



City of Freeport
Meeting and/or Executive Session Agenda

This meeting will be live streamed via YouTube Live and may be accessed on the City of Freeport Facebook page: <https://www.facebook.com/freeporttexas> or by visiting <https://www.youtube.com/@cityoffreeporttx8375/streams>

Monday, September 16, 2024, 6:00 PM | Council Chamber | 430 N. Brazosport Boulevard, Freeport, Texas 77541

In accordance with Section 551.043 of the Texas Government Code, this agenda has been posted at Freeport City Hall, and distributed to the appropriate news media within the required time frame. All meetings of the Freeport City Council are open to the public. Public participation and written comments are invited on all open session business items.

The Mayor and City Council request that cell phones be turned off or set to vibrate. Members of the audience are requested to step outside to conduct a phone conversation. The Council Chamber is wheelchair accessible and special parking is available outside the building. If special accommodation is required, please contact the City Secretary a minimum of 72 hours in advance at 979-233-3526.

1: Call to Order:

- 1A. Call to Order - Jerry Cain, Mayor
- 1B. Invocation - Councilman
- 1C. Pledges - Pledge of Allegiance to the United States; Pledge of Allegiance to the State of Texas.
- 1D. Audience Participation – Anyone who has registered to speak prior to the meeting being called to order and desires to address the City Council will be heard at this time, or during the discussion of an item listed on the agenda. These forms are located by the City Secretary. After completing the form, give it to the City Secretary. She will give it to the Mayor. The Mayor will call on you when that item is presented, once a motion has been made by Council then public participation will not be allowed. You will have four (4) minutes to make your comments regardless of the number of agenda items to be addressed.

2: Consent Agenda:

All items listed are part of the Consent Agenda. Public Hearing and review are held collectively unless opposition is presented, in which case the contested item will be heard separately.

- 2A. Action regarding Minutes, September 3, 2024 - Clarisa Fernandez, City Secretary.
- 2B. Action regarding BISD Homecoming Parade- Jennifer Howell, Police Chief.

3: Proclamations - Presentations and Updates

- 3A. Employee Recognitions – Employee of the Month, Ashlee Ferguson Assistant Finance Director, Lance Petty, City Manager.
- 3B. Proclamation for National Hispanic Heritage Month, Jerry Cain, Mayor.
- 3C. Upcoming Events:
 - September 16th - Seniors Game Day @ RiverPlace 10am to 12 pm
 - September 19th - Homecoming Parade 5:30pm and Bonfire 7pm
 - September 20th - Tidalwave Fundraiser Carwash 8am to 9pm
 - September 26th - Back the Blue Football Game @ Hopper Field 6pm
 - September 28th - Fentanyl Walk @ Freeport Municipal Park 9am to 2pm
 - October 1st - National Night Out @ Freeport Municipal Park 6pm to 8pm

4: Business

- 4A. Consideration and possible action approving the Purchase of Three Pumps for Lift Station #15.(Lance Petty)
- 4B. Consideration and possible action approving Resolution No. 2024-2879 adopting the new City IT Policy Manual in alignment with the National Institute of Standards and Technology Cybersecurity Framework 2.0 (NIST CSF 2.0).(Toby Cohen)
- 4C. Consideration and possible action by City Council approving the sale of trust property within the city limits located at Velasco Townsite, Block 694 Lot 16.(Laura Cramer)
- 4D. Consideration and possible action by City Council approving the sale of trust property within the city limits located at Velasco Townsite, Block 571, Lot 4.(Laura Cramer)
- 4E. Consideration and possible action by City Council approving the sale of trust property within the city limits at Velasco Townsite, Block 61, Lot 10 (W/10').(Laura Cramer)
- 4F. Consideration and possible action to approve roof replacements on City facilities. (Lance Petty)
- 4G. Consideration and possible action approving Resolution No. 2024-2880 nominating candidates for a position on the Board of Directors of the Brazoria County Appraisal District. (Cathy Ezell)
- 4H. Consideration and possible action to ratify the Service Order to purchase Budgeting Software from Clear Gov. (Cathy Ezell)
- 4I. Consideration and possible action approving Southern Turf Co. Texas to Install Artificial Turf at SFA for Soccer Field in the amount of \$253,400.00. (Lance Petty)
- 4J. First Reading- 2024-25 Local Business Improvement Grant Program. (Robert Johnson)

5: Executive Session

The City Council may take action on any Executive Session item posted.

551.071. Texas Government Code. Consultation with Attorney. The City Council may convene in executive session to conduct a private consultation with its attorney on any legal posted agenda item, when the City Council seeks advice of its attorney about pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of Chapter 551, including the following items:

- 5A. Executive Session regarding a.) (Consultation with Attorney) 1. Property 200 West 2nd Street pursuant to Section 551.071.

6: Reconvene into Open Session:

- 6A. Take any action resulting from Executive Session.

7: Adjournment

- 7A. Adjournment – Jerry Cain, Mayor

Items not necessarily discussed in the order they appear on the agenda. The Council at its discretion may take action on any or all of the items as listed. This notice is posted pursuant to the Texas Open Meeting Act. (Chapter 551, Government Code).

The City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development).

CERTIFICATE I certify the foregoing notice was posted in the official glass case at the front door of the City Hall, with 24 hours a day public access, 1201 North Avenue H., Freeport Texas, before 6:00 p.m. in accordance with Open Meetings Act.

Clarisa Fernandez,
City Secretary, City of Freeport, Texas



State of Texas

County of Brazoria

City of Freeport

BE IT REMEMBERED, that the City Council of Freeport, Texas met on Tuesday, September 3, 2024 at 6:00 PM at the Freeport Council Chamber located at 430 N. Brazosport Boulevard, Freeport Texas for the purpose of considering the following agenda items:

City Council:

- Mayor Jerry Cain
- Councilman Jeff Pena
- Councilman Jarvis Davis
- Councilman George Matamoros
- Councilman Winston Rossow

Staff:

- Lance Petty, City Manager
- David Olson, Interim City Attorney
- Clarisa Molina, City Secretary
- Cathy Ezell, Finance Director
- Toby Cohen, IT Manager
- Donna Fisher, Human Resource Director
- Crystal Ruiz, Executive Administrative Assistant
- Patti Veazey, Building Department
- Rudy Ragle, Public Works Director
- Jennifer Howell, Police Chief
- Chris Motley, Fire Chief
- Robert Johnson, EDC Director

Visitors:	David McGinty	Manning Rollerson
	Melanie Oldham	Con McCleester
	Carol Parker	Diane McCleester
	Mark Parker	Ron Bachman
	Sam Reyna	Margaret Bachman

Call to Order:

Call to Order - Jerry Cain, Mayor

Mayor Cain called the meeting to order at 6:00P.M.

Invocation - Councilman

Councilman Rossow led the Invocation.

Pledges - Pledge of Allegiance to the United States; Pledge of Allegiance to the State of Texas.

Councilman Rossow led the Pledge of Allegiance to the United States and the Pledge of Allegiance to the State of Texas.

Audience Participation – Anyone who has registered to speak prior to the meeting being called to order and desires to address the City Council will be heard at this time, or during the discussion of an item listed on the agenda. These forms are located by the City Secretary. After completing the form, give it to the City

Secretary. She will give it to the Mayor. The Mayor will call on you when that item is presented, once a motion has been made by Council then public participation will not be allowed. You will have four (4) minutes to make your comments regardless of the number of agenda items to be addressed.

Manning Rollerson asked when there would be new homes in the community? He said this is something that needs to be worked on real hard, and he will be going to the City with a proposal for building at least 100 homes in Freeport if there is the land capacity somewhere around here. He said he petitioned the Federal Government under the Department of Transportation to get new communities built because that is what it is for, so he is petitioning that to see if he can get a grant to build at least 100 homes in Freeport. Mr. Rollerson said the rooftops are needed for a strong tax base. He said the drainage ditches off Cherry Street the big one in the back is overgrown and is full of water that is backed up to the road. He said he also wanted to let the City know that they have to do much better with the senior citizens in the community. He said a senior citizen was lost in our community. He said just the other day he was at his house. He said so when we are supposed to be taking care, the least among us that is those less in the house. He said the man put the roof on his house and lived two and a half months, but he got the blessing that he asked for, and he was happy about that. Mr. Rollerson said he cries when he talks about this because of the simple fact that his Bible tells him young man take care of your father and take care of the old men. He said there are people in this community that need to be taken care of. He said they were inside the house shut in and asked if anybody was going to see them, feed them, talk to them? Mr. Rollerson said they just wanted to hear something from the loving community. He said his Bible tells him to treat his brothers like he wants to be treated. He said when he gets old he would like somebody to check on him and that he would not be found in his house dead. He said that is something that must be worked on. He said he has nothing else to complain about as they know he only goes to complain but he has nothing to complain but what he is saying to his brothers in the community, the Council is that they are leaders and can only lead by example. He said you can not talk about it, but you have to show it because that is what is being looked at.

Consent Agenda:

Action regarding Minutes, August 19, 2024 - Clarisa Fernandez, City Secretary

Councilman Pena said he was looking at the minutes for the last meeting and on page 14 of 87 there was a typo there that said "Councilman Pena said that this is not the first time. He said the slow response from Olson and Olson continues to happen even as it had been communicated to him by City staff. He said he knows that is why they went out on BIDs for them and he hopes they do resubmit that BID to get a better response going forward. Councilman Pena said he can not sugarcoat this stuff. He said he wants to be nice and respectful but somebody has to be the adult in the room and say the tough truths" and not the thought truths.

A motion was made by Councilman Pena to approve the City Council Meeting Minutes, From August 19, 2024 with the correction of changing though to tough on page 14 of 87 of the agenda packet, seconded by Councilman Davis with all present and voting "Aye" 5-0. The Council unanimously approved the motion.

Action regarding approving the Employee Holiday Calendar for Fiscal Year 2024-2025.

A motion was made by Councilman Matamoros to approve the Employee Holiday Calendar for Fiscal Year 2024-2025, seconded by Councilman Rossow with all present and voting "Aye" 5-0. The Council unanimously approved the motion.

Proclamations - Presentations and Updates

Employee Recognitions – Lance Petty, City Manager

Upcoming Events - Red Tide Pep Rally, September 6th, BISD (TBD)

Kid Fest September 7th, 3PM-7PM

Haunting Tales of the Texas Coast Exhibit, September 16th, 9AM

Homecoming Parade and Bonfire, September 19th, BISD (TBD)

Tidalwave Fundraiser, September 20th, Tidalwave Carwash, 8AM

Back the Blue Football Game, September 26th, Hopper Field (TBD)

Fentanyl Walk, September 28th, FMP, 9AM-2PM

City Manager Lance Petty gave an update on upcoming events.

Public Hearings

Public Hearing regarding the FY2024-2025 Proposed Budget

Mayor Cain opened the Public Hearing at 6:10P.M.

Finance Director Cathy Ezell said the proposed budget is one that is very conservative this year. She said it does not include a property tax increase nor a water and sewer rate increase. She said the proposed budget has changed slightly since it was first presented and the changes included: in general fund, revenues increased slightly by \$750 and this is an increase based on actual revenue received from the industrial agreements, expenditures increased by \$5,646 and this increase is due to the addition of CPR training to the Police department and the reallocation of salaries for the Main Street Coordinator position, transfers decreased by \$21,023, this decrease is due to the department heads requests not to fund certain capital expenditures. She said the changes were a net increase to the fund balance of the general fund by \$16,128. Ms. Ezell said the water and sewer fund expenses increased \$238,345 and this increase was attributed to the increase in rates by BWA. She said the increase in the BWA rates was 13% or \$0.53 per thousand gallon increase and this was \$0.26 for operations and \$0.27 for debt service. She said the vehicle and equipment fund expenditures decreased by \$21,023 and this was due to the department heads reevaluating their capital needs. She said the EDC project fund had been decreased by \$88,735 and this was due to adjusting amounts to various projects, and they increased the amount for business improvement grants and reduced the amounts for Main Street and Gesnlr projects based on timing as reports to be received. She said the EDC marketing fund was decreased by \$25,000 and this was reduced based upon the actual expenditures for marketing. She said the general fund does have excess funds over the reserves in the amount of approximately \$2.9 million and at this time, it is the recommendation of the City Manager and the Finance Director that these funds not be spent until they see what actual expenditures there are for the repairs from Hurricane Beryl and to make it through the rest of the hurricane season if after all the repairs have been completed and funds received from FEMA and insurance are received and there are funds available for additional capital projects, the City Manager and the Finance Director will bring forth proposed projects and a budget amendment that will be done to be approved by the City Council.

Melanie Oldham resides at 1206 West Broad Street. She said she has retired as a physical therapist after 40 years and, in January, she became the director of the nonprofit Better Brazoria Clean Air Clean Water which is a 50 hour a week job. She said Jarvis Davis is her Councilman which she is thrilled about, and she was able to finally find time this weekend to look over the proposed budget. She said she was able to talk to Mr. Petty and Ms. Cathy and get some questions answered, but she still needed to talk to her Councilman Jarvis Davis about some things. She said just a reminder that the absolute deadline and the Council does not have to vote tonight and have until September 15th that they could get comments from all the public, look into it, and vote on it. Ms. Oldham said she is also on the Historical Main Street Board, which she knows has had some changes and knows Ms. Ana Silbas unfortunately left and Mr. Petty and others have been looking at how to balance out the museum job and the full-time Main Street job, but a few things she said she has talked about over and over about was how the City should hire a grant writer and, if nothing else, an ongoing consultative grant writer, because every City she has talked to it helps a City like Freeport to get those grants

and there are hundreds of those grants out there for a low economic City like Freeport but have to go after them. She said she was not saying that Ms. Cathy, Mr. Petty, and others do not, but somebody that just focuses on getting grants to improve the infrastructure and whatever it might be. She said she does not know if it was considered in this budget again, but it had been brought up several years ago. She said she knows this is going to be a little controversial, but it is coming from her and a few other folks that she has talked to in the City, but the budget this year is tight, and it is more than likely going to be even tighter next year because a big percentage of the City budget comes from the three industrial tax agreements which Mr. Keltly negotiated a 15-year deal with or whoever did with Dow, but the other one is coming up soon. She said she knows some are negotiating with for that agreement but the reality is, because of the legislature, the Cities do not have any leverage to annex any company, so there is a lot of leverage that is gone when negotiating these and the industry knows it. Ms. Oldham said it could be, but hopefully not, but depending and the City also has good attorneys and leadership, but it could be that the budget is even tighter and if they sign a nine year, ten year, fifteen year contract they always get a sweet deal, but it could be even sweeter for industry and that would make more pressure on the Council on how to spend money wisely. She said what she is bringing up is she knows it is a hard decision and just like the Council had to make the hard decision to use the East End money to fix the waster treatment plan instead of doing the infrastructure, and even though the Council is figuring out other ways to develop, over there on that old school land, but her opinion is and maybe others is that because of hard times maybe this time all the directors should not take the 3% raise and as they know last year they were given a 5% raise, the cost of living and a lot of people got the merit raise, but this is hard times. She said she made a request, and she knows what all the department heads make, and it is pretty darn good, and she thinks about a town of 11,000 plus and hard times, but maybe just a discussion that they consider this budget knowing what could be happening in the next few years and depending on how the tax agreement happens. She said she thinks a lot of the department heads know the situation Ms. Cathy and Mr. Petty and she thinks something that would be good for the Council to take the lead and that they know how tight the budget is because they do not know what is going to happen next year or the year after that. She said she was talking about directors and the increase and the 3% this year. She said she had more questions and only got through reading half of the proposed budget, and she really wanted to talk to her Councilman Jarvis Davis about it. She said, but again, she just wanted the Council to realize that they do not have to vote on this tonight.

Mayor Cain closed the Public Hearing at 6:19P.M.

Business

Consideration and possible action approving Tortuga Sands Beach a Re-Plat of a 41.00 Acre Tract One Block, 16 Lots said subject called Tract Recorded In County Clerk's File No. 2024008485 of the Brazoria County Official Records in the S.F. Austin Peninsular League Abstract 29 City of Freeport (Etj) Brazoria County, Texas.

Building Department Patti Foster said the owner is requesting to divide 41 acres into 16 lots. She said the special consideration is that the property is located in the City's ETJ and meets subdivision standards. She said this was approved by the Planning and Zoning on August 27th, 2024. She said there is no financial impact and the staff recommendation is to approve the replat.

Melanie Oldham said she believes this property is off of Blue Water Highway near Christmas Bay area and asked if it is actually in Freeport? She said she knows that is an area and that strip is in Freeport. She asked if the City would be getting taxes for it if they built on these 16 lots? City Manager Lance Petty said it is in the ETJ. Ms. Oldham asked, so would the City get some taxes if they built some nice beach homes on those 16 lots? Mr. Petty said not in the ETJ.

A motion was made by Councilman Matamoros to approve Tortuga Sands Beach a Re-Plat of a 41.00 Acre Tract One Block, 16 Lots said subject called Tract Recorded In County Clerk's File No. 2024008485 of the

Brazoria County Official Records in the S.F. Austin Peninsular League Abstract 29 City of Freeport (Etj) Brazoria County, Texas, seconded by Councilman Rossow with discussion that followed.

Councilman Pena said there is no economic impact and asked if that also translates to the point of whether the City is servicing any utilities to this space? City Manager Lance Petty said no, the City is not servicing utilities. Councilman Pena asked if they would get septic systems out there? Mr. Petty said yes.

Mayor Cain called the motion to a vote with all present and voting "Aye" 5-0. The Council unanimously approved the motion.

Consideration and possible action to adopt Ordinance No. 2024-2734 adopting the Fiscal Year 2024-2025 Budget.

Finance Director Cathy Ezell said on July 15th, 2024 the City Manager presented to the City Council a proposed budget for the Fiscal Year 2025. She said this was filed with the City Secretary, and it was placed on the website. She said they had a meeting and discussed the changes that have been made to the budget that were discussed earlier in the public hearing. She said those changes are reflected in the ordinance to adopt the budget. She said they have 15 days from October 1st to adopt the budget per the Charter. She said everything has to be filed with the County Tax assessor by the 20th of the month to ensure that the property tax bills go out in accordance. She said State law required to adopt the budget first and then the tax rate second. She said this is the ordinance to adopt the budget with the changes that were discussed in the public hearing.

A motion was made by Councilman Matamoros to adopt Ordinance No. 2024-2734 adopting the Fiscal Year 2024-2025 Budget, seconded by Councilman Rossow with discussion that followed.

Councilman Davis asked if it was the 20th of this month? Finance Director Cathy Ezell said the 20th of September is when the tax assessor collector has to have the tax rate. She said the drop-dead to do the budget per the ordinance is technically around the 19th, however because to get everything to the tax assessor collector, if it is not adopted, there would have to be a special meeting next Monday to adopt the budget and the tax rate to meet all the required deadlines. Councilman Davis asked what the 15th date was that Ms. Melanie was talking about. Ms. Ezell said it is 15 days before the first day of the month, October 1st. She said the Charter requires the budget to be adopted 15 days before the beginning of the next fiscal year so that is why next Monday there would be a special meeting as a drop-dead. City Manager Lance Petty said the budget runs from October to September. He said it starts October 1st instead of January.

Councilman Pena said he wanted to thank Ms. Oldham for coming forward and speaking out on this, and he knows that the weather is pretty inclement and prevented a lot of folks from coming out there this evening, which is why he was asking previously if they could move this particular vote to in fact on the 15th since they have that time available to them. He said as he was stating in the last meeting, because this budget is based on the tax revenue that they are expecting and asked if this was right? Finance Director Cathy Ezell said that is correct. Councilman Pena said when he can not trust the revenues, what is being reported, and or what is being spent by City Hall, he has a lot more questions that a workshop would really afford the citizens to be aware of what is going on. He said he is curious why losses were not reported, why overtimes were not reported to the public sooner or for that matter, acted upon sooner. He said he has a lot of issues with this budget in that they are talking about tightening belts and then talking about the industrial tax. He said all have known it is going to be coming in, and it is going to be lower, and so they should tighten their belts not next year but this year and like he had said earlier and has said online this budget, he does now know why they are talking out of both sides of their mouths. He said they say we have to tighten our belts, but the City is giving all the employees a raise, and then he finds out in meeting with staff that there is over \$300,000 in overtime in the Police Department and is not sure where if there are other surprises in the budget and the spending and so he starts thinking Ms. Oldham had a really good idea, and he hopes she does have a chance to speak with her Councilman and or every Councilman and that the director should take the

lead on that discount and for that matter forego the raise but he would say anybody that did not pass their performance review should not get a raise. He said in fact he would even offer anybody that made overtime that was equivalent to what the raise will be next year but made in overtime this year should also forego the raise. He said they are talking about cutting and tightening our belts, and it is completely disingenuous and completely hypocritical to say they have to tighten their belts, but they are giving each other raises, but the people that suffer is the City of Freeport. Councilman Pena said, talking about amendments going forward well that is only after the dust settles, and that is, after all the math is completed and right now the math has not been completed, and it is hard for him to trust, these numbers when he hears of all these different spending expenditures and for that matter buckets of money in every department that are used for slush funds when over the last four years he knows they have been looking at these budgets and there has been these buckets and these side buckets of money, and they are used for overages for real budgeted items and so when there is a short they pull it off of there and that is a really dishonest approach to the public to know exactly how the money is being spent and so this methodology and this process has been hurting the City, and so he can not in good conscious move forward with this and vote to approve. He said that in fact, he would hope they would wait on this and be patient about it and have one more workshop and discussion with the public, or at least the citizens can speak out about it a little more and be involved, so that they can at least try to arrive to a budget that actually has the transparency and makes the sense of what is actually being spent and what is not being spent. Councilman Pena said he said it last year and will say it again if they can cut the budget by 25% that he will resign, so that is to consider on this budget. He said if this budget is cut by the staffing, whether there are cuts or make people live here and maybe things will be operating a lot better and maybe more eyeballs will be watching what is going on with the various departments; the Parks department, Streets, Police, Fire, and City Hall. He said a 25% cut is in there and there really is, because here is the deal next year when that industrial tax comes and the deduction is there, they are going to be forced to eat that deduction, and he will not be resigning then.

Councilman Matamoros said hearing a singular resident who got up and spoke about asking directors to refuse a cost of living adjustment, he thinks it would be foolish on their part as the Council to ask the City Manager to ask his directors to do that. He said they would see the largest talent drain of directors leave because of that, and there is no other City that would ask their directors to do that. He said from what he is reading what other cities are doing, they are all raising their taxes on every single one of their residents and Freeport is not. He said they are going to the residents with a budget that is very conservative. Councilman Matamoros said he wished he knew what was going to happen with the industry and the City but he does not know and to ask the directors to not take a cost of living adjustment he is not for that. He said there are other things people have called him about that have been stated by residents that certain people in the Council want to defund the Police and things like that which he is not anywhere near that and does not want to even talk about. He said but he thinks this budget is a good budget it is a budget that will take care of the needs to keep the City running and not raise taxes on the residents. Councilman Matamoros thanked Ms. Cathy Ezell and City Manager Lance Petty for working diligently on this budget.

Councilman Davis said to be able to agree and disagree respectfully in there. He said he comes from the working field, and he works for the County. He said this is how raises are done in the County and, so, it is an overall raise. He said everybody gets the same thing. He said they lose people because they are not able to compete with the industries around here. He said as a City they need to be careful in not paying the employees. He said the City has to try to compete. He said they can not see down the future what the industry is going to want to do, but they are going to have to stay positive and hope that they do better than what they have been doing. He said he understands that for the Cities and the County it is hard and, can not afford to lose and can not afford to pay what everybody is paying and what each and every City makes and can not compete with DOW and the Port. Councilman Davis said you have to try to make them feel some kind of way and have to give them raises but be mindful too. He said it always goes up and down like if they can not afford it well, they received 3% and then will only get 1% but have to cut back some time but have to give a raise some kind of way, and he would stay positive and make this work. Finance Director Cathy

Ezell said last year they gave a 3.5% cola and this year it is 3%, and they do take that seriously when the budget is being looked at and what is around and then what the budget itself can afford, whether it is a 1%, 2%, or a 3% that they look at it, each year individually so it does move from year to year and this year it was a 3% that worked with the no tax rate increase and holding services at what they are and with no tax rate increase. She said this is a conservative budget because they did not have a dramatic increase in revenue because they are not raising tax rates and in the past couple of years the tax rate has been raised and have gotten an additional \$300,000 or \$400,000 to help move the budget forward, however this year there is not that additional revenue so that makes it conservative and tight because there was no tax increase and no big increase in any of the other revenue categories. She said the revenue kind of held itself steady, and it was adjusted to actuals and estimated a little bit up and down depending on what the actual revenue where they ended last year and where they are projected in this year. Ms. Ezell said that is what drives the expenditure side is and because they were told and Mr. Petty and herself looked at it and they brought forth the budget with no tax increase so there is not that additional \$300,000 in revenues that has been happening over the past few years, and so that is what makes this budget a tight conservative budget and that is what it is doing. She said they really did not cut back on services but the department heads actually a lot of their line individual items increased because of the costs that the expenditure side is going up a lot faster than the revenue side because the cost to do business has doubled, tripled, quadrupled in some cases. She said they were still able to hold the line and propose a tax increase this year and give the employees raises and that is why she is saying it is a conservative budget. She said the departments did not cut their individual budgets when they were given the budget itself, and they were told to give numbers to hold their services that they are currently providing services as of to date, and a lot of those line items increase because fuel is more expensive, construction supplies, fix vehicles is more expensive, and so they did up their individual line items, and they were able to meet those increases for those services and still provide a small raise a 3% raise in the budget for the employees and not raise taxes. Councilman Davis said and at the end of the year last year, at the end of the budget and asked, it was above and not under? Ms. Ezell said yes, and it is not a bunch of buckets of money that is sitting there, and one thing that helps is, like the police department, they are never fully staffed, neither is the fire department, public works is never fully staffed, and they are budgeted fully staffed and, so if they run over on overtime they have salary savings to cover overtime or have salary savings to cover a line item for something that just blew up in the middle of the year. She said like Chief Motley had a fire truck go down, and they had to pay \$20,000 in repairs to a fire truck and well, he had not been staffed all year long, so they moved that \$20,000 to repair and maintenance. She said they know that these departments are not going to be fully staffed, but they budgeted them fully staff because it gives a cushion. She said she tries to over budget expenditures and under budget revenues so that way, if revenues come in better midyear they can look to see about doing the budget projects or if expenditures are tracking less they know that is how they end up better at the end of the year because of the conservative nature at which these budgets are created. She said they under budget revenues and over budget expenditures for that reason because they do not know if a hurricane is going to hit and do not know if a fire truck is going to blow up. She said like the Police department Captain Gillchriest passed away, and they had a lot of overtime associated with his funeral, and they did not know that was going to happen, but they were able to cover those expenses because of the way everything is budgeted. Ms. Ezell said there are not any buckets of money sitting there and they are not hidden. She said she states every year when she goes up there that revenues are under budget and expenditures are over budgeted for that reason, that when they get into these things they have that money to pay for these emergencies. She said the three years that she has been here they have always ended up better than they were projected in the budget for the past three years. Mayor Cain said and they appreciated that.

Councilman Pena said he can appreciate that they want to hope for the best but they really have to prepare for the worst and that is conservative. He said hoping for the best is not going to be cutting it, and it really is not and have to be real about that. He said they talk about the cost to do business and talking about the Police department overtime. He said he is all for planning for the budget for the year but the problem with over budgeting for expenditures and underestimating for revenues is that it still ends up being this. He said

he can appreciate being this what is it over budgeting the expenditure to save for a full staff of police or full staff of parks department or full staff of fire department staff but if they do not meet that, that money should go back to the general fund, and it should not just be dilly-dally over there and then all of a sudden there is a \$300,000 overtime which is 300% greater than it has ever been and then call it a whoopsie at the end of the year but then say well it really is not a whoopsie because they already had it in the budget. Councilman Pena said he thinks more responsible leadership from the Council and oversight is that they make to budget accordingly conservatively to the staff that they have and not the staff that they hope to have, and that so, the \$300,000 overrun of the budget in overtime gets caught sooner, but what is crazy to him is that he had a conversation with senior staff, City Manager Mr. Petty, and CFO Ms. Ezell and in that conversation every Councilman had a chance to sit with them one on one, and it is his understanding that this conversation was shared by all or to all Councilman and so, this was a big concern of his because in one breath they are talking about the budget for the Police Department saying big whoopsie the \$300,000 overrun 300% greater than it has ever been he asked how did that happen, when did this happen, and why are they only talking about it now? He said because somebody had to know that they were at 100% usage of the overtime for the year. He asked who was signing those checks? He said so when it was at 200% or \$200,000 and asked why it was not brought up then or even at 100% usage, but here they are at the end of the game and in the budget cycle, and it is being brought up then so he asked how do they remedy this? He said then it was brought to his attention that senior staff also were telling him that they believe that the Police Department is not working at their full capacities and is thinking wait a minute that does not sound right. He said if you are in the leadership position of the City and managing the City and you think that some departments and some staff are only working half of their shifts and putting in a half shift effort and asked why are they only hearing about it nine months later? He asked why it was not addressed back in January or February or March when it was identified? He said maybe then we might have less overtime because if folks are only working half their staff and asked well, then why are they paying overtime? He said so there is a lot of different ways that they can make and save money but he just wants to make sure that they are being responsible about all this stuff because then he is thinking about and he had been talking about the museum budget. He asked if the museum budget went up this year or did it stay the same? Finance Director Cathy Ezell said it went up only because of the fact that they reallocated the Main Street Coordinator's position to the museum and then did some staffing changes in the museum and that is why it increased. Councilman Pena asked, so were the salaries of the directors in the museum or the Main Street director position raised per the recommendation of the July 15th budget? Ms. Ezell said the museum is now the Museum Main Street Coordinator and his salary was raised to \$75,000, which was taken from the Main Street Coordinator's salary that left, and the museum attendant was promoted to a coordinator and a full time position of attendant was funded. She said all of this was funded by the Main Street Coordinator's salary, and it was budget neutral, so between the two departments there was no increase overall. Councilman Pena said he can appreciate the budget neutral element of it all, but his 2 cents on this is and asked why they are giving a raise to the Museum Director position which was salaried originally at? Ms. Ezell said she believes it was \$42,000. Councilman Pena said across the board everybody is getting a 3.5% raise from 42 to 75 and that is almost a 100% raise, and he knows they might say well now he is wearing two hats. Ms. Ezell said correct. Councilman Pena said he will respectfully say the museum is still underperforming not only that but he is asking why are they going five days a week versus seven days a week on the museum. He said so the 5/7's of the performance of the week in terms of the job obligation, and yet they are doing less but are going to get paid twice as much. He said it did not make sense to him, and he hopes it makes sense to the Council and if they can explain it to him he would love to hear that. Councilman Pena asked if the budget contains the EDC final numbers for the year coming forward? Ms. Ezell said yes the EDC budget was approved at the last EDC meeting in August. She said the EDC had a meeting in August and the budget was approved by the EDC. Councilman Pena said he attended the downtown planning meeting last week held at the museum and Mr. Johnson had mentioned to him that they are trying to get the grants increased for the next year for the business grants. EDC Director Robert Johnson said yes the business improvement program. Councilman Pena asked if it had not been approved by the EDC board yet? Mr. Johnson said it had been approved. Councilman Pena asked if that was included in this budget? Mr. Johnson said yes. Councilman Pena said he was not sure if that had been

approved or not per the conversation they had and thought Mr. Johnson was telling him that it was still in the works. Mr. Johnson said it had been approved by the EDC board. Ms. Ezell said it went from \$150,000 to \$300,000 so they doubled their business improvement grant program in the budget that was adopted by the EDC. Mr. Johnson said they have received a huge increase in inquiries for that grant and applications and were trying to be proactive due to Hurricane Beryl. Mr. Johnson said lots of business received damaged, and some folks did not have insurance, but one thing they are requiring is that the businesses visit the Small Business Association or Administration and their banks so that were a last resort but they did feel strongly that they needed to be responsive to this and provide funding so that they can keep those businesses in business.

Mayor Cain said he would like to thank Ms. Ezell and Mr. Petty for the hard work they have put into this. He said like the rest, he has had opportunities and taken advantage of those opportunities to speak with them about concerns he had with the budget and those concerns either got taken care or came to an agreement on it he would say. He said there has been a lot of discussion about raises, and he is there to say there are a lot of employees in the City of Freeport that deserve more than a 3% raise. He said as an hourly employee that 3% may only be \$20 or \$30 on a paycheck every week, but it is substantial, and it is more than nothing, and he appreciates the fact that the budget was conservative, and he feels like he trust Mr. Petty and Ms. Ezell and they have not let the Council down on the budget. Mayor Cain said last year there was a lot of discussion about the budget and last year it was going to cause the City to go bankrupt, and that did not happen. Mayor Cain said he has faith that this budget will take the City where we need to be through the next year. He said next year there will be some hard decisions to make again and asked guess what? He said that is why they were elected to get up there.

Finance Director Cathy Ezell said she would like to thank all the department heads for their input and the hard work that they did to provide with the information that Mr. Petty and she had to create this budget and without them this budget would not have come together as it was meant. She said she wanted to thank all the department heads for all of their hard work on this budget as well.

Mayor Cain called the motion to a vote with all present and voting "Aye" 4-1. Councilman Pena voted "Nay", Councilman Davis voted "Aye", Councilman Matamoros voted "Aye", Councilman Rossow voted "Aye", Mayor Cain voted "Aye".

Consideration and possible action to adopt Ordinance No. 2024-2735 establishing a Tax Rate for the 2024 Tax Year.

Finance Director Cathy Ezell said staff recommends adopting the ordinance. She said this year's tax rate does not exceed the no new revenue rate and therefore the motion to adopt the proposed ordinance does not require the language of a tax increase. She said there are two motions that would be set forth and one is to adopt the maintenance and operation rate of \$0.450351 cents per \$100 and then a debt service rate of \$0.064616 per \$100 valuation. She said this would be a total tax rate of \$0.514967 per \$100 valuation of the property. Interim City Attorney David Olson said he agrees that the Council has to vote on two separate motions, and one is on debt service and one on the maintenance and operations. Mr. Olson said he would also like a third motion just to adopt the ordinance as presented. He said, and because it does not exceed the no new revenue it does not have to do be a record vote so a simple vote on each of the three motions will be sufficient. Ms. Ezell said another thing that is different than every other year, and she did verify with Mr. Olson normally, if they do a tax increase you have to ratify the budget, and they are not required to do that this year because the tax rate is not increasing revenue.

A motion was made by Councilman Matamoros to set the maintenance and operation tax rate as \$0.450351 per \$100 property valuation, seconded by Councilman Rossow with discussion that followed.

Councilman Pena said he would just reiterate that when they are talking about the budgets and the tax rate and the budget based on the tax revenue, and he can not trust the budget because he can not trust, that they

are doing or handling the revenue projections and, or for that matter, their usage he will me voting a no on this.

Mayor Cain called the motion to a vote with all present and voting "Aye" 4-1. The Council approved the motion. Councilman Pena voted "Nay".

A motion was made by Councilman Matamoros to set the debt service tax rate as \$0.06416 per \$100 property valuation, seconded by Councilman Rossow with discussion that followed.

Councilman Pena said he would just reiterate that he does not trust the numbers and would be voting against it.

Mayor Cain called the motion to a vote with all present and voting "Aye" 4-1. The Council approved the motion. Councilman Pena voted "Nay".

A motion was made by Mayor Cain to adopt Ordinance No. 2024-2735 establishing a Tax Rate for the 2024 Tax Year, seconded by Councilman Matamoros with discussion that followed.

Councilman Pena said he hopes that the residents at home and those that came in tonight and, for that matter, The Facts newspaper outline the discrepancies in the budget and that they ask questions and review this and more importantly making sure that they hold City Hall staff accountable for the shortages, deceptions, cover-ups, that led to this overrun, and that are still embedded in this budget. He said he will not be voting for it but is asking everybody to ask those questions because it is their money and our money.

Mayor Cain called the motion to a vote with all present and voting "Aye" 4-1. The Council approved the motion. Councilman Pena voted "Nay".

Consideration and possible action to approve Resolution No. 2024-2877 amending the City of Freeport's Investment Policy.

Finance Director Cathy Ezell said it is required by the Public Funds Investment Act to review the investment policy of the City and this year and there is a change in the title. She said it was financial analyst, but the title changed to Assistant Finance Director. Ms. Ezell said that is the only change being brought forth in the policy, and it is just based on the title of a position being changed. She said so staff recommended approval of this change and the resolution.

A motion was made by Councilman Matamoros to approve Resolution No. 2024-2877 amending the City of Freeport's Investment Policy, seconded by Councilman Rossow with discussion that followed.

Councilman Pena said he just wanted to thank all the residents and the City employees. Mayor Cain said to Councilman Pena this was for a name change. Councilman Pena said that is fine and the same point. Councilman Pena said he wants to thank all the employees that actually took the time to speak with him and for those that have reached out asking him to speak with them as well. Mayor Cain asked what did this have to do with a name change? Councilman Pena said he just wants to make sure that he makes that note.

Mayor Cain called the motion to a vote with all present and voting "Aye" 4-1. The Council approved the motion. Councilman Pena voted "Nay".

Consideration and possible approving Resolution No. 2024-2878 to approve an addendum to the bond council engagement with Bracewell LLP.

Finance Director Cathy Ezell said this is the addendum to the Bond Council's contract that they have with the City for the PID and TIRZ creations. She said they are the ones that are reviewing all the documentation to help create the developers' agreement and the PSA. She said this will not cost the City anything because

the developer is required to pay for these services as part of the development agreement, but this must be changed in, services addendum to their contract because normally it is just to do the regular City bonds and stuff like that and if the PID goes through there are different legalities and stuff, and they would represent the City for the PID bonds. She said they were the ones actually helping draft the developer agreement and Mr. Olson had read over all the documents and gave the approval to put it on the agenda.

Mayor Cain asked Interim City Attorney David Olson if he was okay with the last comment made? Mr. Olson said yes, this is really just any time you change the scope of work of legal services presented, they have to expand that in writing or malpractice insurance requires it, so this is really just a housekeeping matter.

A motion was made by Councilman Matamoros to approve Resolution No. 2024-2878 to approve an addendum to the bond council engagement with Bracewell LLP, seconded by Councilman Davis with discussion that followed.

Councilman Pena asked if this particular resolution to approve the addendum to the bond council engagement with Bracewell LLP exclusive to any particular PID or the PIDs in general for the City? Finance Director Cathy Ezell said this is exclusive to the Freeport 19 LLC PID. Councilman Pena asked if this was the PID that was over off of Skinner Street that was associated with Mr. Maddox who was intimidating and abusing the residents? Councilman Pena said he wants to make sure this is on the record and is still asking why they have not gone to market and asking for other developers to BID on this? Ms. Ezell said this is the development, but they are not working with Mr. Maddox and they are working with Mr. Jared and have asked Mr. Maddox not work with the City on this agreement and will be working with the actual developer himself. Councilman Pena said his lying eyes must be fooling him because when Mr. Jared when up there the last time presenting and soliciting their services to develop this particular property again, Mr. Maddox was right there at his side in the audience, so he was still part of that development. Mayor Cain said as a City they are not dealing with Mr. Maddox. Councilman Pena said he thinks they need to look into that LCC partnership and asked if that is something that Mr. Olson can look into to make sure that Mr. Maddox is not? Interim City Attorney David Olson said the City is not negotiating with Mr. Maddox directly and it does not mean that there is a separation of ownership interest. Councilman Pena said it is unfortunate that he is lining his pockets after attacking the residents.

Mayor Cain called the motion to a vote with all present and voting "Aye" 4-1. The Council approved the motion. Councilman Pena voted "Nay".

Consideration and possible action approving a Professional Services Payment Agreement between the City of Freeport and Freeport 19 LLC.

Finance Director Cathy Ezell said the City is working with Freeport LLC on the development of the Skinner property. She said a professional service payment agreement is necessary between the City of Freeport and Freeport 19 LLC to ensure that Freeport 19 LLC pays for all administrative costs associated with the creation of the Public Utility District (PID) and the Tax Increment Reinvestment Zone (TIRZ). She said this agreement had already gone through Bond Council and to Mr. Olson and it has also went to the developer. She said the developer had actually read through and signed the agreement and what it does is it allows them up front to put \$35,000 in escrow. Ms. Ezell said the City pays for the administrative costs of this escrow and once the balance receipt gets down to \$10,000 the developer will be notified that more funds are necessary to keep in the escrow account.

A motion was made by Councilman Matamoros to approve a Professional Services Payment Agreement between the City of Freeport and Freeport 19 LLC, seconded by Councilman Rossow with discussion that followed.

Councilman Pena said he just wanted to remind the public that what they are seeing tonight is a 4-1 vote

consistently and this is the same pattern of voting that he had when he was on the EDC when it was related to Realty World, voted against it because they did not present their finances and same thing he has yet to receive the finances from Maddox LLC and or Freeport 19 LLC. He said which by the way two weeks ago he made an open records request and Olson, and he had no notice, but it was pitched over to Olson and Olson and Olson and Olson got it to him on day 11 and not day 10 but he got it. He said he got the open records request, but two days later, after his initial records request, he asked for a reminder, and he reminded them again for the request for the financial for this organization that they are blessing with this deal and this bond, and yet he would like to ask again in public if he can get that information the finances for Freeport 19 LLC and or for that matter their organization does because he would like to know who in fact is a part of that organization and if in fact they are financially viable because right now they still do not know that.

Mayor Cain said they say perception is in the eye of the beholder and what he sees is a group of Councilmen that are trying to do something good for the City and one that is trying to shut it down.

Councilman Matamoros said what was just stated about Realty Word and a certain Councilman who was on the EDC board always voting against it, he can pull up October 16th, 2021 where he voted for Realty World to continue that agreement, he can pull up December 14th where he again voted for that agreement, so those statements were unequivocally false. Councilman Pena said to look at the minutes and that was the lesson of hoping for the best and not preparing for the worst. Mayor Cain said he appreciates him defending his position on this, however that has nothing to do with what they are voting on right there.

Mayor Cain called the motion to a vote with all present and voting "Aye" 4-1. The Council approved the motion. Councilman Pena voted "Nay".

Councilman Pena said he would like those documents from Olson and Olson sooner than later and in fact they should not even have to come from Olson and Olson.

Discussion on the nomination of candidates to be placed on the ballot for the Brazoria County Appraisal District Board of Directors.

Finance Director Cathy Ezell said the City received a letter from the Brazoria County Central Appraisal District where they are changing how the people are placed on the board. She said it has to be voted on by all the taxing units so they asked the City of Freeport to nominate up to five people to be placed on the ballot. Ms. Ezell said the discussion tonight is the Council could nominate five people to be placed on the ballot. She said there is already a request from Karla Clark for Council to consider her to be placed on the ballot. She said once the Council makes the determination of who they would like to be placed on the ballot it will be adopted via resolution and this will be on the next Council meeting because of the timeline that they have by resolution they will nominate up to five. She said the Council does not have to do five but can nominate up to five then the resolution will be sent to the Brazoria County CAD, and then they will take it and put it on a ballot, return the ballot to the City of Freeport giving the number of votes that they have, then at that time the Council can vote how they choose to vote. She said the Council can use all their votes for one person or votes can be spread out to numerous people.

Councilman Rossow asked if Ms. Karla Clark was one of the five? Finance Director Cathy Ezell said no that is up to the Council. Ms. Ezell said she just wanted the Council to know that Mr. Petty and herself received an email from Ms. Clark that she would like to be considered as a nominee. She said the Council can do it however they want to. She said they can discuss it or each of the Council can pick one person since there are five and each one can bring forth the nomination and then that be the five.

Mayor Cain said this will be on the agenda for next meeting to discuss and nominate up to five. He said he would encourage each of the Council members to reach out to the citizens or if someone reaches out to them and to come up with a candidate. He said he would also encourage the Council to let Mr. Petty know who the candidate is beforehand that way it can be on the agenda instead of just trying to pull straws out of the

air.

Councilman Pena asked who qualified as a nominee? Finance Director Cathy Ezell said they have be a resident of the City of Freeport. Ms. Ezell said well that is not exactly the case because the City of Freeport can nominate the tax assessor collector, however if she is not nominated by any of the taxing units she becomes an ex-officio member of the board anyway. Councilman Pena asked so they could nominate Mr. Robert Gesiecke who is an expert at cutting traces and values? Mayor Cain said Mr. Robert Gesiecke was shaking his head no. Councilman Pena asked if shaking his head is a no that Mr. Robert Gesiecke cannot be nominated? Ms. Ezell said a resident of the City of Freeport is preferable.

Consideration and possible action approving the Interlocal Agreement between the City of Freeport and the Brazoria County Health Department.

Fire Chief Chris Motley said this is a recommendation to authorize Mayor Cain to sign a local agreement between the City of Freeport and Brazoria County Health Department. He said this was a renewal of a five year agreement. He said this interlocal agreement is used to address the point of distribution or POD for medical dispensing of mass vaccinations or medications. Chief Motley said an example is the H1N1 the swine flue disease and things like that were used for that. He said also assisted in COVID and and some other health care facilities in town that needed supplies out there to provide mass care for those that were coming in to be evaluated and so this is just a renewal. He said but an interlocal agreement and also had it rewritten that it was fair to the City because they were trying to direct all the maintenance costs and responsibility of the contents to the Cities and all his peers were not in agreement and so they got a better agreement to go forward with.

A motion was made by Councilman Matamoros to approve the Interlocal Agreement between the City of Freeport and the Brazoria County Health Department, seconded by Councilman Rossow with all present and voting "Aye" 5-0. The Council unanimously approved the motion.

Adjournment

Adjournment – Jerry Cain, Mayor

Councilman Pena asked if there was no workshop?

A motion was made by Councilman Matamoros to adjourn the meeting, seconded by Councilman Rossow with all present and voting "Aye" 5-0.

Councilman Pena asked if there was going to be discussion? Mayor Cain said to Councilman Pena if he would had looked at his agenda. Councilman Pena said he wanted to ask why they are adjourning without it as part of the discussion. Councilman Pena said less transparency.

Mayor Cain adjourned the meeting at 7:18P.M.

Jerry Cain, Mayor

Clarisa Fernandez, City Secretary



City Council Agenda Item #[2.B]

Title: Action regarding BISD Homecoming Parade.

Date: September 16, 2024

From: Chief Jennifer Howell, Police Chief

Staff Recommendation: Staff recommends City Council approve temporary street closures for Brazosport Independent School District (BISD) for the annual homecoming parade.

Item Summary: BISD would like to host their annual homecoming parade on Thursday, September 19, 2024.

Background Information: Each year BISD host a homecoming parade for the students and community to show school support. The parade would start at approximately 5:30pm. It will start on 2nd St by On the River and end in front of the Brazosport High School at the entrance to Hopper Field.

Special Considerations: Possible traffic delays.

Financial Impact: Additional officers to assist with street closures and still maintain service level for the community.

Board or 3rd Party Recommendation: None.

Supporting Documentation:

1. BISD Parade Memo 2024

Brazosport Independent School District

Brazosport High School

1800 West 2nd Street ★ Freeport, TX 77541 ★ 979-730-7260



Date: August 29, 2024

To: City of Freeport

From: Quinton Virgil, Principal

CC: Lawrence Rocque, Senior Class Assistant Principal

Re: Homecoming Parade

City of Freeport,

At this time I would like to ask the City of Freeport to allow and assist us with the student homecoming parade of the Brazosport High School. On Thursday, September 19, 2024. I along with several faculty, staff, parents, students, and community members will be in attendance. We would like the parade to start at approximately 5:30 p.m. The parade will start on 2nd Street, by On the River and end at the front of Brazosport High School at the entrance to Hopper Field.

On behalf of myself and Brazosport High School I thank you for your continued assistance with this yearly tradition. The students and the entire Exporter family greatly appreciate you and the City of Freeport.

If you have any questions or concerns I can be reached at 979-730-7260.

Sincerely,

Quinton Virgil
Principal
Brazosport High School



*Pursuing innovation to make a difference
for tomorrow.*

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77542 • (979) 730-7000

PROCLAMATION

WHEREAS, National Hispanic Heritage Month, known as “Mes de Herencia Hispana”, is celebrated nationwide from September 15th through October 15th each year. We celebrate the rich history, culture, contributions and importance of Hispanics and Latinos to our country and our community, and the American citizens whose ancestors came from Spain, Mexico, the Caribbean, Central America, and South America; and

WHEREAS, the observation of Hispanic Heritage Week started in 1968 under President Lyndon B. Johnson and later was extended to a 30-day celebration by President Ronald Reagan. Hispanic Heritage Month was enacted into law on August 17, 1988. Understanding that September 15th is significant because it is the anniversary of independence for Latin American countries Costa Rica, El Salvador, Guatemala, Honduras and Nicaragua. In addition, Mexico and Chile celebrate their independence days on September 16th and 18th, respectively; and

WHEREAS, today, Hispanics form the largest ethnic or racial minority group in the United States with over 62.6 million population. In 2019, Hispanics constituted 18.55% of the nation’s total population. According to the U.S. Census Bureau as of July 1st, 2022 the Hispanic population for the City of Freeport is 62.7%. Hispanics are advancing our economy, improving our communities, and bettering our country; and

WHEREAS, During National Hispanic Heritage Month, we honor and celebrate the rich and vibrant traditions of Hispanic and Latino faith, family, hard work, and patriotism. We are grateful for the innumerable contributions they make to our society, which are vital to our community; and

WHEREAS, the City of Freeport looks forward to celebrating “Mes de Herencia Hispana”, to honor and celebrate the key leadership roles and accomplishments of Latinos and Hispanics as an important part of the city and its strong, inclusive community.

NOW THEREFORE, be it resolved, that I, Jerry Cain, Mayor of the City of Freeport, and on behalf of the City of Freeport, encourage City of Freeport residents to celebrate our diverse heritage and culture and continue the efforts to create a world that is more peaceful and prosperous for all and do hereby claim September 15th through October 15th as:

“HISPANIC HERITAGE MONTH”

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the City of Freeport, this _____ day of September 2024.

Mayor



City Council Agenda Item #[4.A]

Title: Consideration and possible action approving the Purchase of Three Pumps for Lift Station #15.

Date: September 16, 2024

From: Lance Petty, City Manager

Staff Recommendation: Staff recommends approval of the installation of three (3) submersible pumps for lift station #15

Item Summary: Lift Station #15 is currently operating on one (1) pump. The lift station is designed to operate on four (4) pumps. Staff is asking Council approval to purchase three (3) pumps from Hahn equipment.

Background Information: *The City of Freeport owns and operates 29 lift stations throughout the system. Each lift station is vital to the operation of the sewer system. Through contractual services, Veolia is responsible for providing the operation, maintenance and preventative maintenance on each of these lift stations. Although lift stations throughout the system continue to operate, the City currently has one lift station (#15) that needs emergency repairs now. This lift station is located on Skinner Road next to Fire Station #2. The lift station is currently operating on one pump and a bypass pump for an emergency rain event. The lift station was designed for 4 pumps (Flyght) and Veolia has been operating on one pump for quite some time. Staff had tasked Veolia to get pricing to bring this station back to normal operation but have been unable to do so, therefore City staff have taken over this improvement. Staff have received prices for the installation of three (3) pumps to bring this lift station back to normal operation. This improvement will eliminate the bypass pump and a monthly fee of (\$3,500). Without the installation of the additional pumps, this facility would be set up for failure, which would jeopardize the City's ability to continue the Sanitary Sewer Overflow Program. The estimated costs associated with bringing this lift station back into normal operation is \$156,236.00 from Hahn Equipment. (Flyght Pumps) Hahn Equipment is a sole proprietor of Flyght Pumps and will not require advertising.*

Special Considerations: Pump lead time three (3) months.

Financial Impact: *Staff has reviewed funding options for this project and funding will be provided from interest on 2021 bond funds.*

Board or 3rd Party Recommendation: N/A

Supporting Documentation:
None



City Council Agenda Item #[4.B]

Title: Consideration and possible action approving Resolution No. 2024-2879 adopting the new City IT Policy Manual in alignment with the National Institute of Standards and Technology Cybersecurity Framework 2.0 (NIST CSF 2.0).

Date: September 16, 2024

From: Toby Cohen, Information Technology Manager

Staff Recommendation: The IT Department recommends adopting the new City IT Policy Manual. This manual aligns with the NIST Cybersecurity Framework (CSF) 2.0, providing a comprehensive approach to managing and reducing cybersecurity risks. Adoption of this manual will enhance our cybersecurity posture and ensure compliance with regulatory requirements.

Item Summary: This agenda item seeks approval to adopt a new City IT Policy Manual that aligns with the NIST CSF 2.0. This manual provides guidelines to improve our cybersecurity practices, protect our information assets, and demonstrate our commitment to maintaining high standards of cybersecurity.

Background Information: The National Institute of Standards and Technology (NIST) released version 2.0 of its Cybersecurity Framework to provide updated guidelines for managing cybersecurity risks. To align with these standards, the City has developed a new IT Policy Manual. This manual includes updated procedures for risk assessment, incident response, and continuous monitoring to better protect the City's digital infrastructure.

Special Considerations:

1. **Compliance:** The adoption of the NIST CSF 2.0 framework will ensure the City remains in compliance with state and federal cybersecurity regulations.
2. **Training:** Staff will be trained on the new policies and procedures to ensure a smooth transition.
3. **Resources:** The IT Department will assess if additional resources are needed to support the new framework.
4. **Timeline:** A phased implementation plan will be developed to transition to the new framework effectively.

Financial Impact: The financial impact of adopting the new IT Policy Manual is expected to be minimal. Most procedures are already in place, and staff training is integrated into the current programs. No significant new expenditures are anticipated.



Board or 3rd Party Recommendation:

Supporting Documentation:

1. Technology Handbook Resolution
2. CITY OF FREEPORT Technology Handbook
3. NIST CSF 2.0

RESOLUTION NO. 2024-2879

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FREEPORT, TEXAS, ADOPTING THE CITY IT POLICY MANUAL IN ALIGNMENT WITH THE NATIONAL INSTITUTE OF STANDARDS AND TECHNOLOGY CYBERSECURITY FRAMEWORK 2.0 (NIST CSF 2.0).

WHEREAS, the City of Freeport recognizes the importance of maintaining a secure and efficient technology infrastructure; and

WHEREAS, the National Institute of Standards and Technology (NIST) has developed the Cybersecurity Framework 2.0 (CSF 2.0) as a comprehensive approach to managing cybersecurity risks; and

WHEREAS, the City of Freeport seeks to align its IT policies and procedures with the NIST CSF 2.0 framework to protect its information assets, reduce cybersecurity risks, and comply with state and federal cybersecurity regulations; and

WHEREAS, the City IT Policy Manual has been revised to incorporate best practices from the NIST CSF 2.0 framework, ensuring enhanced cybersecurity measures for the City's technology systems;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FREEPORT, TEXAS:

1. The City IT Policy Manual, aligned with the NIST CSF 2.0 framework, is hereby adopted and approved.
2. The IT Department is authorized and directed to implement the policies and procedures outlined in the manual.

PASSED AND APPROVED by the City Council of the City of Freeport, Texas, this 16 day of September, 2024.

Jerry Cain, Mayor
City of Freeport, Texas

ATTEST:

Clarisa Fernandez, City Secretary
City of Freeport, Texas

CITY OF FREEPORT – Technology Policy Manual

Introduction:

The City of Freeport Technology Policy Manual serves as a comprehensive guide for managing the City's information technology resources and ensuring the security, privacy, and integrity of its digital assets. This manual consolidates and updates various IT-related policies that were previously included in the City Policy Handbook, organizing them into a coherent and structured framework. The primary objective of this manual is to align the City's technology practices with the National Institute of Standards and Technology (NIST) Cybersecurity Framework 2.0, thereby enhancing our cybersecurity posture, ensuring compliance with relevant regulations, and safeguarding the City's information infrastructure.

The Technology Policy Manual is designed to provide clear guidelines and procedures for all City employees, contractors, and third-party agents who interact with or manage City technology resources. It covers a wide range of topics, including data protection, cybersecurity measures, acceptable use policies, access control, incident response, and risk management. By following these policies, the City of Freeport aims to minimize technology-related risks, protect sensitive information, and ensure the continuity of operations in the face of potential cybersecurity threats.



CITY of FREEPORT Technology

VISION STATEMENT

The City of Freeport envisions a secure, resilient, and innovative technology environment that empowers our community, enhances public services, and safeguards the integrity of our information assets. We are committed to implementing cutting-edge cybersecurity measures, fostering a culture of security awareness, and ensuring that our technological infrastructure is robust, adaptable, and aligned with the highest standards of excellence. Through these efforts, we aim to build trust with our citizens, support the efficient operation of city services, and protect the privacy and security of all stakeholders.

CHAPTER ONE

General Provisions

1.01 Purpose of Handbook

The purpose of this Technology Policy Manual is to provide comprehensive guidance and establish standardized practices for the management, security, and use of the City of Freeport's technology resources. This manual serves as a reference for all City employees, contractors, and third-party agents, outlining the policies and procedures necessary to protect our information assets, ensure compliance with regulatory requirements, and support the City's mission through the effective and secure use of technology. By adhering to the policies set forth in this manual, the City aims to minimize risks, enhance cybersecurity, and promote the responsible use of technology in serving our community.

1.02 Policy Change Recommendations

Changes to the policies outlined in this Technology Policy Manual may be recommended by any employee. Recommendations should be submitted to their immediate supervisor, who will then forward them to the Information Technology Director for review. The Information Technology Director will evaluate the recommendations and may propose changes. However, the City Manager retains the sole authority to approve and implement any changes to these policies, subject to the approval of and any exceptions deemed necessary by the City Council.

CHAPTER TWO

Technology Standard Operating Procedure (SOP)

2.01 Introduction

Purpose of the SOP

This Standard Operating Procedure (SOP) document is designed to provide a comprehensive framework for the operation of the Information Technology (IT) Department within our municipal city organization. Its primary goal is to ensure the delivery of consistent, efficient, and high-quality IT services to all departments, thereby supporting the city's overall functionality and service delivery to the public.

Scope of IT Services Provided

The IT Department is responsible for a wide range of services, including but not limited to:

- **Technical Support:** Assisting users with hardware and software issues, including troubleshooting and problem resolution.
- **Network Management:** Ensuring the reliability and security of the city's internal and external networks.
- **Hardware and Software Management:** Overseeing the procurement, installation, and maintenance of all IT equipment and software.
- **Cybersecurity:** Implementing and maintaining security measures to protect data and IT infrastructure from threats.
- **User Training and Support:** Providing training and resources to enable effective use of IT resources by all city employees.
- **Emergency IT Support:** Responding to and resolving critical IT issues that arise outside of regular business hours

This SOP outlines the procedures and guidelines for the daily operations of the IT Department, including helpdesk operations, issue reporting protocols, and emergency support procedures. It is designed to ensure that all IT-related tasks and services are performed in a structured, efficient, and user-friendly manner, aligning with the broader objectives of our municipal city government.

2.02 Helpdesk Operation Hours

Overview

The IT Helpdesk serves as the frontline of support for all technology-related issues and inquiries within our municipal organization, ensuring that IT support is easily accessible and efficiently managed.

Regular Operation Hours

- **Hours of Service:** The Helpdesk will operate from 8:00 AM to 5:00 PM, Monday through Friday.
- **Office Hours:** Office will be staffed from 8:00 AM to 5:00 PM, Monday to Friday.

Services Offered During Regular Hours

- Troubleshooting and resolving hardware and software issues.
- Assistance with network connectivity problems.
- Support for email, office applications, and other software.
- Guidance on IT policies and procedures.

Contact Methods

- **Phone Support:** Immediate assistance during operation hours.
- **Email Support:** Non-urgent issues can be reported via email with a standard response time.
- **Walk-In Support:** Hands-on assistance available during office hours.
- **Helpdesk Ticket:** Refer to section 2.04 Issue Reporting Protocol for details.

All non-helpdesk related contacts will be considered an informal request, to ensure all issues are properly resolved whenever possible helpdesk ticketing system should be primary initial form of contact.

Expectations for Response and Resolution Times

- **Response Times:** Issues should be acknowledged and addressed within 30 minutes during working hours.
- **Resolution Times:** Most issues will be resolved within the same working day, depending on complexity.
- **Out-of-Hours Support**
Outside regular hours, an automated system will log calls and emails, which will be addressed on the next business day.

2.03 Emergency Support

Definition and Scope of Emergency Situations

- **Emergency Defined:** Situations requiring immediate IT intervention to prevent or address significant disruptions to critical services or infrastructure, such as network failures, server downtime, security breaches, or critical system failures.

Availability for Emergency Support

- **24/7 Support:** Emergency support is available 24 hours a day, 7 days a week, including holidays.

Procedure for Contacting IT in an Emergency

- **Emergency Contact Protocol:** Call the dedicated emergency IT support number. Provide a clear description of the emergency to aid in a quick resolution. Follow procedures set in the IT Incident Response Plan.

Roles and Responsibilities

- **IT Staff:** Assess the emergency, provide immediate assistance, and coordinate with other personnel or external vendors if necessary.
- **Department Heads/Managers:** Ensure their teams follow the procedure for reporting IT emergencies.

Documentation and Reporting

- **Incident Log:** All emergency incidents must be logged in the IT department's incident management system.

- **Post-Emergency Review:** Conduct a review after resolution to understand the cause, evaluate the response, and implement measures to prevent future occurrences.

2.04 Issue Reporting Protocol

Mandatory Use of the Helpdesk Ticketing System

- **Ticket-Based Reporting:** All IT issues must be reported through the helpdesk ticketing system to ensure efficient tracking and resolution.
- **No Informal Requests:** Requests for IT support should not be made through informal channels unless designated as emergencies.

Step-by-Step Process to Raise a Ticket

- **Accessing the System:** Navigate to the internal helpdesk portal at [Helpdesk URL].
- **Filling Out the Form:** Provide detailed information about the issue, including type, description, steps taken, and priority level.
- **Submission and Acknowledgment:** Submit the ticket to receive an automated acknowledgment and tracking number.

Classifying and Categorizing Issues

- **Categories:** Issues should be categorized to streamline resolution (e.g., hardware, software, network).
- **Severity Levels:** Indicate the severity of the issue to aid in prioritization.

Response and Resolution Time Expectations

- **Acknowledgment:** Tickets will be acknowledged within 1 hour during working hours.
- **Resolution:** Non-critical issues are expected to be resolved within 48 hours.

User Responsibilities

- **Accurate Information:** Provide clear and detailed information to facilitate quicker resolution.
- **Follow-up:** Check the status of tickets through the helpdesk system as needed.

2.05 Prioritization of Issues

Criteria for Prioritizing Issues

- **Impact on Business:** Priority is given to issues that significantly disrupt normal business operations or affect multiple users.
- **Severity of the Issue:** Issues are classified from critical to minor.
- **Operational Necessity:** Tasks critical to upcoming business activities or deadlines receive higher priority.
- **First-Come, First-Served Basis:** Issues within the same severity level are generally addressed in the order received.

Triage Process

- **Initial Assessment:** IT will perform an initial assessment to determine severity and impact.

Communication During Prioritization

- **Notification of Priority:** Users are informed of the assigned priority level and estimated resolution time.
- **Updates on Status:** Regular updates are provided, especially if the resolution time exceeds the initial estimate.

Balancing Priorities

- **Resource Allocation:** Resources are allocated based on priority.
- **Adjusting Priorities:** The priority of an issue may be adjusted if circumstances change.

Feedback Loop

- **Reassessment:** Issues are periodically reassessed.
- **Feedback from Users:** User feedback is used to refine the prioritization process.

2.06 Resolution Process

Steps Taken by IT Staff to Resolve Issues

- **Issue Assessment:** IT assesses the issue to understand its nature and complexity.
- **Information Gathering:** IT may contact the user for additional information.
- **Problem-Solving:** IT employs troubleshooting methods and tools to address the issue.
- **Testing and Verification:** Solutions are tested to ensure the issue is resolved.
- **User Confirmation:** The user confirms the resolution is satisfactory.

Communication Protocol with the User

- **Initial Response:** Users are notified when their ticket is being addressed.
- **Progress Updates:** Regular updates are provided during the resolution process.
- **Resolution Notification:** Users are notified when the issue is resolved.

Documentation

- **Recording Actions:** All actions taken are documented in the ticketing system.
- **Knowledge Base Contribution:** Resolved issues are added to an internal knowledge base.

Handling Unresolved Issues

- **Escalation:** Unresolved issues are escalated to specialized teams or external vendors.
- **External Assistance:** External vendors or consultants may be engaged if necessary.

User Training and Education

- **Empowering Users:** Users are provided with training to prevent recurrence or handle similar issues independently.

Post-Resolution Follow-Up

- **Satisfaction Survey:** Users are encouraged to complete a satisfaction survey.
- **Review of Recurrent Issues:** Recurrent issues are flagged for in-depth analysis.

2.07 Compliance and Audit

Guidelines for Compliance

- **Adherence to Policies:** All IT operations must adhere to established municipal policies.
- **Legal and Regulatory Compliance:** IT practices must comply with relevant laws and regulations.

Auditing Procedures for IT Operations

- **Regular Audits:** Schedule regular audits to assess compliance.
- **Audit Scope:** Audits should cover various aspects of IT operations.
- **Documentation and Records:** Maintain thorough documentation for transparency and accountability.

Addressing Non-Compliance

- **Identifying Issues:** Document and address instances of non-compliance.
- **Corrective Actions:** Implement corrective action plans as necessary.

Continuous Improvement

- **Feedback from Audits:** Use audit findings to improve IT policies and procedures.
- **Updating Policies:** Regularly update IT policies to reflect changes.

Training and Awareness

- **Regular Training:** Conduct regular training sessions on compliance-related topics.
- **Awareness for All Employees:** Provide information sessions on compliance.

Reporting Mechanisms

- **Reporting Channels:** Establish channels for reporting compliance issues.
- **Management Reports:** Regularly report compliance status to city administration.

2.08 Review and Update of SOP

Periodic Review of SOP Effectiveness

- **Scheduled Reviews:** Establish an annual schedule for reviewing the SOP.
- **Inclusion of Stakeholders:** Involve various stakeholders in the review process.

Criteria for Review

- **Alignment with Organizational Goals:** Ensure the SOP aligns with broader objectives.
- **Technological Advancements:** Update the SOP in response to new technologies.
- **Feedback and Performance Data:** Incorporate feedback from users and performance data.

Process for Updating the SOP

- **Identify Areas for Improvement:** Identify sections of the SOP that need updating.
- **Draft Revisions:** Draft necessary changes and consult with stakeholders.
- **Finalization and Approval:** Finalize revisions and seek approvals.
- **Communication of Changes:** Clearly communicate changes to all affected parties.

Training on the Updated SOP

- **Training Sessions:** Conduct training sessions on the updated SOP.
- **Availability of SOP Document:** Ensure the updated SOP is readily available to all staff.

Monitoring the Impact of Updates

- **Tracking Changes:** Monitor the impact of updates on IT operations.
- **Feedback Loop:** Gather responses to the changes for further adjustments.

Appendices

- **Appendix A: Sample Helpdesk Ticket**

New Ticket | helpdesk@freeport.tx.us

Title: (required)

Who is effected: (required)
1 person cannot work

Category: (required)
Other

Location: (required)
City Hall

Status:
New

Priority:
Medium

Summary:

Type something or paste screenshots

Knowledge Base Article:
Select an article to append

Technician:
Unassigned

Device:
Unassigned
Filter on submitter assigned devices

Requested Priority:
Low

Contact Phone/Email/Extension:

Due:
None
Manual Date

CC List:
Add CC List

Submitter:
Toby Cohen

- **Appendix B: Emergency Contact Template**

Emergency Contact Information:

Helpdesk Hotline: Extension 8888

Email: tcohen@freeporttx.gov

Helpdesk website: www.support.freeport.tx.us

CHAPTER THREE

Data Protection

3.01 Objective

This policy is established to safeguard the integrity, confidentiality, and availability of the City of Freeport's data. It aims to protect against unauthorized access, use, disclosure, disruption, modification, or destruction, ensuring compliance with all applicable laws and regulations. By securing sensitive information, the policy fosters trust among citizens, employees, and stakeholders.

3.02 Scope

This policy applies to all City employees, contractors, and third-party service providers who access, use, store, or process City data, across all types of media (electronic and physical).

3.03 Data Classification

The City will implement a robust data classification system to categorize data based on sensitivity and criticality, guiding the application of appropriate security controls. Data classifications will be regularly reviewed and updated to reflect changes in business requirements, risk assessments, and regulatory obligations.

3.04 Data Access Controls

Access to sensitive and critical data will be restricted to authorized individuals, following the principle of least privilege. Strong authentication and authorization mechanisms will be implemented to secure data access.

3.05 Data Encryption

Sensitive data, both in transit and at rest, will be encrypted using industry-standard encryption methods to prevent unauthorized access and breaches. Cryptographic keys will be securely managed and accessible only to authorized personnel.

3.06 Data Retention and Disposal

A data retention policy will define retention periods for different types of data based on legal, operational, and regulatory requirements. Data that is no longer needed will be securely disposed of, using methods that prevent recovery or unauthorized access, such as physical destruction or secure electronic wiping.

3.07 Data Breach Response

The City will develop and implement a data breach response plan outlining procedure for containment, investigation, notification, and remediation in the event of a data breach. This plan will be regularly updated and tested to maintain its effectiveness.

3.08 Monitoring and Auditing

Continuous monitoring of data access and usage will be conducted to detect unauthorized activities or potential breaches. Regular audits will be carried out to ensure compliance with the Data Protection Policy and to assess the effectiveness of security controls.

3.09 Training and Awareness

Ongoing training and awareness programs will be provided to all employees and contractors, emphasizing the importance of data protection and their responsibilities under this policy. Training materials will be updated regularly to address emerging threats, new technologies, and evolving compliance requirements.

3.10 Review and Updates

This policy shall be reviewed annually, or more frequently if significant changes occur in the legal, regulatory, or technological environment. Adjustments will be made as necessary to ensure the continuous protection of City data and compliance with best practices and legal obligations.

3.11 Enforcement

Violations of this Data Protection Policy may result in disciplinary action, up to and including termination of employment. Any suspected breach or violation should be reported immediately to the designated authority within the City

CHAPTER FOUR

Technology Incident Response Plan (TIRP)

4.01 Purpose and Scope

The Technology Incident Response Plan (TIRP) is designed to ensure a prompt and effective response to technology incidents that may impact the City of Freeport's operations. This plan covers incidents such as natural disasters affecting system access, account compromises, and suspected malware infections.

4.02 Incident Classification

Incidents are classified into the following categories to streamline response efforts:

- **Category A:** Natural disaster or event preventing local system access.
- **Category B:** Suspicion of account compromise.
- **Category C:** Suspicion of computer malware or virus.

4.03 Definitions

- **Incident Response Team (IRT):** A group of employees responsible for managing the incident. The team may include members from Information Technology, Finance, and Emergency Response departments.
- **Hot Site:** The City's backup data center, configured to take over in the event of an emergency, and located outside the immediate area.

4.04 Response Procedures

Category A: Natural Disaster or Local Access Prevention

1. **Immediate Action:** Notify the Incident Response Team (IRT) and confirm the extent of the disaster, whether regional, building-specific, or network-specific.
2. **Backup Hot Site Routing:** Activate the backup hot site and redirect network traffic and user requests to the backup site. Notify all staff members of the change and provide access instructions.
3. **Data Integrity:** Confirm that backups are current and uncorrupted. Begin data restoration processes if necessary.

4. **Communication:** Inform stakeholders, including management, employees, and residents, of the incident and the actions being taken. Provide regular updates until the situation is resolved.
5. **Recovery and Return:** Assess any damages to the primary site and plan for the restoration of its functions. Shift operations back to the primary site once it is operational and stable.

Category B: Suspicion of Account Compromise

1. **Immediate Action:** Users should report any suspicious activity or suspicion of account compromise to IT support immediately. IT support should temporarily disable the account in question.
2. **Investigation:** Check recent login activity, including locations and times. Identify and review any changes made to the account or associated data.
3. **Remediation:** If the compromise is confirmed, revert unauthorized changes, force a password reset for the affected account, and provide the user with new secure login credentials.
4. **Communication:** Inform affected users and teams, and schedule additional security training if necessary.
5. **Prevention:** Promote the use of multi-factor authentication and regularly review and update security protocols.

Category C: Suspicion of Computer Malware or Virus

1. **Immediate Action:** Users should disconnect the suspected device from the network and notify IT support.
2. **Investigation:** Use antivirus and malware detection tools to scan the suspected device and identify the type and extent of infection.
3. **Remediation:** Clean the infected device and restore data from a recent backup if necessary.
4. **Communication:** Inform affected teams about potential risks or data breaches, educate users on malware signs and best practices, and schedule additional security training if necessary.
5. **Prevention:** Regularly update and patch systems and software, and deploy advanced threat protection tools.

4.05 Post-Incident Review

After any incident, a review should be conducted to:

- Analyze the root cause of the incident.
- Evaluate the effectiveness of the response.
- Update the incident response plan based on lessons learned.
- Provide additional training or tools to prevent future occurrences

CHAPTER FIVE

Access Control

5.01 Objective

This policy establishes the framework for controlling access to the City of Freeport's digital and physical assets to ensure that only authorized personnel have access based on their role and the least privilege necessary to perform their duties. The policy is designed to protect the confidentiality, integrity, and availability of the City's information resources.

5.02 Scope

This policy applies to all employees, contractors, and third-party vendors who have access to the City's information systems and physical locations.

5.03 Access Authorization

A formal process will be implemented for granting access to systems and data based on job responsibilities and the principle of least privilege. All access must be approved by authorized personnel, and a record of all access permissions granted will be maintained, regularly reviewed, and updated to reflect changes in employment status or job responsibilities.

5.04 User Identification and Authentication

All users will be required to have unique user IDs to ensure that activities can be traced to a specific individual. Strong authentication measures, including passwords, biometrics, and multifactor authentication, will be enforced, especially for access to sensitive or critical systems.

5.05 Access Control Measures

Technical controls such as role-based access control (RBAC), attribute-based access control (ABAC), and access control lists (ACLs) will be deployed to manage who can view, use, or modify resources. Physical access to facilities housing sensitive systems will be secured and monitored, with access limited to authorized personnel only.

5.06 Responsibilities and Duties Separation

The separation of duties will be enforced through access controls to minimize the risk of accidental or malicious alterations or misuse of the City's assets. Additional checks and balances will be implemented where critical functions are involved, ensuring no individual has control over multiple key processes.

5.07 Monitoring and Review

Access logs and security alerts will be continuously monitored to detect unauthorized access attempts or suspicious activities. Regular reviews of access controls and permissions will be conducted to ensure they are appropriate, with adjustments made in response to changes in the risk environment or operational needs.

5.08 Incident Response

Protocols will be established to respond quickly to access control breaches, including the immediate revocation of access, investigation of the incident, and corrective measures to prevent recurrence.

5.09 Training and Awareness

Regular training will be provided for all users on the importance of access control and security best practices. Users will be educated about the potential risks associated with improper access and the importance of maintaining strict adherence to the Access Control Policy.

5.10 Review and Updates

This policy shall be reviewed annually, or more frequently as needed, particularly in response to security incidents, significant changes in the operational environment, or changes in applicable regulations. The policy will be updated to reflect new security technologies, threats, and organizational changes.

5.11 Enforcement

Violations of the Access Control Policy may result in disciplinary action, up to and including termination of employment. Continuous monitoring and enforcement are essential to ensure compliance and maintain the security of the City's assets

CHAPTER SIX

Password Policy

6.01 Objective

Passwords are a critical aspect of computer security, serving as the first line of defense for user accounts. A poorly chosen password can jeopardize the entire City of Freeport's network. Therefore, it is the responsibility of all City employees, including contractors and vendors with access to City systems, to select and secure their passwords diligently.

6.02 Policy Statement

This policy establishes the standard for the creation, management, and protection of strong passwords, and outlines the required frequency of password changes. The policy is subject to updates to comply with evolving industry standards related to system security. IT System Administrators designated by the City may advise users on variations required for different systems and shared servers at City facilities. Systems used by the Police and Fire Departments may adhere to more stringent standards due to Criminal Justice Information Systems (CJIS) requirements.

6.03 Scope

This policy applies to all employees or approved third-party vendors who:

- Have access to, or are responsible for account access on, any system located at any City of Freeport facility.
- Have access to the City of Freeport network.
- Store any non-public City of Freeport information.

6.04 User Authentication

- Every user must be assigned a unique user account (user ID) and a password for access to City systems. Shared or group user IDs are prohibited for user-level access unless explicitly designed and identified as such by the designated City IT System Administrator.
- Systems and applications must authenticate users using a password or token entry. Non-authenticated user IDs or user IDs not associated with a single identified user are prohibited.
- Accounts must lock after six invalid login attempts within 30 minutes and remain locked for at least 30 minutes or until unlocked by an IT System Administrator. Users may contact the IT department to have their account unlocked.

- Multifactor authentication is required for all access to City systems identified as containing sensitive or critical information, enhancing security for both local and remote accesses.

6.05 Password Management

- Passwords must be changed immediately following any account security compromise or when otherwise recommended by Information Technology.
- New passwords must not repeat any of the previous four passwords.
- Passwords must be at least 12 characters in length and contain a mix of uppercase and lowercase characters (e.g., a-z, A-Z), numbers (e.g., 0-9), and symbols (e.g., !@#\$%^&*).

To unlock an account or reset a password without logging in, City of Freeport systems may require IT System Administrators to issue a new temporary password verbally to the user, who must then log in and change their password immediately.

6.06 Guidelines for Password Construction

- A strong password contains a combination of uppercase and lowercase letters, digits, and punctuation characters.
- A strong password is ideally a passphrase that is 12-15 alphanumeric characters long (e.g., “OhmyIstubbedmyt0e”).
- Avoid using single words, common phrases, or personal information.
- Employees should create passwords that can be remembered without being written down. For example, using a phrase like “This may be one way to remember” could be transformed into a password like “TmB1w2R!” or “Tmb1W>r~”.

6.07 Password Management Programs

- **Objective:**
To support the secure creation, storage, and management of passwords used in accessing City of Freeport systems, reducing the risk of unauthorized access due to compromised or weak passwords.
- **Use of Password Managers:**
All employees are encouraged to use password management programs approved by the City’s IT department for generating, retrieving, and storing complex passwords. This facilitates the use of unique, strong passwords for different systems without the need to memorize them.
The IT department will provide a list of approved password management programs that

meet the City's security standards. Employees must only use these approved programs to ensure compatibility and security.

- **Security of Password Managers:**

Password management programs must encrypt passwords at rest and in transit. Access to the password manager itself must be secured with a strong, unique master password and, where possible, multifactor authentication.

Employees are required to keep their master passwords confidential and are advised to change them periodically or if there is any suspicion of compromise.

- **Training and Support:**

The IT department will provide training on how to effectively use password management programs. This training will cover best practices for creating strong passwords, the importance of using different passwords for different accounts, and how to securely store and retrieve passwords.

IT support will be available to assist employees with setting up and maintaining their password management programs, including recovery options in the event of lost master passwords.

- **Audit and Compliance:**

Regular audits will be conducted to ensure that password management programs are being used appropriately and effectively. These audits may include checks on password strength, password reuse, and compliance with the approved programs list.

Non-compliance with the use of approved password management programs may result in disciplinary action, as it poses a risk to the security of City information resources.

6.08 Enforcement

Violations of this policy may lead to disciplinary action, up to and including termination of employment. Regular audits will be conducted to ensure compliance with this policy, and password effectiveness will be assessed through authorized penetration testing.

CHAPTER SEVEN

Remote Access Use and Bring your Own Device (BYOD)

7.01 Authorization for Personal Devices

Employees of the City of Freeport may be authorized to use their personal electronic devices for work purposes. Authorization must be obtained in advance from city management.

7.02 Security Requirements for Personal Devices

- All electronic devices, including personal computers, smartphones, or other devices used to access, create, or store City Information Resources, including email, must be secured with passwords that comply with the City's security standards.
- Passwords must be changed immediately if there is any suspicion that they have been compromised.
- To safeguard City of Freeport information, authorized devices must have antivirus and Mobile Device Management (MDM) software installed. The MDM software will segregate all City-related information (such as calendars, emails, and other applications) into a secure, password-protected area on the device.
- Installation of MDM software must be performed by the City of Freeport's IT department before the personal device is used for work purposes.

7.03 Data Management and Legal Compliance

- Data created or stored on an employee's personal device, or in databases not part of the City's official Information Resources, is considered part of the City's records.
- Such data is subject to Public Information Requests, subpoenas, court orders, litigation holds, discovery requests, and other legal requirements applicable to City Information Resources.
- All City data created or stored on personal devices must be managed in compliance with the Public Information Act requirements.

7.04 Implementation and Monitoring

The City's IT department will monitor compliance with this policy and provide necessary support to ensure that personal devices meet City security standards.

7.05 Review and Update

This policy will be reviewed and updated annually, or as needed, to respond to new security challenges and technological changes

CHAPTER EIGHT

Technology Risk Management

8.01 Objective

This policy establishes the framework for managing risks associated with the use of information technology and data assets within the City of Freeport. The goal is to identify, assess, and mitigate risks to an acceptable level, thereby protecting the City's systems, assets, data, and operations from cyber threats.

8.02 Scope

This policy applies to all departments and employees of the City of Freeport, including third-party vendors and contractors who use or have access to City information systems and networks.

8.03 Risk Identification

- Regularly conduct risk assessments to identify vulnerabilities in the City's information systems, networks, and data.
- Maintain an up-to-date inventory of all critical information assets and classify them according to their sensitivity and importance to City operations.

8.04 Risk Assessment

- Assess identified risks to determine their potential impact and likelihood of occurrence, using standardized risk assessment tools and methodologies approved by the City's IT department.
- Engage relevant stakeholders in the risk assessment process to ensure comprehensive understanding and coverage.

8.05 Risk Mitigation

- Develop and implement appropriate risk mitigation strategies and controls based on the risk assessment findings. Prioritize actions based on the risk levels, focusing on the most critical and probable threats first.
- Ensure that mitigation strategies comply with applicable federal, state, and local laws and regulations.

8.06 Risk Monitoring and Reporting

- Continuously monitor the effectiveness of implemented controls and strategies to manage identified risks.
- Establish a reporting mechanism for ongoing risk evaluation and incidents that may affect the City's risk posture. Regular reports should be provided to senior management and necessary stakeholders.

8.07 Roles and Responsibilities

- Clearly define roles and responsibilities for risk management activities, including conducting assessments, implementing controls, monitoring risks, and reporting on the risk posture.
- Ensure that all employees and relevant third parties are aware of their roles in the risk management process.

8.08 Training and Awareness

- Conduct regular training and awareness programs to educate employees about risk management practices and the importance of cybersecurity.
- Ensure that all stakeholders understand the risk landscape and their part in maintaining the City's security posture.

8.09 Review and Update

- Review and update the risk management policy and procedures annually, or more frequently as needed, particularly in response to new threats, vulnerabilities, or incidents.
- Adjust risk management practices based on evolving cybersecurity trends and technological advancements.

8.10 Compliance

Compliance with this policy is mandatory for all employees and departments of the City. Non-compliance can result in disciplinary actions and may impact the City's overall security posture

CHAPTER NINE

Asset Management

9.01 Objective

This policy establishes the guidelines for the effective management of physical and digital assets within the City of Freeport. The aim is to ensure that assets critical to the City's operations are identified, classified, managed, and protected in a manner that supports the City's overall cybersecurity and operational strategies.

9.02 Scope

This policy applies to all City employees, contractors, and third-party vendors who use, manage, or have access to the City's physical and digital assets.

9.03 Asset Inventory and Classification

- Maintain an up-to-date inventory of all City assets, including hardware, software, data, and other information resources.
- Classify assets based on their sensitivity and criticality to City operations. Classification criteria will include confidentiality, integrity, and availability requirements.

9.04 Asset Control

- Implement controls to manage the access and use of City assets throughout their lifecycle, from acquisition to disposal.
- Ensure that changes to asset configurations, usage, or ownership are recorded and tracked in the asset inventory system.

9.05 Responsibility and Accountability

- Assign roles and responsibilities for asset management to ensure accountability. These roles will include managing asset inventories, implementing security controls, and monitoring asset performance and compliance.
- Train personnel on their asset management responsibilities, emphasizing the importance of security and compliance with this policy.

9.06 Security Measures

- Apply appropriate security controls to protect assets based on their classification. Controls may include physical security measures, access controls, encryption, and others as deemed necessary.

- Regularly review and update security controls to adapt to new threats and changes in the operational environment.

9.07 Asset Disposal

- Establish procedures for the secure disposal or repurposing of assets to prevent unauthorized access to residual information. This includes wiping data from digital storage devices and physically securing or destroying obsolete hardware.

9.08 Compliance and Monitoring

- Conduct regular audits to ensure compliance with this policy and to assess the effectiveness of asset management practices.
- Address any identified issues or vulnerabilities in asset management practices promptly to mitigate risks to the City's operations.

9.09 Review and Updates

- This policy will be reviewed annually or more frequently as needed to ensure it remains effective and relevant to the City's operations and technology landscape.
- Updates will be made in response to technological changes, new regulatory requirements, or operational challenges identified through ongoing compliance monitoring.

9.10 Enforcement

Violations of the Asset Management Policy may result in disciplinary action, up to and including termination of employment. Continuous training and awareness programs will be implemented to minimize violations and enhance compliance.

CHAPTER TEN

Acceptable Use Policy (AUP)

10.01 Objective

This policy establishes guidelines for the appropriate use of the City of Freeport's Internet, intranet, and information resources. The policy aims to ensure that these resources are used in a manner that supports the City's operations, while protecting the City's assets and maintaining compliance with applicable laws.

10.02 Definitions

- **System:** The City of Freeport Internet/Intranet System and its communication transmissions.
- **City Information Resources:** All computer and telecommunications equipment, software, data, and media owned, controlled, or maintained on behalf of the City.
- **Confidential Data or Information:** All City data that must be kept private or confidential as required by applicable law.
- **User:** Any individual granted access to the City's Information Resources.

10.03 General Policy

Access to the Internet and intranet is a privilege provided for the purpose of conducting City business and must be used for authorized purposes only. Brief and occasional personal use of these systems is permitted during personal time, provided it is not excessive, inappropriate, or costly to the City.

10.04 Appropriate Use Guidelines

Users must use the City's information resources responsibly and must not interfere with others' use or consume disproportionate resources. Prohibited activities include, but are not limited to:

- Spamming the network.
- Misusing peer-to-peer applications.
- Causing denial of service attacks.
- Conducting private business activities.
- Impersonation or misrepresentation.
- Using offensive language.
- Accessing, sending, or receiving materials that are illegal or against City policy, unless explicitly required as part of the user's official duties and authorized by the department supervisor with notice given to the IT department.

10.05 Monitoring and Compliance

The City reserves the right to monitor Internet usage and activities to ensure compliance with

this policy. Users should have no expectation of privacy when using City Information Resources. Any suspected unauthorized access or security breaches must be reported immediately to the IT department.

10.06 Enforcement

Violations of this policy may result in disciplinary action, up to and including termination of employment, and could lead to legal action. All users must comply with this AUP and associated security policies.

10.07 Communication Standards

Users must maintain professionalism in all communications, avoiding discriminatory or offensive language. Unauthorized alteration of communications is prohibited.

10.08 Internet Use for Professional Purposes

Internet use should align with the City's mission and professional activities. Supervisors are responsible for guiding appropriate Internet use for professional development and work-related tasks.

10.09 Liability

Users are liable for any damages resulting from violations of this policy, including copyright infringements or any misuse of City resources.

10.10 Use of Telephones and Cellular Phones

General Policy

Telephones and cellular phones provided in City offices, warehouses, police stations, fire stations, and other City buildings are primarily for City business. Employees are allowed to make local personal calls but should keep them to a minimum. Personal calls should be made, if at all possible, during the employee's break time.

Personal Communication Devices

The use of personal communication devices, such as cell phones and pagers, is not permitted while on duty, except in cases of emergency or when authorized by a supervisor. Employees are expected to focus on their work responsibilities during work hours and limit the use of personal devices accordingly.

Disciplinary Actions

Any employee found to be abusing the use of telephones, cellular phones, or other personal communication devices during work hours is subject to disciplinary action, which may include warnings, suspension, or termination of employment, depending on the severity of the abuse.

CHAPTER ELEVEN

Supply Chain Risk Management Policy

11.01 Objective

This policy establishes guidelines for managing risks associated with third-party vendors, suppliers, and service providers who interact with the City of Freeport's technology infrastructure. The objective is to ensure that all external partners comply with the City's security and operational standards, thereby minimizing risks to the City's information systems and data.

11.02 Scope

This policy applies to all departments within the City of Freeport and any third-party vendors, suppliers, or contractors who provide technology products, services, or support to the City.

11.03 Vendor Selection and Due Diligence

- **Vendor Vetting:** All potential vendors must undergo a thorough vetting process, including assessments of their security practices, financial stability, and compliance with relevant laws and regulations.
- **Security and Compliance Requirements:** Vendors must demonstrate compliance with the City's cybersecurity and data protection standards. Contracts must include provisions requiring adherence to these standards.
- **Risk Assessment:** Conduct a risk assessment for each vendor to identify potential risks to the City's operations and information security.

11.04 Contractual Requirements

- **Security Clauses:** Contracts with vendors must include clauses related to data security, confidentiality, and breach notification requirements.
- **Service Level Agreements (SLAs):** Clearly define performance expectations, including security measures, response times, and penalties for non-compliance.
- **Right to Audit:** The City reserves the right to audit vendors' security practices and compliance with contractual obligations at any time.

11.05 Continuous Monitoring and Management

- **Ongoing Monitoring:** Regularly monitor vendors' performance and compliance with contractual requirements. This includes periodic security assessments and reviews of audit reports.
- **Incident Reporting:** Vendors are required to report any security incidents, breaches, or non-compliance issues immediately to the City.

- **Risk Mitigation:** Based on monitoring outcomes, implement additional security controls or take corrective actions to mitigate identified risks.

11.06 Vendor Offboarding

- **Termination Process:** Establish a formal process for terminating relationships with vendors, ensuring that all City data is securely returned or destroyed.
- **Data Protection:** Ensure that all data held by the vendor is securely handled, with proper confirmation that data has been erased or transferred back to the City according to the contract.
- **Final Audit:** Conduct a final audit to confirm that all contractual obligations have been met and that no residual risks remain.

11.07 Training and Awareness

- **Vendor Awareness:** Provide training to vendors on the City's security policies and expectations to ensure they are fully aware of their responsibilities.
- **Employee Training:** Train City employees involved in vendor management on the risks associated with supply chain interactions and how to manage them effectively.

11.08 Review and Update

- **Policy Review:** This policy will be reviewed annually or more frequently if needed to adapt to changes in the supply chain, technology landscape, or regulatory environment.
- **Continuous Improvement:** Incorporate lessons learned from vendor interactions, audits, and incident responses into the policy to enhance its effectiveness.

11.09 Compliance and Enforcement

- **Compliance Monitoring:** Regularly monitor vendor compliance with this policy and take enforcement actions if necessary.
- **Penalties for Non-Compliance:** Non-compliance with this policy may result in the termination of the vendor relationship and legal action if necessary.

CHAPTER TWELVE

Employee Training

12.01 Objective

This policy outlines the requirements and guidelines for ongoing employee training in information technology and cybersecurity. The goal is to ensure that all City of Freeport employees are equipped with the necessary knowledge and skills to securely and effectively use the City's IT resources while complying with state regulations.

12.02 Scope

This policy applies to all City employees, contractors, and third-party vendors who have access to the City's information systems, data, and technology infrastructure.

12.03 Regulatory Compliance

- **TXDIR §2054.5191 and §2054.5192 Compliance:**

All employees must complete annual cybersecurity training as mandated by the Texas Department of Information Resources (TXDIR) under Sections §2054.5191 and §2054.5192 of the Texas Government Code. This training is required to ensure that the City remains in compliance with state laws governing cybersecurity practices for government entities and involves a 100% completion rate for all City Employees and elected and appointed officials who have access to a city computer system used to perform at least 25% of that employee's or official's required duties.

- **Annual Training Requirement:**

Every City employee, contractor, and third-party vendor with access to the City's information systems must complete the required cybersecurity training each year. Failure to complete the training may result in disciplinary action and loss of access to City systems.

12.04 Training Content

- **Cybersecurity Awareness:**

Training will cover essential topics such as recognizing phishing attempts, safe internet practices, password management, and incident reporting.

- **Data Protection and Privacy:**

Employees will be trained on how to handle sensitive and confidential information in compliance with state and federal laws.

- **Use of City Systems and Resources:**

Training will include guidelines on the appropriate use of City IT resources, including email, internet access, and software applications.

- **Incident Response Protocols:**

Employees will be trained on the City's incident response procedures, including how to report potential security incidents and the steps to take during an emergency.

12.05 Training Delivery Methods

- **Online Learning Modules:**

The primary method of training will be through online modules, accessible to all employees. These modules will include interactive content and assessments to reinforce learning.

- **In-Person Workshops:**

Periodic in-person workshops will be offered to provide hands-on training and address specific topics or emerging threats.

12.06 Training Schedule and Tracking

- **Annual Training Schedule:**

The IT department will establish an annual training schedule, ensuring that all employees complete their required training by the designated deadlines.

- **Tracking and Reporting:**

Employee participation in training will be tracked through the City's learning management system. Compliance reports will be generated and reviewed by the IT department to ensure all employees meet the training requirements.

12.07 Roles and Responsibilities

- **IT Department:**

The IT department is responsible for developing and delivering training content, tracking participation, and reporting compliance with TXDIR regulations.

- **Department Heads/Managers:**

Managers are responsible for ensuring their team members complete the required training and for reinforcing the importance of cybersecurity practices within their departments.

- **Employees:**

Every employee is responsible for completing the required training and applying the knowledge gained to their daily work practices.

12.08 Non-Compliance and Enforcement

- **Disciplinary Actions:**

Failure to complete the required training by the deadline may result in disciplinary actions, including but not limited to, suspension of access to City information systems and potential termination of employment.

- **Reinstatement:**

Access to City systems will be reinstated once the employee completes the required training and demonstrates understanding of the material.

12.09 Review and Update

- **Annual Review:**

This policy and the associated training content will be reviewed annually to ensure alignment with current cybersecurity threats, best practices, and regulatory requirements.

- **Updating Training Content:**

Training materials will be updated as needed to reflect changes in technology, security threats, and state or federal regulations.



Check for updates



The NIST Cybersecurity Framework (CSF) 2.0

National Institute of Standards and Technology

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Abstract

The NIST Cybersecurity Framework (CSF) 2.0 provides guidance to industry, government agencies, and other organizations to manage cybersecurity risks. It offers a taxonomy of high-level cybersecurity outcomes that can be used by any organization — regardless of its size, sector, or maturity — to better understand, assess, prioritize, and communicate its cybersecurity efforts. The CSF does not prescribe how outcomes should be achieved. Rather, it links to online resources that provide additional guidance on practices and controls that could be used to achieve those outcomes. This document describes CSF 2.0, its components, and some of the many ways that it can be used.

Keywords

cybersecurity; Cybersecurity Framework (CSF); cybersecurity risk governance; cybersecurity risk management; enterprise risk management; Profiles; Tiers.

Audience

Individuals responsible for developing and leading cybersecurity programs are the primary audience for the CSF. The CSF can also be used by others involved in managing risk — including executives, boards of directors, acquisition professionals, technology professionals, risk managers, lawyers, human resources specialists, and cybersecurity and risk management auditors — to guide their cybersecurity-related decisions. Additionally, the CSF can be useful to those making and influencing policy (e.g., associations, professional organizations, regulators) who set and communicate priorities for cybersecurity risk management.

Supplemental Content

NIST will continue to build and host additional resources to help organizations implement the CSF, including Quick Start Guides and Community Profiles. All resources are made publicly available on the [NIST CSF website](#). Suggestions for additional resources to reference on the NIST CSF website can always be shared with NIST at cyberframework@nist.gov.

Note to Readers

Unless otherwise noted, documents cited, referenced, or excerpted in this publication are not wholly incorporated into this publication.

Before version 2.0, the Cybersecurity Framework was called the “Framework for Improving Critical Infrastructure Cybersecurity.” This title is not used for CSF 2.0.

Acknowledgments

The CSF is the result of a multi-year collaborative effort across industry, academia, and government in the United States and around the world. NIST acknowledges and thanks all of those who have contributed to this revised CSF. Information on the CSF development process can be found on the [NIST CSF website](#). Lessons learned about the use of the CSF can always be shared with NIST at cyberframework@nist.gov.

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Preface

The Cybersecurity Framework (CSF) 2.0 is designed to help organizations of all sizes and sectors — including industry, government, academia, and nonprofit — to manage and reduce their cybersecurity risks. It is useful regardless of the maturity level and technical sophistication of an organization’s cybersecurity programs. Nevertheless, the CSF does not embrace a one-size-fits-all approach. Each organization has both common and unique risks, as well as varying risk appetites and tolerances, specific missions, and objectives to achieve those missions. By necessity, the way organizations implement the CSF will vary.

Ideally, the CSF will be used to address cybersecurity risks alongside other risks of the enterprise, including those that are financial, privacy, supply chain, reputational, technological, or physical in nature.

The CSF *describes* desired outcomes that are intended to be understood by a broad audience, including executives, managers, and practitioners, regardless of their cybersecurity expertise. Because these outcomes are sector-, country-, and technology-neutral, they provide an organization with the flexibility needed to address their unique risks, technologies, and mission considerations. Outcomes are mapped directly to a list of potential security controls for immediate consideration to mitigate cybersecurity risks.

Although not prescriptive, the CSF assists its users in learning about and selecting specific outcomes. Suggestions for how specific outcomes may be achieved are provided in an expanding suite of online resources that complement the CSF, including a series of Quick Start Guides (QSGs). Also, various tools offer downloadable formats to help organizations that choose to automate some of their processes. The QSGs suggest initial ways to use the CSF and invite the reader to explore the CSF and related resources in greater depth. Available through the [NIST CSF website](#), the CSF and these supplementary resources from NIST and others should be viewed as a “CSF portfolio” to help manage and reduce risks. Regardless of how it is applied, the CSF prompts its users to consider their cybersecurity posture in context and then adapt the CSF to their specific needs.

Building on previous versions, CSF 2.0 contains new features that highlight the importance of *governance* and *supply chains*. Special attention is paid to the QSGs to ensure that the CSF is relevant and readily accessible by smaller organizations as well as their larger counterparts. NIST now provides *Implementation Examples* and *Informative References*, which are available online and updated regularly. Creating current and target state *Organizational Profiles* helps organizations to compare where they are versus where they want or need to be and allows them to implement and assess security controls more quickly.

Cybersecurity risks are expanding constantly, and managing those risks must be a continuous process. This is true regardless of whether an organization is just beginning to confront its cybersecurity challenges or whether it has been active for many years with a sophisticated, well-resourced cybersecurity team. The CSF is designed to be valuable for any type of organization and is expected to provide appropriate guidance over a long time.

1. Cybersecurity Framework (CSF) Overview

This document is version 2.0 of the NIST Cybersecurity Framework (*Framework* or *CSF*). It includes the following components:

- **CSF Core**, the nucleus of the CSF, which is a taxonomy of high-level cybersecurity outcomes that can help any organization manage its cybersecurity risks. The CSF Core components are a hierarchy of Functions, Categories, and Subcategories that detail each outcome. These outcomes can be understood by a broad audience, including executives, managers, and practitioners, regardless of their cybersecurity expertise. Because the outcomes are sector-, country-, and technology-neutral, they provide an organization with the flexibility needed to address its unique risks, technologies, and mission considerations.
- **CSF Organizational Profiles**, which are a mechanism for describing an organization's current and/or target cybersecurity posture in terms of the CSF Core's outcomes.
- **CSF Tiers**, which can be applied to CSF Organizational Profiles to characterize the rigor of an organization's cybersecurity risk governance and management practices. Tiers can also provide context for how an organization views cybersecurity risks and the processes in place to manage those risks.

This document describes *what* desirable outcomes an organization can aspire to achieve. It does not *prescribe* outcomes nor *how* they may be achieved. Descriptions of *how* an organization can achieve those outcomes are provided in a suite of online resources that complement the CSF and are available through the [NIST CSF website](#). These resources offer additional guidance on practices and controls that could be used to achieve outcomes and are intended to help an organization understand, adopt, and use the CSF. They include:

- [Informative References](#) that point to sources of guidance on each outcome from existing global standards, guidelines, frameworks, regulations, policies, etc.
- [Implementation Examples](#) that illustrate potential ways to achieve each outcome
- [Quick-Start Guides](#) that give actionable guidance on using the CSF and its online resources, including transitioning from previous CSF versions to version 2.0
- [Community Profiles and Organizational Profile Templates](#) that help an organization put the CSF into practice and set priorities for managing cybersecurity risks

An organization can use the CSF Core, Profiles, and Tiers with the supplementary resources to understand, assess, prioritize, and communicate cybersecurity risks.

- **Understand and Assess:** Describe the current or target cybersecurity posture of part or all of an organization, determine gaps, and assess progress toward addressing those gaps.

- **Prioritize:** Identify, organize, and prioritize actions for managing cybersecurity risks that align with the organization's mission, legal and regulatory requirements, and risk management and governance expectations.
- **Communicate:** Provide a common language for communicating inside and outside the organization about cybersecurity risks, capabilities, needs, and expectations.

The CSF is designed to be used by organizations of all sizes and sectors, including industry, government, academia, and nonprofit organizations, regardless of the maturity level of their cybersecurity programs. The CSF is a foundational resource that may be adopted voluntarily and through governmental policies and mandates. The CSF's taxonomy and referenced standards, guidelines, and practices are not country-specific, and previous versions of the CSF have been leveraged successfully by many governments and other organizations both inside and outside of the United States.

The CSF should be used in conjunction with other resources (e.g., frameworks, standards, guidelines, leading practices) to better manage cybersecurity risks and inform the overall management of information and communications technology (ICT) risks at an enterprise level. The CSF is a flexible framework that is intended to be tailored for use by all organizations regardless of size. Organizations will continue to have unique risks — including different threats and vulnerabilities — and risk tolerances, as well as unique mission objectives and requirements. Thus, organizations' approaches to managing risks and their implementations of the CSF will vary.

The remainder of this document is structured as follows:

- Section 2 explains the basics of the CSF Core: Functions, Categories, and Subcategories.
- Section 3 defines the concepts of CSF Profiles and Tiers.
- Section 4 provides an overview of selected components of the CSF's suite of online resources: Informative References, Implementation Examples, and Quick Start Guides.
- Section 5 discusses how an organization can integrate the CSF with other risk management programs.
- Appendix A is the CSF Core.
- Appendix B contains a notional illustration of the CSF Tiers.
- Appendix C is a glossary of CSF terminology.

2. Introduction to the CSF Core

Appendix A is the CSF Core — a set of cybersecurity outcomes arranged by Function, then Category, and finally Subcategory, as depicted in Fig. 1. These outcomes are not a checklist of actions to perform; specific actions taken to achieve an outcome will vary by organization and use case, as will the individual responsible for those actions. Additionally, the order and size of Functions, Categories, and Subcategories in the Core does not imply the sequence or importance of achieving them. The structure of the Core is intended to resonate most with those charged with operationalizing risk management within an organization.

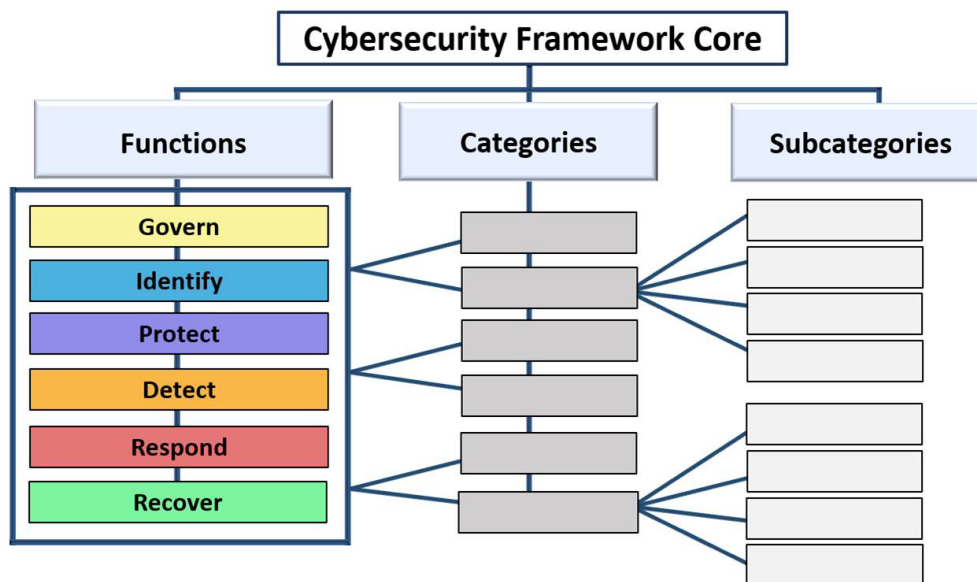


Fig. 1. CSF Core structure

The CSF Core Functions — GOVERN, IDENTIFY, PROTECT, DETECT, RESPOND, and RECOVER — organize cybersecurity outcomes at their highest level.

- GOVERN (GV)** — *The organization’s cybersecurity risk management strategy, expectations, and policy are established, communicated, and monitored.* The GOVERN Function provides outcomes to inform what an organization may do to achieve and prioritize the outcomes of the other five Functions in the context of its mission and stakeholder expectations. Governance activities are critical for incorporating cybersecurity into an organization’s broader enterprise risk management (ERM) strategy. GOVERN addresses an understanding of organizational context; the establishment of cybersecurity strategy and cybersecurity supply chain risk management; roles, responsibilities, and authorities; policy; and the oversight of cybersecurity strategy.
- IDENTIFY (ID)** — *The organization’s current cybersecurity risks are understood.* Understanding the organization’s assets (e.g., data, hardware, software, systems, facilities, services, people), suppliers, and related cybersecurity risks enables an organization to prioritize its efforts consistent with its risk management strategy and the mission needs identified under GOVERN. This Function also includes the identification of

improvement opportunities for the organization's policies, plans, processes, procedures, and practices that support cybersecurity risk management to inform efforts under all six Functions.

- **PROTECT (PR)** — *Safeguards to manage the organization's cybersecurity risks are used.* Once assets and risks are identified and prioritized, PROTECT supports the ability to secure those assets to prevent or lower the likelihood and impact of adverse cybersecurity events, as well as to increase the likelihood and impact of taking advantage of opportunities. Outcomes covered by this Function include identity management, authentication, and access control; awareness and training; data security; platform security (i.e., securing the hardware, software, and services of physical and virtual platforms); and the resilience of technology infrastructure.
- **DETECT (DE)** — *Possible cybersecurity attacks and compromises are found and analyzed.* DETECT enables the timely discovery and analysis of anomalies, indicators of compromise, and other potentially adverse events that may indicate that cybersecurity attacks and incidents are occurring. This Function supports successful incident response and recovery activities.
- **RESPOND (RS)** — *Actions regarding a detected cybersecurity incident are taken.* RESPOND supports the ability to contain the effects of cybersecurity incidents. Outcomes within this Function cover incident management, analysis, mitigation, reporting, and communication.
- **RECOVER (RC)** — *Assets and operations affected by a cybersecurity incident are restored.* RECOVER supports the timely restoration of normal operations to reduce the effects of cybersecurity incidents and enable appropriate communication during recovery efforts.

While many cybersecurity risk management activities focus on preventing negative events from occurring, they may also support taking advantage of positive opportunities. Actions to reduce cybersecurity risk might benefit an organization in other ways, like increasing revenue (e.g., first offering excess facility space to a commercial hosting provider for hosting their own and other organizations' data centers, then moving a major financial system from the organization's in-house data center to the hosting provider to reduce cybersecurity risks).

Figure 2 shows the CSF Functions as a wheel because all of the Functions relate to one another. For example, an organization will categorize assets under IDENTIFY and take steps to secure those assets under PROTECT. Investments in planning and testing in the GOVERN and IDENTIFY Functions will support timely detection of unexpected events in the DETECT Function, as well as enabling incident response and recovery actions for cybersecurity incidents in the RESPOND and RECOVER Functions. GOVERN is in the center of the wheel because it informs how an organization will implement the other five Functions.



Fig. 2. CSF Functions

The Functions should be addressed concurrently. Actions that support GOVERN, IDENTIFY, PROTECT, and DETECT should all happen continuously, and actions that support RESPOND and RECOVER should be ready at all times and happen when cybersecurity incidents occur. All Functions have vital roles related to cybersecurity incidents. GOVERN, IDENTIFY, and PROTECT outcomes help prevent and prepare for incidents, while GOVERN, DETECT, RESPOND, and RECOVER outcomes help discover and manage incidents.

Each Function is named after a verb that summarizes its contents. Each Function is divided into *Categories*, which are related cybersecurity outcomes that collectively comprise the Function. *Subcategories* further divide each Category into more specific outcomes of technical and management activities. The Subcategories are not exhaustive, but they describe detailed outcomes that support each Category.

The Functions, Categories, and Subcategories apply to all ICT used by an organization, including information technology (IT), the Internet of Things (IoT), and operational technology (OT). They also apply to all types of technology environments, including cloud, mobile, and artificial intelligence systems. The CSF Core is forward-looking and intended to apply to future changes in technologies and environments.

3. Introduction to CSF Profiles and Tiers

This section defines the concepts of CSF Profiles and Tiers.

3.1. CSF Profiles

A *CSF Organizational Profile* describes an organization's current and/or target cybersecurity posture in terms of the Core's outcomes. [Organizational Profiles](#) are used to understand, tailor, assess, prioritize, and communicate the Core's outcomes by considering an organization's mission objectives, stakeholder expectations, threat landscape, and requirements. An organization can then prioritize its actions to achieve specific outcomes and communicate that information to stakeholders.

Every Organizational Profile includes one or both of the following:

1. A *Current Profile* specifies the Core outcomes that an organization is currently achieving (or attempting to achieve) and characterizes how or to what extent each outcome is being achieved.
2. A *Target Profile* specifies the desired outcomes that an organization has selected and prioritized for achieving its cybersecurity risk management objectives. A Target Profile considers anticipated changes to the organization's cybersecurity posture, such as new requirements, new technology adoption, and threat intelligence trends.

A *Community Profile* is a baseline of CSF outcomes that is created and published to address shared interests and goals among a number of organizations. A Community Profile is typically developed for a particular sector, subsector, technology, threat type, or other use case. An organization can use a Community Profile as the basis for its own Target Profile. Examples of Community Profiles can be found on the [NIST CSF website](#).

The steps shown in Fig. 3 and summarized below illustrate one way that an organization could use an Organizational Profile to help inform continuous improvement of its cybersecurity.



Fig. 3. Steps for creating and using a CSF Organizational Profile

1. **Scope the Organizational Profile.** Document the high-level facts and assumptions on which the Profile will be based to define its scope. An organization can have as many Organizational Profiles as desired, each with a different scope. For example, a Profile could address an entire organization or be scoped to an organization's financial systems or to countering ransomware threats and handling ransomware incidents involving those financial systems.
2. **Gather the information needed to prepare the Organizational Profile.** Examples of information may include organizational policies, risk management priorities and resources, enterprise risk profiles, business impact analysis (BIA) registers, cybersecurity requirements and standards followed by the organization, practices and tools (e.g., procedures and safeguards), and work roles.
3. **Create the Organizational Profile.** Determine what types of information the Profile should include for the selected CSF outcomes, and document the needed information. Consider the risk implications of the Current Profile to inform Target Profile planning and prioritization. Also, consider using a Community Profile as the basis for the Target Profile.
4. **Analyze the gaps between the Current and Target Profiles, and create an action plan.** Conduct a gap analysis to identify and analyze the differences between the Current and Target Profiles, and develop a prioritized action plan (e.g., risk register, risk detail report, Plan of Action and Milestones [POA&M]) to address those gaps.
5. **Implement the action plan, and update the Organizational Profile.** Follow the action plan to address the gaps and move the organization toward the Target Profile. An action plan may have an overall deadline or be ongoing.

Given the importance of continual improvement, an organization can repeat these steps as often as needed.

There are additional uses for Organizational Profiles. For example, a Current Profile can be used to document and communicate the organization's cybersecurity capabilities and known opportunities for improvement with external stakeholders, such as business partners or prospective customers. Also, a Target Profile can help express the organization's cybersecurity risk management requirements and expectations to suppliers, partners, and other third parties as a target for those parties to achieve.

3.2. CSF Tiers

An organization can choose to use the Tiers to inform its Current and Target Profiles. *Tiers* characterize the rigor of an organization's cybersecurity risk governance and management practices, and they provide context for how an organization views cybersecurity risks and the processes in place to manage those risks. The Tiers, as shown in Fig. 4 and notionally illustrated in Appendix B, reflect an organization's practices for managing cybersecurity risk as Partial (Tier 1), Risk Informed (Tier 2), Repeatable (Tier 3), and Adaptive (Tier 4). The Tiers describe a progression from informal, ad hoc responses to approaches that are agile, risk-informed, and

continuously improving. Selecting Tiers helps set the overall tone for how an organization will manage its cybersecurity risks.

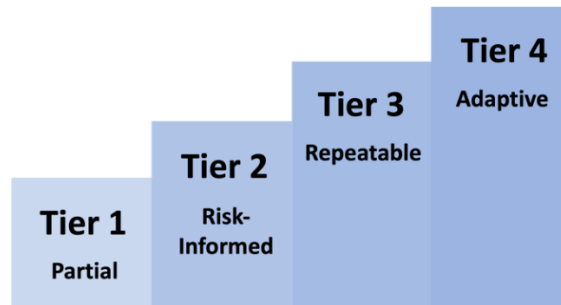


Fig. 4. CSF Tiers for cybersecurity risk governance and management

Tiers should complement an organization’s cybersecurity risk management methodology rather than replace it. For example, an organization can use the Tiers to communicate internally as a benchmark for an organization-wide¹ approach to managing cybersecurity risks. Progression to higher Tiers is encouraged when risks or mandates are greater or when a cost-benefit analysis indicates a feasible and cost-effective reduction of negative cybersecurity risks.

The [NIST CSF website](#) provides additional information on using Profiles and Tiers. It includes pointers to [NIST-hosted Organizational Profile templates](#) and a repository of [Community Profiles](#) in a variety of machine-readable and human-usable formats.

¹ For the purposes of this document, the terms “organization-wide” and “enterprise” have the same meaning.

4. Introduction to Online Resources That Supplement the CSF

NIST and other organizations have produced a suite of online resources that help organizations understand, adopt, and use the CSF. Since they are hosted online, these additional resources can be updated more frequently than this document, which is updated infrequently to provide stability to its users, and be available in machine-readable formats. This section provides an overview of three types of online resources: Informative References, Implementation Examples, and Quick Start Guides.

[Informative References](#) are mappings that indicate relationships between the Core and various standards, guidelines, regulations, and other content. Informative References help inform how an organization may achieve the Core's outcomes. Informative References can be sector- or technology-specific. They may be produced by NIST or another organization. Some Informative References are narrower in scope than a Subcategory. For example, a particular control from [SP 800-53](#), *Security and Privacy Controls for Information Systems and Organizations*, may be one of many references needed to achieve the outcome described in one Subcategory. Other Informative References may be higher-level, such as a requirement from a policy that partially addresses numerous Subcategories. When using the CSF, an organization can identify the most relevant Informative References.

[Implementation Examples](#) provide notional examples of concise, action-oriented steps to help achieve the outcomes of the Subcategories. Verbs used to express Examples include share, document, develop, perform, monitor, analyze, assess, and exercise. The Examples are not a comprehensive list of all actions that could be taken by an organization to achieve an outcome, nor do they represent a baseline of required actions to address cybersecurity risks.

[Quick-Start Guides \(QSGs\)](#) are brief documents on specific CSF-related topics and are often tailored to specific audiences. QSGs can help an organization implement the CSF because they distill specific portions of the CSF into actionable "first steps" that an organization can consider on the path to improving their cybersecurity posture and management of associated risks. The guides are revised in their own time frames, and new guides are added as needed.

Suggestions for new Informative References for CSF 2.0 can always be shared with NIST at olir@nist.gov. Suggestions for other resources to reference on the NIST CSF website, including additional QSG topics, should be directed to cyberframework@nist.gov.

5. Improving Cybersecurity Risk Communication and Integration

The CSF's use will vary based on an organization's unique mission and risks. With an understanding of stakeholder expectations and risk appetite and tolerance (as outlined in GOVERN), an organization can prioritize cybersecurity activities to make informed decisions about cybersecurity expenditures and actions. An organization may choose to handle risk in one or more ways — including mitigating, transferring, avoiding, or accepting negative risks and realizing, sharing, enhancing, or accepting positive risks — depending on the potential impacts and likelihoods. Importantly, an organization can use the CSF both internally to manage its cybersecurity capabilities and externally to oversee or communicate with third parties.

Regardless of the CSF's utilization, an organization may benefit from using the CSF as guidance to help it understand, assess, prioritize, and communicate cybersecurity risks and the actions that will manage those risks. The selected outcomes can be used to focus on and implement strategic decisions to improve cybersecurity postures and maintain continuity of mission-essential functions while taking priorities and available resources into account.

5.1. Improving Risk Management Communication

The CSF provides a basis for improved communication regarding cybersecurity expectations, planning, and resources. The CSF fosters bidirectional information flow (as shown in the top half of Fig. 5) between executives who focus on the organization's priorities and strategic direction and managers who manage specific cybersecurity risks that could affect the achievement of those priorities. The CSF also supports a similar flow (as shown in the bottom half of Fig. 5) between managers and the practitioners who implement and operate the technologies. The left side of the figure indicates the importance of practitioners sharing their updates, insights, and concerns with managers and executives.

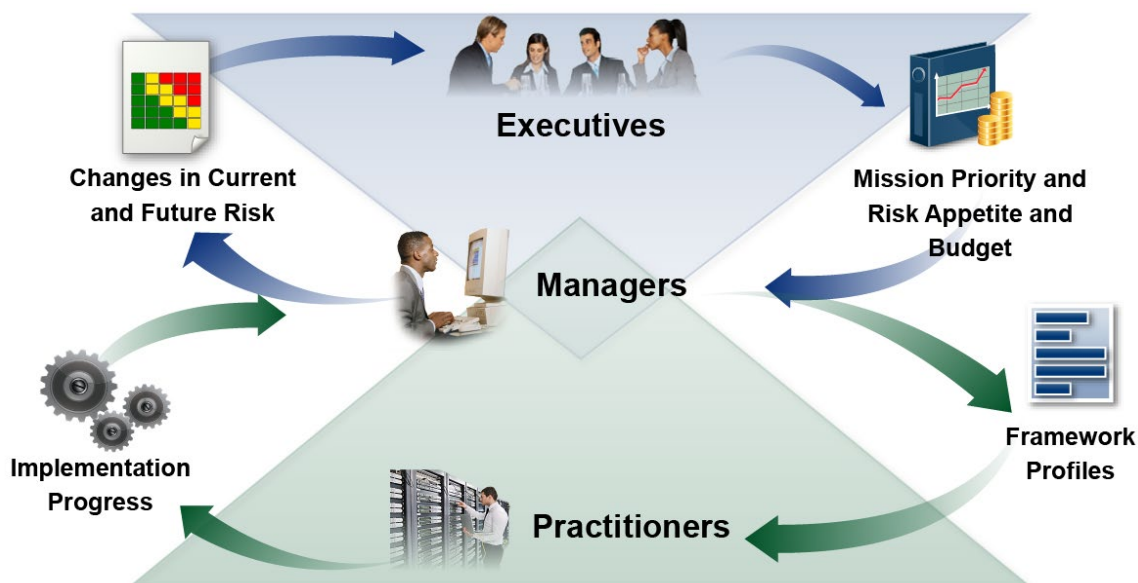


Fig. 5. Using the CSF to improve risk management communication

Preparing to create and use Organizational Profiles involves gathering information about organizational priorities, resources, and risk direction from executives. Managers then collaborate with practitioners to communicate business needs and create risk-informed Organizational Profiles. Actions to close any gaps identified between the Current and Target Profiles will be implemented by managers and practitioners and will provide key inputs into system-level plans. As the target state is achieved throughout the organization — including through controls and monitoring applied at the system level — the updated results can be shared through risk registers and progress reports. As part of ongoing assessment, managers gain insights to make adjustments that further reduce potential harms and increase potential benefits.

The GOVERN Function supports organizational risk communication with **executives**. Executives' discussions involve strategy, particularly how cybersecurity-related uncertainties might affect the achievement of organizational objectives. These governance discussions support dialogue and agreement about risk management strategies (including cybersecurity supply chain risk); roles, responsibilities, and authorities; policies; and oversight. As executives establish cybersecurity priorities and objectives based on those needs, they communicate expectations about risk appetite, accountability, and resources. Executives are also responsible for integrating cybersecurity risk management with ERM programs and lower-level risk management programs (see Sec. 5.2). The communications reflected in the top half of Fig. 5 can include considerations for ERM and the lower-level programs and, thus, inform managers and practitioners.

The overall cybersecurity objectives set by executives are informed by and cascade to **managers**. In a commercial entity, these may apply to a line-of-business or operating division. For government entities, these may be division- or branch-level considerations. When implementing the CSF, managers will focus on how to achieve risk targets through common services, controls, and collaboration, as expressed in the Target Profile and improved through the actions being tracked in the action plan (e.g., risk register, risk detail report, POA&M).

Practitioners focus on implementing the target state and measuring changes in operational risk to help plan, carry out, and monitor specific cybersecurity activities. As controls are implemented to manage risk at an acceptable level, practitioners provide managers and executives with the information (e.g., key performance indicators, key risk indicators) they need to understand the organization's cybersecurity posture, make informed decisions, and maintain or adjust the risk strategy accordingly. Executives can also combine this cybersecurity risk data with information about other types of risk from across the organization. Updates to expectations and priorities are included in updated Organizational Profiles as the cycle repeats.

5.2. Improving Integration with Other Risk Management Programs

Every organization faces numerous types of ICT risk (e.g., privacy, supply chain, artificial intelligence) and may use frameworks and management tools that are specific to each risk. Some organizations integrate ICT and all other risk management efforts at a high level by using ERM, while others keep the efforts separate to ensure adequate attention on each. Small

organizations by their nature may monitor risk at the enterprise level, while larger companies may maintain separate risk management efforts integrated into the ERM.

Organizations can employ an ERM approach to balance a *portfolio* of risk considerations, including cybersecurity, and make informed decisions. Executives receive significant input about current and planned risk activities as they integrate governance and risk strategies with results from previous uses of the CSF. The CSF helps organizations to translate their terminology for cybersecurity and cybersecurity risk management into general risk management language that executives will understand.

NIST resources that describe the mutual relationship between cybersecurity risk management and ERM include:

- *NIST Cybersecurity Framework 2.0 – [Enterprise Risk Management Quick-Start Guide](#)*
- NIST Interagency Report (IR) 8286, [Integrating Cybersecurity and Enterprise Risk Management \(ERM\)](#)
- IR 8286A, [Identifying and Estimating Cybersecurity Risk for Enterprise Risk Management](#)
- IR 8286B, [Prioritizing Cybersecurity Risk for Enterprise Risk Management](#)
- IR 8286C, [Staging Cybersecurity Risks for Enterprise Risk Management and Governance Oversight](#)
- IR 8286D, [Using Business Impact Analysis to Inform Risk Prioritization and Response](#)
- SP 800-221, [Enterprise Impact of Information and Communications Technology Risk: Governing and Managing ICT Risk Programs Within an Enterprise Risk Portfolio](#)
- SP 800-221A, [Information and Communications Technology \(ICT\) Risk Outcomes: Integrating ICT Risk Management Programs with the Enterprise Risk Portfolio](#)

An organization may also find the CSF beneficial for integrating cybersecurity risk management with individual ICT risk management programs, such as:

- **Cybersecurity risk management and assessment:** The CSF can be integrated with established cybersecurity risk management and assessment programs, such as [SP 800-37, Risk Management Framework for Information Systems and Organizations](#), and [SP 800-30, Guide for Conducting Risk Assessments](#) from the NIST Risk Management Framework (RMF). For an organization using [the NIST RMF and its suite of publications](#), the CSF can be used to complement the RMF's approach to selecting and prioritizing controls from [SP 800-53, Security and Privacy Controls for Information Systems and Organizations](#).
- **Privacy risks:** While cybersecurity and privacy are independent disciplines, their objectives overlap in certain circumstances, as illustrated in Fig. 6.

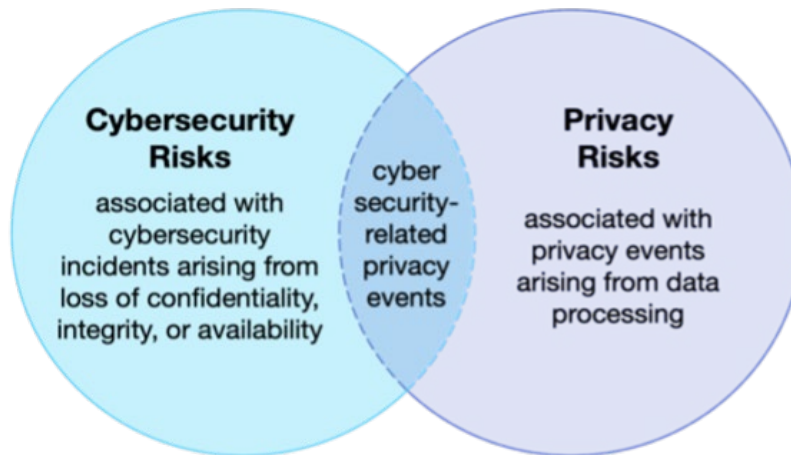


Fig. 6. Cybersecurity and privacy risk relationship

Cybersecurity risk management is essential for addressing privacy risks related to the loss of the confidentiality, integrity, and availability of individuals' data. For example, data breaches could lead to identity theft. However, privacy risks can also arise by means that are unrelated to cybersecurity incidents.

An organization processes data to achieve mission or business purposes, which can sometimes give rise to *privacy events* whereby individuals may experience problems as a result of the data processing. These problems can be expressed in various ways, but NIST describes them as ranging from dignity-type effects (e.g., embarrassment or stigma) to more tangible harms (e.g., discrimination, economic loss, or physical harm). The [NIST Privacy Framework](#) and Cybersecurity Framework can be used together to address the different aspects of cybersecurity and privacy risks. Additionally, NIST's [Privacy Risk Assessment Methodology \(PRAM\)](#) has a catalog of example problems for use in privacy risk assessments.

- **Supply chain risks:** An organization can use the CSF to foster cybersecurity risk oversight and communications with stakeholders across supply chains. All types of technology rely on a complex, globally distributed, extensive, and interconnected supply chain ecosystem with geographically diverse routes and multiple levels of outsourcing. This ecosystem is composed of public- and private-sector entities (e.g., acquirers, suppliers, developers, system integrators, external system service providers, and other technology-related service providers) that interact to research, develop, design, manufacture, acquire, deliver, integrate, operate, maintain, dispose of, and otherwise utilize or manage technology products and services. These interactions are shaped and influenced by technologies, laws, policies, procedures, and practices.

Given the complex and interconnected relationships in this ecosystem, supply chain risk management (SCRM) is critical for organizations. Cybersecurity SCRM (C-SCRM) is a systematic process for managing exposure to cybersecurity risk throughout supply chains and developing appropriate response strategies, policies, processes, and procedures. The Subcategories within the CSF C-SCRM Category [GV.SC] provide a connection between outcomes that focus purely on cybersecurity and those that focus

on C-SCRM. SP 800-161r1 (Revision 1), [Cybersecurity Supply Chain Risk Management Practices for Systems and Organizations](#), provides in-depth information on C-SCRM.

- **Risks from emerging technologies:** As new technologies and new applications of technology become available, new risks become clear. A contemporary example is artificial intelligence (AI), which has cybersecurity and privacy risks, as well as many other types of risk. The [NIST Artificial Intelligence Risk Management Framework \(AI RMF\)](#) was developed to help address these risks. Treating AI risks alongside other enterprise risks (e.g., financial, cybersecurity, reputational, and privacy) will yield a more integrated outcome and organizational efficiencies. Cybersecurity and privacy risk management considerations and approaches are applicable to the design, development, deployment, evaluation, and use of AI systems. The AI RMF Core uses Functions, Categories, and Subcategories to describe AI outcomes and help manage risks related to AI.

Appendix A. CSF Core

This appendix describes the Functions, Categories, and Subcategories of the CSF Core. Table 1 lists the CSF 2.0 Core Function and Category names and unique alphabetic identifiers. Each Function name in the table is linked to its portion of the appendix. The order of Functions, Categories, and Subcategories of the Core is not alphabetical; it is intended to resonate most with those charged with operationalizing risk management within an organization. The numbering of the Subcategories is intentionally not sequential; gaps in numbering indicate CSF 1.1 Subcategories that were relocated in CSF 2.0.

Table 1. CSF 2.0 Core Function and Category names and identifiers

Function	Category	Category Identifier
<u>Govern (GV)</u>	Organizational Context	GV.OC
	Risk Management Strategy	GV.RM
	Roles, Responsibilities, and Authorities	GV.RR
	Policy	GV.PO
	Oversight	GV.OV
	Cybersecurity Supply Chain Risk Management	GV.SC
<u>Identify (ID)</u>	Asset Management	ID.AM
	Risk Assessment	ID.RA
	Improvement	ID.IM
<u>Protect (PR)</u>	Identity Management, Authentication, and Access Control	PR.AA
	Awareness and Training	PR.AT
	Data Security	PR.DS
	Platform Security	PR.PS
	Technology Infrastructure Resilience	PR.IR
<u>Detect (DE)</u>	Continuous Monitoring	DE.CM
	Adverse Event Analysis	DE.AE
<u>Respond (RS)</u>	Incident Management	RS.MA
	Incident Analysis	RS.AN
	Incident Response Reporting and Communication	RS.CO
	Incident Mitigation	RS.MI
<u>Recover (RC)</u>	Incident Recovery Plan Execution	RC.RP
	Incident Recovery Communication	RC.CO

The CSF Core, Informative References, and Implementation Examples are available on the [CSF 2.0 website](#) and through the [CSF 2.0 Reference Tool](#), which allows users to explore them and export them in human- and machine-readable formats. The CSF 2.0 Core is also available in a [legacy format](#) similar to that of CSF 1.1.

GOVERN (GV): The organization's cybersecurity risk management strategy, expectations, and policy are established, communicated, and monitored

- **Organizational Context (GV.OC):** The circumstances — mission, stakeholder expectations, dependencies, and legal, regulatory, and contractual requirements — surrounding the organization's cybersecurity risk management decisions are understood
 - **GV.OC-01:** The organizational mission is understood and informs cybersecurity risk management
 - **GV.OC-02:** Internal and external stakeholders are understood, and their needs and expectations regarding cybersecurity risk management are understood and considered
 - **GV.OC-03:** Legal, regulatory, and contractual requirements regarding cybersecurity — including privacy and civil liberties obligations — are understood and managed
 - **GV.OC-04:** Critical objectives, capabilities, and services that external stakeholders depend on or expect from the organization are understood and communicated
 - **GV.OC-05:** Outcomes, capabilities, and services that the organization depends on are understood and communicated
- **Risk Management Strategy (GV.RM):** The organization's priorities, constraints, risk tolerance and appetite statements, and assumptions are established, communicated, and used to support operational risk decisions
 - **GV.RM-01:** Risk management objectives are established and agreed to by organizational stakeholders
 - **GV.RM-02:** Risk appetite and risk tolerance statements are established, communicated, and maintained
 - **GV.RM-03:** Cybersecurity risk management activities and outcomes are included in enterprise risk management processes
 - **GV.RM-04:** Strategic direction that describes appropriate risk response options is established and communicated
 - **GV.RM-05:** Lines of communication across the organization are established for cybersecurity risks, including risks from suppliers and other third parties
 - **GV.RM-06:** A standardized method for calculating, documenting, categorizing, and prioritizing cybersecurity risks is established and communicated
 - **GV.RM-07:** Strategic opportunities (i.e., positive risks) are characterized and are included in organizational cybersecurity risk discussions

-
- **Roles, Responsibilities, and Authorities (GV.RR):** Cybersecurity roles, responsibilities, and authorities to foster accountability, performance assessment, and continuous improvement are established and communicated
 - **GV.RR-01:** Organizational leadership is responsible and accountable for cybersecurity risk and fosters a culture that is risk-aware, ethical, and continually improving
 - **GV.RR-02:** Roles, responsibilities, and authorities related to cybersecurity risk management are established, communicated, understood, and enforced
 - **GV.RR-03:** Adequate resources are allocated commensurate with the cybersecurity risk strategy, roles, responsibilities, and policies
 - **GV.RR-04:** Cybersecurity is included in human resources practices
-
- **Policy (GV.PO):** Organizational cybersecurity policy is established, communicated, and enforced
 - **GV.PO-01:** Policy for managing cybersecurity risks is established based on organizational context, cybersecurity strategy, and priorities and is communicated and enforced
 - **GV.PO-02:** Policy for managing cybersecurity risks is reviewed, updated, communicated, and enforced to reflect changes in requirements, threats, technology, and organizational mission
-
- **Oversight (GV.OV):** Results of organization-wide cybersecurity risk management activities and performance are used to inform, improve, and adjust the risk management strategy
 - **GV.OV-01:** Cybersecurity risk management strategy outcomes are reviewed to inform and adjust strategy and direction
 - **GV.OV-02:** The cybersecurity risk management strategy is reviewed and adjusted to ensure coverage of organizational requirements and risks
 - **GV.OV-03:** Organizational cybersecurity risk management performance is evaluated and reviewed for adjustments needed
-
- **Cybersecurity Supply Chain Risk Management (GV.SC):** Cyber supply chain risk management processes are identified, established, managed, monitored, and improved by organizational stakeholders
 - **GV.SC-01:** A cybersecurity supply chain risk management program, strategy, objectives, policies, and processes are established and agreed to by organizational stakeholders
 - **GV.SC-02:** Cybersecurity roles and responsibilities for suppliers, customers, and partners are established, communicated, and coordinated internally and externally
 - **GV.SC-03:** Cybersecurity supply chain risk management is integrated into cybersecurity and enterprise risk management, risk assessment, and improvement processes
 - **GV.SC-04:** Suppliers are known and prioritized by criticality

- **GV.SC-05:** Requirements to address cybersecurity risks in supply chains are established, prioritized, and integrated into contracts and other types of agreements with suppliers and other relevant third parties
 - **GV.SC-06:** Planning and due diligence are performed to reduce risks before entering into formal supplier or other third-party relationships
 - **GV.SC-07:** The risks posed by a supplier, their products and services, and other third parties are understood, recorded, prioritized, assessed, responded to, and monitored over the course of the relationship
 - **GV.SC-08:** Relevant suppliers and other third parties are included in incident planning, response, and recovery activities
 - **GV.SC-09:** Supply chain security practices are integrated into cybersecurity and enterprise risk management programs, and their performance is monitored throughout the technology product and service life cycle
 - **GV.SC-10:** Cybersecurity supply chain risk management plans include provisions for activities that occur after the conclusion of a partnership or service agreement
-
-

IDENTIFY (ID): The organization's current cybersecurity risks are understood

- **Asset Management (ID.AM):** Assets (e.g., data, hardware, software, systems, facilities, services, people) that enable the organization to achieve business purposes are identified and managed consistent with their relative importance to organizational objectives and the organization's risk strategy
 - **ID.AM-01:** Inventories of hardware managed by the organization are maintained
 - **ID.AM-02:** Inventories of software, services, and systems managed by the organization are maintained
 - **ID.AM-03:** Representations of the organization's authorized network communication and internal and external network data flows are maintained
 - **ID.AM-04:** Inventories of services provided by suppliers are maintained
 - **ID.AM-05:** Assets are prioritized based on classification, criticality, resources, and impact on the mission
 - **ID.AM-07:** Inventories of data and corresponding metadata for designated data types are maintained
 - **ID.AM-08:** Systems, hardware, software, services, and data are managed throughout their life cycles
 - **Risk Assessment (ID.RA):** The cybersecurity risk to the organization, assets, and individuals is understood by the organization
 - **ID.RA-01:** Vulnerabilities in assets are identified, validated, and recorded
-

- **ID.RA-02:** Cyber threat intelligence is received from information sharing forums and sources
 - **ID.RA-03:** Internal and external threats to the organization are identified and recorded
 - **ID.RA-04:** Potential impacts and likelihoods of threats exploiting vulnerabilities are identified and recorded
 - **ID.RA-05:** Threats, vulnerabilities, likelihoods, and impacts are used to understand inherent risk and inform risk response prioritization
 - **ID.RA-06:** Risk responses are chosen, prioritized, planned, tracked, and communicated
 - **ID.RA-07:** Changes and exceptions are managed, assessed for risk impact, recorded, and tracked
 - **ID.RA-08:** Processes for receiving, analyzing, and responding to vulnerability disclosures are established
 - **ID.RA-09:** The authenticity and integrity of hardware and software are assessed prior to acquisition and use
 - **ID.RA-10:** Critical suppliers are assessed prior to acquisition
-
- **Improvement (ID.IM):** Improvements to organizational cybersecurity risk management processes, procedures and activities are identified across all CSF Functions
 - **ID.IM-01:** Improvements are identified from evaluations
 - **ID.IM-02:** Improvements are identified from security tests and exercises, including those done in coordination with suppliers and relevant third parties
 - **ID.IM-03:** Improvements are identified from execution of operational processes, procedures, and activities
 - **ID.IM-04:** Incident response plans and other cybersecurity plans that affect operations are established, communicated, maintained, and improved
-

PROTECT (PR): Safeguards to manage the organization's cybersecurity risks are used

- **Identity Management, Authentication, and Access Control (PR.AA):** Access to physical and logical assets is limited to authorized users, services, and hardware and managed commensurate with the assessed risk of unauthorized access
 - **PR.AA-01:** Identities and credentials for authorized users, services, and hardware are managed by the organization
 - **PR.AA-02:** Identities are proofed and bound to credentials based on the context of interactions
 - **PR.AA-03:** Users, services, and hardware are authenticated
 - **PR.AA-04:** Identity assertions are protected, conveyed, and verified

- **PR.AA-05:** Access permissions, entitlements, and authorizations are defined in a policy, managed, enforced, and reviewed, and incorporate the principles of least privilege and separation of duties
 - **PR.AA-06:** Physical access to assets is managed, monitored, and enforced commensurate with risk
-
- **Awareness and Training (PR.AT):** The organization's personnel are provided with cybersecurity awareness and training so that they can perform their cybersecurity-related tasks
 - **PR.AT-01:** Personnel are provided with awareness and training so that they possess the knowledge and skills to perform general tasks with cybersecurity risks in mind
 - **PR.AT-02:** Individuals in specialized roles are provided with awareness and training so that they possess the knowledge and skills to perform relevant tasks with cybersecurity risks in mind
-
- **Data Security (PR.DS):** Data are managed consistent with the organization's risk strategy to protect the confidentiality, integrity, and availability of information
 - **PR.DS-01:** The confidentiality, integrity, and availability of data-at-rest are protected
 - **PR.DS-02:** The confidentiality, integrity, and availability of data-in-transit are protected
 - **PR.DS-10:** The confidentiality, integrity, and availability of data-in-use are protected
 - **PR.DS-11:** Backups of data are created, protected, maintained, and tested
-
- **Platform Security (PR.PS):** The hardware, software (e.g., firmware, operating systems, applications), and services of physical and virtual platforms are managed consistent with the organization's risk strategy to protect their confidentiality, integrity, and availability
 - **PR.PS-01:** Configuration management practices are established and applied
 - **PR.PS-02:** Software is maintained, replaced, and removed commensurate with risk
 - **PR.PS-03:** Hardware is maintained, replaced, and removed commensurate with risk
 - **PR.PS-04:** Log records are generated and made available for continuous monitoring
 - **PR.PS-05:** Installation and execution of unauthorized software are prevented
 - **PR.PS-06:** Secure software development practices are integrated, and their performance is monitored throughout the software development life cycle
-
- **Technology Infrastructure Resilience (PR.IR):** Security architectures are managed with the organization's risk strategy to protect asset confidentiality, integrity, and availability, and organizational resilience
 - **PR.IR-01:** Networks and environments are protected from unauthorized logical access and usage

- **PR.IR-02:** The organization's technology assets are protected from environmental threats
 - **PR.IR-03:** Mechanisms are implemented to achieve resilience requirements in normal and adverse situations
 - **PR.IR-04:** Adequate resource capacity to ensure availability is maintained
-

DETECT (DE): Possible cybersecurity attacks and compromises are found and analyzed

- **Continuous Monitoring (DE.CM):** Assets are monitored to find anomalies, indicators of compromise, and other potentially adverse events
 - **DE.CM-01:** Networks and network services are monitored to find potentially adverse events
 - **DE.CM-02:** The physical environment is monitored to find potentially adverse events
 - **DE.CM-03:** Personnel activity and technology usage are monitored to find potentially adverse events
 - **DE.CM-06:** External service provider activities and services are monitored to find potentially adverse events
 - **DE.CM-09:** Computing hardware and software, runtime environments, and their data are monitored to find potentially adverse events
 - **Adverse Event Analysis (DE.AE):** Anomalies, indicators of compromise, and other potentially adverse events are analyzed to characterize the events and detect cybersecurity incidents
 - **DE.AE-02:** Potentially adverse events are analyzed to better understand associated activities
 - **DE.AE-03:** Information is correlated from multiple sources
 - **DE.AE-04:** The estimated impact and scope of adverse events are understood
 - **DE.AE-06:** Information on adverse events is provided to authorized staff and tools
 - **DE.AE-07:** Cyber threat intelligence and other contextual information are integrated into the analysis
 - **DE.AE-08:** Incidents are declared when adverse events meet the defined incident criteria
-

RESPOND (RS): Actions regarding a detected cybersecurity incident are taken

- **Incident Management (RS.MA):** Responses to detected cybersecurity incidents are managed
 - **RS.MA-01:** The incident response plan is executed in coordination with relevant third parties once an incident is declared
 - **RS.MA-02:** Incident reports are triaged and validated
 - **RS.MA-03:** Incidents are categorized and prioritized
 - **RS.MA-04:** Incidents are escalated or elevated as needed
 - **RS.MA-05:** The criteria for initiating incident recovery are applied
- **Incident Analysis (RS.AN):** Investigations are conducted to ensure effective response and support forensics and recovery activities
 - **RS.AN-03:** Analysis is performed to establish what has taken place during an incident and the root cause of the incident
 - **RS.AN-06:** Actions performed during an investigation are recorded, and the records' integrity and provenance are preserved
 - **RS.AN-07:** Incident data and metadata are collected, and their integrity and provenance are preserved
 - **RS.AN-08:** An incident's magnitude is estimated and validated
- **Incident Response Reporting and Communication (RS.CO):** Response activities are coordinated with internal and external stakeholders as required by laws, regulations, or policies
 - **RS.CO-02:** Internal and external stakeholders are notified of incidents
 - **RS.CO-03:** Information is shared with designated internal and external stakeholders
- **Incident Mitigation (RS.MI):** Activities are performed to prevent expansion of an event and mitigate its effects
 - **RS.MI-01:** Incidents are contained
 - **RS.MI-02:** Incidents are eradicated

RECOVER (RC): Assets and operations affected by a cybersecurity incident are restored

- **Incident Recovery Plan Execution (RC.RP):** Restoration activities are performed to ensure operational availability of systems and services affected by cybersecurity incidents
 - **RC.RP-01:** The recovery portion of the incident response plan is executed once initiated from the incident response process

- **RC.RP-02:** Recovery actions are selected, scoped, prioritized, and performed
 - **RC.RP-03:** The integrity of backups and other restoration assets is verified before using them for restoration
 - **RC.RP-04:** Critical mission functions and cybersecurity risk management are considered to establish post-incident operational norms
 - **RC.RP-05:** The integrity of restored assets is verified, systems and services are restored, and normal operating status is confirmed
 - **RC.RP-06:** The end of incident recovery is declared based on criteria, and incident-related documentation is completed
-
- **Incident Recovery Communication (RC.CO):** Restoration activities are coordinated with internal and external parties
 - **RC.CO-03:** Recovery activities and progress in restoring operational capabilities are communicated to designated internal and external stakeholders
 - **RC.CO-04:** Public updates on incident recovery are shared using approved methods and messaging
-

Appendix B. CSF Tiers

Table 2 contains a notional illustration of the CSF Tiers discussed in Sec. 3. The Tiers characterize the rigor of an organization's cybersecurity risk governance practices (GOVERN) and cybersecurity risk management practices (IDENTIFY, PROTECT, DETECT, RESPOND, and RECOVER).

Table 2. Notional Illustration of the CSF Tiers

Tier	Cybersecurity Risk Governance	Cybersecurity Risk Management
Tier 1: Partial	Application of the organizational cybersecurity risk strategy is managed in an ad hoc manner. Prioritization is ad hoc and not formally based on objectives or threat environment.	There is limited awareness of cybersecurity risks at the organizational level. The organization implements cybersecurity risk management on an irregular, case-by-case basis. The organization may not have processes that enable cybersecurity information to be shared within the organization. The organization is generally unaware of the cybersecurity risks associated with its suppliers and the products and services it acquires and uses.
Tier 2: Risk Informed	Risk management practices are approved by management but may not be established as organization-wide policy. The prioritization of cybersecurity activities and protection needs is directly informed by organizational risk objectives, the threat environment, or business/mission requirements.	There is an awareness of cybersecurity risks at the organizational level, but an organization-wide approach to managing cybersecurity risks has not been established. Consideration of cybersecurity in organizational objectives and programs may occur at some but not all levels of the organization. Cyber risk assessment of organizational and external assets occurs but is not typically repeatable or reoccurring. Cybersecurity information is shared within the organization on an informal basis. The organization is aware of the cybersecurity risks associated with its suppliers and the products and services it acquires and uses, but it does not act consistently or formally in response to those risks.
Tier 3: Repeatable	The organization's risk management practices are formally approved and expressed as policy. Risk-informed policies, processes, and procedures are defined, implemented as intended, and reviewed. Organizational cybersecurity practices are regularly updated based on the application of risk management processes to changes in business/mission requirements, threats, and technological landscape.	There is an organization-wide approach to managing cybersecurity risks. Cybersecurity information is routinely shared throughout the organization. Consistent methods are in place to respond effectively to changes in risk. Personnel possess the knowledge and skills to perform their appointed roles and responsibilities. The organization consistently and accurately monitors the cybersecurity risks of assets. Senior cybersecurity and non-cybersecurity executives communicate regularly regarding cybersecurity risks. Executives ensure that cybersecurity is considered through all lines of operation in the organization.

Tier	Cybersecurity Risk Governance	Cybersecurity Risk Management
		The organization risk strategy is informed by the cybersecurity risks associated with its suppliers and the products and services it acquires and uses. Personnel formally act upon those risks through mechanisms such as written agreements to communicate baseline requirements, governance structures (e.g., risk councils), and policy implementation and monitoring. These actions are implemented consistently and as intended and are continuously monitored and reviewed.
Tier 4: Adaptive	There is an organization-wide approach to managing cybersecurity risks that uses risk-informed policies, processes, and procedures to address potential cybersecurity events. The relationship between cybersecurity risks and organizational objectives is clearly understood and considered when making decisions. Executives monitor cybersecurity risks in the same context as financial and other organizational risks. The organizational budget is based on an understanding of the current and predicted risk environment and risk tolerance. Business units implement executive vision and analyze system-level risks in the context of the organizational risk tolerances. Cybersecurity risk management is part of the organizational culture. It evolves from an awareness of previous activities and continuous awareness of activities on organizational systems and networks. The organization can quickly and efficiently account for changes to business/mission objectives in how risk is approached and communicated.	The organization adapts its cybersecurity practices based on previous and current cybersecurity activities, including lessons learned and predictive indicators. Through a process of continuous improvement that incorporates advanced cybersecurity technologies and practices, the organization actively adapts to a changing technological landscape and responds in a timely and effective manner to evolving, sophisticated threats. The organization uses real-time or near real-time information to understand and consistently act upon the cybersecurity risks associated with its suppliers and the products and services it acquires and uses. Cybersecurity information is constantly shared throughout the organization and with authorized third parties.

Appendix C. Glossary

CSF Category

A group of related cybersecurity outcomes that collectively comprise a CSF Function.

CSF Community Profile

A baseline of CSF outcomes that is created and published to address shared interests and goals among a number of organizations. A Community Profile is typically developed for a particular sector, subsector, technology, threat type, or other use case. An organization can use a Community Profile as the basis for its own Target Profile.

CSF Core

A taxonomy of high-level cybersecurity outcomes that can help any organization manage its cybersecurity risks. Its components are a hierarchy of Functions, Categories, and Subcategories that detail each outcome.

CSF Current Profile

A part of an Organizational Profile that specifies the Core outcomes that an organization is currently achieving (or attempting to achieve) and characterizes how or to what extent each outcome is being achieved.

CSF Function

The highest level of organization for cybersecurity outcomes. There are six CSF Functions: Govern, Identify, Protect, Detect, Respond, and Recover.

CSF Implementation Example

A concise, action-oriented, notional illustration of a way to help achieve a CSF Core outcome.

CSF Informative Reference

A mapping that indicates a relationship between a CSF Core outcome and an existing standard, guideline, regulation, or other content.

CSF Organizational Profile

A mechanism for describing an organization's current and/or target cybersecurity posture in terms of the CSF Core's outcomes.

CSF Quick Start Guide

A supplementary resource that gives brief, actionable guidance on specific CSF-related topics.

CSF Subcategory

A group of more specific outcomes of technical and management cybersecurity activities that comprise a CSF Category.

CSF Target Profile

A part of an Organizational Profile that specifies the desired Core outcomes that an organization has selected and prioritized for achieving its cybersecurity risk management objectives.

CSF Tier

A characterization of the rigor of an organization's cybersecurity risk governance and management practices. There are four Tiers: Partial (Tier 1), Risk Informed (Tier 2), Repeatable (Tier 3), and Adaptive (Tier 4).

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Contact Information

cyberframework@nist.gov

National Institute of Standards and Technology
Attn: Applied Cybersecurity Division, Information Technology Laboratory
100 Bureau Drive (Mail Stop 2000) Gaithersburg, MD 20899-2000

All comments are subject to release under the Freedom of Information Act (FOIA).



City Council Agenda Item #[4.C]

Title: Consideration and possible action by City Council approving the sale of trust property within the city limits located at Velasco Townsite, Block 694 Lot 16.

Date: September 16, 2024

From: Laura Cramer, Special Projects Supervisor

Staff Recommendation: Staff makes no recommendation to City Council regarding the approval of the sale of property located at 1107 North Avenue N (Velasco Townsite, Block 694, Lot 16)

Item Summary: The Brazoria County Resale Committee met on August 27, 2024 and accepted an offer of \$1,650 for this 25' parcel. The offer is now in the hands of the taxing entities to approve or deny the offer to purchase. Since the update to the building ordinance, this is now a buildable lot. The amount offered is well below the current value of the property but approving the sale will return the property to the tax rolls.

Background Information: This parcel was presented at a sheriff's sale in January 2024. There were no bids to purchase. The beginning bid was \$3,280 being the adjudged value. Taxes due on the property were \$3,265.54 for the years 2002-2022. Since the judgment, another \$359.58 for the 2023 taxes which will be the responsibility of the purchaser to pay. The proceeds of the sale to the City of Freeport would be \$293.78.

Special Considerations: The Brazoria County Appraisal District has increased the value of the property to \$11,720 beginning in 2023. The current annual taxes owed to the City of Freeport will be \$62.47.

Year	Improvements	Land Market	Ag Valuation	Appraised	HS Cap Loss	Assessed
2025	N/A	N/A	N/A	N/A	N/A	N/A
2024	\$0	\$11,720	\$0	\$11,720	\$0	\$11,720
2023	\$0	\$11,720	\$0	\$11,720	\$0	\$11,720
2022	\$0	\$3,280	\$0	\$3,280	\$0	\$3,280
2021	\$0	\$2,340	\$0	\$2,340	\$0	\$2,340
2020	\$0	\$2,340	\$0	\$2,340	\$0	\$2,340
2019	\$0	\$2,340	\$0	\$2,340	\$0	\$2,340
2018	\$0	\$2,340	\$0	\$2,340	\$0	\$2,340
2017	\$0	\$2,340	\$0	\$2,340	\$0	\$2,340
2016	\$0	\$2,340	\$0	\$2,340	\$0	\$2,340
2015	\$0	\$2,340	\$0	\$2,340	\$0	\$2,340
2014	\$0	\$2,340	\$0	\$2,340	\$0	\$2,340



Financial Impact: If approved, the proceeds of the sale to the City of Freeport would be \$293.78 and return the property to the tax roll.

Taxes due to the City of Freeport from 2002-2022 are \$808.82.

Board or 3rd Party Recommendation: None.

Supporting Documentation:

1. 261256 - Resale Offer Information
2. 261256 - Map View
3. 261256 - BCAD Property Detail
4. 261256 - BC Tax Office Tax Breakdown

PROPERTY INFORMATION

RESALE MEETING OF: August 27, 2024

IN TRUST TO: CITY OF FREEPORT

PREVIOUS OWNER: G. W. BROWN, ET AL

ACCOUNT #: 8110-2898-000

PRECINCT #: 1

LEGAL DESCRIPTION: VELASCO (FREEPORT) BLK 694
LOT 16 ACRES 0.0717

PHYSICAL ADDRESS: N AVE N

SCHOOL DISTRICT: BRAZOSPORT ISD

OFFER MADE BY: ZJ ABBASALY

AMOUNT OF OFFER: \$1,650.00

MINIMUM BID AT SALE: \$3,280.00

ADJUDGED VALUE: \$3,280.00

CURRENT LAND VALUE: \$11,720.00

CURRENT IMPROVEMENT: \$0.00

CITY WEED/DEMO LIENS: UNKNOWN

SHERIFF'S DEED FILE DATE: 1/11/2024

REDEMPTION DATE: 7/11/2024

POST JUDGMENT TAXES: \$359.58

POST JUDGMENT YEARS: 2023

VOTE: AYE NAY

K. BULANEK
K. STEWART
JUDGE SEBESTA
D. PAYNE
CIVIL DIVISION REP.

X
X
X
X
X

PBFCM REPRESENTATIVE PRESENT

Cause Number:	116962-T	Account Number:	8110-2898-000
Bid Amount:	\$1,650.00	Current Land Value \$:	\$11,720.00
Offer Made By:	ZJ ABBASALY	Adjudged Value\$:	\$3,280.00

Judgment Information

Taxing Entity	Tax Years	Amount Due
BC	2002-2022	\$443.78
BRHND	2002-2022	\$60.25
BC Special R & B	2002-2022	\$69.72
Brazosport ISD	2002-2022	\$1,521.53
City of Freeport	2002-2022	\$808.82
Brazosport College	2002-2022	\$258.17
Velasco Drainage	2002-2022	\$103.27
		\$3,265.54

Costs

Court Costs	\$261.60	Sheriff Fee's	\$81.55
Publication Fee's		Research Fee's	\$94.69
Ad Litem		Recording Fee's	\$20.00
Liens		Certified Mail	\$6.05
Deed Recording		Deed File Date	
Total			\$463.89

<u>Proposed Distribution</u>	Offer Amount	Costs
	\$1,650.00	\$463.89
	Net to Distribute \$	\$1,186.11

BC	13.59%	161.19
BRHND	1.85%	21.88
BC Special R & B	2.14%	25.32
Brazosport ISD	46.59%	552.65
City of Freeport	24.77%	293.78
Brazosport College	7.91%	93.77
Velasco Drainage	3.16%	37.51
0	0.00%	0.00
0	0.00%	0.00
		1,186.11

Post Judgment Information

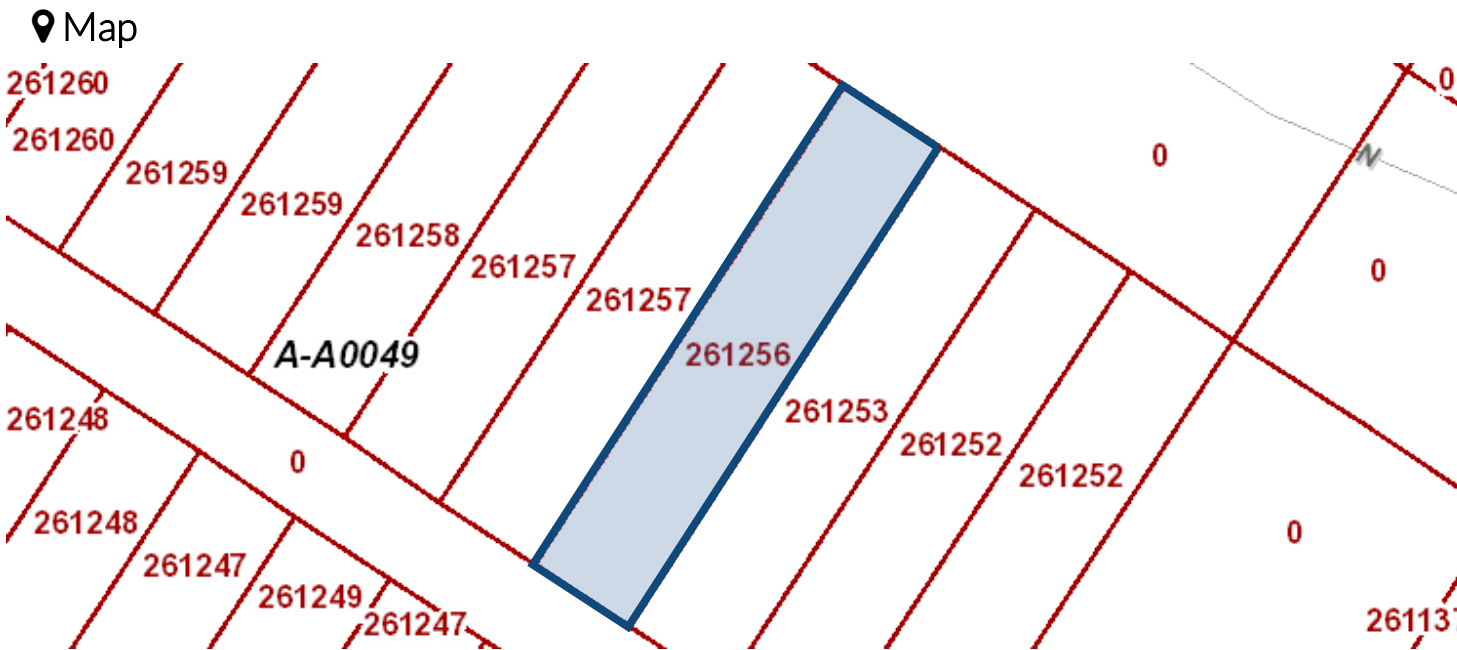
Taxing Entity	Tax Year's	
BC	2023	\$45.30
Brazosport ISD	2023	\$159.55
BRHND	2023	\$2.69
Brazosport College	2023	\$44.32
Velasco Drainage	2023	\$11.27
BC Special R & B	2023	\$7.24
City of Freeport	2023	\$89.21
Post Judgment Total		\$359.58

LOCATION VIEW



STREET VIEW





Property Details

Account		
Property ID:	261256	Geographic ID: 8110-2898-000
Type:	Real	Zoning: 8-27-09 AMS
Property Use:		
Location		
Situs Address:	N AVE N FREEPORT,	
Map ID:		Mapsco: SBR114
Legal Description:	VELASCO (FREEPORT) BLK 694 LOT 16	
Abstract/Subdivision:	S8110 - VELASCO (FREEPORT)	
Neighborhood:	S8110	
Owner		
Owner ID:	1101564	
Name:	CITY OF FREEPORT IN TRUST	
Agent:		
Mailing Address:	%KRISTIN R BULANEK-TAC 111 E LOCUST ANGLETON, TX 77515-4622	
% Ownership:	100.00%	

Exemptions:	EX-XV - Other Exemptions (including public property, religious organizations, charitable organizations, and other property not reported elsewhere) For privacy reasons not all exemptions are shown online.
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 Property Values

Improvement Homesite Value:	\$0 (+)
Improvement Non-Homesite Value:	\$0 (+)
Land Homesite Value:	\$0 (+)
Land Non-Homesite Value:	\$11,720 (+)
Agricultural Market Valuation:	\$0 (+)
Market Value:	\$11,720 (=)
Agricultural Value Loss: 	\$0 (-)
Appraised Value:	\$11,720 (=)
HS Cap Loss/Circuit Breaker: 	\$0 (-)
Assessed Value:	\$11,720
Ag Use Value:	\$0

Information provided for research purposes only. Legal descriptions and acreage amounts are for Appraisal District use only and should be verified prior to using for legal purpose and or documents. Please contact the Appraisal District to verify all information for accuracy.

Property Taxing Jurisdiction

Owner: CITY OF FREEPORT IN TRUST %Ownership: 100.00%

Entity	Description	Tax Rate	Market Value	Taxable Value	Estimated Tax	Freeze Ceiling
CAD	BRAZORIA COUNTY APPRAISAL DISTRICT	0.000000	\$11,720	\$224	\$0.00	
CFP	CITY OF FREEPORT	0.533000	\$11,720	\$224	\$1.19	
DR2	VELASCO DRAINAGE DISTRICT	0.067288	\$11,720	\$224	\$0.15	
GBC	BRAZORIA COUNTY	0.270664	\$11,720	\$224	\$0.61	
JBR	BRAZOSPORT COLLEGE	0.264831	\$11,720	\$224	\$0.59	
NAV	PORT FREEPORT	0.016007	\$11,720	\$224	\$0.04	
RDB	ROAD & BRIDGE FUND	0.043284	\$11,720	\$224	\$0.10	
SBR	BRAZOSPORT INDEPENDENT SCHOOL DISTRICT	0.953300	\$11,720	\$224	\$2.14	

Total Tax Rate: 2.148374

Estimated Taxes With Exemptions: \$4.82

Estimated Taxes Without Exemptions: \$251.80

Property Land

Type	Description	Acreage	Sqft	Eff Front	Eff Depth	Market Value	Prod. Value
S1	PRIMARY SITE	0.07	3,125.00	0.00	0.00	\$11,720	\$0

Property Roll Value History

Year	Improvements	Land Market	Ag Valuation	Appraised	HS Cap Loss	Assessed
2025	N/A	N/A	N/A	N/A	N/A	N/A
2024	\$0	\$11,720	\$0	\$11,720	\$0	\$11,720
2023	\$0	\$11,720	\$0	\$11,720	\$0	\$11,720
2022	\$0	\$3,280	\$0	\$3,280	\$0	\$3,280
2021	\$0	\$2,340	\$0	\$2,340	\$0	\$2,340
2020	\$0	\$2,340	\$0	\$2,340	\$0	\$2,340
2019	\$0	\$2,340	\$0	\$2,340	\$0	\$2,340
2018	\$0	\$2,340	\$0	\$2,340	\$0	\$2,340
2017	\$0	\$2,340	\$0	\$2,340	\$0	\$2,340
2016	\$0	\$2,340	\$0	\$2,340	\$0	\$2,340
2015	\$0	\$2,340	\$0	\$2,340	\$0	\$2,340
2014	\$0	\$2,340	\$0	\$2,340	\$0	\$2,340

Property Deed History

Deed Date	Type	Description	Grantor	Grantee	Volume	Page	Number
1/8/2024	SD	SHERIFF'S DEED	BROWN KATHERINE ESTATE	CITY OF FREEPORT IN TRUST	2024	001656	

Tax Breakdown
7 Records - 2023

JURISDICTION	BASE TAX	BASE TAX PAID	BASE TAX DUE	PENALTY	INTEREST	COLLECTION PENALTY	TOTAL DUE
BRAZORIA COUNTY (1)	\$31.72	\$0.00	\$31.72	\$3.81	\$2.22	\$7.55	\$45.30
SPECIAL ROAD & BRIDGE (9)	\$5.07	\$0.00	\$5.07	\$0.61	\$0.35	\$1.21	\$7.24
BRAZOSPORT ISD (22)	\$111.73	\$0.00	\$111.73	\$13.41	\$7.82	\$26.59	\$159.55
BRAZOSPORT COLLEGE (45)	\$31.04	\$0.00	\$31.04	\$3.72	\$2.17	\$7.39	\$44.32
VELASCO DRAINAGE DIST. NO 2 (52)	\$7.89	\$0.00	\$7.89	\$0.95	\$0.55	\$1.88	\$11.27
CITY OF FREEPORT (90)	\$62.47	\$0.00	\$62.47	\$7.50	\$4.37	\$14.87	\$89.21
PORT FREEPORT (41)	\$1.88	\$0.00	\$1.88	\$0.23	\$0.13	\$0.45	\$2.69



City Council Agenda Item #[4.D]

Title: Consideration and possible action by City Council approving the sale of trust property within the city limits located at Velasco Townsite, Block 571, Lot 4.

Date: September 16, 2024

From: Laura Cramer, Special Projects Supervisor

Staff Recommendation: Staff makes no recommendation to City Council regarding the approval of the sale of property located at 418 North Avenue N (Velasco Townsite, Block 571, Lot 4)

Item Summary: The Brazoria County Resale Committee met on August 27, 2024 and accepted an offer of \$1,650 for this 25' parcel. The offer is now in the hands of the taxing entities to approve or deny the offer to purchase. Since the update to the building ordinance, this is now a buildable lot. The amount offered is well below the current value of the property but approving the sale will return the property to the tax rolls.

Background Information: This property is near the newly built Lively Street leading to the Olin facility on the Urban Renewal tract.

This parcel was presented at a sheriff's sale in January 2024. There were no bids to purchase. The beginning bid was \$3,280 being the adjudged value. Taxes due on the property were \$2,415.17 for the years 2007-2022. Since the judgment, another \$359.58 for the 2023 taxes which will be the responsibility of the purchaser to pay. The proceeds of the sale to the City of Freeport would be \$289.91.

Special Considerations: The Brazoria County Appraisal District has increased the value of the property to \$11,720 beginning in 2023. The current annual taxes owed to the City of Freeport will be \$62.47.



Year	Improvements	Land Market	Ag Valuation	Appraised	HS Cap Loss	Assessed
2025	N/A	N/A	N/A	N/A	N/A	N/A
2024	\$0	\$11,720	\$0	\$11,720	\$0	\$11,720
2023	\$0	\$11,720	\$0	\$11,720	\$0	\$11,720
2022	\$0	\$3,280	\$0	\$3,280	\$0	\$3,280
2021	\$0	\$2,340	\$0	\$2,340	\$0	\$2,340
2020	\$0	\$2,340	\$0	\$2,340	\$0	\$2,340
2019	\$0	\$2,340	\$0	\$2,340	\$0	\$2,340
2018	\$0	\$2,340	\$0	\$2,340	\$0	\$2,340
2017	\$0	\$2,340	\$0	\$2,340	\$0	\$2,340
2016	\$0	\$2,340	\$0	\$2,340	\$0	\$2,340
2015	\$0	\$2,340	\$0	\$2,340	\$0	\$2,340
2014	\$0	\$2,340	\$0	\$2,340	\$0	\$2,340

Financial Impact: If approved, the proceeds of the sale to the City of Freeport would be \$293.78 and return the property to the tax roll.

Taxes due to the City of Freeport from 2002-2022 are \$590.32.

Board or 3rd Party Recommendation: None.

Supporting Documentation:

1. 260558 - Resale Offer
2. 260558 - Map View
3. 260558 - BCAD Property Detail
4. 260558 - BC Tax Office Tax Breakdown

PROPERTY INFORMATION

RESALE MEETING OF: August 27, 2024

IN TRUST TO: CITY OF FREEPORT

PREVIOUS OWNER: G. W. BROWN, ET AL

ACCOUNT #: 8110-1631-000

PRECINCT #: 1

LEGAL DESCRIPTION: VELASCO (FREEPORT) BLK 571
LOT 4 ACRES 0.0717

PHYSICAL ADDRESS: UNKNOWN

SCHOOL DISTRICT: BRAZOSPORT ISD

OFFER MADE BY: ZJ ABBASALY

AMOUNT OF OFFER: \$1,650.00

MINIMUM BID AT SALE: \$3,280.00

ADJUDGED VALUE: \$3,280.00

CURRENT LAND VALUE: \$11,720.00

CURRENT IMPROVEMENT: \$0.00

CITY WEED/DEMO LIENS: UNKNOWN

SHERIFF'S DEED FILE DATE: 1/11/2024

REDEMPTION DATE: 7/11/2024

POST JUDGMENT TAXES: \$359.58

POST JUDGMENT YEARS: 2023

VOTE: AYE NAY

K. BULANEK	X
K. STEWART	X
JUDGE SEBESTA	X
D. PAYNE	X
CIVIL DIVISION REP.	X

PBFCM REPRESENTATIVE PRESENT

Cause Number:	116962-T	Account Number:	8110-1631-000
Bid Amount:	\$1,650.00	Current Land Value \$:	\$11,720.00
Offer Made By:	ZJ ABBASALY	Adjudged Value\$:	\$3,280.00

Judgment Information

Taxing Entity	Tax Years	Amount Due
BC	2007-2022	\$340.99
BRHND	2007-2022	\$41.17
BC Special R & B	2007-2022	\$51.55
Brazosport ISD	2007-2022	\$1,089.88
City of Freeport	2007-2022	\$590.32
Brazosport College	2007-2022	\$222.22
Velasco Drainage	2007-2022	\$79.04
		\$2,415.17

Costs

Court Costs	\$261.60	Sheriff Fee's	\$81.55
Publication Fee's		Research Fee's	\$94.69
Ad Litem		Recording Fee's	\$20.00
Liens		Certified Mail	\$6.05
Deed Recording		Deed File Date	
Total			\$463.89

Proposed Distribution

Offer Amount

Costs

\$1,650.00	\$463.89
Net to Distribute \$	\$1,186.11

BC	14.12%	167.46
BRHND	1.70%	20.22
BC Special R & B	2.13%	25.32
Brazosport ISD	45.13%	535.25
City of Freeport	24.44%	289.91
Brazosport College	9.20%	109.13
Velasco Drainage	3.27%	38.82
0	0.00%	0.00
0	0.00%	0.00
		1,186.11

Post Judgment Information

Taxing Entity	Tax Year's	
BC	2023	\$45.30
Brazosport ISD	2023	\$159.55
BRHND	2023	\$2.69
Brazosport College	2023	\$44.32
Velasco Drainage	2023	\$11.27
BC Special R & B	2023	\$7.24
City of Freeport	2023	\$89.21
Post Judgment Total		\$359.58

LOCATION VIEW



STREET VIEW



Property ID: 260558 For Year 2024

Property Details

Account		
Property ID:	260558	Geographic ID: 8110-1631-000
Type:	Real	Zoning: 8-27-09 AMS
Property Use:		
Location		
Situs Address:		
Map ID:		Mapsco: SBR111
Legal Description:	VELASCO (FREEPORT) BLK 571 LOT 4	
Abstract/Subdivision:	S8110 - VELASCO (FREEPORT)	
Neighborhood:	S8110	
Owner		
Owner ID:	1101564	
Name:	CITY OF FREEPORT IN TRUST	
Agent:		
Mailing Address:	%KRISTIN R BULANEK-TAC 111 E LOCUST ANGLETON, TX 77515-4622	
% Ownership:	100.00%	
Exemptions:	EX-XV - Other Exemptions (including public property, religious organizations, charitable organizations, and other property not reported elsewhere) For privacy reasons not all exemptions are shown online.	

Property Values

Improvement Homesite Value:	\$0 (+)
Improvement Non-Homesite Value:	\$0 (+)
Land Homesite Value:	\$0 (+)
Land Non-Homesite Value:	\$11,720 (+)
Agricultural Market Valuation:	\$0 (+)

Market Value:	\$11,720 (=)
Agricultural Value Loss: ⓘ	\$0 (-)
Appraised Value:	\$11,720 (=)
HS Cap Loss/Circuit Breaker: ⓘ	\$0 (-)
Assessed Value:	\$11,720
Ag Use Value:	\$0

Information provided for research purposes only. Legal descriptions and acreage amounts are for Appraisal District use only and should be verified prior to using for legal purpose and or documents. Please contact the Appraisal District to verify all information for accuracy.

Property Taxing Jurisdiction

Owner: CITY OF FREEPORT IN TRUST %**Ownership:** 100.00%

Entity	Description	Tax Rate	Market Value	Taxable Value	Estimated Tax	Freeze Ceiling
CAD	BRAZORIA COUNTY APPRAISAL DISTRICT	0.000000	\$11,720	\$224	\$0.00	
CFP	CITY OF FREEPORT	0.533000	\$11,720	\$224	\$1.19	
DR2	VELASCO DRAINAGE DISTRICT	0.067288	\$11,720	\$224	\$0.15	
GBC	BRAZORIA COUNTY	0.270664	\$11,720	\$224	\$0.61	
JBR	BRAZOSPORT COLLEGE	0.264831	\$11,720	\$224	\$0.59	
NAV	PORT FREEPORT	0.016007	\$11,720	\$224	\$0.04	
RDB	ROAD & BRIDGE FUND	0.043284	\$11,720	\$224	\$0.10	
SBR	BRAZOSPORT INDEPENDENT SCHOOL DISTRICT	0.953300	\$11,720	\$224	\$2.14	

Total Tax Rate: 2.148374

Estimated Taxes With Exemptions: \$4.82

Estimated Taxes Without Exemptions: \$251.80

Property Improvement - Building

Property Land

Type	Description	Acreage	Sqft	Eff Front	Eff Depth	Market Value	Prod. Value
S1	PRIMARY SITE	0.07	3,125.00	0.00	0.00	\$11,720	\$0

Property Roll Value History

Year	Improvements	Land Market	Ag Valuation	Appraised	HS Cap Loss	Assessed
2025	N/A	N/A	N/A	N/A	N/A	N/A
2024	\$0	\$11,720	\$0	\$11,720	\$0	\$11,720
2023	\$0	\$11,720	\$0	\$11,720	\$0	\$11,720
2022	\$0	\$3,280	\$0	\$3,280	\$0	\$3,280
2021	\$0	\$2,340	\$0	\$2,340	\$0	\$2,340
2020	\$0	\$2,340	\$0	\$2,340	\$0	\$2,340
2019	\$0	\$2,340	\$0	\$2,340	\$0	\$2,340
2018	\$0	\$2,340	\$0	\$2,340	\$0	\$2,340
2017	\$0	\$2,340	\$0	\$2,340	\$0	\$2,340
2016	\$0	\$2,340	\$0	\$2,340	\$0	\$2,340
2015	\$0	\$2,340	\$0	\$2,340	\$0	\$2,340
2014	\$0	\$2,340	\$0	\$2,340	\$0	\$2,340

Property Deed History

Deed Date	Type	Description	Grantor	Grantee	Volume	Page	Number
1/8/2024	SD	SHERIFF'S DEED	JUNKER WINIFRED B	CITY OF FREEPORT IN TRUST	2024	001656	

ARB Data

Data will be available in October 2024.

Tax Breakdown
7 Records - 2023

JURISDICTION	BASE TAX	BASE TAX PAID	BASE TAX DUE	PENALTY	INTEREST	COLLECTION PENALTY	TOTAL DUE
BRAZORIA COUNTY (1)	\$31.72	\$0.00	\$31.72	\$3.81	\$2.54	\$7.61	\$45.68
SPECIAL ROAD & BRIDGE (9)	\$5.07	\$0.00	\$5.07	\$0.61	\$0.41	\$1.22	\$7.31
BRAZOSPORT ISD (22)	\$111.73	\$0.00	\$111.73	\$13.41	\$8.94	\$26.82	\$160.90
BRAZOSPORT COLLEGE (45)	\$31.04	\$0.00	\$31.04	\$3.72	\$2.48	\$7.45	\$44.69
VELASCO DRAINAGE DIST. NO 2 (52)	\$7.89	\$0.00	\$7.89	\$0.95	\$0.63	\$1.89	\$11.36
CITY OF FREEPORT (90)	\$62.47	\$0.00	\$62.47	\$7.50	\$5.00	\$14.99	\$89.96
PORT FREEPORT (41)	\$1.88	\$0.00	\$1.88	\$0.23	\$0.15	\$0.45	\$2.71



City Council Agenda Item #[4.E]

Title: Consideration and possible action by City Council approving the sale of trust property within the city limits at Velasco Townsite, Block 61, Lot 10 (W/10').

Date: September 16, 2024

From: Laura Cramer, Special Projects Supervisor

Staff Recommendation: Staff makes no recommendation to City Council regarding the approval of the sale of property located at 320 South Avenue J (Velasco Townsite, Block 61, Lot 10 (W/10'))

Item Summary: The Brazoria County Resale Committee met on August 27, 2024 and accepted an offer of \$680 for this 10' parcel. The offer is now in the hands of the taxing entities to approve or deny the offer to purchase. This is not a buildable lot. The amount offered is well below the current value of the property but approving the sale will return the property to the tax rolls.

Background Information: This parcel was presented at a sheriff's sale in January 2024. There were no bids to purchase. The beginning bid was \$1,310 being the adjudged value. Taxes due on the property were \$908.68 for the years 2002-2022. Since the judgment, another \$143.88 for the 2023 taxes which will be the responsibility of the purchaser to pay. The proceeds of the sale to the City of Freeport would be \$52.24.

Special Considerations: The Brazoria County Appraisal District has increased the value of the property to \$4,690 beginning in 2023. The current annual taxes owed to the City of Freeport will be \$62.47.

Year	Improvements	Land Market	Ag Valuation	Appraised	HS Cap Loss	Assessed
2025	N/A	N/A	N/A	N/A	N/A	N/A
2024	\$0	\$4,690	\$0	\$4,690	\$0	\$4,690
2023	\$0	\$4,690	\$0	\$4,690	\$0	\$4,690
2022	\$0	\$1,310	\$0	\$1,310	\$0	\$1,310
2021	\$0	\$940	\$0	\$940	\$0	\$940
2020	\$0	\$940	\$0	\$940	\$0	\$940
2019	\$0	\$940	\$0	\$940	\$0	\$940
2018	\$0	\$940	\$0	\$940	\$0	\$940
2017	\$0	\$940	\$0	\$940	\$0	\$940
2016	\$0	\$940	\$0	\$940	\$0	\$940
2015	\$0	\$940	\$0	\$940	\$0	\$940
2014	\$0	\$940	\$0	\$940	\$0	\$940



Financial Impact: If approved, the proceeds of the sale to the City of Freeport would be \$52.24 and return the property to the tax roll.

Taxes due to the City of Freeport from 2002-2022 are \$908.68.

Board or 3rd Party Recommendation: None.

Supporting Documentation:

1. 260039 - Resale Offer Information
2. 260039 - Map View
3. 260039 - BCAD Property Detail
4. 260039 - BC Tax Office Tax Breakdown

PROPERTY INFORMATION

RESALE MEETING OF: August 27, 2024

IN TRUST TO: CITY OF FREEPORT

PREVIOUS OWNER: G. W. BROWN

ACCOUNT #: 8110-0584-000

PRECINCT #: 1

LEGAL DESCRIPTION: VELASCO (FREEEPORT) BLK 61
LOT 10 (W/10') ACRES 0.0287

PHYSICAL ADDRESS: S AVE J

SCHOOL DISTRICT: BRAZOSPORT ISD

OFFER MADE BY: ZJ ABBASALY

AMOUNT OF OFFER: \$680.00

MINIMUM BID AT SALE: \$1,310.00

ADJUDGED VALUE: \$1,310.00

CURRENT LAND VALUE: \$4,690.00

CURRENT IMPROVEMENT: \$0.00

CITY WEED/DEMO LIENS: UNKNOWN

SHERIFF'S DEED FILE DATE: 1/11/2024

REDEMPTION DATE: 7/11/2024

POST JUDGMENT TAXES: \$143.88

POST JUDGMENT YEARS: 2023

VOTE: AYE NAY

K. BULANEK
K. STEWART
JUDGE SEBESTA
D. PAYNE
CIVIL DIVISION REP.

X
X
X
X
X

PBFCM REPRESENTATIVE PRESENT

Cause Number:	116962-T	Account Number:	8110-0584-000
Bid Amount:	\$680.00	Current Land Value \$:	\$4,690.00
Offer Made By:	ZJ ABBASALY	Adjudged Value\$:	\$1,310.00

Judgment Information

Taxing Entity	Tax Years	Amount Due
BC	2002-2022	\$128.97
BRHND	2002-2022	\$15.24
BC Special R & B	2002-2022	\$19.04
Brazosport ISD	2002-2022	\$410.57
City of Freeport	2002-2022	\$219.67
Brazosport College	2002-2022	\$85.60
Velasco Drainage	2002-2022	\$29.59
		\$908.68

Costs

Court Costs	\$261.60	Sheriff Fee's	\$81.55
Publication Fee's		Research Fee's	\$94.69
Ad Litem		Recording Fee's	\$20.00
Liens		Certified Mail	\$6.05
Deed Recording	\$38.00	Deed File Date	
	Total		\$463.89

Proposed Distribution

Offer Amount	Costs
\$680.00	\$463.89
Net to Distribute \$	\$216.11

BC	14.19%	30.67
BRHND	1.68%	3.62
BC Special R & B	2.10%	4.53
Brazosport ISD	45.18%	97.65
City of Freeport	24.17%	52.24
Brazosport College	9.42%	20.36
Velasco Drainage	3.26%	7.04
0	0.00%	0.00
0	0.00%	0.00
		216.11

Post Judgment Information

Taxing Entity	Tax Year's	
BC	2023	\$18.12
Brazosport ISD	2023	\$63.85
BRHND	2023	\$1.07
Brazosport College	2023	\$17.74
Velasco Drainage	2023	\$4.51
BC Special R & B	2023	\$2.89
City of Freeport	2023	\$35.70
	Post Judgment Total	\$143.88

LOCATION VIEW



STREET VIEW



Property ID: 260039 For Year 2024

Property Details

Account		
Property ID:	260039	Geographic ID: 8110-0584-000
Type:	Real	Zoning: 8-27-09 AMS
Property Use:		
Location		
Situs Address:	S AVE J FREEPORT,	
Map ID:		Mapsco: SBR112
Legal Description:	VELASCO (FREEPORT) BLK 61 LOT 10 (W/10')	
Abstract/Subdivision:	S8110 - VELASCO (FREEPORT)	
Neighborhood:	S8110	
Owner		
Owner ID:	1101564	
Name:	CITY OF FREEPORT IN TRUST	
Agent:		
Mailing Address:	%KRISTIN R BULANEK-TAC 111 E LOCUST ANGLETON, TX 77515-4622	
% Ownership:	100.00%	
Exemptions:	EX-XV - Other Exemptions (including public property, religious organizations, charitable organizations, and other property not reported elsewhere) For privacy reasons not all exemptions are shown online.	

Property Values

Improvement Homesite Value:	\$0 (+)
Improvement Non-Homesite Value:	\$0 (+)
Land Homesite Value:	\$0 (+)
Land Non-Homesite Value:	\$4,690 (+)
Agricultural Market Valuation:	\$0 (+)

Market Value:	\$4,690 (=)
Agricultural Value Loss: ⓘ	\$0 (-)
Appraised Value:	\$4,690 (=)
HS Cap Loss/Circuit Breaker: ⓘ	\$0 (-)
Assessed Value:	\$4,690
Ag Use Value:	\$0

Information provided for research purposes only. Legal descriptions and acreage amounts are for Appraisal District use only and should be verified prior to using for legal purpose and or documents. Please contact the Appraisal District to verify all information for accuracy.

Property Taxing Jurisdiction

Owner: CITY OF FREEPORT IN TRUST %**Ownership:** 100.00%

Entity	Description	Tax Rate	Market Value	Taxable Value	Estimated Tax	Freeze Ceiling
CAD	BRAZORIA COUNTY APPRAISAL DISTRICT	0.000000	\$4,690	\$90	\$0.00	
CFP	CITY OF FREEPORT	0.533000	\$4,690	\$90	\$0.48	
DR2	VELASCO DRAINAGE DISTRICT	0.067288	\$4,690	\$90	\$0.06	
GBC	BRAZORIA COUNTY	0.270664	\$4,690	\$90	\$0.24	
JBR	BRAZOSPORT COLLEGE	0.264831	\$4,690	\$90	\$0.24	
M101	FREEPORT MUD #1	0.800000	\$4,690	\$90	\$0.72	
NAV	PORT FREEPORT	0.016007	\$4,690	\$90	\$0.01	
RDB	ROAD & BRIDGE FUND	0.043284	\$4,690	\$90	\$0.04	
SBR	BRAZOSPORT INDEPENDENT SCHOOL DISTRICT	0.953300	\$4,690	\$90	\$0.86	

Total Tax Rate: 2.948374

Estimated Taxes With Exemptions: \$2.65

Estimated Taxes Without Exemptions: \$138.28

Property Improvement - Building

Property Land

Type	Description	Acreage	Sqft	Eff Front	Eff Depth	Market Value	Prod. Value
S1	PRIMARY SITE	0.03	1,250.00	0.00	0.00	\$4,690	\$0

Property Roll Value History

Year	Improvements	Land Market	Ag Valuation	Appraised	HS Cap Loss	Assessed
2025	N/A	N/A	N/A	N/A	N/A	N/A
2024	\$0	\$4,690	\$0	\$4,690	\$0	\$4,690
2023	\$0	\$4,690	\$0	\$4,690	\$0	\$4,690
2022	\$0	\$1,310	\$0	\$1,310	\$0	\$1,310
2021	\$0	\$940	\$0	\$940	\$0	\$940
2020	\$0	\$940	\$0	\$940	\$0	\$940
2019	\$0	\$940	\$0	\$940	\$0	\$940
2018	\$0	\$940	\$0	\$940	\$0	\$940
2017	\$0	\$940	\$0	\$940	\$0	\$940
2016	\$0	\$940	\$0	\$940	\$0	\$940
2015	\$0	\$940	\$0	\$940	\$0	\$940
2014	\$0	\$940	\$0	\$940	\$0	\$940

Property Deed History

Deed Date	Type	Description	Grantor	Grantee	Volume	Page	Number
1/8/2024	SD	SHERIFF'S DEED	HAYNES LUMBER CO	CITY OF FREEPORT IN TRUST	2024	001656	
9/10/1964	WD	WARRANTY DEED	COBB INDUSTRIES INC	HAYNES LUMBER CO	890	358	13503 (64)

ARB Data

Data will be available in October 2024.

Tax Breakdown
7 Records - 2023

JURISDICTION	BASE TAX	BASE TAX PAID	BASE TAX DUE	PENALTY	INTEREST	COLLECTION PENALTY	TOTAL DUE
BRAZORIA COUNTY (1)	\$31.72	\$0.00	\$31.72	\$3.81	\$2.54	\$7.61	\$45.68
SPECIAL ROAD & BRIDGE (9)	\$5.07	\$0.00	\$5.07	\$0.61	\$0.41	\$1.22	\$7.31
BRAZOSPORT ISD (22)	\$111.73	\$0.00	\$111.73	\$13.41	\$8.94	\$26.82	\$160.90
BRAZOSPORT COLLEGE (45)	\$31.04	\$0.00	\$31.04	\$3.72	\$2.48	\$7.45	\$44.69
VELASCO DRAINAGE DIST. NO 2 (52)	\$7.89	\$0.00	\$7.89	\$0.95	\$0.63	\$1.89	\$11.36
CITY OF FREEPORT (90)	\$62.47	\$0.00	\$62.47	\$7.50	\$5.00	\$14.99	\$89.96
PORT FREEPORT (41)	\$1.88	\$0.00	\$1.88	\$0.23	\$0.15	\$0.45	\$2.71



City Council Agenda Item #[4.F]

Title: Consideration and possible action to approve roof replacements on City facilities.

Date: September 16, 2024

From: Lance Petty, City Manager

Staff Recommendation: Staff Recommends Approval of Proposals from Brazos Commercial Roofing

Item Summary: The proposal is for roof replacement on 3 City Facilities.

Background Information: Hurricane Beryl caused damage to numerous City facility roofing systems. The City has been working with TWIA and FEMA on damage throughout the City and has been authorized to move forward with repairs. Brazos Roofing has provided repair costs for these facilities as follows:

- | | |
|------------------------------------|-----------------------|
| • Old Fire Station - \$69,357.00 | Bond Fee - \$1,349.00 |
| • Recreation Center - \$117,642.42 | Bond Fee - \$2,306.71 |
| • Fire Station #2 - \$104,034.38 | Bond Fee - \$2,042.00 |

Total - \$296,731.51

Special Considerations: Brazos Roofing is part of the CO purchasing and does not require an advertisement for services.

Choice Partners Contract # 23/041MR. WPI8 Windstorm and Engineering will be included upon completion.

Financial Impact: Insurance claim/deductible

Board or 3rd Party Recommendation:

Supporting Documentation:

None



City Council Agenda Item #[4.G]

Title: Consideration and possible action approving Resolution No. 2024-2880 nominating candidates for a position on the Board of Directors of the Brazoria County Appraisal District.

Date: September 16, 2024

From: Cathy Ezell, Finance Director

Staff Recommendation: N/A

Item Summary: This resolution allows City Council to nominate up to five individuals to be placed on the ballot for board of the Brazoria County Appraisal District.

Background Information: On September 3, 2024, City Council discussed the fact that they would have the opportunity to nominate up to five individuals to be placed on the ballot for the board of Brazoria County Appraisal District. The City has until October 15, 2024, to submit its nominations. Once all nominations have been received, the Brazoria County Appraisal District will submit the ballot to the City, at which time the City Council will have 21 votes to use to vote for the Council choice(s).

Special Considerations: N/A

Financial Impact: N/A

Board or 3rd Party Recommendation: N/A

Supporting Documentation:

1. CAD Resolution

RESOLUTION NO. 2024-2880

**A RESOLUTION OF THE CITY COUNCIL OF FREEPORT, TEXAS NOMINATING
CANDIDATE(S) FOR A POSITION ON THE BOARD OF DIRECTORS OF THE
BRAZORIA COUNTY APPRAISAL DISTRICT**

WHEREAS, those eligible taxing units participating in the Brazoria County Appraisal District have the right and responsibility to nominate up to five candidate(s) to fill the five (5) positions of the Board of Directors of the Brazoria County Appraisal District for a term of office commencing on January 1, 2025; and

WHEREAS, this governing body desires to exercise its right to nominate the said candidate(s) for such position on said board of directors; now, therefore

**NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF
FREEPORT, TEXAS, THAT:**

Section 1. That the facts and recitations set forth in the preamble of this resolution be, and they are hereby, adopted, ratified, and confirmed.

Section 2. That the following individuals be, and are hereby, nominated as candidate(s) for positions on the board of directors of the Brazoria County Appraisal District to be filled by those eligible taxing units participating in the Brazoria County Appraisal District.

Name & Address: _____
Name & Address: _____
Name & Address: _____
Name & Address: _____
Name & Address: _____

Section 3. That the presiding officer of the governing body of this taxing unit be, and that he or she is hereby, authorized and directed to deliver or cause to be delivered a certified copy of this resolution to the chief appraiser of the Brazoria County Appraisal District on or before October 15, 2024.

DULY PASSED, ADOPTED AND APPROVED this the 16th day of September, 2024.

Jerry Cain, Mayor
City of Freeport, Texas

ATTEST:

Clarisa Fernandez, City Secretary
City of Freeport, Texas



City Council Agenda Item #[4.H]

Title: Consideration and possible action to ratify the Service Order to purchase Budgeting Software from Clear Gov.

Date: September 16, 2024

From: Cathy Ezell, Finance Director

Staff Recommendation: Staff recommends ratification of the Service Order.

Item Summary: On June 14, 2024, the City entered into an agreement with Clear Gov to provide budgeting software for the set-up costs of \$8,775 and annual subscription of \$30,000. This service order was signed with the clause that the budgeting software would have to be approved as part of the budget and approved by City Council. The service order was signed on June 14, 2024 to lock in the costs of the software. Also, Clear Gov is providing the prices under the Co-Op pricing under the Buyboard contract No. #692-23, which would not require formal bidding of this software.

Background Information: Staff went through the process of reviewing three different budgeting software companies. Clear Gov came highly recommended by many finance directors across the State. One company did not offer all the products that Clear Gov offer. Another company had the same annual fee but had a set-up cost of over \$60,000.

Clear Gov software will not only make the budgeting process more effective and efficient, it will give us the opportunity to move the Finance Department in a whole new direction. This software will allow us to create a true financial transparency program on the City's website. It will also allow us to create a Five-Year Capital Project Program, that will be presented and adopted by City Council.

Special Considerations: N/A

Financial Impact: The budgeting software was included in the FY2024-2025 budget.

Board or 3rd Party Recommendation: N/A

Supporting Documentation:

1. Clear Gov Service Order



Service Order

2 Mill & Main; Suite 630; Maynard, MA 01754

Created by	Tom Peck
Contact Phone	425-372-618
Contact Email	tpeck@cleargov.com

Order Date	May 30, 2024
Order valid if signed by	Jun 14, 2024

Customer Information					
Customer	Freeport, TX	Contact	Cathy Ezell	Billing Contact	Cathy Ezell
Address	200 West 2nd Street	Title	Finance Director	Title	Finance Director
City, St, Zip	Freeport, TX	Email	cezell@freeport.tx.us	Email	cezell@freeport.tx.us
Phone	979-233-3526			PO # (If any)	

This Service Order will be contracted through...

Procurement Aggregator	ClearGov Contract
Buyboard	Buyboard Proposal No. #692-23

The Services you will receive and the Fees for those Services are...

Set up Services	Tier/Rate	Service Fees
ClearGov Setup: Includes activation, onboarding and training for ClearGov solutions	Tier 2	\$ 13,500.00
ClearGov Setup: BCM Bundle Discount - Discount for bundled BCM solutions	Tier 2	\$ (4,725.00)
Total ClearGov Setup Service Fee - Billed ONE-TIME		\$ 8,775.00
Subscription Services	Tier	Service Fees
ClearGov BCM Operational Budgeting - Civic Edition	Tier 2	\$ 14,100.00
ClearGov BCM Personnel Budgeting - Civic Edition	Tier 2	\$ 12,800.00
ClearGov BCM Capital Budgeting - Civic Edition	Tier 2	\$ 10,400.00
ClearGov BCM Digital Budget Book - Civic Edition	Tier 2	\$ 8,600.00
ClearGov BCM Transparency - Civic Edition	Tier 2	\$ 7,700.00
ClearGov BCM Bundle Discount: Discount for bundled BCM solutions	Tier 2	\$ (23,600.00)
Total ClearGov Subscription Service Fee - Billed ANNUALLY IN ADVANCE		\$ 30,000.00

ClearGov will provide your Services according to this schedule...

Period	Start Date	End Date	Description
Setup	Oct 1, 2024	Oct 1, 2024	ClearGov Setup Services
Initial	Oct 1, 2024	Sep 30, 2027	ClearGov Subscription Services

To be clear, you will be billed as follows...

Billing Date(s)	Amount(s)	Notes
Oct 1, 2024	\$8,775.00	One Time Setup Fee
Oct 1, 2024	\$30,000.00	Annual Subscription Fee
Additional subscription years and/or renewals will be billed annually in accordance with pricing and terms set forth herein.		
Billing Terms and Conditions		
Valid Until	Jun 14, 2024	Pricing set forth herein is valid only if ClearGov Service Order is executed on or before this date.
Payment	Net 30	All invoices are due Net 30 days from the date of invoice.

Initial Period Rate Increase	3% per annum	During the Initial Service Period, the Annual Subscription Service Fee shall automatically increase by this amount.
Rate Increase	6% per annum	After the Initial Service Period, the Annual Subscription Service Fee shall automatically increase by this amount.

General Terms & Conditions	
Cancellation Option	This ClearGov Service Order is subject to the approval of the Freeport TX City Council (the "Board") as set forth herein. In the event that the Board does not approve this Service Order at its Sept 2024 meeting, Customer shall have the option to terminate this Service Order immediately by providing written notice. In the event that Customer exercises this option, Customer shall have no payment obligation under this Service Order.
Customer Satisfaction Guarantee	During the first thirty (30) days of the Service, Customer shall have the option to terminate the Service, by providing written notice. In the event that Customer exercises this customer satisfaction guarantee option, such termination shall become effective immediately and Customer shall be eligible for a full refund of the applicable Service Fees.
Statement of Work	ClearGov and Customer mutually agree to the ClearGov Service activation and onboarding process set forth in the attached Statement of Work. Please note that ClearGov will not activate and/or implement services for any Customer with outstanding balance past due over 90 days for any previous subscription services.
Taxes	The Service Fees and Billing amounts set forth above in this ClearGov Service Order DO NOT include applicable taxes. In accordance with the laws of the applicable state, in the event that sales, use or other taxes apply to this transaction, ClearGov shall include such taxes on applicable invoices and Customer is solely responsible for such taxes, unless documentation is provided to ClearGov demonstrating Customer's exemption from such taxes.
Term & Termination	Subject to the termination rights and obligations set forth in the ClearGov BCM Service Agreement, this ClearGov Service Order commences upon the Order Date set forth herein and shall continue until the completion of the Service Period(s) for the Service(s) set forth herein. Each Service shall commence upon the Start Date set forth herein and shall continue until the completion of the applicable Service Period. To be clear, Customer shall have the option to Terminate this Service Order on an annual basis by providing notice at least sixty (60) days prior to the end of the then current Annual Term.
Auto-Renewal	After the Initial Period, the Service Period for any ClearGov Annual Subscription Services shall automatically renew for successive annual periods (each an "Annual Term"), unless either Party provides written notice of its desire not to renew at least sixty (60) days prior to the end of the then current Annual Term.
Agreement	The signature herein affirms your commitment to pay for the Service(s) ordered in accordance with the terms set forth in this ClearGov Service Order and also acknowledges that you have read and agree to the terms and conditions set forth in the ClearGov BCM Service Agreement found at the following URL: http://www.ClearGov.com/terms-and-conditions . This Service Order incorporates by reference the terms of such ClearGov BCM Service Agreement.

Customer	
Signature	
Name	Lane Petty
Title	City Manager

ClearGov, Inc.	
Signature	
Name	Bryan A. Burdick
Title	President

Please e-mail signed Service Order to Orders@ClearGov.com or Fax to (774) 759-3045

Customer Upgrades (ClearGov internal use only)			
This Service Order is a Customer Upgrade	No	If Yes: Original Service Order Date	

Statement of Work

This Statement of Work outlines the roles and responsibilities by both ClearGov and Customer required for the activation and onboarding of the ClearGov Service. ClearGov will begin this onboarding process upon execution of this Service Order. All onboarding services and communications will be provided through remote methods - email, phone, and web conferencing.

ClearGov Responsibilities

- ClearGov will activate ClearGov Service subscription(s) as of the applicable Start Date(s). ClearGov will create the initial Admin User account, and the Customer Admin User will be responsible for creating additional User accounts.
- ClearGov will assign an Implementation Manager (IM) responsible for managing the activation and onboarding process. ClearGov IM will coordinate with other ClearGov resources, as necessary.
- ClearGov IM will provide a Kickoff Call scheduling link to the Customer's Primary Contact. Customer should schedule Kickoff Call within two weeks after the Service Order has been executed.
- If Customer is subscribing to any products that require data onboarding:
 - ClearGov IM will provide a Data Discovery Call scheduling link to the Customer's Primary Contact. Customer should schedule Data Discovery Call based on the availability of Customer's staff.
 - ClearGov will provide Customer with financial data requirements and instructions, based on the ClearGov Service subscription(s).
 - ClearGov will review financial data files and confirm that data is complete, or request additional information, if necessary. Once complete financial data files have been received, ClearGov will format the data, upload it to the ClearGov platform and complete an initial mapping of the data.
 - After initial mapping, ClearGov will schedule a Data Review call with a ClearGov Data Onboarding Consultant (DOC), who will present how the data was mapped, ask for feedback, and address open questions. Depending upon Customer feedback and the complexity of data mapping requests, there may be additional follow-up calls or emails required to complete the data onboarding process.
- ClearGov will inform Customer of all training, learning, and support options. ClearGov recommends all Users attend ClearGov Academy training sessions and/or read Support Center articles before using the ClearGov Service to ensure a quick ramp and success. As needed, ClearGov will design and deliver customized remote training and configuration workshops for Admins and one for End Users - via video conference - and these sessions will be recorded for future reference.
- ClearGov will make commercially reasonable efforts to complete the onboarding/activation process in a timely fashion, provided Customer submits financial data files and responds to review and approval requests by ClearGov in a similarly timely fashion. Any delay by Customer in meeting these deliverable requirements may result in a delayed data onboarding process. Any such delay shall not affect or change the Service Period(s) as set forth in the applicable Service Order.

Customer Responsibilities

- Customer's Primary Contact will coordinate the necessary personnel to attend the Kickoff and Data Discovery Calls within two weeks after the Service Order has been executed. If Customer needs to change the date/time of either of these calls, the Primary Contact will notify the ClearGov IM at least one business day in advance.
- If Customer is subscribing to any products that require data onboarding:
 - Customer will provide a complete set of requested financial data files (revenue, expense, chart of accounts, etc.) to ClearGov in accordance with the requirements provided by ClearGov.
 - Customer's Primary Contact will coordinate the necessary personnel to attend the Data Discovery and Data Review calls. It is recommended that all stakeholders with input on how data should be mapped should attend. Based on these calls and any subsequent internal review, Customer shall provide a detailed list of data mapping requirements and requested changes to data mapping drafts in a timely manner, and Customer will approve the final data mapping, once completed to Customer's satisfaction.
- Customer will complete recommended on-demand training modules in advance of customized training & configuration workshops.
- Customer shall be solely responsible for importing and/or inputting applicable text narrative, custom graphics, performance metrics, capital requests, personnel data, and other such information for capital budget, personnel budget, budget books, projects, dashboards, etc.



City Council Agenda Item #[4.I]

Title: Consideration and possible action approving Southern Turf Co. Texas to Install Artificial Turf at SFA for Soccer Field in the amount of \$253,400.00.

Date: September 16, 2024

From: Lance Petty, City Manager

Staff Recommendation: Staff recommends approval of the proposed project by Southern Turf Co. Texas

Item Summary: The proposal is to install an artificial turf surface for the re-location of the Freeport youth soccer league.

Background Information: The Freeport Youth Soccer league has utilized the OA Fleming property for youth soccer league activities. The City will be developing this property in the future for residential housing and has budgeted 600k for the relocation of the park. The staff met with the soccer league president about the new location. This facility currently has infrastructure such as restrooms, concessions and storage areas that can be utilized by the league. The City has also approved field lighting that will be installed over the next 4 weeks, along with fencing that will enclose the field for the safety of our youth.

Special Considerations: If approved, Southern Turf Co. Texas will begin immobilizing to begin construction of the new facility.

Southern Turf is part of the Buy Board purchasing program that is not required for Bid. Buy Board # 737-24

Financial Impact: Budgeted item - Parks Capital 25-665-899

Board or 3rd Party Recommendation:

Supporting Documentation:

None



City Council Agenda Item #[4.J]

Title: First Reading- 2024-25 Local Business Improvement Grant Program.
Date: September 16, 2024
From: Robert Johnson, Economic Development Director

Staff Recommendation: Staff recommends City Council Discuss for future consideration the Resolution for the requested EDC Economic Development project for the Business Improvement Grant Program.

Item Summary: The EDC has identified the Business Improvement Grant program as an economic development project it would like to consider for funding in the 2024-2025 fiscal year. Because of its nature, it is required to have City Council approval following two readings. This is the first of the two required readings.

Background Information: 1. 2024-25 LOCAL BUSINESS IMPROVEMENT GRANT PROGRAM

The local business improvement grant program provides grant funding from the EDC under several categories including Façade Improvements, Sign Improvements, General Property improvements, and Landscaping improvements. Applications for these categories are accepted anytime and considered individually as they are received. Funding for these categories is available up to \$10,000 There is also a single Mega Grant of up to \$30,000 which will be competitively offered, with one awarded per year in February. Businesses that receive the grant are reimbursed 50% of their documented and qualified expenses up to the maximum grant amount. The EDC is requesting council approval for expenditure of up to \$300,000 in the 2024-2025 fiscal year for this program.

The purpose of this program is to promote the development and expansion of new and existing business enterprises within the city of Freeport, and enhance the economic welfare of the citizens of the City by securing and retaining business enterprises and maintain a higher level of employment, economic activity and stability.

Special Considerations: The EDC conducted a required public hearing with no opposition to this proposed project.

Financial Impact: Funding for these projects would come out of the Special Project line item included in the EDC fiscal year budget for projects.

Board or 3rd Party Recommendation: Following a public hearing on the issue, EDC voted to recommend approval of this project at the mentioned dollar limits.



Supporting Documentation:

1. Resolution EDC 2024-2025 Business Improvement Grant Program Project
2. Grant Packet 08-08-23

RESOLUTION NO. 2024-2881

A RESOLUTION OF THE CITY OF FREEPORT, TEXAS, CONTAINING A PREAMBLE; APPROVING AN ECONOMIC DEVELOPMENT PROJECT TO BE ENACTED BY THE FREEPORT ECONOMIC DEVELOPMENT CORPORATION; AND PROVIDING THAT THIS RESOLUTION SHALL TAKE EFFECT AND BE IN FORCE FROM AND AFTER ITS PASSAGE AND ADOPTION.

WHEREAS, the City of Freeport, Texas is a "Home Rule City" and a "Home Rule Municipality" lying and situated in Brazoria County, Texas, as described in and defined by Section 5, Article XI of the Constitution of Texas and Section 1.005 of the Local Government Code of Texas, respectively; and,

WHEREAS, the Freeport Economic Development Corporation (the "EDC") is a "type B" nonprofit economic development corporation, authorized under Texas Development Corporations Act, Title 12, Section 501.001 et. seq. specifically Chapter 505 of said Act; and,

WHEREAS, the EDC's specific purpose is to sustain economic development efforts and promote business development in the City; and,

WHEREAS, the City and the EDC have made the specific findings that the EDC may pursue the development project set forth below, that said project is authorized by the Texas Development Corporation Act, and that the project promotes economic development within the City of Freeport and satisfies the requirement of serving a public purpose; and,

WHEREAS, prior to passage of this resolution, the City Council conducted two (2) public readings of this resolution, in open session of duly noticed and posted council meetings, and further finds that a duly noticed and posted public hearing was previously held by the EDC on the projects contained herein.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FREEPORT, TEXAS:

FIRST, the City Council of the City of Freeport finds that the facts recited in the preamble hereof are true.

SECOND, the City Council of the City of Freeport hereby approves the following economic development project: 2024-2025 Local Business Improvement Grant Program";

THIRD, the funds to fund the above project have been budgeted and no further authorization is required from the City Council for the EDC to implement the above project.

FOURTH, this resolution shall take effect and be in force from and after its passage and adoption.

READ, PASSED AND ADOPTED this _____ day of _____, 2024.

APPROVED:

Jerry Cain, Mayor
City of Freeport, Texas

ATTEST:

Clarisa Fernandez, City Secretary
City of Freeport, Texas

APPROVED AS TO FORM ONLY:

David Olson, City Attorney
City of Freeport, Texas



FREEPORT

ECONOMIC DEVELOPMENT CORPORATION

Business Improvement Grant Program Guidelines and Criteria

Section 1. Purpose

The purpose of this program is to promote the development and expansion of new and existing business enterprises within the City limits of Freeport, Texas and enhance the economic welfare of the citizens of the City by securing and retaining business enterprises and maintaining a higher level of employment, economic activity, and stability.

Section 2. Type and amount of grants

A. Façade Improvement:

Exterior front façade enhancements. Improvements may be considered if located on a corner or paralleling an internal public space such as a park, parking lot, pedestrian way, or visible from a public right-of-way.

Improvements to store facade including, but not limited to:

Exterior painting that incorporates a major visual change
(Maintenance painting does not apply.);

Significant masonry cleaning and/or restoration;

Addition of awnings (business logo & letters on awnings are acceptable);

Enhanced exterior building lighting that creates a noticeably enhanced appearance
(Replacement of current lighting that is simply repair does not enhance the appearance of the building, such as replacement of inoperable fixtures and is not included.);

Store front entry systems and individual windows and door replacement or modification (if part of an overall design restoration; general building maintenance repairs are not included);

New or restored façade elements, such as cornices, soffits, canopies, and other detail elements.

The grant amount may be up to 50% of the cost of such improvement, up to a maximum of \$10,000

B. Sign Improvement:

New signs and/or major renovations or removal of existing signs. Typically LED Signs are not approved but may be reviewed on a case-by-case basis if integrated into an overall sign.

The grant amount may be up to \$3,500 for both new and existing business.

C. Property Improvement:

Items such as, but not limited to, parking lot resurfacing, striping, driveway improvement, lighting, decorative fencing, pedestrian oriented/streetscape amenities, including street furniture, new curb and sidewalk, and related amenities, demolition and/or removal of a dilapidated structure

The grant amount may be up to 50% of the cost of such improvement, up to a maximum of \$10,000.

D. Landscaping Improvement:

Material such as, but not limited to, grass, ground covers, shrubs, vines, hedges, trees or palms, landscape lighting and non-living durable materials that are commonly used in landscaping such as, but not limited to, rocks, pebbles, sand, but excluding paving. (All living materials will be reviewed at 25% of the cost if irrigation is not present or will be applied)

The grant amount may be up to 50% of the cost of such improvement, up to a maximum of \$10,000.

E. Fire Suppression System Grant:

The purpose of this grant is to assist payment for purchase and installation of a sprinkler/fire suppression system as required by the Freeport Fire Marshall. The grant application must contain documentation from the applicant and the Freeport Fire Marshall containing a floorplan, a diagram of the proposed system, and the specific occupancy and use that was submitted to the Freeport Fire Marshall. If this grant is provided to a leased space, the landlord and tenant are jointly responsible to pay back the grant if the applicant fails to complete the performance requirements. Further, this grant will only be made for an active commercial business or a business that has signed a lease to begin operation of a commercial business.

The grant amount may be up to 50% of the cost of such improvement, up to a maximum of \$25,000.

F. MEGA Grant:

Can be a combination of Grant Type A, C, or D or can stand alone as either. This grant will be reserved for those business that are within the defined Downtown boundaries as laid out by our Community Comprehensive Plans or at the discretion of the FEDC Board of Directors. Must provide 1 additional Job with this grant. This grant will be awarded to one (1) applicant per a fiscal year (October 1st– September 30th). Grant applications will be accepted starting October 1st and will close February 28th. Review will be held in March and notification of grant recipient will be announced by May 15th. The grant amount may be up to 50% of the cost of such improvement up to a maximum of \$30,000.

Section 3. Eligibility

- A. All business buildings and facilities located within the City at the time of adoption of these guidelines shall be eligible for this program.
- B. Any new business planning to locate within the City, or any business currently located within the city limits, shall be eligible for this program.
- C. A *business* is defined as an occupation, profession, or trade in the purchase or sale of goods or services in an attempt to make a profit.
- D. The proposed project must comply with applicable regulations, city- approved planning studies, comprehensive plan designations, City Ordinances, Building Codes, and Americans with Disabilities Act Guidelines.
- E. All applicants must be current and provide FEDC with documentation providing they are current with all Ad Valorem Taxes.
- F. Grants may not be used for refinancing existing loans, working capital, inventory, permits, inspections, security fencing or gates, home occupations, interior remodeling, new construction, and routine maintenance of landscaping and signage (with the exception of letters/logos on new awnings).

Section 4. Guidelines

- A. Proof of the applicant's ownership of the subject facility or facilities, or proof that the owner of such facility has approved the application for such grant funds, shall be required.

- B. The owner of a business to be operated within a leased facility, and the owner of such lease facility, must apply jointly for the program. Copies of a lease agreement and proof of ownership of the leased facility shall be required.
- C. A business or property owner may apply for one (1) or more of the four (4) types of grants per physical location (address) set forth herein within any fiscal year (October 1 to September 30). A business that receives grant funding during a fiscal year shall not be precluded from making subsequent applications for funding in following years.
- D. The maximum amount of funding available to any one applicant, business establishment or property owner at one physical location (address) shall be \$50,000.00 per fiscal year unless applying for the mega grant.
- E. All grants are reimbursement grants and will only be funded after completion of the project in accordance with drawings and specifications approved by the Freeport Economic Development Corporation Board of Directors and after the applicant submits to the FEDC proof of paid receipts for all applicable labor, materials, and permits. Digital photographs of the completed work shall also be required.
- F. Reimbursement grants are a cash payment of up to the approved percentage of funds expended by the applicant on the improvements and are not to exceed the limits set forth in Section 2(A), (B), (C), (D), and (E) hereof. In-kind contributions to the improvements by the applicant will not be considered as an expenditure by the applicant. Only cash expenditures by the applicant may be used in calculating the cost of improvements.
- G. The applicant shall be obligated to make the improvements in accordance with the application submitted to and approved by the FEDC Board of Directors. Thereafter, any modifications must first receive written approval by either the FEDC Board or the FEDC Executive Director. Failure to obtain such written approval prior to making any such modifications shall render the applicant ineligible to receive grant funding.
- H. The applicant shall be responsible for obtaining all applicable permits related to the improvement project, and failure to do so will render the applicant ineligible to receive grant funding.
- I. The improvements, as presented in the application, must be completed in their entirety. Failure to complete all of the stated improvements shall render the applicant ineligible to receive grant funding.
- J. Upon approval of a grant application, and during the construction of the improvements, a representative or representatives of the FEDC shall have the right, at all reasonable times, to have access to and inspect the work in progress.
- K. The applicant shall not begin any improvements prior to receiving written approval of grant funding from the FEDC.

- L. The applicant must complete the improvement project within six (6) months of receiving written approval from the FEDC. Failure to complete the improvements within the required time period shall result in the loss of the grant funds allocated for the project. Time extensions may be granted at the discretion of the FEDC Board of Directors.
- M. Approval of all applications shall be with the understanding and agreement that, in the event the business (applicant) fails to remain open, or the business or property is sold or transferred and subsequently closes, within twelve (12) months after the funding of the grant, the applicant shall be considered in default of its obligations under the grant, and shall be required to reimburse the FEDC the grant money received.
- N. The applicant must agree that, in the event of default of its obligations, the applicant shall repay to the FEDC the amount of grant funds it has received, with interest, at the rate of 10% per annum, within thirty (30) days after the FEDC notifies the applicant of the default. The form of such payment shall be a cashier's check or money order, made payable to the Freeport Economic Development Corporation.
- O. The applicant must certify that the applicant does not employ nor will it employ any undocumented workers (an individual who, at the time of employment, is not lawfully admitted for permanent residence to the United States or authorized under law to be employed in that manner in the United States). The applicant must agree that if, after receiving grant funds, it is convicted of a violation under 8 U.S.C. Section 1324a(f), the applicant shall repay the amount of the grant funds received by the applicant, with interest, at the rate of 10% per annum, within thirty (30) days after the FEDC notifies the applicant of the violation.
- P. The FEDC shall have the authority to bring a civil action to recover any amounts that the applicant must repay to the FEDC under paragraphs M, N, and O of this Section, and in such action may recover court costs and reasonable attorney's fees.

Section 5. Application and Approval

- A. Applications must be made on a form provided by the FEDC, which form shall be made available at the FEDC offices located at 1201 North Ave. H, Freeport, TX 77541 and on the FEDC website at <https://www.freeportedc.com/> -
- B. The grant application must include:
- Request Letter describing proposed project and the need for grant funds
 - Establishment of business entity name (Copy of Article of Incorporation, dba, etc.)
 - Copy of business plan
 - Copy of Lease Agreement (if facility is leased)
 - Legal description of subject property
 - Vicinity map of subject property

- Estimates of proposed improvements. This quote shall be utilized only for the purpose of determining the amount of grant needed for the project and any costs incurred in obtaining the quote shall be the responsibility of the applicant, not the FEDC.
 - Itemized work estimates which include details and information such as color samples of paint, fabric, sign material
 - Digital Picture of Property and the area to be improved
 - Written statement from Code Enforcement stating approval of the work to be performed.
 - Notarized Seal on Application
 - Acknowledge that a sign will be placed at your property stating FEDC – Business Improvement Grant Recipient
- C. All applications must be approved by the FEDC Board of Directors
- D. An applicant shall be notified, in writing or email, within (10) ten business days of the FEDC Board’s decision to approve or disapprove its application.
- E. The FEDC may award grant funds to an applicant, with certain provisions, conditions, or other requirements that the FEDC deems necessary or appropriate.
- F. The FEDC Board of Directors shall have sole discretion to accept or reject an application. Applications are submitted on a competitive basis and will be graded on but not limited to:
1. Those applicants that best match our Community Comprehensive Plans
 2. Needs of the City of Freeport and FEDC
 3. Best match for our Downtown Specific Plan
 4. Those that will be beneficial for the growth of our Freeport’s Economic Development

Section 6. Funding

- A. Upon notification to the FEDC by the applicant that a project has been completed, an inspection by a FEDC representative or representatives shall be made to confirm that such project has been completed in accordance with the application or any approved modifications thereto. Such notification shall include, but not be limited to, documentation of paid receipts for materials, labor, permits, inspection reports, an affidavit stating that all contractors and subcontractors providing work and/or materials in the construction of the project improvements have been paid and any and all liens and claims regarding such work have been released, or any other item that the FEDC may reasonably deem necessary for determining the project’s completion.

- B. The FEDC agrees to distribute such funds to the applicant within thirty (30) days following the inspection required in paragraph (A) hereof, and confirmation of completion of the project in accordance with the application or any approved modifications thereto. The Executive Director of the FEDC shall issue a letter to the FEDC Board of Directors notifying them of the funding action to be taken. A copy of such letter shall also be provided to the applicant.
- C. Within ten (10) business days following an inspection and the presentation of the receipts as provided in Section 6(A) above, and after a determination is made by the FEDC's representative that the project has not been completed in accordance with the application, or any approved modifications thereof, the Executive Director shall issue a letter to the applicant indicating any and all areas of non-compliance. The applicant shall then have sixty (60) days, from the date of such letter, to make the modifications necessary to bring the project into compliance. Failure to complete such modifications within said sixty-day period shall be deemed a default of applicant's obligations under the grant, and the applicant shall be ineligible to receive grant funding.
- D. Available funding: The FEDC has budgeted \$150,000 per the current fiscal year (October 1 to September 30) to fund improvement grants. Grant applications received after the available funding has been exhausted may be accepted and held until the following fiscal year. The FEDC retains sole discretion to accept or reject applications received after the available funding has been exhausted.

Section 7. Miscellaneous

- A. THE FREEPORT ECONOMIC DEVELOPMENT CORPORATION SHALL DELIVER A COPY OF THESE GUIDELINES TO ANY APPLICANT FOR HIS/HER REVIEW AND THE DELIVERY HEREOF DOES NOT CONSTITUTE AN OFFER OF A BUSINESS IMPROVEMENT GRANT TO THE APPLICANT.
- B. THE LAWS OF THE STATE OF TEXAS SHALL GOVERN THE INTERPRETATION, VALIDITY, PERFORMANCE, AND ENFORCEMENT OF THIS BUSINESS IMPROVEMENT GRANT PROGRAM. IF ANY PROVISION OF THIS BUSINESS IMPROVEMENT GRANT PROGRAM IS HELD TO BE INVALID OR UNENFORCEABLE, THE VALIDITY AND ENFORCEABILITY OF THE REMAINING PROVISIONS SHALL NOT BE AFFECTED THERE.

**ACKNOWLEDGMENT OF RECEIPT OF AND AGREE TO COMPLY WITH THE
GUIDELINES AND CRITERIA FOR BUSINESS IMPROVEMENT GRANT PROGRAM
BY THE FREEPORT ECONOMIC DEVELOPMENT CORPORATION**

Applicant: _____

Address: _____

Phone No.: _____

Signature: _____

Property Owner/Landlord: _____

Address: _____

Phone No.: _____

Signature: _____

This acknowledgement page must be signed and returned to the Executive Director of Freeport Economic Development Corporation. Please retain the Guidelines and Criteria for your records.

Applicants are strongly encouraged to shop local Brazoria County businesses for products and services.



Application for Business Improvement Grant

DOCUMENTATION CHECKLIST **Business Improvement Grant Program**

As a part of this application, the following documentation is being provided by the applicant:

- _____ 1. Request Letter describing proposed project and the need for grant funds
- _____ 2. Establishment of business entity name
(Copy of Articles of Incorporation, dba, etc.)
- _____ 3. Copy of lease agreement (if facility is leased)
- _____ 4. Copy of business plan
- _____ 5. Legal description of subject property (Exhibit A)
- _____ 6. Vicinity map of subject property (Exhibit B)
- _____ 7. Estimates of proposed improvements (Exhibit C)
Itemized work estimates which include details and information such as color
samples of paint, fabric, and sign material
- _____ 8. Digital Pictures of Property and area to be improved (Exhibit D)
- _____ 9. Acknowledge that a sign will be placed at your property stating
FEDC-Business Improvement Grant Recipient
- _____ 10. Signed statement from Code Enforcement stating project is in compliance
with City Ordinance

I (We), referred to as “APPLICANT”, on behalf of the identified entity, submit to the Freeport Economic Development Corporation, referred to as “FEDC”, this application for consideration of a Business Improvement Grant under the provisions of the FEDC’s Business Improvement Grant Program.

As part of this application, APPLICANT represents to FEDC the following:

1. APPLICANT has received a copy of the FEDC’s Guidelines and Criteria for the Business Improvement Grant Program. APPLICANT acknowledges to FEDC that in making this application, APPLICANT understands the terms and provisions, and all questions relating to any needed interpretation have been answered by authorized representatives of FEDC prior to the submission of this application.
2. APPLICANT has secured such legal, accounting, and/or other advice that may be necessary for APPLICANT to determine the desirability of making this application and/or accurately and correctly answering any questions as set out. APPLICANT acknowledges that it has completely relied on the advice and counsel of experts and/or appropriate persons retained, employed, or compensated by APPLICANT, and that it has not relied upon, nor is APPLICANT now attempting to rely upon, the advice and counsel of FEDC, its servants, agents, employees and/or elected or appointed officers.
3. By signing this document, “Application for Business Improvement Grant” either in an individual capacity, jointly, or in a representative capacity. APPLICANT acknowledges and verifies that all of the facts, information, and allegations as set out are true, correct and accurate, and that FEDC may rely on as if the same had been signed by APPLICANT or APPLICANT’S agent before a Notary Public or other authorized officer permitted by law to administer oaths and to take acknowledgements. APPLICANT further acknowledges and understands that any materially false or misleading statements of fact may be considered a violation of the criminal laws of the State of Texas.
4. The APPLICANT, whether a corporate entity, partnership, or other legal type business entity, or an individual, acknowledges and verifies that it is current on all current tax obligations, assessments, or other governmental levies and assessments, and that the same have been paid when due and payable, and that no delinquencies exist at this time. The APPLICANT swears and affirms that the APPLICANT is fully authorized to transact business in the State of Texas and in the state of incorporation if different from the State of Texas.
5. The APPLICANT hereby certifies that the APPLICANT does not and will not knowingly employ an undocumented worker. An “undocumented worker” shall mean an individual who, at the time of employment, is not (a) lawfully admitted for permanent residence to the United States; or (b) authorized under the law to be employed in that manner in the United States. APPLICANT understands and agrees that if, after receiving a Business Improvement Grant, APPLICANT is convicted of a violation under 8 U.S.C. Section 1324a(f), the APPLICANT shall be required to reimburse to the FEDC the grant amount received. Payments must be paid in full within thirty (30) days after the date of written notification by the FEDC. The form of such payment shall be a cashier’s check or money order, made payable to the Freeport Economic Development Corporation. The FEDC has the right to recover court costs and reasonable attorney’s fees as a result of any civil action required to recover such repayment.

Business Entity Name: _____

Mailing Address: _____

Phone Number: _____

Location in the City of Freeport for which the improvement is being requested

Street Address: _____

City/State/Zip: _____

Other companies and locations owned and/or operated by the APPLICANT

Company Name: _____

Street Address: _____

City/State/Zip: _____

6. Please attach a separate document providing a legal description of the property upon which the contemplated improvements will be located as *Exhibit A*.
7. Please attach a vicinity map locating the property within the City of Freeport as *Exhibit B*.
8. Please furnish detailed drawings, plans, specifications, color schemes, or any other available supporting documents for the proposed improvements and cost estimates as *Exhibit C*.
9. Please attach a letter addressing the need for the project as well as need for the FEDC grant funds.
10. Description of proposed improvements:

DESCRIPTION	ESTIMATED REPAIR	ESTIMATED START DATE	COMPLETION DATE

11. New or existing business: _____ New _____ Existing

_____ has been in operation for _____ years.

Existing number of jobs: _____ (if applicable) FT _____ PT _____

New jobs (FT): _____

New jobs (PT): _____

12. If leased facility, provide the following information (*attach copy of current lease*):

Current Landlord: _____

Address: _____

Phone Number: _____

13. Prior to APPLICANT'S execution of this application, APPLICANT has had this reviewed by an Attorney of the APPLICANT, or has had the opportunity to do so, and the parties agree that based on the foregoing, this application for the business improvement grant program shall not be construed in favor of one party over the other based on the drafting of this application.
14. APPLICANT and owner/landlord indemnify, defend, and hold FEDC harmless from any liability, injury, claim, expenses, and attorney's fees arising out of a contractor, builder, or contract for performance of improvements, or repair to buildings and facilities.
15. FEDC has delivered a copy of the guidelines and criteria for a business improvement grant program to applicant for review, and the delivery does not constitute an offer of an improvement grant.
16. The laws of the State of Texas shall govern the interpretation, validity, performance, and enforcement of the application for the business improvement grant program. The Business Improvement Grant Program shall be performable in the County of Brazoria. If any provision of this application for business improvement grant program should be held to be invalid or unenforceable, the validity and enforceability of the remaining provisions of this application shall not be affected.
17. Before submitting an application to the FEDC, the APPLICANT must meet with the Planning/Building Department of the City of Freeport for any code requirements.

VERIFICATION

I (We), the undersigned APPLICANT(S), certify that all the information furnished to FEDC has been furnished freely by the APPLICANT(S), and further acknowledge that no rights or privileges may be relied on as a part of any application. In addition, it is acknowledged that the Freeport Economic Development Corporation may or may not grant a Business Improvement Grant based upon application or request purely as a matter of discretion, and that there is no legal right to rely on any previous actions taken in same or similar applications, or previous actions taken on other applications concerning the same or similar property.

Signed and submitted to Freeport Economic Development Corporation on this, the _____ day of _____, 20 ____.

Applicant: _____ Applicant: _____

Signature: _____ Signature: _____

Address: _____ Address: _____

Phone No.: _____ Phone No.: _____

Property _____
Owner/Landlord: _____

Signature: _____

Address: _____

Phone No.: _____

The State of Texas
County of Brazoria

Before me, the undersigned authority, on this day personally appeared _____, known to me to be the persons whose names are subscribed to the foregoing instrument, and acknowledged to me and that they executed the same for the purposes therein expressed.

Notary Public in and for the State of Texas
My Commission Expires: _____

The State of Texas
County of Brazoria

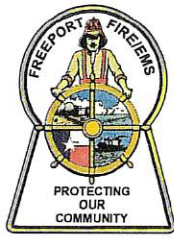
Before me, the undersigned authority, on this day personally appeared _____, known to me to be the persons whose names are subscribed to the foregoing instrument, and acknowledged to me and that they executed the same for the purposes therein expressed.

Notary Public in and for the State of Texas
My Commission Expires: _____

The State of Texas
County of Brazoria

Before me, the undersigned authority, on this day personally appeared _____, known to me to be the persons whose names are subscribed to the foregoing instrument, and acknowledged to me and that they executed the same for the purposes therein expressed.

Notary Public in and for the State of Texas
My Commission Expires: _____



CITY OF FREEPORT
FREEPORT FIRE & EMS DEPARTMENT

131 East 4th Street
Freeport, Texas 77541
Phone (979) 233-2111
Fax (979) 233-4103

Christopher Motley
Chief / EMC

Mike Praslicka
Deputy Chief
EMS Coordinator

Micheal Dumas
Deputy Chief
Fire Marshal

To: Mr. Lance Petty, City Manager

From: Christopher D. Motley, Fire Chief

Date: July 16, 2024

Re: August 2024

Response alarms: Fire - 22
 EMS - 180
 Total - 202

Significant Events: Air Ambulance transport: 0
 Mutual Aid Request: EMS response: 6 FIRE 3
 Mutual aid given to other cities to cover EMS response: 3 FIRE 1
 Two EMS units working calls at the same time: 33
 Three working EMS alarms: 5
 Four working EMS alarms: 0
 Five working EMS alarms: 0
 Transport rate: 72%

Structure Fires: None

January to August 31, 2024 Call Volume

11%

FIRE
Percentage of Total Incidents

89%

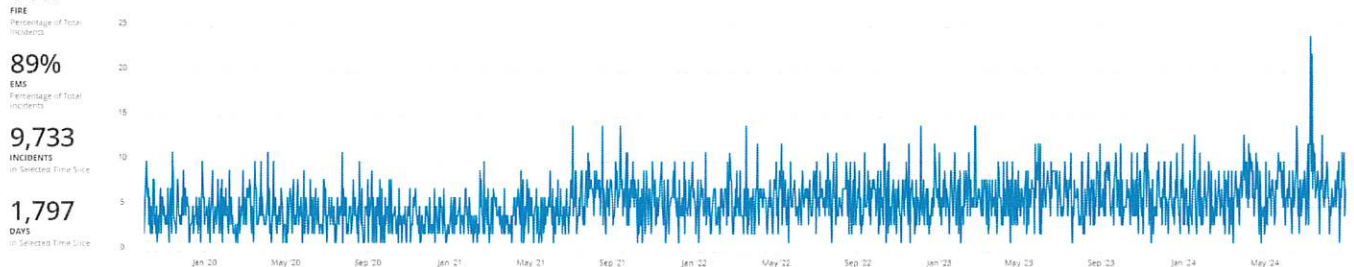
EMS
Percentage of Total Incidents

9,733

INCIDENTS
in Selected Time Slice

1,797

DAYS
in Selected Time Slice





CITY OF FREEPORT
FREEPORT FIRE & EMS DEPARTMENT

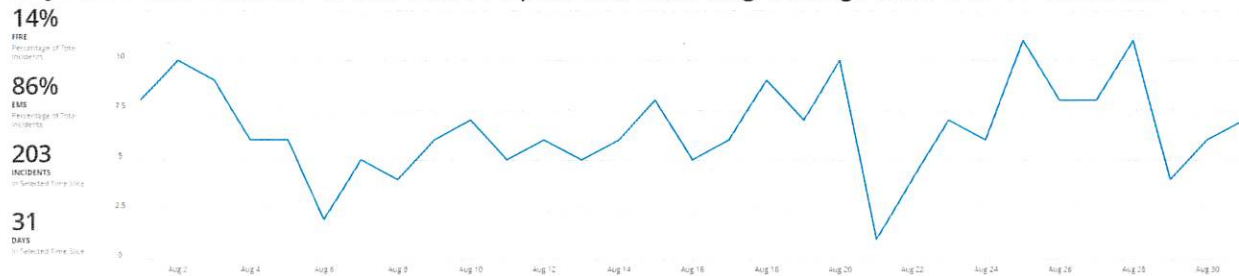
131 East 4th Street
Freeport, Texas 77541
Phone (979) 233-2111
Fax (979) 233-4103

Christopher Motley
Chief / EMC

Mike Praslicka
Deputy Chief
EMS Coordinator

Micheal Dumas
Deputy Chief
Fire Marshal

July 2024 Call Volume. Trend Lines Report with a moving average from 2 to 11 incidents.



Infrastructure:

Station #2: Modular building: RFP for Electrical scope of work awarded June 17, 2024.
Potable water line: Requires seal bid.
Date: August 2024

Engine 901: Pending annual pump test. Engine 901 is running and placed in in reserve status with limited use due electronic controls response to the driver operator.

Emergency Management:

Hurricane Beryl strike the Freeport area. City wide response to storm and recovery operations to the City of Freeport. Primary of Fire/EMS was addressing debris removal and the TDMS for vegetative burning in conjunction of Public Works.
Port Freeport/Freeport Fire & Police Interoperability Agreement approved on May 6, 2024. Pending confirmation on existing purchase order is still funded pending approval from Finance Dept.

Preparing for FEMA meeting on Hurricane Beryl DR4798-TX

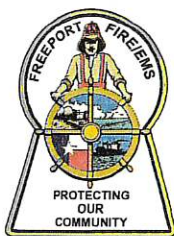
Mitigation Grants:

No Report.

Grants:

Wildland Vehicle, and Firefighting Equipment. Award fall of 2024
Texas forestry Grant: Award Large Truck Chassis: \$100,000.
Meet with several donors and budget discussion with three politically subdivisions. The response was no. At this time, the department will need to forfeit this grant opportunity.
FEMA AFG radio grant update: Pending radio tower installation of antennas and VHF repeater on Port Freeport radio tower.
Identifying radio frequencies for radio plug code.

Visit us online at www.freeport.tx.us
facebook.com/FreeportFire
fire@freeport.tx.us



CITY OF FREEPORT
FREEPORT FIRE & EMS DEPARTMENT

131 East 4th Street
Freeport, Texas 77541
Phone (979) 233-2111
Fax (979) 233-4103

Christopher Motley
Chief / EMC

Mike Praslicka
Deputy Chief
EMS Coordinator

Micheal Dumas
Deputy Chief
Fire Marshal

Personnel:

Staffing:

Fire Fighter Vacancy: One (Full-time)

Fire Fighter Vacancy: Five (Part-time)

EMS Vacancy: One (Part-time).

Applications Received: Full-time: 2 Part-time: 1

*Note that most applicants do not hold state certification.

Employee PAT test: Scheduled 2

Interviews: 3

Backgrounds: In progress: 1 complete: Pass: 1 Fail: 0

Job Offers: 1

Notice of Resignation: FF submitted a resignation for September.
This future vacancy will be in September report.

Employee of the Month: No submission to City Administration

Training Employees:

None

EMS Proctor:

Brazosport College EMS Students Field Proctor: Four Students.

Injuries:

One, employee returned to work.

Events:

Starbucks 1st responder

Sparky meeting Kids on the first day of school.



Finance, Court & Water Departments

Title: Monthly Report for August 31, 2024

Date: September 11, 2024

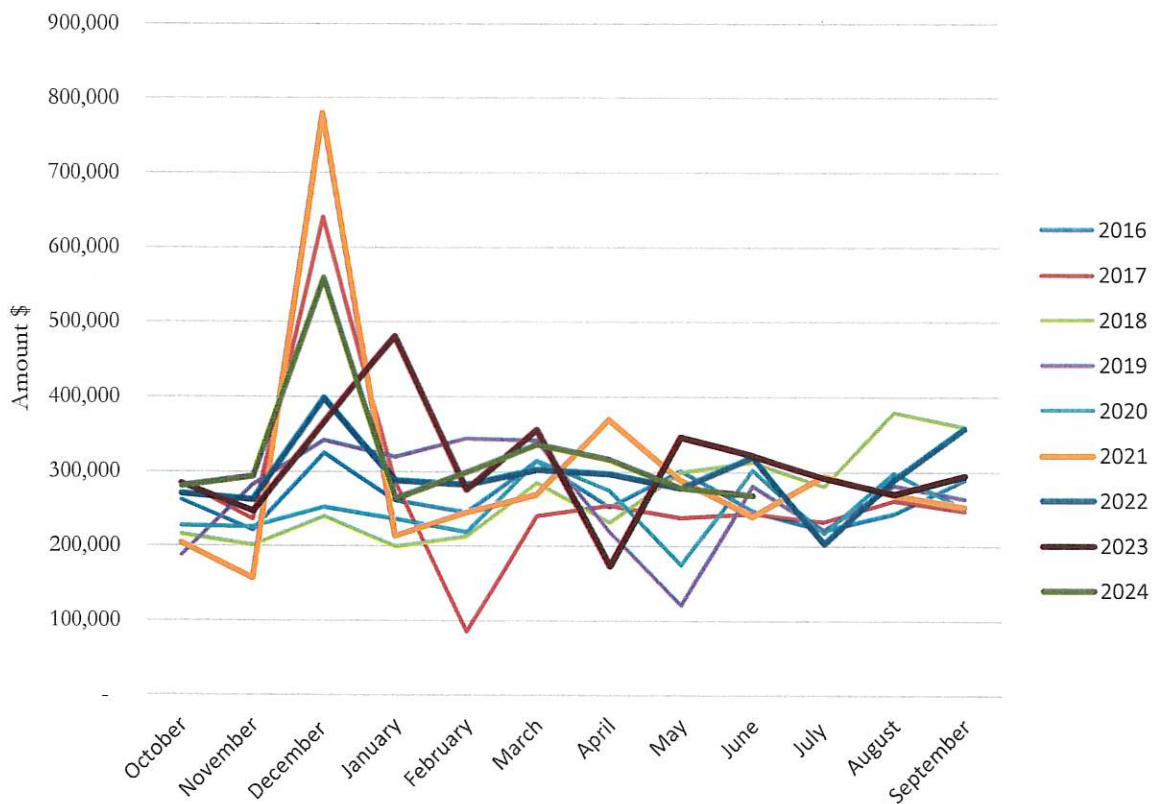
From: Cathy Ezell, Finance Director

Financial Information

The General Fund:

The revenues collected for the General fund as of August 31, 2024 are \$18,970,084 or 100.81% of the total budgeted revenues. Sales tax revenue is collected two months in arrears. The sales tax collections received are less than last year at this time.

Comparison of Sales Tax Revenue by Year



The expenditures for the General Fund as of August 31, 2024 are \$17,643,224 or 90.50% of the budgeted expenditures. See the attached Monthly Financial Report for more detail.

The revenues are over the expenditures by \$1,326,839. The fund balance or reserves of the General Fund as of August 31, 2024 is \$8,714,409. This is 44.70% of the expenditure budget.

Monthly Report Finance, Court & Water Departments

Water & Sewer Fund

The revenues for the Water & Sewer Fund as of August 31, 2024 are \$9,167,212 or 49.33% of the budgeted revenues. See the attached Monthly Financial Report for more detail.

The expenditures for the Water & Sewer Fund as of August 31, 2024 are \$7,775,548 or 103.63% of the budgeted expenditures. See the attached Monthly Financial Report for more detail.

The revenues are over the expenditures by \$1,391,665. The fund balance or reserves for the Water & Sewer Fund as of August 31, 2024 is \$1,989,774. This fund balance is only 26.52% of the operating expenditures.

Customer Service Department – Water & Court

We are continuing with the cross-training of employees. Also, we are working with Veolia to identify dead meters and idle accounts. Forms were created for account changes, including disconnection of service. This is for accountability.

We are still working through old court cases.

Other

The Finance Department is coordinating and applying for all FEMA grants associated with Hurricane Beryl. We are also working with departments to bid out all the repairs on the City facilities.

City of Freeport
Monthly Financial Report
As of August 31, 2024
General Fund

	FY2023 Actuals	Adopted FY2024 Budget	Amended FY2024 Budget	Year to Date Actual	% YTD Budget
Beginning Fund Balance	\$ 5,828,689	\$ 6,124,699	\$ 7,387,210	\$ 7,387,210	
Revenues					
EMS	\$ 800,844	\$ 644,000	\$ 644,000	\$ 744,230	115.56%
Property Taxes	3,186,006	3,715,000	3,715,000	3,297,830	88.77%
Industrial Taxes	8,954,728	8,896,690	8,896,690	9,413,205	105.81%
Sales Tax	2,471,744	2,300,000	2,300,000	1,928,624	83.85%
Franchise & Other Taxes	724,988	685,000	685,000	684,279	99.89%
Permits	538,477	238,025	238,025	125,948	52.91%
Charges for Services	801,721	799,350	799,350	730,074	91.33%
Recreation/Rental	116,456	100,500	100,500	105,484	104.96%
Golf	928,555	762,000	762,000	841,658	110.45%
Municipal Court	191,086	257,700	257,700	173,132	67.18%
Grants	1,509,322	12,000	12,000	223,679	1863.99%
Lease Income	123,009	104,300	104,300	30,842	29.57%
Miscellaneous	835,854	303,000	303,000	671,097	221.48%
Total Revenues	21,182,791	\$ 18,817,565	\$ 18,817,565	\$ 18,970,084	100.81%
Expenditures					
Administration	\$ 2,388,445	\$ 1,837,276	\$ 1,837,276	\$ 1,936,242	105.39%
Information Technology	266,762	443,279	443,279	438,862	99.00%
Service Center	201,534	203,433	203,433	415,587	204.29%
Municipal Court	277,486	228,473	228,473	223,812	97.96%
Police	4,912,493	5,577,060	5,577,060	5,321,603	95.42%
Fire	1,485,074	1,613,204	1,613,204	1,358,131	84.19%
EMS	903,040	1,084,197	1,084,197	865,389	79.82%
Emergency Management	-	-	-	134,514	n/a
Code Enforcement	449,649	494,627	494,627	358,952	72.57%
Building	276,327	334,742	334,742	229,188	68.47%
Garbage Collection	747,174	750,000	750,000	636,281	84.84%
Street & Drainage	1,439,918	1,562,130	1,562,130	1,358,996	87.00%
Beach Fund Expense	30,745	42,850	42,850	4,123	9.62%
Main Street	-	139,352	139,352	104,472	74.97%
Historical Museum	291,245	241,979	241,979	184,001	76.04%
Sr Citizens Commission	7,588	17,500	17,500	13,102	74.87%
Library	36,451	37,700	37,700	24,603	65.26%
Parks	1,185,852	1,340,247	1,340,247	1,157,401	86.36%
Golf	1,376,255	1,288,322	1,288,322	1,191,647	92.50%
Recreation	349,138	542,986	542,986	311,259	57.32%
Interfund Transfer to	3,149,095	1,866,250	1,866,250	1,487,578	79.71%
Interfund Transfer from	(150,000)	(150,000)	(150,000)	(112,500)	75.00%
Total Expenditures	19,624,269	\$ 19,495,607	\$ 19,495,607	\$ 17,643,244	90.50%
Revenue Over/(Under) Expenditures	\$ 1,558,522	\$ (678,042)	\$ (678,042)	\$ 1,326,839	
Ending Fund Balance	\$ 7,387,210	\$ 5,446,657	\$ 6,709,168	\$ 8,714,049	

**City of Freeport
Monthly Financial Report
As of August 31, 2024
Water Sewer Fund**

	FY2023	Adopted	Amended	Year to Date	% YTD
	Actuals	FY2024	FY2024	Actual	Budget
		Budget	Budget		
Beginning Fund Balance	\$ 99,707	\$ (205,471)	\$ 598,109	\$ 598,109	
Revenues					
Interlocal Revenue	\$ 3,691	\$ 4,000	\$ 4,000	\$ 7,664	191.59%
Interest	20,074	9,000	9,000	31,177	346.41%
Misc Income	(106)	-	-	242	N/A
Misc Income Return Checks	975	1,000	1,000	1,025	102.50%
Utility Reimbursements	132,784	110,000	110,000	147,074	133.70%
Grant - CDBG GLO	1,044,915	-	10,753,794	1,197,795	N/A
Cash Over or Short	(11)	-	-	-	N/A
Water Revenue	4,273,390	4,888,350	4,888,350	4,957,172	101.41%
Sewer Revenue	2,808,110	2,661,650	2,661,650	2,677,247	100.59%
Water Tap Fee	30,426	20,000	20,000	5,700	28.50%
Sewer Tap Fee	4,429	4,000	4,000	5,000	125.00%
Bad Debt Write-Off	1,491	1,000	1,000	2,416	241.63%
Connect & Disconnect Fees	149,779	130,000	130,000	134,700	103.62%
Total Revenues	8,469,948	7,829,000	18,582,794	9,167,212	49.33%
Expenditures					
Salaries	\$ 100,584	\$ 249,719	\$ 249,719	\$ 110,423	44.22%
Benefits	53,360	75,718	75,718	55,014	72.66%
Supplies	33,202	70,950	70,950	22,386	31.55%
Services	6,143,053	6,526,976	6,526,976	5,740,681	87.95%
Maintenance	58,587	100,000	100,000	74,087	74.09%
Sundry	20,094	25,800	25,800	23,660	91.71%
Capital Outlay	1,081,163	-	-	1,409,076	N/A
Debt Service Fees	30,053	-	-	-	N/A
Transfer to Debt Service	301,450	304,250	304,250	227,721	74.85%
Transfer to CO2021 Bond Fund	-	-	-	-	N/A
Transfer to General Fund	150,000	150,000	150,000	112,500	75.00%
Total Expenditures	\$ 7,971,546	\$ 7,503,413	\$ 7,503,413	\$ 7,775,548	103.63%
Revenue Over/(Under)					
Expenditures	\$ 498,402	\$ 325,587	\$ 11,079,381	\$ 1,391,665	
Ending Fund Balance	\$ 598,109	\$ 120,116	\$ 11,677,490	\$ 1,989,774	



City of Freeport Utility Billing
August 2024 Statistics

Total Active Accounts	3,536	
Total Services Disconnected	72	
Total New Services	50	
Billed Consumption - Water	41,901,250	\$ 558,181.19
Billed Consumption - Sewer	20,596,200	254,998.42
Billed Garbage		71,633.84
Billed Ambulance		7,096.25
Total Billed		<u>\$ 891,909.70</u>



City of Freeport Municipal Court
August 2024 Statistics

	August	Year-to-Date
Citations Issued	147	1775
Number of Violations Issued	189	2073
Court Payments Received	\$ 24,683.58	\$ 265,994.80
Total Active Warrants	2,984	\$ 1,196,331.58



City of Freeport Municipal Court
August 2024 Statistics

	August	Year-to-Date
Citations Issued	147	1775
Number of Violations Issued	189	2073
Court Payments Received	\$ 42,723.61	\$ 308,718.41
Total Active Warrants	2,984	\$ 1,196,331.58

City of Freeport
Capital Projects
As of August 31, 2024

Project	Project Status	Budget/Estimated Cost	Spent To Date	Remaining Budget
Fund 67 - 2021 CO Bond Fund				
Lift Station 3, 4, and 14 Rehabilitation	Complete	\$ 1,730,004.45	\$ 1,730,004.45	\$ -
FM 1495 Water Line Relocation	Construction has begun	481,665.00	460,313.72	21,351.28
Phase I SSOI Engineering	Project on hold	215,926.00	22,974.00	192,952.00
Sanitary Sewer Collection GLO Project	Construction has begun	59,316.26	59,316.26	-
Wastewater Treatment Plant Grant Match	Construction has begun	691,020.00	-	691,020.00
Avenue H Sewer Line Replacement Grant Match	Complete	41,366.19	41,366.19	-
WWTP Improvements	Project on hold	1,298,130.00	74,358.00	1,223,772.00
Sewer Line Replacement SSOI	Project on hold	482,572.10	-	482,572.10
Lift Station Pumps	Obtaining Bids	151,348.93	-	151,348.93
Total Fund 66 - 2021 CO Bond Fund		\$ 5,151,348.93	\$ 2,388,332.62	\$ 2,763,016.31

Fund 66 - 2020 CO Bond Fund				
Streets & Drainage Projects				
Total Budget for Street Projects		\$ 6,375,000.00		
2019-2020 Asphalt Streets - County Interlocal carried over to 2021	Complete	\$ 206,053.24	\$ 206,053.24	\$ -
2020-2021 Asphalt Streets - County Interlocal	Complete	321,260.88	321,260.88	-
2020-2021 Water/Sewer Relocation - Asphalt Streets	Complete	230,704.84	230,704.84	-
2021-2022 Asphalt Streets - County Interlocal	Complete	333,531.08	333,531.08	-
2021-2022 alley Sewer Relocation - Asphalt Streets	Complete	66,676.49	66,676.49	-
2022 Phase 1 Concrete Streets - Engineering	Complete	316,203.58	316,203.58	-
2022 Phase 1 Concrete Streets - Construction	Complete	2,348,887.44	2,348,887.44	(0.00)
2022-2023 Phase 2 Concrete Streets - Engineering	Construction Observation	426,380.00	426,380.00	-
2022-2023 Phase 2 Concrete Streets - Construction	Under Construction	2,157,895.63	2,157,895.63	-
Velasco Pump Station Improvements	Complete	316,707.00	316,706.61	0.39
Heritage House Renovations	On Hold	375,000.00	-	375,000.00
City Hall Renovations	On Hold	1,138,382.00	547,197.88	591,184.12
Total Funding Fund 66 - 2020 CO Bond Fund		\$ 8,237,682.18	\$ 7,271,497.67	\$ 966,184.51

Fund 14 - Streets & Drainage Funds				
Road Failure - Avenue D	Complete	\$ 49,000.00	\$ 49,000.00	\$ -
Asphalt Streets 2022-2023	Construction has begun.	446,041.00	30,774.62	415,266.38
Entry Road for Park	Complete	150,000.00	101,655.10	48,344.90
Streets & Drainage Project	Project to be determined	418,721.96	-	418,721.96
2022-2023 Phase 2 Concrete Streets - Construction	Under Construction	1,641,328.37	1,309,299.52	332,028.85
Road Failure - 1420 10th Street	Complete	17,000.00	17,000.00	-
Rebuild Stormwater Pump	Complete	24,269.00	24,268.29	0.71
Repair Ally East 5th at Cherry	Complete	72,120.00	72,119.38	0.62
2022-2023 Phase 2 Concrete Streets - Engineering	Construction Observation	60,812.77	60,812.77	-
Replace Asphalt Ave C & Quintana	Complete	30,000.00	30,000.00	-
Stormwater Pump	Complete	42,810.92	42,810.92	-
Repair Stormwater Pump	Complete	570,178.00	99,795.38	470,382.62
Asphalt Streets 2023-2024	Construction has begun.	500,000.00	-	500,000.00
Stormwater Project	Waiting for Project to be determined	29,000.00	29,000.00	-
Emergency Road Repair	Complete	28,800.00	28,800.00	-
Emergency Road Repair	Complete	19,296.00	19,296.00	-
Total Funding Fund 14 - Streets & Drainage Fund		\$ 4,112,332.90	\$ 1,927,586.86	\$ 1,214,363.42

Fund 21 - Facilities & Grounds CIP							
City Hall Renovations	Awarded contract for construction. Asbestos has begun.	\$	750,000.00	\$	66,073.00	\$	683,927.00
Temp. Modular Building	Construction has begun.		586,095.00		347,969.23		238,125.77
Fire Station 1 Driveway	To be quoted		10,000.00		-		10,000.00
Radio Antenna Repairs - Fire	Repair has begun		11,665.00		5,057.17		6,607.83
Greens Resurfacing	To be bid		175,000.00		-		175,000.00
Tee Renovations	Construction has begun.		55,000.00		55,000.00		-
Pumphouse Renovations	To be bid		40,000.00		-		40,000.00
Jail Facility Renovation	To be bid		115,000.00		-		115,000.00
Replacement of Main Electric Dist. Panel	Construction has begun.		20,000.00		11,343.22		8,656.78
Police Department Parking Lot Improvements	To be quoted		20,000.00		-		20,000.00
New Evidence Lockers	Ordered		11,000.00		9,600.00		1,400.00
Server Room Ventilation	To be quoted		12,500.00		-		12,500.00
Museum Remodel	To be quoted		22,500.00		-		22,500.00
New Display Cases	Complete		11,500.00		11,500.00		-
Library Nesting Training Tables	To be quoted		6,750.00		-		6,750.00
Park Equipment	Waiting to determine project		10,000.00		3,215.15		6,784.85
Riverplace Exterior Metal Coating	To be quoted		30,000.00		-		30,000.00
Splashpad Renovation	To be quoted		10,000.00		-		10,000.00
FMP Kitchen Remodel	Supplies ordered		40,000.00		16,379.64		23,620.36
Fuel Tank	Complete		68,639.30		30,000.00		38,639.30
Golf Fairway	Construction has begun.		200,000.00		21,698.70		178,301.30
Total Fund 21 - Facilities & Grounds CIP		\$	2,205,649.30	\$	577,836.11	\$	1,627,813.19

Fund 22 - Vehicle & Equipment Replacement Fund							
Replace 2 Ambulances	Complete	\$	600,000.00	\$	395,901.96	\$	204,098.04
Equipping new reserve firefighters	To be quoted		12,000.00		-		12,000.00
Furnishings/Appliances Fire Station 2	Began purchasing equipment		30,000.00		827.00		29,173.00
Fire-Portable Radios	Ordered		36,400.00		-		36,400.00
Fire-Reserve PPE	To be quoted		19,100.00		-		19,100.00
5210 Tractor	Complete		36,000.00		35,539.02		460.98
Ztrak mowers	Complete		59,000.00		36,602.28		22,397.72
Zmaster 72" Mower	Complete		17,000.00		17,619.42		(619.42)
Vehicle Replacement - Police	Ordered		376,006.00		187,237.57		188,768.43
Generator - Police	Waiting on electrical work to be completed		60,000.00		28,343.14		31,656.86
Replace Gate Motor	To be quoted		15,000.00		-		15,000.00
Sever Switch Replacement	Complete		15,000.00		19,445.49		(4,445.49)
New Motion Cyber Security	To be quoted		10,000.00		-		10,000.00
Offsite Backup & Software	To be quoted		14,000.00		-		14,000.00
One Ton Dump Truck	Complete		90,000.00		80,861.64		9,138.36
1/2 Ton 4x4 Work Truck	Complete		120,000.00		106,688.25		13,311.75
3/4 Yard Concrete Mixer	Complete		10,000.00		4,200.00		5,800.00
Generators	Lift Station Generators have been delivered.		60,000.00		-		60,000.00
Total Fund 22 - Vehicle & Equipment Replacement			1,579,506.00		913,265.77		666,240.23

Fund 23 - Technology Fund					
Access Control Panel	Complete	\$	24,981.00	\$	24,981.00
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Fund 25 - Projects Fund				
Demolition of OA Fleming	Demolished waiting property transfer			
WWTP Improvements	Construction has begun.	\$ 240,000.00	\$ 223,461.59	\$ 16,538.41
Lift Station	Engineering has begun	6,754,500.00	-	6,754,500.00
OA Fleming Park	Engineering, installation of lights has begun. Turf Contract needs to awarded.	1,200,000.00	260,200.00	939,800.00
		600,000.00	108,500.00	491,500.00
	Total Fund 25 - Projects Fund	\$ 8,794,500.00	\$ 592,161.59	\$ 8,202,338.41

Grant Funded Projects				
CDBG MIT 2016 HUD - Sanitary Sewer Collection System SSOI	Construction has begun.	\$ 5,931,626.00	\$ 2,159,265.02	\$ 3,772,360.98
CDGB MIT Harvey - Wastewater Treatment Plant Improvements	Construction has begun.	5,991,468.00	902,043.58	5,089,424.42
Lift Station #3 Generator	Generators Delivered, and pads built	36,000.00	33,266.67	2,733.33
Lift Station #4 Generator	Generators Delivered, and pads built	36,000.00	32,266.66	3,733.34
Lift Station #14 Generator	Generators Delivered and pads built	36,000.00	32,266.66	3,733.34
Fire Radios	Received Radios	201,694.32	201,694.32	-
		\$ 12,232,788.32	\$ 3,360,802.91	\$ 8,871,985.41

Other Projects				
Incude Migration Project	Began Content Manager Implementation	208,000.00	77,503.25	130,496.75
		\$ 208,000.00	\$ 77,503.25	\$ 130,496.75

Monthly Golf Course Report August 2024

For the month of August we had a very nice bounce back from July when we closed for almost three weeks due to the hurricane and rain following Beryl. For August we beat our revenue goal by \$40,000 and had a monthly revenue of \$106,000. Our membership is still close to 200 members as we lost about 5 members due to medical issues or the storm and being closed.

A big help for August was our annual Dow tournament which hosted 200 players. This helped our green fee numbers but also we have done this year to try and help our prep food numbers is to offer tournaments an option to have us cater the food. We have teamed up with a local restaurant and we make a small profit off each plate that is served. While only 25% of events take this option, it has helped us grow our prep food numbers which is sub par with not having a grill at the course.

As far as concerns with the course it is still the same issues as previous reports, with issues with the proshop and staffing.

I have attached my detailed numbers that give a better look of our fiscal year as we are very close to having a record year

Thank you

Brian

Golf Course Goals vs Actuals 2023-2024

Goal

Category	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Totals
Green Fee	20,000	13,000	12,000	11,000	11,000	22,000	22,000	23,000	22,000	17,000	16,000	16,000	205,000
Rec(taxable)	0	0	0	0	0	0	0	0	0	0	0	0	0
Golf Cart	10,000	8,000	8,000	6,000	6,000	10,000	11,000	11,000	12,000	11,000	11,000	11,000	115,000
Merchandise	13,000	10,000	10,000	9,000	9,000	18,000	19,000	20,000	20,000	17,000	15,000	15,000	175,000
Prep Food	800	700	500	500	500	1,300	1,400	1,500	1,500	1,100	1,100	1,100	12,000
Beer Sales	7,000	6,000	6,000	6,000	5,000	9,000	9,000	9,000	9,000	8,000	8,000	8,000	90,000
Drinks/Chips	3,500	2,000	1,500	1,500	1,500	3,000	4,000	4,000	4,000	4,000	3,000	3,000	35,000
Memberships	12,000	10,000	12,000	9,000	10,000	10,000	12,000	12,000	11,000	11,000	11,000	10,000	130,000
Total	\$66,300	\$49,700	\$50,000	\$43,000	\$43,000	\$73,300	\$78,400	\$80,500	\$79,500	\$69,100	\$65,100	\$64,100	\$762,000

Actual

Category	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Totals
Green Fee	25,793	23,227	26,771	9,074	19,147	40,121	41,668	37,689	33,269	6,561	29,812		293,131
Rec(taxable)	0	0	0	0	0	0	0	0	0	0	0		
Golf Cart	9,302	8,069	9,205	3,851	8,299	13,593	12,666	12,726	15,357	3,652	16,578		113,298
Merchandise	13,310	11,174	12,419	8,537	12,679	24,568	22,655	19,321	21,736	5,255	25,051		176,705
Prep Food	892	900	1,091	426	866	2,743	1,124	1,118	1,304	294	4,226		14,986
Beer Sales	7,195	5,270	6,331	2,040	5,750	10,697	11,267	10,664	9,542	2,405	11,846		83,009
Drinks/Chips	3,934	3,084	3,540	1,480	2,777	5,086	4,880	5,753	6,882	1,790	7,015		46,220
Memberships	13,759	11,454	15,374	11,645	9,741	15,093	16,722	15,957	15,820	11,825	12,351		149,740
Total	\$74,185	\$63,178	\$74,732	\$37,053	\$59,259	\$111,901	\$110,982	\$103,228	\$103,910	\$31,782	\$106,879	\$0	\$877,089

Over/Under	\$7,885	\$13,478	\$24,732	-\$5,947	\$16,529	\$38,601	\$32,582	\$22,728	\$24,410	-\$37,318	\$41,779		\$179,459
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Rounds of Golf

Month	Fy2022-2023	Fy2023-2024
OCT	2692	2363
NOV	1153	2109
DEC	2028	2348
JAN	2125	1182
FEB	2176	2241
MAR	2961	3444
APR	2740	3285
MAY	2776	3461
JUN	3094	3378
JUL	3393	806
AUG	2811	3266
SEP	2897	

30846	27883
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Memberships

Month	FY2022-2023	FY2023-2024
OCT	194	188
NOV	184	186
DEC	186	189
JAN	174	187
FEB	178	198
MAR	195	201
APR	192	203
MAY	196	211
JUN	186	213
JUL	162	201
AUG	183	194
SEP	187	



Revune for the fiscal years

	2005-2006	2006-2007	2007-2008	2008-2009	2009-2010	2010-2011	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-2021	2021-2022	2022-2023	2023-224
October	\$ 47,009.00	\$ 38,020.00	\$ 44,541.00	\$ 42,949.00	\$ 40,175.00	\$ 50,996.00	\$ 41,662.00	\$ 40,670.00	\$ 34,325.00	\$ 35,953.00	\$ 33,172.00	\$ 40,639.00	\$ 27,027.00	\$ 34,039.00	\$ 42,407.50	\$ 62,202.91	\$ 51,147.84	76,592.04	\$ 74,167.03
November	\$ 27,799.00	\$ 33,807.00	\$ 33,020.00	\$ 44,707.00	\$ 39,303.00	\$ 36,034.00	\$ 42,510.00	\$ 44,313.00	\$ 28,636.00	\$ 26,980.00	\$ 19,944.00	\$ 31,995.00	\$ 30,448.00	\$ 23,229.00	\$ 43,338.77	\$ 64,634.00	\$ 56,586.76	\$ 33,383.62	\$ 63,177.89
December	\$ 34,148.00	\$ 25,466.00	\$ 37,308.00	\$ 36,530.00	\$ 20,950.00	\$ 35,136.00	\$ 31,312.00	\$ 32,256.00	\$ 29,786.00	\$ 29,645.00	\$ 26,178.00	\$ 24,651.00	\$ 20,856.00	\$ 40,933.00	\$ 48,990.47	\$ 56,927.48	\$ 62,544.32	\$ 53,930.64	74,575.41
January	\$ 38,163.00	\$ 19,599.00	\$ 23,783.00	\$ 40,207.00	\$ 21,224.00	\$ 27,521.00	\$ 49,248.00	\$ 25,563.00	\$ 37,898.00	\$ 20,982.00	\$ 36,242.00	\$ 57,636.00	\$ 30,342.00	\$ 30,229.00	\$ 23,365.55	\$ 56,651.51	\$ 47,116.31	\$ 61,756.57	\$ 36,937.26
February	\$ 29,092.00	\$ 31,360.00	\$ 29,207.00	\$ 40,299.00	\$ 16,893.00	\$ 32,118.00	\$ 27,440.00	\$ 36,248.00	\$ 32,762.00	\$ 31,605.00	\$ 30,448.00	\$ 30,449.00	\$ 21,772.00	\$ 26,749.00	\$ 37,454.31	\$ 41,451.22	\$ 49,126.05	\$ 62,570.03	\$ 59,528.92
March	\$ 44,484.00	\$ 50,244.00	\$ 45,181.00	\$ 51,193.00	\$ 52,873.00	\$ 64,305.00	\$ 39,994.00	\$ 58,128.00	\$ 44,011.00	\$ 29,929.00	\$ 34,261.00	\$ 39,413.00	\$ 52,056.00	\$ 52,147.00	\$ 56,303.83	\$ 67,691.37	\$ 69,982.06	\$ 91,891.25	\$ 111,901.00
April	\$ 52,898.00	\$ 44,170.00	\$ 54,841.00	\$ 60,003.00	\$ 58,698.00	\$ 57,655.00	\$ 57,937.00	\$ 46,802.00	\$ 51,866.00	\$ 33,553.00	\$ 28,234.00	\$ 58,911.00	\$ 60,713.00	\$ 82,079.00	\$ 13,723.75	\$ 75,786.66	\$ 93,650.43	\$ 93,909.09	\$110,981.80
May	\$ 49,583.00	\$ 50,784.00	\$ 59,984.00	\$ 65,535.00	\$ 46,083.00	\$ 53,246.00	\$ 57,607.00	\$ 51,940.00	\$ 56,256.00	\$ 48,499.00	\$ 30,164.00	\$ 50,065.00	\$ 57,692.00	\$ 62,730.00	\$ 28,942.99	\$ 58,401.78	\$ 92,185.04	\$ 86,160.00	\$ 103,122.90
June	\$ 38,039.00	\$ 52,831.00	\$ 65,674.00	\$ 62,065.00	\$ 59,492.00	\$ 59,357.00	\$ 61,151.00	\$ 55,923.00	\$ 48,913.00	\$ 26,082.00	\$ 8,162.00	\$ 37,417.00	\$ 53,075.00	\$ 58,322.00	\$ 62,154.13	\$ 63,469.78	\$ 80,131.95	\$ 98,988.00	\$ 103,910.00
July	\$ 40,396.00	\$ 35,250.00	\$ 58,329.00	\$ 62,141.00	\$ 40,405.00	\$ 52,427.00	\$ 50,465.00	\$ 50,193.00	\$ 44,700.00	\$ 43,387.00	\$ 36,186.00	\$ 37,656.00	\$ 52,448.00	\$ 69,071.00	\$ 50,746.13	\$ 57,641.43	\$ 81,808.90	\$ 96,210.00	\$ 31,782.37
August	\$ 40,352.00	\$ 41,420.00	\$ 38,504.00	\$ 63,134.00	\$ 48,395.00	\$ 44,385.00	\$ 45,158.00	\$ 48,075.00	\$ 46,545.00	\$ 43,727.00	\$ 30,306.00	\$ 23,868.00	\$ 58,221.00	\$ 67,005.00	\$ 58,155.52	\$ 57,091.00	\$ 59,695.18	\$ 88,042.00	\$ 106,879.00
September	\$ 35,529.00	\$ 37,527.00	\$ 23,756.00	\$ 49,098.00	\$ 41,066.00	\$ 44,276.00	\$ 42,282.00	\$ 34,895.00	\$ 25,984.00	\$ 21,813.00	\$ 26,082.00	\$ 2,160.00	\$ 15,674.00	\$ 38,567.00	\$ 57,786.23	\$ 45,708.61	68,991.57	\$ 106,996.00	
Total	\$ 477,492.00	\$ 460,478.00	\$ 514,128.00	\$ 617,861.00	\$ 485,557.00	\$ 557,456.00	\$ 546,766.00	\$ 525,006.00	\$ 481,682.00	\$ 392,155.00	\$ 339,379.00	\$ 434,860.00	\$ 480,324.00	\$ 585,100.00	\$ 523,369.18	\$ 707,657.75	\$ 812,966.41	950,429.24	\$876,963.58



Human Resources Monthly Report

Date: September 10, 2024

HR TEAM: Donna Fisher/Genesis Martinez

HR Services Team Priorities and Results for August 2024:

- **Welcomes and Well-wishes:**
 - **We are excited to welcome:**
 - Mirella Cardenas – Crossing Guard (part-time) – Police Department
 - Jayde Lee – Dispatcher – Police Department
 - Tyler MacAllister – Police Officer – Police Department
 - Reyna Rodriguez – Crossing Guard (part-time) – Police Department
- **Training/Coaching/Performance Improvement:**
 - **Performance Issues Addressed:** We had one (1) employee terminations for performance this month.
- **Employee Turnover/Recruiting/Hiring Progress:**
 - **Employee Turnover:** We had seven (7) employee separations in August. Four employees from the Recreation Center, one from the Streets Department, one from Main Street, and one from the Golf Course
 - **Internal Transfers/Promotions:**
 - Loretta Cady promoted from Museum Attendant to Museum Programs Coordinator
 - Wade Dillon promoted from Museum Manager to Museum/Main Street Director
 - Landon Fitch promoted from Maintenance Technician I – Streets to Equipment Operator
 - Jackie Norman promoted from Maintenance Technician I – Parks to Mechanic
 - **Recruiting:** Active recruiting searches include:
 - Part-time EMT
 - Firefighter/EMT – Full and Part Time
 - Part-time Crossing Guard
 - Maintenance Technician I and II – Street Department
 - Part-time Recreation Attendant
 - Building Maintenance Lead Technician
 - Pro Shop Attendant – Part-Time
 - Museum Attendant
 - **Recruiting Sources** include: City website, The Facts Online, Texas Municipal League, Strategic Government Resources, Workforce Solutions, Industry-specific organizations, Community College programs for maintenance and Police, social media, and networking.
- **Risk Management and Insurance Updates:**
 - **Unemployment Claims:** We had zero (0) unemployment appeals during the month of August.

- **Workers Compensation Claims:** We had four (4) active Workers Comp. claims in August.
- **Family & Medical Leave Cases (FMLA)-** We had three (3) active FMLA cases in August.
- **Training/Development:** Due to Hurricane Beryl recovery, no trainings were scheduled for August.
- **Benefits:** Held Open Enrollment meetings, assisted employees with enrollment

Priorities for September:

- **Training/Development** – Assign Sexual Harassment and Ethics training to new hires. Annual Safety Training scheduled for September 25 with Manny Trejo from TML
- **Benefits** – Ms. Fisher and Ms. Martinez will assist employees with completing Open Enrollment. Upload information to insurance carriers. Make necessary changes to deductions in payroll system. Forward pledge forms to United Way (employees pledged \$3,690.00)



FREEPORT POLICE DEPARTMENT

430 N. Brazosport Blvd • Freeport, TX 77541 • 979.239.1211 • Fax 979.239.2075

Danny Gillchriest
Captain

Jennifer Howell
Chief of Police

Corey Brinkman
Lieutenant

AUGUST 2024 REPORT

I. CALLS FOR SERVICE

2684 calls for service were reported for the month.
Zuercher Records Management System (RMS) reports to follow.

II. INCIDENTS

139 cases were reported for the month.
Zuercher Records Management System (RMS) reports to follow.

III. TRAFFIC CONTACTS

662 traffic stops were reported for the month.
Zuercher Records Management System (RMS) reports to follow.

IV. ANIMAL CONTROL

166 animal control calls reported for the month.
Shelter intake: 16 dogs and 38cats

V. CODE ENFORCEMENT

479 code enforcement violations reported for the month.
Citizen Serve report to follow.

VI. TRAINING

Training performed in accordance with the Texas Commission on Law Enforcement (TCOLE).
- All PD staff took TML De-escalation and Minimizing Use of Force
- Various training during the month for the department 334 hours.

VII. COMMUNITY EVENTS

The police department participated in the following events for this month:

- Starbucks Back to School
- Fentanyl Community Awareness
- BISD Back to School events

The following are upcoming events:

- September 7th Kids Fest
- September 19th BISD Homecoming Parade 5:30pm and Bonfire 7:00pm
- September 20th Tidal Wave Car Wash Fundraiser 8am-9pm
- September 26th BISD Back the Blue Football Game



- October 1st National Night Out 6:00pm-8:00pm
- October 11th Blue Santa Golf Tournament
- October 12th Brazoria County Fair Parade

VIII. COMPLAINTS and COMPLIMENTS

No complaints against staff.

Compliment regarding how staff responded to a vehicle which landed in water in the canal.

IX. STAFFING

DISPATCHERS:

New dispatcher Jayde Lee started. We are now full staff in dispatch.

JAILERS:

We are full staff.

ACOS:

We are full staff.

CODE ENFORCEMENT:

We have 1 opening. We are re-evaluating the needs of the city prior to posting the position.

CROSSING GUARDS:

We have 2 new crossing guards, Mirella Cardenas and Reyna Rodriguez. We still have 1 opening.

POLICE OFFICERS:

New officer Tyler MacAllister started. We are now full staff in patrol.

PROMOTIONS:

None.

SPECIAL ANNOUNCEMENTS:

None.

Freeport Police Department

Monthly Call For Service CC

Printed on September 10, 2024

Description	Totals	
911 CALL	60	60
911 HANG UP	60	60
ABANDONED VEHICLE	3	3
ALARM - BUSINESS	23	23
ALARM - HOLD UP	1	1
ALARM - MEDICAL	1	1
AMBULANCE CALL - FREEPORT	147	147
AMBULANCE CALL - OYSTER CREEK	9	9
AMBULANCE CALL - SURFSIDE	38	38
ANIMAL BITE	3	3
ANIMAL CONTROL - GENERAL	162	162
ANIMAL CONTROL - PENDING	1	1
ASSAULT	5	5
ATTEMPT TO SERVE - WARRANT	3	3
AUTO THEFT	3	3
BAR CHECK	15	15
BEACH PATROL	10	10
BROADCAST	11	11
CHECKED OUT	11	11
CITY ORDINANCE VIOLATION	2	2
CIVIL MATTER	23	23
CIVIL STANDBY	2	2
CLERK CHECK	152	152
CLOSE PATROLLING AREA	484	484
CLOSE PATROL REQUEST	1	1
CODE ENFORCEMENT	280	280
COMMERCIAL VEHICLE ENFORCEMENT	4	4
COURTESY TRANSPORT	4	4
COURT VIDEO REVIEW	1	1
CPS RELATED INVESTIGATION	9	9
CRASH - FLEET	1	1
CRASH - HIT & RUN	4	4
CRASH - MAJOR	10	10
CRASH - MINOR	14	14
CRIMINAL MISCHIEF	6	6
CRIMINAL TRESPASSING	6	6
DEADLY CONDUCT	1	1
DEATH INVESTIGATION	1	1
DEBRIS IN ROADWAY	6	6
DISCHARGE FIREARM	2	2
DISTURBANCE PHYSICAL	10	10
DISTURBANCE VERBAL	27	27

Description	Totals	
Duplicate Call	2	2
FIRE - ALARM	6	6
FIRE CALL	23	23
FLAGGED DOWN	3	3
FOLLOW UP	29	29
FOUND PROPERTY	10	10
FRAUD	5	5
GAS/CHEMICAL RELEASE	1	1
HARASSMENT	5	5
HIGH WATER	1	1
HOSPICE DEATH	4	4
INCIDENT REPORT	3	3
INDECENT EXPOSURE	1	1
INSPECTION	11	11
JAIL CHECK	1	1
JAIL DUTY	2	2
JUVENILE COMPLAINTS	7	7
K9 INSPECTION	1	1
MENTAL HEALTH CALL/REFERAL	7	7
MISCELLANEOUS	44	44
MISSING JUVENILE	1	1
MOTORIST ASSIST	27	27
NARCOTICS COMPLAINT	2	2
NOISE COMPLAINT	14	14
OPEN DOOR/WINDOW	2	2
OTHER AGENCY ASSIST	16	16
PARKING VIOLATION	4	4
PRISONER TRANSPORT	18	18
PUBLIC INTOXICATION	1	1
PUBLIC RELATIONS	1	1
RECKLESS DRIVER	14	14
REPORT DROPPED IN ERROR	5	5
REPOSESSION VEHICLE	9	9
RUNAWAY	2	2
SEXUAL OFFENSE	3	3
SPEAK WITH OFFICER	41	41
SPECIAL ASSIGNMENT	8	8
SPECIAL WATCH	10	10
SUBJECT CONTACT	32	32
SUICIDE	1	1
SUSPICIOUS CIRCUMSTANCE	24	24
SUSPICIOUS NOISE	1	1
SUSPICIOUS SUBJECT	28	28
SUSPICIOUS VEHICLE	27	27
SWAT	1	1
TERRORISTIC THREATS	3	3

Description	Totals	
THEFT	25	25
TOWED VEHICLE	1	1
TRAFFIC COMPLAINT	10	10
TRAFFIC CONTROL	1	1
TRAFFIC STOP	467	467
UNAUTH USE OF A VEHICLE	2	2
UNWANTED SUBJECT	26	26
WARRANT MUNICIPAL	2	2
WATER / STREET DEPT CALLOUT	26	26
WELFARE CONCERN	16	16
	31	31
Totals	2684	2684

Freeport Police Department

Monthly Incidents CC

Printed on September 10, 2024

Reported	Case Number	Offenses	Description
08/01/24	FPD24-0962	CAPIAS WARRANT	PRISONER TRANSPORT
08/01/24	FPD24-0964	INCIDENT REPORT	THEFT
08/01/24	FPD24-0963	INCIDENT REPORT	HOSPICE DEATH
08/01/24	FPD24-0965	INCIDENT REPORT	FOUND PROPERTY
08/01/24	FPD24-0966	THEFT PROP >=\$2,500<\$30K	AMBULANCE CALL - FREEPORT
08/02/24	FPD24-0967	INCIDENT REPORT	FOUND PROPERTY
08/02/24	FPD24-0968	INCIDENT REPORT	ABANDONED VEHICLE
08/02/24	FPD24-0969	POSSESSION OF DRUG	UNWANTED SUBJECT
08/02/24	FPD24-0970	INCIDENT REPORT	SUSPICIOUS CIRCUMSTANCE
08/02/24	FPD24-0971	DISPLAY FICTITIOUS MOTOR	TRAFFIC STOP
08/02/24	FPD24-0972	THEFT PROP >=\$100<\$750	SPEAK WITH OFFICER
08/03/24	FPD24-0973	ASSAULT CAUSES BODILY INJURY	DISTURBANCE PHYSICAL
08/03/24	FPD24-0974	INCIDENT REPORT	RUNAWAY
08/03/24	FPD24-0975	POSS CS PG 1/1-B >=1G<4G	MISCELLANEOUS
08/03/24	FPD24-0976	POSSESSION OF DRUG	TRAFFIC STOP
08/04/24	FPD24-0977	RESIST ARREST SEARCH OR	DRIVING WHILE INTOXICATED
08/04/24	FPD24-0978	DRIVING WHILE INTOXICATED	DRIVING WHILE INTOXICATED
08/04/24	FPD24-0979	CITY WARRANT	PRISONER TRANSPORT
08/04/24	FPD24-0980	INCIDENT REPORT	OTHER AGENCY ASSIST
08/04/24	FPD24-0981	INCIDENT REPORT	ANIMAL BITE
08/05/24	FPD24-0982		FOUND PROPERTY
08/05/24	FPD24-0983	POSSESSION OF DRUG	TRAFFIC STOP
08/06/24	FPD24-0984	DUTY ON STRIKING UNATTENDED	CRASH - HIT & RUN
08/06/24	FPD24-0985	ASSAULT CAUSES BODILY INJURY	SUSPICIOUS CIRCUMSTANCE
08/06/24	FPD24-0987		FIRE CALL
08/06/24	FPD24-0986		CLOSE PATROLLING AREA
08/06/24	FPD24-0988	CRIMINAL MISCHIEF >=\$750<\$2,500	CRIMINAL MISCHIEF
08/06/24	FPD24-0989	THEFT PROP >=\$100<\$750	BURGLARY - MOTOR VEHICLE
08/06/24	FPD24-0990	INCIDENT REPORT	CRASH - HIT & RUN
08/06/24	FPD24-0991	DEATH INVESTIGATION	HOSPICE DEATH
08/07/24	FPD24-0992	AGG ASSAULT	DISTURBANCE VERBAL
08/07/24	FPD24-0993	INCIDENT REPORT	CODE ENFORCEMENT
08/07/24	FPD24-0994	CRIMINAL MISCHIEF/CLASS C	CRIMINAL MISCHIEF
08/07/24	FPD24-0995	INCIDENT REPORT	FOUND PROPERTY
08/07/24	FPD24-0996		REPORT DROPPED IN ERROR
08/07/24	FPD24-0997	OTHER JURISDICTION WARRANT	TRAFFIC STOP
08/08/24	FPD24-0998	INCIDENT REPORT	SUSPICIOUS CIRCUMSTANCE
08/09/24	FPD24-0999	POSS CS PG 1/1-B >=1G<4G; POSS	DISTURBANCE PHYSICAL
08/09/24	FPD24-1004	INCIDENT REPORT	FOUND PROPERTY
08/09/24	FPD24-1000	POSSESSION OF DRUG	DISTURBANCE PHYSICAL
08/09/24	FPD24-1001	ASSAULT BY THREATS; CRIMINAL	CRIMINAL MISCHIEF
08/09/24	FPD24-1002	ASSAULT CAUSES BODILY INJURY	DISTURBANCE VERBAL
08/09/24	FPD24-1003	CITY WARRANT	PRISONER TRANSPORT

Reported	Case Number	Offenses	Description
08/10/24	FPD24-1005	PUBLIC INTOXICATION	SUBJECT CONTACT
08/10/24	FPD24-1006	FRAUD - GENERAL	FRAUD
08/10/24	FPD24-1007	CITY WARRANT	TRAFFIC STOP
08/10/24	FPD24-1009		THEFT
08/10/24	FPD24-1008	INCIDENT REPORT	FOUND PROPERTY
08/10/24	FPD24-1010	DEATH INVESTIGATION	HOSPICE DEATH
08/11/24	FPD24-1011	UNAUTH USE OF VEHICLE	AUTO THEFT
08/11/24	FPD24-1012	CAPIAS WARRANT	CIVIL MATTER
08/11/24	FPD24-1013	THEFT PROP >=\$100<\$750	THEFT
08/11/24	FPD24-1014	CITY WARRANT	PRISONER TRANSPORT
08/12/24	FPD24-1015	INDECENT EXPOSURE	INDECENT EXPOSURE
08/12/24	FPD24-1020	ILLEGAL DUMPING	CLOSE PATROLLING AREA
08/12/24	FPD24-1016	INCIDENT REPORT	MENTAL HEALTH CALL/REFERAL
08/12/24	FPD24-1017	TERRORISTIC THREAT OF	TERRORISTIC THREATS
08/13/24	FPD24-1018	DRIVING WHILE INTOXICATED;	DRIVING WHILE INTOXICATED
08/13/24	FPD24-1019	OTHER JURISDICTION WARRANT	TRAFFIC STOP
08/13/24	FPD24-1021	BURGLARY OF VEHICLE - theft from	FIRE CALL
08/13/24	FPD24-1022	CAPIAS WARRANT	PRISONER TRANSPORT
08/13/24	FPD24-1023	CITY WARRANT; PUBLIC	SUSPICIOUS SUBJECT
08/13/24	FPD24-1024	THEFT PROP >=\$2,500<\$30K	THEFT
08/13/24	FPD24-1025	EVADING ARREST DET W/VEH	EVADING ARREST
08/14/24	FPD24-1026	INCIDENT REPORT	CRASH - HIT & RUN
08/14/24	FPD24-1027	PUBLISH/THREAT TO PUBLISH	SPEAK WITH OFFICER
08/14/24	FPD24-1028	CRIMINAL MISCHIEF >=\$750<\$2,500	DISTURBANCE VERBAL
08/15/24	FPD24-1030	POSSESSION OF DRUG	TRAFFIC STOP
08/15/24	FPD24-1031	CAPIAS WARRANT	WARRANT MUNICIPAL
08/16/24	FPD24-1032	INCIDENT REPORT	SUSPICIOUS CIRCUMSTANCE
08/16/24	FPD24-1034	DISPLAY EXPIRED REGISTRATION;	TRAFFIC STOP
08/16/24	FPD24-1033	EXPIRED OPERATOR'S LICENSE;	WARRANT MUNICIPAL
08/17/24	FPD24-1035	DISPLAY EXPIRED REGISTRATION;	WARRANT MUNICIPAL
08/17/24	FPD24-1036	PUBLIC INTOXICATION	BAR CHECK
08/17/24	FPD24-1037	POSSESSION OF DRUG	TRAFFIC STOP
08/17/24	FPD24-1038	INCIDENT REPORT	SEXUAL OFFENSE
08/17/24	FPD24-1039	BURGLARY OF BUILDING	BURGLARY - BUILDING
08/17/24	FPD24-1040	THEFT PROP >=\$750<\$2,500	OTHER AGENCY ASSIST
08/17/24	FPD24-1041	FAILURE TO MAINTAIN FINANCIAL	TRAFFIC STOP
08/17/24	FPD24-1042	FAILURE TO MAINTAIN FINANCIAL	TRAFFIC STOP
08/17/24	FPD24-1044	POSSESSION OF DRUG	TRAFFIC STOP
08/18/24	FPD24-1043	FAILED TO VACATE LANE; NO	TRAFFIC STOP
08/18/24	FPD24-1046	PUBLIC INTOXICATION	BAR CHECK
08/18/24	FPD24-1045	INCIDENT REPORT	OTHER AGENCY ASSIST
08/18/24	FPD24-1047		REPORT DROPPED IN ERROR
08/18/24	FPD24-1048	INDECENT EXPOSURE	SUSPICIOUS SUBJECT
08/18/24	FPD24-1049		REPORT DROPPED IN ERROR
08/18/24	FPD24-1050	DEATH INVESTIGATION	HOSPICE DEATH
08/18/24	FPD24-1051	DRIVING WHILE INTOXICATED 2ND	DRIVING WHILE INTOXICATED
08/18/24	FPD24-1052	RESIST ARREST SEARCH OR	SUSPICIOUS SUBJECT

Reported	Case Number	Offenses	Description
08/19/24	FPD24-1066	INCIDENT REPORT	CRIMINAL MISCHIEF
08/19/24	FPD24-1053	POSS CS PG 2 >= 4G<400G; CITY	TRAFFIC STOP
08/20/24	FPD24-1054	THEFT PROP >=\$750<\$2,500	THEFT
08/20/24	FPD24-1055	FRAUD - GENERAL	FRAUD
08/20/24	FPD24-1056	INCIDENT REPORT	911 CALL
08/20/24	FPD24-1057	INCIDENT REPORT	ASSAULT
08/21/24	FPD24-1058	AGG ASSAULT W/DEADLY	DISCHARGE FIREARM
08/21/24	FPD24-1059		REPORT DROPPED IN ERROR
08/21/24	FPD24-1060	THEFT OF FIREARM	THEFT
08/21/24	FPD24-1061	INCIDENT REPORT	INCIDENT REPORT
08/21/24	FPD24-1062	UNAUTH USE OF VEHICLE	UNAUTH USE OF A VEHICLE
08/22/24	FPD24-1063	ASSAULT CAUSES BODILY INJURY	ASSAULT
08/22/24	FPD24-1064	INCIDENT REPORT	FOUND PROPERTY
08/23/24	FPD24-1065	INCIDENT REPORT	CRASH - FLEET
08/23/24	FPD24-1067	CRIMINAL MISCHIEF >=\$750<\$2,500	CRIMINAL MISCHIEF
08/23/24	FPD24-1068	THEFT PROP >=\$100<\$750	DISTURBANCE VERBAL
08/23/24	FPD24-1069	THEFT PROP >=\$100<\$750	THEFT
08/23/24	FPD24-1070	POSS MARIJ >2OZ<=4OZ	TRAFFIC STOP
08/23/24	FPD24-1071	CRIMINAL TRESPASS	CRIMINAL TRESPASSING
08/24/24	FPD24-1072	THEFT OF FIREARM	SPEAK WITH OFFICER
08/24/24	FPD24-1073	PUBLIC INTOXICATION	UNWANTED SUBJECT
08/24/24	FPD24-1074	CITY WARRANT	TRAFFIC STOP
08/25/24	FPD24-1075	THEFT CLASS C	THEFT
08/25/24	FPD24-1076	OTHER JURISDICTION WARRANT	DISTURBANCE VERBAL
08/25/24	FPD24-1077	OTHER JURISDICTION WARRANT;	DISTURBANCE PHYSICAL
08/25/24	FPD24-1078	CAPIAS WARRANT	PRISONER TRANSPORT
08/25/24	FPD24-1079	CITY WARRANT	TRAFFIC STOP
08/25/24	FPD24-1080	DRIVING WHILE INTOXICATED BAC	RECKLESS DRIVER
08/26/24	FPD24-1081	INCIDENT REPORT	ABANDONED VEHICLE
08/26/24	FPD24-1082	THEFT PROP >=\$100<\$750	THEFT
08/26/24	FPD24-1083	CAPIAS WARRANT	PRISONER TRANSPORT
08/26/24	FPD24-1084	CRIMINAL MISCHIEF >=\$750<\$2,500	CRIMINAL MISCHIEF
08/26/24	FPD24-1085	CRUELTY TO NON-LIVESTOCK	ANIMAL CONTROL - GENERAL
08/27/24	FPD24-1086	CITY WARRANT	WARRANT MUNICIPAL
08/27/24	FPD24-1087	FRAUD - GENERAL	THEFT
08/27/24	FPD24-1088	DEATH INVESTIGATION	DEATH INVESTIGATION
08/28/24	FPD24-1089	CITY WARRANT	PRISONER TRANSPORT
08/28/24	FPD24-1093	FRAUD - GENERAL	FRAUD
08/28/24	FPD24-1090	DEATH INVESTIGATION	WELFARE CONCERN
08/28/24	FPD24-1091	THEFT CLASS C	THEFT
08/28/24	FPD24-1092	CITY WARRANT	TRAFFIC STOP
08/29/24	FPD24-1094	INCIDENT REPORT	JUVENILE COMPLAINTS
08/29/24	FPD24-1095	CRIMINAL MISCHIEF/CLASS C	CRIMINAL TRESPASSING
08/30/24	FPD24-1096	INCIDENT REPORT	SUSPICIOUS CIRCUMSTANCE
08/30/24	FPD24-1097	ASSAULT BY PHYSICAL CONTACT	ASSAULT
08/30/24	FPD24-1098	UNAUTH USE OF VEHICLE	UNAUTH USE OF A VEHICLE
08/31/24	FPD24-1099	DRIVING WHILE	TRAFFIC STOP

Reported	Case Number	Offenses	Description
08/31/24	FPD24-1100	THEFT CLASS C	UNWANTED SUBJECT
08/31/24	FPD24-1101	FAILURE TO MAINTAIN FINANCIAL	TRAFFIC STOP

Total Records: 139

Freeport Police Department

Monthly Traffic Stops CC

Printed on September 10, 2024

Descriptions	Totals	
Advice Given	2	2
Arrest	33	33
Arrest; Report Taken	3	3
Arrest; Vehicle Towed	3	3
Arrest; Written Warning Issued	5	5
Citation Issued	173	173
Citation Issued ; Report Taken	4	4
Citation Issued ; Written Warning Issued	2	2
CVE - No Violation	6	6
Disregard / Event Cancelled	1	1
Equipment Malfunction	1	1
Handled By Officer / Deputy	11	11
No Police Action Taken	1	1
Report Taken	4	4
Report Taken; Arrest	3	3
Written Warning Issued	410	410
Totals	662	662

VIOLATION LIST (CUSTOM)

Open From Date:

08/01/2024

Open To Date:

08/31/2024

Show Address:

N

FILE#	VIOLATION	OPEN DATE	STATUS
24-001882	Growth or accumulation of weeds, rubbish, and the like.	08/01/2024	Closed
24-001882	Neglected Premises	08/01/2024	Closed
24-001884	Growth or accumulation of weeds, rubbish, and the like.	08/01/2024	Closed
24-000220	Growth or accumulation of weeds, rubbish, and the like.	08/01/2024	Open
24-000220	Neglected Premises	08/01/2024	Open
24-000220	Grass and Weeds	08/01/2024	Open
24-000220	Exterior Structure - Good Repair	08/01/2024	Open
24-000220	Unsafe conditions (structural)	08/01/2024	Open
24-000220	Unsafe conditions (overhangs)	08/01/2024	Open
24-000220	Unsafe condition (stairs and porches)	08/01/2024	Open
24-000220	Unsafe condition (floor or roof)	08/01/2024	Open
24-000220	Unsafe conditions (exterior walls)	08/01/2024	Open
24-001890	Growth or accumulation of weeds, rubbish, and the like.	08/01/2024	Closed
24-001891	Growth or accumulation of weeds, rubbish, and the like.	08/01/2024	Closed
24-001892	Growth or accumulation of weeds, rubbish, and the like.	08/01/2024	Closed
24-001893	Growth or accumulation of weeds, rubbish, and the like.	08/01/2024	Closed
24-001729	Protective Treatment	08/01/2024	Open
24-001729	Rodent Harborage	08/01/2024	Open
24-001729	Exterior Structure - Good Repair	08/01/2024	Open
24-001729	Unsafe conditions (structural)	08/01/2024	Open
24-001729	Unsafe conditions (overhangs)	08/01/2024	Open
24-001729	Unsafe condition (floor or roof)	08/01/2024	Open
24-001729	Unsafe conditions (exterior walls)	08/01/2024	Open
24-001729	Unsafe conditions (floors)	08/01/2024	Open
24-001729	Window, skylight and door frames	08/01/2024	Open
24-001729	Doors	08/01/2024	Open
24-001729	Building security	08/01/2024	Open
24-001729	Protective Treatment/Exterior Surfaces	08/01/2024	Open
24-001729	Premises Identification	08/01/2024	Open
24-001729	Structural members	08/01/2024	Open
24-001729	Roofs and drainage	08/01/2024	Open
24-001729	Interior structure	08/01/2024	Open
24-001729	Interior Unsafe conditiions (floor or roof anchorage)	08/01/2024	Open
24-001729	Interior Unsafe conditions (foundation)	08/01/2024	Open
24-001729	Interior surfaces	08/01/2024	Open
24-001729	Interior doors	08/01/2024	Open
24-001729	General - Plumbing Maintenance	08/01/2024	Open
24-001729	Responsibility - Mechanical and Electrical	08/01/2024	Open
24-001729	Electrical Service	08/01/2024	Open
24-001729	Electrical system requirements	08/01/2024	Open
24-001729	Electrical Equipment - Installation	08/01/2024	Open
24-001729	Fire Protection Systems- Smoke Alarms	08/01/2024	Open
24-001895	Growth or accumulation of weeds, rubbish, and the like.	08/02/2024	Open
24-001895	Neglected Premises	08/02/2024	Open
24-001897	Vacant structures and land	08/02/2024	Open
24-001897	Exterior Structure - Good Repair	08/02/2024	Open

FILE#	VIOLATION	OPEN DATE	STATUS
24-001897	Unsafe conditions (structural)	08/02/2024	Open
24-001897	Unsafe conditions (overhangs)	08/02/2024	Open
24-001897	Unsafe condition (stairs and porches)	08/02/2024	Open
24-001897	Unsafe condition (floor or roof)	08/02/2024	Open
24-001897	Unsafe condition (siding and masonry joints)	08/02/2024	Open
24-001897	Unsafe condition (strucutre load support)	08/02/2024	Open
24-001897	Unsafe condition (foundations)	08/02/2024	Open
24-001897	Unsafe conditions (exterior walls)	08/02/2024	Open
24-001897	Stairways, decks, porches and balconies	08/02/2024	Open
24-001897	Window, skylight and door frames	08/02/2024	Open
24-001897	Glazing	08/02/2024	Open
24-001897	Openable windows	08/02/2024	Open
24-001897	Insect Screens	08/02/2024	Open
24-001897	Doors	08/02/2024	Open
24-001897	Building security	08/02/2024	Open
24-001897	Protective Treatment/Exterior Surfaces	08/02/2024	Open
24-001897	Responsibility - Mechanical and Electrical	08/02/2024	Open
24-001899	Growth or accumulation of weeds, rubbish, and the like.	08/02/2024	Open
24-001899	Neglected Premises	08/02/2024	Open
24-001903	Residential Parking - Hard Surface	08/02/2024	Closed
24-001903	Residential Parking - Truck Tractor/Trailer in Street	08/02/2024	Closed
24-001903	Residential Parking - Vehicles Exceeding 25 Feet	08/02/2024	Closed
24-001906	Growth or accumulation of weeds, rubbish, and the like.	08/02/2024	Open
24-001906	Neglected Premises	08/02/2024	Open
24-001907	Growth or accumulation of weeds, rubbish, and the like.	08/02/2024	Closed
24-001910	Growth or accumulation of weeds, rubbish, and the like.	08/02/2024	Closed
24-001917	Growth or accumulation of weeds, rubbish, and the like.	08/02/2024	Closed
24-001931	Growth or accumulation of weeds, rubbish, and the like.	08/05/2024	Open
24-001931	Neglected Premises	08/05/2024	Open
24-001931	Protective Treatment	08/05/2024	Open
24-001931	Grass and Weeds	08/05/2024	Open
24-001931	Rodent Harborage	08/05/2024	Open
24-001931	Exterior Structure - Good Repair	08/05/2024	Open
24-001931	Unsafe condition (floor or roof)	08/05/2024	Open
24-001931	Unsafe conditions (exterior walls)	08/05/2024	Open
24-001931	Window, skylight and door frames	08/05/2024	Open
24-001931	Glazing	08/05/2024	Open
24-001931	Insect Screens	08/05/2024	Open
24-001931	Protective Treatment/Exterior Surfaces	08/05/2024	Open
24-001931	Exterior walls	08/05/2024	Open
24-001931	Roofs and drainage	08/05/2024	Open
24-001931	Overhang extensions	08/05/2024	Open
24-001931	Structural members	08/05/2024	Open
24-001931	Electrical system requirements	08/05/2024	Open
24-001931	Electrical Equipment - Installation	08/05/2024	Open
24-001935	Growth or accumulation of weeds, rubbish, and the like.	08/05/2024	Closed
24-001935	Neglected Premises	08/05/2024	Closed
24-001918	Exterior Structure - Good Repair	08/05/2024	Open
24-001918	Unsafe condition (floor or roof)	08/05/2024	Open
24-001918	Unsafe conditions (floors components)	08/05/2024	Open
24-001918	Interior surfaces	08/05/2024	Open
24-001918	General - Plumbing Maintenance	08/05/2024	Open
24-001937	Growth or accumulation of weeds, rubbish, and the like.	08/05/2024	Open

FILE#	VIOLATION	OPEN DATE	STATUS
24-001937	Neglected Premises	08/05/2024	Open
24-001888	Growth or accumulation of weeds, rubbish, and the like.	08/06/2024	Closed
24-001888	Neglected Premises	08/06/2024	Closed
24-001949	Growth or accumulation of weeds, rubbish, and the like.	08/06/2024	Closed
24-001949	Neglected Premises	08/06/2024	Closed
24-001950	Growth or accumulation of weeds, rubbish, and the like.	08/06/2024	Open
24-001953	Growth or accumulation of weeds, rubbish, and the like.	08/06/2024	Closed
24-001954	Growth or accumulation of weeds, rubbish, and the like.	08/06/2024	Closed
24-001955	Growth or accumulation of weeds, rubbish, and the like.	08/06/2024	Open
24-001956	Growth or accumulation of weeds, rubbish, and the like.	08/06/2024	Open
24-001956	Neglected Premises	08/06/2024	Open
24-001956	Protective Treatment	08/06/2024	Open
24-001956	Grass and Weeds	08/06/2024	Open
24-001956	Rodent Harborage	08/06/2024	Open
24-001956	Exterior Structure - Good Repair	08/06/2024	Open
24-001956	Unsafe conditions (structural)	08/06/2024	Open
24-001956	Unsafe conditions (overhangs)	08/06/2024	Open
24-001956	Unsafe condition (stairs and porches)	08/06/2024	Open
24-001956	Unsafe condition (floor or roof)	08/06/2024	Open
24-001956	Unsafe condition (siding and masonry joints)	08/06/2024	Open
24-001956	Unsafe conditions (exterior walls)	08/06/2024	Open
24-001956	Handrails and guards	08/06/2024	Open
24-001956	Insect Screens	08/06/2024	Open
24-001956	Protective Treatment/Exterior Surfaces	08/06/2024	Open
24-001958	Growth or accumulation of weeds, rubbish, and the like.	08/06/2024	Closed
24-001960	Growth or accumulation of weeds, rubbish, and the like.	08/06/2024	Closed
24-001960	Neglected Premises	08/06/2024	Closed
24-001964	Growth or accumulation of weeds, rubbish, and the like.	08/06/2024	Closed
24-001964	Neglected Premises	08/06/2024	Closed
24-001965	Growth or accumulation of weeds, rubbish, and the like.	08/06/2024	Closed
24-001961	Protective Treatment	08/06/2024	Open
24-001961	Motor Vehicles/Inoperable/Unlicensed	08/06/2024	Open
24-001961	Exterior Structure - Good Repair	08/06/2024	Open
24-001961	Unsafe conditions (structural)	08/06/2024	Open
24-001961	Unsafe condition (floor or roof)	08/06/2024	Open
24-001961	Unsafe conditions (exterior walls)	08/06/2024	Open
24-001961	Openable windows	08/06/2024	Open
24-001961	Insect Screens	08/06/2024	Open
24-001961	Doors	08/06/2024	Open
24-001961	Building security	08/06/2024	Open
24-001961	Protective Treatment/Exterior Surfaces	08/06/2024	Open
24-001961	Premises Identification	08/06/2024	Open
24-001966	Growth or accumulation of weeds, rubbish, and the like.	08/06/2024	Closed
24-001961	Unsafe conditions (overhangs)	08/06/2024	Open
24-001961	Unsafe condition (stairs and porches)	08/06/2024	Open
24-001968	Growth or accumulation of weeds, rubbish, and the like.	08/06/2024	Closed
24-001968	Neglected Premises	08/06/2024	Closed
24-001973	Junked vehicles	08/07/2024	Closed
24-001972	Unsafe condition (siding and masonry joints)	08/07/2024	Open
24-001972	Glazing	08/07/2024	Open
24-001972	Openable windows	08/07/2024	Open
24-001972	Insect Screens	08/07/2024	Open
24-001972	Electrical Service	08/07/2024	Open

FILE#	VIOLATION	OPEN DATE	STATUS
24-001972	Electrical system requirements	08/07/2024	Open
24-001974	Growth or accumulation of weeds, rubbish, and the like.	08/07/2024	Closed
24-001975	Junked vehicles	08/07/2024	Open
24-001972	Unsafe conditions (overhangs)	08/07/2024	Open
24-001972	Unsafe conditions (exterior walls)	08/07/2024	Open
24-001972	Doors	08/07/2024	Open
24-001972	Windows	08/07/2024	Open
24-001972	Protective Treatment/Exterior Surfaces	08/07/2024	Open
24-001972	Premises Identification	08/07/2024	Open
24-001972	Exterior walls	08/07/2024	Open
24-001972	Contamination - Water System	08/07/2024	Open
24-001972	Electrical - Exposed to Fire	08/07/2024	Open
24-001972	General - Means of Egress	08/07/2024	Open
24-001972	Fire Protection Systems- Smoke Alarms	08/07/2024	Open
24-001976	Junked vehicles	08/07/2024	Closed
24-001978	Junked vehicles	08/07/2024	Closed
24-001982	Growth or accumulation of weeds, rubbish, and the like.	08/07/2024	Closed
24-001982	Neglected Premises	08/07/2024	Closed
24-001971	Junked vehicles	08/07/2024	Closed
24-001971	Motor Vehicles/Inoperable/Unlicensed	08/07/2024	Closed
24-001987	Growth or accumulation of weeds, rubbish, and the like.	08/07/2024	Closed
24-001987	Neglected Premises	08/07/2024	Closed
24-001995	Growth or accumulation of weeds, rubbish, and the like.	08/08/2024	Closed
24-001998	Growth or accumulation of weeds, rubbish, and the like.	08/08/2024	Open
24-002001	Growth or accumulation of weeds, rubbish, and the like.	08/08/2024	Closed
24-002002	Growth or accumulation of weeds, rubbish, and the like.	08/08/2024	Closed
24-002003	Growth or accumulation of weeds, rubbish, and the like.	08/08/2024	Closed
24-002004	Growth or accumulation of weeds, rubbish, and the like.	08/08/2024	Closed
24-002006	Growth or accumulation of weeds, rubbish, and the like.	08/08/2024	Open
24-002007	Growth or accumulation of weeds, rubbish, and the like.	08/08/2024	Closed
24-002007	Neglected Premises	08/08/2024	Closed
24-001464	Growth or accumulation of weeds, rubbish, and the like.	08/09/2024	Open
24-001464	Neglected Premises	08/09/2024	Open
24-001464	Grass and Weeds	08/09/2024	Open
23-000537	Growth or accumulation of weeds, rubbish, and the like.	08/09/2024	Open
23-000537	Neglected Premises	08/09/2024	Open
23-000537	Protective Treatment	08/09/2024	Open
23-000537	Grass and Weeds	08/09/2024	Open
23-000537	Rodent Harborage	08/09/2024	Open
23-000537	Exhaust vents	08/09/2024	Open
23-000537	Exterior Structure - Good Repair	08/09/2024	Open
23-000537	Unsafe conditions (structural)	08/09/2024	Open
23-000537	Unsafe conditions (overhangs)	08/09/2024	Open
23-000537	Unsafe condition (floor or roof)	08/09/2024	Open
23-000537	Unsafe condition (siding and masonry joints)	08/09/2024	Open
23-000537	Unsafe conditions (exterior walls)	08/09/2024	Open
23-000537	Unsafe conditions (floors)	08/09/2024	Open
23-000537	Window, skylight and door frames	08/09/2024	Open
23-000537	Openable windows	08/09/2024	Open
23-000537	Insect Screens	08/09/2024	Open
23-000537	Doors	08/09/2024	Open
23-000537	Building security	08/09/2024	Open
23-000537	Protective Treatment/Exterior Surfaces	08/09/2024	Open

FILE#	VIOLATION	OPEN DATE	STATUS
23-000537	Premises Identification	08/09/2024	Open
23-000537	Dwelling units - Required Plumbing	08/09/2024	Open
23-000537	General - Plumbing Maintenance	08/09/2024	Open
23-000537	Water Heating Facilities	08/09/2024	Open
23-000537	Electrical - Facilities required	08/09/2024	Open
23-000537	Electrical Service	08/09/2024	Open
23-000537	Electrical Equipment - Installation	08/09/2024	Open
23-000537	Fire Protection Systems	08/09/2024	Open
24-002011	Residential - Permits Required	08/09/2024	Closed
24-002012	Accumulation of carrion, filth, and the like.	08/09/2024	Open
24-002012	Growth or accumulation of weeds, rubbish, and the like.	08/09/2024	Open
24-002012	Neglected Premises	08/09/2024	Open
24-002013	Growth or accumulation of weeds, rubbish, and the like.	08/09/2024	Closed
24-002014	Growth or accumulation of weeds, rubbish, and the like.	08/09/2024	Closed
24-002015	Growth or accumulation of weeds, rubbish, and the like.	08/09/2024	Closed
24-002017	Growth or accumulation of weeds, rubbish, and the like.	08/12/2024	Open
24-002018	Growth or accumulation of weeds, rubbish, and the like.	08/12/2024	Open
24-002020	Residential - Permits Required	08/12/2024	Closed
24-002021	Growth or accumulation of weeds, rubbish, and the like.	08/12/2024	Closed
24-002022	Growth or accumulation of weeds, rubbish, and the like.	08/12/2024	Open
24-001957	Growth or accumulation of weeds, rubbish, and the like.	08/12/2024	Open
24-001957	Neglected Premises	08/12/2024	Open
24-002030	Growth or accumulation of weeds, rubbish, and the like.	08/12/2024	Closed
24-002030	Neglected Premises	08/12/2024	Closed
24-002034	Growth or accumulation of weeds, rubbish, and the like.	08/12/2024	Closed
24-002035	Growth or accumulation of weeds, rubbish, and the like.	08/12/2024	Closed
24-002029	Growth or accumulation of weeds, rubbish, and the like.	08/12/2024	Open
24-002038	Growth or accumulation of weeds, rubbish, and the like.	08/12/2024	Open
24-002038	Neglected Premises	08/12/2024	Open
24-001908	Growth or accumulation of weeds, rubbish, and the like.	08/13/2024	Open
24-001908	Neglected Premises	08/13/2024	Open
24-001959	Protective Treatment/Exterior Surfaces	08/13/2024	Open
24-001959	Exterior walls	08/13/2024	Open
24-001908	Growth or accumulation of weeds, rubbish, and the like.	08/13/2024	Open
24-001908	Neglected Premises	08/13/2024	Open
24-002041	Growth or accumulation of weeds, rubbish, and the like.	08/13/2024	Open
24-002041	Neglected Premises	08/13/2024	Open
24-002041	Sidewalks, Alleys and Unpaved Right-of-Ways	08/13/2024	Open
24-002041	Vacant structures and land	08/13/2024	Open
24-002041	Grass and Weeds	08/13/2024	Open
24-002041	Rodent Harborage	08/13/2024	Open
24-002041	Exterior Structure - Good Repair	08/13/2024	Open
24-002041	Unsafe conditions (overhangs)	08/13/2024	Open
24-002041	Windows	08/13/2024	Open
24-002041	Protective Treatment/Exterior Surfaces	08/13/2024	Open
24-002041	Roofs and drainage	08/13/2024	Open
24-002045	Motor Vehicles/Inoperable/Unlicensed	08/13/2024	Closed
24-002049	Growth or accumulation of weeds, rubbish, and the like.	08/13/2024	Open
24-002050	Growth or accumulation of weeds, rubbish, and the like.	08/14/2024	Open
24-002050	Neglected Premises	08/14/2024	Open
24-002050	Grass and Weeds	08/14/2024	Open
24-002051	Growth or accumulation of weeds, rubbish, and the like.	08/14/2024	Open
24-002051	Accessory Structures	08/14/2024	Open

FILE#	VIOLATION	OPEN DATE	STATUS
24-002052	Residential - Permits Required	08/14/2024	Closed
24-002056	Water Supply	08/14/2024	Closed
24-002060	Junked vehicles	08/14/2024	Closed
24-002061	Junked vehicles	08/14/2024	Closed
24-002064	General - Water System Required	08/14/2024	Closed
24-002065	Growth or accumulation of weeds, rubbish, and the like.	08/14/2024	Closed
24-002066	Growth or accumulation of weeds, rubbish, and the like.	08/14/2024	Open
24-002073	Growth or accumulation of weeds, rubbish, and the like.	08/15/2024	Closed
24-002080	Growth or accumulation of weeds, rubbish, and the like.	08/16/2024	Open
24-002084	Residential - Permits Required	08/16/2024	Closed
24-002086	Junked vehicles	08/16/2024	Closed
24-002087	Growth or accumulation of weeds, rubbish, and the like.	08/16/2024	Closed
24-002088	Junked vehicles	08/16/2024	Closed
24-002092	Growth or accumulation of weeds, rubbish, and the like.	08/17/2024	Open
24-002092	Neglected Premises	08/17/2024	Open
24-002096	Growth or accumulation of weeds, rubbish, and the like.	08/19/2024	Open
24-002095	Growth or accumulation of weeds, rubbish, and the like.	08/19/2024	Open
24-002101	Outdoor Storage of Materials on Public Property Prohibited	08/19/2024	Open
24-002101	Outdoor Storage of Materials - in Public View	08/19/2024	Open
24-002101	Neglected Premises	08/19/2024	Open
24-002103	General - Plumbing Maintenance	08/19/2024	Closed
24-002103	General - Water System Required	08/19/2024	Closed
24-001924	Growth or accumulation of weeds, rubbish, and the like.	08/20/2024	Open
24-001924	Sidewalks, Alleys and Unpaved Right-of-Ways	08/20/2024	Open
24-002116	Junked vehicles	08/20/2024	Closed
24-002116	Growth or accumulation of weeds, rubbish, and the like.	08/20/2024	Closed
24-002116	Neglected Premises	08/20/2024	Closed
24-002126	Growth or accumulation of weeds, rubbish, and the like.	08/20/2024	Open
24-002126	Sidewalks, Alleys and Unpaved Right-of-Ways	08/20/2024	Open
24-002125	Growth or accumulation of weeds, rubbish, and the like.	08/20/2024	Open
24-002125	Accessory Structures	08/20/2024	Open
24-002127	Residential Parking - Truck Tractor/Trailer in Street	08/20/2024	Closed
24-002129	Growth or accumulation of weeds, rubbish, and the like.	08/20/2024	Closed
24-002129	Neglected Premises	08/20/2024	Closed
24-002119	Garbage Collections	08/20/2024	Closed
24-002119	Sanitation	08/20/2024	Closed
24-002130	Growth or accumulation of weeds, rubbish, and the like.	08/20/2024	Open
24-002130	Neglected Premises	08/20/2024	Open
24-002130	Sidewalks, Alleys and Unpaved Right-of-Ways	08/20/2024	Open
24-002128	Growth or accumulation of weeds, rubbish, and the like.	08/20/2024	Closed
24-002128	Neglected Premises	08/20/2024	Closed
24-002132	Growth or accumulation of weeds, rubbish, and the like.	08/20/2024	Closed
24-002132	Neglected Premises	08/20/2024	Closed
24-002134	Mobile Homes - Off Street Parking	08/20/2024	Closed
24-002135	Growth or accumulation of weeds, rubbish, and the like.	08/20/2024	Open
24-002135	Neglected Premises	08/20/2024	Open
24-002136	Accumulation of carrion, filth, and the like.	08/20/2024	Open
24-002136	Neglected Premises	08/20/2024	Open
24-002136	Garbage Collections	08/20/2024	Open
24-002136	Rodent Harborage	08/20/2024	Open
24-002137	Growth or accumulation of weeds, rubbish, and the like.	08/20/2024	Open
24-002137	Neglected Premises	08/20/2024	Open
24-002140	Growth or accumulation of weeds, rubbish, and the like.	08/21/2024	Open

FILE#	VIOLATION	OPEN DATE	STATUS
24-002141	Growth or accumulation of weeds, rubbish, and the like.	08/21/2024	Open
24-002141	Sidewalks, Alleys and Unpaved Right-of-Ways	08/21/2024	Open
24-002142	Growth or accumulation of weeds, rubbish, and the like.	08/21/2024	Open
24-002142	Neglected Premises	08/21/2024	Open
24-002143	Growth or accumulation of weeds, rubbish, and the like.	08/21/2024	Closed
24-002144	Junked vehicles	08/21/2024	Open
24-002144	Growth or accumulation of weeds, rubbish, and the like.	08/21/2024	Open
24-002144	Motor Vehicles/Inoperable/Unlicensed	08/21/2024	Open
24-002145	Residential - Permits Required	08/21/2024	Closed
24-001977	Growth or accumulation of weeds, rubbish, and the like.	08/21/2024	Open
24-001977	Neglected Premises	08/21/2024	Open
24-001977	Sidewalks, Alleys and Unpaved Right-of-Ways	08/21/2024	Open
24-002154	General - Water System Required	08/21/2024	Closed
24-002155	General - Water System Required	08/21/2024	Closed
24-002156	General - Water System Required	08/21/2024	Closed
24-002157	Residential - Permits Required	08/21/2024	Closed
24-002153	Growth or accumulation of weeds, rubbish, and the like.	08/22/2024	Open
24-002153	Neglected Premises	08/22/2024	Open
24-002153	Protective Treatment	08/22/2024	Open
24-002153	Grass and Weeds	08/22/2024	Open
24-002153	Exterior Structure - Good Repair	08/22/2024	Open
24-002153	Unsafe conditions (overhangs)	08/22/2024	Open
24-002153	Unsafe condition (siding and masonry joints)	08/22/2024	Open
24-002153	Unsafe conditions (exterior walls)	08/22/2024	Open
24-002153	Openable windows	08/22/2024	Open
24-002153	Building security	08/22/2024	Open
24-002153	Protective Treatment/Exterior Surfaces	08/22/2024	Open
24-002153	Structural members	08/22/2024	Open
24-002153	Roofs and drainage	08/22/2024	Open
24-002153	Single occupant- Pest Elimination	08/22/2024	Open
24-002163	Growth or accumulation of weeds, rubbish, and the like.	08/22/2024	Open
24-002163	Neglected Premises	08/22/2024	Open
24-002165	Growth or accumulation of weeds, rubbish, and the like.	08/22/2024	Closed
24-002165	Neglected Premises	08/22/2024	Closed
24-002166	Motor Vehicles/Inoperable/Unlicensed	08/22/2024	Open
24-002166	Growth or accumulation of weeds, rubbish, and the like.	08/22/2024	Open
24-002166	Neglected Premises	08/22/2024	Open
24-002164	Residential - Permits Required	08/22/2024	Open
24-002173	General - Water System Required	08/23/2024	Closed
24-002177	Growth or accumulation of weeds, rubbish, and the like.	08/23/2024	Open
24-002177	Neglected Premises	08/23/2024	Open
24-002181	Growth or accumulation of weeds, rubbish, and the like.	08/23/2024	Open
24-002181	Grass and Weeds	08/23/2024	Open
24-002181	Exterior Structure - Good Repair	08/23/2024	Open
24-002181	Unsafe conditions (overhangs)	08/23/2024	Open
24-002181	Doors	08/23/2024	Open
24-002181	Building security	08/23/2024	Open
24-002181	Electrical system requirements	08/23/2024	Open
24-002181	Electrical - Exposed to Water	08/23/2024	Open
24-002181	Electrical - Receptacles	08/23/2024	Open
24-002185	Residential - Permits Required	08/26/2024	Open
24-002195	Growth or accumulation of weeds, rubbish, and the like.	08/26/2024	Open
24-002195	Neglected Premises	08/26/2024	Open

FILE#	VIOLATION	OPEN DATE	STATUS
24-002195	Sidewalks, Alleys and Unpaved Right-of-Ways	08/26/2024	Open
24-002195	Exterior Structure - Good Repair	08/26/2024	Open
24-002195	Unsafe conditions (structural)	08/26/2024	Open
24-002195	Unsafe conditions (overhangs)	08/26/2024	Open
24-002195	Unsafe condition (floor or roof)	08/26/2024	Open
24-002195	Unsafe condition (siding and masonry joints)	08/26/2024	Open
24-002195	Unsafe conditions (exterior walls)	08/26/2024	Open
24-002195	Window, skylight and door frames	08/26/2024	Open
24-002195	Doors	08/26/2024	Open
24-002195	Protective Treatment/Exterior Surfaces	08/26/2024	Open
24-002195	Structural members	08/26/2024	Open
24-002194	Growth or accumulation of weeds, rubbish, and the like.	08/26/2024	Open
24-002216	Growth or accumulation of weeds, rubbish, and the like.	08/27/2024	Open
24-002217	Growth or accumulation of weeds, rubbish, and the like.	08/27/2024	Open
24-002218	Growth or accumulation of weeds, rubbish, and the like.	08/27/2024	Open
24-002219	Growth or accumulation of weeds, rubbish, and the like.	08/27/2024	Open
24-002219	Neglected Premises	08/27/2024	Open
24-002219	Sanitation	08/27/2024	Open
24-002219	Grass and Weeds	08/27/2024	Open
24-002219	Unsafe condition (floor or roof)	08/27/2024	Open
24-002219	Insect Screens	08/27/2024	Open
24-002219	Roofs and drainage	08/27/2024	Open
24-002219	Interior doors	08/27/2024	Open
24-002219	Infestation	08/27/2024	Open
24-002219	Multiple occupancy- Pest Elimination	08/27/2024	Open
24-002219	Maintenance - Sanitary Drainage System	08/27/2024	Open
24-002219	Electrical - Exposed to Water	08/27/2024	Open
24-002221	Growth or accumulation of weeds, rubbish, and the like.	08/27/2024	Open
24-002222	Growth or accumulation of weeds, rubbish, and the like.	08/27/2024	Open
24-002223	Growth or accumulation of weeds, rubbish, and the like.	08/27/2024	Open
24-002226	Growth or accumulation of weeds, rubbish, and the like.	08/28/2024	Open
24-002226	Neglected Premises	08/28/2024	Open
24-002226	Protective Treatment	08/28/2024	Open
24-002226	Grass and Weeds	08/28/2024	Open
24-002226	Exterior Structure - Good Repair	08/28/2024	Open
24-002226	Unsafe conditions (structural)	08/28/2024	Open
24-002226	Unsafe conditions (overhangs)	08/28/2024	Open
24-002226	Unsafe condition (siding and masonry joints)	08/28/2024	Open
24-002226	Unsafe conditions (exterior walls)	08/28/2024	Open
24-002226	Protective Treatment/Exterior Surfaces	08/28/2024	Open
24-002226	Structural members	08/28/2024	Open
24-002226	Exterior walls	08/28/2024	Open
24-002226	Roofs and drainage	08/28/2024	Open
24-002228	Growth or accumulation of weeds, rubbish, and the like.	08/28/2024	Open
24-002229	Growth or accumulation of weeds, rubbish, and the like.	08/28/2024	Open
24-002230	Growth or accumulation of weeds, rubbish, and the like.	08/28/2024	Open
24-002231	Junked vehicles	08/28/2024	Open
23-000534	Accumulation of carrion, filth, and the like.	08/29/2024	Open
23-000534	Growth or accumulation of weeds, rubbish, and the like.	08/29/2024	Open
23-000534	Sanitation	08/29/2024	Open
23-000534	Grass and Weeds	08/29/2024	Open
23-000534	Rodent Harborage	08/29/2024	Open
23-000534	Accessory Structures	08/29/2024	Open

FILE#	VIOLATION	OPEN DATE	STATUS
23-000534	Openable windows	08/29/2024	Open
23-000534	Building security	08/29/2024	Open
23-000534	Electrical Service	08/29/2024	Open
23-000534	Electrical Equipment - Installation	08/29/2024	Open
24-002241	Junked vehicles	08/29/2024	Open
24-002242	Growth or accumulation of weeds, rubbish, and the like.	08/29/2024	Open
24-002242	Neglected Premises	08/29/2024	Open
24-002244	Growth or accumulation of weeds, rubbish, and the like.	08/29/2024	Open
24-002244	Neglected Premises	08/29/2024	Open
24-002245	Growth or accumulation of weeds, rubbish, and the like.	08/29/2024	Open
24-002245	Neglected Premises	08/29/2024	Open
24-002246	Growth or accumulation of weeds, rubbish, and the like.	08/29/2024	Open
24-002246	Neglected Premises	08/29/2024	Open
24-002247	Growth or accumulation of weeds, rubbish, and the like.	08/29/2024	Open
24-002247	Neglected Premises	08/29/2024	Open
24-002249	Growth or accumulation of weeds, rubbish, and the like.	08/29/2024	Open
24-002249	Neglected Premises	08/29/2024	Open
24-002253	Growth or accumulation of weeds, rubbish, and the like.	08/29/2024	Open
24-002253	Neglected Premises	08/29/2024	Open
24-002258	Growth or accumulation of weeds, rubbish, and the like.	08/29/2024	Open
24-002258	Neglected Premises	08/29/2024	Open
24-002267	Junked vehicles	08/30/2024	Open
24-002266	Junked vehicles	08/30/2024	Open
24-002266	Residential Parking - Hard Surface	08/30/2024	Open
24-002268	Junked vehicles	08/30/2024	Open
24-002268	Motor Vehicles/Inoperable/Unlicensed	08/30/2024	Open
24-002268	Accumulation of rubbish or garbage	08/30/2024	Open
24-002268	Disposal of garbage	08/30/2024	Open
24-002269	Junked vehicles	08/30/2024	Open
24-002269	Growth or accumulation of weeds, rubbish, and the like.	08/30/2024	Open
24-002269	Neglected Premises	08/30/2024	Open
24-002269	Garbage Collections	08/30/2024	Open
24-002269	Motor Vehicles/Inoperable/Unlicensed	08/30/2024	Open
24-000429	Accessory Structures	08/30/2024	Open
24-002270	Garbage Collections	08/30/2024	Open
24-002271	Garbage Collections	08/30/2024	Open
24-002257	Exterior Structure - Good Repair	08/30/2024	Open
24-002257	Unsafe conditions (overhangs)	08/30/2024	Open
24-002257	Unsafe condition (stairs and porches)	08/30/2024	Open
24-002257	Unsafe condition (strucutre load support)	08/30/2024	Open
24-002257	Unsafe conditions (exterior walls)	08/30/2024	Open
24-002259	Unsafe conditions (overhangs)	08/30/2024	Open
24-002259	Unsafe conditions (exterior walls)	08/30/2024	Open
24-002259	Protective Treatment/Exterior Surfaces	08/30/2024	Open
24-002272	Garbage Collections	08/30/2024	Open
24-002273	Garbage Collections	08/30/2024	Open
24-002274	Garbage Collections	08/30/2024	Open
24-002279	Garbage Collections	08/30/2024	Open
24-002280	Growth or accumulation of weeds, rubbish, and the like.	08/30/2024	Open
24-002280	Neglected Premises	08/30/2024	Open
		Total Violations	467



Jerry Cain
Mayor

Lance Petty
City Manager

PUBLIC WORKS MONTHLY REPORT

Date: August 2024

From: Rudy Ragle, Director of Public Works

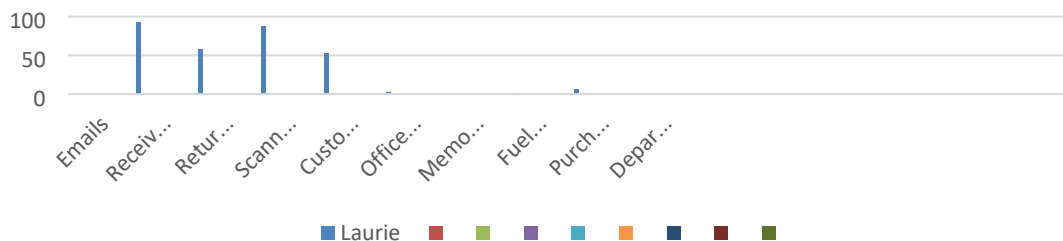
Administration Division:

Under the Direction of the Director of Public Works, this division manages the public works office, customer service, scheduling, reporting and public communication

Key Highlights This Month:

- Work Orders
- Communication
- E-mail

Administrative Assistant Monthly Report August 2024

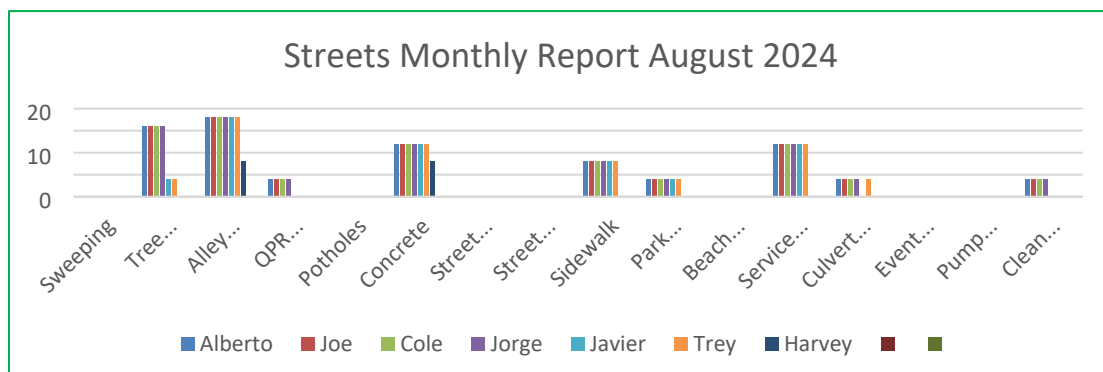


Streets Division:

Under the direction of the Streets Supervisor, this division provides street maintenance services to the community by pothole patching, curb, gutter and sidewalk repair and replacement of city streets and alleys. This division also provides sign maintenance which includes the installation and repair of roadway signs and the repair and maintenance of roadway markings within the city's right-of-way.

Key Highlights This Month:

- FMP Metal Removal
- Multiple Concrete Cuts for Veolia
- Trim Trees and Repair Alley Ways

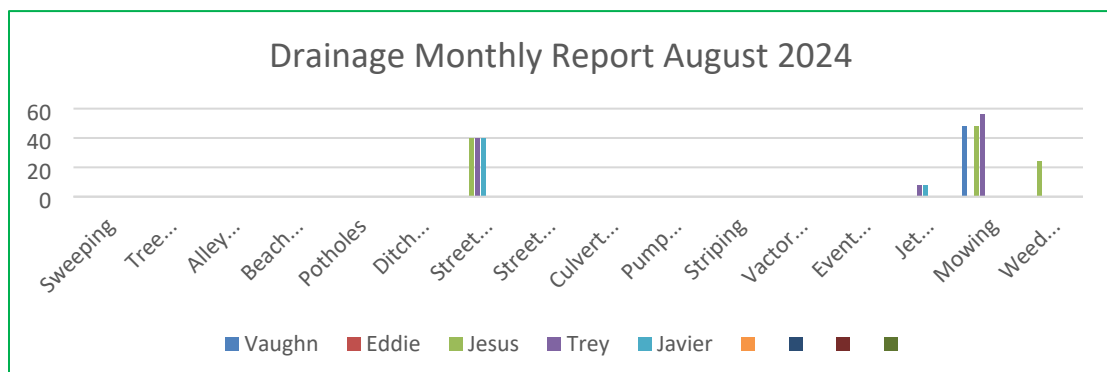


Drainage Division:

Under the direction of the Drainage Supervisor, this division is responsible for all repairs and maintenance of the city's stormwater collection system. This division also installs new culvert piping upon customer permitting.

Key Highlights This Month:

- Jet Storm Drains
- Repair Street Signs and Barricades
- Mow right of ways Ward A, B, C, D

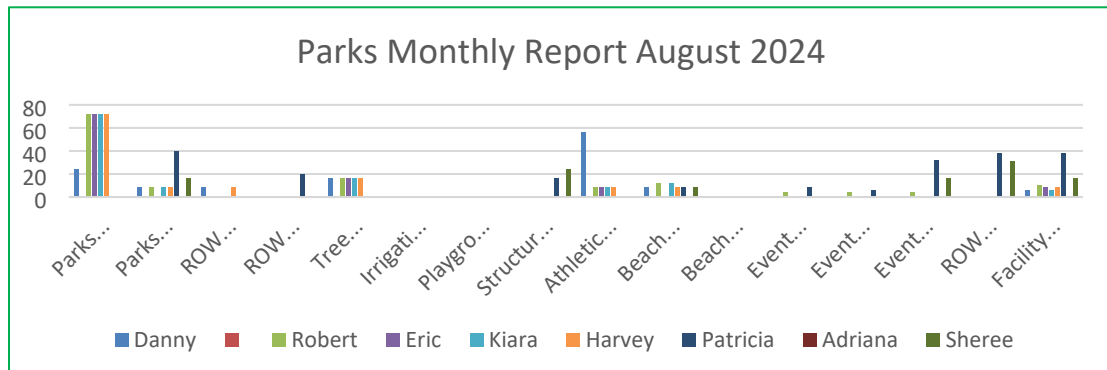


Parks Division:

Under the direction of the Parks/Grounds/Facilities Supervisor, this division provides services to the community by conducting preservation and beautification of the City's parks, ball fields, building grounds and open spaces.

Key Highlights This Month

- Park Maintenance
- Facility Maintenance
- Beach Clean up

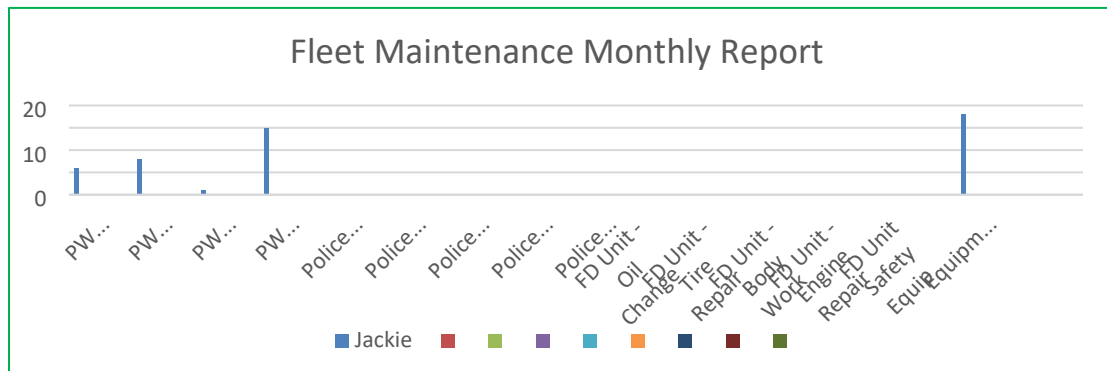


Fleet Division:

Under the direction of the Public Works Director, this division is responsible for all repairs and maintenance of the city's Fleet

Key Highlights This Month:

- Maintained PW Equipment
- PW Truck Maintenance
- Repair tires

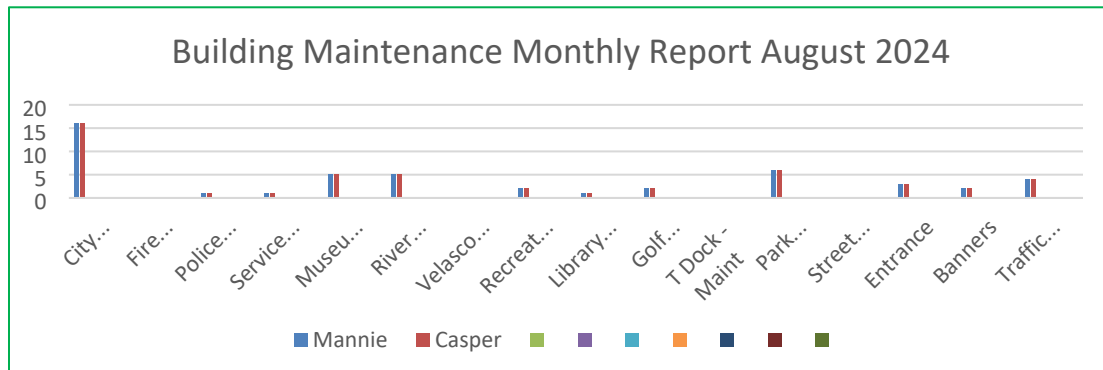


Building Maintenance Division:

Under the direction of the Public Works Superintendent, this division provides services to the community by conducting preventative maintenance and repairs on all city property and buildings.

Key Highlights This Month:

- AC Units on Multiple Buildings
- Library ADA Button for the door
- Wiring for HR Conference Room



Recreation Division:

Under the direction of the Recreation Supervisor, this division provides services to the community through recreation, events and programs. Attached is the Recreation Division reports.

August 2024

- Seniors Day & Commissions Meeting - (Every 3rd Monday of the month)- August 19th
- Staff Updates- We are currently hiring three part time recreation attendants and one full time program coordinator
- Programs
 - ❖ Zumba- We have one Zumba instructor that has class 8:30- 9:30 a.m. on Mondays and Wednesdays and 10- 11am on Saturdays and 6- 7 p.m. on Mondays, Wednesdays and Fridays at VCH while FEMA is at the recreation center
 - ❖ Silver Sneakers
- Events

We are currently working on:

 1. Senior Game Day on September 16th
 2. Harvest Fest on October 14th
 3. Fright Night on October 24th
 4. Holiday on the Brazos on December 13th
 5. RiverFest on April 26th.





www.freeport.tx.us



CALLING ALL LOCAL BANDS!

THIS YEAR, WE'RE EXCITED TO DO SOMETHING A LITTLE DIFFERENT. WE WANT TO SHOWCASE THE INCREDIBLE TALENT IN YOUR COMMUNITY BY INVITING LOCAL BANDS TO SUBMIT PHOTOS FOR A CHANCE TO PLAY AT RIVERFEST.

HOW TO APPLY:

- SUBMIT YOUR MUSIC AND BAND PHOTOS
- THE CITY OF FREEPORT WILL REVIEW ALL SUBMISSIONS
- SELECTED BANDS WILL HAVE THE OPPORTUNITY TO PERFORM AT RIVERFEST ON SATURDAY, APRIL 26, 2025.

THIS IS A FANTASTIC OPPORTUNITY FOR EXPOSURE AND TO SHARE YOUR MUSIC WITH A BROADER AUDIENCE. DON'T MISS OUT ON THIS CHANCE TO BE A PART OF THE FESTIVITIES!

SUBMIT YOUR ENTRIES BY DECEMBER 31, 2024.

FOR MORE INFORMATION AND SUBMISSIONS, CONTACT BRAMIREZ@FREEPORT.TX.US



Facebook Data

	Jan. 2024	Feb. 2024	Mar. 2024	Apr. 2024	May 2024	June 2024	July 2024	Aug. 2024			
People like Freeport Recreation page	3,564	3,613	3,656	3,713	3,730	3,744	3756	3,763			
People follow The Freeport Recreation page	3,938	3,998	4,062	4,135	4,158	4,178	4195	4,208			



Revenue

(Pool/Weight room)	Jan 2024	Feb 2024	Mar. 2024	Apr. 2024	May 2024	June 2024	July 2024	Aug. 2024			
Adult Daily Pass	\$255	\$175	\$160	\$155	\$270	\$275	\$365	\$65			
Child Daily Pass	\$4	\$7	\$6	\$1	\$2	\$14	\$136	\$0			
Senior Daily Pass	\$27	\$24	\$33	\$51	\$126	\$45	\$18	\$0			
Student Daily Pass	\$99	\$96	\$231	\$237	\$189	\$474	\$186	\$33			



	Jan 2024	Feb 2024	Mar. 2024	Apr 2024	May 2024	June 2024	July 2024	Aug 2024			
Monthly Membership Individual	\$740	\$640	\$620	\$720	\$580	\$600	\$260	\$20			
Monthly Membership Senior	\$130	\$130	\$150	\$190	\$180	\$200	\$110	\$10			
Monthly Membership Youth	\$30	0	0	\$10	\$90	\$40	\$40	\$0			
Monthly Membership Family	\$90	\$120	\$90	\$180	\$60	\$330	\$90	\$0			

Check In's

	Jan 2024	Feb 2024	Mar. 2024	Apr. 2024	May 2024	Jun. 2024	Jul. 2024	Aug. 2024			
Monthly Membership Individual	125	218	219	247	182	163	58	5			
Monthly Membership Family	10	25	47	21	26	41	34	7			
Monthly Membership Senior	36	57	94	119	74	59	40	1			
City Employee	5	5	6	18	20	7	4	0			



Information Technology

Monthly Report

- Museum Network upgrade and move to new IT MDF section.
- Riverplace Networking improvements.
- Rec Center Public Works temporary move and setup.
- Established emergency notification and help line at 258-KNOW

Upcoming Projects

- Public Works Ticketing System.
- Continued Cloud Data Migration.
- City hall Intranet Upgrades
- Website full redesign
- City Security Framework adoption
- Additional Software contract negotiation changes for savings.
- IT Grant opportunities

SEPTEMBER 2024





Closed Ticket 31 days by Category Only

Description:

Category: Service Desk

Server Hostname: support.0cwrseesmgcerdzoaboqdri0wg.bx.internal.cloudapp.net

Generated: 09/01/2024 01:00:04

1 row: Category: Hardware::Computer::Laptop

2 rows: Category: Hardware::Other Hardware

1 row: Category: Hardware::Phone::Phone Software

4 rows: Category: Hardware::Printer::Copier

2 rows: Category: Hardware::Printer::Desk/Office

5 rows: Category: Network

15 rows: Category: Other

10 rows: Category: Software::Issue

21 rows: Category: Website::Change or Upload

2 rows: Category: Website::Unblock

09/01/2024



Reporting period12 Aug 2024 00:00 - 11 Sep 2024 19:29

Managed endpoints

58 +2%

Active endpoints

58

Blocked threats

1 -83%

Company risk score

86%

Inventory:

49/+1

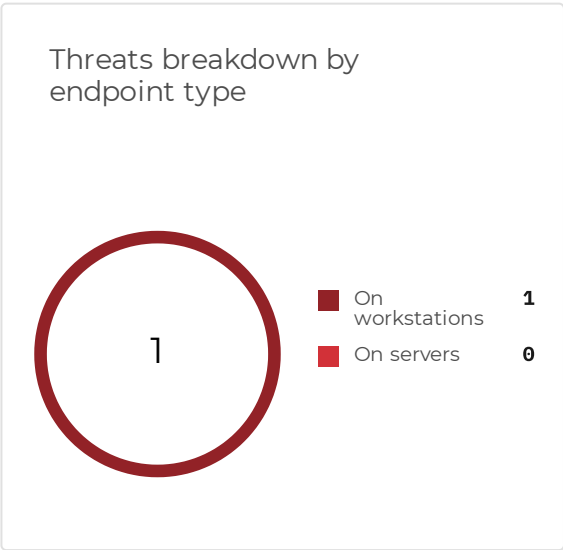
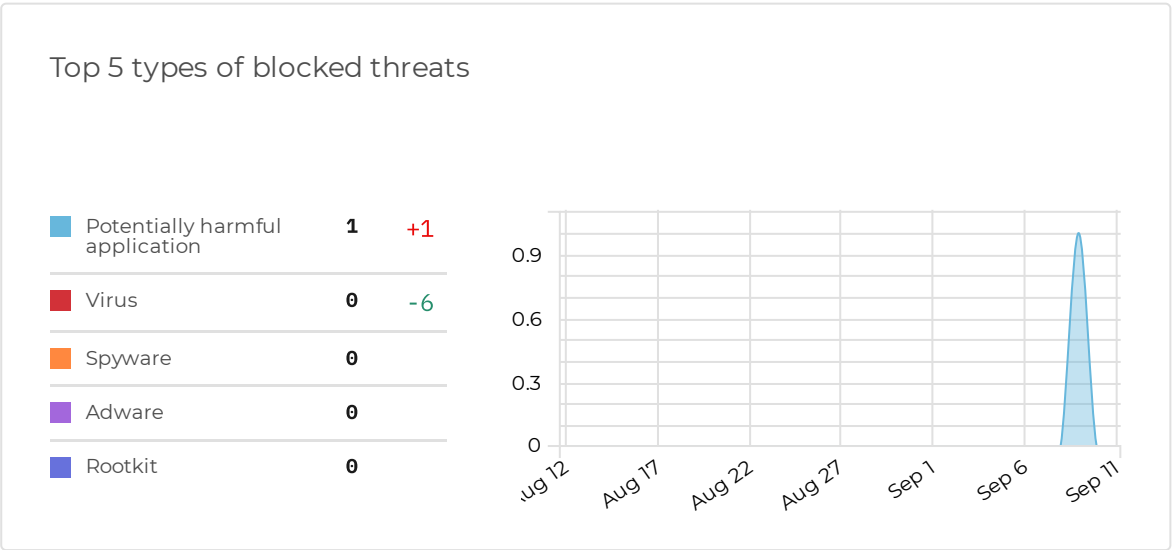
0

9

49/+1

0

9

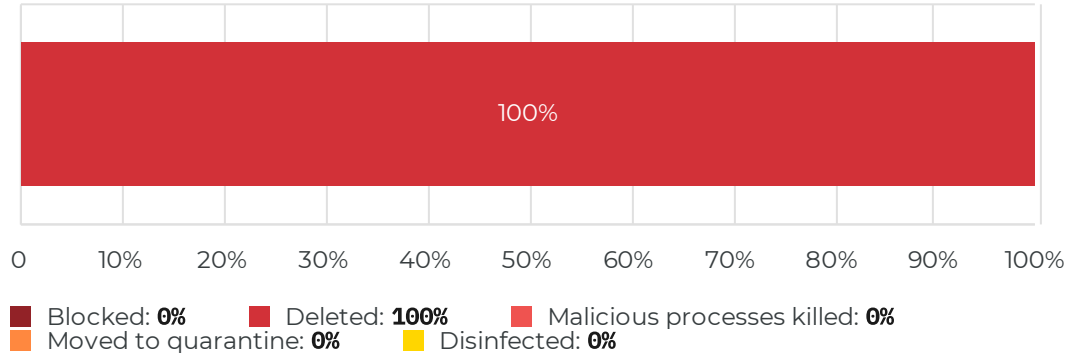


Incidents breakdown by action taken

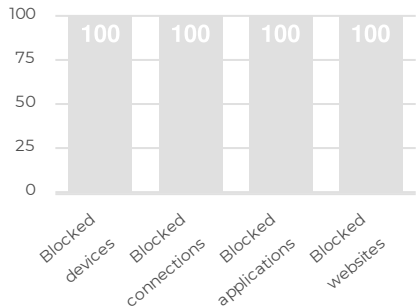


No information available. To retrieve data about your company's **Incidents Status**, please consider a compatible [license key](#).

Remediation actions



Policy rule-based detections



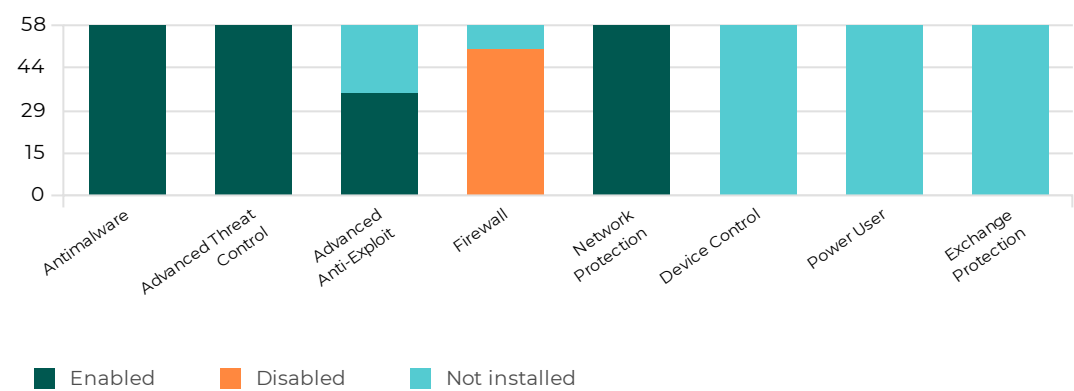
Blocked websites



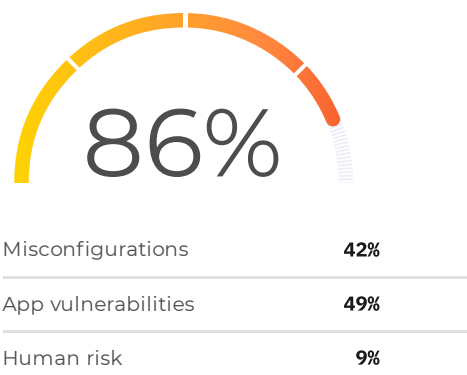
Blocked network attack techniques



Endpoint modules status



Company risk score



Endpoint modules status details

Antimalware	58	0	0
Advanced Threat Control	58	0	0
Advanced Anti-Exploit	35	0	23
Firewall	0	50	8
Network Protection	58	0	0
Device Control	0	0	58
Power User	0	0	58
Exchange Protection	0	0	58

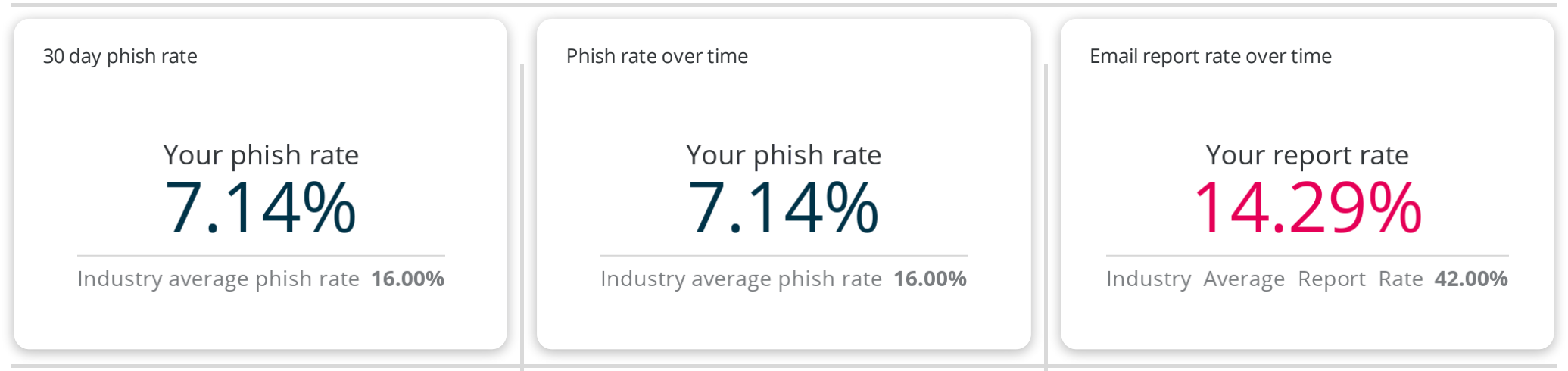
Filter statement

Filters

Days in Event DateLast 30 Days

Test CampaignNo

Security awareness training summary - Executive dashboard



Filter statement

Filters

Days in Event DateLast 30 Days

Test CampaignNo

30 day training completion

Your completion rate

#N/A

Industry average completion rate51.88%

Training completion over time

Your completion rate

#N/A

Industry average completion rate51.88%

Training time over time

Average time per learner (minutes)

0

Recommended annual training time (...60

Risk behaviors

Failing grades

learners with failing grades

10

Clicked events

phished events

2

Credentials entered

data entries

0

Incomplete training

incomplete training courses

0

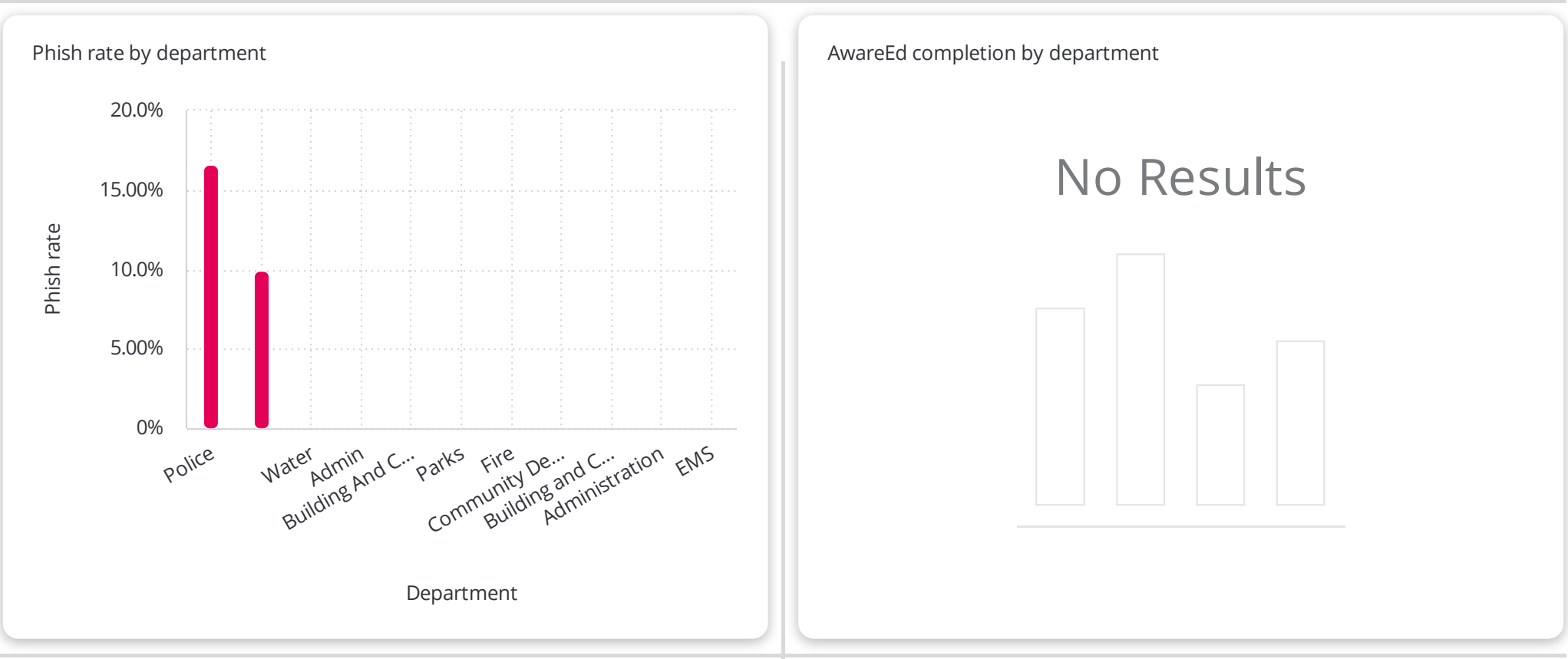
Filter statement

Filters

Days in Event DateLast 30 Days

Test CampaignNo

Lowest performing departments



Filter statement

Filters

Days in Event Date

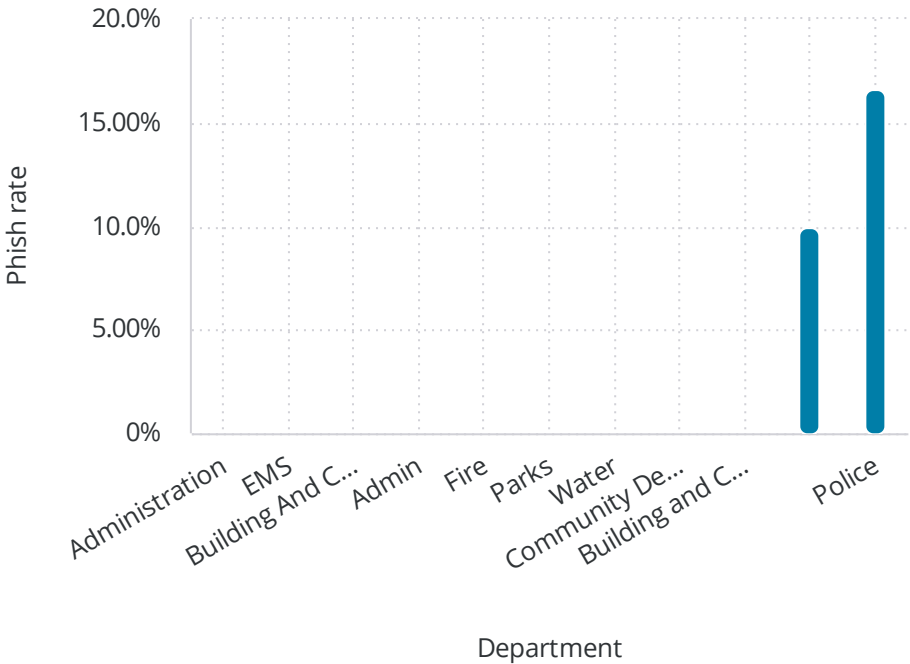
Last 30 Days

Test Campaign

No

Highest performing departments

Phish rate by department



AwareEd completion by department



Filter statement

Filters

Days in Event DateLast 30 Days

Test CampaignNo

Activity report

Phishing simulations

PhishSim campaigns

3

Recommended # annual campaigns 12

Training courses

AwareEd campaigns

0

Recommended # annual campaigns 12

Learners reporting emails

% learners using PhishNotify

14.29%

Recommended adoption rate 100%

Your Business Profile report with 435 interactions* last month

See how Freeport City Hall at 1201 North Avenue H, Freeport, TX 77541 performed in August 2024 compared to the previous month.

[See full report](#)

Your performance at a glance

 269

calls

-26%

 0

messages

 97

people asked for directions

+31%

 69

website visits from profile

+35%

 693

profile views

-15%

 87

searches

-63%

**An interaction is when a customer calls, messages you, makes a booking, is sent to your website, or requests directions from your Business Profile.*

Top search terms

1 freeport city hall
27

2 city hall freeport tx
23

3 freeport city hall, north
avenue h, freeport, tx
20