



City of Freeport
Meeting and/or Executive Session Agenda

This meeting will be live streamed via YouTube Live and may be accessed on the City of Freeport Facebook page: <https://www.facebook.com/freeporttexas> or by visiting <https://www.youtube.com/@cityoffreeporttx8375/streams>

Monday, December 16, 2024, 6:00 PM | Council Chamber | 430 North Brazosport Blvd. , Freeport, Texas 77541

In accordance with Section 551.043 of the Texas Government Code, this agenda has been posted at Freeport City Hall, and distributed to the appropriate news media within the required time frame. All meetings of the Freeport City Council are open to the public. Public participation and written comments are invited on all open session business items.

The Mayor and City Council request that cell phones be turned off or set to vibrate. Members of the audience are requested to step outside to conduct a phone conversation. The Council Chamber is wheelchair accessible and special parking is available outside the building. If special accommodation is required, please contact the City Secretary a minimum of 72 hours in advance at 979-233-3526.

1: Call to Order:

- 1A. Call to Order - Jerry Cain, Mayor
- 1B. Invocation - Councilman
- 1C. Pledges - Pledge of Allegiance to the United States; Pledge of Allegiance to the State of Texas.
- 1D. Audience Participation – Anyone who has registered to speak prior to the meeting being called to order and desires to address the City Council will be heard at this time, or during the discussion of an item listed on the agenda. These forms are located by the City Secretary. After completing the form, give it to the City Secretary. She will give it to the Mayor. The Mayor will call on you when that item is presented, once a motion has been made by Council then public participation will not be allowed. You will have four (4) minutes to make your comments regardless of the number of agenda items to be addressed.

2: Consent Agenda:

All items listed are part of the Consent Agenda. Public Hearing and review are held collectively unless opposition is presented, in which case the contested item will be heard separately.

- 2A. Action regarding Minutes, December 2, 2024 - Clarisa Fernandez, City Secretary.

- 2B. Action approving date change for the second City Council Meeting in January 2025 to Tuesday, January 21, 2025, due to Martin Luther King Jr. Holiday- Clarisa Fernandez, City Secretary.

3: Proclamations - Presentations and Updates

- 3A. Employee Recognitions – Employee of the Month, Genesis Martinez, Human Resource Assistant for Human Resource Department, Lance Petty, City Manager.
- 3B. Presentations – GFOA Distinguished Budget Award FY 2024-2025, Ashlee Hurst, Finance Director.

4: Business

- 4A. Consideration and possible action approving Resolution No. 2024-2898 appointing board member to the Freeport Historical Commission and Main Street board.(Wade Dillon)
- 4B. Consideration and possible action to approve By-laws of the Freeport Historical Commission & Main Street Advisory Board.(Wade Dillon)
- 4C. Consideration and possible action to approve Ordinance No. 2024-2736 updating Article X Automobile Wreckers.(Chief Jennifer Howell)
- 4D. Consideration and possible action of removal of alternate BOA Board member Shondra Marshall.(Shelby Araujo)
- 4E. Consideration and possible action approving the windstorm insurance policy renewal.()
- 4F. Consideration and possible action awarding the annual fuel and alternative fuel contract to MidTex Oil, LP and authorizing the City Manager to sign the contract(Ashlee Ferguson)
- 4G. Consideration and possible action approving Resolution No. 2024-2899 to update Texas Gulf Bank signatories(Ashlee Ferguson)
- 4H. Consideration and possible action approving Resolution 2024-2900 to update TexPool signatories(Ashlee Ferguson)
- 4I. Consideration and possible action to approve the contract for Public Works uniform services to Unifirst and authorizing the City Manager to sign the contract.(Rudy Ragle)

5: Adjournment

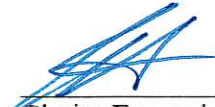
- 5A. Adjournment – Jerry Cain, Mayor

Items not necessarily discussed in the order they appear on the agenda. The Council at its discretion may take action on any or all of the items as listed. This notice is posted pursuant to the Texas Open Meeting Act. (Chapter 551, Government Code).

The City Council reserves the right to adjourn into executive session at any time during the course of this

meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development).

CERTIFICATE I certify the foregoing notice was posted in the official glass case at the front door of the City Hall, with 24 hours a day public access, 1201 North Avenue H., Freeport Texas, before 6:00 p.m. in accordance with Open Meetings Act.

 *Lance Petty, City Manager*

Clarisa Fernandez,
City Secretary, City of Freeport, Texas

State of Texas

County of Brazoria

City of Freeport

BE IT REMEMBERED, that the City Council of Freeport, Texas met on Monday, December 2, 2024 at 6:00 PM at the Freeport Council Chamber located at 430 North Brazosport Blvd. , Freeport Texas for the purpose of considering the following agenda items:

City Council:

- Mayor Jerry Cain
- Councilman Jeff Pena
- Councilman Jarvis Davis
- Councilman George Matamoros
- Councilman Winston Rossow

Staff:

- Lance Petty, City Manager
- David Olson, Interim City Attorney
- Clarisa Fernandez, City Secretary
- Ashlee Ferguson, Interim Finance Director
- Toby Cohen, IT Manager
- Donna Fisher, Human Resource Director
- Crystal Ruiz, Executive Administrative Assistant
- Laura Cramer, Special Projects Supervisor
- Wade Dillon, Museum Manager
- Rudy Ragle, Public Works Director
- Jennifer Howell, Police Chief
- Juanita Cardozo, Police Department
- Alex Johnson, Police Department

Visitors:

David McGinty	Kenneth Hayes
Flora Green	Manning Rollerson
Con McCleester	Pamela Dancy
Diane McCleester	

Call to Order:

Call to Order - Jerry Cain, Mayor

Mayor Cain called the meeting to order at 6:00P.M.

Mayor Cain said for the record, Councilman Pena was not present.

Invocation - Councilman

Councilman Rossow led the Invocation.

Pledges - Pledge of Allegiance to the United States; Pledge of Allegiance to the State of Texas.

Councilman Rossow led the Pledge of Allegiance to the United States and the Pledge of Allegiance to the State of Texas.

Audience Participation – Anyone who has registered to speak prior to the meeting being called to order and

desires to address the City Council will be heard at this time, or during the discussion of an item listed on the agenda. These forms are located by the City Secretary. After completing the form, give it to the City Secretary. She will give it to the Mayor. The Mayor will call on you when that item is presented, once a motion has been made by Council then public participation will not be allowed. You will have four (4) minutes to make your comments regardless of the number of agenda items to be addressed.

Mayor Cain said for the record, Councilman Pena made it to the meeting at 6:01P.M.

Pamela Dancy said the Christmas lights look great. She said she wanted to thank the Police Department for catching that gentleman, and she was not sure if he was a gentleman or not, but the guy in his car that she saw online, and they caught him. She said he was wherever he was. She said thank goodness and off the streets and nobody was hurt. Ms. Dancy said, speaking about the Police Department, one of our citizens received a code violation, and he showed it online, and it said the Code Department is with the Police Department, and it said from the Police Department on top of that citation. She said she does not know whoever thought of doing that and putting the Police Department up on a code violation, but she feels like it rather or what the motive was behind that if is intimidation tactic like maybe they respond quicker if we put it from Police Department. She said she feels like it is an intimation and a form of bullying to residents. Ms. Dancy said she thinks it needs to be changed. She said she would like to talk about and would like to know if the Council can put on the agenda just a friendly reminder about the mom-and-pop restaurants and if the Council can come up with a solution whenever a contractor hits water lines and how they will be helped out. She said this audit thing she does not understand if they audit just some of the books, all the books, because she feels like something is happening with the W-2s and with all the IRS stuff that is showing up that was not paid. She said she did not know what in the world Ms. Cathy was doing but she thinks she should have been excused immediately after the first time and she was not. She said either the auditors are not going through the general ledger or they are going through everything, and they are reporting their findings to the Council but the Council is not reporting the findings to the residents, and then they find out later that there is money owed on receivables that should have been cleared up that kind of thing. Ms. Dancy said she would like to know what they do for the amount of money they get paid. She said people ask her all the time what is going on and she saw it on the agenda on that little meeting on Veterans Day about the contractor and Mr. Kelty. She said people are concerned about that, and they want to know what is going on, and how can we not find somebody to take that case and file a subpoena for his bank records and find out where the money went.

Flora Green said she has lived in the City for over 20 years now. She said she is a proud owner of two properties that are in Freeport. She said she did not know when she bought these properties someone else was interested in the properties. She said she had been getting a lot of patrol by her house and lights coming into her house. She said this report happened on February 26th, 2024 between the hours of 9:00P.M. and 10:00P.M. She said there was a knock on her door and her husband was in a wheelchair, and she was in the shower and when she got out, and she opened the door it was Freeport Police Department. She said two patrol cars and one sheriff's department. She said she asked them "can I help you?". She said the officer asked if she could step outside, and she said no, that she was not stepping outside, and she asked what she could help them with. She said she closed the door and went back in. She said she called the Freeport Police Department and asked dispatch to tell the officer to remove himself because she did not know why he was there. She said the officer knocked again, and she opened and said yes and the officer told her if she stepped over there on her neighbor's property which works for the Sheriff's department and is a police officer there at the sheriff's department, she would be charged with trespassing. She said she did not know that Freeport Police Department responded to civil matters. Ms. Green said Mr. Hernandez should have conducted himself in a more professional way, and it should have been a civil matter, not a matter for the Police Department to come out to her house with their lights on threatening her about a property line. She said it was not acceptable. She said two days later there came Code Enforcement. She said she has an RV, and it is

within code violation, and she does not have it plugged up to sewer nor to water, and she has had it plugged up to power. Ms. Green said Mr. Cramer has some pictures where he states she is in code violation, and she looked up the code violation and said she was not in violation of any code. Ms. Green said a couple of days later at night, she had Freeport Police Department shining their bright lights into her house. She said her husband had a stroke, and they were shining lights into her house. She said she tried to speak to Chief Howell about the situation. Ms. Green said her neighbor Zane Hernandez, which works for the Brazoria County Sheriff's Department and the two officers that were at her door, the one that spoke and threatened her Officer Miller, and then also another officer, Sergeant Graham. She said Sergeant Graham is the one she has the video where he is standing out by the car and Officer Miller is the one that is up there on her video threatening her, telling her that if she steps over on her neighbor's property she will be charged with trespassing. She said she was speechless because 9:30 at night time, they are knocking at her door about a property line. She said that is not acceptable.

Manning Rollerson resides at 126 West Sixth Street in Freeport, Texas. He said he also wanted to iterate on that concern because those are two African American people. He said Gardner Campbell's family have a reputation and do not ever forget about 2005 and they wanted to see how to kill a n*****. He said at the end of the day that family has a reputation and these people living in their homes have no business and Freeport Police have no business handling a civil matter. He said those officers from Freeport need to be held accountable because there have been a lot of issues with Freeport officers pulling cars over from the back talking about the tags are out. He said it can not be read until there is an infraction, and they say they just ran the tags because they felt like it, and they can not do that because it is illegal, but that is what they are doing. He said they are parking in the middle of the highway down there with the lights off in the middle of the night and the patrol cars are not noticeable, and the sides have to be noticeable, and the front has to be noticeable and also the lights have to be noticeable. He said they are writing tickets sitting in the middle of that medium in the middle of the night with no lights on and that is dangerous and that has to stop, and he has plenty of recordings and those he will turn over in to the Justice Department because of the issue with Ms. Green. Mr. Rollerson said his concern was Gardner Campbell running things in Freeport. He asked how is it possible that Gardner Campbell could use the police in the first place? Mr. Rollerson said that seems like a leadership breakdown with officers not following the rules of the City or law enforcement. He said that is a problem with the safety of every race and person in the City. He said he also wanted Mr. Matamoros to apologize to every cancer victim in the City and everybody that lost a family member. He said his mom was amputated piece by piece by cancer. He said at the end of the day he needed to apologize or resign one or the other because it was hurtful. He said people have family members that died. He said to remember Officer Abigail she was an officer here. He said it shows a lack of respect and accountability there. He said he also wanted to know what the Council came up with when they are going to do this audit and asked if it was an independent audit not done by Olson and Olson but done by an independent agency? He said, because at the end of the day there is too much money bleeding out of Freeport and there is no accountability. He said somebody had to wake up there. He said he really wants a federal investigation into the City. He said there was too much going on. He said there are racial problems going on and money issues going on. He said there is no respect for the public going on and all of this has to stop. He said the Council are the leaders of the City and the responsibility falls on the Council and when they do nothing about it, it just shows the credibility of the City. He said there is an issue of toxic dumping in the City in the middle of the night by LNG since June up to May 21st they have been emitting has in the community every night and nobody is being notified by LNG because they self report. He said the Council has to do something. He said he had the reports before TCE got the reports. He said he got the press statement before anybody in the Council got the press statement. He asked how that is possible and the Council is the entity that protects the residents. He said he gets the statements from them before the Council gets them. He said to the Council they have to wake up.

David McGinty said the last two are really hard to follow with this, but this is an important thing for him to get to. He said there are many citizen comments throughout the year most tend to be negative due to the

nature of these meetings. He said this chamber is the place of last resort for citizens' concerns to be raised in, and he fully realized that. He said, but his comment this evening was only positive and hopefully a little bit uplifting for the citizenry of the City. He said he is using this platform to publicly thank the 100 plus citizens, volunteers, local businesses and last but not least, the City of Freeport for making the 2024 City of Freeport Superfeast a resounding success once again. He said our City's sponsorship of money, facilities and personnel is so very appreciated. He said by providing this platform to showcase how our citizens, young and old, from every walk of life, can come together and serve the greater good by preparing and serving up a great meal, giving thanks and giving Freeport a sense of community. He said while he is not a native of Freeport, he is truly Freeport proud to be involved in this worthy cause. He offered a big thank you to Freeport and all the volunteers that made Freeport Super Fest possible and successful this year, after last year, after the year.

Mayor Cain asked Mr. David McGinty if the kitchen worked as planned for this? Mr. McGinty said yes.

Proclamations - Presentations and Updates

Upcoming Events -

December 7th- Blue Santa Children's Pancake Breakfast at RiverPlace. 8:30A.M. Entry time for sensory friendly children and their family 9:00A.M. Entry for all other children and their family.

December 10th & 11th-Blue Santa First Responder Parade. Starts at dark each night. More details will be provided at a later time as to which section of the city will be patrolled each night.

December 12th-Freeports Founding Lecture 11:00A.M. Freeport Historical Museum.

December 13th Holiday on the Brazos at FMP 6:00pm-8:30pm.

December 14th-Christmas Ornament Making 11:00A.M. Freeport Historical Museum.

City Manager Lance Petty gave an update on upcoming events.

Proclamation declaring December 2nd, 2024 as Freeport is a Tourism Friendly Community.

Mayor Cain read the Proclamation declaring December 2nd, 2024 as "Freeport is a Tourism Friendly Community".

Business

Consideration and possible action on the approval of City Council meeting minutes from November 18, 2024. (Clarisa Fernandez)

A motion was made by Councilman Matamoros to approve the City Council meeting minutes from November 18, 2024, seconded by Councilman Rossow with all present and voting "Aye" 4-1. The Council approved the motion. Councilman Pena voted "Nay".

Consideration and possible action approving the Mayor to sign the annual Brazoria County MS4 Stormwater Coalition Annual Report.

Special Projects Supervisor Laura Cramer said annually the City submits the Phase II Small MS4 Annual Report to TCEQ and must be signed by the Mayor. She said this report documents the annual municipal actions required by law. She said TCEQ oversees the Stormwater Management Program which manages the storm sewer systems throughout the state. She said there are five minimum control measures required by the state, which include: 1. Public education, outreach and involvement, 2. Illicit discharge detection and elimination, 3. Construction site stormwater runoff control, 4. Post-construction stormwater management in areas of new development and redevelopment, 5. Pollution prevention and good housekeeping for municipal operations. Ms. Cramer said in the previous reporting period the City had over 10,000 yards of litter and garbage collected. She said the City had no illicit discharges reported and there were no stormwater permits or development plans issued.

A motion was made by Councilman Matamoros to approve the report and approve Mayor Cain to sign it, seconded by Councilman Davis with all present and voting "Aye" 5-0. The Council unanimously approved

the motion.

Consideration and possible action approving Resolution No. 2024-2896 authorizing a revision to the City of Freeport Policy Handbook Chapter 5- Standards of Conduct adding Section 5.28 CDL Training Program.

Human Resource Director Donna Fisher said this policy is being added to establish guidelines for the payment of the training expenses for the commercial driver's license training at the previous meeting, and the Council had asked her to come up with a policy to recover costs if someone left the City immediately after getting their license and so this policy addresses that.

A motion was made by Councilman Matamoros to approve Resolution No. 2024-2896 authorizing a revision to the City of Freeport Policy Handbook Chapter 5-Standards of Conduct adding Section 5.28 CDL Training Program, seconded by Councilman Rossow with discussion that followed.

Councilman Davis asked what the change was? Human Resource Director Donna Fisher said if the employee leaves the City within six months of getting their CDL they must repay 100% of the training expenses that were paid out on their behalf and if they leave between six and twelve months, it is a prorated amount that they would repay, at the training expenses that the City pays on their behalf. Councilman Davis said he had checked and for the County it is two years.

Councilman Rossow asked if the employee was aware of this? Human Resource Director Donna Fisher said this policy will go out and when they sign up when they apply to take the class, the form they fill out says that they will be required to repay the expenses if they leave in that time frame.

Councilman Davis asked if Human Resource Director Donna Fisher could repeat about the twelve months again? Ms. Fisher said if it is between six months and twelve months, it would be a prorated amount that they would repay if they left after, and if they left after nine months, they would repay three months worth of or 25% of the training expenses.

Councilman Pena asked if this is able to be modified so it aligned with the County and is there any reason why we would not want to be in line with the County? Mayor Cain said we could do it however we wanted. Councilman Pena said he does not know if the motion would need to be modified but if they could make that edit to have that particular component. He said he thinks that was the one that was the biggest sticking point in the last meeting.

Human Resource Director Donna Fisher asked Councilman Davis if he could send her a copy of the County's policy? Councilman Davis said yes, and he was not trying to make it difficult for Ms. Fisher, but he knows how hard it is to get the CDL and if the City is going to pay for it, then people are going to benefit off and they are going to burn off and leave. Councilman Davis said a lot of money can be made with a CDL elsewhere and if they get tired of it then they can just get out of the City and just pay a prorated fee. Ms. Fisher asked if Councilman Davis was looking for 100% within two years? Councilman Davis said yes.

Mayor Cain said he personally thinks it should be at least a year, but that is his personal opinion. He said he thinks six months is a little light.

Councilman Matamoros asked Interim City Attorney David Olson if he was to change his motion for 24 consecutive months of active employment to if they were to leave before 24 months they would have to pay the full amount can that be done and move forward with just a change? Interim City Attorney David Olson said Councilman Matamoros can just amend his motion and whoever seconded that motion and if they agree with that amendment, then they can move forward.

Councilman Matamoros asked Councilman Davis if he would be comfortable with 24 months, like with the County, instead of the 12 months making it to 24 months and if they leave for 24 months, they have to pay

100% back? Councilman Davis said yes.

A motion was made by Councilman Matamoros to amend his motion to 24 consecutive months if they resign or leave before that, they have to pay 100%, seconded by Councilman Davis with discussion that followed.

Mayor Cain asked Councilman Rossow if the Council got a clarification that he was willing to withdraw his second on the original motion? Councilman Rossow said yes.

Mayor Cain said there was now a motion by Councilman Matamoros and seconded by Councilman Davis to approve this with the amendment that the employee has to remain 24 consecutive months and if he or she decides to leave within that time they will repay 100%.

Mayor Cain called the motion to a vote with all present and voting "Aye" 5-0. The Council unanimously approved the motion.

Consideration and possible action approving Resolution No. 2024-2897 authorizing the Mayor to execute settlement release documents with retail pharmacy Kroger.

City Manager Lance Petty said this is part of a class action and City Council has to take formal action to participate in this.

Interim City Attorney David Olson said they have done this a couple of times with other defendants that are part of this and so the Kroger's group settled and have to actively participate in that claim if the City wants to. Mr. Olson said it is a giant opioid case class action settlement against all retail providers of painkillers and a lot of them settled, and the lawyers made a lot of money.

Councilman Davis asked if the motion was just to put the City's name in the hat? Interim City Attorney David Olson said it is just a motion to approve the resolution that the City participates in the settlement.

Councilman Pena asked if a copy of that settlement at this juncture be provided to the public as well? Interim City Attorney David Olson said yes it could be and it is a public record. Councilman Pena asked if any of these active lawsuits could be on the City's website? Mr. Olson said yes. Councilman Pena asked what had to be done to make that happen? Mr. Olson said he would work with the City Secretary to make sure that happens.

A motion was made by Councilman Pena to approve Resolution No. 2024-2897 authorizing the Mayor to execute settlement release documents with retail pharmacy Kroger, seconded by Councilman Davis with all present and voting "Aye" 5-0. The Council unanimously approved the motion.

Consideration and possible action of multi-year engagement letter to conduct City's annual audit for FY Ending 2024-2027.

Interim Finance Director Ashlee Ferguson said staff recommended the authorization for the City Manager and Mayor to accept and sign the multi-year engagement letter with BrooksWatson & Company. She said the City hired BrooksWatson to audit fiscal year ending 2023 through fiscal year ending 2027. She said an engagement letter was signed last year, but it was only for the fiscal year ending 2023. She said a multi-year engagement letter should have been signed last year but was overlooked. She said the attached is the engagement letter that will need to be signed. She said the timing for the audit would be scheduled for completion as followed: document internal control and preliminary tests- September 30th, Mail confirmations- October 1st, Perform year-end audit procedures- January/February, and Issue audit report- March. Ms. Ferguson said the City went out for Request for Qualifications for auditing services on April 24, 2023, and May 1, 2023. She said the City Manager, Finance Director, and the Mayor interviewed three audit firms on June 12, 2023. She said the City chose to go with Brooks Watson for the period of performance of

fiscal year ending 2023 through fiscal year ending 2027. She said the fee is included in the adopted 2024-2025 budget and the fee schedule is as followed: FY 2024- \$64,375, FY 2025- \$66,300, FY 2026- \$68,300, and FY 2027-\$70,350.

A motion was made by Councilman Matamoros to authorize the City Manager and Mayor to accept and sign the multi-year engagement letter with BrooksWatson, seconded by Councilman Rossow with discussion that followed.

Councilman Davis asked if this was the auditor that the City had last year? Councilman Davis asked if they audit the books or finances? Interim Finance Director Ashlee Ferguson said governments are required to have an external auditor firm perform an audit on their financial records every year, especially because the City goes over \$750,000 in federal funds, so there must be an audit. Ms. Ferguson said they audit financial records, making sure that the finances are being reported with the correct accounting procedures, policies, and everything else. She said they make sure that everything that is being reported in the financial reports is accurate, and they do that by making random selections of what they are going to test, digging into all of the information, making sure that they can test and come up with the same ending, beginning numbers, and everything. Councilman Davis said he was just wondering about all the mistakes that were made and asked how they do not catch none of this stuff? Ms. Ferguson said unfortunately, they submitted questionnaires that Ms. Cathy would have had to answer and answer for the fact that those things were reported and filed on a timely basis for when they were due and those were the answers that were given to the auditors. Councilman Davis said they were lies.

Mayor Cain said it is his understanding that this multi-year agreement the Council voted on back in 2023 and that is what it is being voted on tonight is just to sign paperwork that was not signed when the original agreement was adopted.

Interim Finance Director Ashlee Ferguson said she was looking for the contract, and she even reached out to the auditors and that is when the auditor managing partner discovered that the multi year was not signed.

Councilman Pena thanked Interim Finance Director Ashlee Ferguson for following through on this. He said he presumed that the reason this contract was being looked at was because of all the recent failures that have been discovered under the current audit. Councilman Pena asked to be clear if this is the firm that was doing the audit formerly for the City of Freeport in the last 2022-2023 and 2023-2024? Ms. Ferguson said yes they have not started 2023-2024 just yet. Councilman Pena asked if they did anything else prior to that? Ms. Ferguson said no, they used a different auditor before that time. Councilman Pena asked Ms. Ferguson if she knew the name of the auditors? Ms. Ferguson said Whitley Penn was the company. Councilman Pena said the reason he asked is that he just wants to make sure that it is on the record from City staff who actually has been responsible for the audits and in terms of approving them. He said he is really trying to learn as much as possible because he does get a lot of questions, and he is glad they are there to speak about this there now, because he is curious about what that process was. He said Ms. Ferguson mentioned that the auditors actually submit a questionnaire to the City and asked if that is to anybody in particular and who is that presented to? Ms. Ferguson said this is not just Freeport but typically the Finance Director is the main contact for an audit, so they receive all the questionnaires and then generally distribute them to the correct department heads. She said there are questionnaires for municipal courts, utility billing, and everything they do. She said the auditors' main goal is to figure out how exactly the business runs down to every policy you have, and then they are going to test information to make sure that you are following those procedures. Councilman Pena asked if they are currently working on the 2023-2024? Ms. Ferguson said yes, they would begin. Councilman Pena said obviously there have been some pretty serious failures that have been discovered, and he had documented in his own personal list of about 1.3 million that is dating from November of last year and so that would, had included the 2022-2023 audit and what is in the 2023-2024 audit. He said he is just trying to understand that earlier this year there was a presentation by City Hall staff

about passing the audit and asked if that was for the 2022-2023 or was that for the 2023-2024? Ms. Ferguson said that would have been for the 2023. Councilman Pena said he remembers in that particular audit update to the Council that it was presented, and the City had passed with flying colors and everybody was singing Kumbaya and came to find out that it was anything but, and there were a lot of failures in there. Councilman Pena said he is not glad to hear that yet another contract fell through the cracks and that is a whole another issue and is curious who is responsible for that contract being consummated. Ms. Ferguson said she is assuming Ms. Cathy brought this to the Council last year, and she felt like it would have been her responsibility to make sure it got done. Councilman Pena said it did not and, fortunately, it did not get executed so that they would not be bound by that contract and, do not know what the legal issues are on that, but will differ to Olson and Olson on that but if the City is not under contract he can say that considering all the losses and all the failed tax reporting that was part of 2022 and 2023 that they have come to discover as it relates to the payroll taxes and got fined for not paying in a timely manner. He said he is just wondering how that did not get caught and or reported, but then there are all the other failures that they have come to learn there in the last ten months, and so he is not inclined to renew them for anything, but he is also curious if this contract as it stands now completely unexecuted he is hoping and assuming if there is language in there if to see if they are in fact liable for any of these losses and that is what he is really curious about but by no means he can not in any good conscience support continuing this relationship with this particular firm who had been on the watch and has led all of these losses, and it was not just one loss of 1.3 million, and he has this document that is like six or seven different items, and he is thinking why in the heck did this happen, how did it happen, and what else do we not know? He said those questions gave him the pause to accept these guys. Councilman Pena said he did not know if any other Councilman wanted to explain to the residents or ask about this even before and was not sure, and he was hoping that the auditor was a new firm altogether and it was not. He said that they were lucky that they did not know what they knew now and were lucky that they got a free year or a year and a half or two years now that they were not under contract to learn really what they do and do not do for the City. Councilman Pena said obviously they had fallen short, and he would have loved them to say "hey guys turns out your books are messed up, we know where the problem is, we know who the problem is, but let's not point fingers, and let's just solve the problem". Councilman Pena said that would have been the professional response, but the fact that it was not even caught at any level makes him really concerned about what the City Hall is communicating to the auditing companies. Councilman Pena asked if there was a copy of their findings from 2022-2023? He said he is very curious to see what that questionnaire that they gave the City in 2022-2023 and 2023-2024 was completed or how it was completed, and he would like to see copies of that for the Council to review to see whether honest responses were given. Ms. Ferguson said 2024 falls on her, and she had not started that yet and she is still reviewing expenses from 2024 and can not even transition to audit thinking just yet. She said for 2023 she can look and see and as far as the audit findings they are on the website. Councilman Pena asked so the audit findings are on the City's website right now? Ms. Ferguson said yes, it was in their report. Councilman Pena asked Ms. Ferguson for her to send a copy of the questionnaire and findings to the Council. Councilman Pena asked if the questionnaire is up there as well? Ms. Ferguson said she does not believe so, but she can double-check. Councilman Pena asked if that was public record. Interim City Attorney David Olson said yes. Councilman Pena said he would definitely like to make sure that it is up there. He said he is not interested in badmouthing the firm and does not want to get into anything that is disparaging and would just say there are a lot of questions surrounding the audit process and the firm that they are considering now and would ask that Council table and knows there is a motion on the floor.

Councilman Davis asked if this had to be signed? Interim City Attorney David Olson said it sounds like this contract was approved last June and authority had already been granted to the Mayor and the City Manager to execute the agreement arguably already exists.

Councilman Pena asked if the City has any legal standing to not move forward with it considering the findings and the last two audits? Interim City Attorney David Olson said probably not, but he is not going to get into that in open session. Councilman Pena asked if the City is stuck with this contract and is that what

Mr. Olson is saying in open session? Mr. Olson asked if the Council approved the contract last year? Interim Finance Director Ashlee Ferguson said yes. Councilman Pena said it is his understanding however, in terms of the legal procedures that the City can be afforded, is that if they are in a contract even if they are in a contract which he is not sure that they technically are, but maybe they are, because they have been acting, and he will not get into the legalese about that, but there is a legal procedure, and it is his understanding that the Citizens can file an injunction or the City itself can file an injunction to put a pause on the contract and to put a pause on the payment process and maybe that is something, and he is just trying to say that if they are just falling and falling down some cliff they need something to grab a hold of. Mr. Olson said they are not actively incurring any expenses right now because nothing started and asked if this was correct? Ms. Ferguson said that is correct. Councilman Pena said that was incorrect and said Mr. Olson is absolutely incorrect, and the City is incurring expenses but to the tune of \$1.3 million, the loss talked about. Mayor Cain said they are talking about an audit. Councilman Pena said when you hire a plumber to fix a house, and they break the windows walking in with the piping that is all added up so the Council hired these guys to catch this stuff and is not the \$60,000 he is looking at what they did not catch sooner so they could of had addressed it sooner. Councilman Pena said the question he had about what they have is whether options are available to the City and asked if they want to try to act on those or have the discussion in executive session to see what their options truly are before they vote on this? He said he thinks this would be prudent.

Councilman Davis asked when the interviews were of the other three firms? City Manager Lance Petty said the previous management and Mayor. Councilman Davis said he was not there, City Manager Lance Petty, and Mayor Cain was not there. Mayor Cain said he was sitting in Councilman Davis's seat. Councilman Davis asked if Mayor Cain was the Mayor. Mayor Cain said no. Councilman Davis said this was already done before. Councilman Davis said the City needs to get out of it.

Mayor Cain said it is also his understanding that it is not uncommon that cities change auditors every four or five years. Interim City Finance Director Ashlee Ferguson said that is correct.

Councilman Pena said that is true, and he understands that there are senators every six years for reelection and presidents are four years and auditors are every four to five and six years and that is assuming that there is no cause for action. He said, unfortunately, they have come to discover, fortunately and have found that there are problems that they need to address before they get worse and that would be the cause as to why they would not want to continue the relationship or for that matter, extend the full tenure of it all. He said again he would say a minimum, and he would request that the Council put in executive session either today or the next meeting so they can truly know what the legal options are. He said nobody wanted to rock the boat. He said he gets that they want to just kind of keep moving and everything else, but there are some very serious questions to just keep saying let's keep moving forward.

Mayor Cain called the motion to a vote with all present and voting "Aye" 3-2. The Council approved the motion. Councilman Pena and Councilman Davis voted "Nay".

Consideration and possible action to accept the FEMA HMGP Generator Grant for the Service Center.

Interim Finance Director Ashlee Ferguson said staff recommended accepting the Federal Emergency Management Agency (FEMA) City of Freeport Service Center Generator grant for the amount of \$200,000.00. She said the City applied for this generator grant project in November 2021, to provide reimbursement for the purchase and installation of one permanent natural gas 150 kilowatt generator at the Service Center. She said on November 15, 2024, the City was notified by email that it had been awarded the grant for the amount of \$200,000.00. She said the generator will mitigate the City Service Center from power loss due to natural hazards. She said a natural gas generator will be installed with an automatic transfer switch on a concrete pad. Ms. Ferguson said the project should be completed on or before August 18, 2025. She said the Hazard Mitigation Grant Program allows for projects to reduce the loss of life and property within the area and lessen the negative impacts of natural disasters. She said this project was submitted to FEMA for approval in 2021. She said this grant has a 90% federal match and a 10% local cost

share. She said the federal amount eligible for reimbursement is \$180,000.00 and the local share amount is \$20,000.00. She said this local share amount was not included in the Adopted 2024-2025 budget, but can be funded from the fund balance of Fund 22-Vehicle and Equipment.

Mayor Cain said he is always optimistic when they talk about grants.

A motion was made by Councilman Matamoros to accept the FEMA HMGP Generator Grant for the Service Center, seconded by Councilman Rossow with discussion that followed.

Councilman Pena asked when they were looking to have this particular component installed? Interim Finance Director Ashlee Ferguson said it would start with the bidding process and from there to get pricing and then go from there. Councilman Pena asked if it has not been priced out and just have this grant dollar amount? Ms. Ferguson said she thinks they were rough estimating pricing when the grant was written and applied for. Councilman Pena asked if Ms. Ferguson might know what that rough price might have been? Ms. Ferguson said no. Councilman Pena asked who wrote and drafted the grant? Ms. Ferguson said this was previous management, Ms. Cathy and Mr. Kelty.

Mayor Cain called the motion to a vote with all present and voting "Aye" 5-0. The Council unanimously approved the motion.

Councilman Matamoros asked to move item 3H next, since it is another item just like that. Mayor Cain said 3H is not going to be needed.

Consideration and possible action awarding bid and approve the City Manager signing a contract to M&R's Elite Janitorial Solutions for janitorial services for the City of Freeport offices.

Interim Finance Director Ashlee Ferguson said staff recommended awarding the BID for janitorial services to M&R's Elite Janitorial Solutions and approving the City Manager to sign the contract. She said the request for proposal number 2024-17 for Annual Janitorial Services was released on Friday, November 1, 2024. She said the proposals were received on Thursday, November 14, 2024. She said the City received five proposals. She said the staff recommended going with M&R's Elite Janitorial Services. She said the City currently uses M&R's Elite Janitorial Services. She said the price they bid is a little lower than what they are currently being paid, which will save the City roughly \$2,099.76 annually. She said this is included in the budget already.

A motion was made by Councilman Matamoros to award the contract and have the City Manager sign it to M&R's Elite Janitorial Solutions, seconded by Councilman Davis with discussion that followed.

Councilman Pena said Interim Finance Director Ashlee Ferguson said she mentioned that they came in lower than what they were currently at. Ms. Ferguson said yes. Councilman Pena asked if they were the lowest bidders? Ms. Ferguson said no. Councilman Pena asked if the City was required to accept the lowest bidder? Ms. Ferguson said she apologized, but they were the lowest bidders. Interim City Attorney David Olson said for a service contract like this, the City can take the best performance, best BID, and take other things into consideration besides price that is only limited to public the work projects for the lowest bidder. Councilman Pena asked only for public work projects? Mr. Olson said correct. Councilman Pena asked not this one because it is considered a what project? Mr. Olson said it is a service providing janitorial services. Mr. Olson said these BIDs are put out in such a fashion to where the City can give the best value, not necessarily the lowest price if that is the circumstance. Councilman Pena asked if there was a contract with this firm now? Ms. Ferguson said yes. Councilman Pena asked when that contract ends? Ms. Ferguson said December 18 was the best that the vendor could tell her because when Ms. Cathy did this last year a contract was not done. Councilman Pena asked so this has been going from month to month? Mr. Olson said yes when it came to his attention that is how they had been treating it like a month to month. Councilman Pena said he is glad the City received five BIDs because that is a departure from the low count of bidding or for

that matter, no other bidders participating in the process. Councilman Pena said what he is still not really happy about is how the City only has this going out to the public, and it seems like it was accelerated. He said it was put out on November 1st but it came back November 14th and so it was only out there for two weeks. Councilman Pena said he would like to see putting out the City BIDs for at least 30 days, especially for days that are probably, and that is a lot of money, and asked what the total budget on this thing was that was being passed? Ms. Ferguson said it was \$66,900.08. Councilman Pena said he just wants to make mention that he is really concerned about how the City goes out for BIDs, RFP, and how quickly they are being turned around and making sure there are enough BIDs. Councilman Pena said he was glad again that, despite that it was a two week period, there was five and was wondering how many others might have been received had it been for at least 30 days. Councilman Pena asked, in terms of any other contracts that we have in place so that we are not butted up against this sense of false sense, of irresponsible sense of urgency, of oh the contract is about to end and then, who is going to clean our toilets or, the contract is about to end who is going to do our whatever in the City services. Councilman Pena said to have a process in place that maybe this is being done at least six months ahead of time. He said he can already see three months, no matter what part of the year there is a holiday in every month. Ms. Ferguson said she had created a master of all the RFP's that have been done for the past two years and that is how she discovered that this needed to go out for BID again and so going forward that will be pristine and everything will be stayed on top of. Councilman Pena asked if that was a working list? Ms. Ferguson said yes and there is also a plug in on the City website, but for RFP's there are on there and vendors are able to subscribe and get instantly notified for any RFP that the City posts. Councilman Pena asked if there had been any other RFP's posted other than the janitorial one from November 1st onward? Ms. Ferguson said the fuel contract was re-bid. Councilman Pena said he knew at the last meeting it was asked. Mayor Cain said they are talking about this contract and are getting way off track. Councilman Pena said there is no executive session so they will be out of there in five. Mayor Cain said he is not worried about when they will be getting out of there and is worried about sticking to the agenda. Councilman Pena asked if this was germane? Mr. Olson said he agrees that they are starting to talk about the policy itself and if Councilman Pena would like to actually put that on there to talk about how BIDs are done, timing of it, and because the City has established a policy it is his understanding, and they would be happy to go over it. Councilman Pena said he would just like to say he would like to know where the link is on the homepage and, for that matter, if the Council could receive a copy of the working list. Ms. Ferguson said it is actually not a list, it is a plug-in and if you go to the City page on the purchasing it is just right there and if you would wish to subscribe, the button will take you to the website, and it is very user friendly. She said all you have to do is fill out three things, and then you would be subscribed. Councilman Pena said when the Council decides that they are going to need an RFP done, how soon after this, Council votes on and asked when does it get on the website? Mayor Cain said they are talking about the janitorial contract and are not talking about how to get on the RFP or get on the website and how all that is done but tonight they are talking about approving the janitorial contract. Councilman Pena said he gets that and is just trying to understand if this was fast tracked or not based on what the procedures are and if he understands what the procedures are, then he knows this fell into the procedure process but if he sees that in fact there is a really good elongated process and, this was fast tracked this is what he is trying to understand. Councilman Pena said he wanted to know if this was fast tracked and that is why he was asking once the Council decides on something and asked how soon after is that RFP on the website? Ms. Ferguson said the next day.

Councilman Matamoros said when he made the motion and looking over the packet on page 153 and number 18, it said signatories this agreement shall be signed by Jerry Cain Mayor it should actually read by Lance Petty, City Manager.

Councilman Matamoros amended his motion to have this change in the contract, seconded by Councilman Davis with all present and voting "Aye" 4-1. The Council approved the motion. Councilman Pena voted "Nay".

Consideration and possible action to accept the FEMA HMGP Generator Grant for the Recreation Center.

City Manager Lance Petty said, although the City received this grant here recently, CenterPoint has donated a generator for that facility. He said free of cost to the City. He said they would be doing all the electrical, gas work, and everything else. Mr. Petty said the grant will not be needed at that location.

Mayor Cain said that ended up being better than a grant.

Adjournment

Adjournment – Jerry Cain, Mayor

A motion was made by Councilman Matamoros to adjourn the meeting, seconded by Mayor Cain with all present and voting "Aye" 5-0. Mayor Cain adjourned the meeting at 7:07P.M.

Jerry Cain, Mayor

Clarisa Fernandez, City Secretary



City Council Agenda Item #[2.B]

Title: Action approving date change for the second City Council Meeting in January 2025 to Tuesday, January 21, 2025, due to Martin Luther King Jr. Holiday- Clarisa Fernandez, City Secretary.

Date: December 16, 2024

From: Lance Petty, City Manager

Staff Recommendation: Staff recommends rescheduling the second regular City Council meeting in January to Tuesday, January 21, 2025, due to Martin Luther King Jr. Holiday.

Item Summary: The second regular City Council meeting in January falls on January 20th, 2025, which is Martin Luther King Jr. Holiday and City offices are closed and regular meetings suspended.

Background Information: N/A

Special Considerations: N/A

Financial Impact: N/A

Board or 3rd Party Recommendation: N/A

Supporting Documentation:

None



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Freeport
Texas**

For the Fiscal Year Beginning

October 01, 2024

Christopher P. Morill

Executive Director



City Council Agenda Item #[4.A]

Title: Consideration and possible action approving Resolution No. 2024-2898 appointing board member to the Freeport Historical Commission and Main Street board.

Date: December 16, 2024

From: Wade Dillon, Museum Manager

Staff Recommendation: The Freeport Historical Commission & Main Street Advisory board recommends selecting Lon Y Siddall. Mr. Siddall, a Freeport Resident, would fill the seat of former Board Member Ronnie Martin who is also a Freeport resident. The board is required to have 5 Freeport residents and 4 Non-Freeport residents as members of the board.

Item Summary: Consideration and possible action approving Resolution No. 2024-XXXX appointing board member to the Freeport Historical Commission and Main Street board.

Background Information: Main Street Freeport's Secretary Ronnie Martin resigned due to his busy schedule. A board member is required to fill his seat and serve the remainder of his term until May 2025, in which the newly selected applicant can renew at that time. Lon Y Siddall, the recommended applicant, is a Freeport resident with a remarkable work history.

Special Considerations:

Financial Impact:

Board or 3rd Party Recommendation:

Supporting Documentation:

1. Resolution- Main Street Board Vacancy 2024-2898

RESOLUTION NO. 2024-2898

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FREEPORT, TEXAS, NOMINATING, CONSTITUTING AND APPOINTING A QUALIFIED PERSON TO THE FREEPORT HISTORICAL COMMISSION & MAIN STREET ADVISORY BOARD OF THE CITY; PROVIDING FOR THE DUTIES OF OFFICE; AND PROVIDING FOR THE TAKING OF THE OATH OF OFFICE REQUIRED BY LAW.

WHEREAS, the term of office of the board member of the Freeport Historical Commission & Main Street Advisory Board of the City of Freeport, Texas ("the City") has not expired;

WHEREAS, the term of appointment of the above member terminates on May 31, 2025;

WHEREAS, the City Council of the City desires to appoint the below named qualified person as member of said board.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FREEPORT, TEXAS:

SECTION ONE (1): APPOINTMENT

The City Council of the City hereby nominates, constitutes and appoints the following named qualified person to the Freeport Historical Commission & Main Street Advisory Board to fill the rest of the term which expires on May 31, 2025 and until a successor for such person shall have been appointed and qualified, to-wit.

1. _____ **Term Expiration: 05/31/2025**

SECTION TWO (2): DUTIES

The above-named appointee(s) shall perform all of the duties imposed on members of the Freeport Historical Commission & Main Street Advisory Board of the City by law.

SECTION THREE (3): OATH OF OFFICE

Before engaging in the performance of the duties of office, appointee shall take the Oath of Office as required by law.

READ, PASSED AND ADOPTED this ____ day of _____, 2024.

Attest: _____
Clarisa Fernandez, City Secretary
City of Freeport, Texas

Jerry Cain, Mayor
City of Freeport, Texas



City Council Agenda Item #[4.B]

Title: Consideration and possible action to approve By-laws of the Freeport Historical Commission & Main Street Advisory Board.

Date: December 16, 2024

From: Wade Dillon, Museum Manager

Staff Recommendation: Staff recommends the approval of the Freeport Historical Commission & Main Street Advisory Board by-laws. As we are currently an affiliate program of the Texas Main Street Program, having by-laws is a requirement of the program to reach accreditation and meet all of the standards of the TMSP.

Item Summary: Consideration and possible action to approve By-laws of the Freeport Historical Commission & Main Street Advisory Board

Background Information: As we are currently an affiliate program of the Texas Main Street Program (TMSP), having by-laws is a requirement of the program to reach accreditation and meet all of the standards of the TMSP.

Special Considerations: The Freeport Historical Commission & Main Street Advisory Board approved the proposed by-laws during their monthly meeting on Thursday, December 12th.

Financial Impact:

Board or 3rd Party Recommendation:

Supporting Documentation:

1. Proposed By-Laws Freeport Main Street 2024



Freeport Historical Commission & Main Street Advisory Board By-Laws

ARTICLE I. NAME

Section 1.1 The Board shall mean the Freeport Historical Commission & Main Street Project Advisory Board of the City of Freeport, Texas.

ARTICLE II. PURPOSE

Section 2.1 The Board shall be under the supervision of the Mayor and the City Council of Freeport, Texas.

Section 2.2 The purpose of the Board is to positively influence and impact the economic health and the preservation of important resources in the historic downtown of the City of Freeport. The Board shall provide technical expertise, education, resources and support to protect and preserve the City's historic resources. Furthermore, the Board shall guide designated programs to effectively preserve and revitalize the City's historic downtown and commercial neighborhood districts in accordance with organization, design, economic vitality, and promotion.

ARTICLE III. MEMBERSHIP

Section 3.1 The Board shall consist of nine (9) voting Members (Voting Members) and five (5) non-voting, ex-officio Members (Ex-officio Members).

Section 3.2 The Voting Members shall be composed of five (5) residents of the City of Freeport and 4 non-residents within a 15-mile radius of the City or residents of Brazoria County.

Section 3.3 The five (5) Ex-officio Members are the Mayor, City Manager, the City Council Main Street Liaison, the Executive Director of the Freeport Economic Development Corporation, and the Main Street Manager.

Section 3.4 The Mayor shall appoint Voting Members with the approval of City Council. The term of an appointment shall be two (2) years.

Section 3.5 Attendance:

- All Voting members are required to attend all scheduled meetings, whereas Ex-officio Members may attend as schedules permit. A Voting Member with three (3) unexcused absences within a twelve (12) month period automatically resigns from that Voting Member's position on the date of the third unexcused absence.
- Any Voting Member wishing to resign shall submit a written resignation to the Chairperson of the Board.

Section 3.6 A vacancy that occurs during a term shall be filled as soon as reasonably possible and in the same manner as an appointment in accordance with the City Charter. If possible, the Main Street Manager or Chairperson should provide a list of potential members.

Section 3.7 Voting and Ex-officio Members shall serve without compensation. The Board and its Voting and Ex-officio members have no authority to expend funds or to incur or make an obligation on behalf of the City unless authorized and approved by the City Council. Voting and Ex-officio Members may be reimbursed for expenses authorized and approved by the Board and City Council.

Section 3.8 Voting and Ex-officio Members shall comply with City Ordinances, Rules, and Policies applicable to the Board and the Voting and Ex-officio Members, including but not limited to *Ethics Ordinance*.

Section 3.9 Removal of Voting Members:

- Voting Members are subject to removal at the discretion of City Council.

ARTICLE IV. BOARD OFFICERS

Section 4.1 The Board Officers are Chairperson, Vice-Chairperson, and Secretary. The Chairperson is recommended by the Main Street Board and will be voted on in September for the next Fiscal Year.

Section 4.2 Board Officers serve for a term of one year. In the event of vacancy in the office of Chairperson, the Vice-Chairperson shall serve as Chairperson. A vacancy in the other offices shall be filled by majority vote of the Voting Members at the next meeting, or as soon as reasonably practical for the unexpired Officer term. Board Officers may be re-appointed or re-elected, as the case may be.

Section 4.3 Duties.

- a. The Chairperson presides at Board Meetings. The Chairperson shall generally manage the business of the Board. The Chairperson shall perform the duties delegated to the Chairperson by the Board.
- b. Vice-Chairperson shall perform the duties delegated to the Vice-Chairperson by the Board. The Vice-Chairperson presides at Board meetings in the Chairperson's absence. The Vice-Chairperson shall perform the duties of the Chairperson in the Chairperson's absence.
- c. The Secretary shall perform the duties delegated to the Secretary by the Board.

ARTICLE V. SUBCOMMITTEES

Section 5.1 The Board may form such subcommittees as it deems appropriate from time to time to carry out the duties and powers of the Board.

Section 5.2 The Board shall establish the term of subcommittee membership, and may provide for the frequency of meetings, requirements for attendance and frequency and type of required reports of the subcommittees' activities. Except as otherwise provided in a resolution, the Chairperson, in cooperation with the subcommittee chairperson, shall appoint the members thereof from any Voting or Ex-officio Member or City resident who has expressed a particular interest in serving on said subcommittee. Any Member of a subcommittee, including the subcommittee chairperson, may be removed from the subcommittee by a majority of the Board whenever in its judgement the best interests of the Board shall be served by such removal.

Section 5.3 No subcommittee, or member of a subcommittee, has the authority to expend funds or incur an obligation on behalf of the City or the Board. Subcommittee member expenses may be reimbursed if authorized and approved by the Board and City Council.

ARTICLE VI. MEETINGS

Section 6.1 The Board shall meet at least monthly at dates and times set by the board. Special meetings may be called at any time by the Mayor, Chairperson, or at the written request of any two (2) Voting Board Members.

Section 6.2 Items may be placed on the agenda by the Main Street Manager, Chairperson, the Mayor or designee, or at the request of a Voting or Ex-officio Member. The person requesting an agenda item shall be

responsible for preparing an agenda item cover sheet and for the initial presentation at the meeting. Agenda items shall be submitted to the Staff Liaison no later than seventy-two (72) hours before the Board meeting at which the agenda item will be considered. Agenda packets for regular meetings shall be provided to Voting and Ex-officio Members in advance of the scheduled meeting. Agenda packets shall contain the posted agenda, agenda items, and written minutes from the prior meeting.

- Section 6.3 All meetings of the Board shall be held in conformance with the Texas Open Meetings Act. Written or recorded minutes of each meeting of the Board shall be prepared by the Board and provided to the City Secretary within 10 days of each meeting.
- Section 6.4 A quorum of the Board consists of five (5) Voting Members. A quorum is required for the Board to convene a meeting and to conduct business at a meeting.
- Section 6.5 Board meetings shall be called to order by the Chairperson, or if absent, by the Vice-Chairperson. In the absence of both the Chairperson and Vice-Chairperson, the meeting shall be called to order by the Secretary, and a temporary Chairperson shall be elected to preside over the meeting.
- Section 6.6 Board meetings shall be conducted in accordance with these By-Laws and City Council meeting rules and Procedures.
- Section 6.7 Each Voting Member shall have one (1) vote. Each Voting Member shall vote on all agenda items, except for discussions or on matters involving a conflict of interest, in violation of the City's Ethics Ordinance, or other applicable laws, rules, or policies. In such instances, the Voting Member shall make the required disclosures and shall refrain from participating in both the discussion and vote on the matter. The Voting Member may remain at the dais (*meeting space*) or leave the dais, at the Voting Member's option, while the matter is being considered and voted on by the other Voting Members. Unless otherwise provided by law or these By-Laws, if a quorum is present, an agenda item must be approved by a majority of the Voting Members present at the meeting.
- Section 6.8 The Board may conduct closed meetings as allowed by the Texas Open Meetings Act. A recording or certified agenda shall be made of all closed meetings, except closed meetings held under Section 551.071 of the Texas Government Code (Consultation with Attorney).
- Section 6.9 The Board's fiscal year shall be October 1 – September 30.

Section 6.10 An annual Board meeting shall be held in February to elect officers, recognize retiring members, perform administrative functions of the Board, and develop a written plan of action for the upcoming year.

ARTICLE VII. REPORTS TO CITY COUNCIL

Section 7.1 The Board shall prepare and submit reports upon request or upon a as needed basis. The report shall summarize the work completed during the previous year.

Section 7.2 The Board shall meet with City Council, as requested, to determine how the Board may best serve and assist the Mayor and City Council.

ARTICLE VIII. BY-LAW AMENDMENTS

Section 8.1 These By-Laws may be amended by the Board by a vote of approval of at least five (5) Voting Members. No amendment is effective until approved by the City Council.

PASSED AND ADOPTED by the Freeport Historical Commission & Main Street Advisory Board this ____ day of _____ 202_.

FREEPORT HISTORICAL COMMISSION & MAIN STREET ADVISORY BOARD

BY: _____
Chairperson

ATTEST:

BY: _____
Vice-Chair

APPROVED by City Council of Freeport this ____ day of _____ 202_.

CITY OF FREEPORT

Jerry Cain, Mayor

ATTEST:

Clarisa Fernandez, City Secretary

APPROVED AS TO FORM:

David Olson, City Attorney



City Council Agenda Item #[4.C]

Title: Consideration and possible action to approve Ordinance No. 2024-2736 updating Article X Automobile Wreckers.

Date: December 16, 2024

From: Chief Jennifer Howell, Police Chief

Staff Recommendation: Staff recommends approving the update to city ordinance regarding wrecker services.

Item Summary: The PD met with wrecker companies and reviewed other city ordinances to update our ordinance. Additions to ordinance are noted in yellow and removals are in red with a strike out.

Background Information: Several sections have not been updated since 1962, 1986, 1992 and 2011 to include changes that have occurred with the vehicles and requirements with the state. The PD reviewed other city ordinances that are more up to date, reviewed state standards and met with wrecker companies to provide our community with a more up to date ordinance. Additions to the ordinance are noted in yellow and removals of the ordinance are in red with a strike out line.

Special Considerations: None.

Financial Impact: None.

Board or 3rd Party Recommendation: None.

Supporting Documentation:

1. ARTICLE_X.___AUTOMOBILE_WRECKERS
2. Wrecker Resolution

ARTICLE X. AUTOMOBILE WRECKERS

DIVISION 1. GENERALLY

Sec. 8-569. Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

- (a) *Vehicle storage facility* means a garage, parking lot, or any type of facility owned or operated by a person other than a governmental entity with the capacity to store or park ten or more vehicles at any given time and complying with current state and local vehicle storage facility requirements.
- (b) *Wrecker business* means a person, corporation, partnership or other entity engaging for profit in commercial tow truck activities within the city.
- (c) *Light Duty Vehicle* means a vehicle that has a manufacturer carrying capacity of 2000lbs or less, or any other similar vehicle as defined by the Texas Transportation Code, Section 541.201.
- (d) *Heavy Duty Vehicle* means a vehicle that has a manufacturer carrying capacity of more than 2000lbs or requires such equipment that exceeds the operational abilities of a standard wrecker or tow vehicle.
- (e) *Light Duty Wrecker* means a wrecker that has the ability to retrieve and tow a vehicle described as a "Light Duty Vehicle" above.
- (f) *Heavy Duty Wrecker* means a wrecker that has the ability to retrieve and tow a vehicle described as a "Heavy Duty Vehicle" above.

(Code 1996, § 121.01; Ord. No. 1732, 12-7-1992)

Sec. 8-570. Wrecker business; general requirements.

- (a) Each wrecker business operating within the city must register with the police chief and provide proof that such business meets all state law requirements for such business. This applies for both Light Duty Wrecker Services as well as Heavy Duty Wrecker Services.
- (b) Each wrecker business operating within the city must continue to satisfy and meet all state law requirements, including, but not limited to, maintaining equipment and operations in accordance with all of the requirements thereof.
- ~~(c) Each wrecker business operating within the city must maintain a storefront operation for the business within the city.~~
- (c) Each wrecker business operating within the city shall be required to have a minimum of ten vehicle storage spaces in a state-approved vehicle storage facility, located within the incorporated limits of the city or within ten (10) miles of the intersection of Velasco Boulevard and Second Street, which spaces are dedicated solely to use in conducting a non consent tow business within the city.
- (d) Each wrecker business operating within the city in the manner of a Heavy Duty Wrecker Service, shall be required to operate, own, or be able to store said heavy duty vehicles in a state-approved vehicle storage facility for such vehicles located within the incorporated limits of the city or within fifteen (15) miles of the

intersection of Velasco Boulevard and Second Street, which spaces are dedicated solely to use in conducting a non consent tow business within the city.

- ~~(e) Each wrecker business operating within the city shall be required to have available at all times within the city at least one state permitted tow truck vehicles which complies with all state law requirements.~~
- (e) Each light duty wrecker business operating within the city shall have available, at all times, a light duty wrecker to respond to a scene within twenty (20) minutes from the time of contact.
- (f) Each heavy duty wrecker business operating within the city shall have available, at all times, a heavy duty wrecker to respond to a scene within thirty (30) minutes from the time of contact.
- (g) Light Duty Wreckers conducting a tow, other than a consensual tow in which the owner/responsible person is present and personal arrangements are made, shall not tow a light duty vehicle to a storage facility that exceeds the most maximum distance allowed by subsection (c) of this article, except with permission from the Chief of Police due to exigent circumstances.
- (h) Heavy Duty Wreckers conducting a tow, other than a consensual tow in which the owner/responsible person is present and personal arrangements are made, shall not tow a heavy duty vehicle to a storage facility that exceeds the most maximum distance allowed by subsection (d) of this article, except with permission from the Chief of Police due to exigent circumstances.

(Code 1996, § 121.02; Ord. No. 1732, 12-7-1992; Ord. No. 2011-2280, 4-18-2011)

Sec. 8-571. Storage facilities; general requirements.

- (a) All vehicle storage facilities with the city must register with the police chief and provide proof that such facility meets all state law requirements applicable to such facility.
- (b) Each vehicle storage facility within the city must continue to satisfy and meet all state law requirements, including, but not limited to, maintaining equipment and operations in accordance with all of the requirements thereof.
- (c) Each vehicle storage facility within the city must be surrounded by a solid fence of wood, iron, concrete, masonry, or chain link fencing with slats to enhance security and the visual effects of such facility. The plans for such fence must be approved by the building official prior to construction and such fence must continue to be maintained in good repair for security and visual screening purposes. All existing vehicle storage facilities within the city shall meet these fencing requirements within 90 days of the effective date of the ordinance from which this article is derived.

(Code 1996, § 121.03; Ord. No. 1732, 12-7-1992)

Sec. 8-572. Municipal control.

- (a) The police chief and city manager or their designated representatives shall have the right of inspection of all vehicle storage facilities within the city as well as any vehicle storage facilities that are utilized by the wreckers on any rotation list that are found within the distance requirements of Section 8-570 (c) or (d) and the facility's storage and other pertinent documentation and records pertaining to the storage of nonconsent tow vehicle traffic in and out of the storage facility. Failure to provide access to above shall constitute a misdemeanor.
- (b) The police chief and city manager or their designated representatives shall have the right of inspection of all facilities and equipment of all wrecker businesses in the city and all business documentation and records

relevant to the conduct of such business within the city. Failure to provide access to above shall constitute a misdemeanor.

- (c) Police, fire, ambulance, and emergency management personnel at an accident/incident scene shall have control over all responding wrecker business activity at such location. Failure by anyone associated with a responding wrecker service to follow directions given by the aforementioned city representatives shall constitute a misdemeanor.

(Code 1996, § 121.04; Ord. No. 1732, 12-7-1992)

Sec. 8-573. Nonconsent towing.

- (a) The police chief shall maintain in alphabetical order a master list (the rotation list) containing the names of all wrecker businesses operating within the city which have registered with the police chief and which desire to engage in the nonconsent tow business within the city. Where the same person owns an interest (whether in whole or in part) in more than one wrecker company, they shall not be listed consecutively. The police chief shall also maintain a separate listing (rotation list) for Heavy Duty Wreckers, which shall remain separate from the normal rotation list. This list shall be utilized in the event that a wrecker is required to retrieve and/or tow a heavy duty vehicle as described in 8-569 (d). In addition to the above, the police chief shall maintain a separate rotation for abandoned motor vehicles classified as light duty, as well as a separate rotation for abandoned motor vehicles classified as heavy duty, that are towed due to their abandoned status.
- (b) Each wrecker business engaging in nonconsent tow business within the city shall be responsible for the following:
- (1) Continually meeting all state and local regulations and requirements;
 - (2) Providing the police chief or designated representative with current business information as requested and in such form as may be requested;
 - (3) Provide accurate and timely information to the police department regarding the current ability of such business to handle nonconsent tow business;
 - (4) Providing response equipment fully capable of handling accident/incident scene vehicles;
 - (5) Providing personnel and equipment required to properly clean and remove accident/incident debris from the roadway site;
 - (6) Providing for professional handling of accident/incident scene vehicles, the security of contents thereof and for the courteous and professional attendance of subject vehicle owner/occupant/passenger concerns, inquiries and/or requests;
 - (7) Providing the police chief or designated representative with current information as to the location of the ten nonconsent vehicle storage facility spaces dedicated to the support of such wrecker business;
 - (8) Ensure all wrecker business personnel fully comply with directions and/or requests of accident/incident scene law enforcement, fire response, and/or other emergency response personnel; and
 - (9) Not charging more than **\$150.00** for a nonconsent wrecker tow for light duty tow services without proper authorization from the police chief for unusual accident/incident scene conditions.
 - (10) Not charging more than **\$450.00** for a nonconsent wrecker tow for heavy duty tow services without proper authorization from the police chief for unusual accident/incident scene conditions.
 - (11) Not charging more than **\$22.85** per day for vehicles under 25 feet in total length, or **\$39.99** per day for vehicles exceeding 25 feet in length for storage.

-
- (c) Each vehicle storage facility used for nonconsent tow vehicle storage shall be responsible for the following:
- (1) Continually meeting all state and local regulations and requirements;
 - (2) Providing the police chief or designated representative with current business information as requested and in such form as may be requested;
 - (3) Provide for courteous and professional handling of all nonconsent tow vehicle's owner/occupant/passenger concerns, inquiries and/or requests; and
 - (4) Not charge a fee for a nonconsent tow vehicle storage daily rate, or fraction thereof, of more than \$22.85 for vehicles under 25 feet in length, or \$39.99 for vehicles exceeding 25 feet in length, without proper authorization from the police chief for unusual storage requests or from the owner, occupant, or passenger if the fee is understood and agreed to by all parties in advance of incurring the charges.
- (d) The police chief has the right to suspend or remove any wrecker business from the rotation list for failing to provide the proper level of support to the police department. Reasons for suspensions could involve problems such as:
- (1) A wrecker business failing to respond in a timely manner without reasonable justification for the delay (including advance notice of being out of service or being unavailable for service);
 - (2) Failing to follow directions given by fire, police, or accident scene personnel;
 - (3) Failure to properly clear debris from accident scenes;
 - (4) Responding to an accident/incident location without being dispatched by the police department and actively soliciting accident/incident scene business;
 - (5) Failure to satisfactorily perform at an accident/incident location and other matters perceived to be counterproductive to the efficient handling of an accident/incident site;
 - (6) Failure to use a vehicle storage facility meeting the requirements of this section.
- (e) Indefinite suspension or removal for prolonged periods of time from the rotation list is at the discretion of the police chief and could result from repeated violations of one or more of the provisions of this article or such things as failure to maintain proper licenses, insurance, facilities; causing additional problems at accident/incident scenes, or otherwise failing to demonstrate a responsible approach to the support of the city's nonconsent tow truck needs.
- (f) The city manager shall have the right to review and uphold, amend, and/or rescind any actions of the police chief taken under this section. The city council shall have the right to review and uphold, amend, and/or rescind any action taken by the city manager under this section.
- (g) In the event the owner or operator of a vehicle involved in an accident/incident is physically unable to designate for the investigating officer a wrecker business to tow such vehicle, or in the event that such owner has no preference as to a wrecker business, or in the event that the owner or operator of such vehicle (whether or not such vehicle has been involved in an accident/incident) is arrested and in the opinion of the arresting officer such vehicle cannot or should not be released to another person designated by such owner or operator, then the investigating or arresting officer, as the case may be, shall communicate such fact to the police dispatcher. On receiving such communication, the police dispatcher shall call the wrecker business next in line on the rotation list to tow such vehicle to a vehicle storage facility within the corporate limits of the city which meets all of the requirements of this article; provided, however, where the wrecker business so called does not arrive at the location given to it by the police dispatcher **within 15 minutes within the time frame prescribed by 8-570 (e) for Light Duty Wrecker Calls or 8-570 (f) for Heavy Duty Wrecker Calls** after receiving such call, the police dispatcher shall cancel such call and call the wrecker business next in line on the list to tow such vehicle.

-
- (h) The police dispatcher shall have the right to call any wrecker business within or without the city not on the rotation list should all the wrecker businesses on the rotation list be overloaded or otherwise unable to meet the need for commercial towing services in a timely manner.

(Code 1996, § 121.05; Ord. No. 1732, 12-7-1992; Ord. No. 2006-2113, 2-6-2006; Ord. No. 2010-2262, 10-4-2010; Ord. No. 2021-2646, § 2, 11-1-2021)

Secs. 8-574—8-594. Reserved.

DIVISION 2. ROTATION WRECKER BUSINESS

Sec. 8-595. Invitation to scene of accident required; exception.

No person shall drive a wrecker to or near the scene or site of an accident or collision on the streets of the city, unless such person has been called to the scene by the city police department, provided that, when it is necessary to prevent death or bodily injury to any person involved in an accident or collision, the prohibition of this section shall be inapplicable.

(Code 1968, § 7-2; Code 1996, § 121.20; Ord. No. 1060, 1-22-1962)

Sec. 8-596. Following vehicles in response to accident report prohibited.

No person shall follow in a wrecker any ambulance or police car which is traveling on a public street in response to a report of an automobile collision or accident.

(Code 1968, § 7-3; Code 1996, § 121.21; Ord. No. 1060, 1-22-1962)

Sec. 8-597. Soliciting business prohibited.

No person shall solicit in any manner, directly or indirectly, on the streets of the city, the business of towing any vehicle which is wrecked or disabled on a public street, regardless of whether the solicitation is for the purpose of soliciting the business of towing, removing, repairing, wrecking, storing, trading, or purchasing the vehicle. Proof of the presence of any person engaged in the wrecker business or the presence of any wrecker or motor vehicle owned or operated by any person engaged in the wrecker business, either as owner, operator, employee, or agent, on any public street in the city, at or near the scene or site of a wreck, accident, or collision within one hour after the happening of a wreck, accident, or collision, unless such wrecker was lawfully summoned to such scene, shall be prima facie evidence of a solicitation in violation of this section.

(Code 1968, § 7-4; Code 1996, § 121.22; Ord. No. 1060, 1-22-1962)

Sec. 8-598. Police influencing choice of wrecker prohibited.

No police officer investigating or present at the scene or site of any wreck, accident, or collision on a public street shall, directly or indirectly, either by word, gesture, sign, or otherwise, recommend to any person the name of any particular person engaged in the wrecker service or repair business; nor shall any such police officer influence or attempt to influence in any manner the decision of any person in choosing or selecting a wrecker or repair service; provided, ~~however, that this section shall not apply to any accident occurring on any bridge within the city limits, instead such accidents shall be governed by the provisions of sections 8-600(b)(3), 8-601, and 8-603.~~

(Code 1968, § 7-6; Code 1996, § 121.23; Ord. No. 1060, 1-22-1962; Ord. No. 1060-B, 2-2-1976)

Sec. 8-599. Impoundment of wrecked vehicle.

Any police officer, in the exercise of his discretion as a police officer, may direct that any vehicle (whether towed by a wrecker selected by the owner of the vehicle or from the wrecker rotation list) shall be taken by the driver of the wrecker towing the vehicle directly to a bonded storage enclosure and there held by the city for inspection or investigation to determine the cause or reason for the accident such vehicle was involved in or such vehicle's disability or for any lawful purpose.

(Code 1968, § 7-7; Code 1996, § 121.24; Ord. No. 1060, 1-22-1962)

Sec. 8-600. Wrecker selection form; contents and use.

(a) *Contents.* The police chief shall cause a wrecker selection form to be prepared which shall:

- (1) Contain a statement by the owner of the disabled vehicle designating in blank spaces therein the wrecker company (one authorized under this article to engage in the wrecker business) which he desires to remove the disabled vehicle and the place to which he desires the vehicle removed;
- (2) Contain a statement authorizing any police officer to call the designated wrecker company to remove the disabled vehicle;
- (3) Contain a statement in the alternative that the owner has no preference as to a wrecker company and authorizes any police officer to call the wrecker company next in line on the wrecker rotation list maintained at police headquarters and a statement that he desires the vehicle to be removed to the place designated by him in a blank space therein; and
- (4) Provide space for signature of the owner of the vehicle.

(b) *Use.*

- (1) When a police officer investigating an accident determines that any vehicle which has been involved in a collision or accident upon a public street is unable to proceed safely under his own power, or when the owner thereof is physically unable to drive such vehicle, such officer shall request the owner to designate on a wrecker selection form the wrecker company the owner desires to remove the vehicle. Such designation by the owner shall be indicated on the form and when completed shall be signed by the owner. The police officer shall give a copy of the authorization thus made on the form to the owner and shall retain for record the original thereof. Upon leaving duty on the same day, the police officer shall place such original in a well-bound book in the police department provided for that purpose.
- (2) When the owner has designated the wrecker company desired, the police officer shall communicate the fact immediately to police department headquarters, and it shall be the duty of the officer receiving such information at headquarters to call the designated company to send a wrecker to the scene of the accident or collision.
- (3) Provided, however, that the provisions of subsection (b)(1) and (2) of this section shall not apply to any accident occurring on any bridge within the city limits, when any police officer investigating any accident determines that the accident has occurred on any bridge within the city limits, the officer may call a wrecker using the wrecker rotation list system specified in this article, without first attempting to have the owner designate a wrecker of his preference. This provision is made necessary by the fact that a special hazard is created by an accident on a bridge, and it is imperative that the emergency and congestion created thereby be relieved as rapidly as possible.

(Code 1968, §§ 7-8, 7-9; Code 1996, § 121.25; Ord. No. 1060, 1-22-1962; Ord. No. 1060B, 2-2-1976)

Sec. 8-601. Wrecker rotation list; contents.

- (a) In the event the owner of a disabled vehicle involved in an accident or collision fails to designate a wrecker company, or refuses to designate one, or the accident occurs on any bridge within the city limits, so that the provisions of section 8-600(b)(3) apply, the investigating officer shall communicate that fact immediately to the police department headquarters. The police department shall keep a master list, known as the wrecker rotation list, in alphabetical order, of all wrecker companies qualifying therefor under the provisions of this article.
- (b) There shall be one wrecker per wrecker company designated for the wrecker rotation list. Each wrecker company may have a designated secondary or backup wrecker unit available for the rotation list when the regular rotation wrecker is mechanically inoperative, or when deemed necessary by the police department. A temporary rotation permit is not required for the backup wrecker, but it must comply with all provisions of section 8-608.

(Code 1968, § 7-10; Code 1996, § 121.26; Ord. No. 1060, 1-22-1962; Ord. No. 1060B, 2-2-1976; Ord. No. 1611, 1-20-1986)

Sec. 8-602. Qualifications of wrecker companies.

Only those wrecker companies which have met the following requirements shall be placed on the wrecker rotation list:

- (1) Have been issued a wrecker business permit under the provisions of this article;
- (2) Have applied to be on such list;
- (3) Own, lease, or otherwise lawfully possess and operate an automotive repair or storage yard or automotive wrecking and salvage yard, which has been inspected and found to comply with all applicable laws of the state and the ordinances of the city relating to such yards, and stores all vehicles picked up on rotation at such yard. The yard or facility shall have space for ten or more vehicles which may be removed or hauled and stored as a result of the name of the wrecker company appearing on the wrecker rotation list; a minimum ten-foot by 20-foot space shall be allowed for each vehicle;
- (4) Each company shall have deposited with the police chief or designee a garage keeper's legal liability insurance policy, covering fire, theft, and explosion in the minimum amount of \$9,000.00, such policy covering such garage, wrecker company, or storage facility.
- (5) Each wrecker company shall maintain 24-hour wrecker service and shall have an employee available to take telephone calls and release stored vehicles 24 hours per day, seven days per week.
- (6) A storage yard under this article shall be maintained for the convenience of the public within the city, or within the prescribed limits as defined by section 8-570 (c) or 8-570 (d), whichever is applicable.

(Code 1968, § 7-11; Code 1996, § 121.27; Ord. No. 1060, 1-22-1962; Ord. No. 1611, 1-20-1986; Ord. No. 2010-2268, 12-6-2010)

Sec. 8-603. Use of wrecker rotation list.

- (a) On receiving the first communication that the owner of a vehicle involved in an accident or collision has failed or refused to designate a wrecker company, or that the accident occurred on any bridge within the city limits as specified in section 8-600(b)(3), the police officer receiving such communication at police headquarters shall call the first wrecker company on the list to tow the disabled vehicle and remove the same from the public streets of the city.

-
- (b) On each succeeding communication of the failure or refusal of the owner to designate a wrecker company, or upon the occurrence of an accident on any bridge within the city limits, in accordance with the provisions of section 8-600(b)(3), the next company on the list shall be called and so on, calling each wrecker company on the list in rotation; and proper notation of each such call shall be made on the master list.

(Code 1968, § 7-12; Code 1996, § 121.28; Ord. No. 1060, 1-22-1962; Ord. No. 1060B, 2-2-1976)

Sec. 8-604. Companies to keep records; contents.

- (a) *Companies to keep records.* Every wrecker company qualified for and whose name appears at its request on the wrecker rotation list shall maintain at its garage or storage location within the city **or at any facility that stores vehicles within the distance requirements of Section 8-570 (c) or (d)**, records as to all vehicles moved by it after being notified to do so by personnel of the city police department in accordance with the provisions of this article.

- (b) *Contents.*

- (1) The records required to be kept shall contain the following information:
- Make, model, and serial number of **disabled** automobile moved by the company;
 - Location of **disabled** vehicle from which it was removed and time of removal;
 - Total amount charged for towing;
 - Storage rate per day; and
 - Description of all personal property within the **disabled** automobile at the time of its removal.
- (2) The described records shall be preserved by the wrecking company for at least three months from and after the date the company came into possession of the **disabled** automobile.

(Code 1968, §§ 7-13, 7-14; Code 1996, § 121.29)

Sec. 8-605. Records to be available to police.

The records required to be kept by the provisions of section 8-604 shall be made available to the members of the city police department by the wrecker company at any reasonable time.

(Code 1968, § 7-15; Code 1996, § 121.30)

Sec. 8-606. Identification of vehicles.

All wrecker companies operating in the city shall have printed in letters not less than two inches in size the name, address, and telephone number of the owner thereof on each **door side** of such wrecker.

(Code 1968, § 7-16; Code 1996, § 121.31; Ord. No. 1064, 6-4-1962)

Sec. 8-607. Rotation wrecker equipment requirements.

Wreckers shall meet the following equipment requirements:

- (1) Shall not be less than one ton in capacity as reflected on the manufacturer's certificate, title, or by certification of capacity by a mechanical engineer licensed as a professional engineer in the state.

-
- (2) Shall be equipped with ~~power booster brakes.~~ A braking system sufficient to halt the vehicle under any conditions to prevent a collision or other emergency circumstance while normally operating and under any towing circumstance, appropriate for the vehicle's towing abilities.
 - (3) Shall be equipped with a power operated winch, winch line and boom with a tested lifting capacity of not less than 6,000 pounds single-line capacity.
 - (4) Shall carry as standard equipment at least one each of the following: ~~tow bar,~~ safety chain, and fire extinguisher. If such wrecker is to be used in collision hauls, it shall also carry a wrecker bar, broom, ~~fuses, axe,~~ refuse container or bag, shovel, dolly, ~~25-foot chain,~~ and a minimum of ~~75~~ 50 feet of cable, each having a 6,000-pound pull, and the collision call wrecker shall have dual rear wheels or rear wheel load capacity of 6,000 pounds. ~~The cable shall be certified as proscribed by the police chief or designee.~~ The cable shall be equipped with a device and/or system that arrests the motion, to the best of its ability, and/or prevents injury and damage, to the best of its ability if during the cable's usage, the cable snaps. Cables that are constructed with a fiber core, are not required to have this type of safety device.
 - (5) Shall be in such mechanical condition that it can be safely and reliably used as a wrecker.
 - (6) Shall comply with all applicable motor vehicle equipment laws of the state.
 - (7) Shall display atop the highest part of the wrecker ~~one or more revolving amber lights pursuant to state law.~~ Sufficient and required emergency vehicle light as per the Texas Transportation Code, Chapter 547.
 - (8) ~~Shall have two white flood lights projecting to the rear of the wrecker, mounted in such a manner as to light up the vehicle being loaded or unloaded, and which light shall be extinguished while towing is in progress.~~
 - (9) Shall have a small car dolly ~~and a cradle sling or bar to provide rigid spacing between the wrecker and the towed vehicle and~~ which is capable of lifting the front or rear of a towed vehicle clear of the roadway. A bed-type hauler capable of safely transporting the entire vehicle to be hauled is not required to have ~~a cradle sling or bar or~~ a small car dolly.

(Code 1968, § 7-17; Code 1996, § 121.32; Ord. No. 1611, 1-20-1986)

Sec. 8-608. Rotation wrecker regulations.

- (a) Failure of the wrecker business called to respond with an appropriate wrecker at the scene of the collision within ~~20 minutes~~ the prescribed time frame of this ordinance from time of notification, without justification acceptable to the police department, shall cause the permit holder to forfeit that call on the next wrecker business upon the wrecker rotation list. Failure to respond within ~~20 minutes~~ the prescribed time frame to two successive rotation list duty calls, without justification acceptable to the police department during a six-month period, shall be cause for the wrecker business to be passed over for a 30-day period at wrecker rotation list duty. A wrecker business which has been passed over two times within a one-year period shall be removed from the list for a period of six months upon the next occurrence of failure to respond for wrecker rotation list duty.
- (b) A wrecker business desiring to be placed upon the wrecker rotation list shall be required to make written application to the police department and shall execute an agreement to hold the city harmless from any claims arising from performance of wrecker services in connection with such listing upon a wrecker rotation list.
- (c) In the event that a police officer initiates the tow of a vehicle without the knowledge of the owner of the vehicle, the police department shall, as soon as possible attempt to determine the owner of such vehicle and notify such person by the fastest available means of the impoundment of the vehicle.

-
- (d) The owner of a vehicle impounded as a result of a police-initiated tow may obtain the immediate release of his vehicle by paying the amount of towing and storage charges against the vehicle to the appropriate service. Upon receipt by the storage lot or wrecker company of the cash fee, the police department shall require the wrecker business holding the vehicle to release it to the owner. The city shall not be responsible for damages to the towed vehicle or loss of property from such vehicle. Such claims shall be the responsibility of the wrecker business conducting the tow and storage of the vehicle. This section shall not apply to vehicles held by the police department under authority of state and federal laws.
- (e) On all rotation wrecker calls, a complete written inventory of the towed vehicle contents shall be completed by the police department at the scene, or as soon thereafter as possible.

(Code 1968, § 7-18; Code 1996, § 121.33; Ord. No. 1611, 1-20-1986)

Secs. 8-609—8-634. Reserved.

DIVISION 3. WRECKER BUSINESS PERMIT

Sec. 8-635. Permit required.

Every person desiring to engage in the wrecker business in the city shall first obtain a permit to engage in such business. It is unlawful to engage in the wrecker business within the city without first obtaining a permit.

(Code 1968, § 7-27; Code 1996, § 121.50; Ord. No. 1060, 1-22-1962)

Sec. 8-636. Application.

Any person desiring a permit required by the provisions of this division shall file a sworn written application therefor with the police chief, which such application shall contain the following:

- (1) The name and address of the applicant.
- (2) The number of wreckers proposed to be operated by applicant.
- (3) The address and telephone number of the business location from which the applicant will operate such wrecker business, if he secures a permit.
- (4) The types of wrecker equipment which he proposes to place in operation.
- (5) Whether the applicant has available space for properly accommodating and protecting all ~~disabled~~ motor vehicles to be removed by him from the places where they are found ~~disabled~~.
- (6) Whether the applicant desires his name to appear on the wrecker rotation list.
- (7) The name of the true owner of the company concerned.
- (8) Such other information as the police chief shall find reasonably necessary to effectuate the purpose of this article and to arrive at a fair determination of whether the terms of this article have been complied with.

(Code 1968, § 7-28; Code 1996, § 121.51; Ord. No. 1060, 1-22-1962)

Sec. 8-637. Fee.

At the time of the application for a permit to be issued under the provisions of this division is filed with the police chief, the applicant therefor shall pay a fee of \$100.00 for the first wrecker proposed to be operated in the city under such permit and \$25.00 for each additional wrecker proposed to be operated in the city under such permit. Such fee shall not be refunded to the applicant in the event the permit is refused.

(Code 1968, § 7-29; Code 1996, § 121.52; Ord. No. 1060, 1-22-1962; Ord. No. 2006-2113, 2-6-2006)

Sec. 8-638. Liability insurance required.

No permit shall be issued under the provisions of this division, unless the applicant therefore shall procure and keep in full force and effect a policy of public liability and property damage insurance issued by a casualty insurance company authorized to do business in the state and in the standard form approved by the state board of insurance commissioners, with the insured provisions of the policy including the city as an insured, and the coverage provision insuring the public from any loss or damage that may arise to any person or property by reason of the operation of a wrecker of such company and providing that the amount of recovery on each wrecker shall be in limits of not less than the following sums:

- (1) For damages arising out of bodily injury to or death of one person in any one accident: \$10,000.00.
- (2) For damages arising out of bodily injury to or death of two or more persons in any one accident: \$20,000.00.
- (3) For injury to or destruction of property in any one accident: \$5,000.00.

(Code 1968, § 7-30; Code 1996, § 121.53; Ord. No. 1060, 1-22-1962)

Sec. 8-639. Local telephone number required.

No permit shall be issued under the provisions of this division unless the applicant therefor shall have and maintain a local exchange telephone number for the convenience of the citizens of the city.

(Code 1968, § 7-31; Code 1996, § 121.54; Ord. No. 1060, 1-22-1962)

Sec. 8-640. Storage enclosure required.

- (a) No permit shall be issued under the provisions of this division unless the wrecker owner shall have the use of a locked enclosure to store wrecked, disabled, or impounded motor vehicles. ~~Such enclosure shall be of the wire mesh type, at least six feet high with three-stand barbed wire or better at the top.~~ Such enclosure shall have affixed to the fence at the entrance a sign indicating the name, address, and telephone number of the person in charge thereof. Such enclosure, if of the open type, shall be adequately lighted at night. The owner of the enclosure, whether opened or closed in, shall be bonded by some reputable bonding company authorized to do business in the state in an amount of not less than \$1,000.00 for bonded storage.

- (b) The enclosure mentioned in this section may be a completely enclosed building.

(Code 1968, § 7-32; Code 1996, § 121.55; Ord. No. 1060, 1-22-1962)

Sec. 8-641. Tax obligations.

No permit shall be issued under the provisions of this division if any delinquent taxes are due to the city by the applicant therefor upon any wrecker for which such permit is sought, or if the owner thereof has failed to render same for ad valorem taxation.

(Code 1968, § 7-33; Code 1996, § 121.56; Ord. No. 1060, 1-22-1962)

Sec. 8-642. Issuance.

The police chief shall issue a permit under the provisions of this division to all applicants complying with the provisions of this article.

(Code 1968, § 7-34; Code 1996, § 121.57; Ord. No. 1060, 1-22-1962)

Sec. 8-643. Revocation.

The city council shall revoke any permit issued under the provisions of this division when it finds any of the following:

- (1) The permit was procured by fraudulent conduct or false statement of a material fact in the written application; or
- (2) The permit holder has violated any applicable provision of this Code, state law, or city ordinance, rule, or regulation.

(Code 1968, § 7-35; Code 1996, § 121.58)

Sec. 8-644. Private parking hauls.

- (a) No wrecker company shall tow a vehicle parked on a private parking lot within the city onto a public street within the city unless the parking lot has signs with two-inch minimum height letters, readable day and night, prominently placed at all entrances, specifying those persons who may park in the lot and prohibiting all others from parking there.
- (b) Wherever it becomes necessary under this section for the wrecker company to disassemble parts of a vehicle in order to tow such vehicle, the wrecker company shall reassemble such parts upon reaching his place of business.
- (c) No wrecker company shall have the owner of a vehicle, which has been towed from a private parking lot, sign a release from liability, until the owner has inspected the vehicle. Any such release shall contain a notation of such inspection, as well as an enumeration of any damages alleged by the owner to be the responsibility of the wrecker company. The release shall be a full release, except as to specifically enumerated damages.
- (d) A wrecker company removing a vehicle from private property shall immediately, upon completion of the tow, notify the police department of such removal. Such notification shall include the following:
 - (1) The physical description and license number or vehicle identification number, if there are no license plates, of the vehicle to be removed.
 - (2) The name of the wrecker company removing the vehicle.
 - (3) The location of storage of the vehicle within the city and the telephone number of the lot.

-
- (4) The parking facility from which the vehicle was towed and the person authorizing or directing the vehicle to be towed.

(Code 1968, § 7-36; Code 1996, § 121.59; Ord. No. 1611, 1-20-1986)

Secs. 8-645—8-661. Reserved.

DIVISION 4. VEHICLE INSPECTION PERMIT

Sec. 8-662. Vehicle inspection permit required.

In addition to the business permit required by section 8-635, no person shall operate a wrecker vehicle on the streets of the city unless an inspection permit for such wrecker has been issued for such vehicle by the police chief.

(Code 1968, § 7-46; Code 1996, § 121.70; Ord. No. 1060, 1-22-1962)

Sec. 8-663. Application to businesses outside city.

- (a) Any wrecker company having its business located outside the city limits may pick up wrecked or disabled automobiles or vehicles inside the city and remove the same from the scene thereof under the direction of the owner of the automobile or vehicle, provided such wrecker company is called and requested to remove the same, without the necessity of securing a permit to do so.
- (b) Nothing contained in this section shall be construed in such manner as to authorize any wrecker company to be at or near the scene of an accident contrary to the other provisions of this article, except upon being called thereto.

(Code 1968, § 7-47; Code 1996, § 121.71; Ord. No. 1064, 6-4-1962)

Sec. 8-664. Minimum requirements.

No vehicle permit shall be issued under the provisions of this division unless every wrecker proposed to be used by the applicant complies with the following minimum requirements:

- (1) Each wrecker shall be not less than ~~three-fourths-ton~~ one ton in size, and equipped with dual rear wheels.
- (2) Each wrecker shall be equipped with a power operated winch, winch line, and boom, with a factory rated lifting capacity (~~or a city tested capacity~~) of not less than ~~5,000~~ 6,000 pounds' single-line capacity.
- (3) Each wrecker shall carry as standard equipment towbars, safety chains, a fire extinguisher, wrecking bars, brooms one of which at least eighteen inches wide and not less than 36 inches in overall length, a shovel at least nine inches wide and not less than thirty-six inches in overall length ~~an axe, fuses, and an emergency flashing red light mounted on top of the cab.~~ Lighting as required by Texas Transportation Code.

(Code 1968, § 7-48; Code 1996, § 121.72; Ord. No. 1060, 1-22-1962)

Sec. 8-665. Contents of permit.

Each vehicle inspection permit required by the provisions of this division shall state that the vehicle for which such permit was issued has been inspected and approved under the direction of the police chief.

(Code 1968, § 7-49; Code 1996, § 121.73; Ord. No. 1060, 1-22-1962)

Sec. 8-666. Display.

Each vehicle inspection permit issued under the provisions of this division shall be affixed securely to the inside of the windshield of the appropriate wrecker vehicle; and it is unlawful for any person to operate any wrecker vehicle which does not have such permit so posted and displayed.

(Code 1968, § 7-50; Code 1996, § 121.74; Ord. No. 1060, 1-22-1962)

Sec. 8-667. Transferability.

No permit issued under the provisions of this article shall be transferable.

(Code 1968, § 7-51; Code 1996, § 121.75; Ord. No. 1060, 1-22-1962)

Sec. 8-668. Expiration.

Every permit issued under the provisions of this division shall expire at midnight on December 31 of the calendar year in which the same was issued.

(Code 1968, § 7-52; Code 1996, § 121.76; Ord. No. 1060, 1-22-1962)

Sec. 8-669. Revocation or suspension.

Any permit issued under the provisions of this division may be revoked or suspended at any time for the violation of any applicable provision of this Code, state law, or city ordinance, rule, or regulation.

(Code 1968, § 7-53; Code 1996, § 121.77)

Secs. 8-670—8-696. Reserved.

ORDINANCE NO. 2024-2736

AN ORDINANCE OF THE CITY OF FREEPORT, TEXAS, CONTAINING A PREAMBLE; AMENDING ARTICLE X. – AUTOMOBILE WRECKERS OF CHAPTER 8. – BUSINESSES AND PROFESSIONS, BY ESTABLISHING NEW REGULATIONS FOR AUTOMOBILE WRECKERS; CONTAINING A PREAMBLE AND FINDINGS OF FACT; CONTAINING A SEVERABILITY CLAUSE; CONTAINING A PENALTY CLAUSE UP TO \$500 PER OFFENSE AND THAT EACH AND EVERY OCCURRENCE SHALL CONSTITUTE A SEPARATE OFFENSE; CONTAINING A REPEALER CLAUSE; AND PROVIDING THAT THIS ORDINANCE SHALL TAKE EFFECT AND BE IN FORCE FROM AND AFTER ITS DESCRIPTIVE CAPTION HAS BEEN PUBLISHED TWICE IN THE BRAZOSPORT FACTS.

* * * * *

WHEREAS, the City Council of the City of Freeport, Texas (the “City”) wants to establish new regulations for the operation of automobile wreckers within in the City;

WHEREAS, the City Council has determined, based upon the findings stated above, that the regulations established by this Ordinance are necessary for the good government, peace and order the City; and

WHEREAS, City Council finds that this Ordinance was adopted at a meeting which was open to the public and preceded by proper notice, as required by Chapter 551 of the Texas Local Government Code (the Open Meetings Act).

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FREEPORT, TEXAS:

Section 1. The findings and recitations set out in the preamble to this Ordinance are found to be true and correct and they are hereby adopted by the City Council and made part hereof for all purposes.

Section 2. Chapter 8. – Businesses and Professions of the Code of Ordinances of the City is hereby amended by creating a new Article X. – Automobile Wreckers to now read as established in **Exhibit A**, attached hereto and made a part of this Ordinance hereof.

Section 3. It is hereby declared to be the intention of the City Council that the sections, paragraphs, sentences, clauses, and phrases of this Ordinance are severable and, if any phrase, clause, sentence, paragraph or section of this Ordinance should be declared invalid by the final judgement or decree of any court of competent jurisdiction, such invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs, and sections of this Ordinance.

Section 4. Any person violating this section shall be guilty of a misdemeanor and upon conviction therefor, shall be fined not to exceed \$500 each day any such violation continues or occurs shall constituted a separate offense.

Section 5. All Ordinances or parts thereof in conflict herewith are repealed to the extent of such conflict only.

Section 6. This Ordinance shall take effect and be in force from and after the descriptive caption of this ordinance has been published twice in the Brazosport Facts.

READ, PASSED AND ADOPTED this ____ day of _____, 2023.

Jerry Cain, Mayor

ATTEST:

Clarisa Fernandez, City Secretary

Exhibit A

Article X. – Automobile Wreckers



City Council Agenda Item #[4.D]

Title: Consideration and possible action of removal of alternate BOA Board member Shondra Marshall.

Date: December 16, 2024

From: Shelby Araujo, Building Director

Staff Recommendation: Staff recommends that council take whatever action is necessary.

Item Summary: On December 5th, 2024, the Board of Adjustments voted on the removal of Shondra Marshall as an alternate.

Background Information: The Board of Adjustments took action and voted to have Shondra Marshall removed as an alternate due to lack of participation. The motion passed unanimously.

Special Considerations: Board of adjustment packets for each meeting were being delivered to the address we had on file. Attempts were made to reach Ms. Marshall for an alternate due to possible quorum attendance, but our attempts to reach Ms. Marshall was unsuccessful. Ms. Marshall has not attended a meeting in the past 6 months.

Financial Impact: None

Board or 3rd Party Recommendation: None

Supporting Documentation:
None



City Council Agenda Item #[4.E]

Title: Consideration and possible action approving the windstorm insurance policy renewal.

Date: December 16, 2024

From:

Staff Recommendation: Staff recommends approval.

Item Summary: Victor Insurance has provided a Windstorm & Hail policy effective January 6, 2025 for Texas Windstorm Insurance Association (TWIA). Victor Insurance works in conjunction with the Texas Municipal Intergovernmental Risk Pool to shop for various carriers to provide the City with the best possible policies. The coverage premium is \$70,743.00 with an unchanged 2% deductible.

Background Information: N/A

Special Considerations: The Community House and Recreation Center buildings are not included in this renewal due to missing WPI-8 certificates for previous roofing jobs. We are continuing to work with our insurance agent to get the required documentation needed to get those buildings covered again.

Financial Impact: The cost was budgeted in the adopted budget for 2024-2025

Board or 3rd Party Recommendation: N/A

Supporting Documentation:

1. TWIA PAF
2. TWIA Renewal Offer

Victor Insurance Managers Inc.
Windstorm & Hail Proposal
(applicable to TWIA Policy only)

PROPOSAL ACCEPTANCE FORM

Please sign and return this form to Victor Insurance Managers

Please Return To:

Victor Insurance Managers Inc.
Jessica.mendez@victorinsurance.com

PREMIUM PAYMENT

Your coverage will become effective on the date shown on the TWIA Renewal Offer Summary provided the appropriate documents and full payment have been received by TWIA on or before the effective date of coverage.

Windstorm & Hail Coverages Accepted

Coverage	Deductible	Total Limit	Premium
Commercial	2% each location, min. \$1,000 each	\$9,653,000	\$70,743

By accepting this proposal, you acknowledge and understand a minimum policy premium may apply, you have met all eligibility requirements regarding flood coverage at certain locations and you have reviewed the windstorm location's schedule and are in agreement with the locations and limits used in this proposal.

I, the undersigned, as an authorized representative of:

City of Freeport

**do hereby accept on behalf of the above named political
subdivision the portions of the proposal as indicated above.**

Signature of Authorized

Official: _____

Title: _____ **Date:** _____

TMLIRP OFFICE USE ONLY

Contribution: _____ Verified by: _____ Contract #: _____

☐ New Member ☐ Member Re-awarding ☐ Member Adding Coverage

CITY OF FREEPORT
200 W 2ND ST
FREEPORT, TX 77541-5773



Texas Windstorm Insurance Association

4801 Southwest Parkway
Building 1, Suite 200, Austin, TX 78735

PO Box 99090 Austin,
TX 78709-9090

www.twia.org
(800) 788-8247

TWCB0000883522



Policy Renewal Offer

Offer Date: 12/03/2024 Agent Name: Victor Insurance Managers LLC
Victor Insurance Managers LLC -
PRODUCER GROUP (11829)
Offer Reference Number: 0013360065 Agent Phone: (713) 787-2431
Policy Number: TWCB0000883522 Agent Address: 500 Dallas Street
Property Location: 200-210 W 2nd ST Suite 1400
Freeport, TX 77541 Houston, TX 77002
Brazoria Montgomery

Dear City of Freeport,

This packet contains the information you need to renew your Texas Windstorm Insurance Association (TWIA) policy.

Your current policy expires soon. To ensure you do not have a lapse in coverage, we must receive payment no later than the 10th day following the due date listed below. Payments received after that may cause your policy effective date to change to the date your payment was received.

To make a payment online and view your billing and payment options, please log into your TWIA account at www.twia.org. Payments made online will post to your account immediately. If that isn't an option, use an alternative mailing method listed on the back of this page.

If your insurance premium has been setup as mortgagee billed, an invoice has also been sent to your mortgage company.

Proposed Policy Effective Date	Proposed Policy Expiration Date	Total Premium	Payment Due Date	Amount Due
January 06, 2025	January 06, 2026	\$70,743.00	01/06/2025	\$70,743.00

Payments received on or after 02/06/2025 will be returned without a policy issued.

If you have questions regarding this renewal offer, please contact your agent or TWIA at (800) 788-8247.

Sincerely,
Texas Windstorm Insurance Association

Detach and return with payment. Please do not send cash.

Policy or Offer Number	Total Premium	Due Date	Amount Due	Amount Enclosed
0013360065	\$70,743.00	01/06/2025	\$70,743.00	

Make check payable to Texas Windstorm Insurance Association and include your offer/policy reference number on your check. **Please do not mail any other correspondence to this address.**

Insured:
City of Freeport
200 W 2nd St
Freeport, TX 77541-5773

Mail To:
Texas Windstorm Insurance Association
P.O. Box 843146
Dallas TX 75284-3146

200000013360065000000007074300



Alternative Mailing Methods

NOTICE: All payments mailed using the below methods must be mailed to the Texas Windstorm Insurance Association address listed below. They will not be accepted at the post office box address listed on the detachable payment coupon.

If mailing your payment, to ensure your policy will go into effect without a lapse in coverage, mail your payment no later than the 10th day following the due date by using one of the following alternative mailing methods:

- USPS Registered Mail
- USPS Certified Mail
- USPS Priority Mail Express
- Regular mail that is hand cancelled by USPS
- Other services that provide acceptable, traceable proof of mail date

When using an alternative mailing method, please make checks payable and send payment to:

Texas Windstorm Insurance Association
4801 Southwest Parkway
Building 1, Suite 200
Austin, TX 78735

ONLINE PAYMENTS: You can also make a payment online by logging into your TWIA account at www.twia.org. Payments made online will post to your account immediately.



Renewal Offer Summary

COVERAGES - Windstorm and Hail Only

COVERAGE SUMMARY		
------------------	--	--

TOTAL POLICY PREMIUM: **\$70,743**
Minimum earned premium applies

LOCATION INFORMATION: LOCATION 1		
LOCATION ADDRESS	COUNTY	TERRITORY CODE
200-210 W 2nd ST Freeport, TX 77541	Brazoria	10
COVERAGE SUMMARY - BUILDING ID: 1		PREMIUM:\$20,812

BUILDING AND BUSINESS PROPERTY	LIMITS	PREMIUMS
<u>Coverage A</u>		
Building Coverage	\$4,344,000	\$33,215
Deductible 2% (\$1000 min)	\$86,880	-\$12,759
Coinsurance Waived		

Construction Type: Pre-Engineered Metal (ISO 3)

Property Class Code: 9999

Property Class Description: Unkown CSP Class Code - PC7 Migration Policy

TWIA-164-Replacement Cost Coverage - Coverage A (Building) and Coverage B (Business Personal Property)	N/A	Included
<u>Coverage B</u>		
Business Personal Property Coverage	\$80,000	\$409
Deductible 2% (\$1000 min)	\$1,600	-\$53
Coinsurance 80%		

TWIA-164-Replacement Cost Coverage - Coverage A (Building) and Coverage B (Business Personal Property)	N/A	Included
--	-----	----------

LOCATION INFORMATION: LOCATION 2		
LOCATION ADDRESS	COUNTY	TERRITORY CODE
430 N Brazosport Freeport, TX 77541	Brazoria	10

COVERAGE SUMMARY - BUILDING ID: 2	PREMIUM:\$8,269
--	------------------------

BUILDING AND BUSINESS PROPERTY	LIMITS	PREMIUMS
<u>Coverage A</u>		
Building Coverage	\$1,632,000	\$10,384
Deductible 2% (\$1000 min)	\$32,640	-\$3,323
Coinsurance 80%		

Construction Type: Pre-Engineered Metal (ISO 3)

Property Class Code: 9999

Property Class Description: Unkown CSP Class Code - PC7 Migration Policy

TWIA-164-Replacement Cost Coverage - Coverage A (Building) and Coverage B (Business Personal Property)	N/A	Included
--	-----	----------

<u>Coverage B</u>		
Business Personal Property Coverage	\$303,000	\$1,549
Deductible 2% (\$1000 min)	\$6,060	-\$341
Coinsurance 80%		

TWIA-164-Replacement Cost Coverage - Coverage A (Building) and Coverage B (Business Personal Property)	N/A	Included
--	-----	----------

LOCATION INFORMATION: LOCATION 3		
LOCATION ADDRESS	COUNTY	TERRITORY CODE
510 S Avenue A Freeport, TX 77541	Brazoria	10

COVERAGE SUMMARY - BUILDING ID: 3	PREMIUM:\$17,617
--	-------------------------

BUILDING AND BUSINESS PROPERTY	LIMITS	PREMIUMS
<u>Coverage A</u>		
Building Coverage	\$928,000	\$16,337
Deductible 2% (\$1000 min)	\$18,560	-\$4,248
Coinsurance 80%		

Construction Type: Masonry (ISO 2)

Property Class Code: 9999

Property Class Description: Unkown CSP Class Code - PC7 Migration Policy

TWIA-164-Replacement Cost Coverage - Coverage A (Building) and Coverage B (Business Personal Property)	N/A	Included
--	-----	----------

<u>Coverage B</u>		
Business Personal Property Coverage	\$521,000	\$7,470
Deductible 2% (\$1000 min)	\$10,420	-\$1,942
Coinsurance 80%		

TWIA-164-Replacement Cost Coverage - Coverage A (Building) and Coverage B (Business Personal Property)	N/A	Included
--	-----	----------

LOCATION INFORMATION: LOCATION 4		
LOCATION ADDRESS	COUNTY	TERRITORY CODE
500 N Brazosport Freeport, TX 77541	Brazoria	10
COVERAGE SUMMARY - BUILDING ID: 4		PREMIUM:\$3,730

BUILDING AND BUSINESS PROPERTY	LIMITS	PREMIUMS
<u>Coverage A</u>		
Building Coverage	\$233,000	\$4,101
Deductible 2% (\$1000 min)	\$4,660	-\$820
Coinsurance 80%		

Construction Type: Masonry (ISO 2)
Property Class Code: 9999
Property Class Description: Unkown CSP Class Code - PC7 Migration Policy

<u>Coverage B</u>		
Business Personal Property Coverage	\$36,000	\$516
Deductible 2% (\$1000 min)	\$1,000	-\$67
Coinsurance 80%		

TWIA-164-Replacement Cost Coverage - Coverage A (Building) and Coverage B (Business
Personal Property) N/A Included

LOCATION INFORMATION: LOCATION 5		
LOCATION ADDRESS	COUNTY	TERRITORY CODE
410 Brazosport BLVD Freeport, TX 77541	Brazoria	10
COVERAGE SUMMARY - BUILDING ID: 7		PREMIUM:\$1,871

BUILDING AND BUSINESS PROPERTY	LIMITS	PREMIUMS
<u>Coverage A</u>		
Building Coverage	\$125,000	\$2,201
Deductible 2% (\$1000 min)	\$2,500	-\$330
Coinsurance 80%		

Construction Type: Masonry (ISO 2)
Property Class Code: 9999
Property Class Description: Unkown CSP Class Code - PC7 Migration Policy

LOCATION INFORMATION: LOCATION 6		
LOCATION ADDRESS	COUNTY	TERRITORY CODE
131 E 4th ST Freeport, TX 77541	Brazoria	10

COVERAGE SUMMARY - BUILDING ID: 8	PREMIUM:\$14,379	
--	-------------------------	--

BUILDING AND BUSINESS PROPERTY	LIMITS	PREMIUMS
<u>Coverage A</u>		
Building Coverage	\$1,103,000	\$19,418
Deductible 2% (\$1000 min)	\$22,060	-\$5,825
Coinsurance 80%		

Construction Type: Masonry (ISO 2)

Property Class Code: 9999

Property Class Description: Unkown CSP Class Code - PC7 Migration Policy

TWIA-164-Replacement Cost Coverage - Coverage A (Building) and Coverage B (Business Personal Property)	N/A	Included
--	-----	----------

<u>Coverage B</u>		
Business Personal Property Coverage	\$63,000	\$904
Deductible 2% (\$1000 min)	\$1,260	-\$118
Coinsurance 80%		

TWIA-164-Replacement Cost Coverage - Coverage A (Building) and Coverage B (Business Personal Property)	N/A	Included
--	-----	----------

LOCATION INFORMATION: LOCATION 7		
LOCATION ADDRESS	COUNTY	TERRITORY CODE
303 East Park Avenue Freeport, TX 77541	Brazoria	10

COVERAGE SUMMARY - BUILDING ID: 9	PREMIUM:\$2,194	
--	------------------------	--

BUILDING AND BUSINESS PROPERTY	LIMITS	PREMIUMS
<u>Coverage A</u>		
Building Coverage	\$120,000	\$2,026
Deductible 2% (\$1000 min)	\$2,400	-\$304
Coinsurance 80%		

Construction Type: Frame (ISO 1)

Property Class Code: 9999

Property Class Description: Unkown CSP Class Code - PC7 Migration Policy

TWIA-164-Replacement Cost Coverage - Coverage A (Building) and Coverage B (Business Personal Property)	N/A	Included
--	-----	----------

<u>Coverage B</u>		
Business Personal Property Coverage	\$40,000	\$542
Deductible 2% (\$1000 min)	\$1,000	-\$70
Coinsurance 80%		

TWIA-164-Replacement Cost Coverage - Coverage A (Building) and Coverage B (Business Personal Property)	N/A	Included
--	-----	----------

LOCATION INFORMATION: LOCATION 8		
LOCATION ADDRESS	COUNTY	TERRITORY CODE
212 West Park Avenue Freeport, TX 77541	Brazoria	10
COVERAGE SUMMARY - BUILDING ID: 10		PREMIUM:\$1,871

BUILDING AND BUSINESS PROPERTY	LIMITS	PREMIUMS
<u>Coverage A</u>		
Building Coverage	\$125,000	\$2,201
Deductible 2% (\$1000 min)	\$2,500	-\$330
Coinsurance 80%		

Construction Type: Steel Frame (ISO 4)

Property Class Code: 9999

Property Class Description: Unkown CSP Class Code - PC7 Migration Policy

TWIA-164-Replacement Cost Coverage - Coverage A (Building) and Coverage B (Business Personal Property)	N/A	Included
---	-----	----------

POLICY FORMS AND ENDORSEMENTS

FORMS APPLICABLE TO ALL COVERAGES				
COVERAGE FORM	FORM NUMBER	EDITION	LIMIT	PREMIUMS
TWIA Commercial Policy	TWCP	04/01/2020	N/A	Included



Policy Change Notice

Date Processed:		Agent Name:	Victor Insurance Managers LLC Victor Insurance Managers LLC - PRODUCER GROUP (11829)
Change Effective Date:	01/06/2025	Agent Phone:	(713) 787-2431
Policy Number:	TWCB0000883522	Agent Address:	500 Dallas Street Suite 1400 Houston, TX 77002 Montgomery
Policyholder:	City of Freeport		

ADDED

REMOVED

Location 5

Location

Location

Building 5

Building

Location 6

Location

Location

Building 6

Building

CHANGED

	PREVIOUS	NEW
Policy Address - County		Brazoria
Policy Address - Postal Code	77541	77541-5773
<u>Location 5</u>		
Location - twia.web.entity.prop.LocationNum	7	5
Location - twia.web.entity.prop.LocationNum	7	5
Location - twia.web.entity.prop.LocationNum	7	5
Location - twia.web.entity.prop.LocationNum	7	5
<u>Location 6</u>		
Location - twia.web.entity.prop.LocationNum	8	6
Location - twia.web.entity.prop.LocationNum	8	6
Location - twia.web.entity.prop.LocationNum	8	6
Location - twia.web.entity.prop.LocationNum	8	6
<u>Location 7</u>		
Location - twia.web.entity.prop.LocationNum	9	7
Location - twia.web.entity.prop.LocationNum	9	7
Location - twia.web.entity.prop.LocationNum	9	7
Location - twia.web.entity.prop.LocationNum	9	7
<u>Location 8</u>		
Location - twia.web.entity.prop.LocationNum	10	8
Location - twia.web.entity.prop.LocationNum	10	8
Location - twia.web.entity.prop.LocationNum	10	8
Location - twia.web.entity.prop.LocationNum	10	8

If you have any questions regarding these changes, please contact your agent or call TWIA at (800) 788-8247.



City Council Agenda Item #[4.F]

Title: Consideration and possible action awarding the annual fuel and alternative fuel contract to MidTex Oil, LP and authorizing the City Manager to sign the contract

Date: December 16, 2024

From: Ashlee Ferguson, Finance Director

Staff Recommendation: Staff recommends awarding the annual fuel and alternative fuel contract to MidTex Oil, LP and authorizing the City Manager to sign the contract

Item Summary: Staff advertised RFP # 2024-16 titled 'Fuel Services' for an annual contract to provide fuel and alternative fuel products to the City fueling station on November 1, 2024 and November 8, 2024. The City received 2 responses, but did not receive a response that included both fuel and alternative fuel pricing. Staff declined those responses and advertised RFP # 2024-17 titled 'Fuel Re-Bid RFP' for an annual contract to provide fuel and alternative fuel products to the City fueling station on November 26, 2024 and December 3, 2024. The City received 1 response from MidTex Oil, LP. After an analysis, it was determined that fuel costs were lower and staff would like to continue using this company for the next year.

Background Information: Staff advertised RFP # 2024-16 titled 'Fuel Services' for an annual contract to provide fuel and alternative fuel products to the City fueling station on November 1, 2024 and November 8, 2024. The City received 2 responses, but did not receive a response that included both fuel and alternative fuel pricing. Staff declined those responses and advertised RFP # 2024-17 titled 'Fuel Re-Bid RFP' for an annual contract to provide fuel and alternative fuel products to the City fueling station on November 26, 2024 and December 3, 2024. The City received 1 response from MidTex Oil, LP. Our most recent fuel contract is with MidTex Oil, LP and the City has been very pleased with their service. All RFP documents can be found on our City website under the Purchasing department section.

Special Considerations: N/A

Financial Impact: Fuel usage was included in the Adopted Budget for 2024-2025.

Board or 3rd Party Recommendation: N/A

Supporting Documentation:

1. Fuel Bid Analysis 2024
2. MidTex Oil, LP RFP Response

**City of Freeport
Fuel Bid Analysis**

Costs Based on Actual Usage

	Fuel Usage Jan'24-Nov'24	
	Gallons Used	Cost
Gasoline Usage		2.9792
City Hall	438.2	1,305.49
Service Center	464.4	1,383.54
Police	24,901.6	74,186.85
Fire	4,308.0	12,834.39
Code	1,033.1	3,077.81
Building	249.5	743.31
Streets	7,206.9	21,470.80
Parks	6,685.4	19,917.14
Golf	5,561.7	16,569.42
Rec Center	473.9	1,411.84
Total Gallons Used	51,323	152,901
Diesel Usage		3.2796
Service Center	51.5	168.90
Police	32.0	104.95
Fire	4670.0	15315.73
Streets	7204.4	23627.55
Parks	1184.3	3884.03
Total Gallons Used	13,142	43,101

**City of Freeport
Bid Tabulation
Fuel Bids**

Fuel	New Bid MidTex	Current Contract MidTex	
<u>Orders Over 2,500 Gallons</u>			
Unleaded	1.9759	2.9792	
Diesel	2.2063	3.2796	
Load Fee	-	-	
<u>Orders Under 2,500 Gallons</u>			
Unleaded	2.4889	3.0792	
Diesel	2.7193	3.3796	
Load Fee	-	-	
Delivery Fee - Orders under 100 gallons	-	75.00	
Delivery Fee - Orders under 165 gallons	150.00	-	
Other Fuels			
Motor Oil - 5W20 or equivalent	11.32	11.85	Per Gallon
Motor Oil - 5W30 or equivalent	11.32	11.85	Per Gallon
Motor Oil - 0W20 or equivalent	11.32	11.85	Per Gallon
Fluid, Hydraulic - AW68	11.95	8.75	Per Gallon
Alternate Fuels			
Lube, Gear 75W90 - Full Synthetic	312.63	244.44	5 Gal Pail
Lube, Gear 80W140 - Full Synthetic	290.13	228.75	5 Gal Pail
Fluid, Hydraulic - AW46	126.15	52.99	5 Gal Pail
Fluid, Hydraulic - John Deer J20C	95.20	74.99	5 Gal Pail
Fluid, Transmission - TES 295 Approved	264.85	211.13	5 Gal Pail
Fluid, Transmission - Dexron III or equivalent	117.27	112.58	5 Gal Pail
Fluid, Antifreeze - Shellzone Multi-Vehicle ELC or equivalent	49.60	39.99	6/1 gal Case



COPY



**CITY OF FREEPORT, TEXAS
REQUEST FOR BIDS**

**ANNUAL FUEL CONTRACT RE-BID
COMPETITIVE SEALED BID #2024-18**

**ISSUED:
WEDNESDAY, NOVEMBER 20, 2024**

**DEADLINE:
MONDAY, DECEMBER 9, 2024 BY 10:00 A.M.**

Bid Form

Bidder agrees to comply with all conditions below, attached specifications, and notes. Bidder has read and agrees to comply with all terms and conditions of invitation to bid. Purchases made for city use are exempt from the state sales tax and federal excise tax. Do not include taxes in your bid. Bidder guarantees product offered shall meet or exceed minimum specification identified in this invitation to bid.

Item#	Service	Unit Cost	Unit of Measure
Section 1 – Fuel Deliveries			
Orders Over 2,500 Gallons			
1	Unleaded Gasoline 87 Octane	\$ 1.9360 OPIS 12.06.2024 +.0399 Mark Up \$ 1.9759 Total	per gallon
2	Ultra-Low Sulfur Diesel	\$ 2.1664 OPIS 12.06.2024 +.0399 Mark Up 2.2063 Total	per gallon
3	Load Fee	N/a	per delivery
Orders Under 2,500 Gallons			
4	Unleaded Gasoline 87 Octane	1.9360 OPIS 12.06.2024 +.5529 Mark Up 3.6577 \$ 2.4889 Total	per gallon
5	Ultra-Low Sulfur Diesel	2.1664 OPIS 12.06.2024 +.5529 Mark Up 2.7193 Total	per gallon
6	Load Fee	N/a	per delivery
Section 2 – Other Fuels to be Delivered			
7	Motor Oil - Pennzoil Plat 5W20 or equivalent Quaker State FS 5W20	\$ 16.99 11.32	per gallon
8	Motor Oil - Pennzoil Plat 5W30 or equivalent Quaker State FS 5W30	\$ 16.99 11.32	per gallon
9	Motor oil - Pennzoil Plat 0W20 or equivalent Quaker State FS 0W20	\$ 16.99 11.32	per gallon
10	Fluid, Hydraulic – AW68 Citgo AW68	\$ 11.95	per gallon
Section 3 – Alternate Fuels			
8	Lube, Gear 75W90 – Full Synthetic (Spirax S6 AXRME)	\$ 312.63	5 gal Pail
9	Lube, Gear 80W140 – Full Synthetic (Spirax S6 AXME)	\$ 290.13	5 gal Pail
11	Fluid, Hydraulic – AW46 (Tellus S2MX46)	\$ 126.15	5 gal Pail
12	Fluid, Hydraulic – John Deere J20C (Spirax S4TXM)	\$ 95.20	5 gal Pail
13	Fluid, Transmission – TES 295 Approved (Spirax S6 ATF)	\$ 264.85	5 gal Pail
14	Fluid, Transmission – Dexron III or equivalent (Pzl Dexron ATF)	\$ 117.27	5 gal Pail
15	Fluid, Antifreeze – Shellzone Multi-Vehicle ELC or equivalent	\$ 49.60	6/1 gal/ Case

Oil minimum gallons is 165 gallons

If minimum is not met, \$150.00 delivery fee will be accessed

EMERGENCY PREPAREDNESS PLAN

In the event of an emergency, Contractor shall agree to top off all City generators no less than twenty-four (24) to forty-eight (48) hours prior to an anticipated event, such as expected hurricane landfall, etc.

EMERGENCY OPERATIONS DELIVERIES

In order to provide the most effective response to an emergency The City will order fuel (unleaded gasoline and diesel) before the emergency i.e. Tropical storms or hurricanes.

In order to ensure economic recovery to the City community, the City will need emergency deliveries after the disaster. Mark the box below if your company would provide this service to the city.

 X YES

 NO

EMERGENCY EQUIPMENT

In order to ensure economic recovery to the City, the City may have a need for portable fueling tanks with pumps. Can your company provide this service? Mark the box below.

 X YES

 NO

If yes, what size tank and pump would be provided? 500 gal Single Wall Tank with Containment pan w/ 12V Pump 15GPM

Item#	Service	Unit Cost	Unit of Measure
Emergency Recovery			
	Portable fueling tanks and pumps	No charge	
Other Fees (List any other fees that apply)			
	Delivery fee of Tank	\$ 450	
	Pick up fee for Tank	\$ 450	

Provide the electrical requirements for the use of the portable tanks with pumps:

A battery or source of power would need to be used by the City of Freeport in order to power the 12V pump to operate

HOUSTON, TX

2024-12-06 10:01:07 EST

***OPIS CONTRACT BENCHMARK FILE**
 OPIS GROSS RFG ETHANOL(10%) PRICES

		Terms	Unl	Move	Mid	Move	Pre	Move	Date	Time
HTP Enrgy	u	N-10	177.25	- .95	-- --	-- --	207.00	- 1.04	12/05	18:00
Marathon	u	N-10	178.55	- 2.85	201.88	- 2.85	248.55	- 2.85	12/05	18:00
Valero	u	N-10	181.40	- .15	215.40	- .15	249.40	- .15	12/05	18:00
Petroccm	u	Net	182.46	- .47	205.73	- .56	240.63	- .72	12/05	18:00
PSX	u	N-10	183.30	- .47	219.30	- .47	254.80	- .47	12/05	18:00
XOM	u	Net	184.17	- .37	227.42	- .37	256.17	- .37	12/05	19:00
S.R. & M.	u	N-10	184.43	- .49	214.43	- .49	234.43	- .49	12/05	18:00
Motiva	u	N-10	187.95	- .95	213.95	- .95	258.95	- .95	12/05	18:00
PWI-Gulf	b	N-10	191.35	- 2.25	223.75	- 2.24	267.80	- 2.27	12/06	00:01
76-Mot	b	125-3	191.39	- 1.17	221.77	- 1.17	266.33	- 1.16	12/05	18:00
Shell-Mot	b	125-3	191.70	- 1.92	227.14	- 1.92	269.67	- 1.92	12/05	18:00
Citgo	b	1-10	192.07	- .26	224.39	- .27	267.83	- .26	12/05	18:00
Marathon	b	1-10	192.58	- .50	217.49	- .51	267.32	- .51	12/05	18:00
Valero	b	1-10	192.65	- .10	225.27	- .10	269.41	- .11	12/05	18:00
Sunoco	b	125-3	193.19	- .64	216.19	- .64	268.82	- .22	12/05	18:00
XOM	b	125-3	193.22	- .37	234.64	- .38	270.18	- .37	12/05	19:00
PSX	b	1-10	193.24	- .10	226.28	- .10	270.77	- .10	12/05	18:00
Chevron	b	1-10	193.60	- .40	229.10	- .40	271.00	- .40	12/05	18:00
Texaco	b	1-10	193.60	- .40	229.10	- .40	271.00	- .40	12/05	18:00
LOW RACK			177.25		201.88		207.00			
HIGH RACK			193.60		234.64		271.00			
RACK AVG			189.33		220.68		258.42			
OPIS GULF COAST DELIVERED SPOT (SRI)										

Over 2500 Gallons
 Unleaded
 1.9360 OPIS 12-06-24
 +.0399 Mark Up
 1.9759 Total

Under 2500 Gallons
 Unleaded
 1.9360 OPIS 12-06-24
 +.5529 Mark Up
 2.4889 Total

HOUSTON, TX

2024-12-06 10:01:07 EST

***OPIS CONTRACT BENCHMARK FILE**
 OPIS GROSS ULTRA LOW SULFUR LED DISTILLATE PRICES

		Terms	No.2	Move	No.1	Move	Pre	Move	Date	Time
Marathon	u	N-10	211.95	- 2.00	-- --	-- --	-- --	-- --	12/05	18:00
Motiva	u	N-10	212.20	- 1.90	-- --	-- --	-- --	-- --	12/05	18:00
HTP Enrgy	u	N-10	212.26	- .96	-- --	-- --	-- --	-- --	12/05	18:00
Valero	u	N-10	212.49	- 1.58	-- --	-- --	-- --	-- --	12/05	18:00
Enterpris	u	N-10	212.62	- 1.82	-- --	-- --	-- --	-- --	12/05	18:00
Petroccm	u	Net	213.22	- 1.82	-- --	-- --	-- --	-- --	12/05	18:00
XOM	u	Net	213.65	- 1.92	-- --	-- --	-- --	-- --	12/05	19:00
S.R. & M.	u	N-10	215.28	- 1.92	-- --	-- --	-- --	-- --	12/05	18:00
PSX	u	N-10	215.30	- 1.73	-- --	-- --	-- --	-- --	12/05	18:00
Marathon	b	1-10	216.82	- 1.31	-- --	-- --	-- --	-- --	12/05	18:00
Valero	b	1-10	218.24	- 1.36	-- --	-- --	-- --	-- --	12/05	18:00
Sunoco	b	125-3	219.92	- 2.51	-- --	-- --	-- --	-- --	12/05	18:00
PWI-Gulf	b	N-10	219.17	- 4.39	-- --	-- --	-- --	-- --	12/06	00:01
Citgo	b	1-10	219.20	- 1.84	-- --	-- --	-- --	-- --	12/05	18:00
Chevron	b	1-10	219.60	- 1.80	-- --	-- --	-- --	-- --	12/05	18:00
Texaco	b	1-10	219.60	- 1.80	-- --	-- --	-- --	-- --	12/05	18:00
Motiva	b	125-3	219.65	- 1.77	-- --	-- --	-- --	-- --	12/05	18:00
XOM	b	125-3	219.69	- 1.75	-- --	-- --	-- --	-- --	12/05	19:00
76-Mot	b	125-3	219.80	- 1.77	-- --	-- --	-- --	-- --	12/05	18:00
Shell-Mot	b	125-3	219.85	- 1.77	-- --	-- --	-- --	-- --	12/05	18:00
PSX	b	1-10	220.01	- 1.48	-- --	-- --	-- --	-- --	12/05	18:00
LOW RACK			211.95		-- --	-- --	-- --			

Over 2500 Gallons
 ULSD
 2.1664 OPIS 12-06-24
 +.0399 Mark Up
 2.2063 Total

Under 2500 gallons
 ULSD
 2.1664 OPIS 12-06-24
 +.5529 Mark Up
 2.7193 Total

1

HIGH RACK 220.01 -- -- -- --
 RACK AVG 216.64 -- -- -- --
 OPIS GULF COAST DELIVERED SPOT (SRI)

BIDDER INFORMATION

In submitting this Bid, Bidder represents the following:

- a. Bidder has examined copies of these bidding and contract documents and of the following Addenda (receipt of which is hereby acknowledged):

Addenda: _____

Date: _____ Signature: _____

- b. Bidder has familiarized itself with the nature and extent of these documents, and all local conditions and Laws and Regulations that in any manner may affect cost of fulfilling the terms of contract.
- c. Bidder has given the owner written notice of all conflict, errors, or discrepancies that it has discovered in these documents and the written resolution thereof by the City is acceptable to Bidder.
- d. This Bid is genuine and not made in the interest of or on behalf of any undisclosed person, firm or corporation and is not submitted in conformity with any agreement or titles of any group, association, organization or corporation. Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid. Bidder has not solicited or induced any person, firm, or corporation to refrain from bidding. Bidder has not sought by collusion to obtain for itself any advantage over any other bidder or over the City.
- e. Bidder hereby certifies that the bid prices contained in this bid have been carefully reviewed and are submitted as correct and final.
- f. This Bid will remain open and subject to acceptance for sixty (60) days after the day of Bid opening.

Bidder further certifies and agrees to furnish any and/or all product/service upon which prices are extended at the price offered and accepts all of the terms and conditions of the Invitation to Bid, Specifications, Instructions to Bidders, General Conditions for Bidding and any Special Conditions contained herein.

Bidder hereby certifies that, if this bid is accepted, the undersigned Bidder shall enter into a contract with the City of Freeport to furnish the services as specified or indicated in these Bid documents for the price indicated in this Bid and in accordance with the other terms and conditions of such contract documents.

BIDDER:

Company:	Midtex Oil LP		
Address:	2601 Wilson Road		
City, State & Zip	Humble, TX 77396		
Telephone	713-412-6020	E-mail	Dinora@midtexoil.comm
Printed Name:	Dinora Silva	Title:	AArea Sales Manager
Signature:	<i>Dinora Silva</i>	Date:	12/09/2024

SUPPLEMENTAL INFORMATION

Texas Government Code Section 2252.002 Non-resident bidders. A governmental entity may not award a governmental contract to a nonresident bidder unless the nonresident underbids the lowest bid submitted by a responsible resident bidder by an amount that is not less than the amount by which a resident bidder would be required to underbid the nonresident bidder to obtain a comparable contract in the state in which the nonresident's principal place of business is located.

In order to make this determination, please answer the following questions:

1. Address and phone number of your principal place of business:
Midtex Oil, LP 830-625-4214
3455 IH 35 South
New Braunfels Texas 78132
2. Name and address of principal place of business, and phone number of your company's majority owner:
Same as above

3. Name and address of principal place of business, and phone number of your company's ultimate parent company:
N/a

MINORITY/WOMAN-OWNED BUSINESS PARTICIPATION

It is the policy of the City of Freeport to involve small businesses and qualified minority/women-owned businesses to the greatest extent possible in the procurement of goods, equipment, services and construction projects. To assist us in our record keeping, please list below the names of the minority or woman-owned firms you would be utilizing in this bid, and note the monetary involvement:

NAME OF FIRM	TELEPHONE #	\$ INVOLVEMENT

REFERENCES

Please provide three references for similar services performed within the last three years:

1. Company: City of Lake Jackson
 Contact: Gaye Shockley
 Phone #: 979-415-2400
 Email: gshockley@lakejacksontx.gov

Description of services performed:

Fuel and Lubricants

2. Company: Velasco Drainage District
 Contact: Joe Williams
 Phone #: 979-265-4251
 Email: joe@velascodrainagedistrict.com

Description of services performed:

Fuel and Lubricants

3. Company: Beaumont ISD
 Robert McManus
 Contact: Robert McManus
 Phone #: 409-617-5631
 Email: RMCMANU@bmtisd.com

Description of services performed:

Fuel and Lubricants

space

Enter an entity ID, name, or keyword

Get Started

for ies	—
ities	
orting	
t Reporting	

Results per page

< 1 of 1 >

25 ▼

Sort by

Expiration Date

	—	▼	▼	▼
--	---	---	---	---

MIDTEX OIL, L.P. ● Active Registration

Unique Entity ID:
MZNRLBMLHQZ5

Doing Business As:
(blank)

Expiration Date
Jan 27, 2025

CAGE/NCAGE:
02LH3

Physical Address:
3455 INTERSTATE 35 S
NEW BRAUNFELS, TX 78132-
5270 USA

Purpose of Registration:
All Awards

View

Update

**Request for Taxpayer
Identification Number and Certification**

Go to www.irs.gov/FormW9 for instructions and the latest information.

Give form to the
requester. Do not
send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See Specific Instructions on page 3.	1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.) MIDTEX OIL LP	
	2 Business name/disregarded entity name, if different from above.	
	3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes. ☐ Individual/sole proprietor ☐ C corporation ☐ S corporation ☒ Partnership ☐ Trust/estate ☐ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) _____ Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner. ☐ Other (see instructions) _____	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) _____
	3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions. ☐	(Applies to accounts maintained outside the United States.)
	5 Address (number, street, and apt. or suite no.). See instructions. 3455 IH 35 South	Requester's name and address (optional)
6 City, state, and ZIP code New Braunfels, TX 78132		
7 List account number(s) here (optional)		

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number	
OR	
Employer identification number	
7	4
-	1
8	6
4	9
4	1

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign
Here

Signature of
U.S. person

Jm Callahan

Date

06/17/2024

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1055).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

CONFLICT OF INTEREST QUESTIONNAIRE

For vendor doing business with local governmental entity

FORM CIQ

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

OFFICE USE ONLY

Date Received

1 Name of vendor who has a business relationship with local governmental entity.

Midtex Oil, L.P.

2 ☐ Check this box if you are filing an update to a previously filed questionnaire. (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

3 Name of local government officer about whom the information is being disclosed.

N/A

Name of Officer

4 Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?

☐ Yes

☒ No

B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?

☐ Yes

☒ No

5 Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.

N/A

6 ☐ Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).

7

Deena Clinton
Signature of vendor doing business with the governmental entity

02-01-2024
Date

Certification Regarding Lobbying

(To be submitted with each bid or offer exceeding \$100,000)

The undersigned certifies, to the best of his or her knowledge and belief, that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(c) The undersigned shall require that the language paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31, U.S.C. § 1352 (as amended by the Lobbying Disclosure Act of 1995).

The Contractor, Midtex Oil LP, certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understands and agrees that the provisions of 31 U.S.C. § 3801 et seq., apply to this certification and disclosure, if any.

Dinora Silva

Signature of Contractor's Authorized Official

Dinora Silva

Printed Name and Title of Contractor's Authorized Official

12/ 09 /2024

Date

INSTRUCTIONS FOR COMPLETION OF SF-LLL, DISCLOSURE OF LOBBYING ACTIVITIES

This disclosure form shall be completed by the reporting entity, whether subawardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing, pursuant to title 31 U.S.C. section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.
2. Identify the status of the covered Federal action.
3. Identify the appropriate classification of this report. If this is a follow-up report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.
4. Enter the full name, address, city, State and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or subaward recipient. Identify the tier of the subawardee, e.g., the first subawardee of the prime is the 1st tier. Subawards include but are not limited to subcontracts, subgrants and contract awards under grants.
5. If the organization filing the report in item 4 checks "Subawardee," then enter the full name, address, city, State and zip code of the prime Federal recipient. Include Congressional District, if known.
6. Enter the name of the federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.
7. Enter the Federal program name or description for the covered Federal action (item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.
8. Enter the most appropriate Federal identifying number available for the Federal action identified in item 1 (e.g., Request for Bid (BID) number; Invitations for Bid (IFB) number; grant announcement number; the contract, grant, or loan award number; the application/bid control number assigned by the Federal agency). Included prefixes, e.g., "BID-DE-90-001."
9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in item 4 or 5.
10. (a) Enter the full name, address, city, State and zip code of the lobbying registrant under the Lobbying Disclosure Act of 1995 engaged by the reporting entity identified in item 4 to influence the covered Federal action.

(b) Enter the full names of the individual(s) performing services, and include full address if different from 10(a). Enter Last Name, First Name, and Middle Initial (MI).
11. The certifying official shall sign and date the form, print his/her name, title, and telephone number.

Dinora Silva 12.09.2024 Dinora Silva -Area Sales Manager - 713-412-6020

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is OMB No. 0348-0046. Public reporting burden for this collection of information is estimated to average 10 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0046), Washington, DC 20503

Approved by OMB
0348-0046

Disclosure of Lobbying Activities

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352
(See reverse for public burden disclosure)

Type of Federal Action: a. contract _____ b. grant c. cooperative agreement d. loan e. loan guarantee f. loan insurance	Status of Federal Action: a. bid/offer/application _____ b. initial award c. post-award	Report Type: a. initial filing _____ b. material change
Name and Address of Reporting Entity: _____ Prime _____ Subawardee Tier _____, if known: Congressional District, if known:		If Reporting Entity in No. 4 is Subawardee, Enter Name and Address of Prime: Congressional District, if known:
Federal Department/Agency:	7. Federal Program Name/Description: CFDA Number, if applicable: _____	
Federal Action Number, if known:	9. Award Amount, if known: \$	
10. a. Name and Address of Lobbying Registrant (if individual, last name, first name, MI):	b. Individuals Performing Services (including address if different from No. 10a) (last name, first name, MI):	
11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.		Signature: <u>Dinora Silva</u> Print Name: <u>Dinora Silva</u> Title: <u>Area Sales Manager</u> Telephone No.: <u>713-412-6020</u> Date: _____
Federal Use Only		Authorized for Local Reproduction Standard Form - LLL (Rev. 7-97)

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY CERTIFICATION OF FILING

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

Midtex Oil LP
Humble , TX United States

Certificate Number:
2024-1246787

Date Filed:
12/09/2024

Date Acknowledged:

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

City of Freeport

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

2024-18
ANNUAL FUEL CONTRACT RE-BID

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary
	Silva, Dinora	Houston , TX United States		X
	Midtex Oil LP	Humble, TX United States	X	

5 Check only if there is NO Interested Party.

☐

6 UNSWORN DECLARATION

My name is Dinora Silva, and my date of birth is March 16, 1985.

My address is 12327 Amanda Pines Drive, Houston, TX, 77089, USA.
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Harris County, State of Texas, on the 9th day of December, 2024.
(month) (year)

Dinora Silva

Signature of authorized agent of contracting business entity
(Declarant)



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

8/27/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Holmes Murphy & Associates 2727 Grand Prairie Parkway Waukee IA 50263	CONTACT NAME: PHONE (A/C, No, Ext): E-MAIL ADDRESS:	FAX (A/C, No):
INSURED Midtex Oil, LP 3455 S Interstate 35 New Braunfels, TX 78132	INSURER(S) AFFORDING COVERAGE INSURER A : Zurich American Insurance Company INSURER B : Underwriters of Lloyds, London - AIN #: AA112200 INSURER C : INSURER D : INSURER E : INSURER F :	NAIC # 16535

COVERAGES

CERTIFICATE NUMBER: 1805490942

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☒ LOC OTHER:		GLO550193705	9/1/2024	9/1/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ Excluded PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ OWNED AUTOS ONLY ☒ HIRED AUTOS ONLY ☒ CA9948 ☐ SCHEDULED AUTOS ☒ NON-OWNED AUTOS ONLY ☒ MCS-90		BAP550193805	9/1/2024	9/1/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	UMBRELLA LIAB ☒ OCCUR ☒ EXCESS LIAB DED ☒ RETENTION \$ \$0		2413773U2430246007	9/1/2024	9/1/2025	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N ☐ N/A	WC550193605	9/1/2024	9/1/2025	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

City of Freeport, its officers, agents, representatives, and employees are included as Additional Insureds in regards to General Liability & Auto Liability when required by written contract. Waiver of Subrogation applies in favor of City of Freeport in regards to General Liability, Auto Liability & Workers' Compensation when required by written contract. Advanced 30 days' notice of cancellation will be provided in the event of a cancellation as per the policy terms and conditions. The Excess Liability provides follow-form coverage over the endorsements of the scheduled underlying policies addressing Waiver of Subrogation, Primary and Non Contributory, and Fungi or Bacteria Exclusion. The General Liability, Auto Liability & Workers' Compensation are included on the schedules of controlling underlying on the Excess.

CERTIFICATE HOLDER**CANCELLATION**

City of Freeport
200 West 2nd Street
Freeport TX 77541
USA

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2015 ACORD CORPORATION. All rights reserved.



City Council Agenda Item #[4.G]

Title: Consideration and possible action approving Resolution No. 2024-2899 to update Texas Gulf Bank signatories

Date: December 16, 2024

From: Ashlee Ferguson, Finance Director

Staff Recommendation: Staff recommends approval of the Resolution and the signing of the Texas Gulf Bank signatory form.

Item Summary: The authorized signatories for the City's Texas Gulf Bank account requires updating to reflect a name change due to marriage. This resolution will update my name from Ashlee Ferguson to Ashlee Hurst. This update will leave the signatories listed as: Jerry Cain, Mayor; Lance Petty, City Manager; and Ashlee Hurst, Finance Director.

Background Information: Texas Gulf Bank requires a resolution designating which City Officials are authorized to open accounts, sign checks, and other transactions for City funds. A letter is also required to make changes to the signatories.

Special Considerations: N/A

Financial Impact: N/A

Board or 3rd Party Recommendation: N/A

Supporting Documentation:

1. Resolution - Bank Signatories

RESOLUTION NO. 2024-2899

A RESOLUTION OF THE CITY COUNCIL OF FREEPORT, TEXAS, DESIGNATING SIGNATORIES OF CITY BANK ACCOUNTS.

WHEREAS, the City of Freeport, has funds held by Texas Gulf Bank, N.A.; and

WHEREAS, the authorized persons listed for the City of Freeport accounts require updating based on the marriage of Ashlee Ferguson; and

WHEREAS, banks with whom the City does business normally require a City resolution designating which City officials are authorized to open bank accounts and to execute checks and other orders for payment of City funds; and

NOW THEREFORE, IT IS HEREBY RESOLVED:

1. The City of Freeport approves the actions needed to update the authorized persons listed for all City of Freeport bank accounts.
2. The following persons namely be and are hereby authorized to sign/execute and submit all the necessary papers, letters, agreements, documents, writings, submissions etc. to the financial institutions listed above as may be required for day-to-day transaction, operation and correspondence:

Jerry Cain, Mayor
Jerry L Petty, City Manager
Ashlee Hurst, Finance Director

3. That this Resolution shall continue in force until express written notice of its rescission or modification has been furnished to and received by a Bank.

PASSED AND APPROVED this 16th day of December 2024

ATTEST:

APPROVED:

Clarisa Fernandez, City Secretary

Jerry Cain, Mayor



City Council Agenda Item #[4.H]

Title: Consideration and possible action approving Resolution 2024-2900 to update TexPool signatories

Date: December 16, 2024

From: Ashlee Ferguson, Finance Director

Staff Recommendation: Staff recommends approval of the Resolution and signing of the TexPool Authorized Representative Update form.

Item Summary: The authorized signatories for the City's TexPool account requires updating to reflect a name change due to marriage. This resolution will update my name from Ashlee Ferguson to Ashlee Hurst. This update will still leave two employees (Lance Petty, City Manager; and Ashlee Hurst, Finance Director) listed as representatives with full access. This update will still leave Jerry Cain, Mayor listed as inquiry access only.

Background Information: TexPool requires a resolution designating which City Officials are authorized to open accounts, execute wire moving funds into the City's bank account, and other transactions for City Funds.

Special Considerations: N/A

Financial Impact: N/A

Board or 3rd Party Recommendation: N/A

Supporting Documentation:

1. Resolution - TexPool Signatories 2024

RESOLUTION NO. 2024-2900

A RESOLUTION OF THE CITY COUNCIL OF FREEPORT, TEXAS, AMENDING DESIGNATED SIGNATORIES OF CITY TEXPOOL ACCOUNT.

WHEREAS, the City of Freeport, has funds held by Texas Local Government Investment Pool (“TexPool”), a public funds investment pool, were created on behalf of entities whose investment objective in order of priority are preservation and safety of principal, liquidity, and yield consistent with the Public Funds Investment Act.; and

WHEREAS, the authorized persons listed for the City of Freeport accounts require updating based on the marriage of Ashlee Ferguson; and

WHEREAS, TexPool requires a City resolution designating which City officials are authorized to open accounts and to execute wires and other transactions of City funds; and

NOW THEREFORE, IT IS HEREBY RESOLVED:

1. The City of Freeport approves the actions needed to update the authorized persons listed for all City of Freeport TexPool accounts.
2. The following persons namely be and are hereby authorized to sign/execute and submit all the necessary papers, letters, agreements, documents, writings, submissions etc. to the financial institutions listed above as may be required for day-to-day transaction, operation and correspondence:

Jerry L. Petty, City Manager
Ashlee Hurst, Finance Director

3. The following persons namely be and are hereby authorized to perform only inquiries regarding the City Accounts:

Jerry Cain, Mayor

4. The Mayor is hereby authorized to execute a TexPool Resolution Amending Authorized Representatives, in the form attached hereto as Exhibit A.
5. That this Resolution shall be effective December 16, 2024 continue in force until express written notice of its rescission or modification.

PASSED AND APPROVED this 16th day of December 2024

ATTEST:

APPROVED:

Clarisa Fernandez, City Secretary

Jerry Cain, Mayor

APPROVED AS TO FORM ONLY

Olson & Olson, City Attorney



City Council Agenda Item #[4.I]

Title: Consideration and possible action to approve the contract for Public Works uniform services to Unifirst and authorizing the City Manager to sign the contract.

Date: December 16, 2024

From: Rudy Ragle, Public Works Director

Staff Recommendation: Staff recommends awarding the contract to unifirst for uniform services for the Public Works Department

Item Summary: Staff received a proposal from Unifirst to compare the current vendor pricing, which is currently under contract to provide services to the Public Works Department that expires March 2025. After receiving the proposal from Unifirst and comparing our current service and rates, there will be substantial savings by selecting Unifirst as the vendor to move forward with.

Background Information: Our current vendor for uniform services for the Public Works Department's contract expires March 2025. A non-renewal notice was issued to the current vendor in November. This notice was required due to an automatic renewal clause that would have renewed the current contract for an additional 5 years without the required notice. Unifirst's proposal is attached in your packet along with a comparison of fees associated with the uniform services. Unifirst is part of the Buy Board Co Op purchasing program and does not require a bid process.

Special Considerations: NA

Financial Impact: Substantial savings to the budgeted uniform line item

Board or 3rd Party Recommendation: NA

Supporting Documentation:

None



Human Resources Monthly Report

Date: December 4, 2024

HR TEAM: Donna Fisher/Genesis Martinez

HR Services Team Priorities and Results for November 2024:

- **Welcomes and Well-wishes:**
 - **We are excited to welcome:**
 - **Isabella Cespedes – Special Programs Coordinator – Recreation Center**
 - **Joshua Luna – Equipment Operator – Streets Department**
 - **Isaiah Marin – Maintenance Technician – Parks Department**
 - **Justin Napoli – Patrol Officer – Police Department**
 - **Dylan Smith – Range Attendant – Golf Course**
- **Training/Coaching/Performance Improvement:**
 - **Performance Issues Addressed:** We had zero (0) employee terminations for performance this month.
- **Employee Turnover/Recruiting/Hiring Progress:**
 - **Employee Turnover:** We had zero (0) employee separations in November.
 - **Internal Transfers/Promotions:**
 - Lily Celedon promoted from AP/Payroll Clerk to Staff Accountant
 - Danny Erwin transferred from Maintenance Technician – Parks to Groundskeeper – Golf Course
 - **Recruiting:** Active recruiting searches include:
 - Part-time EMT
 - Firefighter/EMT – Full and Part Time
 - Part-time Crossing Guard
 - Building Maintenance Lead Technician
 - Pro Shop Attendant – Part-Time
 - Recreation Attendant – Recreation Center
 - **Recruiting Sources** include: City website, The Facts Online, Texas Municipal League, Strategic Government Resources, Workforce Solutions, Industry-specific organizations, Community College programs for maintenance and Police, social media, and networking.
- **Risk Management and Insurance Updates:**
 - **Unemployment Claims:** We had one (1) unemployment appeal during the month of November. We won this appeals case. The City's account will not be charged for this unemployment claim.
 - **Workers Compensation Claims:** We had two (2) active Workers Comp. claims in November.
 - **Family & Medical Leave Cases (FMLA)-** We had three (3) active FMLA cases in November.
 - **Training/Development:** Trained Department Directors on use of ApplicantPro applicant tracking system.
 - **Benefits and Payroll:** Worked with benefits consultant to transfer FSA balances from Cigna to Surency.

Priorities for December:

- **Training/Development** – Assign Sexual Harassment and Ethics training to new hires.
- **Benefits and Payroll** – Work with benefits consultant to transfer HRA balances from Cigna to Surency.



PUBLIC WORKS MONTHLY REPORT

Date: November, 2024

From: Rudy Ragle, Director of Public Works

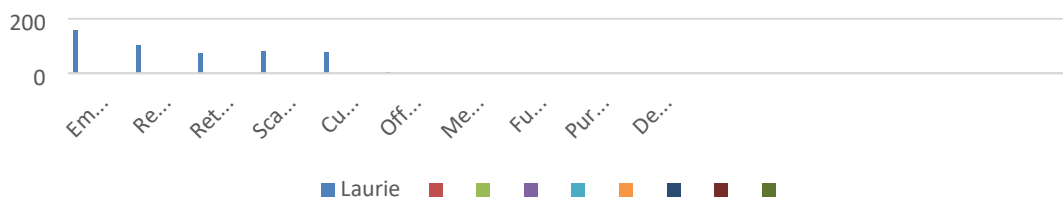
Administration Division:

Under the Direction of the Director of Public Works, this division manages the public works office, customer service, scheduling, reporting and public communication

Key Highlights This Month:

- Work Orders
- Communication
- E-mail

Administrative Assistant Monthly Report November
2024

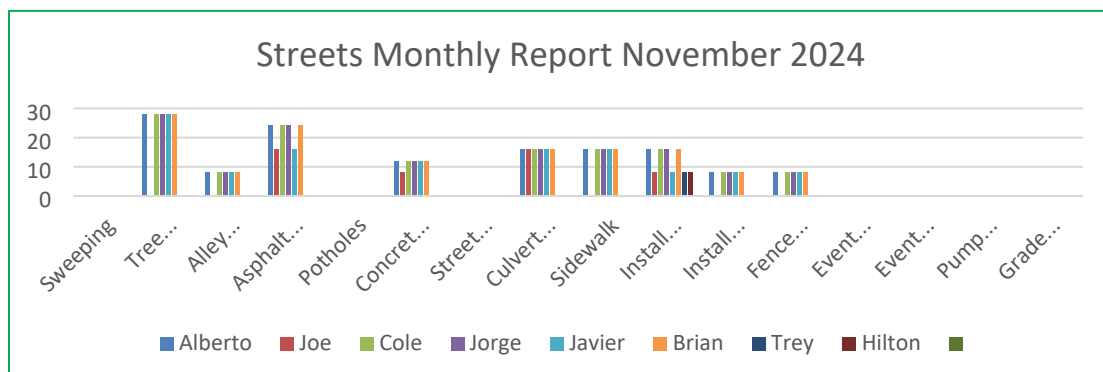


Streets Division:

Under the direction of the Streets Supervisor, this division provides street maintenance services to the community by pothole patching, curb, gutter and sidewalk repair and replacement of city streets and alleys. This division also provides sign maintenance which includes the installation and repair of roadway signs and the repair and maintenance of roadway markings within the city's right-of-way.

Key Highlights This Month:

- Concrete Repairs
- Clean Street Gutters
- Asphalt repairs at SFA

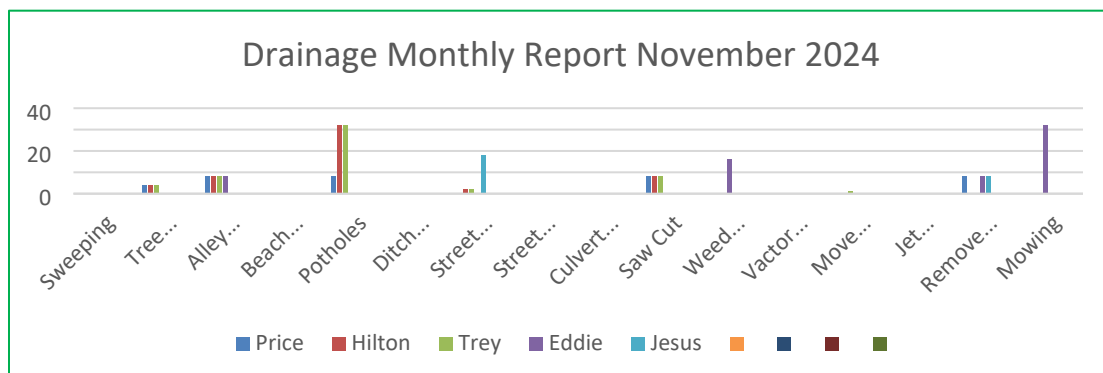


Drainage Division:

Under the direction of the Drainage Supervisor, this division is responsible for all repairs and maintenance of the city's stormwater collection system. This division also installs new culvert piping upon customer permitting.

Key Highlights This Month:

- Pot hole Repair
- Mowing in Right of Way
- Alley repairs

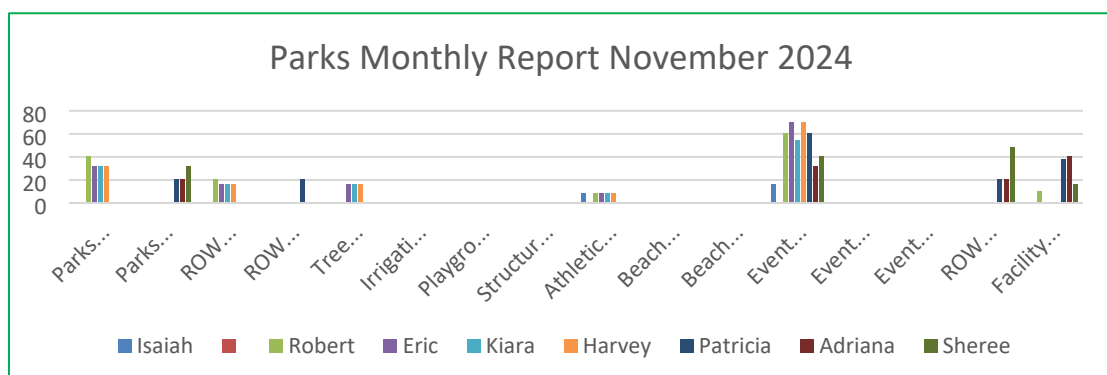


Parks Division:

Under the direction of the Parks/Grounds/Facilities Supervisor, this division provides services to the community by conducting preservation and beautification of the City's parks, ball fields, building grounds and open spaces.

Key Highlights This Month

- Park Maintenance
- Facility Maintenance
- Decorate for Christmas

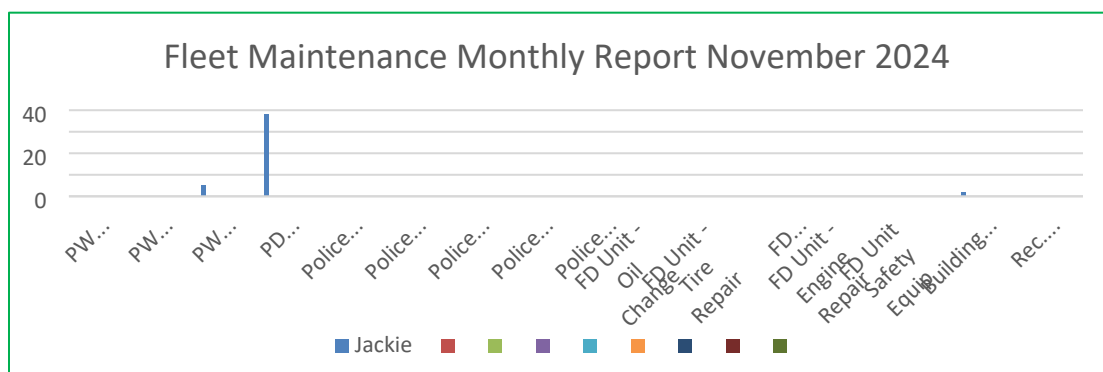


Fleet Division:

Under the direction of the Public Works Director, this division is responsible for all repairs and maintenance of the city's Fleet

Key Highlights This Month:

- PD Units
- Routine Maintenance
- Repair tires

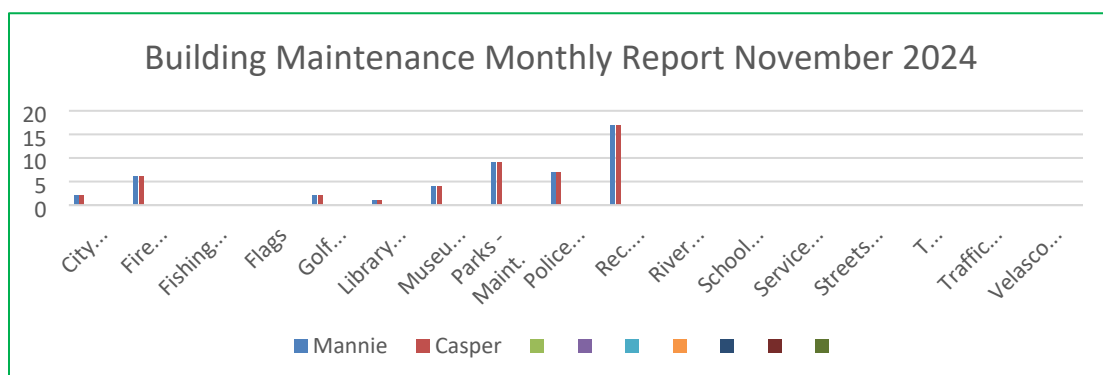


Building Maintenance Division:

Under the direction of the Public Works Superintendent, this division provides services to the community by conducting preventative maintenance and repairs on all city property and buildings.

Key Highlights This Month:

- Up keep on Multiple Buildings
- Set Expandable doors at Rec
- SFA Basketball Court Light



Recreation Division:

Under the direction of the Recreation Supervisor, this division provides services to the community through recreation, events and programs. Attached is the Recreation Division reports.

November 2024

- Seniors Day & Commissions Meeting – November 18th
- Staff Updates- We are currently fully staffed.
- Programs
 - ❖ Zumba- We have one Zumba instructor that has class 8:30- 9:30 a.m. on Mondays and Wednesdays and 10- 11 a.m. on Saturdays and 6- 7 p.m. on Mondays, Wednesdays and Fridays
 - ❖ Silver Sneakers
- Events
 - November Events:
 1. Seniors Arts & Crafts
 - We are currently working on:
 1. Holiday on the Brazos on December 13th
 2. RiverFest on April 26th.





CALLING ALL LOCAL BANDS!

THIS YEAR, WE'RE EXCITED TO DO SOMETHING A LITTLE DIFFERENT FOR RIVERFEST. WE WANT TO SHOWCASE THE INCREDIBLE TALENT IN YOUR COMMUNITY BY INVITING LOCAL BANDS TO SUBMIT THEIR MUSIC AND PICTURES FOR A CHANCE TO PLAY AT RIVERFEST.

HOW TO APPLY:

- SUBMIT YOUR MUSIC AND BAND PHOTOS
- THE CITY OF FREEPORT WILL REVIEW ALL SUBMISSIONS
- SELECTED BANDS WILL HAVE THE OPPORTUNITY TO PERFORM AT RIVERFEST ON SATURDAY, APRIL 26, 2025.

THIS IS A FANTASTIC OPPORTUNITY FOR EXPOSURE AND TO SHARE YOUR MUSIC WITH A BROADER AUDIENCE. DON'T MISS OUT ON THIS CHANCE TO BE A PART OF THE FESTIVITIES!

SUBMIT YOUR ENTRIES BY DECEMBER 31, 2024.

FOR MORE INFORMATION AND SUBMISSIONS, CONTACT BRAMIREZ@FREEPORT.TX.US



Facebook Data

	Jan. 2024	Feb. 2024	Mar. 2024	Apr. 2024	May 2024	June 2024	July 2024	Aug. 2024	Sept. 2024	Oct. 2024	Nov. 2024
People like Freeport Recreation page	3,564	3,613	3,656	3,713	3,730	3,744	3756	3,763	3768	3774	3775
People follow The Freeport Recreation page	3,938	3,998	4,062	4,135	4,158	4,178	4195	4,208	4214	4225	4228

Revenue

(Pool/Weight room)	Jan 2024	Feb 2024	Mar. 2024	Apr. 2024	May 2024	June 2024	July 2024	Aug. 2024	Sept. 2024 Closed due to FEMA	Oct. 2024	Nov. 2024
Adult Daily Pass	\$255	\$175	\$160	\$155	\$270	\$275	\$365	\$65	0	\$180	\$70
Child Daily Pass	\$4	\$7	\$6	\$1	\$2	\$14	\$136	\$0	0	\$5	\$3
Senior Daily Pass	\$27	\$24	\$33	\$51	\$126	\$45	\$18	\$0	0	\$39	\$21
Student Daily Pass	\$99	\$96	\$231	\$237	\$189	\$474	\$186	\$33	0	\$27	\$69



	Jan 2024	Feb 2024	Mar. 2024	Apr 2024	May 2024	June 2024	July 2024	Aug 2024	Sept. 2024 Closed due to FEMA	Oct. 2024	Nov. 2024
Monthly Membership Individual	\$740	\$640	\$620	\$720	\$580	\$600	\$260	\$20	0	\$580	\$300
Monthly Membership Senior	\$130	\$130	\$150	\$190	\$180	\$200	\$110	\$10	0	\$210	\$170
Monthly Membership Youth	\$30	0	0	\$10	\$90	\$40	\$40	\$0	0	\$20	\$10
Monthly Membership Family	\$90	\$120	\$90	\$180	\$60	\$330	\$90	\$0	0	\$60	\$90

Check In's

	Jan 2024	Feb 2024	Mar. 2024	Apr. 2024	May 2024	Jun. 2024	Jul. 2024	Aug. 2024	Sept. 2024 Closed due to FEMA	Oct. 2024	Nov. 2024
Monthly Membership Individual	125	218	219	247	182	163	58	5	0	41	62
Monthly Membership Family	10	25	47	21	26	41	34	7	0	6	10
Monthly Membership Senior	36	57	94	119	74	59	40	1	0	49	89



	Jan 2024	Feb 2024	Mar. 2024	Apr. 2024	May 2024	June 2024	July 2024	Aug. 2024	SEPT. 2024	Oct. 2024	Nov. 2024
<i>Number hours sports fields are used</i>	18	51hrs 30min	83 hrs 30 mins	85 hrs 30min	49 hrs	16 hrs	0	0	32	0	0
<i>Sports field rentals (Baseball & Softball fields)</i>	0	0	2 hrs	2 hrs	0	2	0	0	0	0	0
<i>Facility rentals (RP, VCH, FMP, GAZ)</i>	10	6	11	10	16	23	7	14	10	13	14
<i>Number of events co-sponsored by the department</i>	3	1	1	3	4	7	8	6	6	3	5
<i>Number of non-profit organizations/public agencies that operate programs/services at park facilities at no cost for facility rental</i>	3	3	2	2	10	4	3	2	4	3	2
<i>Facility rental revenue (Net)</i>	\$14,850	\$6226	\$6350	\$15,579	\$10,890	\$5925	\$4605	\$5925	\$7,250.00	\$5475	\$7,650
<i>Total number of contract classes offered/ held</i>	24	20	23	21	23	17	9	26	23	26	20



Information Technology

Monthly Report

- Park Security installed
- Server Refresh Initiated, full install and upgrade scheduled end of 2024
- Decommissioned aging network connection at cost savings at PD.
- Updated FD and Building Software for blueprint and plan updating.
- Upgraded City Notification Access center for Single Sign on and DNS Address access for authorized personnel.

Upcoming Projects

- Website full redesign
- Server Refresh full deploy and upgrade.
- Door Access improvements at City Hall and Rec Center
- IT Grant opportunities

NOVEMBER 2024





Closed Ticket 31 days by Category Only

Description:

Category: Service Desk

Server Hostname: support.0cwrseesmgcerdzoaboqdri0wg.bx.internal.cloudapp.net

Generated: 12/04/2024 10:58:36

Category	Total Closed Tickets
Hardware::Accessories (Mouse/Keyboard/Speakers/Etc)::Keyboard	1
Hardware::Accessories (Mouse/Keyboard/Speakers/Etc)::Mouse	1
Hardware::Computer::Laptop	1
Hardware::Other Hardware	1
Hardware::Printer::Copier	2
Other	8
Software::Issue	4
Website::Change or Upload	6

12/04/2024



Reporting period4 Nov 2024 00:00 - 4 Dec 2024 18:48

Managed endpoints

66

-1%

Active endpoints

66

Blocked threats

11

+22%

Company risk score

12%

Inventory:

56/-2

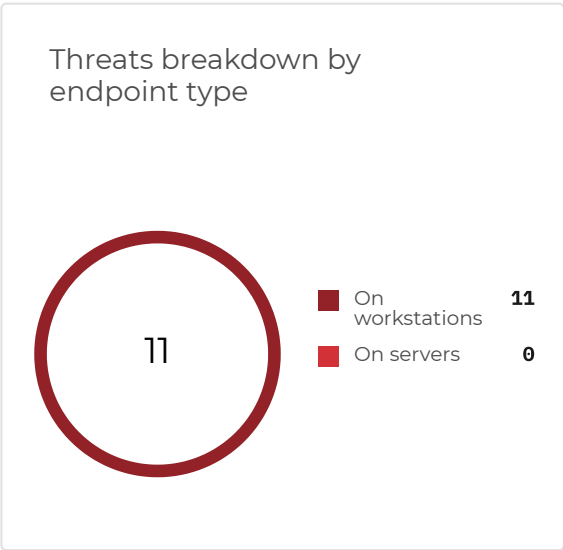
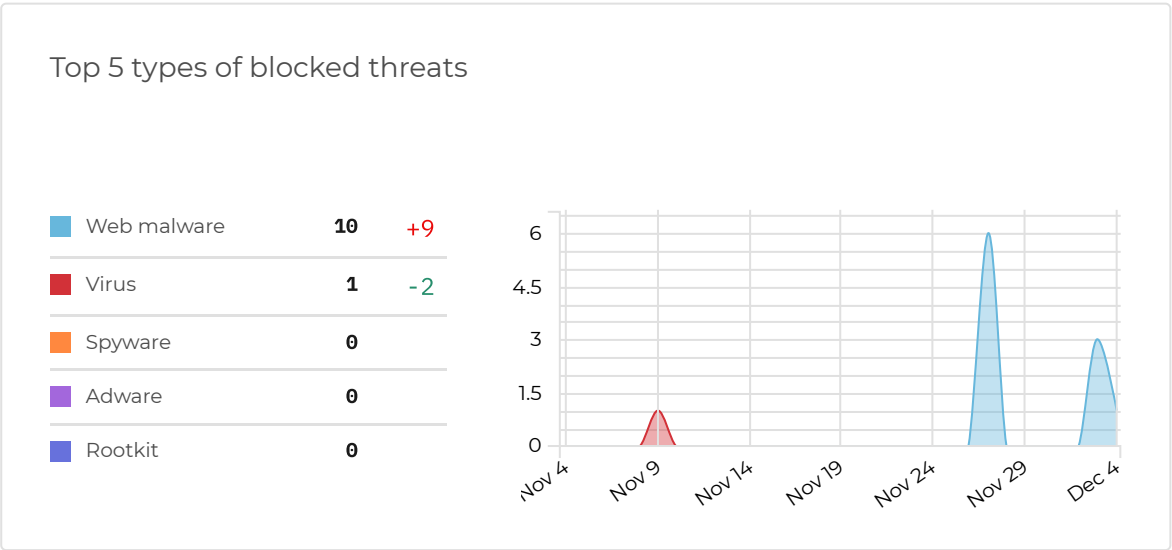
1/+1

9

56/-2

0

10/+1

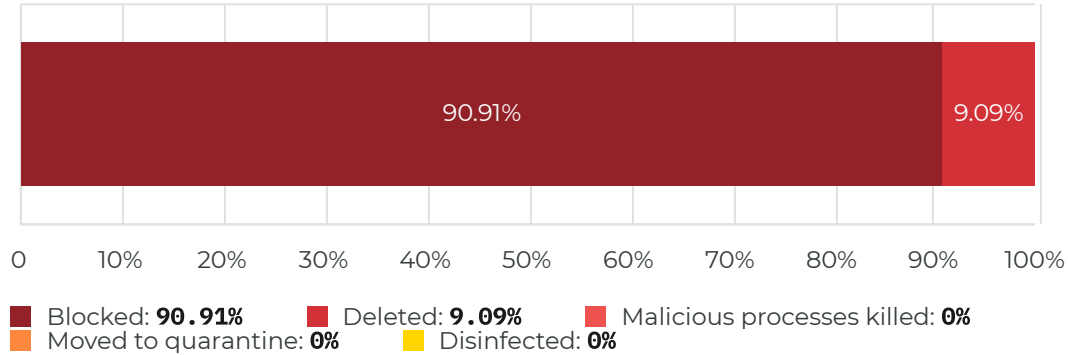


Incidents breakdown by action taken

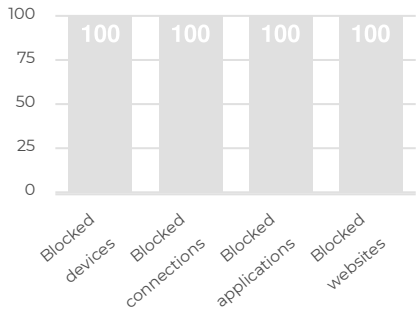


No information available. To retrieve data about your company's **Incidents Status**, please consider a compatible [license key](#).

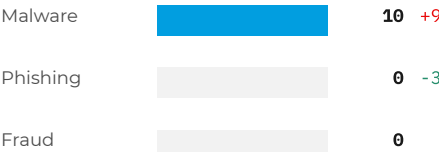
Remediation actions



Policy rule-based detections



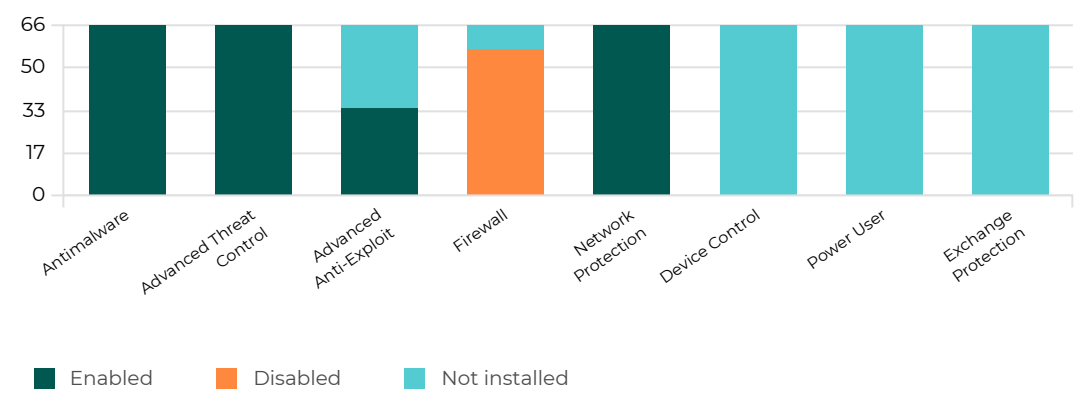
Blocked websites



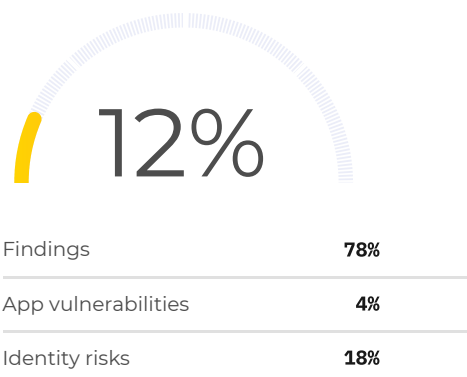
Blocked network attack techniques

Initial access	0
Credential access	0
Discovery	0
Lateral movement	0
Crimeware	0

Endpoint modules status



Company risk score



Endpoint modules status details

	Enabled	Disabled	Not installed		Enabled	Disabled	Not installed
Antimalware	66	0	0	Network Protection	66	0	0
Advanced Threat Control	66	0	0	Device Control	0	0	66
Advanced Anti-Exploit	34	0	32	Power User	0	0	66
Firewall	0	57	9	Exchange Protection	0	0	66

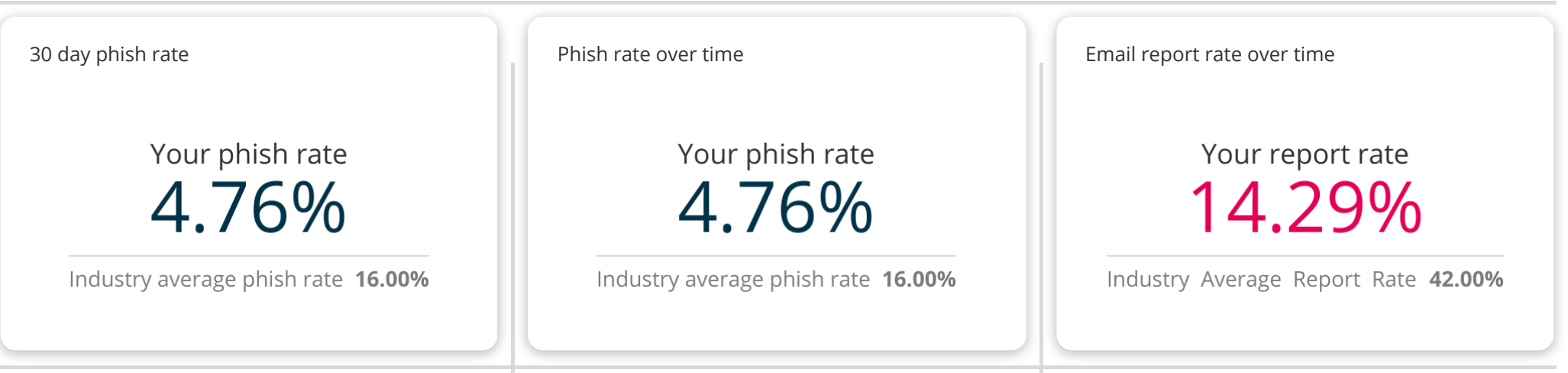
Filter statement

Filters

Days in Event DateLast 30 Days

Test CampaignNo

Security awareness training summary - Executive dashboard



Filter statement

Filters

Days in Event DateLast 30 Days

Test CampaignNo

30 day training completion

Your completion rate
#N/A

Industry average completion rate 51.88%

Training completion over time

Your completion rate
#N/A

Industry average completion rate 51.88%

Training time over time

Average time per learner (minutes)
0

Recommended annual training time (mi... 60

Risk behaviors

Failing grades

learners with failing grades
10

Clicked events

phished events
1

Credentials entered

data entries
0

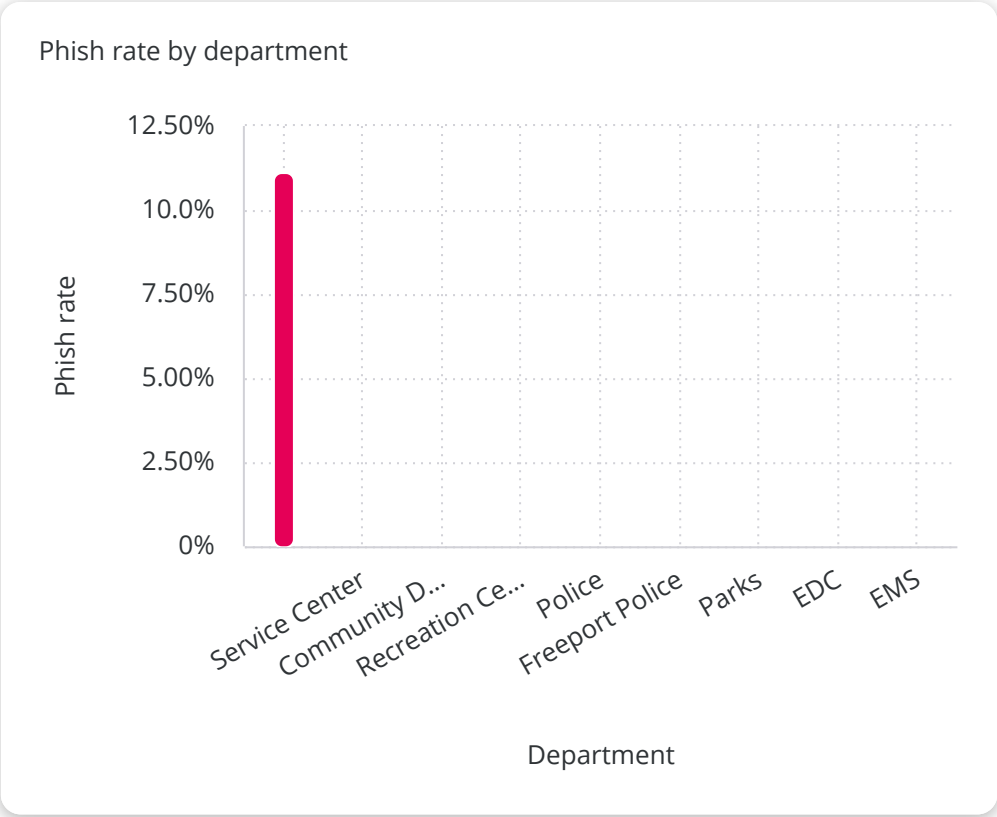
Incomplete training

incomplete training courses
0

Filter statement

Filters **Days in Event Date** Last 30 Days | **Test Campaign** No

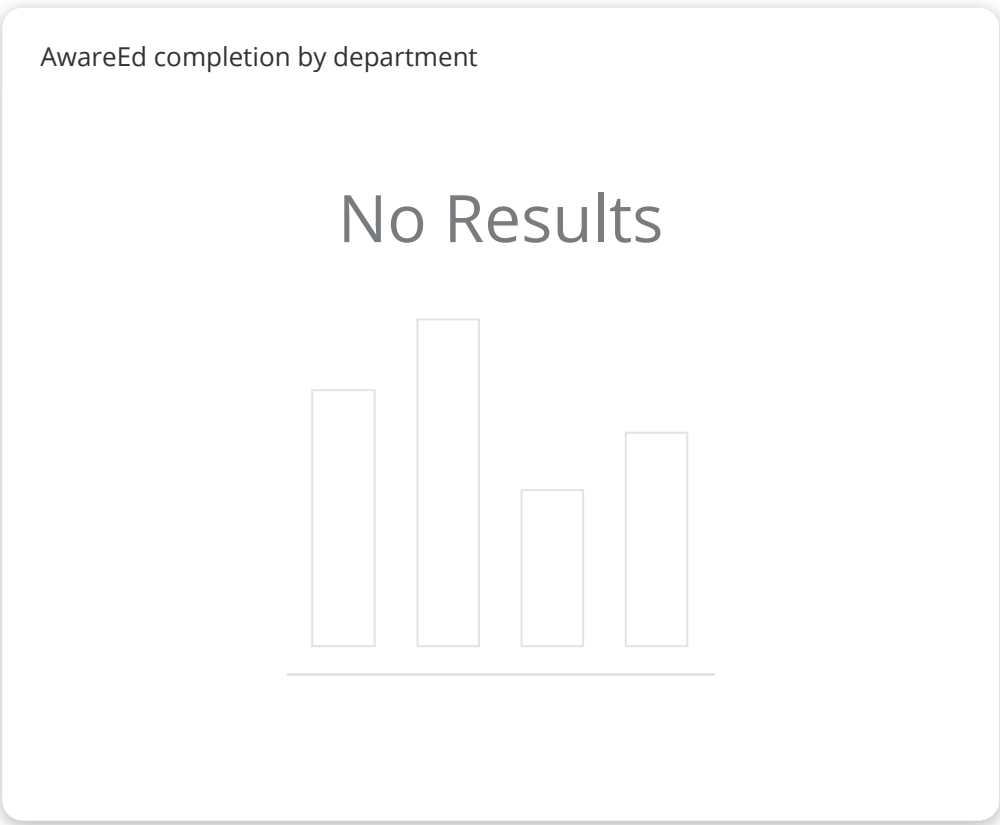
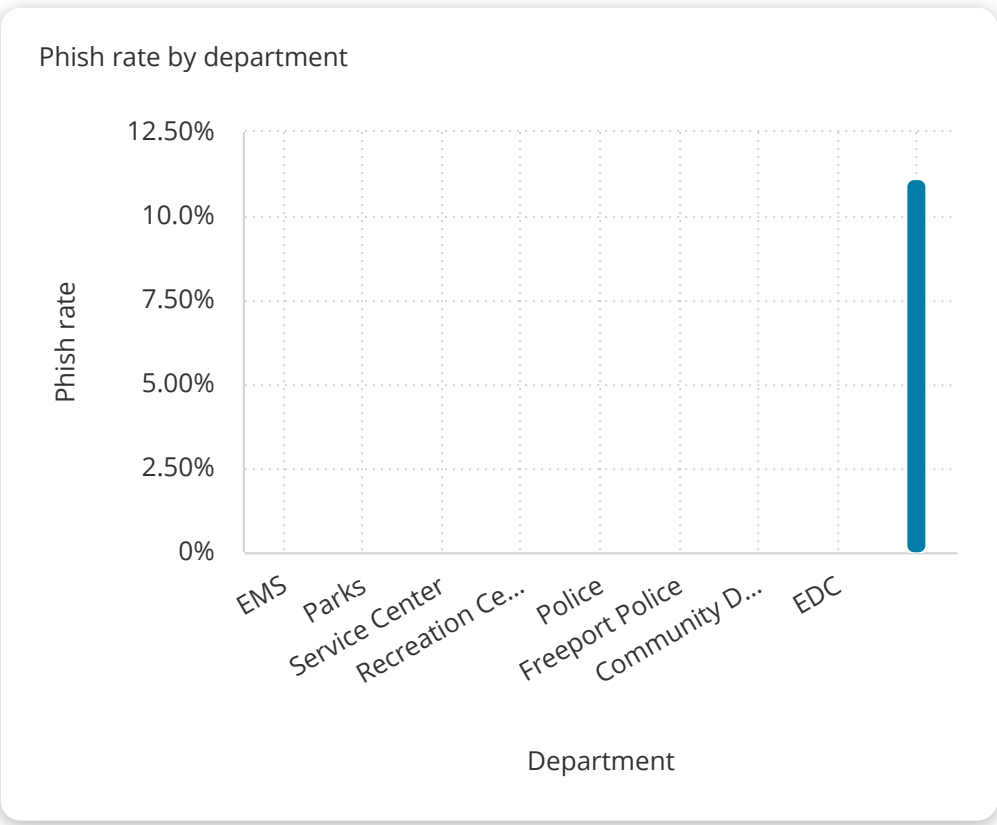
Lowest performing departments



Filter statement

Filters **Days in Event Date** Last 30 Days | **Test Campaign** No

Highest performing departments



Filter statement

Filters

Days in Event DateLast 30 Days

Test CampaignNo

Activity report

Phishing simulations

PhishSim campaigns

3

Recommended # annual campaigns 12

Training courses

AwareEd campaigns

0

Recommended # annual campaigns 12

Learners reporting emails

% learners using PhishNotify

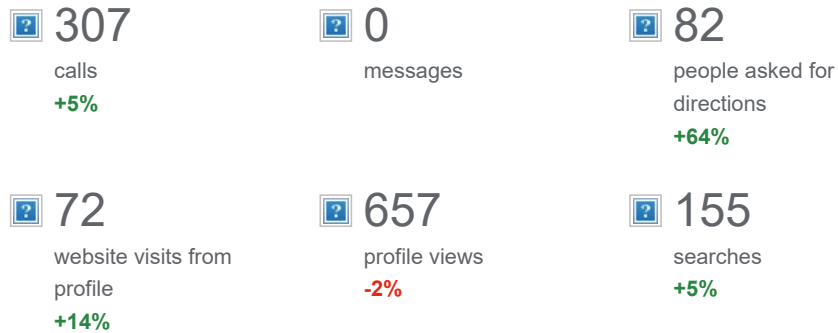
14.29%

Recommended adoption rate 100%

Your Business Profile report with 461 interactions* last month

See how Freeport City Hall at 1201 North Avenue H, Freeport, TX 77541 performed in October 2024 compared to the previous month.

Your performance at a glance



**An interaction is when a customer calls, messages you, makes a booking, is sent to your website, or requests directions from your Business Profile.*

Top search terms

1	city of freeport water	2	city of freeport water	3	freeport city hall, north
	42		department		avenue h, freeport, tx
			34		24



Finance, Court & Water Departments

Title: Monthly Report for November 30, 2024

Date: December 4, 2024

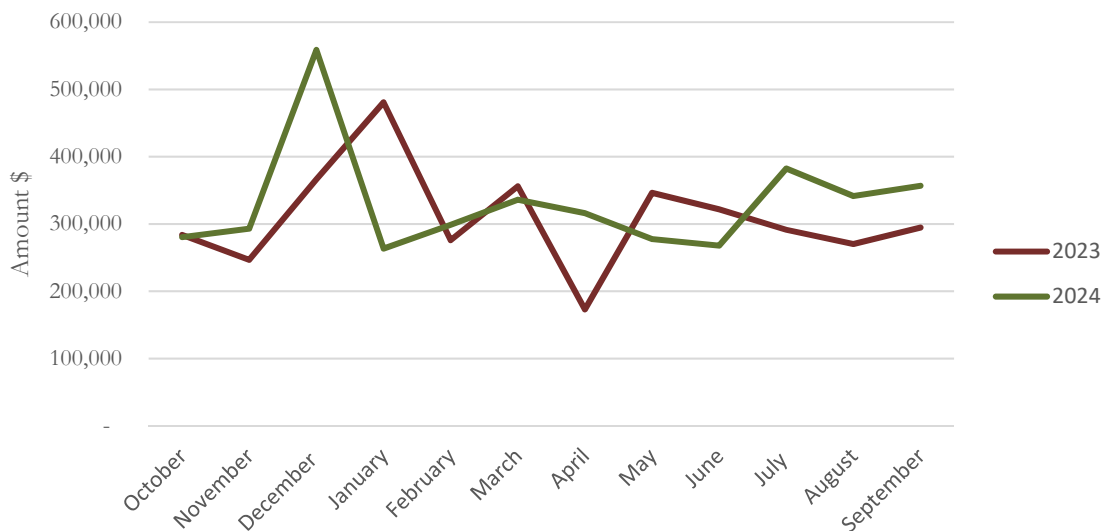
From: Ashlee Hurst, Interim Finance Director

Financial Information

The General Fund:

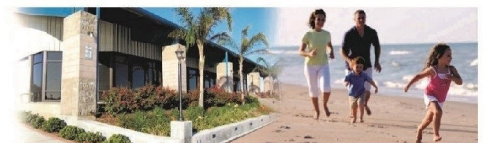
The revenues collected for the General fund as of November 30, 2024 are \$832,761 or 4.28% of the total budgeted revenues. Sales tax revenue is collected two months in arrears. The sales tax collections received are more than last year at this time.

Comparison of Sales Tax Revenue by Year



The expenditures for the General Fund as of November 30, 2024 are \$3,499,300 or 18.19% of the total budgeted expenditures. See the attached Monthly Financial Report for more detail.

The revenues are under the expenditures by \$2,666,539. The fund balance or reserves of the General Fund as of November 30, 2024 is \$5,317,515. This is 28% of the expenditure budget.



Monthly Report

Finance, Court & Water Departments

Water & Sewer Fund

The revenues for the Water & Sewer Fund as of November 30, 2024 are \$1,105,536 or 13.91% of the total budgeted revenues. See the attached Monthly Financial Report for more detail.

The expenditures for the Water & Sewer Fund as of November 30, 2024 are \$899,776 or 10.84% of the total budgeted expenditures. See the attached Monthly Financial Report for more detail.

The revenues are over the expenditures by \$205,759. The fund balance or reserves for the Water & Sewer Fund as of November 30, 2024 is \$1,405,167. This is 17% of the operating expenditure budget.

Customer Service Department – Water & Court

We are continuing with the cross-training of employees as well as implementing processes to ensure accountability and accuracy as we continue forward.

One of the utility clerks transferred to the court clerk position. At this time, the utility clerk position will remain vacant and the remaining two clerks will work together to serve the customers and complete the monthly billings.

We have gotten the court case backlog caught up to date. We are continuing to implement processes to ensure the court remains caught up in the future.

The court clerk was transferred to a new position in which she has begun scanning in all paper copies of contracts, RFP responses, and other miscellaneous documents found. This position will also absorb the Purchasing duties as time goes on.

Other

The FY 2023-2024 end of year processes are underway to prepare for the 2023-2024 annual audit.

The Finance Department continues to review FY 2024-2025 budgets and create accounts to appropriately categorize expenses in a more detailed way. This will result in a budget amendment in the near future, but will give a more detailed version of where money is being spent within each department.

The Finance Department continues to coordinate with FEMA to seek reimbursement for Hurricane Beryl damages. The Finance Department created fund 100 to track Hurricane Beryl expenses without impacting department's normal Operating budgets. The Finance Department and City Manager also continue to work with TWIA for insurance reimbursement on eligible property damage related to Hurricane Beryl.

Funding will soon be received for the water meter implementation project. A new debt service fund will be created to track that funding – fund 68.

City of Freeport
Monthly Financial Report
As of November 30, 2024
General Fund

	FY 2024 Actuals (Unaudited)	FY 2025 Adopted Budget	FY 2025 Year to Date Actual	Budget Balance	% YTD Budget
Beginning Fund Balance	\$ 7,545,541	\$ 7,340,233	\$ 7,984,054		
Revenues					
EMS	\$ 929,207	\$ 684,000	\$ 71,884	\$ (612,116)	10.51%
Property Taxes	3,352,198	3,370,000	241,190	\$ (3,128,810)	7.16%
Industrial Taxes	9,413,205	9,389,300	-	\$ (9,389,300)	0.00%
Sales Tax	2,649,294	2,450,000	-	\$ (2,450,000)	0.00%
Franchise & Other Taxes	713,294	715,000	47,263	\$ (667,737)	6.61%
Permits	137,608	262,800	25,053	\$ (237,747)	9.53%
Charges for Services	796,233	798,600	131,122	\$ (667,478)	16.42%
Recreation/Rental	121,029	111,100	11,733	\$ (99,367)	10.56%
Golf	898,762	853,000	201,203	\$ (651,797)	23.59%
Municipal Court	193,987	222,600	39,416	\$ (183,184)	17.71%
Grants	428,432	12,000	-	\$ (12,000)	0.00%
Lease Income	136,097	175,765	13,361	\$ (162,404)	7.60%
Miscellaneous	774,842	432,500	50,534	\$ (381,966)	11.68%
Total Revenues	20,544,188	\$ 19,476,665	\$ 832,761	\$ (18,643,904)	4.28%
Expenditures					
Administration	\$ 2,298,121	\$ 2,092,360	\$ 369,603	\$ (1,722,757)	17.66%
Information Technology	465,820	493,357	130,162	\$ (363,195)	26.38%
Service Center	439,675	214,667	45,778	\$ (168,889)	21.32%
Municipal Court	256,467	260,830	39,139	\$ (221,691)	15.01%
Police	5,800,157	6,086,941	1,136,180	\$ (4,950,761)	18.67%
Fire	1,486,238	1,727,304	392,585	\$ (1,334,719)	22.73%
EMS	962,558	1,152,227	223,541	\$ (928,686)	19.40%
Emergency Management	754,945	-	950	\$ 950	#DIV/0!
Code Enforcement	394,146	356,227	61,821	\$ (294,407)	17.35%
Building	268,697	388,502	93,243	\$ (295,259)	24.00%
Garbage Collection	763,915	775,000	63,954	\$ (711,046)	8.25%
Street & Drainage	1,527,004	1,456,908	312,712	\$ (1,144,196)	21.46%
Beach Fund Expense	9,269	42,850	451	\$ (42,399)	1.05%
Main Street	113,757	72,525	6,560	\$ (65,965)	9.04%
Historical Museum	205,767	322,230	50,321	\$ (271,909)	15.62%
Sr Citizens Commission	17,182	17,500	444	\$ (17,056)	2.54%
Library	27,771	51,850	7,349	\$ (44,501)	14.17%
Parks	1,279,497	1,316,140	298,372	\$ (1,017,768)	22.67%
Golf	1,331,094	1,324,854	225,468	\$ (1,099,386)	17.02%
Recreation	328,516	525,869	40,668	\$ (485,201)	7.73%
Interfund Transfer to	1,487,578	711,665	-	\$ (711,665)	0.00%
Interfund Transfer from	(112,500)	(150,000)	-	\$ 150,000	0.00%
Total Expenditures	20,105,674	\$ 19,239,805	\$ 3,499,300	\$ (15,740,506)	18.19%
Revenue Over/(Under) Expenditures	\$ 438,514	\$ 236,860	\$ (2,666,539)		
Ending Fund Balance	\$ 7,984,054	\$ 7,577,094	\$ 5,317,515		

City of Freeport
Monthly Financial Report
As of November 30, 2024
Water Sewer Fund

	FY 2024	FY 2025	FY 2025	Budget	% YTD
	Actuals	Adopted	Year to Date	Balance	Budget
	(Unaudited)	Budget	Actual		
Beginning Fund Balance	\$ 502,279	\$ 1,355,488	\$ 1,199,407		
Revenues					
Interlocal Revenue	\$ 7,664	\$ 4,000	\$ -	\$ (4,000)	0.00%
Interest	38,227	15,000	205	\$ (14,795)	1.37%
Misc Income	222	1,000	-	\$ (1,000)	0.00%
Misc Income Return Checks	1,175	1,000	225	\$ (775)	22.50%
Utility Reimbursements	179,226	125,000	12,354	\$ (112,646)	9.88%
Grant - CDBG GLO	2,069,361	-	933	\$ 933	#DIV/0!
Water Revenue	5,562,408	4,900,000	794,823	\$ (4,105,177)	16.22%
Sewer Revenue	2,917,518	2,750,000	268,324	\$ (2,481,676)	9.76%
Water Tap Fee	6,250	10,000	-	\$ (10,000)	0.00%
Sewer Tap Fee	6,000	4,000	-	\$ (4,000)	0.00%
Bad Debt Write-Off	7,928	-	240	\$ 240	#DIV/0!
Connect & Disconnect Fees	147,812	140,000	28,431	\$ (111,569)	20.31%
Total Revenues	10,943,792	\$ 7,950,000	\$ 1,105,536	\$ (6,844,464)	13.91%
Expenditures					
Salaries	\$ 116,780	\$ 204,932	\$ 22,824	\$ (182,108)	11.14%
Benefits	59,759	82,676	10,112	\$ (72,564)	12.23%
Supplies	27,228	58,700	2,831	\$ (55,869)	4.82%
Services	6,595,533	7,345,270	817,013	\$ (6,528,257)	11.12%
Maintenance	82,739	115,000	17,313	\$ (97,687)	15.05%
Sundry	23,660	39,500	29,684	\$ (9,816)	75.15%
Capital Outlay	3,000,744	-	-	\$ -	#DIV/0!
Transfer to Debt Service	227,721	-	-	\$ -	#DIV/0!
Transfer to General Fund	112,500	451,650	-	\$ (451,650)	0.00%
Total Expenditures	\$ 10,246,664	\$ 8,297,728	\$ 899,776	\$ (7,397,952)	10.84%
Revenue Over/(Under)					
Expenditures	\$ 697,128	\$ (347,728)	\$ 205,759		
Ending Fund Balance	\$ 1,199,407	\$ 1,007,760	\$ 1,405,167		



City of Freeport Municipal Court
November 2024 Statistics

	November	Year-to-Date
Number of Citations Issued	184	377
Number of Violations Issued	214	443
Court Payments Received	\$ 30,289.78	\$ 69,554.01
Total Active Warrants	3,900	\$ 1,610,653.29



City of Freeport Utility Billing
November 2024 Statistics

Total Active Accounts	3,507	
Total Services Disconnected	68	
Total New Services	44	
Billed Consumption - Water	33,655,700	\$ 471,211.68
Billed Consumption - Sewer	19,790,790	\$ 253,916.27
Billed Garbage		\$ 70,920.33
Billed Garbage Overage		\$ -
Billed Ambulance		\$ 7,046.42
Billed Sales Taxes Payable		\$ -
Billed Connect & Disconnect Fees		\$ 1,750.00
Billed Rental Inspection Program		\$ 5,125.00
Total Charges		<u><u>\$ 809,969.70</u></u>
Less Deposit Returns/Adjustments		<u>\$ (5,240.00)</u>
Total Current Billed		<u><u>\$ 804,729.70</u></u>

**City of Freeport
Capital Projects
As of November 30, 2024**

Project	Project Status	Budgeted Total	Actuals To Date	Budget Remaining
Fund 66 - 2020 CO Bond Fund				
Velasco Pump Station Improvements	Complete	252,000.00	311,498.45	(59,498.45)
Heritage House Renovations	On Hold	375,000.00	-	375,000.00
City Hall Renovations	On Hold	998,000.00	548,359.03	449,640.97
Streets & Drainage Projects	<i>Total Budget for Street Projects</i>	<i>\$ 6,375,000.00</i>	<i>6,407,593.18</i>	<i>\$ (32,593.18)</i>
Detail of Streets & Drainage Projects				
2019-2020 Asphalt Streets - County Interlocal carried over to 2021	Complete	\$ 206,053.24	\$ 206,053.24	\$ -
2020-2021 Asphalt Streets - County Interlocal	Complete	321,260.88	321,260.88	-
2020-2021 Water/Sewer Relocation - Asphalt Streets	Complete	230,704.84	230,704.84	-
2021-2022 Asphalt Streets - County Interlocal	Complete	333,531.08	333,531.08	-
2021-2022 alley Sewer Relocation - Asphalt Streets	Complete	66,676.49	66,676.49	-
2022-2023 Phase 1 Concrete Streets - Engineering	Complete	316,203.58	316,203.58	-
2022-2023 Phase 1 Concrete Streets - Construction	Complete	2,348,887.44	2,348,887.44	-
2022-2023 Phase 2 Concrete Streets - Engineering	Complete	426,380.00	426,380.00	-
2022-2023 Phase 2 Concrete Streets - Construction	Complete	2,157,895.63	2,157,895.63	-
Total for 66 - 2020 CO Bond Fund		\$ 8,000,000.00	\$ 7,267,450.66	\$ 732,549.34
Fund 67 - 2021 CO Bond Fund				
Lift Station 3, 4, and 14 Rehabilitation	Complete	\$ 1,735,713.00	\$ 1,730,004.45	\$ 5,708.55
FM 1495 Water Line Relocation	In progress	481,665.00	460,313.72	21,351.28
Phase I SSOI Engineering	Project on hold	\$ 215,926.00	\$ 22,974.00	\$ 192,952.00
Sanitary Sewer Collection Grant Match GLO Project	In progress	59,316.00	-	59,316.00
WWTP Grant Match	In progress	\$ 691,020.00	\$ -	\$ 691,020.00
Avenue H Sewer Line Replacement Grant Match	Complete	41,366.00	41,366.19	(0.19)
WWTP Improvements	In progress	\$ 1,298,130.00	\$ 138,209.66	\$ 1,159,920.34
Sewer Line Replacement SSOI	Project on hold	482,572.00	-	482,572.00
Lift Station Pumps	Obtaining Bids	\$ 151,348.00	\$ -	\$ 151,348.00
Total for 67 - 2021 CO Bond Fund		\$ 5,157,057.00	\$ 2,392,868.02	\$ 2,764,187.98
Fund 14 -Streets & Drainage Funds				
Road Failure - Avenue D	Complete	\$ 49,000.00	\$ 49,000.00	\$ -
Asphalt Streets 2022-2023	In progress	446,041.00	30,774.62	415,266.38
Entry Road for Park	Complete	150,000.00	101,655.10	48,344.90
Streets & Drainage Project	Project to be determined	418,721.96	-	418,721.96
2022-2023 Phase 2 Concrete Streets - Construction	In progress	1,641,328.37	1,309,299.52	332,028.85
Road Failure - 1420 10th Street	Complete	17,000.00	17,000.00	-
Rebuild Stormwater Pump	Complete	24,269.00	24,268.29	0.71
Repair Ally East 5th at Cherry	Complete	72,120.00	72,119.38	0.62
2022-2023 Phase 2 Concrete Streets - Engineering	Construction Observation	60,812.77	71,328.52	(10,515.75)
Replace Asphalt Ave C & Quintana	Complete	30,000.00	30,000.00	-
Stormwater Pump	Complete	12,954.88	12,954.88	-
Repair Stormwater Pump	Complete	42,810.92	42,810.92	-
Asphalt Streets 2023-2024	In progress	570,178.00	99,795.38	470,382.62
Stormwater Project	Project to be determined	500,000.00	-	500,000.00
Emergency Road Repair	Complete	29,000.00	29,000.00	-
Emergency Road Repair	Complete	28,800.00	28,800.00	-
Emergency Road Repair	Complete	19,296.00	19,296.00	-
Asphalt Streets	In Progress	570,178.00	29,830.65	540,347.35
Stormwater Project	In Progress	500,000.00	-	500,000.00
Total for Fund 14 - Streets & Drainage Fund		\$ 4,682,510.90	\$ 1,967,933.26	\$ 3,214,577.64
Fund 21 - Facilities & Grounds CIP				
City Hall Renovations	On hold	\$ 750,000.00	\$ 66,784.00	\$ 683,216.00
Temp. Modular Building	Construction has begun.	586,095.00	573,865.29	12,229.71
Fire Station 1 Driveway	To be quoted	10,000.00	-	10,000.00
Radio Antenna Repairs - Fire	Repair has began	11,665.00	5,057.17	6,607.83
Greens Resurfacing	To be bid	175,000.00	-	175,000.00
Tee Renovations	Construction has begun.	55,000.00	55,330.00	(330.00)
Pumphouse Renovations	To be bid	40,000.00	-	40,000.00
Jail Facility Renovation	To be bid	115,000.00	-	115,000.00
Replacement of Main Electric Dist. Panel	Construction has begun.	20,000.00	44,417.82	(24,417.82)
Police Department Parking Lot Improvements	To be quoted	20,000.00	-	20,000.00
New Evidence Lockers	Ordered	11,000.00	9,600.00	1,400.00
Server Room Ventilation	To be quoted	12,500.00	-	12,500.00
Museum Remodel	To be quoted	22,500.00	-	22,500.00
New Display Cases	Complete	11,500.00	11,500.00	-
Library Nesting Training Tables	To be quoted	6,750.00	-	6,750.00
Park Equipment	Waiting to determine project	10,000.00	3,215.15	6,784.85
Riverplace Exterior Metal Coating	Construction has begun.	30,000.00	28,590.00	1,410.00
Splashpad Renovation	To be quoted	10,000.00	-	10,000.00
FMP Kitchen Remodel	Supplies ordered	40,000.00	16,379.64	23,620.36

Fuel Tank	Complete	68,639.30	30,000.00	38,639.30
Golf Fairway	Construction has begun.	200,000.00	36,784.94	163,215.06
SFA Park	Construction has begun.		16,735.62	
Total for Fund 21 - Facilities & Grounds CIP		\$ 2,205,649.30	\$ 898,259.63	\$ 1,324,125.29

Fund 22 - Vehicle & Equipment Replacement Fund

Replace 2 Ambulances	Complete	\$ 600,000.00	\$ 395,901.96	\$ 204,098.04
Equipping new reserve firefighters	To be quoted	12,000.00	-	12,000.00
Furnishings/Appliances Fire Station 2	In progress	30,000.00	1,077.00	28,923.00
Fire-Portable Radios	Ordered	36,400.00	10,737.00	25,663.00
Fire-Reserve PPE	To be quoted	19,100.00	15,971.00	3,129.00
5210 Tractor	Complete	36,000.00	35,539.02	460.98
Ztrak mowers	Complete	59,000.00	36,602.28	22,397.72
Zmaster 72" Mower	Complete	17,000.00	17,619.42	(619.42)
Vehicle Replacement - Police	Ordered	376,006.00	305,106.35	70,899.65
Generator - Police	In progress	60,000.00	28,738.02	31,261.98
Replace Gate Motor	To be quoted	15,000.00	-	15,000.00
Sever Switch Replacement	Complete	15,000.00	19,445.49	(4,445.49)
New Motion Cyber Security	To be quoted	10,000.00	-	10,000.00
Offsite Backup & Software	To be quoted	14,000.00	-	14,000.00
One Ton Dump Truck	Complete	90,000.00	80,861.64	9,138.36
1/2 Ton 4X4 Work Truck	Complete	120,000.00	107,066.35	12,933.65
3/4 Yard Concrete Mixer	Complete	10,000.00	4,200.00	5,800.00
Generators	In progress	60,000.00	-	60,000.00
Applicant Tracking Software	Complete	7,640.00	5,832.00	1,808.00
Budgeting Software	Complete	8,775.00	8,775.00	-
Total for Fund 22 - Vehicle & Equipment Replacement		1,595,921.00	1,073,472.53	522,448.47

Fund 23 - Technology Fund

Access Control Panel	Complete	\$ 24,981.00	\$ 24,981.00	\$ -
Total for Fund 23 - Technology Fund		\$ 24,981.00	\$ 24,981.00	\$ -

Fund 25 - Projects Fund

Demolition of OA Fleming	Demolished waiting property transfer	\$ 223,462.00	\$ 223,461.59	\$ 0.41
WWTP Improvments	In progress	6,754,500.00	276,357.28	6,478,142.72
Lift Station	Engineering has begun	1,200,000.00	281,110.18	918,889.82
OA Fleming Park	Engineering, installation of lights has begun	600,000.00	393,832.87	206,167.13
Total for Fund 25 - Projects Fund		\$ 8,777,962.00	\$ 1,174,761.92	\$ 7,603,200.08

Grant Funded Projects

GLO - CDBG MIT 2016 HUD - Sanitary Sewer Collection System SSOI	In progress	\$ 5,931,626.00	\$ 2,159,265.02	\$ 3,772,360.98
GLO - CDGB MIT Harvey - WWTP Improvements	In progress	5,991,468.00	902,043.58	5,089,424.42
TDEM - Lift Station #3 Generator	Generators Delivered, and pads built	36,000.00	33,266.67	2,733.33
TDEM - Lift Station #4 Generator	Generators Delivered, and pads built	36,000.00	32,266.66	3,733.34
TDEM - Lift Station #14 Generator	Generators Delivered and pads built	36,000.00	32,266.66	3,733.34
Fire Radios	Received Radios	201,694.32	201,694.32	-
Total for Grant Funded Projects		\$ 12,232,788.32	\$ 3,360,802.91	\$ 8,871,985.41

Other Projects

Incode Migration Project	Began Content Manager Implementation	208,000.00	77,503.25	130,496.75
Total for Other Projects		\$ 208,000.00	\$ 77,503.25	\$ 130,496.75



FREEPORT POLICE DEPARTMENT

430 N. Brazosport Blvd • Freeport, TX 77541 • 979.239.1211 • Fax 979.239.2075

Danny Gillchriest
Captain

Jennifer Howell
Chief of Police

Corey Brinkman
Lieutenant

NOVEMBER 2024 REPORT

I. CALLS FOR SERVICE

2214 calls for service were reported for the month.
Zuercher Records Management System (RMS) reports to follow.

II. INCIDENTS

141 cases were reported for the month.
Zuercher Records Management System (RMS) reports to follow.

III. TRAFFIC CONTACTS

428 traffic stops were reported for the month.
Zuercher Records Management System (RMS) reports to follow.

IV. ANIMAL CONTROL

119 animal control calls reported for the month.
Shelter intake: 66 dogs and 26 cats

V. CODE ENFORCEMENT

459 code enforcement violations reported for the month.
Citizen Serve report to follow.

VI. TRAINING

Training performed in accordance with the Texas Commission on Law Enforcement (TCOLE).
All employees took Public Information Act training.
- Various training during the month for the department 353 hours.

VII. COMMUNITY EVENTS

The police department participated in the following events for this month:

- November 2nd Community Clean Up
- November 9th Special Olympics Fishing
- November 11th Veteran's Day Parade
- November 23rd Festival of Lights

The following are upcoming events:

- December 7th Blue Santa Pancake Breakfast
- December 10th & 11th Blue Santa First Responder Parade
- December 13th Holiday on the Brazos



VIII. COMPLAINTS and COMPLIMENTS

Complaints regarding school zones and traffic issues. Officers have continued to place extra patrol in the areas.

Compliment over staff at community clean up.

IX. STAFFING

DISPATCHERS:

We are full staff.

JAILERS:

We are full staff.

ACOS:

We are full staff.

CODE ENFORCEMENT:

We have 1 opening.

CROSSING GUARDS:

We have 1 opening.

POLICE OFFICERS:

We have 1 opening in patrol.

PROMOTIONS:

None.

SPECIAL ANNOUNCEMENTS:

FPD Charitable Organization had to dispose of all inventory due to a rodent infestation.

Freeport Police Department

Monthly Call For Service CC

Printed on December 3, 2024

Description	Totals	
911 CALL	69	69
911 HANG UP	35	35
ALARM - BUSINESS	29	29
ALARM - HOLD UP	1	1
ALARM - RESIDENTIAL	2	2
AMBULANCE CALL - FREEPORT	131	131
AMBULANCE CALL - OYSTER CREEK	11	11
AMBULANCE CALL - SURFSIDE	13	13
ANIMAL BITE	2	2
ANIMAL CONTROL - GENERAL	117	117
ASSAULT	8	8
ATTEMPT TO SERVE - WARRANT	4	4
AUTO THEFT	2	2
BACODA - LOBBY RX BOX	1	1
BAR CHECK	28	28
BROADCAST	12	12
BURGLARY - MOTOR VEHICLE	2	2
CHECKED OUT	6	6
CITY ORDINANCE VIOLATION	6	6
CIVIL MATTER	9	9
CIVIL STANDBY	2	2
CLERK CHECK	93	93
CLOSE PATROLLING AREA	366	366
CLOSE PATROL REQUEST	4	4
CODE ENFORCEMENT	220	220
COMMERCIAL VEHICLE ENFORCEMENT	3	3
COURTESY TRANSPORT	5	5
CPS RELATED INVESTIGATION	9	9
CRASH - HIT & RUN	2	2
CRASH - MAJOR	8	8
CRASH - MINOR	18	18
CRIMINAL MISCHIEF	13	13
CRIMINAL TRESPASSING	3	3
DEBRIS IN ROADWAY	9	9
DISCHARGE FIREARM	9	9
DISTURBANCE PHYSICAL	8	8
DISTURBANCE VERBAL	24	24
DUMPING ILLEGALLY	1	1
Duplicate Call	2	2
FIRE - ALARM	6	6
FIRE CALL	19	19
FLAGGED DOWN	5	5

Description	Totals	
FOLLOW UP	14	14
FOUND PROPERTY	7	7
FRAUD	7	7
GAS/CHEMICAL RELEASE	7	7
HARASSMENT	5	5
HOSPICE DEATH	2	2
INSPECTION	3	3
JAIL DUTY	3	3
JAIL INSPECTION	19	19
JUVENILE COMPLAINTS	17	17
LOST ARTICLE/PROPERTY	2	2
MENTAL HEALTH CALL/REFERAL	4	4
MISCELLANEOUS	37	37
MISSING PERSON	1	1
MOTORIST ASSIST	17	17
NARCOTICS COMPLAINT	1	1
NOISE COMPLAINT	20	20
OPEN DOOR/WINDOW	2	2
OTHER AGENCY ASSIST	18	18
PARKING VIOLATION	4	4
POLICE ESCORT	1	1
PRISONER TRANSPORT	15	15
RECKLESS DRIVER	17	17
RECOVER STOLEN PROPERTY	1	1
RECOVER STOLEN VEHICLE	2	2
REPORT DROPPED IN ERROR	4	4
REPOSSESSION VEHICLE	10	10
RUNAWAY	1	1
SEXUAL OFFENSE	2	2
SPEAK WITH OFFICER	46	46
SPECIAL ASSIGNMENT	14	14
SPECIAL WATCH	3	3
SUBJECT CONTACT	18	18
SUSPICIOUS CIRCUMSTANCE	36	36
SUSPICIOUS SUBJECT	21	21
SUSPICIOUS VEHICLE	21	21
TERRORISTIC THREATS	5	5
THEFT	15	15
TOWED VEHICLE	4	4
TRAFFIC COMPLAINT	14	14
TRAFFIC CONTROL	18	18
TRAFFIC STOP	357	357
UNAUTH USE OF A VEHICLE	3	3
UNWANTED SUBJECT	21	21
WARRANT CLASS B OR ABOVE	4	4
WARRANT MUNICIPAL	2	2

Description	Totals	
WATER / STREET DEPT CALLOUT	22	22
WELFARE CONCERN	14	14
	16	16
Totals	2214	2214

Freeport Police Department

Monthly Incidents CC

Printed on December 3, 2024

Reported	Case Number	Offenses	Description
11/01/24	FPD24-1371	DEATH INVESTIGATION	AMBULANCE CALL - FREEPORT
11/01/24	FPD24-1372	VACCINATION REQUIRED;	ANIMAL CONTROL - GENERAL
11/01/24	FPD24-1373	BURGLARY OF VEHICLE - theft from	THEFT
11/01/24	FPD24-1374	OTHER JURISDICTION WARRANT;	DISTURBANCE PHYSICAL
11/02/24	FPD24-1375	DRIVING WHILE INTOXICATED	TRAFFIC STOP
11/02/24	FPD24-1376	INCIDENT REPORT	JUVENILE COMPLAINTS
11/02/24	FPD24-1377	CITY WARRANT	UNWANTED SUBJECT
11/03/24	FPD24-1378	DRIVING WHILE INTOXICATED	BAR CHECK
11/03/24	FPD24-1379	UNAUTH USE OF VEHICLE	UNAUTH USE OF A VEHICLE
11/03/24	FPD24-1380	OTHER JURISDICTION WARRANT	UNWANTED SUBJECT
11/03/24	FPD24-1381	POSSESSION OF DRUG	UNWANTED SUBJECT
11/03/24	FPD24-1382	OTHER JURISDICTION WARRANT	WARRANT OTHER AGENCY
11/03/24	FPD24-1384	SEXUAL ASSAULT - rape	SPEAK WITH OFFICER
11/03/24	FPD24-1383	ASSAULT CAUSES BODILY INJURY	ASSAULT
11/04/24	FPD24-1385	CAPIAS WARRANT	PRISONER TRANSPORT
11/04/24	FPD24-1386	INCIDENT REPORT	SUSPICIOUS CIRCUMSTANCE
11/04/24	FPD24-1387	INCIDENT REPORT	JUVENILE COMPLAINTS
11/04/24	FPD24-1388	INCIDENT REPORT	DISTURBANCE VERBAL
11/05/24	FPD24-1389	OTHER JURISDICTION WARRANT;	WARRANT OTHER AGENCY
11/05/24	FPD24-1390	FRAUD - GENERAL	FRAUD
11/05/24	FPD24-1391	CRIMINAL TRESPASS	SUSPICIOUS CIRCUMSTANCE
11/05/24	FPD24-1392	PUBLIC INTOXICATION	SUSPICIOUS CIRCUMSTANCE
11/06/24	FPD24-1393	THEFT PROP >=\$100<\$750	AUTO THEFT
11/06/24	FPD24-1394	CITY WARRANT	TRAFFIC STOP
11/06/24	FPD24-1395	THEFT PROP >=\$2,500<\$30K	911 CALL
11/06/24	FPD24-1396	AGG ASSAULT W/DEADLY	SPEAK WITH OFFICER
11/06/24	FPD24-1397	INCIDENT REPORT	FOUND PROPERTY
11/07/24	FPD24-1398	CAPIAS WARRANT	TRAFFIC STOP
11/07/24	FPD24-1399	VIOL OF PROTECTIVE ORDER	UNWANTED SUBJECT
11/07/24	FPD24-1400		SPEAK WITH OFFICER
11/07/24	FPD24-1401	CAPIAS WARRANT	TRAFFIC STOP
11/08/24	FPD24-1409	INCIDENT REPORT	TRAFFIC STOP
11/08/24	FPD24-1402	CAPIAS WARRANT; PUBLIC	PUBLIC INTOXICATION
11/08/24	FPD24-1403	CPS/APS REFERRAL	CPS RELATED INVESTIGATION
11/08/24	FPD24-1406		REPORT DROPPED IN ERROR
11/08/24	FPD24-1404	ASSAULT CAUSES BODILY INJURY	UNWANTED SUBJECT
11/08/24	FPD24-1405	TERRORISTIC THREAT OF	TERRORISTIC THREATS
11/08/24	FPD24-1407	INCIDENT REPORT	AMBULANCE CALL - FREEPORT
11/09/24	FPD24-1408	PUBLIC INTOXICATION	DISTURBANCE PHYSICAL
11/09/24	FPD24-1410	CAPIAS WARRANT	WARRANT MUNICIPAL
11/09/24	FPD24-1411	TERRORISTIC THREAT	TERRORISTIC THREATS
11/10/24	FPD24-1412	DRIVING WHILE INTOXICATED	RECKLESS DRIVER
11/10/24	FPD24-1413	PUBLIC INTOXICATION	SUSPICIOUS SUBJECT

Reported	Case Number	Offenses	Description
11/10/24	FPD24-1414	INCIDENT REPORT	FOUND PROPERTY
11/10/24	FPD24-1415	RESIST ARREST SEARCH OR	CRASH - MINOR
11/10/24	FPD24-1416	TERRORISTIC THREAT	SUSPICIOUS CIRCUMSTANCE
11/10/24	FPD24-1417	ASSAULT CAUSES BODILY INJURY	ASSAULT
11/10/24	FPD24-1418	INJURY CHILD/ELDERLY/DISABLE	ASSAULT
11/10/24	FPD24-1419	INCIDENT REPORT	FOUND PROPERTY
11/11/24	FPD24-1420	DEATH INVESTIGATION	SUSPICIOUS CIRCUMSTANCE
11/11/24	FPD24-1421	BURGLARY OF VEHICLE - theft from	THEFT
11/12/24	FPD24-1422	INCIDENT REPORT	SPEAK WITH OFFICER
11/12/24	FPD24-1423	CAPIAS WARRANT	PRISONER TRANSPORT
11/12/24	FPD24-1424	ARSON	SUSPICIOUS CIRCUMSTANCE
11/13/24	FPD24-1425	INCIDENT REPORT	SUSPICIOUS SUBJECT
11/13/24	FPD24-1426	CAPIAS WARRANT	ATTEMPT TO SERVE - WARRANT
11/13/24	FPD24-1427	POSS CS PG 1/1-B >=1G<4G; POSS	UNWANTED SUBJECT
11/13/24	FPD24-1428	CAPIAS WARRANT	ATTEMPT TO SERVE - WARRANT
11/13/24	FPD24-1429	CAPIAS WARRANT	PRISONER TRANSPORT
11/13/24	FPD24-1430	CRIMINAL MISCHIEF/CLASS C	DISTURBANCE VERBAL
11/14/24	FPD24-1431	OTHER JURISDICTION WARRANT	SUSPICIOUS CIRCUMSTANCE
11/14/24	FPD24-1432	FRAUD - GENERAL	FRAUD
11/14/24	FPD24-1433	FAILURE TO MAINTAIN FINANCIAL	TRAFFIC STOP
11/14/24	FPD24-1434	THEFT CLASS C	THEFT
11/14/24	FPD24-1435	THEFT PROP >=\$100<\$750	THEFT
11/14/24	FPD24-1436	ASSAULT BY PHYSICAL CONTACT	HARASSMENT
11/14/24	FPD24-1437	ASSAULT CAUSES BODILY INJURY	DISTURBANCE VERBAL
11/14/24	FPD24-1438	INCIDENT REPORT	UNWANTED SUBJECT
11/14/24	FPD24-1439	ASSAULT CAUSES BODILY INJ	ASSAULT
11/15/24	FPD24-1440	INCIDENT REPORT	CRASH - MINOR
11/15/24	FPD24-1441	DRIVING WHILE LICENSE INVALID	TRAFFIC STOP
11/15/24	FPD24-1442	DEATH INVESTIGATION	AMBULANCE CALL - FREEPORT
11/16/24	FPD24-1443	INCIDENT REPORT	SPEAK WITH OFFICER
11/16/24	FPD24-1444	THEFT CLASS C	THEFT
11/16/24	FPD24-1445	ALLOWING DOG TO RUN AT LARGE	ANIMAL BITE
11/17/24	FPD24-1446	CRIMINAL MISCHIEF >=\$750<\$2,500	CRIMINAL MISCHIEF
11/17/24	FPD24-1447	CRIMINAL MISCHIEF >=\$750<\$2,500	CRIMINAL MISCHIEF
11/17/24	FPD24-1448	CRIMINAL MISCHIEF >=\$750<\$2,500	CRIMINAL MISCHIEF
11/17/24	FPD24-1449	CRIMINAL MISCHIEF >=\$750<\$2,500	CRIMINAL MISCHIEF
11/17/24	FPD24-1451	DANGEROUS VICIOUS DOG	ANIMAL BITE
11/17/24	FPD24-1450	CRIMINAL MISCHIEF >=\$750<\$2,500	CRIMINAL MISCHIEF
11/17/24	FPD24-1452	POSS CS PG 3 < 28G	TRAFFIC STOP
11/18/24	FPD24-1453	CRIMINAL MISCHIEF >=\$100<\$750	CRIMINAL MISCHIEF
11/18/24	FPD24-1454		REPORT DROPPED IN ERROR
11/18/24	FPD24-1463	INCIDENT REPORT	ANIMAL CONTROL - GENERAL
11/18/24	FPD24-1456	ASSAULT CAUSES BODILY INJURY	DISTURBANCE VERBAL
11/18/24	FPD24-1455	INCIDENT REPORT	FOUND PROPERTY
11/18/24	FPD24-1457	PUBLIC INTOXICATION W/3 PRIOR	SUSPICIOUS CIRCUMSTANCE
11/18/24	FPD24-1458	THEFT CLASS C	THEFT
11/18/24	FPD24-1459	DUTY ON STRIKING FIXTURE/HWY	911 CALL

Reported	Case Number	Offenses	Description
11/19/24	FPD24-1460	CAPIAS WARRANT	TRAFFIC STOP
11/19/24	FPD24-1461	POSS CS PG 1/1-B <1G; POSS CS	SUSPICIOUS CIRCUMSTANCE
11/19/24	FPD24-1464	INCIDENT REPORT	ANIMAL CONTROL - GENERAL
11/19/24	FPD24-1462	THEFT PROP <\$2,500 2/MORE	SUSPICIOUS SUBJECT
11/19/24	FPD24-1465	CAPIAS WARRANT	TRAFFIC STOP
11/19/24	FPD24-1466	CRIMINAL MISCHIEF >=\$100<\$750	CRIMINAL MISCHIEF
11/19/24	FPD24-1467	CRIMINAL MISCHIEF/CLASS C	CRIMINAL MISCHIEF
11/19/24	FPD24-1468	EXPIRED OPERATOR'S LICENSE;	TRAFFIC STOP
11/19/24	FPD24-1469	INCIDENT REPORT	DISTURBANCE VERBAL
11/20/24	FPD24-1470	FAILURE TO APPEAR	TRAFFIC STOP
11/20/24	FPD24-1471	CAPIAS WARRANT	WARRANT MUNICIPAL
11/20/24	FPD24-1472	CRIMINAL MISCHIEF >=\$750<\$2,500	CRIMINAL MISCHIEF
11/20/24	FPD24-1473	THREAT CLASS C	ASSAULT
11/21/24	FPD24-1474	CAPIAS WARRANT	PRISONER TRANSPORT
11/21/24	FPD24-1475	INCIDENT REPORT	HOSPICE DEATH
11/21/24	FPD24-1476	POSS CS PG 2 >= 4G<400G	WARRANT CLASS B OR ABOVE
11/21/24	FPD24-1477	ASSAULT CAUSES BODILY INJ;	ASSAULT
11/22/24	FPD24-1478	DISPLAY EXPIRED REGISTRATION;	TRAFFIC STOP
11/22/24	FPD24-1479	NO DRIVER'S LICENSE; DISPLAY	TRAFFIC STOP
11/22/24	FPD24-1481	ASSAULT CAUSES BODILY INJURY	ASSAULT
11/22/24	FPD24-1480	FIRE INCIDENT	FIRE CALL
11/23/24	FPD24-1482	PROH SUBSTANCE/ITEM IN	911 CALL
11/23/24	FPD24-1483	DRIVING WHILE INTOXICATED	SUSPICIOUS VEHICLE
11/23/24	FPD24-1484	DEATH INVESTIGATION	HOSPICE DEATH
11/23/24	FPD24-1485	INCIDENT REPORT	RECOVER STOLEN VEHICLE
11/23/24	FPD24-1486	FAILURE TO MAINTAIN FINANCIAL	WARRANT OTHER AGENCY
11/23/24	FPD24-1487	FAILURE TO MAINTAIN FINANCIAL	TRAFFIC STOP
11/23/24	FPD24-1488	TATTOOS PROHIBITED FOR	JUVENILE COMPLAINTS
11/23/24	FPD24-1489	ASSAULT CAUSES BODILY INJURY	911 HANG UP
11/23/24	FPD24-1490	THEFT PROP >=\$2,500<\$30K	THEFT
11/24/24	FPD24-1492	INCIDENT REPORT	DISTURBANCE VERBAL
11/24/24	FPD24-1491	RESIST ARREST SEARCH OR	DISTURBANCE PHYSICAL
11/24/24	FPD24-1493	OPERATE UNREGISTERED MOTOR	TRAFFIC STOP
11/24/24	FPD24-1494	INCIDENT REPORT	FOUND PROPERTY
11/24/24	FPD24-1495	INCIDENT REPORT	DISCHARGE FIREARM
11/25/24	FPD24-1496	CRIMINAL MISCHIEF >=\$100<\$750	DISTURBANCE PHYSICAL
11/25/24	FPD24-1497	INCIDENT REPORT	SPEAK WITH OFFICER
11/25/24	FPD24-1498	THEFT CLASS C	THEFT
11/26/24	FPD24-1499	CAPIAS WARRANT	PRISONER TRANSPORT
11/26/24	FPD24-1500	INCIDENT REPORT	DISTURBANCE VERBAL
11/26/24	FPD24-1501	INCIDENT REPORT	FOUND PROPERTY
11/27/24	FPD24-1502	CRIMINAL MISCHIEF >=\$100<\$750	SUSPICIOUS SUBJECT
11/27/24	FPD24-1504	EVADING ARREST DETENTION	CRIMINAL MISCHIEF
11/27/24	FPD24-1503	POSSESSION OF DRUG	WARRANT OTHER AGENCY
11/27/24	FPD24-1505	POSS CS PG 2-A <= 2OZ; RESIST	TRAFFIC STOP
11/27/24	FPD24-1506	ASSAULT CAUSES BODILY INJURY	DISTURBANCE VERBAL
11/27/24	FPD24-1507	DEATH INVESTIGATION	DEATH INVESTIGATION

Reported	Case Number	Offenses	Description
11/27/24	FPD24-1508	THEFT PROP >=\$100<\$750	THEFT
11/30/24	FPD24-1509	CRIMINAL MISCHIEF >=\$100<\$750	CRIMINAL MISCHIEF
11/30/24	FPD24-1510	CAPIAS WARRANT	PRISONER TRANSPORT
11/30/24	FPD24-1511	HARASSMENT	HARASSMENT

Total Records: 141

Freeport Police Department

Monthly Traffic Stops CC

Printed on December 3, 2024

Descriptions	Totals	
Arrest	18	18
Arrest; Report Taken	8	8
Arrest; Report Taken; Vehicle Towed	4	4
Arrest; Vehicle Towed	2	2
Citation Issued	131	131
Citation Issued ; Written Warning Issued	2	2
CVE - No Violation	1	1
Disregard / Event Cancelled	1	1
Handled By Officer / Deputy	5	5
Information Recieved	2	2
No Police Action Taken	2	2
Report Taken; Arrest; Assistance Provided	2	2
Report Taken; Citation Issued	2	2
Vehicle Towed	2	2
Written Warning Issued	246	246
Totals	428	428

Violation List (Custom)

Open From Date: 11/01/2024
Open To Date: 11/30/2024
Show Address: N

File#	Violation	Open Date	Status
24-002989	Accessory Structures	11/01/2024	Open
24-002989	Exterior Structure - Good Repair	11/01/2024	Open
24-002989	Unsafe conditions (overhangs)	11/01/2024	Open
24-002989	Unsafe condition (siding and masonry joints)	11/01/2024	Open
24-002989	Unsafe condition (foundations)	11/01/2024	Open
24-002989	Protective Treatment/Exterior Surfaces	11/01/2024	Open
24-002989	Premises Identification	11/01/2024	Open
24-002989	Structural members	11/01/2024	Open
24-002989	Roofs and drainage	11/01/2024	Open
24-003008	Neglected Premises	11/04/2024	Open
24-003008	Unsafe conditions (overhangs)	11/04/2024	Open
24-003008	Unsafe conditions (exterior walls)	11/04/2024	Open
24-003008	Chimneys and towers	11/04/2024	Open
24-003008	Building security	11/04/2024	Open
24-003008	Doors	11/04/2024	Open
24-003008	Windows	11/04/2024	Open
24-003008	Protective Treatment/Exterior Surfaces	11/04/2024	Open
24-003008	Exterior walls	11/04/2024	Open
24-003008	Roofs and drainage	11/04/2024	Open
24-003008	Mechanical Appliances	11/04/2024	Open
24-003008	Electrical Service	11/04/2024	Open
23-000439	Exterior Structure - Good Repair	11/04/2024	Open
24-003017	Growth or accumulation of weeds, rubbish, and the like.	11/04/2024	Closed
24-003017	Neglected Premises	11/04/2024	Closed
24-003015	Neglected Premises	11/04/2024	Open
24-003015	Exterior Structure - Good Repair	11/04/2024	Open
24-003015	Unsafe condition (stairs and porches)	11/04/2024	Open
24-003021	Growth or accumulation of weeds, rubbish, and the like.	11/05/2024	Closed
24-003021	Neglected Premises	11/05/2024	Closed
24-003023	Growth or accumulation of weeds, rubbish, and the like.	11/05/2024	Closed
24-003023	Neglected Premises	11/05/2024	Closed

24-003024	Growth or accumulation of weeds, rubbish, and the like.	11/05/2024	Closed
24-003024	Neglected Premises	11/05/2024	Closed
24-003024	Exterior Structure - Good Repair	11/05/2024	Closed
24-003024	Unsafe condition (floor or roof)	11/05/2024	Closed
24-003024	Protective Treatment/Exterior Surfaces	11/05/2024	Closed
24-003024	Premises Identification	11/05/2024	Closed
24-003024	Roofs and drainage	11/05/2024	Closed
24-003024	Accumulation of rubbish or garbage	11/05/2024	Closed
24-002931	Unsafe condtion (limit state of structures)	11/05/2024	Open
24-002931	Exterior walls	11/05/2024	Open
24-002931	Roofs and drainage	11/05/2024	Open
24-003029	Residential - Permits Required	11/05/2024	Closed
24-003033	Disposal of garbage	11/05/2024	Closed
24-003033	Neglected Premises	11/05/2024	Closed
24-003034	Recreational Vehicles outside licensed RV park	11/06/2024	Closed
24-003034	Recreational Vehicles outside licensed RV park	11/06/2024	Closed
24-003039	Roofs and drainage	11/06/2024	Open
24-003042	Growth or accumulation of weeds, rubbish, and the like.	11/06/2024	Closed
24-003044	Growth or accumulation of weeds, rubbish, and the like.	11/06/2024	Closed
24-003045	Growth or accumulation of weeds, rubbish, and the like.	11/06/2024	Open
24-003048	Junked vehicles	11/06/2024	Closed
24-003049	Growth or accumulation of weeds, rubbish, and the like.	11/06/2024	Closed
24-001699	Growth or accumulation of weeds, rubbish, and the like.	11/06/2024	Open
24-001699	Accessory Structures	11/06/2024	Open
24-001699	Motor Vehicles/Inoperable/Unlicensed	11/06/2024	Open
24-003050	Growth or accumulation of weeds, rubbish, and the like.	11/06/2024	Closed
24-003051	Residential Parking - Hard Surface	11/06/2024	Closed
24-001710	Interior Inspection is requested	11/06/2024	Open
24-003052	Growth or accumulation of weeds, rubbish, and the like.	11/06/2024	Closed
24-003053	Growth or accumulation of weeds, rubbish, and the like.	11/06/2024	Closed
24-003054	Growth or accumulation of weeds, rubbish, and the like.	11/06/2024	Closed
24-003063	Growth or accumulation of weeds, rubbish, and the like.	11/07/2024	Closed
24-003023	Growth or accumulation of weeds, rubbish, and the like.	11/07/2024	Closed
24-003023	Neglected Premises	11/07/2024	Closed
24-002772	Growth or accumulation of weeds, rubbish, and the like.	11/07/2024	Open
24-002772	Neglected Premises	11/07/2024	Open

24-002772	Growth or accumulation of weeds, rubbish, and the like.	11/07/2024	Open
24-002772	Neglected Premises	11/07/2024	Open
24-003067	Grass and Weeds	11/07/2024	Open
24-003067	Exterior Structure - Good Repair	11/07/2024	Open
24-003067	Unsafe condition (stairs and porches)	11/07/2024	Open
24-003069	Growth or accumulation of weeds, rubbish, and the like.	11/07/2024	Open
24-003069	Grass and Weeds	11/07/2024	Open
24-003069	Exterior Structure - Good Repair	11/07/2024	Open
24-003069	Unsafe conditions (overhangs)	11/07/2024	Open
24-003069	Premises Identification	11/07/2024	Open
24-003072	Garbage Collections	11/07/2024	Open
24-003073	Growth or accumulation of weeds, rubbish, and the like.	11/07/2024	Closed
24-003074	Garbage Collections	11/07/2024	Closed
24-003075	Garbage Collections	11/07/2024	Open
24-003076	Garbage Collections	11/07/2024	Open
24-003077	Disposal of garbage	11/07/2024	Open
24-003078	Growth or accumulation of weeds, rubbish, and the like.	11/07/2024	Closed
24-003079	Growth or accumulation of weeds, rubbish, and the like.	11/07/2024	Closed
24-003080	Disposal of garbage	11/07/2024	Open
24-003083	Roofs and drainage	11/07/2024	Open
24-003088	Growth or accumulation of weeds, rubbish, and the like.	11/08/2024	Open
24-003089	Growth or accumulation of weeds, rubbish, and the like.	11/08/2024	Open
24-003092	Growth or accumulation of weeds, rubbish, and the like.	11/08/2024	Closed
24-003093	Growth or accumulation of weeds, rubbish, and the like.	11/08/2024	Closed
24-003094	Growth or accumulation of weeds, rubbish, and the like.	11/08/2024	Closed
24-003095	Growth or accumulation of weeds, rubbish, and the like.	11/08/2024	Closed
24-003097	Growth or accumulation of weeds, rubbish, and the like.	11/08/2024	Closed
24-003098	Growth or accumulation of weeds, rubbish, and the like.	11/08/2024	Closed
24-003100	Disposal of garbage	11/08/2024	Open
24-002724	Growth or accumulation of weeds, rubbish, and the like.	11/08/2024	Open
24-002724	Neglected Premises	11/08/2024	Open
24-002724	Accessory Structures	11/08/2024	Open
24-002724	Accumulation of rubbish or garbage	11/08/2024	Open
24-003112	Exterior Structure - Good Repair	11/12/2024	Open
24-003112	Unsafe conditions (structural)	11/12/2024	Open
24-003112	Unsafe conditions (overhangs)	11/12/2024	Open

24-003112	Unsafe condition (floor or roof)	11/12/2024	Open
24-003112	Unsafe conditions (exterior walls)	11/12/2024	Open
24-003112	Protective Treatment/Exterior Surfaces	11/12/2024	Open
24-003112	Structural members	11/12/2024	Open
24-003112	Roofs and drainage	11/12/2024	Open
24-003112	Mechanical Appliances	11/12/2024	Open
24-003112	Fire Protection Systems- Smoke Alarms	11/12/2024	Open
24-003112	Interior structure	11/12/2024	Open
24-003112	Interior surfaces	11/12/2024	Open
24-003112	General - Equipment	11/12/2024	Open
24-003121	Accumulation of rubbish or garbage	11/12/2024	Open
24-003121	Disposal of rubbish	11/12/2024	Open
24-003121	Disposal of garbage	11/12/2024	Open
24-003122	Growth or accumulation of weeds, rubbish, and the like.	11/13/2024	Open
24-002915	Growth or accumulation of weeds, rubbish, and the like.	11/13/2024	Open
24-003130	Disposal of garbage	11/13/2024	Open
24-003041	Growth or accumulation of weeds, rubbish, and the like.	11/13/2024	Open
24-003041	Neglected Premises	11/13/2024	Open
24-001495	Accumulation of carrion, filth, and the like.	11/13/2024	Open
24-001495	Growth or accumulation of weeds, rubbish, and the like.	11/13/2024	Open
24-001495	Neglected Premises	11/13/2024	Open
24-002678	Premises Identification	11/13/2024	Open
24-003140	Accumulation of carrion, filth, and the like.	11/13/2024	Open
24-003140	Growth or accumulation of weeds, rubbish, and the like.	11/13/2024	Open
24-003140	Neglected Premises	11/13/2024	Open
24-003140	Unsafe conditions (structural)	11/13/2024	Open
24-003140	Unsafe condition (floor or roof)	11/13/2024	Open
24-003140	Unsafe conditions (exterior walls)	11/13/2024	Open
24-003140	Premises Identification	11/13/2024	Open
24-003140	Exterior walls	11/13/2024	Open
24-003140	Refrigerators	11/13/2024	Open
24-003140	Disposal of garbage	11/13/2024	Open
24-003131	Tampering with or destroying public facilities	11/14/2024	Closed
24-003145	Growth or accumulation of weeds, rubbish, and the like.	11/14/2024	Open
24-003146	Growth or accumulation of weeds, rubbish, and the like.	11/14/2024	Closed
24-003147	Growth or accumulation of weeds, rubbish, and the like.	11/14/2024	Closed

24-003148	Growth or accumulation of weeds, rubbish, and the like.	11/14/2024	Closed
24-003150	Growth or accumulation of weeds, rubbish, and the like.	11/14/2024	Closed
24-003151	Growth or accumulation of weeds, rubbish, and the like.	11/14/2024	Open
24-003152	Growth or accumulation of weeds, rubbish, and the like.	11/14/2024	Closed
24-003153	Growth or accumulation of weeds, rubbish, and the like.	11/14/2024	Closed
24-003154	Growth or accumulation of weeds, rubbish, and the like.	11/14/2024	Closed
24-001664	Accessory Structures	11/15/2024	Open
24-003156	Exterior Structure - Good Repair	11/15/2024	Open
24-003156	Unsafe conditions (overhangs)	11/15/2024	Open
24-003156	Unsafe condition (stairs and porches)	11/15/2024	Open
24-003156	Unsafe condition (siding and masonry joints)	11/15/2024	Open
24-003156	Unsafe conditions (exterior walls)	11/15/2024	Open
24-003156	Openable windows	11/15/2024	Open
24-003156	Building security	11/15/2024	Open
24-003156	Windows	11/15/2024	Open
24-002761	Growth or accumulation of weeds, rubbish, and the like.	11/15/2024	Open
24-002761	Neglected Premises	11/15/2024	Open
24-002761	Sidewalks, Alleys and Unpaved Right-of-Ways	11/15/2024	Open
24-003190	Growth or accumulation of weeds, rubbish, and the like.	11/18/2024	Open
24-003190	Neglected Premises	11/18/2024	Open
24-003196	Junked vehicles	11/18/2024	Open
24-003196	Growth or accumulation of weeds, rubbish, and the like.	11/18/2024	Open
24-003196	Neglected Premises	11/18/2024	Open
24-003196	Sidewalks, Alleys and Unpaved Right-of-Ways	11/18/2024	Open
24-003200	Growth or accumulation of weeds, rubbish, and the like.	11/19/2024	Closed
24-003201	Growth or accumulation of weeds, rubbish, and the like.	11/19/2024	Closed
24-003202	Residential Parking - Hard Surface	11/19/2024	Open
24-003203	Growth or accumulation of weeds, rubbish, and the like.	11/19/2024	Closed
24-003204	Growth or accumulation of weeds, rubbish, and the like.	11/19/2024	Closed
24-003205	Growth or accumulation of weeds, rubbish, and the like.	11/19/2024	Open
24-003206	Growth or accumulation of weeds, rubbish, and the like.	11/19/2024	Closed
24-003211	Growth or accumulation of weeds, rubbish, and the like.	11/19/2024	Closed
24-003213	Recreational Vehicles outside an RV park	11/19/2024	Open
24-003213	Neglected Premises	11/19/2024	Open
24-003213	Recreational Vehicle Park - RVs Only	11/19/2024	Open
24-003213	Recreational Vehicles outside licensed RV park	11/19/2024	Open

24-003215	Growth or accumulation of weeds, rubbish, and the like.	11/19/2024	Closed
24-003215	Neglected Premises	11/19/2024	Closed
24-003215	Sidewalks, Alleys and Unpaved Right-of-Ways	11/19/2024	Closed
24-003215	Growth or accumulation of weeds, rubbish, and the like.	11/19/2024	Closed
24-003215	Neglected Premises	11/19/2024	Closed
24-003215	Sidewalks, Alleys and Unpaved Right-of-Ways	11/19/2024	Closed
24-003212	Growth or accumulation of weeds, rubbish, and the like.	11/19/2024	Open
24-003212	Rodent Harborage	11/19/2024	Open
24-003212	Exterior Structure - Good Repair	11/19/2024	Open
24-003212	Unsafe conditions (structural)	11/19/2024	Open
24-003212	Unsafe conditions (anchoring)	11/19/2024	Open
24-003212	Unsafe conditions (overhangs)	11/19/2024	Open
24-003212	Unsafe condition (stairs and porches)	11/19/2024	Open
24-003212	Unsafe condition (floor or roof)	11/19/2024	Open
24-003212	Unsafe condtion (limit state of structures)	11/19/2024	Open
24-003212	Unsafe condition (siding and masonry joints)	11/19/2024	Open
24-003212	Unsafe condition (foundations)	11/19/2024	Open
24-003212	Unsafe conditions (exterior walls)	11/19/2024	Open
24-003212	Unsafe conditions (floors)	11/19/2024	Open
24-003212	Unsafe conditions (floors components)	11/19/2024	Open
24-003212	Stairways, decks, porches and balconies	11/19/2024	Open
24-003212	Handrails and guards	11/19/2024	Open
24-003212	Window, skylight and door frames	11/19/2024	Open
24-003212	Insect Screens	11/19/2024	Open
24-003212	Building security	11/19/2024	Open
24-003212	Protective Treatment/Exterior Surfaces	11/19/2024	Open
24-003212	Premises Identification	11/19/2024	Open
24-003212	Overhang extensions	11/19/2024	Open
24-003212	Interior Unsafe conditions (stairs, landing and balconies)	11/19/2024	Open
24-003212	Stairs and walking surfaces	11/19/2024	Open
24-003212	Handrails and guards	11/19/2024	Open
24-003212	Handrails and Guards	11/19/2024	Open
24-003212	General - Sanitary Drainage System	11/19/2024	Open
24-003212	Maintenance - Sanitary Drainage System	11/19/2024	Open
24-003212	Responsibility - Mechanical and Electrical	11/19/2024	Open
24-003212	Heating Facilities- Tenants	11/19/2024	Open

24-003212	Electrical - Facilities required	11/19/2024	Open
24-003212	Electrical Service	11/19/2024	Open
24-003212	Electrical system requirements	11/19/2024	Open
24-003212	Residential - Permits Required	11/19/2024	Open
24-003212	Electrical License Required	11/19/2024	Open
24-003212	Mechanical License Required	11/19/2024	Open
24-003212	Plumbing - License Required	11/19/2024	Open
24-002778	Growth or accumulation of weeds, rubbish, and the like.	11/19/2024	Open
24-002778	Neglected Premises	11/19/2024	Open
24-002778	Sidewalks, Alleys and Unpaved Right-of-Ways	11/19/2024	Open
24-002778	Growth or accumulation of weeds, rubbish, and the like.	11/19/2024	Open
24-002778	Neglected Premises	11/19/2024	Open
24-002778	Sidewalks, Alleys and Unpaved Right-of-Ways	11/19/2024	Open
24-003207	Construction sites to be kept clean	11/19/2024	Open
24-003207	Growth or accumulation of weeds, rubbish, and the like.	11/19/2024	Open
24-003207	Discharge of Storm Water in Sewers Prohibited	11/19/2024	Open
24-003207	Sanitation	11/19/2024	Open
24-003207	Openable windows	11/19/2024	Open
24-003207	Insect Screens	11/19/2024	Open
24-003207	Doors	11/19/2024	Open
24-003207	Building security	11/19/2024	Open
24-003207	Premises Identification	11/19/2024	Open
24-003207	Interior structure	11/19/2024	Open
24-003207	Interior Unsafe conditions (structural load)	11/19/2024	Open
24-003207	Interior Unsafe conditions (foundation)	11/19/2024	Open
24-003207	Interior surfaces	11/19/2024	Open
24-003207	Interior doors	11/19/2024	Open
24-003207	General - Equipment	11/19/2024	Open
24-003207	Refrigerators	11/19/2024	Open
24-003207	Infestation	11/19/2024	Open
24-003207	Owner Responsible - Pest Elimination	11/19/2024	Open
24-003207	Cooking facilities	11/19/2024	Open
24-003207	Dwelling units - Required Plumbing	11/19/2024	Open
24-003207	Public Toilet Facilities	11/19/2024	Open
24-003207	General - Plumbing Maintenance	11/19/2024	Open
24-003207	General - Water System Required	11/19/2024	Open

24-003207	Water Supply	11/19/2024	Open
24-003207	Water Heating Facilities	11/19/2024	Open
24-003207	General - Sanitary Drainage System	11/19/2024	Open
24-003207	Responsibility - Mechanical and Electrical	11/19/2024	Open
24-003207	Heating Facilities - Residential Occupancies	11/19/2024	Open
24-003207	Heating Facilities- Tenants	11/19/2024	Open
24-003207	Heating Facilities- Occupiable Work Spaces	11/19/2024	Open
24-003207	Mechanical Appliances	11/19/2024	Open
24-003207	Electrical - Facilities required	11/19/2024	Open
24-003207	Electrical Service	11/19/2024	Open
24-003207	Electrical system requirements	11/19/2024	Open
24-003207	Electrical - Receptacles	11/19/2024	Open
24-003207	Electrical - Luminaires (Lights)	11/19/2024	Open
24-003207	Locked Doors	11/19/2024	Open
24-003207	Fire Protection Systems	11/19/2024	Open
24-003207	Fire Protection Systems- Smoke Alarms	11/19/2024	Open
24-003207	Residential - Permits Required	11/19/2024	Open
24-003207	Electrical License Required	11/19/2024	Open
24-003207	Mechanical License Required	11/19/2024	Open
24-003207	Plumbing - License Required	11/19/2024	Open
24-003192	Growth or accumulation of weeds, rubbish, and the like.	11/19/2024	Open
24-003192	Neglected Premises	11/19/2024	Open
24-003192	Sidewalks, Alleys and Unpaved Right-of-Ways	11/19/2024	Open
24-003208	Window, skylight and door frames	11/19/2024	Open
24-003208	Openable windows	11/19/2024	Open
24-003208	Insect Screens	11/19/2024	Open
24-003208	Doors	11/19/2024	Open
24-003208	Building security	11/19/2024	Open
24-003208	Premises Identification	11/19/2024	Open
24-003208	Interior surfaces	11/19/2024	Open
24-003208	Interior doors	11/19/2024	Open
24-003208	General - Equipment	11/19/2024	Open
24-003208	Refrigerators	11/19/2024	Open
24-003208	Infestation	11/19/2024	Open
24-003208	Owner Responsible - Pest Elimination	11/19/2024	Open
24-003208	Cooking facilities	11/19/2024	Open

24-003208	Dwelling units - Required Plumbing	11/19/2024	Open
24-003208	General - Plumbing Maintenance	11/19/2024	Open
24-003208	General - Water System Required	11/19/2024	Open
24-003208	Water Supply	11/19/2024	Open
24-003208	Water Heating Facilities	11/19/2024	Open
24-003208	General - Sanitary Drainage System	11/19/2024	Open
24-003208	Responsibility - Mechanical and Electrical	11/19/2024	Open
24-003208	Heating Facilities - Residential Occupancies	11/19/2024	Open
24-003208	Heating Facilities- Occupiable Work Spaces	11/19/2024	Open
24-003208	Mechanical Appliances	11/19/2024	Open
24-003208	Electrical - Facilities required	11/19/2024	Open
24-003208	Electrical - Receptacles	11/19/2024	Open
24-003208	Electrical - Luminaires (Lights)	11/19/2024	Open
24-003208	Electrical - Wiring - Flexible Cords	11/19/2024	Open
24-003208	Locked Doors	11/19/2024	Open
24-003208	Fire Protection Systems	11/19/2024	Open
24-003208	Fire Protection Systems- Smoke Alarms	11/19/2024	Open
24-003208	Residential - Permits Required	11/19/2024	Open
24-003208	Electrical License Required	11/19/2024	Open
24-003208	Mechanical License Required	11/19/2024	Open
24-003208	Plumbing - License Required	11/19/2024	Open
24-003209	Discharge of Wastewater Restricted.	11/19/2024	Open
24-003209	Exterior Structure - Good Repair	11/19/2024	Open
24-003209	Unsafe conditions (structural)	11/19/2024	Open
24-003209	Unsafe condition (stairs and porches)	11/19/2024	Open
24-003209	Unsafe conditions (exterior walls)	11/19/2024	Open
24-003209	Unsafe conditions (floors)	11/19/2024	Open
24-003209	Unsafe conditions (floors components)	11/19/2024	Open
24-003209	Window, skylight and door frames	11/19/2024	Open
24-003209	Openable windows	11/19/2024	Open
24-003209	Insect Screens	11/19/2024	Open
24-003209	Doors	11/19/2024	Open
24-003209	Building security	11/19/2024	Open
24-003209	Premises Identification	11/19/2024	Open
24-003209	Interior structure	11/19/2024	Open
24-003209	Interior Unsafe conditions (structural load)	11/19/2024	Open

24-003209	Interior Unsafe conditions (floor or roof anchorage)	11/19/2024	Open
24-003209	Interior surfaces	11/19/2024	Open
24-003209	Interior doors	11/19/2024	Open
24-003209	General - Equipment	11/19/2024	Open
24-003209	Refrigerators	11/19/2024	Open
24-003209	Owner Responsible - Pest Elimination	11/19/2024	Open
24-003209	Cooking facilities	11/19/2024	Open
24-003209	General - Plumbing Maintenance	11/19/2024	Open
24-003209	Water Heating Facilities	11/19/2024	Open
24-003209	Responsibility - Mechanical and Electrical	11/19/2024	Open
24-003209	Heating Facilities - Residential Occupancies	11/19/2024	Open
24-003209	Heating Facilities- Occupiable Work Spaces	11/19/2024	Open
24-003209	Mechanical Appliances	11/19/2024	Open
24-003209	Electrical - Facilities required	11/19/2024	Open
24-003209	Electrical Service	11/19/2024	Open
24-003209	Electrical - Receptacles	11/19/2024	Open
24-003209	Fire Protection Systems	11/19/2024	Open
24-003209	Fire Protection Systems- Smoke Alarms	11/19/2024	Open
24-003209	Residential - Permits Required	11/19/2024	Open
24-003209	Mechanical License Required	11/19/2024	Open
24-003209	Plumbing - License Required	11/19/2024	Open
24-003210	Unsafe condition (floor or roof)	11/20/2024	Open
24-003210	Unsafe condition (limit state of structures)	11/20/2024	Open
24-003210	Window, skylight and door frames	11/20/2024	Open
24-003210	Openable windows	11/20/2024	Open
24-003210	Insect Screens	11/20/2024	Open
24-003210	Doors	11/20/2024	Open
24-003210	Building security	11/20/2024	Open
24-003210	Premises Identification	11/20/2024	Open
24-003210	Interior structure	11/20/2024	Open
24-003210	Interior Unsafe conditions (structural load)	11/20/2024	Open
24-003210	Interior surfaces	11/20/2024	Open
24-003210	Interior doors	11/20/2024	Open
24-003210	Refrigerators	11/20/2024	Open
24-003210	Infestation	11/20/2024	Open
24-003210	Cooking facilities	11/20/2024	Open

24-003210	Dwelling units - Required Plumbing	11/20/2024	Open
24-003210	Public Toilet Facilities	11/20/2024	Open
24-003210	General - Plumbing Maintenance	11/20/2024	Open
24-003210	General - Water System Required	11/20/2024	Open
24-003210	Water Heating Facilities	11/20/2024	Open
24-003210	General - Sanitary Drainage System	11/20/2024	Open
24-003210	Responsibility - Mechanical and Electrical	11/20/2024	Open
24-003210	Heating Facilities - Residential Occupancies	11/20/2024	Open
24-003210	Heating Facilities- Occupiable Work Spaces	11/20/2024	Open
24-003210	Electrical - Facilities required	11/20/2024	Open
24-003210	Electrical Service	11/20/2024	Open
24-003210	Electrical system requirements	11/20/2024	Open
24-003210	Electrical - Receptacles	11/20/2024	Open
24-003210	Electrical - Luminaires (Lights)	11/20/2024	Open
24-003210	Fire Protection Systems	11/20/2024	Open
24-003210	Fire Protection Systems- Smoke Alarms	11/20/2024	Open
24-003210	Residential - Permits Required	11/20/2024	Open
24-003210	Electrical License Required	11/20/2024	Open
24-003210	Mechanical License Required	11/20/2024	Open
24-003210	Plumbing - License Required	11/20/2024	Open
24-003219	Growth or accumulation of weeds, rubbish, and the like.	11/20/2024	Open
24-003219	Neglected Premises	11/20/2024	Open
24-003221	Growth or accumulation of weeds, rubbish, and the like.	11/20/2024	Open
24-003221	Neglected Premises	11/20/2024	Open
24-003055	Growth or accumulation of weeds, rubbish, and the like.	11/20/2024	Open
24-003055	Neglected Premises	11/20/2024	Open
24-003222	Residential - Permits Required	11/20/2024	Open
24-003222	Recreational Vehicle Park - RVs Only	11/20/2024	Open
24-003222	Recreational Vehicles outside licensed RV park	11/20/2024	Open
24-003220	Growth or accumulation of weeds, rubbish, and the like.	11/20/2024	Closed
24-003220	Neglected Premises	11/20/2024	Closed
24-003220	Sidewalks, Alleys and Unpaved Right-of-Ways	11/20/2024	Closed
24-003223	Neglected Premises	11/20/2024	Open
24-003224	Growth or accumulation of weeds, rubbish, and the like.	11/20/2024	Closed
24-003224	Recreational Vehicles outside licensed RV park	11/20/2024	Closed
24-003225	Growth or accumulation of weeds, rubbish, and the like.	11/20/2024	Closed

24-003228	Growth or accumulation of weeds, rubbish, and the like.	11/20/2024	Open
24-003229	Growth or accumulation of weeds, rubbish, and the like.	11/20/2024	Open
24-003230	Residential - Permits Required	11/20/2024	Open
24-003233	Junked vehicles	11/20/2024	Open
24-003233	Residential Parking - Hard Surface	11/20/2024	Open
24-003233	Neglected Premises	11/20/2024	Open
24-003233	Motor Vehicles/Inoperable/Unlicensed	11/20/2024	Open
24-003216	Growth or accumulation of weeds, rubbish, and the like.	11/20/2024	Open
24-003216	Neglected Premises	11/20/2024	Open
24-003216	Grass and Weeds	11/20/2024	Open
24-003216	Unsafe condition (stairs and porches)	11/20/2024	Open
24-003216	Stairways, decks, porches and balconies	11/20/2024	Open
24-003216	Handrails and guards	11/20/2024	Open
24-003216	Openable windows	11/20/2024	Open
24-003216	Premises Identification	11/20/2024	Open
24-003216	Infestation	11/20/2024	Open
24-003216	Maintenance - Sanitary Drainage System	11/20/2024	Open
24-003216	Heating Facilities- Occupiable Work Spaces	11/20/2024	Open
24-003216	Electrical - Receptacles	11/20/2024	Open
24-003216	Fire Protection Systems	11/20/2024	Open
24-003216	Fire Protection Systems- Smoke Alarms	11/20/2024	Open
24-003254	Neglected Premises	11/22/2024	Open
24-003254	Premises Identification	11/22/2024	Open
24-003254	Accumulation of rubbish or garbage	11/22/2024	Open
24-003261	Junked vehicles	11/22/2024	Open
24-003261	Motor Vehicles/Inoperable/Unlicensed	11/22/2024	Open
24-002724	Growth or accumulation of weeds, rubbish, and the like.	11/22/2024	Open
24-002724	Neglected Premises	11/22/2024	Open
24-002724	Accessory Structures	11/22/2024	Open
24-003264	Neglected Premises	11/22/2024	Open
24-003264	Unsafe condition (floor or roof)	11/22/2024	Open
24-003264	Building security	11/22/2024	Open
24-003264	Doors	11/22/2024	Open
24-003264	Windows	11/22/2024	Open
24-003264	General - Equipment	11/22/2024	Open
24-002724	Growth or accumulation of weeds, rubbish, and the like.	11/22/2024	Open

24-002724	Neglected Premises	11/22/2024	Open
24-002724	Accessory Structures	11/22/2024	Open
24-002724	Growth or accumulation of weeds, rubbish, and the like.	11/22/2024	Open
24-002724	Neglected Premises	11/22/2024	Open
24-002724	Accessory Structures	11/22/2024	Open
24-003269	Growth or accumulation of weeds, rubbish, and the like.	11/25/2024	Closed
24-003272	Growth or accumulation of weeds, rubbish, and the like.	11/25/2024	Closed
24-003273	Growth or accumulation of weeds, rubbish, and the like.	11/25/2024	Open
24-003274	Residential Parking - Hard Surface	11/25/2024	Open
24-003277	Junked vehicles	11/25/2024	Open
24-003277	Residential Parking - Hard Surface	11/25/2024	Open
24-003277	Accumulation of carrion, filth, and the like.	11/25/2024	Open
24-003277	Neglected Premises	11/25/2024	Open
24-003279	Growth or accumulation of weeds, rubbish, and the like.	11/25/2024	Closed
24-003280	Residential Parking - Hard Surface	11/25/2024	Open
24-003280	Growth or accumulation of weeds, rubbish, and the like.	11/25/2024	Open
24-003281	Growth or accumulation of weeds, rubbish, and the like.	11/25/2024	Open
24-003281	Neglected Premises	11/25/2024	Open
24-003281	Sidewalks, Alleys and Unpaved Right-of-Ways	11/25/2024	Open
24-003288	Growth or accumulation of weeds, rubbish, and the like.	11/25/2024	Closed
24-003090	Growth or accumulation of weeds, rubbish, and the like.	11/25/2024	Closed
24-003090	Neglected Premises	11/25/2024	Closed
24-003090	Sidewalks, Alleys and Unpaved Right-of-Ways	11/25/2024	Closed
24-002842	Neglected Premises	11/25/2024	Open
24-003297	Residential - Permits Required	11/26/2024	Open
24-003303	Growth or accumulation of weeds, rubbish, and the like.	11/26/2024	Open
24-003303	Neglected Premises	11/26/2024	Open
24-003303	Building security	11/26/2024	Open
24-003303	Windows	11/26/2024	Open
24-003307	Growth or accumulation of weeds, rubbish, and the like.	11/27/2024	Open
24-003307	Neglected Premises	11/27/2024	Open
24-003307	Sidewalks, Alleys and Unpaved Right-of-Ways	11/27/2024	Open
		Total Violations	459

Monthly Golf Course Report November 2024

For the month of November we ended with another record November with a ending revenue of \$81,367. Our prev record for any given November was \$64,000. We surpassed our goal for the month by \$25,000.

Some driving factors for the nice revenue month were...

1. We only had .5" of rain this month this definitely helped with the amount of playable days
2. Course conditions have been in better shape especially with the addition of the fairway program. This has drawn a lot of positive feedback which has led to increased rounds
3. Membership has moved back up over 200 which is a big positive especially when numbers drop off in this time of the year.
4. We also had a strong month in merchandise sells. Our goal was \$10k for the month and we ended over \$18k

Our 2024 tournament season came to an end this month and was our best year yet. We picked up a few more better quality tournaments and overall feedback was great. This is an area we could still see a lot of growth if we had a climate controlled pavilion, that could also serve as a building we could rent out for other events. We continue to miss out on this additional revenue by not having a climate controlled building.

Looking towards December and around the holidays is a busy time for the golfcourse. During the 2 week period of Christmas and New Years a lot of people are on vacation, so as long as the weather cooperates we will end the year on a strong note. During this time we are only closed on Christmas Day to capitalize on the additional revenue.

Thank you

Brian

Golf Course Goals vs Actuals 2024-2025

Goal

Category	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Totals
Green Fee	21,000	19,000	16,000	11,000	12,000	30,000	33,000	30,000	28,000	25,000	25,000	25,000	275,000
Rec(taxable)	0	0	0	0	0	0	0	0	0	0	0	0	0
Golf Cart	10,000	8,000	8,000	7,000	6,000	11,000	11,500	11,500	12,500	11,500	11,500	11,500	120,000
Merchandise	13,000	10,000	10,000	9,000	9,000	18,000	19,000	20,000	20,000	17,000	15,000	15,000	175,000
Prep Food	800	700	500	500	500	1,300	1,400	1,500	1,500	1,100	1,100	2,100	13,000
Beer Sales	7,000	6,000	6,000	6,000	5,000	9,000	9,000	9,000	9,000	8,000	8,000	8,000	90,000
Drinks/Chips	3,500	2,500	1,500	1,500	1,500	3,500	4,000	4,000	4,000	4,000	3,000	3,000	36,000
Memberships	12,000	10,000	12,000	9,000	10,000	12,500	12,500	12,500	12,500	12,500	12,500	12,000	140,000
Total	\$67,300	\$56,200	\$54,000	\$44,000	\$44,000	\$85,300	\$90,400	\$88,500	\$87,500	\$79,100	\$76,100	\$76,600	\$849,000

Actual

Category	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Totals
Green Fee	30,663	22,149											52,812
Rec(taxable)	0	0											0
Golf Cart	12,911	11,983											24,894
Merchandise	16,038	18,756											34,794
Prep Food	1,215	1,330											2,545
Beer Sales	8,718	7,742											16,460
Drinks/Chips	4,067	3,555											7,622
Memberships	19,005	15,852											34,857
Total	\$92,617	\$81,367	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$173,984

Over/Under	\$25,317	\$25,167											\$50,484
-------------------	-----------------	-----------------	--	--	--	--	--	--	--	--	--	--	-----------------

Rounds of Golf

Month	Fy2022-2023	Fy2023-2024	Fy2024-2025
OCT	2692	2363	2798
NOV	1153	2109	2557
DEC	2028	2348	
JAN	2125	1182	
FEB	2176	2241	
MAR	2961	3444	
APR	2740	3285	
MAY	2776	3461	
JUN	3094	3378	
JUL	3393	806	
AUG	2811	3266	
SEP	2897	2883	
	30846	30766	5355 □

Memberships

Month	FY2022-2023	FY2023-2024	FY2024-2025
OCT	194	188	198
NOV	184	186	202
DEC	186	189	
JAN	174	187	
FEB	178	198	
MAR	195	201	
APR	192	203	
MAY	196	211	
JUN	186	213	
JUL	162	201	
AUG	183	194	
SEP	187	205	



Revune for the fiscal years

	2005-2006	2006-2007	2007-2008	2008-2009	2009-2010	2010-2011	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-2021	2021-2022	2022-2023	2023-224	2024-2025
October	\$ 47,009.00	\$ 38,020.00	\$ 44,541.00	\$ 42,949.00	\$ 40,175.00	\$ 50,996.00	\$ 41,662.00	\$ 40,670.00	\$ 34,325.00	\$ 35,953.00	\$ 33,172.00	\$ 40,639.00	\$ 27,027.00	\$ 34,039.00	\$ 42,407.50	\$ 62,202.91	\$ 51,147.84	76,592.04	\$ 74,167.03	\$ 92,617.00
November	\$ 27,799.00	\$ 33,807.00	\$ 33,020.00	\$ 44,707.00	\$ 39,303.00	\$ 36,034.00	\$ 42,510.00	\$ 44,313.00	\$ 28,636.00	\$ 26,980.00	\$ 19,944.00	\$ 31,995.00	\$ 30,448.00	\$ 23,229.00	\$ 43,338.77	\$ 64,634.00	\$ 56,586.76	\$ 33,383.62	\$ 63,177.89	\$ 81,367.00
December	\$ 34,148.00	\$ 25,466.00	\$ 37,308.00	\$ 36,530.00	\$ 20,950.00	\$ 35,136.00	\$ 31,312.00	\$ 32,256.00	\$ 29,786.00	\$ 29,645.00	\$ 26,178.00	\$ 24,651.00	\$ 20,856.00	\$ 40,933.00	\$ 48,990.47	\$ 56,927.48	\$ 62,544.32	\$ 53,930.64	\$ 74,575.41	
January	\$ 38,163.00	\$ 19,599.00	\$ 23,783.00	\$ 40,207.00	\$ 21,224.00	\$ 27,521.00	\$ 49,248.00	\$ 25,563.00	\$ 37,898.00	\$ 20,982.00	\$ 36,242.00	\$ 57,636.00	\$ 30,342.00	\$ 30,229.00	\$ 23,365.55	\$ 56,651.51	\$ 47,116.31	\$ 61,756.57	\$ 36,937.26	
February	\$ 29,092.00	\$ 31,360.00	\$ 29,207.00	\$ 40,299.00	\$ 16,893.00	\$ 32,118.00	\$ 27,440.00	\$ 36,248.00	\$ 32,762.00	\$ 31,605.00	\$ 30,448.00	\$ 30,449.00	\$ 21,772.00	\$ 26,749.00	\$ 37,454.31	\$ 41,451.22	\$ 49,126.05	\$ 62,570.03	\$ 59,528.92	
March	\$ 44,484.00	\$ 50,244.00	\$ 45,181.00	\$ 51,193.00	\$ 52,873.00	\$ 64,305.00	\$ 39,994.00	\$ 58,128.00	\$ 44,011.00	\$ 29,929.00	\$ 34,261.00	\$ 39,413.00	\$ 52,056.00	\$ 52,147.00	\$ 56,303.83	\$ 67,691.37	\$ 69,982.06	\$ 91,891.25	\$ 111,901.00	
April	\$ 52,898.00	\$ 44,170.00	\$ 54,841.00	\$ 60,003.00	\$ 58,698.00	\$ 57,655.00	\$ 57,937.00	\$ 46,802.00	\$ 51,866.00	\$ 33,553.00	\$ 28,234.00	\$ 58,911.00	\$ 60,713.00	\$ 82,079.00	\$ 13,723.75	\$ 75,786.66	\$ 93,650.43	\$ 93,909.09	\$ 110,981.80	
May	\$ 49,583.00	\$ 50,784.00	\$ 59,984.00	\$ 65,535.00	\$ 46,083.00	\$ 53,246.00	\$ 57,607.00	\$ 51,940.00	\$ 56,256.00	\$ 48,499.00	\$ 30,164.00	\$ 50,065.00	\$ 57,692.00	\$ 62,730.00	\$ 28,942.99	\$ 58,401.78	\$ 92,185.04	\$ 86,160.00	\$ 103,122.90	
June	\$ 38,039.00	\$ 52,831.00	\$ 65,674.00	\$ 62,065.00	\$ 59,492.00	\$ 59,357.00	\$ 61,151.00	\$ 55,923.00	\$ 48,913.00	\$ 26,082.00	\$ 8,162.00	\$ 37,417.00	\$ 53,075.00	\$ 58,322.00	\$ 62,154.13	\$ 63,469.78	\$ 80,131.95	\$ 98,988.00	\$ 103,910.00	
July	\$ 40,396.00	\$ 35,250.00	\$ 58,329.00	\$ 62,141.00	\$ 40,405.00	\$ 52,427.00	\$ 50,465.00	\$ 50,193.00	\$ 44,700.00	\$ 43,387.00	\$ 36,186.00	\$ 37,656.00	\$ 52,448.00	\$ 69,071.00	\$ 50,746.13	\$ 57,641.43	\$ 81,808.90	\$ 96,210.00	\$ 31,782.37	
August	\$ 40,352.00	\$ 41,420.00	\$ 38,504.00	\$ 63,134.00	\$ 48,395.00	\$ 44,385.00	\$ 45,158.00	\$ 48,075.00	\$ 46,545.00	\$ 43,727.00	\$ 30,306.00	\$ 23,868.00	\$ 58,221.00	\$ 67,005.00	\$ 58,155.52	\$ 57,091.00	\$ 59,695.18	\$ 88,042.00	\$ 106,879.00	
September	\$ 35,529.00	\$ 37,527.00	\$ 23,756.00	\$ 49,098.00	\$ 41,066.00	\$ 44,276.00	\$ 42,282.00	\$ 34,895.00	\$ 25,984.00	\$ 21,813.00	\$ 26,082.00	\$ 2,160.00	\$ 15,674.00	\$ 38,567.00	\$ 57,786.23	\$ 45,708.61	68,991.57	\$ 106,996.00	96180.34	
Total	\$ 477,492.00	\$ 460,478.00	\$ 514,128.00	\$ 617,861.00	\$ 485,557.00	\$ 557,456.00	\$ 546,766.00	\$ 525,006.00	\$ 481,682.00	\$ 392,155.00	\$ 339,379.00	\$ 434,860.00	\$ 480,324.00	\$ 585,100.00	\$ 523,369.18	\$ 707,657.75	\$ 812,966.41	950,429.24	\$ 973,143.92	\$ 173,984.00