim Building Official**
 - **Genesis Martinez promoted to Human Resources Assistant**
 - **Recruiting:** Active recruiting searches include:
 - Part-time EMT
 - Firefighter/EMT – Full and Part Time
 - Part-time Crossing Guard
 - Police Officer
 - Maintenance Technician – Street Department
 - Telecommunications Officer (Dispatch) – Police Department
 - Part-time Recreation Attendant
 - Part-time Range Attendant – Golf Course
 - Building Inspector
 - Lifeguards – Part-Time, Seasonal
 - **Recruiting Sources** include: City website, The Facts Online, Texas Municipal League, Strategic Government Resources, Workforce Solutions, Industry-specific organizations, Community College programs for maintenance and Police, social media, and networking.
- **Risk Management and Insurance Updates:**
 - **Unemployment Claims:** We had zero (0) unemployment appeals during the month of February.
 - **Workers Compensation Claims:** We had two (2) active Workers Comp. claims in February.
 - **Family & Medical Leave Cases (FMLA)-** We had two (2) active FMLA cases in February.

- **Training/Development:** Attended FLSA for Fire Departments in Georgetown. Eileen Begle from Olson & Olson conducted Harassment Awareness & Prevention Managers Training at City Hall with 46 employees attending. Sent notice to Department Directors regarding performance evaluations due March 31.
- **Liability, Property and Auto:** Added two (2) new mowers at Golf Course to coverage. Filed one Auto claim. Worked on agreement with DPS to conduct Motor Vehicle Records checks on employees/prospective employees that drive City vehicles.
- **Employee Benefits:** Interviewed three (3) firms that submitted RFP for Benefits Consultant.

Priorities for March:

- **Training/Development** – Assign Sexual Harassment training to employees hired since last training was held.
- **Employee Benefits** – Finalize contract for Benefits Consultant to be effective April 17, 2024.



FREEPORT POLICE DEPARTMENT

430 N. Brazosport Blvd • Freeport, TX 77541 • 979.239.1211 • Fax 979.239.2075

Danny Gillchriest
Captain

Jennifer Howell
Chief of Police

Corey Brinkman
Lieutenant

FEBRUARY 2024 REPORT

I. CALLS FOR SERVICE

1841 calls for service were reported for the month.
Zuercher Records Management System (RMS) reports to follow.

II. INCIDENTS

139 cases were reported for the month.
Zuercher Records Management System (RMS) reports to follow.

III. TRAFFIC STOPS

319 traffic stops were reported for the month.
Zuercher Records Management System (RMS) reports to follow.

IV. ANIMAL CONTROL

194 animal control calls reported for the month.
Shelter intake: 40 dogs, 30 cats and 1 turkey

V. CODE ENFORCEMENT

256 code enforcement violations reported for the month.
Citizen Serve report to follow.

VI. TRAINING

Training performed in accordance with the Texas Commission on Law Enforcement (TCOLE).
- Various training during the month to include for a total of 625 hours across the department.
- Includes Legislative Update, Sergeant Academy, and SABA (Self Aid Buddy Aid).

VII. COMMUNITY EVENTS

The police department participated in the following events for this month:
- Community Resource Fair Downtown February 24th

The following are upcoming events:

- Easter Eggstravaganza March 16th
- Citizens Police Academy to start March 19th

VIII. COMPLAINTS and COMPLIMENTS

Complaint from a previous employee regarding what information was released to a potential employer.
No policy violations occurred.



IX. STAFFING

DISPATCHERS:

We currently are short 2 positions.

JAILERS:

We are full staff.

ACOS:

We are full staff.

CODE ENFORCEMENT:

We currently are short 1 position and are performing background investigations on candidates.

POLICE OFFICERS:

We currently are short 2 position.

PROMOTIONS:

None.

Freeport Police Department

Monthly Call For Service CC

Printed on March 7, 2024

Description	Totals	
911 CALL	69	69
911 HANG UP	43	43
ABANDONED VEHICLE	9	9
ACCIDENT - FLEET	1	1
ACCIDENT - HIT & RUN	3	3
ACCIDENT - MAJOR	4	4
ACCIDENT - MINOR	17	17
ALARM - BUSINESS	20	20
ALARM - MEDICAL	2	2
ALARM - RESIDENTIAL	4	4
AMBULANCE CALL - FREEPORT	120	120
AMBULANCE CALL - OYSTER CREEK	12	12
AMBULANCE CALL - SURFSIDE	11	11
ANIMAL BITE	5	5
ANIMAL CONTROL - GENERAL	185	185
ANIMAL CONTROL - PENDING	4	4
ASSAULT	2	2
ATTEMPT TO SERVE - WARRANT	5	5
AUTO THEFT	3	3
BAR CHECK	3	3
BEACH PATROL	6	6
BROADCAST	11	11
BURGLARY - HABITATION	1	1
CHECKED OUT	1	1
CITY ORDINANCE VIOLATION	2	2
CIVIL MATTER	4	4
CLERK CHECK	59	59
CLOSE PATROLLING AREA	297	297
CLOSE PATROL REQUEST	2	2
CODE ENFORCEMENT	2	2
COURTESY TRANSPORT	2	2
CPS RELATED INVESTIGATION	10	10
CRIMINAL MISCHIEF	7	7
CRIMINAL TRESPASSING	9	9
DEBRIS IN ROADWAY	3	3
DISCHARGE FIREARM	2	2
DISTURBANCE PHYSICAL	10	10
DISTURBANCE VERBAL	25	25
DRIVING WHILE INTOXICATED	1	1
DUMPING ILLEGALLY	1	1
FIRE - ALARM	3	3
FIRE CALL	20	20

Description	Totals	
FLAGGED DOWN	5	5
FOLLOW UP	52	52
FOUND PROPERTY	3	3
FRAUD	4	4
HARASSMENT	5	5
HOSPICE DEATH	1	1
INSPECTION	1	1
JAIL DUTY	2	2
JUVENILE COMPLAINTS	9	9
K9 INSPECTION	2	2
LOST ARTICLE/PROPERTY	1	1
MENTAL HEALTH CALL/REFERAL	8	8
MISCELLANEOUS	59	59
MISSING JUVENILE	2	2
MISSING PERSON	2	2
MOTORIST ASSIST	7	7
NARCOTICS COMPLAINT	1	1
NOISE COMPLAINT	25	25
OPEN DOOR/WINDOW	2	2
OTHER AGENCY ASSIST	20	20
PARKING VIOLATION	1	1
PRISONER TRANSPORT	10	10
PUBLIC INTOXICATION	2	2
PUBLIC RELATIONS	1	1
RECKLESS DRIVER	25	25
RECOVER STOLEN VEHICLE	2	2
REPORT DROPPED IN ERROR	10	10
REPOSESSION VEHICLE	12	12
RUNAWAY	3	3
SEX OFFENDER REGISTRATION	2	2
SEXUAL OFFENSE	3	3
SPEAK WITH OFFICER	44	44
SPECIAL ASSIGNMENT	7	7
SPECIAL WATCH	5	5
SUBJECT CONTACT	16	16
SUSPICIOUS CIRCUMSTANCE	21	21
SUSPICIOUS NOISE	8	8
SUSPICIOUS SUBJECT	26	26
SUSPICIOUS VEHICLE	16	16
SWAT	1	1
TERRORISTIC THREATS	7	7
THEFT	21	21
TOWED VEHICLE	1	1
TRAFFIC COMPLAINT	13	13
TRAFFIC CONTROL	1	1
TRAFFIC STOP	284	284

Description	Totals	
UNAUTH USE OF A VEHICLE	1	1
UNWANTED SUBJECT	23	23
WARRANT CLASS B OR ABOVE	2	2
WARRANT MUNICIPAL	2	2
WARRANT OTHER AGENCY	3	3
WATER / STREET DEPT CALLOUT	26	26
WELFARE CONCERN	21	21
	10	10
Totals	1841	1841

Freeport Police Department

Monthly Incidents CC

Printed on March 7, 2024

Reported	Case Number	Offenses	Description
02/01/24	FPD24-0150	INCIDENT REPORT	FOUND PROPERTY
02/01/24	FPD24-0151	CITY WARRANT	WARRANT MUNICIPAL
02/01/24	FPD24-0152	CITY WARRANT	PRISONER TRANSPORT
02/02/24	FPD24-0153	INCIDENT REPORT	FOUND PROPERTY
02/02/24	FPD24-0154	DRIVING WHILE INTOXICATED	ACCIDENT - MINOR
02/02/24	FPD24-0155	DRIVING WHILE	ACCIDENT - MAJOR
02/03/24	FPD24-0156	SEXUAL ASSAULT - sodomy	SEXUAL OFFENSE
02/03/24	FPD24-0157	PUBLIC INTOXICATION	DISTURBANCE PHYSICAL
02/04/24	FPD24-0158	DRIVING WHILE INTOXICATED	ACCIDENT - MINOR
02/04/24	FPD24-0159	THEFT PROP >=\$2,500<\$30K	THEFT
02/04/24	FPD24-0160	UNAUTH USE OF VEHICLE;	AUTO THEFT
02/04/24	FPD24-0161	PUBLIC INTOXICATION	JUVENILE COMPLAINTS
02/04/24	FPD24-0162	INCIDENT REPORT	ACCIDENT - FLEET
02/04/24	FPD24-0163	ASSAULT FAM/HOUSE MEM	SPEAK WITH OFFICER
02/05/24	FPD24-0164	DUTY ON STRIKING FIXTURE/HWY	ACCIDENT - HIT & RUN
02/05/24	FPD24-0165	BURGLARY OF HABITATION	THEFT
02/05/24	FPD24-0166	ASSAULT CAUSES BODILY INJURY	ASSAULT
02/06/24	FPD24-0168	INCIDENT REPORT	THEFT
02/06/24	FPD24-0167	DRIVING WHILE INTOXICATED 2ND	TRAFFIC STOP
02/07/24	FPD24-0169	INCIDENT REPORT	DISTURBANCE PHYSICAL
02/07/24	FPD24-0170	THEFT PROP >=\$100<\$750	THEFT
02/07/24	FPD24-0171	OTHER JURISDICTION WARRANT	TRAFFIC STOP
02/07/24	FPD24-0173	FRAUD - GENERAL	FRAUD
02/07/24	FPD24-0172	OTHER JURISDICTION WARRANT	SUBJECT CONTACT
02/07/24	FPD24-0174	ARSON	FIRE CALL
02/08/24	FPD24-0175	CPS/APS REFERRAL	CPS RELATED INVESTIGATION
02/08/24	FPD24-0176	INCIDENT REPORT	911 CALL
02/08/24	FPD24-0177	INCIDENT REPORT	MISCELLANEOUS
02/08/24	FPD24-0178		WELFARE CONCERN
02/08/24	FPD24-0179	THEFT PROP >=\$100<\$750	THEFT
02/08/24	FPD24-0180	DRIVING W/LIC INV W/PREV	TRAFFIC STOP
02/08/24	FPD24-0181	DRIVING W/LIC INV W/PREV	TRAFFIC STOP
02/09/24	FPD24-0182	EVADING ARREST DETENTION;	SUBJECT CONTACT
02/09/24	FPD24-0183	CRIMINAL MISCHIEF	CRIMINAL MISCHIEF
02/09/24	FPD24-0184	ACCIDENT INVOLVING DAMAGE TO	ACCIDENT - HIT & RUN
02/09/24	FPD24-0185	INCIDENT REPORT	ANIMAL CONTROL - GENERAL
02/09/24	FPD24-0186	DRIVING WHILE INTOXICATED 3RD	RECKLESS DRIVER
02/10/24	FPD24-0188	DRIVING WHILE INTOXICATED BAC	TRAFFIC STOP
02/10/24	FPD24-0187	PUBLIC INTOXICATION	BAR CHECK
02/10/24	FPD24-0189	INCIDENT REPORT	SUSPICIOUS VEHICLE
02/10/24	FPD24-0190	THEFT PROP >=\$100<\$750	THEFT
02/10/24	FPD24-0191	DUTY ON STRIKING UNATTENDED	ACCIDENT - HIT & RUN
02/11/24	FPD24-0192	DRIVING WHILE INTOXICATED	TRAFFIC STOP

Reported	Case Number	Offenses	Description
02/11/24	FPD24-0193	PUBLIC INTOXICATION	SUSPICIOUS VEHICLE
02/11/24	FPD24-0194	BURGLARY OF VEHICLE - stolen	THEFT
02/11/24	FPD24-0195	OTHER JURISDICTION WARRANT;	PRISONER TRANSPORT
02/11/24	FPD24-0196	ASSAULT BY THREATS	DISTURBANCE VERBAL
02/11/24	FPD24-0197	UNAUTH USE OF VEHICLE	AUTO THEFT
02/11/24	FPD24-0198	PUBLIC INTOXICATION	DISTURBANCE VERBAL
02/12/24	FPD24-0201	INCIDENT REPORT	FOUND PROPERTY
02/12/24	FPD24-0199	DEATH INVESTIGATION	DEATH INVESTIGATION
02/12/24	FPD24-0200	CPS/APS REFERRAL	AMBULANCE CALL - FREEPORT
02/13/24	FPD24-0202	OTHER JURISDICTION WARRANT	TRAFFIC STOP
02/13/24	FPD24-0203	PUBLIC INTOXICATION	PUBLIC INTOXICATION
02/13/24	FPD24-0204	EVADING ARREST DETENTION;	DISCHARGE FIREARM
02/13/24	FPD24-0205	OTHER JURISDICTION WARRANT	WELFARE CONCERN
02/13/24	FPD24-0206	CRIMINAL MISCHIEF	TERRORISTIC THREATS
02/13/24	FPD24-0207	TERRORISTIC THREAT	TERRORISTIC THREATS
02/13/24	FPD24-0208	INCIDENT REPORT	FOUND PROPERTY
02/13/24	FPD24-0209	TERRORISTIC THREAT OF	DISTURBANCE VERBAL
02/14/24	FPD24-0210	SEX OFFENDERS DUTY TO	ATTEMPT TO SERVE - WARRANT
02/14/24	FPD24-0212	CPS/APS REFERRAL	AMBULANCE CALL - FREEPORT
02/14/24	FPD24-0211	SEX OFFENDERS DUTY TO	SEX OFFENDER REGISTRATION
02/14/24	FPD24-0213	CAPIAS WARRANT	CITY ORDINANCE VIOLATION
02/14/24	FPD24-0214	RESIST ARREST SEARCH OR	FLAGGED DOWN
02/14/24	FPD24-0215		REPORT DROPPED IN ERROR
02/15/24	FPD24-0216	INCIDENT REPORT	THEFT
02/15/24	FPD24-0217	ASSAULT BY THREATS	DISTURBANCE VERBAL
02/15/24	FPD24-0218	ASSAULT BY PHYSICAL CONTACT	DISTURBANCE PHYSICAL
02/15/24	FPD24-0219	DRIVING WHILE INTOXICATED;	TRAFFIC STOP
02/16/24	FPD24-0220	INCIDENT REPORT	HOSPICE DEATH
02/16/24	FPD24-0221	ASSAULT FAM/HOUSE MEM	DISTURBANCE PHYSICAL
02/16/24	FPD24-0222		REPORT DROPPED IN ERROR
02/16/24	FPD24-0223	THEFT PROP >=\$100<\$750	FOLLOW UP
02/16/24	FPD24-0224	INCIDENT REPORT	ACCIDENT - MAJOR
02/16/24	FPD24-0226	CRIMINAL MISCHIEF >=\$100<\$750	CRIMINAL MISCHIEF
02/17/24	FPD24-0225	UNSAFE EQUIPMENT-GENERAL;	TRAFFIC STOP
02/17/24	FPD24-0227	AGG ASSAULT	ASSAULT
02/17/24	FPD24-0228	POSSESSION OF DRUG	TRAFFIC STOP
02/17/24	FPD24-0229	ASSAULT CAUSES BODILY INJ;	ASSAULT
02/18/24	FPD24-0230	DRIVING WHILE INTOXICATED	DRIVING WHILE INTOXICATED
02/19/24	FPD24-0231	PUBLIC INTOXICATION W/3 PRIOR	PUBLIC INTOXICATION
02/19/24	FPD24-0232	ASSAULT BY PHYSICAL CONTACT	ASSAULT
02/19/24	FPD24-0233	POSS CS PG 1/1-B >=1G<4G	NARCOTICS COMPLAINT
02/20/24	FPD24-0234	CITY WARRANT	PRISONER TRANSPORT
02/20/24	FPD24-0235	SEXUAL ASSAULT CHILD - rape	SEXUAL OFFENSE
02/20/24	FPD24-0236	ASSAULT BY THREATS	911 CALL
02/20/24	FPD24-0237	INCIDENT REPORT	TRAFFIC STOP
02/20/24	FPD24-0238	INCIDENT REPORT	PRISONER TRANSPORT
02/20/24	FPD24-0239	INCIDENT REPORT	SPEAK WITH OFFICER

Reported	Case Number	Offenses	Description
02/21/24	FPD24-0240	INCIDENT REPORT	RECOVER STOLEN VEHICLE
02/21/24	FPD24-0241	CAPIAS WARRANT; DISPLAY	TRAFFIC STOP
02/21/24	FPD24-0242	CRIMINAL MISCHIEF >=\$100<\$750	CRIMINAL MISCHIEF
02/21/24	FPD24-0243	OTHER JURISDICTION WARRANT	UNWANTED SUBJECT
02/22/24	FPD24-0244	INCIDENT REPORT	FIRE CALL
02/22/24	FPD24-0246	INCIDENT REPORT	ANIMAL BITE
02/22/24	FPD24-0245	CRIMINAL MISCHIEF >=\$750<\$2,500	CRIMINAL MISCHIEF
02/22/24	FPD24-0247	PUBLIC INTOXICATION	PUBLIC INTOXICATION
02/23/24	FPD24-0248	INCIDENT REPORT	DISTURBANCE VERBAL
02/23/24	FPD24-0249	CAPIAS WARRANT	PRISONER TRANSPORT
02/23/24	FPD24-0250		REPORT DROPPED IN ERROR
02/23/24	FPD24-0251	INCIDENT REPORT	LOST ARTICLE/PROPERTY
02/23/24	FPD24-0252	CITY WARRANT	PRISONER TRANSPORT
02/24/24	FPD24-0253	INCIDENT REPORT	MENTAL HEALTH CALL/REFERAL
02/24/24	FPD24-0254	CITY WARRANT	PRISONER TRANSPORT
02/24/24	FPD24-0255	CRIMINAL MISCHIEF	CRIMINAL MISCHIEF
02/24/24	FPD24-0256	THEFT PROP >=\$100<\$750	THEFT
02/24/24	FPD24-0257	CAPIAS WARRANT	CAPIAS PRO FINE
02/24/24	FPD24-0258	INCIDENT REPORT	DISTURBANCE VERBAL
02/24/24	FPD24-0259	ASSAULT CAUSES BODILY INJURY	DISTURBANCE VERBAL
02/25/24	FPD24-0260	PUBLIC INTOXICATION	SUBJECT CONTACT
02/25/24	FPD24-0261	OTHER JURISDICTION WARRANT	SUSPICIOUS CIRCUMSTANCE
02/25/24	FPD24-0262	THEFT PROP >=\$100<\$750	THEFT
02/25/24	FPD24-0263	CRIMINAL MISCHIEF/CLASS C	CRIMINAL MISCHIEF
02/26/24	FPD24-0264	INCIDENT REPORT	AMBULANCE CALL - FREEPORT
02/26/24	FPD24-0265	INCIDENT REPORT	TRAFFIC STOP
02/26/24	FPD24-0266		REPORT DROPPED IN ERROR
02/26/24	FPD24-0267	THEFT PROP >=\$100<\$750	THEFT
02/26/24	FPD24-0268	INCIDENT REPORT	RUNAWAY
02/26/24	FPD24-0269	THEFT PROP >=\$100<\$750	THEFT
02/26/24	FPD24-0270	POSSESSION OF DRUG	TRAFFIC STOP
02/26/24	FPD24-0271	THEFT CLASS C	THEFT
02/27/24	FPD24-0272	FAIL TO REMAIN AND REPORT	ACCIDENT - HIT & RUN
02/27/24	FPD24-0273	INCIDENT REPORT	DISTURBANCE VERBAL
02/27/24	FPD24-0274	DRIVING WHILE	RECKLESS DRIVER
02/28/24	FPD24-0275	INCIDENT REPORT	FRAUD
02/28/24	FPD24-0276	ASSAULT CAUSES BODILY INJ	ASSAULT
02/28/24	FPD24-0277	DRIVING WHILE LICENSE INVALID	AMBULANCE CALL - FREEPORT
02/28/24	FPD24-0278	PUBLIC INTOXICATION	SUSPICIOUS SUBJECT
02/28/24	FPD24-0279	TERRORISTIC THREAT	SPEAK WITH OFFICER
02/28/24	FPD24-0281	POSSESSION OF DRUG	TRAFFIC STOP
02/28/24	FPD24-0280		SEX OFFENDER REGISTRATION
02/29/24	FPD24-0282	RESIST ARREST SEARCH OR	BURGLARY - MOTOR VEHICLE
02/29/24	FPD24-0283	INCIDENT REPORT	MISCELLANEOUS
02/29/24	FPD24-0284	INCIDENT REPORT	SEXUAL OFFENSE
02/29/24	FPD24-0285	INCIDENT REPORT	MISSING PERSON
02/29/24	FPD24-0286	INCIDENT REPORT	INCIDENT REPORT

Reported	Case Number	Offenses	Description
02/29/24	FPD24-0287	ASSAULT CAUSES BODILY INJ	CRIMINAL MISCHIEF
02/29/24	FPD24-0288	INCIDENT REPORT	AMBULANCE CALL - FREEPORT

Total Records: 139

Freeport Police Department

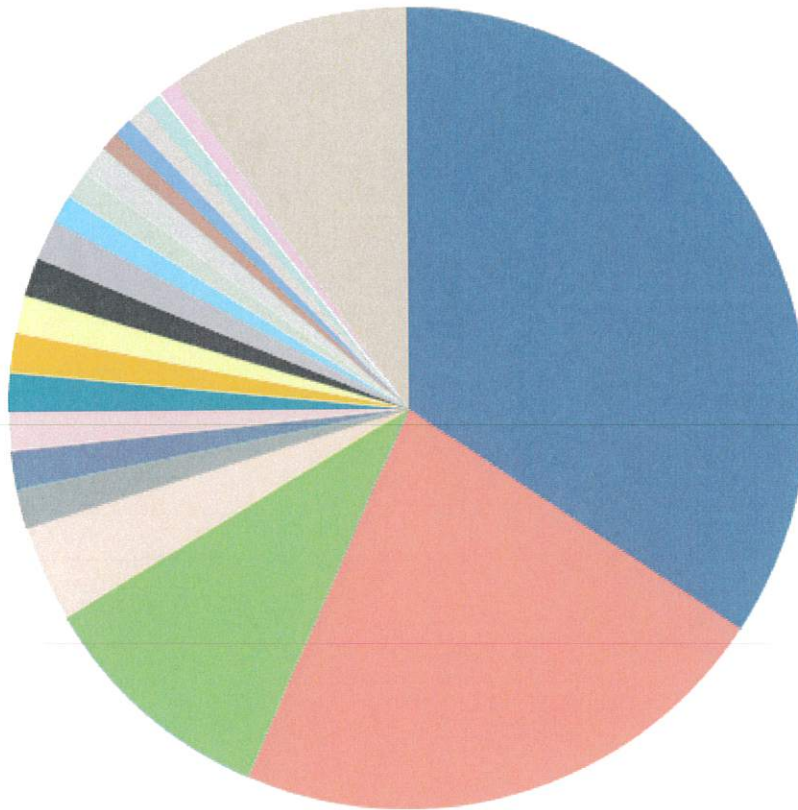
Monthly Traffic Stops CC

Printed on March 7, 2024

Descriptions	Totals	
Advice Given	1	1
Arrest	25	25
Arrest; Report Taken	2	2
Citation Issued	85	85
Crash Report	2	2
Handled By Officer / Deputy	4	4
Information Recieved	1	1
No Police Action Taken	1	1
Written Warning Issued	198	198
Totals	319	319

Open Date From: 02/01/2024

Open Date To: 02/29/2024



Violations by Violation Type

	Growth or accumulation of weeds, rubbish, and the like.	88	34.4%
	Neglected Premises	57	22.3%
	Grass and Weeds	25	9.8%
	Motor Vehicles/Inoperable/Unlicensed	10	3.9%
	Unsafe conditions (overhangs)	4	1.6%
	Unsafe conditions (structural)	4	1.6%
	Insect Screens	4	1.6%
	Accumulation of rubbish or garbage	4	1.6%
	Building security	4	1.6%
	Residential Parking - Hard Surface	4	1.6%
	Unsafe condition (siding and masonry joints)	4	1.6%
	Unsafe conditions (exterior walls)	4	1.6%
	Premises Identification	3	1.2%
	Accumulation of carrion, filth, and the like.	3	1.2%
	Junked vehicles	3	1.2%

	Maintenance - Sanitary Drainage System	2	0.8%
	Doors	2	0.8%
	Glazing	2	0.8%
	Protective Treatment/Exterior Surfaces	2	0.8%
	Openable windows	2	0.8%
	All Others	25	9.8%



CITY OF FREEPORT
FREEPORT FIRE & EMS DEPARTMENT

*131 East 4th Street
Freeport, Texas 77541
Phone (979) 233-2111
Fax (979) 233-4103*

Christopher Motley
Chief / EMC

Mike Praslicka
Deputy Chief
EMS Coordinator

Micheal Dumas
Deputy Chief
Fire Marshal

To: Mr. Lance Petty, City Manager

From: Christopher D. Motley, Fire Chief

Date: March 18, 2024

Re: February 2024

Response alarms: Fire - 17
 EMS - 149
 Total - 166

Significant Events: Air Ambulance transport: 2
 Request mutual aid into the city EMS response: 5 FIRE 1
 Mutual aid given to other cities to cover EMS response: 1 FIRE 1
 Two EMS units working calls at the same time: 24
 Three working EMS alarms: 4
 Four working EMS alarms: 1
 Five working EMS alarms: 0
 Transport rate: 59%

Structure Fires: 811 West Eighth Residential Fire
 1419 West Fifth Residential Fire

Infrastructure: Fire Station #1 Driveway repair: No update.
 Station #2: Modular building is under construction.
 Site plan completed and presented to Public Works
 to address site work and drainage. Work in
 progress. Deadline was not met.
 Apparatus Building: Pending receipt of engineering
 approved drawings to be submitted for permit.
 Engine 902: Pump Test failed. Results from a bad fuel pump. It
 has been replaced. PTO had been disengaged
 from the Engine when replacing fuel pump. Sent to
 Metro for PTO work. Returned to service. Placed
 out of service failed pump test. Metro Fire is
 addressing the issue.

Visit us online at www.freeport.tx.us
facebook.com/FreeportFire
fire@freeport.tx.us



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Deputy Chief
EMS Coordinator

Micheal Dumas
Deputy Chief
Fire Marshal

Engine 901: Fire Engine manufacture in May 2004 American LaFrance. Has reached it service life of twenty years. It is out of service. Availability of a mechanic to work on a diesel truck is limited and hard to find. Most mechanics cannot work on the truck due to age and manufacture. Locating a mechanic to work on this truck are hard to find. The transmission system is a contributing to electrical issues not let the truck to start.

Emergency Management: Preparing emergency management response to natural disasters. Municipal EMC monthly meeting collaboration of local planning. Port Freeport/Freeport Fire & Police Interoperability Agreement making progress. Port Freeport is proceeding forward with their review.

Mitigation Grants: No Report.

Grants: FEMA AFG Grant: Preparing stats for program
Texas forestry Grant: Award Large Truck Chassis: \$100,000.
Preparing letter for donors for this project. The vehicle identified coast \$310,000.

Personnel: Staffing:
Fire Fighter Vacancy: Three (Full-time)
Fire Fighter Vacancy: Three (Part-time)
EMS Vacancy: Four (Part-time).
Applications Received: Full-time: 1 Part-time: 2
Employee testing: Scheduled 1, Tested: 1, No Show: 0
Interviews: One
Backgrounds: In progress: 1 complete: 0
Job Offers: 0
Employee of the Month: None

Training Employees: Jason Shafer, Justin Davison, Texas Association Fire Educators

EMS Proctor: Brazosport College EMS Students Field Proctor: No students.
EMS Affiliation Agreement: Council approved & forward to BISD.

Injuries: None.

Events: Project Adam at Brazosport High School.
"After the Fire" Fire Presentation to High School Seniors

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fire@freeport.tx.us



PUBLIC WORKS MONTHLY REPORT

Date: February 2024

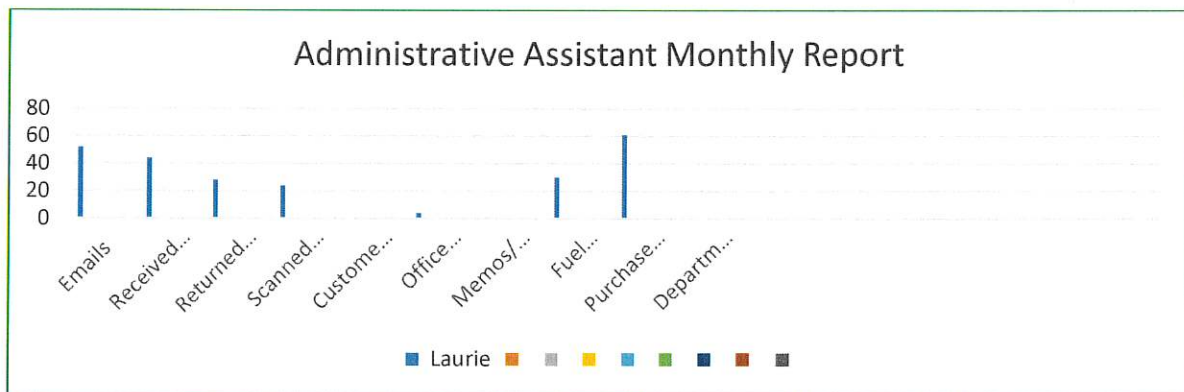
From: Rudy Ragle, Interim Director of Public Works

Administration Division:

Under the Direction of the Interim Director of Public Works, this division manages the public works office, customer service, scheduling, reporting and public communication

Key Highlights This Month:

- Work Orders
- Communication



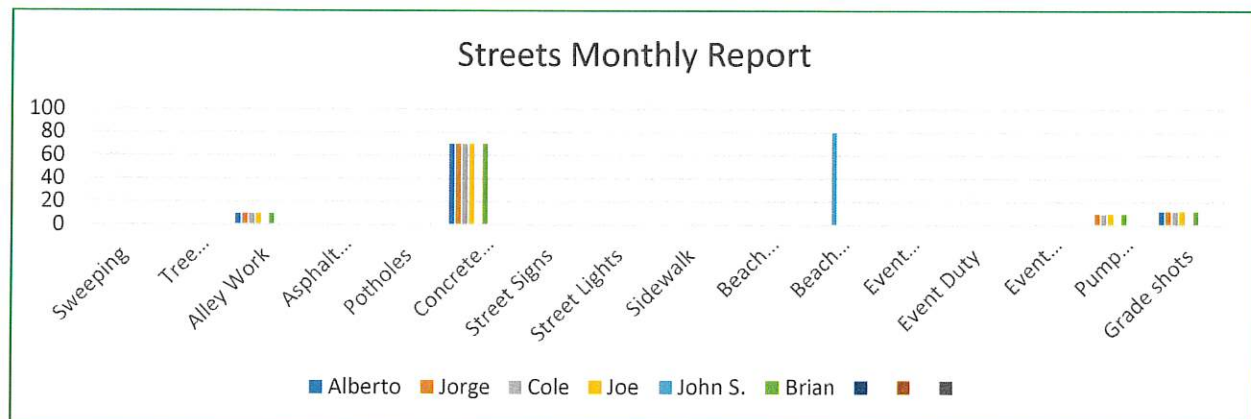


Streets Division:

Under the direction of the Streets Supervisor, this division provides street maintenance services to the community by pothole patching, curb, gutter and sidewalk repair and replacement of city streets and alleys. This division also provides sign maintenance which includes the installation and repair of roadway signs and the repair and maintenance of roadway markings within the city's right-of-way.

Key Highlights This Month:

- Street repair Ave A
- Repaired drive on Loucst
- Street repair Ave B



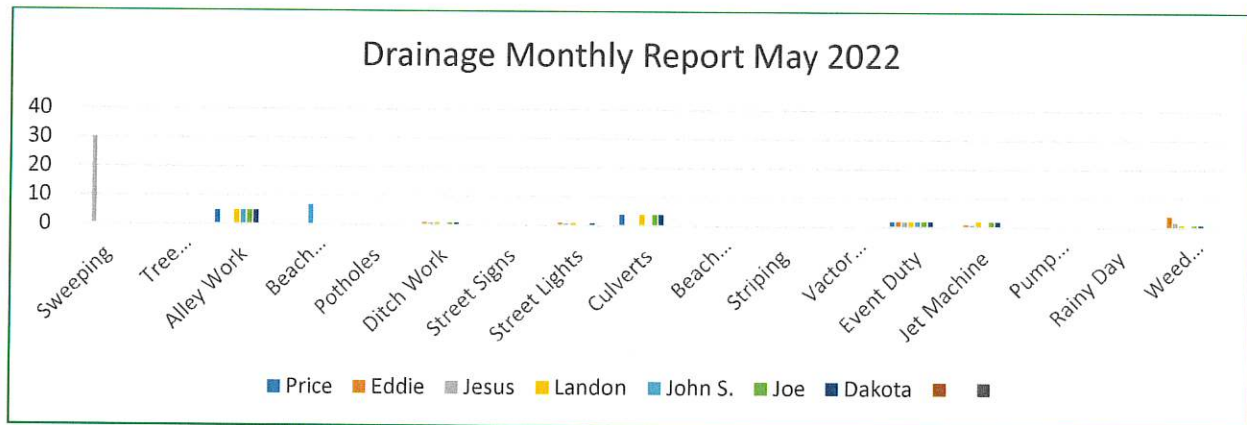


Drainage Division:

Under the direction of the Drainage Supervisor, this division is responsible for all repairs and maintenance of the city's stormwater collection system. This division also installs new culvert piping upon customer permitting.

Key Highlights This Month:

- Alley repairs
- Culverts installed
- Street Sweeping

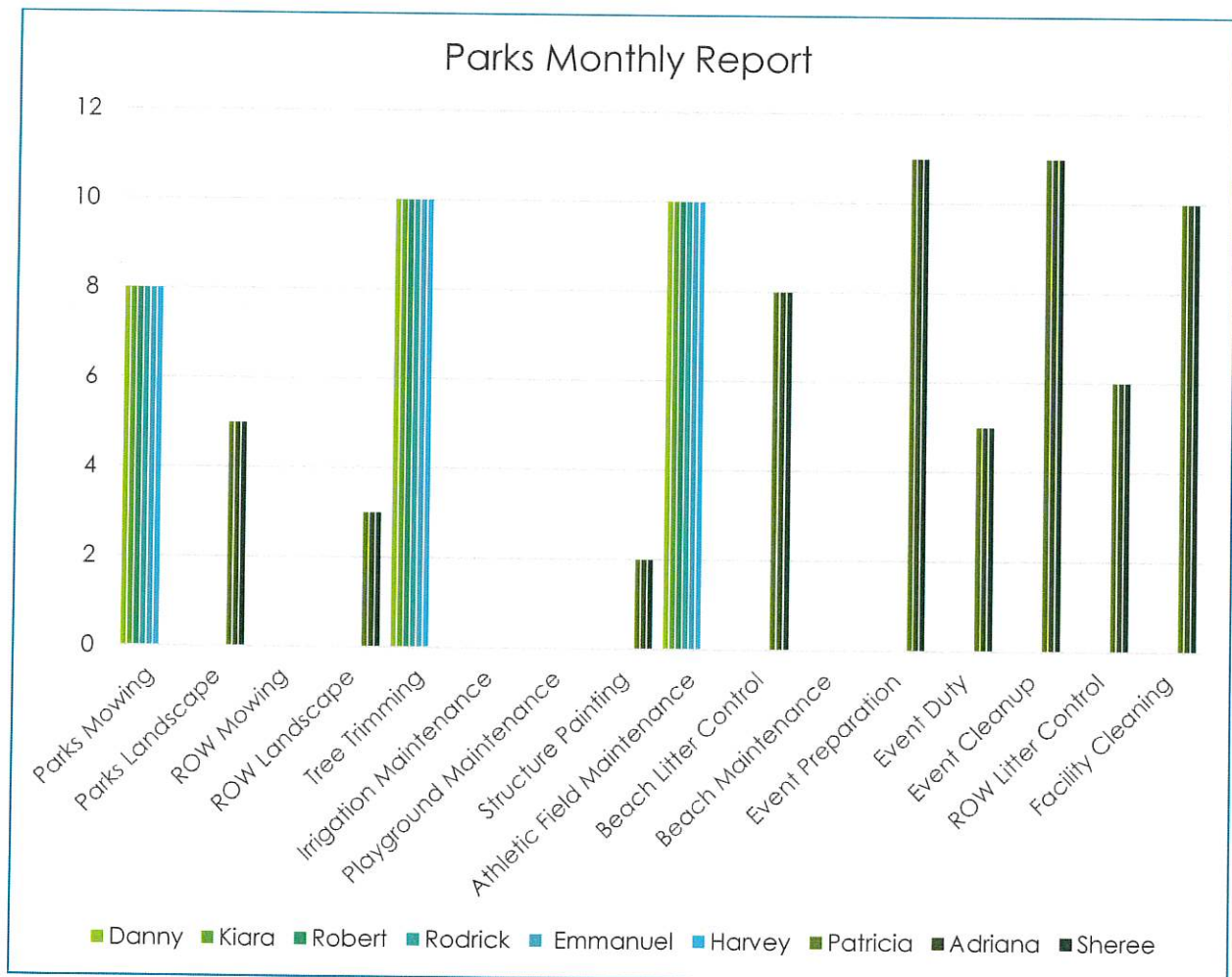




Parks Division:

Under the direction of the Parks/Grounds/Facilities Supervisor, this division provides services to the community by conducting preservation and beautification of the City's parks, ball fields, building grounds and open spaces.

- Park Maintenance (8)
- Athletic Field Maintenance (10)
- Cleaning of the Row on 288 planters



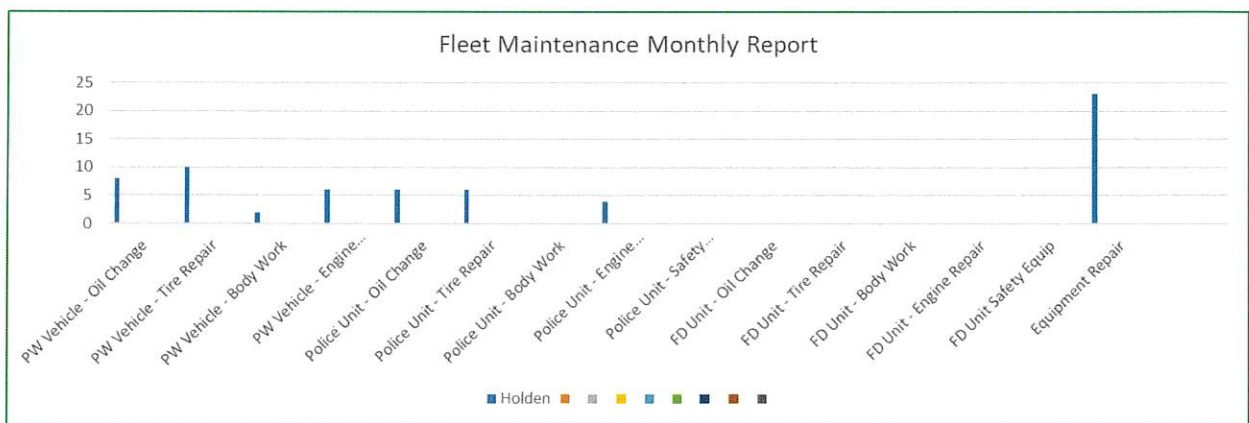


Fleet Division:

Under the direction of the Assistant City Manager, this division is responsible for all repairs and maintenance of the city's Fleet

Key Highlights This Month:

- Repaired Radiator on a PD unit
- Repaired the Street Sweeper
- Replaced battery on backhoe



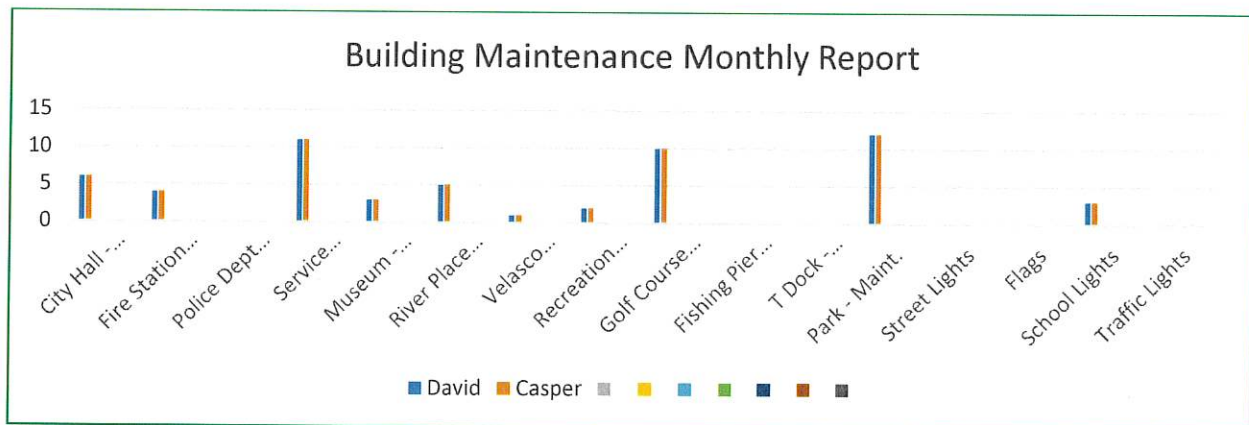


Building Maintenance Division:

Under the direction of the Public Works Superintendent, this division provides services to the community by conducting preventative maintenance and repairs on all city property and buildings.

Key Highlights This Month:

- Repair Sewer Back up Library
- Repairs at the Golf Course
- Started Remodel of Kitchen at FMP





Recreation Division:

Under the direction of the Recreation Supervisor, this division provides services to the community through recreation, events and programs

February 2024 Recreation Center

- Seniors Day & Commissions Meeting- (Every 3rd Monday of the month)- February 19th
- Staff Updates- We are hiring a part time Recreation Attendant and our lifeguards for the Summer.
- Programs
 - ❖ Zumba- We have one Zumba instructor that has class 8:30- 9:30 a.m. on Mondays and Wednesdays and 10-11am on Saturdays and 6- 7 p.m. on Mondays, Wednesdays and Fridays.
 - ❖ Silver Sneakers
- Events- We had our Daddy Daughter Dance on February 23rd and participated in Share the Love Community Resource Fair event on February 24th. Currently, we're working on our Easter Eggstravaganza scheduled for March 16th and this year, we've added an adaptive group. Additionally, we've begun translating our flyers in Spanish.



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200 West Second St • Freeport, TX 77541



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Facebook Data

	Dec. 2021	Jan. 2022	Feb. 2022	Mar. 2022	Apr. 2022	May 2022	Jun. 2022	Jul. 2022	Aug. 2022	Sept. 2022	Oct. 2022	No 202
People like Freeport Recreation page	3,048	3,073	3,103	3,136	3,161	3,189	3,206	3,213	3,223	3,235	3,243	3,2
People follow The Freeport Recreation page	3,133	3,168	3,198	3,241	3,270	3,317	3,338	3,343	3,353	3,363	3,378	3,3
	Dec. 2022	Jan. 2023	Feb. 2023	Mar. 2023	Apr. 2023	May 2023	Jun. 2023	Jul. 2023	Aug. 2023	Sept. 2023	Oct. 2023	Nc 202
People like Freeport Recreation page	3,253	3,260	3,271	3,358	3,437	3,474	3,492	3,511	3,527	3,548	3,561	3,5
People follow The Freeport Recreation page	3,406	3,420	3,449	3,620	3,738	3,779	3,807	3,831	3,858	3,879	3,900	3,9
	Dec 2023	Jan 2024	Feb 2024									
People like Freeport Recreation page	3,558	3,564	3,613									
People follow The Freeport Recreation page	3,916	3,938	3,998									



Revenue

	Dec. 2021	Jan. 2022	Feb. 2022	Mar. 2022	Apr. 2022	May 2022	June 2022	Jul. 2022	Aug. 2022	Sept. 2022	Oct. 2022	Nov. 2022
Adult Daily Pass	\$95	\$250	\$275	\$295	\$80	\$340	\$445	\$465	\$365	\$175	\$330	\$80
Child Daily Pass	\$63	\$77	\$109	\$92	\$46	\$155	\$124	\$48	\$73	\$79	\$68	\$89
Senior Daily Pass	\$24	\$30	\$39	\$150	\$114	\$45	\$201	\$42	\$27	\$42	\$96	\$36
Student Daily Pass	\$249	\$234	\$159	\$213	\$117	\$225	\$462	\$219	\$252	\$138	\$78	\$39
	Dec. 2022	Jan. 2023	Feb. 2023	Mar. 2023	Apr. 2023	May 2023	June 2023	Jul. 2023	Aug. 2023	Sept. 2023	Oct. 2023	Nov. 2023
Adult Daily Pass	\$250	\$240	\$200	\$230	\$155	\$220	\$190	\$385	\$195	\$190	\$140	\$100
Child Daily Pass	\$76	\$67	\$3	\$5	\$3	\$12	\$27	\$23	0	\$1	\$0	\$12
Senior Daily Pass	\$18	\$3	\$42	\$48	\$21	\$57	\$42	\$72	\$51	\$39	\$6	\$36
Student Daily Pass	\$96	\$33	\$54	\$57	\$36	\$144	\$267	\$375	\$63	\$30	\$21	\$72
	Dec 2023	Jan 2024	Feb 2024									
Adult Daily Pass	\$280	\$255	\$175									
Child Daily Pass	\$0	\$4	\$7									
Senior Daily Pass	\$30	\$27	\$24									
Student Daily Pass	\$69	\$99	\$96									

THE CITY OF



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200 West Second St • Freeport, TX 77541

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	Dec. 2021	Jan. 2022	Feb. 2022	Mar. 2022	Apr. 2022	May 2022	Jun. 2022	Jul. 2022	Aug. 2022	Sept. 2022	Oct. 2022	Nov 202
Monthly Membership Family	\$120	\$90	\$60	\$270	\$180	\$330	\$690	\$360	\$180	\$120	\$30	\$80
Monthly Membership Individual	\$240	\$540	\$640	\$620	\$660	\$840	\$640	\$620	\$1140	\$810	\$580	\$510
Monthly Membership Senior	\$120	\$180	\$140	\$190	\$190	\$250	\$260	\$250	\$189	\$160	\$200	\$100
Monthly Membership Youth	\$120	\$60	\$60	\$70	\$120	\$70	\$80	\$30	\$50	\$20	\$20	\$100
	Dec 2022	Jan 2023	Feb 2023	Mar 2023	Apr. 2023	May 2023	June 2023	July 2023	Aug. 2023	Sept. 2023	Oct. 2023	Nov 2
Monthly Membership Individual	\$90	\$60	\$120	\$620	\$500	\$720	\$580	\$640	\$520	\$660	\$500	\$600
Monthly Membership Senior	\$420	\$780	\$480	\$210	\$170	\$180	\$160	\$220	\$170	\$170	\$120	\$150
Monthly Membership Youth	\$90	\$180	\$130	\$10	0	0	\$20	\$60	\$20	\$10	\$0	\$200
Monthly Membership Family	\$10	\$20	\$0	\$30	\$60	\$90	\$300	\$210	\$30	\$30	\$60	\$300
	Dec 2023	Jan 2024										
Monthly Membership Individual	\$420	\$740										
Monthly Membership Senior	\$90	\$130										
Monthly Membership Youth	\$20	\$30										
Monthly Membership Family	\$60	\$90										

Freeport Main Street Monthly Report

February 2024



MAIN STREET
FREEPORT

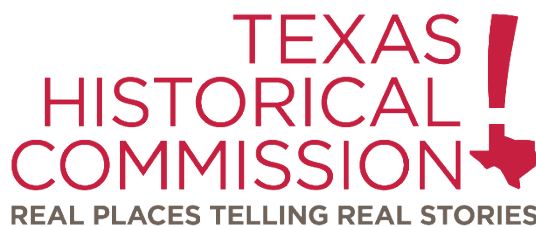
Ana Silbas, Main Street Coordinator

Freeport Main Street

Our Mission

The mission of the Freeport Main Street Program is to economically revitalize and historically preserve the downtown area to foster an environment which celebrates our rich history and diversity and offers economic, social and cultural opportunities.

Freeport Main Street is an affiliate community of the Texas Main Street Program, under the Community Heritage Development Division of the Texas Historical Commission and Main Street America.



1 Continue to Build Partnerships through Community Outreach

With Freeport Main Street in the Catalyst Phase (First Three Years), it is vital to continue the process of building relationships with residents, local corporations, civic organizations, community leaders and local and regional economic development partners.

2 The Four Point Main Street Approach

The work of Freeport Main Street is driven by the Four Point Main Street Approach, which focuses on design, organization, promotion and economic vitality.

3 The Main Street American Evaluation Framework

In order to continue the growth of Freeport Main Street, there are six standards to guide the historic preservation and economic revitalization of Downtown Freeport, which include:

- I. Broad-Based Community Commitment to Revitalization
- II. Inclusive Leadership and Organizational Capacity
- III. Diversified Funding and Sustainable Program Operations
- IV. Strategy-Driven Programming
- V. Preservation-Based Economic Development
- VI. Demonstrated Impact and Results

2024 February Impact

Events Attended

Brazosport Area Chamber Awards Luncheon- February 28th

Main Street Coordinator was invited to attend the Brazosport Area Chamber Awards Luncheon by Freeport Historical Commission & Main Street Advisory Board Member, Ronnie Martin. Additionally, Economic Vitality Subcommittee Member, Jesse Glatz was awarded Ambassador of the Year and Edith Fischer, Freeport Historical Commission & Main Street Advisory Board Member was a part of the team to host this event –other awards presented included: Man & Woman of the Year and Business/Industry Leader of the Year.

Meetings

Main Street/ Downtown District Tour -February 1st

Main Street Coordinator gave a tour of the Main Street/ Downtown boundaries to Economic Vitality Chair, Irene Ocañas.

Share the Love Community Resource Fair Meeting – February 7th, 15th and 21st

Freeport Main Street partnered with United Way of Brazoria County and Star of Hope to host the Share the Love Community Resource Fair. These planning meetings allowed event hosts to plan out logistics and keep one another informed on updates related to community organization participation and vendors.

Freeport Consult with Texas Main Street and UTSA CURPR- February 12th

Main Street Coordinator and Executive Economic Development Director Robert Johnson met with Texas Main Street Design & Architect Lead Jamie Crawley and UTSA's Center for Urban and Regional Planning Research Director Ian Caine to acquaint one another with the objectives and challenges of their respective programs.

Freeport Downtown Visioning Session Meeting with UTSA CURPR- February 12th

Main Street Coordinator and Executive Economic Development Director Robert Johnson met with Ian Caine, Director of UTSA's Center for Urban and Regional Planning Research to discuss logistics of the first community visioning session set for March 26, 2024.

Freeport Historical Commission & Main Street Advisory Board Meeting- February 15th

The Freeport Historical Commission & Main Street Advisory Board met on February 15, 2024. The board met to approve new subcommittee applications and discuss the community visioning session with UTSA's Center for Urban and Regional Planning Research.

Freeport Main Street & TIRZ #1 Meeting- February 16th

Robert Johnson, Executive Director of Freeport EDC met with Main Street Coordinator to discuss logistics for Joint TIRZ, Freeport EDC and Main Street Meeting and worked to create a presentation.

UTSA Center for Urban and Regional Planning Research Site Visit- February 23rd

Ian Caine, Director of UTSA's Center for Urban and Regional Planning Research and Yaire Padilla, UTSA Graduate Research Assistant made a site visit to Freeport. Caine and Padilla began the downtown fieldwork, which consisted of photographing and documenting downtown buildings. Additionally, Main Street Coordinator was able to secure a student from Brazosport College to assist with the fieldwork, who has an interest in pursuing a major in architecture.

Caine met with Lance Petty, City Manager for an introduction and to discuss areas of focus for the development of the downtown comprehensive plan.

Joint TIRZ #1, Freeport EDC & Main Street Meeting- February 27th

Main Street Coordinator and Robert Johnson, Executive Director of Freeport EDC facilitated a joint meeting between TIRZ #1, Freeport Economic Development Corporation and Freeport Historical Commission & Main Street Advisory Boards to provide an overview of Tax Increment Reinvestment Zones, identify projects within TIRZ boundaries and give updates related to the Gensler Project and UTSA's Center for Urban and Regional Planning Research Downtown Comprehensive Plan and Historic Design Guidelines.

Freeport Main Street Interview- February 29th

Main Street Coordinator met with two students from the University of Houston's Gerald D. Hines College of Architecture and Design. The purpose of the meeting was to discuss the future of Freeport Main Street and learn about the history of the City of Freeport for their research project.

Projects

NexTrex Community Recycling Challenge

The Freeport Main Street Program is still collecting soft plastic items for the NexTrex Community Recycling Challenge to promote beautification and sustainability. This effort will help the program earn a Trex bench for downtown.

2024 Share the Love Community Resource Fair

On February 24, 2024, Freeport Main Street was proud to partner with United Way of Brazoria County and Star of Hope to host the ***Share the Love Community Resource Fair***. This event took place in Downtown Freeport with participation from 30 community organizations to connect residents to community resources.

Community Visioning Session- UTSA Center for Urban and Regional Planning Research

Freeport Main Street is set to host a Community Visioning Session led by the UTSA Center for Urban and Regional Planning Research on March 26, 2024. The session will take place at Freeport Riverplace from 5:30pm-7:30pm and will explore the topics of historic preservation, public realm, economic revitalization, programming and housing. The feedback collected from community stakeholders will be used to develop the downtown comprehensive plan and historic design guidelines.

Monthly Golf Course Report February 2024

For the month of February we were able to bounce back nicely from a sub par January due to poor weather conditions. We did receive 3" of rain this month which caused us to close for a couple of days and cart path for an additional 7, but were still to surpass all of our revenue goals for the month. Our revenue goal was \$43,000 and we ended the month at \$59,500. So far for the fiscal year we are \$56,677 above our revenue goals. This is a great sign as we did not have an ideal winter for golfing.

Some key areas we have seen so far this winter that have helped us surpass our goals have been the growth of our memberships. We are now back over 200 members and these numbers greatly help when playing conditions are not ideal. Also our greens have been in really good shape this season, and good greens are your best form of marketing. Our merchandise numbers have also been strong this month and could be even better but we just do not have the space in our proshop to add more inventory.

As we move into spring our tournament calendar is almost full through June, which will be our best spring to date. And we kicked off our season hosting two highschool events which brought in over 9 different schools.

Thank you

Brian

Golf Course Goals vs Actuals 2023-2024

Goal

Category	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Totals
Green Fee	20,000	13,000	12,000	11,000	11,000	22,000	22,000	23,000	22,000	17,000	16,000	16,000	205,000
Rec(taxable)	0	0	0	0	0	0	0	0	0	0	0	0	0
Golf Cart	10,000	8,000	8,000	6,000	6,000	10,000	11,000	11,000	12,000	11,000	11,000	11,000	115,000
Merchandise	13,000	10,000	10,000	9,000	9,000	18,000	19,000	20,000	20,000	17,000	15,000	15,000	175,000
Prep Food	800	700	500	500	500	1,300	1,400	1,500	1,500	1,100	1,100	1,100	12,000
Beer Sales	7,000	6,000	6,000	6,000	5,000	9,000	9,000	9,000	9,000	8,000	8,000	8,000	90,000
Drinks/Chips	3,500	2,000	1,500	1,500	1,500	3,000	4,000	4,000	4,000	4,000	3,000	3,000	35,000
Memberships	12,000	10,000	12,000	9,000	10,000	10,000	12,000	12,000	11,000	11,000	11,000	10,000	130,000
Total	\$66,300	\$49,700	\$50,000	\$43,000	\$43,000	\$73,300	\$78,400	\$80,500	\$79,500	\$69,100	\$65,100	\$64,100	\$762,000

Actual

Category	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Totals
Green Fee	25,793	23,227	26,771	9,074	19,417								104,282
Rec(taxable)	0	0	0	0	0								
Golf Cart	9,302	8,069	9,205	3,851	8,299								38,725
Merchandise	13,310	11,174	12,419	8,537	12,679								58,118
Prep Food	892	900	1,091	426	866								4,176
Beer Sales	7,195	5,270	6,331	2,040	5,750								26,586
Drinks/Chips	3,934	3,084	3,540	1,480	2,777								14,816
Memberships	13,759	11,454	15,374	11,645	9,741								61,973
Total	\$74,185	\$63,178	\$74,732	\$37,053	\$59,529	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$308,677

Over/Under	\$7,885	\$13,478	\$24,732	-\$5,947	\$16,529								\$56,677
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Rounds of Golf

Month	Fy2022-2023	Fy2023-2024
OCT	2692	2363
NOV	1153	2109
DEC	2028	2348
JAN	2125	2089
FEB	2176	2243
MAR	2961	
APR	2740	
MAY	2776	
JUN	3094	
JUL	3393	
AUG	2811	
SEP	2897	
	30846	11152

Memberships

Month	FY2022-2023	FY2023-2024
OCT	194	188
NOV	184	186
DEC	186	189
JAN	174	192
FEB	178	201
MAR	195	
APR	192	
MAY	196	
JUN	186	
JUL	162	
AUG	183	
SEP	187	

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Revune for the fiscal years

	2005-2006	2006-2007	2007-2008	2008-2009	2009-2010	2010-2011	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-2021	2021-2022	2022-2023	2023-224
October	\$ 47,009.00	\$ 38,020.00	\$ 44,541.00	\$ 42,949.00	\$ 40,175.00	\$ 50,996.00	\$ 41,662.00	\$ 40,670.00	\$ 34,325.00	\$ 35,953.00	\$ 33,172.00	\$ 40,639.00	\$ 27,027.00	\$ 34,039.00	\$ 42,407.50	\$ 62,202.91	\$ 51,147.84	76,592.04	\$ 74,167.03
November	\$ 27,799.00	\$ 33,807.00	\$ 33,020.00	\$ 44,707.00	\$ 39,303.00	\$ 36,034.00	\$ 42,510.00	\$ 44,313.00	\$ 28,636.00	\$ 26,980.00	\$ 19,944.00	\$ 31,995.00	\$ 30,448.00	\$ 23,229.00	\$ 43,338.77	\$ 64,634.00	\$ 56,586.76	\$ 33,383.62	\$ 63,177.89
December	\$ 34,148.00	\$ 25,466.00	\$ 37,308.00	\$ 36,530.00	\$ 20,950.00	\$ 35,136.00	\$ 31,312.00	\$ 32,256.00	\$ 29,786.00	\$ 29,645.00	\$ 26,178.00	\$ 24,651.00	\$ 20,856.00	\$ 40,933.00	\$ 48,990.47	\$ 56,927.48	\$ 62,544.32	\$ 53,930.64	\$ 74,575.41
January	\$ 38,163.00	\$ 19,599.00	\$ 23,783.00	\$ 40,207.00	\$ 21,224.00	\$ 27,521.00	\$ 49,248.00	\$ 25,563.00	\$ 37,898.00	\$ 20,982.00	\$ 36,242.00	\$ 57,636.00	\$ 30,342.00	\$ 30,229.00	\$ 23,365.55	\$ 56,651.51	\$ 47,116.31	\$ 61,756.57	\$ 36,937.26
February	\$ 29,092.00	\$ 31,360.00	\$ 29,207.00	\$ 40,299.00	\$ 16,893.00	\$ 32,118.00	\$ 27,440.00	\$ 36,248.00	\$ 32,762.00	\$ 31,605.00	\$ 30,448.00	\$ 30,449.00	\$ 21,772.00	\$ 26,749.00	\$ 37,454.31	\$ 41,451.22	\$ 49,126.05	\$ 62,570.03	\$ 59,528.92
March	\$ 44,484.00	\$ 50,244.00	\$ 45,181.00	\$ 51,193.00	\$ 52,873.00	\$ 64,305.00	\$ 39,994.00	\$ 58,128.00	\$ 44,011.00	\$ 29,929.00	\$ 34,261.00	\$ 39,413.00	\$ 52,056.00	\$ 52,147.00	\$ 56,303.83	\$ 67,691.37	\$ 69,982.06	\$ 91,891.25	
April	\$ 52,898.00	\$ 44,170.00	\$ 54,841.00	\$ 60,003.00	\$ 58,698.00	\$ 57,655.00	\$ 57,937.00	\$ 46,802.00	\$ 51,866.00	\$ 33,553.00	\$ 28,234.00	\$ 58,911.00	\$ 60,713.00	\$ 82,079.00	\$ 13,723.75	\$ 75,786.66	\$ 93,650.43	\$ 93,909.09	
May	\$ 49,583.00	\$ 50,784.00	\$ 59,984.00	\$ 65,535.00	\$ 46,083.00	\$ 53,246.00	\$ 57,607.00	\$ 51,940.00	\$ 56,256.00	\$ 48,499.00	\$ 30,164.00	\$ 50,065.00	\$ 57,692.00	\$ 62,730.00	\$ 28,942.99	\$ 58,401.78	\$ 92,185.04	\$ 86,160.00	
June	\$ 38,039.00	\$ 52,831.00	\$ 65,674.00	\$ 62,065.00	\$ 59,492.00	\$ 59,357.00	\$ 61,151.00	\$ 55,923.00	\$ 48,913.00	\$ 26,082.00	\$ 8,162.00	\$ 37,417.00	\$ 53,075.00	\$ 58,322.00	\$ 62,154.13	\$ 63,469.78	\$ 80,131.95	\$ 98,988.00	
July	\$ 40,396.00	\$ 35,250.00	\$ 58,329.00	\$ 62,141.00	\$ 40,405.00	\$ 52,427.00	\$ 50,465.00	\$ 50,193.00	\$ 44,700.00	\$ 43,387.00	\$ 36,186.00	\$ 37,656.00	\$ 52,448.00	\$ 69,071.00	\$ 50,746.13	\$ 57,641.43	\$ 81,808.90	\$ 96,210.00	
August	\$ 40,352.00	\$ 41,420.00	\$ 38,504.00	\$ 63,134.00	\$ 48,395.00	\$ 44,385.00	\$ 45,158.00	\$ 48,075.00	\$ 46,545.00	\$ 43,727.00	\$ 30,306.00	\$ 23,868.00	\$ 58,221.00	\$ 67,005.00	\$ 58,155.52	\$ 57,091.00	\$ 59,695.18	\$ 88,042.00	
September	\$ 35,529.00	\$ 37,527.00	\$ 23,756.00	\$ 49,098.00	\$ 41,066.00	\$ 44,276.00	\$ 42,282.00	\$ 34,895.00	\$ 25,984.00	\$ 21,813.00	\$ 26,082.00	\$ 2,160.00	\$ 15,674.00	\$ 38,567.00	\$ 57,786.23	\$ 45,708.61	68,991.57	\$ 111,496.00	
Total	\$ 477,492.00	\$ 460,478.00	\$ 514,128.00	\$ 617,861.00	\$ 485,557.00	\$ 557,456.00	\$ 546,766.00	\$ 525,006.00	\$ 481,682.00	\$ 392,155.00	\$ 339,379.00	\$ 434,860.00	\$ 480,324.00	\$ 585,100.00	\$ 523,369.18	\$ 707,657.75	\$ 812,966.41	954,929.24	\$308,386.51