



City of Freeport
Meeting and/or Executive Session Agenda

This meeting will be live streamed via YouTube Live and may be accessed on the City of Freeport Facebook page: <https://www.facebook.com/freeporttexas> or by visiting <https://www.youtube.com/@cityoffreeporttx8375/streams>

Monday, June 16, 2025, 6:00 PM | Council Chamber | 430 North Brazosport Blvd. , Freeport, Texas 77541

In accordance with Section 551.043 of the Texas Government Code, this agenda has been posted at Freeport City Hall, and distributed to the appropriate news media within the required time frame. All meetings of the Freeport City Council are open to the public. Public participation and written comments are invited on all open session business items.

The Mayor and City Council request that cell phones be turned off or set to vibrate. Members of the audience are requested to step outside to conduct a phone conversation. The Council Chamber is wheelchair accessible and special parking is available outside the building. If special accommodation is required, please contact the City Secretary a minimum of 72 hours in advance at 979-233-3526.

1: Call to Order:

- 1A. Call to Order - Jerry Cain, Mayor
- 1B. Invocation - Councilman
- 1C. Pledges - Pledge of Allegiance to the United States; Pledge of Allegiance to the State of Texas.
- 1D. Audience Participation – Anyone who has registered to speak prior to the meeting being called to order and desires to address the City Council will be heard at this time, or during the discussion of an item listed on the agenda. These forms are located by the City Secretary. After completing the form, give it to the City Secretary. She will give it to the Mayor. The Mayor will call on you when that item is presented, once a motion has been made by Council then public participation will not be allowed. You will have four (4) minutes to make your comments regardless of the number of agenda items to be addressed.

2: Proclamations - Presentations and Updates

- 2A. Employee Recognitions – Employee of the Month, Loretta Cady, Programs Coordinator, Museum- Jennifer Howell, Interim City Manager/Police Chief
- 2B. Upcoming Events - Freeport Historical Museum, Shark Exhibit, May 24th- August 13th
Fishing Fiesta, Freeport Municipal Park, July 3rd-July 6th
Touch The Truck, at the Freeport Library, July 17th 11:00A.M.

3: Consent Agenda:

- 3A. Action regarding Minutes, June 2, 2025 and Special Meeting Minutes, June 11, 2025- Clarisa Fernandez, City Secretary
- 3B. Action on the renewal of Memorandum of Understandings with Texas Department of Public Safety-Jennifer Howell, Police Chief/Interim City Manager
- 3C. Consider and take possible to approve the Certificate of Mayor of the City of Freeport, Texas approving a tax-exempt bond financing to be undertaken by Texas Home Collaborative (the project is known as “Sienna Villas”) and authorize the Mayor to execute same- Jennifer Howell, Police Chief/Interim City Manager

4: Business

- 4A. Consideration and possible action approving Resolutions appointing/reappointing members to various Boards and Commissions.(Jennifer Howell)
- 4B. Consideration and possible action approving Resolution No. 2025-2930 designation of representative, alternate, and proxy to the Gulf Coast Transit District.(Jennifer Howell)
- 4C. Consideration and possible action approving the purchase order of the support renewal of Square 3 for Cluster Maintenance Servers.(Jennifer Howell)
- 4D. Consideration and possible action approving a professional service agreement with Clear Career Professionals for executive recruitment services for the City Manager position.(Donna Fisher)
- 4E. Discuss and Take possible action on Agenda Rules and Guidelines – per Ordinance 2021-2650, 2022-2657,2022-2672, and 2023-2820. (Councilman Pena/Councilman Davis)

5: Executive Session

The City Council may take action on any Executive Session item posted. 551.071. Texas Government Code. Consultation with Attorney. The City Council may convene in executive session to conduct a private consultation with its attorney on any legal posted agenda item, when the City Council seeks advice of its attorney about pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of Chapter 551, including the following items:

- 5A. Executive Session: Texas Government Code, Section 551.074: Personnel matters; to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee: Police Chief.

6: Reconvene into Open Session:

6A. Take any action resulting from Executive Session.

7: Adjournment

7A. Adjournment – Jerry Cain, Mayor

Items not necessarily discussed in the order they appear on the agenda. The Council at its discretion may take action on any or all of the items as listed. This notice is posted pursuant to the Texas Open Meeting Act. (Chapter 551, Government Code).

The City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development).

CERTIFICATE I certify the foregoing notice was posted in the official glass case at the front door of the City Hall, with 24 hours a day public access, 1201 North Avenue H., Freeport Texas, before 6:00 p.m. in accordance with Open Meetings Act.


Clarisa Fernandez,
City Secretary, City of Freeport, Texas



State of Texas

County of Brazoria

City of Freeport

BE IT REMEMBERED, that the City Council of Freeport, Texas met on Monday, June 2, 2025 at 6:00 PM at the Freeport Council Chamber located at 430 North Brazosport Blvd. , Freeport Texas for the purpose of considering the following agenda items:

City Council: Mayor Jerry Cain
Councilman Jeff Pena
Councilman Jarvis Davis
Councilman George Matamoros
Councilman Winston Rossow

Staff: Chris Motley, Fire Chief
David Olson, Interim City Attorney
Clarisa Fernandez, City Secretary
Ashlee Ferguson, Interim Finance Director
Toby Cohen, IT Manager
Donna Fisher, Human Resource Director
Crystal Ruiz, Executive Administrative Assistant
Wade Dillon, Museum Director

Visitors:	David McGinty	Linda Marshall
	Melanie Oldham	Manning Rollerson
	Betty J. Lopez	Pamela Dancy
	Ralph Frazie	

Call to Order:

Call to Order - Jerry Cain, Mayor

Mayor Cain called the meeting to order at 6:00P.M.

Invocation - Councilman

Councilman Rossow led the Invocation.

Pledges - Pledge of Allegiance to the United States; Pledge of Allegiance to the State of Texas.

Councilman Rossow led the Pledge of Allegiance to the United States and the Pledge of Allegiance to the State of Texas.

Audience Participation – Anyone who has registered to speak prior to the meeting being called to order and desires to address the City Council will be heard at this time, or during the discussion of an item listed on the agenda. These forms are located by the City Secretary. After completing the form, give it to the City Secretary. She will give it to the Mayor. The Mayor will call on you when that item is presented, once a motion has been made by Council then public participation will not be allowed. You will have four (4) minutes to make your comments regardless of the number of agenda items to be addressed.

Thomas Koole said he is a concerned citizen. He said he wanted to give a couple of officers recognition at the last Council meeting, he spoke to Sergeant Torres. He said Sergeant Torres said he heard his concerns.

He said Sergeant Torres was at the intersection the following Monday when he talked to Sergeant Torres he had just finished pulling over a vehicle, and he told Mr. Koole was right about what he was saying, and there was a problem at that intersection. Mr. Koole said Sergeant Torres himself told him he was driving down Fourth Street and Officer Johnson was coming the other way and Sergeant Torres almost got hit by a vehicle at that intersection. Mr. Koole said there is a problem. He said he wanted to recognize them if they were there, and he thanked them for their outstanding job. He said he did not know if they went on and beyond their duties or if the Captain of the force put pressure on them to patrol the area, but the thing is that the intersection is still a problem. He said yes, it was the last day of the week for the school kids, and it does not matter they pass up that stop sign on weekends and, now that school is out, they are still going to do it, so he hopes the Council is hearing him and needs to get something done about the intersection.

Museum Director Wade Dillon said he just wanted to invite the Council as well as the Freeport community to the Shark Exhibit, which opened on May 24th. He said on opening day there were 273 people in attendance and every day, except the rainstorm that blew in last week, there were 100 people in attendance, which was fantastic to see. Mr. Dillon said he wanted to take a moment to recognize the City staff who were involved in helping him and his staff put the Shark Exhibit together and the Street department took the sharks over, helping mount them. Mr. Dillon also thanked IT Director Toby, with the Hammerhead vision station was a huge help. He said the Museum is open Tuesday through Saturday from 10:00AM to 4:00P.M. and it is free to the public.

Sam Reyna resides at 2002 North Avenue G. He said he gave a package to the Council on City ordinances. He said the reason he brought this up was because at the last Council meeting somebody tried to adopt an ordinance without going through the proper channels, which is the Charter Review Committee. He said to adopt a new ordinance in a Home Rule City like Freeport the process typically involves identifying a need for the ordinances, drafting the proposed legislation, presenting it to the City Council for review and public hearings, gaining approval from the Council through a vote, and finally publishing the ordinance for official enforcement. He said this process will be guided by the City's Home Rule Charter, which outlines specific procedures for enforcing local laws. He said the key steps, identify the need and gather support number one identify a local issue that requires regulation through a new ordinance, number two, gather community input and support for the proposed ordinance change, draft the ordinance, number one, work with the City Attorney to draft the ordinance, ensure it is legally sound and aligns with the City's Home Rule Charter, number two clearly define the scope, regulations, and enforcement mechanism within the ordinance, submit to City Council present the drafted ordinance to the City Council for review and consideration, number two the Council may refer the ordinance to relevant committee for further analysis and public hearing, public hearings, the City Council will hold public hearings to allow residents to provide feedback on the proposed ordinance, number two, citizens can voice their concerns, ask questions, and support or oppose the proposed ordinance, Council deliberations and vote, number one, following public hearings, the City Council will deliberate on the ordinance and make necessary amendments, number two, the City will then begin enforcing the new regulations outlined in the ordinance, publication and enforcement, if approved the ordinance is officially published in a designated legal newspaper, number two, the City will then begin enforcing the new regulations outlined in the ordinance, important considerations, Home Rule Charter review always consult the Freeport Home Rule Charter to understand the specific procedures and requirements for adopting new ordinances. He said legal compliance ensures the drafted ordinance adheres to state laws and does not conflict with existing ordinances; Community engagement actively involves residents throughout the process to build consciousness and support for the proposed ordinance.

Melanie Oldham said she is a resident of Freeport. She said she is a retired healthcare professional. She said she attends most City Council or EDC meetings, either online or in person. She said she has continued to talk to residents and to make public information requests since the last meeting. She said, as she mentioned at the last City Council meeting, she also attended the City of Freeports/D.A. versus Councilman Pena trial and listened to the testimony of witnesses Mr. David Olson, Betty Wells, Mr. Kelty, the DA's investigator,

etc. She said after hearing that she knew for a fact that the D.A. did not have a case. Ms. Oldham said she would respectfully say again Mr. David Olson the City Attorney, she said she felt like when he testified he changed his testimony and was not open and honest and actually, the defense lawyer had to show him the emails between Mr. Pena and himself and the fact that he told him to post that second agenda. Ms. Oldham said she would suggest that the Council form a citizen's committee with maybe two public members on it to start doing some serious search for another City Attorney. She said she knows it is tough, but the ordinances say that the City does not have to have an attorney from Brazoria County and, in fact, Mr. Olson and Olson are in Houston. Ms. Oldham said something to consider. She said also she is on the Historical Mainstreet Board, and the Council may not have heard, but they have now become accredited a lot due to Wade Dillon who has stepped down. Ms. Oldham said the problem is they have not met in three months, even though four of the board members have constantly requested it to Ms. Irene Ocenias and Ms. Edith, who is the chair and vice chair. She said because of that and asked who was going to do the quarterly report that is due to Mainstreet? She said this is a big concern. She said when she asked Ms. Irene it comes back to well they have to get approval from Mr Petty. She said something needs to get done before they lose the accreditation that they have worked for a long, long time to get. She said she would like to know and a lot of people in this room and asked why and who decided to suspend Chief Jennifer Howell and say she needed to be investigated? She said shockingly, the City Council, most of them, do not even know the reason why she is being investigated, let alone the public. She said something was wrong there. She said Ms. Howell was not only Chief, but she was Assistant City Manager and, over Code Enforcement a very smart, important employee. Ms. Oldham said she hopes that at some point the Council will all share with the public why a good lady like Chief Howell her name is being defamed and all they know is she is being investigated for some reason. She said finally, building inspections she has talked to people in code and the enforcement officers are leaving. She said there is not maybe one part-time person left. She asked why was that? Ms. Oldham said the City has no Certified Floodplain Manager and that is a problem because people want to come here and build houses. Ms. Oldham asked why does the City not have a floodplain manager? She said the final thing was that she heard Mr. Reyna spoke and needs to consider putting on the ballot that the City has two at large City Councilman, because it is so sad when you have certain situation where there is always a 3 to 2 vote, no matter what the issue is. She said, why not consider Mr. Reyna and his Charter Review.

Pamela Dancy said she two and what the citizens have been telling her is that, as a prime example, the first gentleman that talked, would like to see the workshop brought back on board, because when they call or any of the Council it needs to be where the Council is out driving around and looking at what is happening in their ward and bring it to the Council. She said if it is brought to the Councilmen, then asked when they are supposed to talk about it because it is not on the agenda? Ms. Dancy said they want that brought back that way they do not have to feel like they are going up there and complaining. She said a lot of people have stated that they feel like the Council took it off because things were being said, and the City did not want to be embarrassed. She said these are not her words, but what others are saying. She said she kind of feels there is some truth to that. She said also Ms. Howell and said to the Council, remember each one of them always said what a great job she was doing, thank you, thank you. She said it has taken two months to do an investigation. She said she could see it if it was in the City of Houston or somebody that is larger than Freeport, but two months. Ms. Dancy asked what in the heck did she even do? She said she does not think she did anything and thinks it is a setup time. She said she hates to say that, but she really does feel like it is some type of a setup going on against her. She said she hopes that the Council can get their, stop being the way they are. Ms. Dancy asked how long it took to get rid of Garivey after he you know, they know all the funny stuff not that he did not do some good stuff but also Chief Howell is a great woman, and she does not know what is happening, but she does not like it. She said a lot of citizens do not like it, and they definitely want to have the workshop brought back up so that the Council drive around in their wards, bring up what is happening in the wards. She said this City is a mess. She said when she drives around it is a mess. She said the road construction is getting better and certain things they are doing, but there is a mess Downtown it is a freaking mess. She said to the Council to stop fighting between each other. She said principles before personalities. She said principles before personalities. She said to get some stuff done there and reinstate

Chief Howell.

Manning Rollerson said he too would like to piggyback off of Melanie Oldham, which is true it is time for the nonsense to stop, even with Ms. Pamela. He said number one, how is it possible that this City discredit the man's name that was elected by the people of his ward to get transparency. He said the problem with Freeport 57 years. He asked where is Freeport growth at? He said 57 years of taxation. He asked where the return on the dollar? He said 57 years of the Council permitting dumpings upon dumpings. He said 50 years of this Council agreed to tax abatements. He asked where is it for Freeport? He said while there is a dwindling budget, while the City owes the IRS and asked what is going on in Freeport? He said he drove in every last one of the wards and videotaped every last one of the storm drainage. He said, but the professionals are doing a good job. He said storm drainage has been like this over 15 to 20 years. He said the Council sat up there since 2012 and played games with the lives of every single citizen in this City. He said they can not get accountability for explosions in this City or dumping. He said those are the main key things that are supposed to protect the citizens of this City, because the Council are the frontliners. He said when the Council does not do anything about it, it leaves the citizens in danger. Mr. Rollerson said he flew all the way across the world to find out who blowed up in this community, and who was responsible, and all fingers pointing back at the Council because the Council did not ask for it or force it to happen. He said this was directly from the Japanese government. He asked what is the Council going to do to protect the people of Freeport? He asked where the homes that was promised with the expansion project with the Port of Freeport. He asked when the City was going to start breaking ground on that? He said that is important. Mr. Rollerson said he has an investigation going on the Council based on the water problems that are in Freeport. He said which the Council should know that because the requests have been asked for months now. He said the problem they have is a dwindling City, a deteriorating City, bad governance, and a downtown that has not grown since 1979. He said Freeport heyday was in the early 80s, and it started on the decline in mid 80s to the present day. He said infrastructure is not taken care of. Mr. Rollerson said dwindling is destruction and problems with budgeting. He asked what that sounded like? He said that sounds like a broken governmental system that continuously governs this City, and it has to change. He said their children should have a better future and the Council should do better. He said to the Council to get past the nonsense that they just went through and change this. He said the Council are some good people, but have to change hearts because this is about the children of the future it is not about none of our egos or our feelings, because we all have one.

Mayor Cain said he has one more citizen's comment by Ms. Kathy Cox. Mayor Cain said there was a time when he was getting multiple emails from citizens wanting him to read stuff anonymously or they were not going to be able to be there, so he would comment for them. Mayor Cain said in his opinion, this part of the meeting is for audience participation. He said he appreciated Ms. Cox's concerns and her concerns are on the splash pad. He said what he had decided to do as opposed to reading it, he will share this this letter with each of the Council members that way they are aware of the concerns. He said if Ms. Cox is listening, he will also pass this on to the City Manager that will look into it and get it taken care of.

Consent Agenda:

Action regarding Minutes, May 19, 2025 - Clarisa Fernandez, City Secretary

Action approving Road Closures for Fort Velasco Day - Saturday, June 21st- Wade Dillon, Museum Director

Action approving Resolution 2025-2919 authorizing the application to the TxDOT SP2125 program- Ashlee Hurst, Finance Director

Action approving Resolution No. 2025-2920 Cooperation agreement between the City of Freeport and Texas Home Collaborative (Public Housing Authority) Sienna Villas Apartments- Lance Petty, City Manager

A motion was made by Councilman Matamoros to approve the Consent Agenda as presented, seconded by Councilman Rossow with all present and voting "Aye" 4-1. The Council approved the motion. Councilman Pena voted "Nay".

Business

Consideration and possible action by City Council approving items for surplus and authorize the sale with an online auction using Public Surplus.

Special Projects Supervisor Laura Cramer said she was presenting for the Council's approval several items to be declared as surplus from the Police Department and the Museum. She said the items are in a list in the Council's packets and staff recommended approval of these items as surplus.

A motion was made by Councilman Matamoros to approve the City to sell these items as surplus using a public auction, seconded by Councilman Rossow with all present and voting "Aye" 5-0. The Council unanimously approved the motion.

Mayor Cain said he would like to make a quick announcement. He said City Manager Lance Petty was home sick this evening and for doctor's order, he should be out until Wednesday, and thanked Chief Motley for sitting in that evening.

Consideration and possible action approving Resolutions appointing/reappointing members to various Boards and Commissions.

Mayor Cain said staff recommended approval of the proposed resolutions appointing and reappointing individuals to various Board and Commissions as presented. He said these appointments are in accordance with established procedures and ensure continued functionality and representation on each board. He said the terms have expired on each of the Boards and Commissions. Mayor Cain said these terms expired on May 31, 2025. He said additionally, there are several positions left vacant due to members stepping down before their term expires. He said at the time this memo was created, the City had received applications from individuals who were interested in serving on those Boards and Commissions. He said this agenda item involves the City Council's consideration and possible action on resolutions to appoint or reappoint individuals to several municipal Boards and Commissions. He said this process helps maintain full membership on advisory and regulatory bodies that serve an essential role in local governance. He said all board members are appointed to fulfill 2-year terms and serve at the pleasure of City Council. He said a summary list has been created of expiring terms for each Board and a list of interested applicants is attached to the memo. Mayor Cain said to the Council as they are considering the members of these Boards, a couple of things need to be thought of, and number one is the person qualified and capable of performing the duties, and two is the person, a team player. He said in these committees the Council wants everybody to work together towards a common goal. He said he wants to make it the least disruptive as possible. Mayor Cain said the first one on the list is the Planning Commission, which currently has Mr. Ronald Bachman and Mr. James Saccomano whose term has expired and has reapplied, as well as Ms. Melanie Oldham.

Melanie Oldham said she would like her name to be taken off the list for the Planning Commission.

A motion was made by Councilman Davis to table this item with discussion that followed.

Councilman Davis said he wanted to table this item for the reason that Mayor Cain said to look over it. He said the Council received about five applicants today as they walked in, and he wants to look over them. Councilman Davis said Mayor Cain gave a great example of what the Council needs to be looking for and what they need to pay attention to. He said it is great to see that people come out to want to get on these boards, and he wants to look over them and try to make a better decision about what they are going to do.

Mayor Cain asked Councilman Davis when he said to table this item was he talking about tabling the whole agenda item? Councilman Davis said the whole agenda item.

A second was made by Councilman Pena to table this item with discussion that followed.

Councilman Pena said he was not sure if since Mr. Petty had put this on the agenda if he needed to be here as well to facilitate it. He said that is one of his concerns as well, in addition to the same-day applications.

Mayor Cain said he understood the concerns and one of his concerns with the whole situation was that there is a process for doing this particular item and that is to publicize that these appointments are coming up and put a date on which these applications are supposed to be in and those rules and that process are there for a reason. Mayor Cain said his opinion was that the rules are there, time has passed, and the rules are there for a reason. He said he is against tabling it because there are a lot of citizens that have come out tonight expecting to hear yes or no and this will just push it off that much longer but he is but one vote.

Councilman Pena said he saw that there was an application for Shonda Marshall, but then on the agenda it says she was not reapplying, but he has her application and asked how was that going to be navigated? Mayor Cain asked City Secretary Clarisa Fernandez when Ms. Marshall turned in her application? Ms. Fernandez said it was turned in this morning. Mayor Cain said Ms. Marshall turned in her application this morning and the agenda packet was put together already. Interim City Attorney David Olson said the only thing that matters is when the City actually received it, regardless of how it made its way. Mayor Cain asked when the deadline was? Ms. Fernandez said the 23rd. Mayor Cain said this is just his concern, but the Council is the one that decides he is but one vote and one voice. Councilman Pena said he knows the Council has done this at the last minute of people in attendance writing it up right there and then. He said he does not know why the Council would not want to try to include as many people as possible, especially when they are always trying to get people in. Mayor Cain said it was the Council's decision.

Councilman Matamoros said he sees it both ways, but the Council definitely want to have quite a few applicants, but do need time to vet the applicants that turned in their applications. He said he would like to delay it, but there are boards that will have meetings next week, especially Economic Development and they will not have a full board because four members are no longer on that board their term is expired and so if it is delayed for two weeks, there will be boards that are harmed because they can not conduct business they do not have a quorum and so that is where the tough decision comes in. He said the City did advertise this and put it out on social media and other places. Councilman Matamoros said he looks at it like this if you are applying for a job and there is a deadline, and you miss that deadline after the deadline, they do not say they are going to take your application and still hire that person, they are going to say sorry that person missed the deadline. He said they are caught in that rock and hard place of what to do. He said he believes there are some really good applicants that have met the deadline and would hate to see these boards harmed because they do not have enough members to have a quorum and the City business can not be moved forward.

Councilman Davis said he respected that, and he sees it both ways too and sees the point Councilman Matamoros is saying and but there is a board that has been out two months, and they have been calling for a meeting, and they have been hindered because they are not getting a response from the Council. Councilman Davis said it is the same thing when you go to a job and the job puts out applications that is a paying job and this is a volunteers and they are trying to raise up the volunteers and want to find good people in the same team. He said he does not want to hinder the board and does not want them to stay out two weeks maybe there could be a special meeting. He said it was just two days to look over these and the Council does not have to, and he is just one vote but he sees the point and it is valid. Councilman Davis said they have to get to the point at some time when the deadline has to stay, and he understands that but also have to raise it for the volunteers and do not want to discourage the volunteers, but at the same time, they need to understand there are deadlines for a reason. He said he understands that, but he was just excited to see all of these

people come out and finally want to be a part of something that they have going on. He said either way it goes, he was fine with it. He said you asked not you should receive.

Councilman Pena said he appreciated these concerns, but he just wanted to make sure that he demystified or clarified any of these concerns that actually might be ill-founded or by that he means number one the Council definitely wants to increase the level of participation by the public and so when these social media posts and sharing it apparently did not get promoted enough before the 23rd but in the last week there has been a lot more chatter about the boards, and so he is glad to see all the even last minute applications. He said the concern was expressed that well, they do not want to hinder the rest of these boards in terms of the timetables well he wants to let everybody know that in 2021, 2022, and 2023 the EDC board and other boards actually did not pick their new board members, and it did not mean that they did not get to meet. He said he remembers vividly in 2022 that there was no new election until July and what happened is that the EDC just continued to operate with the same board members all in good faith. He said nobody said they could not they were not renewed yet the ordinance said by May 31st or May 25th whatever the date was, they were not going to show up, but no they all showed up so by the same token we are in 2025 and are not asking for anybody to not show up to these boards and the Council has that authority. He said in fact, the Council did not express that authority in those years the boards must wait for the Council to bring it to the agenda and so the Council will not be losing out. He said all the boards can still be filled as they are now, and they can operate and do the business of the City as they volunteer to do so until the Council is actually able to consider all the other multiple participating residents, and so he thinks it is great that they have all the applications because in years past it has been like pulling teeth to get new folks and new ideas.

Mayor Cain said he agrees that it is exciting to have the amount of applications that the Council has received.

Mayor Cain called the motion to a vote with all present and voting "Aye" 3-2. The Council approved the motion to table this item. Mayor Cain voted "Nay". Councilman Matamoros voted "Nay".

Consideration and possible action on the appointment of City Council Liaison for City of Freeport Boards and Commissions.

Mayor Cain said staff recommended the Council members volunteer and formally be appointed to serve as Liaisons to the City's various Boards and Commissions. He said according to Article 4. Section 2-143 of the City of Freeport Code of Ordinances, the City Council shall appoint one of its members to attend the meetings of the boards and commissions established by the City Charter or the City Council and to serve as a Liaison between such boards and commissions and the City Council. He said the active boards include with the Liaison: Planning and Zoning Commission-Councilman Matamoros, Economic Development-Mayor Cain, Board of Adjustments-Councilman Matamoros, Historical Commission and Main Street-Mayor Cain, Charter Review Commission-Councilman Davis, Senior Citizens Commission-Councilman Rossow, and Beautification/Parks and Recreation Commission-Councilman Rossow.

A motion was made by Councilman Matamoros to reappoint Mayor Cain to Economic Development, himself to Planning and Zoning, himself to Board of Adjustments, Councilman Davis to Charter Review, Councilman Rossow to Senior Citizens, Councilman Rossow to Beautification/Parks and Recreation, and with the only change if Councilman Davis would take over the Historical Commission and Main Street with discussion that followed.

Councilman Pena said he guessed that made him a lucky person that he did not have to be a part of the City's boards per Mr. Matamoros. Councilman Pena thanked Councilman Matamoros.

A second was made by Mayor Cain with all present and voting "Aye" 4-1. The Council approved the motion. Councilman Pena voted "Nay".

Consideration and possible action awarding the bids and authorizing the City Manager to sign the contracts for the City Hall Generator, Service Center Generator, and Riverplace Generator.

Finance Director Ashlee Hurst said on Friday, May 16th, the City opened bids for the three separate generator installation projects and staff had reviewed the bid documents. She said she attached them all to the packet. She said staff recommend approval of the bids for the City Hall and Service Center, and then recommending tabling Riverplace for now, as she is working with TDEM, Texas Division of Emergency Management to try to get the total for the grant increased, as the bids came in higher than what the grant allows. She said the City Hall Project Award was awarded to the City by TDEM for \$425,000. She said the apparent low bidder for that project was McDonald Municipal and then their proposals were also within the grant project range. Ms. Hurst said the Service Center project was awarded to the City by TDEM for \$200,000 and the apparent low bidder was McDonald Municipal and their proposal is within the grant project range. She said the Riverplace project was awarded to the City by TDEM for only \$143,000 and the apparent low bidder is McDonald Municipal, but their proposal is higher than the grant project range by \$73,469, and she is working with TDEM to increase that cost, hopefully. She said if awarded to the apparent low bidder for City Hall and the Service Center, the City's portion for the local match would be \$49,311.80, and it actually comes in a little bit lower than when these grants were originally accepted and that money would be funded from Fund 21- facilities and grounds.

A motion was made by Councilman Matamoros to approve the bids for grants for City Hall Generator and Service Center Generator, and to table the Riverplace Generator bid until staff brings back to the Council, seconded by Councilman Davis with discussion that followed.

Mayor Cain said to Finance Director Ashlee Hurst that he appreciated the due diligence on this. He said hopefully, since these other bids came in under they can reallocate some of that money to the third one.

Mayor Cain called the motion to a vote with all present and voting "Aye" 4-1. The Council approved the motion. Councilman Pena voted "Nay".

Consideration and possible action awarding bid and authorizing the City Manager to sign contract for the Freeport Brownfields Program.

Finance Director Ashlee Hurst said also on Friday, May 16th, the City opened the bids for the Freeport Brownfields Grant program. She said the City of Freeport was awarded a \$500,000 project by the U.S. Environmental Protection Agency, referred to as EPA, for what they call the Brownfields Program. She said the grant provides funding for the City of Freeport to conduct eligible assessment-related activities, and this bid is to award a qualified environmental professional to conduct the environmental site activities for the project. She said the awarded contractor would essentially oversee everything for the City and the bids were received, and she put everything in the packet. Ms. Hurst said Altamira submitted a schedule of rates, Geosyntec also had just a schedule of rates, and Terracon total bid was \$452,200 and this grant is 100% reimbursable, so there is no local match on the City's part, and staff recommend awarding the bid to Terracon.

A motion was made by Councilman Matamoros to award the contract to Terracon as presented, seconded by Councilman Rossow with discussion that followed.

Councilman Pena thanked Finance Director Ashlee Hurst for putting this package together. Councilman Pena asked if Terracon had been vetted? Ms. Hurst said yes. Councilman Pena asked if Ms. Hurst knew that they were properly insured and properly bonded for this project? Ms. Hurst said yes. Councilman Pena asked at what level of due diligence does the City do for the bonding and the insurance? Ms. Hurst said for the bonding it was submitted. Councilman Pena asked Ms. Hurst if she calls the insurance or the bonding

company to verify that it is in good standing, or if there are no outstanding claims against them? Ms. Hurst said no, it was just submitted with their packet. Councilman Pena asked, so if there were claims against them in other municipalities, would that matter to the City? Ms. Hurst said she was not sure that they would be able to tell the City. Interim City Attorney David Olson said the bonding company would not be able to tell the City that, but there might be some things that are a public record. Councilman Pena said he was wondering if there should be a line in the applications for these biddings that basically asked these bidders explicitly that question so that they are held liable and also have legal recourse going forward to have that question answered, and he wished he would have asked the same question in the previous agenda item here. He said there have been a lot of issues with bonding and insurance problems, and it would be good to know that these guys are in good standing because Covarrubias did not, and the due diligence on that was not performed, and so he would like to see some additional due diligence on this one, and for that matter, even on the one from the previous agenda item, 3D. Councilman Pena said he does not know if Ms. Hurst could still do that between now and the time that it is kicked off, but definitely that concern, especially since the City has been burned by it and now find ourselves in a lawsuit at the hands of Covarrubias, who received that \$345,000. Mayor Cain said to get back to the point. Councilman Pena said he is describing the precedent of the problem, and he wants to make sure to not repeat it, and so he wants to make sure that it is expressed as the public knows that. He said he can not vote in approval for it until he is sure that that bonding has been vetted.

Mayor Cain called the motion to a vote with all present and voting "Aye" 4-1. The Council approved the motion. Councilman Pena voted "Nay".

Consideration and possible action approving Resolution 2025-2928 amending the City of Freeport Master Fee Schedule for miscellaneous water-related fees.

Finance Director Ashlee Hurst said this item would amend the Master Fee schedule for the City to adjust two items that are already on there, and then add three new fees that the City currently does not have there. She said as of right now, the charges are \$25 for a return check fee and a \$10 flat rate late fee. She said she has worked really closely with the billing department to get accounts cleaned up, and the system is working better. She said they are just incorporating a lot of changes in areas that can be improved on. She said she reached out to neighboring Cities to kind of find out what they were charging, mainly, and the biggest issue is, now that the City has the new smart meters, when disconnecting a customer for nonpayment, they can see that they are going back and flipping that meter on, and that can be seen on there. She said they can see there is usage. She said the meters were costly for the City and so the City wants to have a way to protect the investment and that is how all this came about. She said the proposed changes would increase the return check fee to \$30 from \$25, change the late fee to be 10% of the balance owed or \$10, whichever is greater. She said additionally, staff would recommend the introduction of three new fees with regard to tampering it would allow the City to charge the customers a nominal fee for instances, such as turning their meter back on. She said the fee would be a flat rate of \$100 should the customer damage the meter box, the fee would be \$150, and then should the customer damage the meter, the customer would be charged the full replacement costs for the meter. She said she believes Code Enforcement is working on getting some type of legal action in regards to this as well, but that is outside of her realm. She said the Finance Department is working very hard to implement better practices, and feels that some adjustment in the fees and additional fees would better align the City in protecting its investments and generating new revenue.

Councilman Rossow asked if the old meters had a way of locking so that the customer could not turn them back on after? Mayor Cain said the meter itself is not lockable, but the valve before the meter, if he is not mistaken. Councilman Rossow asked whether the new meters that they put in can not be locked? Mayor Cain said he would assume the valve is still the same and does not have that exact answer, but the valve prior to the meter is, if he is not mistaken is the same, it is just a meter that is different whenever, with the old meters if the City turned it off and someone went back out and turned it back on, the City had no way of knowing that it was turned back on but with the smart meters, if that happens, then the City is aware instantly, that it has been turned back on. Councilman Rossow asked if there is a problem with people

turning them back on after they have been turned off? Finance Director Ashlee Hurst said yes, and in the process of cleaning things up they found some accounts that had not been disconnected or billed in over a year. She said she does not know if it is a system issue, but they are still working with the software to try to figure out and clean and make sure everything is on the up and up but as of now, they are just manually reviewing every account that has a balance and doing the best they can, but yes, there is an issue. She said there are accounts with usage and there are accounts that are sent out to turn off and then the next day they have usage again and that is how all of this kind of started bubbling up, because there is not much recourse they can do. Ms. Hurst said at the end of last week, she believes on Friday, actually, they ordered numbered tags for Veolia to lock the valve with, and then they can give the number to know if the customer tampers with it. Councilman Rossow said it seems like the City created a problem of their own. Ms. Hurst said she thinks the problem has always been there, but the City was not able to really see how much it was costing until now. Mayor Cain said he thinks that hit the nail on the head.

Mayor Cain said Finance Director Ashlee Hurst had mentioned that they are in the process of ironing everything out and asked how long she thinks it will be before she has it streamlined and everything running the way she anticipated? Ms. Hurst said as of this week, the girls are working on scanning all old files, so they are still just going through files, getting them paperless, trying to streamline everything. She said they now have scanners on their computers, so while customers are out the window, things are going directly into the system, so she hopes very soon. Mayor Cain said personally, he is 100% okay with charging people for tampering or damaging the meters. He said the rest of the charges, he thinks, are probably justifiable, but he personally would like to do this once everything is in line and running the way it is supposed to. Councilman Rossow said it sounds like the City has created crooks. Ms. Hurst said the late fee is what really caught her eye too, because Surfside's balance is paying a \$10 late fee for the same customer that is paying \$10 for \$55 past due when every City around us charges 10% and they do not charge a flat rate.

Councilman Davis said he liked what Finance Director Ashlee Hurst said about tampering with it and agrees to that too, but he would like for the City to get their end straightened out first because this has been a problem with this water bill for years. He said his water bill was wrong. He said he has to take it up every month and show how it is wrong, and it can not be right. He said he thinks the City needs to get their end, and he is not with raising the price on the citizens yet right now and he thinks the City needs to get their stuff because a lot of people's water bill has been wrong. He said he knows they are wrong because his has been wrong. He said they have been paying the City already and the City just needs to get their stuff fixed right.

A motion was made by Mayor Cain to table this item until the City gets everything running in billing the way they anticipated it to, seconded by Councilman Pena with discussion that followed.

Councilman Pena asked if there was anybody there from staff that knew anything about the meters, the actual workings of them? Mayor Cain said he thinks Rudy called in sick today. Councilman Pena asked if all the meters were installed from Ameresco in the City? Ms. Hurst said she thinks there are like 3% left of the City or 0.3 percent they are almost all the way done. Councilman Pena asked who was overseeing that installation on the City side? Ms. Hurst said on the City side would be Rudy and Ameresco. Councilman Pena said as it relates to the Water Department he asked last summer and again this early earlier this year during the whole Surfside water delinquency issue, and he asked staff, in particular Mr. Petty are there any other outstanding bills that are greater than 30 days or 60 days and the answer then was no, and so here now he is hearing that, well, three or four months later, there are bills that have been unpaid for over a year so that tells him that the water department, as he has been saying for the last two years, maybe more, is in complete disarray and so he is asking, who is the current director of the water department? Ms. Hurst said that would be hers, and she does not think anyone meant to steer him wrong when they run a report, and it is not pulling that account because that account was previously checked to not be billed and not be disconnected and there are a lot of things that were put on people's accounts that she does not agree with and

as they touch an account, they are getting straightened out. Councilman Pena asked what the current outstanding balance based on actually, the balance does not even matter because it is probably wrong. He said there are delinquent bills from residents that said, hey, this is not possible and it is completely outside the range of what they normally have and so when saying that there is an outstanding balance, he asked that question and wrote it down to ask that question, but now he is thinking about it, and it is almost meaningless because it seems to be a moving target that needs to still be cleaned up and so if they are all in agreement that it needs to be cleaned up before they actually do anything with this, and asked how long is it going to take to get cleaned up in her estimation. Ms. Hurst said she would not have brought it before the Council tonight if they had not known the problems, and they were in the second phase of getting this done and became fully staffed again in that department three weeks ago and then on top of that, with those new meters came a new billing system and so everything is really great, really detailed, there are a lot of hands on deck working on that. Councilman Pena asked if everybody understood the new software and the new training, and they had all been through it. Ms. Hurst said yes. Councilman Pena asked how long does Ms. Hurst think it is going to be till she has it all under control? Ms. Hurst said she thinks it is all under control now, and it is just a matter of continuing to fix the issues that have already been found. Councilman Pena said he guesses the question he is asking the next time Ms. Hurst goes to the Council is she going to be saying, well, there are still some accounts that are still delinquent and have not decided what they are going to do with those, but still trying to find out who is, in fact, delinquent or not. He said he just likes to know that whatever billing they have outstanding for all the residents, and just say there are 100 out there that are having some funny billing for the first time that those are resolved and so that tells him, there are going to be errors, right, and have to have some tolerances he gets that, and he is just trying to figure out whether or not they are moving forward and saying they trust the water department that they know how the systems work and that the billing integrity is good. Ms. Hurst said she has never not trusted her employees that are there right now and every single issue they found they have worked together as a team since the day she came in she said she is very thorough, very detailed, very black and white and every single, and there is nothing that is being pushed to the side. Councilman Pena asked when she became the Director of the Water Department? Ms. Hurst said when Ms. Ezell left.

Mayor Cain said he appreciated Finance Director Ashlee Hurst's thoroughness.

Councilman Matamoros said there has been a lot of hey, they are a lot of creating crooks, they are turning on water, and did not know about it and that has been happening for a while, that is the main reason why the City went to these new meters, and so they can actually catch them because when the testing was done, he thinks it was 20% of the meters coming back as non reading, so people were getting water for free for years and so that is why the City went to these new meters so they can get their place in order and charge the people the correct amount, and so he appreciated Ms. Hurst and her staff work hard on getting these issues caught and rectified. He said he does want to see something within these fees as maybe a little bit harsher if they are stealing water, he would like to see something harsher because it is not fair to the rest of the citizens, to subsidize their theft. Councilman Matamoros thanked Ms. Hurst for her hard work.

Mayor Cain called the motion to a vote with all present and voting "Aye" 5-0. The Council approved the motion to table this item.

Consideration and possible action approving Resolution No. 2025-2929 authorizing a revision to the City of Freeport Policy Handbook Chapter 5 – Standards of Conduct adding Section 5.29 Academy Assistance Program for Public Safety Personnel.

Human Resources Director Donna Fisher said this proposed revision to the City of Freeport Policy Handbook will introduce a new section, section 5.29 Academy Assistance Program for Public Safety Personnel. She said this section establishes a framework for financial support of academy expenses for eligible employees that want to attend the Police Academy or Fire Academy. She said this Academy assistance program is structured to qualify as an educational assistance program under Section 127 of the Internal Revenue Code. She said under this up to \$5,250 per calendar year of Educational Assistance could

be provided by the City and not be charged as taxable income to the employee. She said this will support the professional development of current City employees that are in public safety roles such as jailers, dispatchers, EMS personnel by offering financial assistance for their attendance at either certified Police or certified Fire academies. She said there is a statement in the expense and educational expense agreement that they will work for the City for two years after graduation and if it is less than that, if it is up to six months, then the entire amount needs to be paid back and if it is between six months and two years, then it is a prorated amount, but that will give the City certified public safety employees that are guaranteed to work for the City for two years.

Mayor Cain said he thinks the City tried a program like this in the past. Human Resources Director Donna Fisher said it was talked about in the past but never got to the Council. Mayor Cain said he personally thinks this is a really good program.

A motion was made by Councilman Pena to not approve until some additional revisions. The motion failed due to a lack of a second.

A motion was made by Councilman Matamoros to approve Resolution No. 2025-2929 authorizing a revision to the City of Freeport Policy Handbook Chapter 5- Standards of Conduct adding Section 5.29 Academy Assistance Program for Public Safety Personnel, seconded by Councilman Rossow with discussion that followed.

Councilman Pena said something of this nature came back to the Council before, and he thinks the issue was, the ongoing chatter that the City of Freeport seems to be some kind of breeding ground or training ground for new officers just trying to cut their teeth and then move on, and then that might have been addressed, and he thinks the question was how are they addressing that, to have a retention rate, and for that matter, having, the City be reimbursed and his concern on this is that they are talking about the residents on that water issue and putting really tough teeth on the residents, and he is thinking, you know what, if you want to be here, the City is going to help you develop your career, but he would like to see some stronger teeth on the payback provision and all he is saying is maybe there should just be a flat fee and no proration up until the end of the two year, term and this way we have folks that are committed to Freeport until that two year time and so, that is his concern is that right now, he thinks they are talking about 550 bucks, but what does that buy, you know that certification? Councilman Pena asked what it provides? Councilman Pena asked does it provide that much more of a marketable in the job market? Human Resources Director Donna Fisher said it allows a jailer to become a certified Peace Officer, to become a Police Officer for the City of Freeport, or dispatcher or, and EMS to become a certified Firefighter. Councilman Pena said he is all for helping everybody move up in their careers and having the City pay for it but the City has got to make sure that they keep them and that do everything to encourage if that means they have clawback provisions on this that are stronger, but also have other incentives, like they give a down payment assistance for their housing, a portion of the rent. He said those are things that he is open to and those are the kinds of things that he thinks would encourage. Ms. Fisher said there is a residency incentive program for people that are moving to Freeport. Councilman Pena said he remembers when that came up, and he remembers the numbers were really nominal. Ms. Fisher said they are and had to start low because of budgetary constraints, but at least we have the framework in place. Councilman Pena said that is his concern.

Mayor Cain said he thinks this is a great program.

Councilman Davis said he did like the program.

Mayor Cain called the motion to a vote with all present and voting "Aye" 4-1. The Council approved the motion. Councilman Pena voted "Nay".

Discuss and Take possible action on Agenda Rules and Guidelines – per Ordinance 2021-2650, 2022-

2657,2022-2672, and 2023-2820. (Councilman Pena/Councilman Davis)

A motion was made by Mayor Cain to table this item, with discussion that followed.

Mayor Cain said he wanted to table this item not because he does not want to discuss it, not because he does not feel like they should discuss it, not because he does not feel like they need to discuss it, but the current guidelines state that they are supposed to have supporting documentation with agenda items. He said he is not saying to table this indefinitely, and he is saying they will table this until the next meeting.

Councilman Pena said all the materials were previously provided, and they are in the City's possession. Mayor Cain said they are not in the packet. Councilman Pena said he did not even want to get into the packet, but the agenda rules also affected the packet, yet Mayor Cain is the only one with a printed-out packet. Mayor Cain said his printed-out packet looks exactly like the one that is online. Councilman Pena said the packets were never clean, and he ended up getting all the janky ones and that is where the whole Betty Wells situation came about. Mayor Cain said they are not talking about back then, they are talking about today. Councilman Pena said well, he is talking about this packet argument that Mayor Cain is making. Councilman Pena said to clarify that to then and that needs to be addressed. Councilman Pena said he would like to have the printed out packet as well.

A second was made by Councilman Matamoros with discussion that followed.

Councilman Matamoros said he is seconding it because it says supporting documentation testimony from Pena Agenda Trial witness testimony by citizens who attended trial respective ordinance in City possession on City website, and he does not have it, and he never received it. He said if they can get it, then let's talk about it.

Councilman Pena said he was glad it was stated that in those terms that identifying the fact that part of the information that he wants to take into consideration was this whole bogus lawsuit against him for the last couple of years and the evidence that he is referring to is actually in that court transcript. Mayor Cain said they are talking about the agenda and not Councilman Pena's trial. Councilman Pena said the trial was all about the agendas and all of these particular ordinances, and so he is asking that if they are going to be required that documentation, then they have to order that transcript. Councilman Pena said the City has to order that transcript so it will not be. He said he does not know how fast they turn around their open records request for the transcript for the trial, but that is exactly what they are going to need, because it has all those details. Councilman Matamoros asked why does the City have to if this is Councilman Pena's agenda item? Councilman Matamoros said to Councilman Pena he should have ordered it and provided it to the Council. Councilman Matamoros asked why the City has to afford the cost? Councilman Pena said the same reason that the Mayor does not have to pay \$200 for a printed packet. Mayor Cain said he spoke with Ms. Oldham today who looked into what it would take to get a transcript. Mayor Cain asked Ms. Oldham what was the cost that she was told? Melanie Oldham said \$3,800.00. Mayor Cain said it would be \$3,800 for the transcript. Councilman Pena said the City has wasted a lot more on other really unnecessary items, legal fees included, so he thinks this would be helpful.

Mayor Cain called the motion to a vote with all present and voting "Aye" 3-2. The Council approved the motion to table this item. Councilman Pena voted "Nay". Councilman Davis voted "Nay".

A motion was made by Councilman Pena to order that transcript so that in fact they can address this agenda item otherwise, they can never bring this back without that information, unless the Council just considers that agenda items without that transcript. Mayor Cain said or they could change the supporting documentation.

Councilman Pena said there is a lot of evidence at that trial that the City can make use of.

Mayor Cain said he is aware it is not on the agenda. Councilman Pena said it is germane. Mayor Cain said a Councilman, according to legal can make a motion. Interim City Attorney David Olson said they can make a motion to request that something be placed on a future agenda, so if they are essentially moving that this be coupled with this item being placed on a future agenda with the ordering of the transcript formerly as part of the supporting documents. Councilman Pena said Mayor Cain put it right and he quoted exactly what Mr. Olson said before, and now he is changing it and that is the problem that they have, which is why they are going to be talking about that in 3I they cannot be moving the goalposts the Mayor just articulated exactly what legal had said before, that he could in fact make a motion not that it had to be in conjunction with some other action.

Mayor Cain called the motion to a vote. The motion failed due to a lack of a second.

Discuss and take possible action on interim city attorney Olson and Olson. (Councilman Pena/Councilman Davis)

Mayor Cain said this is something that he feels like the Council should have a conversation about. Councilman Pena said that is why it is on the agenda. Mayor Cain said however, the supporting documentation is David Olson's testimony at the Pena trial, and witnessed testimony by citizens who attended the trial—that is not supporting documentation.

A motion was made by Mayor Cain to table this item with discussion that followed.

Mayor Cain said he would like to table this item till next week if this item has some supporting documentation. Councilman Davis asked what was the supporting documentation to that? Councilman Davis asked if Mayor Cain wanted a witness? Councilman Davis said taking a witness is supporting documentation. Mayor Cain said supporting documentation can be a number of things, it could be a video. Councilman Davis said a witness. Mayor Cain said he is not ruling out a witness however, there are people in the audience in the City that read these agendas, and they want to make educated decisions as well. Mayor Cain said if they want to say a witness is supporting documentation, once again, nobody has the ability to study it. Councilman Davis said this is the problem here and that is why the Chief is standing out there on administrative leave and nobody in the Council knows why. Mayor Cain said Chief standing up there has nothing to do with this agenda item. Councilman Davis said he knows, and it is an example of what is going on there. Councilman Davis said they want documentation and transparency and the Chief's is sitting out there on administrative leave and knowing nothing. Councilman Davis said he understands what Councilman Davis is saying, but that has nothing to do with this agenda item. Councilman Davis just exposed Freeport.

A second was made by Councilman Davis to table this item with discussion that followed.

Councilman Pena said they talk about all of these agenda items here, and talk about all the supporting documents, yet during these meetings, the Council never goes through all of the supporting documents, and in fact, there are some of these agenda items that are not able to have supporting documents, so they want to have a discussion, but the paper trail is already out in the public. He said the paper trail is in the videos of every Council meeting when the items were violated, the rules were violated, the examples that would be discussed there at the Council are already in the public domain so the issue of like they need to make sure they have all of this, the checklist items that was part of the problem of those agenda item rules, those Pena rules to really bottle them up because prior to him getting on the Council they never had to provide any supporting documents until ordinance 2022-2672, the Pena rule number three, and that is the problem there, and they are talking in circles there. Mayor Cain said the reason they put that particular item on there is because Councilman were putting blank agenda items with absolutely nothing other than a title. Councilman Pena said that is not true, but the City Council was fulfilling all the documents. Councilman Pena said he

would bring back other agendas that when they first got on the Council, the first year those and Mayor Cain and himself requested anything to be on the agenda and there was no documentation required from Mayor Cain and himself and so when they put it in the memo, there were no supporting documents on those memos. Councilman Pena said he would bring those as evidence as well and asked if that is going to change Mayor Cain's mind at that point, or can he change his mind now by just looking at it online? Mayor Cain said he has expressed that he too wants to have this conversation, but he wants to do it right on the agenda. He said the reason for that is not only are those the rules that are supposed to be followed, but he does not want to not follow the rules today and then in six months when this happens again, it turns out, how come you accepted it on that one and not this one? Councilman Pena said he can appreciate that logic, but the problem with that logic is, that Mayor Cain is leaning on poor ordinances, politically derived ordinances and Mayor Cain is saying he is going to lean on those wrong ordinances that were actually even proven to be illegal. Mayor Cain said it is the City Council's job and ability to make changes to those ordinances if they are written poorly therefore more of a reason to get this portion of it correct. Councilman Pena said to Mayor Cain he is asking to fix this problem with broken rules and that is the problem.

Mayor Cain called the motion to a vote with all present and voting "Aye" 3-2. The Council approved the motion to table this item. Councilman Pena voted "Nay". Councilman Davis voted "Nay".

A motion was made by Councilman Pena that the agenda item gets placed on the next meeting as well as the previous one.

Mayor Cain said he anticipated tabling it for the next meeting. Councilman Pena asked if those two items would be on the next agenda? Mayor Cain said as long as they have the proper documentation, then yes.

Councilman Davis said in the ordinance it says if you put in a request and something is wrong with the request, then the City Manager supposed to email you back and tell you what is wrong with it and how to correct it. He said somebody should know this. Councilman Davis said he was the last one there. Mayor Cain said that is why he is saying he does not disagree in the fact that they need to bring this up and talk about it, because there are some things in there that he does not like as well. Councilman Davis said he needed somebody to tell him what he needed to put in there to make it go through them, because that is what it said in the book that they are supposed to respond and say, this was wrong, and need you to add this and write it like this. He said somebody is supposed to help you and can not keep doing this because they have been doing this all year.

Discuss and Take possible action on Police Chief investigation status and discussion. (Councilman Pena/Councilman Davis)

Councilman Pena said his motion was a two-part motion.

A motion was made by Councilman Pena to table this agenda item, but only and for that matter, even in executive session, but only upon receipt of the investigation report that was performed or ordered by City Manager Lance Petty so that the council can actually review it, if it is in fact going to be provided this evening that every councilman be given a copy of it.

Mayor Cain said his question for legal is it is his understanding that any discussion about employees should be done in executive. Interim City Attorney David Olson said that's correct unless they decide to avail themselves of certain rights, but they are planning on having a discussion tonight. Councilman Pena said to let him just say that they can have a discussion about this particular item without getting into the details and weeds of the legalities of HR and Texas employment laws being violated. Councilman Pena said he is interested in making sure that all the Council receives a copy so that they can then review it, call a special meeting then to discuss this information with the full report in all of their hands. He said he thought they were supposed to have it on Friday by using the Mayor's very same argument the public does not have any

of this information and asked why are they talking about it? Councilman Pena asked why is it even in executive session? Councilman Pena said they should have had the report three weeks ago, four weeks ago, here they are and did not even have it on Friday. Councilman Pena asked Mr. Olson if he had it and if it was ready? Mr. Olson said yes, they finalized the report over the weekend. Councilman Pena asked Mr. Olson if he had a copy of it for review tonight? Mr. Olson said he has an electronic copy to go over and then copies will be distributed. Councilman Pena asked tonight? Mr. Olson said after the person the subject matter of the complaint receives a copy. Councilman Pena said the Chief. Mr. Olson said the Chief. Councilman Pena asked Mr. Olson if he would just hit to send all the Council and the Chief right now? Mr. Olson said his plan and recommendation was to send the Chief an email in the morning with the copy and as soon as she receives it, acknowledged receipt, he was going to send it to staff and the Council for review. Councilman Pena asked if they could call her and her attorney up there now to just ask them that question now versus waisting a billable hour for tomorrow and just do it now in thirty seconds. Mr. Olson said he was not going to be able to send that email. Councilman Pena said he could send it if Mr. Olson sent it to him. Councilman Pena asked if he had it on his phone? Mr. Olson said he was not going to send a formal email like that from his phone. Councilman Pena said he is not sure how Mr. Olson is going to provide it to the rest of the Council tonight. Mr. Olson said he just him how he was going to provide it in the morning and they were going to discuss it tonight and was going to send Council copies, but he needed to get the green light to move forward from the Council tonight. Councilman Pena said he is zero interested, zero interested in having a half-baked discussion about the Chief, her reputation, her position, the City's reputation and image when the Council does not have that information in their hands, and Mr. Olson is holding it hostage yet again, and this is why they do not know anything, and this is why they do not know a damn thing because these guys are working to keep it all a damn secret. Mayor Cain asked Councilman Pena if he was sticking with his motion to table? Councilman Jarvis said on the record and asked when did the City got the email of the investigation? Mr. Olson said the final report he received was he believed Saturday, after they had done some revisions last week. Councilman Davis asked Saturday? Mr. Olson said correct. Councilman Pena said he would like an email open records request of when that email was received by Olson from this investigator. Councilman Pena said he was curious why the agenda was placed in executive session if they did not have those materials. Councilman Pena said you guys are just tripping up on yourselves, and to just tell the truth, be transparent, and can get through this now they are going to wait another two weeks. Councilman Pena said sorry, Chief and sorry City. Councilman Pena said they are going to call a special meeting is what is going to happen.

Interim City Attorney David Olson said to Councilman Pena to correct him if he was wrong but the motion was to table this and the executive session. Councilman Pena said it was to table this and provide the report that was his motion and the first part of the motion. Mr. Olson asked Councilman Pena if he would like to have a discussion in executive session. Councilman Pena said no, and he would like to have that report now. Councilman Pena said he would like to make sure that they make a decision on the report being provided tonight. Mayor Cain asked if the motion is to table and executive session. Councilman Pena said he is so distrustful of the process he is worried that the report is going to be modified tonight that is how crazy this is. Councilman Pena said crazier things have happened and just go look at the transcript of the trial. Councilman Davis said he would at least like to see it or get something tonight. Mayor Cain said there is a motion to table item 3J and 4A which is executive session. Councilman Pena said no, he never said anything about the executive session, and he said about tabling the topic here on the open discussion in conjunction with making sure they get the report. Councilman Pena asked why they were holding the report hostage? Councilman Pena said this right here is so unethical if not illegal and had to be embarrassed about this. Mayor Cain said not at all. Councilman Pena said no shame then. Mayor Cain said the motion is to table 3J. Councilman Pena said no, it is a two part motion, and asked why the Mayor keeps trying to paraphrase it? Mr. Olson said he thinks that the motion was to table the item and instruct staff to send the report tonight. Councilman Pena said yes, so that in fact they can discuss it in an executive session. Councilman Pena said he would like it prior to executive session. Councilman Pena said the truth of the matter is it is a miscarriage of justice to talk about the Chief's investigation when they have not had a chance to review it thoroughly.

Councilman Pena said to not give him they were going to read it in five minutes and then make a decision about her life, no that is terrible and for that matter, the rest of the Police Department, that is irresponsible. Mayor Cain said there is a motion to table 3J and executive session is not to happening until the Council has possession of the report. Mayor Cain asked Councilman Pena if that was more like he was saying? Councilman Pena said it is really simple and he wants the report now and if they had it on Saturday, they should have gotten it on Saturday. Councilman Pena asked Mayor Cain why did he not want it? Mayor Cain said he wanted to discuss it in a formal meeting. Councilman Pena said he wanted to review it beforehand because of the way the agenda item was written for executive session. Councilman Pena asked what the language on that was? Councilman Pena said it was about to stamp, seal and deliver the Chief's position in one way or another, and it did not sound like it was very constructive or positive for her retaining her position, the way the language on that executive session was. Councilman Pena said he was thinking why is that even on the agenda, like with that kind of negative complexion, when they do not even have the report to know whether or not it should be read that way or written that way. Councilman Pena said he just wanted to know who requested that way. Mayor Cain said Councilman Pena made a motion. Councilman Pena said he wanted to revise his motion he will not table it, but he wants that report before they go into executive session. Mayor Cain said now there is a motion not to table 3J and asked if that is correct? Councilman Pena said correct. Mayor Cain said not table 3J. Councilman Pena said but to deliver the report before it goes into executive session.

A motion was made by Councilman Pena not to table 3J and to deliver the report before it is discussed in executive session, seconded by Councilman Davis with discussion that followed.

Councilman Pena said to Mayor Cain he only wants the report and that is all he is asking for. Mayor Cain said there is a motion to table 3J on the floor and a second. Councilman Pena said that is not the motion. Councilman Davis said the motion was to get the report. Mayor Cain said there is a motion on the floor to get the report before going to executive session. Councilman Pena said any executive session. Councilman Pena asked Mr. Olson if that tablet is able to forward emails? Mr. Olson said yes. Councilman Pena said then do it that way, there are 2 I.T. gurus and between the two of them, they can figure it out. Mayor Cain said the Chief needs to get it first. Mr. Olson said he will make sure she does and is working on that. Mr. Olson said he thinks the intention was to give copies for purposes of having time to look at them and maybe recommend calling a special meeting about it and that was the goal. Councilman Pena said yes, but he would like that report tonight before they have any. Mr. Olson said that it is fine they are seeing what can be done.

Mayor Cain called the motion to a vote with all present and voting "Aye" 2-3. The motion failed. Mayor Cain voted "Nay". Councilman Rossow voted "Nay". Councilman Matamoros voted "Nay".

A motion was made by Councilman Matamoros to go to executive session with the intent of coming back out of executive session and discussing 3J, seconded by Councilman Rossow.

Councilman Pena said he wants to be abundantly clear about this, the message that they are sending there, not only to the public but to the Police Officers who are risking their lives daily. He said this is just the same way when you have just scuttled and scrambled and untrustworthy leadership at the Council level, providing no clarification and allowing ambiguity and confusion and suspicions to fester for two months that is not very reassuring as a Police Officer putting their lives on the line for us. Councilman Pena said he wants to make sure that everybody knows that all he is asking for is that everybody gets treated fairly, that there is due process and that everything is transparent for every employee, the Chief included, and the janitor down to the janitor, because otherwise there is going to be another mass exodus because of how this is being mishandled. Councilman Pena said to Mayor Cain that it is going to be on him, and Councilman Matamoros and anybody else.

Mayor Cain called the motion to a vote with all present and voting "Aye" 3-2. The Council approved the

motion. Councilman Pena voted "Nay". Councilman Davis voted "Nay".

Executive Session

Executive Session regarding a.) (Consultation with Attorney) pursuant to Section 551.071 b.) (Personnel Matters) pursuant to Section 551.074 to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the Police Chief.

The Regular Session closed at 7:52P.M. and the Council entered into the Executive Session.

Reconvene into Open Session:

Take any action resulting from Executive Session.

Executive Session ended at 8:54P.M. and the Council entered back into Regular Session.

A motion was made by Councilman Davis to instruct the City Manager Lance Petty to reinstate Chief Jennifer Howell, Assistant City Manager, Code Director, as Police Chief with all responsibilities and privileges affected immediately, seconded by Councilman Rossow with all present and voting "Aye" 5-0. The Council unanimously approved the motion.

Adjournment

Adjournment – Jerry Cain, Mayor

A motion was made by Councilman Pena to adjourn the meeting, seconded by Councilman Davis with all present and voting "Aye" 5-0. Mayor Cain adjourned the meeting at 8:54P.M.

Jerry Cain, Mayor

Clarisa Fernandez, City Secretary

State of Texas

County of Brazoria

City of Freeport

BE IT REMEMBERED, that the City Council of Freeport, Texas met on Wednesday, June 11, 2025 at 6:30 PM at the Freeport Council Chamber located at 430 North Brazosport Blvd. , Freeport Texas for the purpose of considering the following agenda items:

City Council: Mayor Jerry Cain
Councilman Jeff Pena
Councilman Jarvis Davis
Councilman George Matamoros- Not Present
Councilman Winston Rossow

Staff: David Olson, Interim City Attorney
Clarisa Fernandez, City Secretary
Toby Cohen, IT Manager
Donna Fisher, Human Resource Director
Crystal Ruiz, Executive Administrative Assistant
Jennifer Howell, Police Chief
Chris Motley, Fire Chief
Corey Brinkman, Police Department

Visitors:	David McGinty	Marinell Music
	Kenny Hayes	Sam Reyna
	Donna Hayes	Nicole Mireles
	Pamela Dancy	Ralph Frazie

Call to Order:

Call to Order - Jerry Cain, Mayor

Mayor Cain called the meeting to order at 6:30P.M.

Invocation - Councilman

Councilman Rossow led the Invocation.

Pledges - Pledge of Allegiance to the United States; Pledge of Allegiance to the State of Texas.

Councilman Rossow led the Pledge of Allegiance to the United States and the Pledge of Allegiance to the State of Texas.

Mayor Cain said he made an announcement earlier and, although the agenda does not reflect citizens' comments, he said to the audience that anybody that wants to talk is afforded the opportunity. Mayor Cain said it will be done in the same manner and that is turning in a citizens' comments form to the City Secretary.

Sam Reyna resides at 2002 North Avenue G. He said the City of Freeport contracted an independent investigator to investigate the hostile environment created by Chief Jennifer Howell within the Department plus other issues related to her suspension. He said 20 officers complained about Chief Howell's attitude and mismanagement of the Police station. He said the officers submitted anonymous complaint letters addressed to the City Council, nameless letters because the officers were scared of retaliation. Mr. Reyna said all of the

officers that submitted the letters agreed that Chief Howell had created hostile environment. He said the investigator said the complaint letters could not be used because of no signatures on the letters. He said it is the investigator's job to ask witnesses questions. He said the investigator should have asked every officer on the Police force if they submitted a complaint letter free of intimidation and of their own free will. He said direct verbal confirmation is just as effective or maybe even better than the signature, and he did not ask one single officer. He said Councilman Pena made a statement that the continued patterns of Olson and Olson behavior had contributed to the lost trust and face of the firm yet Olson and Olson were allowed to conduct the investigation. He said Mayor Cain's statement in the Facts said "I do hope we can find a way to get the unity back in the department that it once had. I am not quite sure yet what is going to take to make that happen. Mr. Reyna said to Mayor Cain the only way to get the unity back in the Police Department is to terminate Chief Howell's employment. He said if she is allowed to remain as Chief there is going to be chaos and disorder in that department. Mr. Reyna said to Mayor Cain to do his own investigation. He said on Article 3 Section 3.13 of the Charter states "The City Council shall have the power to inquire into the conduct of any office, department, agency, officer or employee of the City and to make investigations as to municipal affairs and for that purpose may subpoena witnesses. He said to Mayor Cain to table tonight's discussion until there is a full body and complete their own investigation. He said 20 Police Officers complaining and that is half of the Police force. He said Chief Tyrone Morrow was terminated because three officers complained he had created a hostile environment. He said in Chief Howell's case half of the Police force is complaining. He said to the Council it only took three votes to get rid of Tyrone. He said to the Council to subpoena all officers in the Police Department and asked them if they submitted a complaint letter they would be under Oath so they would respond with the truth and that is what everybody wants is the truth. Mr. Reyna said City Manager Lance Petty complained to Chief Howell about the payout of overtime \$263,000 and the budget year had just started. He said Councilman Pena also complained about the overtime pay. Mr. Reyna said to the Council to conduct their own investigation on the complaining letters then render their decision and let this rest and unity will return.

Business

Discuss and Take Possible Action on Personnel Matters) pursuant to Section 551.074 to deliberate the employment, evaluation, discipline, or dismissal of the City Manager Lance Petty as related to the Investigation Report of Chief of Police Jennifer Howell. All Petty's related employment actions and materials, all evidence related to the report, accounting of losses and expenses to the city to date as City Manager, and any and all public records are to be presented, discussed and considered.

A motion was made by Mayor Cain to move this item to Executive Session with discussion that followed.

Mayor Cain said per State Law the Council is unable to discuss Personnel Matters in Open Session unless the person that is being discussed about wants it in Open Session.

A second was made by Councilman Davis with all present and voting "Aye" 4-0. The Council unanimously approved the motion.

This item was moved to Executive Session.

Discuss and take possible action on employment contract between City of Freeport and interim city attorney Olson and Olson.

A motion was made by Councilman Davis to move this item to Executive Session due to the same circumstances, seconded by Councilman Pena with all present and voting "Aye" 4-0. The Council unanimously approved the motion.

This item was moved to Executive Session.

Executive Session

Executive Session regarding a.) (Consultation with Attorney) pursuant to Section 551.071.

The Regular Session closed 6:40P.M.

Mayor Cain said Executive Session items to Discuss and Take Possible Action on Personnel Matters pursuant to Section 551.074 to deliberate the employment, evaluation, discipline, or dismissal of the City Manager Lance Petty and agenda item two Discuss and take possible action on employment contract between City of Freeport and interim city attorney Olson and Olson.

The Council entered into Executive Session at 6:40P.M.

Reconvene into Open Session:

Take any action resulting from Executive Session.

Executive Session ended at 8:47P.M. and the Council entered back into Regular Session.

A motion was made by Mayor Cain to cancel the employment contract between the City of Freeport and Interim City Attorney Olson and Olson, seconded by Councilman Pena with all present and voting "Aye" 4-0. The Council unanimously approved the motion.

A motion was made by Councilman Pena to terminate City Manager Lance Petty under Section 2.E of the employment agreement for cause as was exposed by the investigation report on Chief Howell and all associated recordings which revealed insubordination, gross and willful negligence against the City as well as creating a hostile workplace, including evidence in recorded format reflecting assault against City Council and a documented and hard recordings that reflect a conspiracy to commit a murder against a City Councilman and is being currently being investigated by State Law Enforcement, seconded by Councilman Davis with discussion that followed.

Councilman Davis said he knows it is going to be a tough decision for some people but also recommended people get their open records requests and can hear and see for themselves. He said to not judge and say somebody is lying until you see it for yourself. He said this is open records and encourages to go get it and to listen for yourself and hear for yourself before making a judgment and can go from there.

Councilman Pena said he would like to add that he has the printed-out transcripts of those audio recordings, and he will be making them live for everybody in the public because they were already public record as of Tuesday. He said he just wanted to let everybody know that he was informed of this barely 48 hours ago because Councilman Jarvis Davis did the homework and found these recordings, and he had one of those recordings that he would like to play. Mayor Cain said he does not think that is appropriate. Councilman Pena briefly played part of a recording. Councilman Pena said the authorities are already looking into this.

Mayor Cain called the motion to a vote with all present and voting "Aye" 3-1. The Council approved the motion. Mayor Cain voted "Nay".

Adjournment

Adjournment – Jerry Cain, Mayor

A motion was made by Councilman Pena to adjourn the meeting, seconded by Councilman Davis with all present and voting "Aye" 4-0. Mayor Cain adjourned the meeting at 8:51P.M.

Jerry Cain, Mayor

Clarisa Fernandez, City Secretary



City Council Agenda Item #[3.B]

Title: Action on the renewal of Memorandum of Understandings with Texas Department of Public Safety-Jennifer Howell, Police Chief/Interim City Manager

Date: June 16, 2025

From: Chief Jennifer Howell, Interim City Manager/Police Chief

Staff Recommendation: Staff recommends renewal of the Weight Enforcement Memorandum of Understanding for the Commercial Vehicle Enforcement Authority and to authorize the police department to sign agreements.

Item Summary: The Texas Department of Public Safety requires renewal of the Memorandum of Understandings every two years. Renewal is due by August 1, 2025. No changes will occur to how our department practices or participates in the program.

Background Information: The Freeport Police Department has been a part of this program since approximately 2017. Sgt Houston has been our CVE officer since 2019. This program assists us in having a proactive measure in the commercial vehicle activity that occurs throughout our city due to high traffic from the port and the plants.

Special Considerations: None

Financial Impact: None

Board or 3rd Party Recommendation: None

Supporting Documentation:

1. scans@freeport.tx.us_20250611_114741

TEXAS DEPARTMENT OF PUBLIC SAFETY

5805 N LAMAR BLVD • BOX 4087 • AUSTIN, TEXAS 78773-0001

512-424-2000

www.dps.texas.gov



FREEMAN F. MARTIN
COLONEL
WALT GOODSON
JASON C. TAYLOR
LIEUTENANT COLONELS



STEVEN P. MACH, CHAIRMAN
NELDA L. BLAIR
DAN HORD III
LARRY B. LONG
STEVEN H. STODGHILL

FREEPORT POLICE DEPARTMENT
CHIEF JENNIFER HOWELL
430 N BRAZOSPORT BLVD
FREEPORT, TX 77541

Re: REMINDER - RENEWAL OF MEMORANDUM OF UNDERSTANDING
Certification of Commercial Vehicle Enforcement Authority

Chief Howell:

Your municipality is required to renew your MCSAP Memorandum of Understanding and if applicable, the Weight Enforcement Memorandum of Understanding (MOU). These documents are required to be renewed every two years by August 1, 2025. Please complete any blanks on the MOU related to your municipality and have the appropriate authorized person sign the original and mail the original MOU to the attention of:

CVE Training
6200 Guadalupe St., Bldg. P
Austin, Texas 78752

Your authorized signatory should be the Chief of Police or a higher official. If the contact information requires substantial revision, please contact us at cve.training@dps.texas.gov. If you have any questions, you may contact me at (512) 424-2053, or the Motor Carrier Bureau Attorney, Angela Funk, at (512) 424-2884.
Sincerely,

A handwritten signature in blue ink, appearing to read "Rich Reid".

Captain Richard Reid
Manager, Motor Carrier Bureau

RR/ff

MEMORANDUM OF UNDERSTANDING

Between

DEPARTMENT OF PUBLIC SAFETY OF THE STATE OF TEXAS (DPS)

and

Freeport Police Department (Allied Agency)

I. GENERAL AGREEMENT

A. Introduction and Statutory Authority

DPS and Allied Agency enter into this Memorandum of Understanding (MOU) in order to maximize the effective utilization of commercial motor vehicle, driver, and cargo inspection resources; to avoid duplication of effort, to expand the number of inspections performed; to advance uniformity of inspections; and to minimize delays in schedules incurred by the industry inherent to this type of enforcement activity.

1. Due to the need for a basic delineation of routine responsibilities for the federal, state, county, and municipal agencies, it is agreed:
 - DPS will inspect vehicles operating over public highways and at carrier terminal facilities.
 - Allied Agencies must, as a routine practice, confine inspection activities to vehicles operating over public highways and city streets in their jurisdictions with the exception of municipal police officers certified under Tex. Transp. Code § 644.101. These certified municipal police officers may conduct vehicle inspections at carrier terminal facilities.
2. The Federal Motor Carrier Safety Administration (FMCSA) has imposed timeliness and accuracy standards on DPS regarding interstate and intrastate motor carrier information. DPS, in turn, has established timeliness and accuracy standards for Allied Agencies engaged in the inspection of commercial motor vehicles (CMV).
3. Allied Agencies and their authorized inspection representatives (Program Coordinators) must implement procedures in accordance with the minimum standards in this MOU.
4. In order to advance uniformity in the inspection of CMV and their operators, Allied Agencies must adopt the Commercial Vehicle Safety Alliance's (CVSA) North American Standard Roadside Inspection Procedures and the North American Standard Out-of-Service Criteria as adopted by DPS under the following:
 - Tex. Transp. Code Ch. 644, located at <http://www.statutes.legis.state.tx.us/>;
 - 37 Tex. Admin. Code Chapter 4, Subchapter B; 37 Tex. Admin. Code Chapter 16, Subchapter A; and 37 Tex. Admin. Code Chapter 21 located at <http://www.sos.texas.gov/tac/index.shtml>; and
 - The most current version of the CMV Enforcement Guidance Documents provided by DPS to the Allied Agencies:

CVSA Levels of Inspection

- Level I North American Standard
- Level II Walk-a-round Inspection
- Level III Driver-Only Inspection
- Level IV Special Inspection
- Level V Vehicle-Only Inspection (Terminal)

The State of Texas has an inspection quality agreement with the FMCSA in its Commercial Vehicle Safety Plan. Inspections found to be non-compliant with this policy may be nullified by the DPS Motor Carrier Bureau (MCB) from the carrier's safety profile and from the inspector's certification record by the authority of the Assistant Division Director of the DPS Texas Highway Patrol (THP) or that person's designee.

If amendments to 37 Tex. Admin. Code Chapter 4, Subchapter B require amending this MOU, DPS will do so within a reasonable period of time. The date of any amendment under this paragraph will not affect the renewal date described in Section IV, unless otherwise indicated by DPS.

II. DPS RESPONSIBILITIES

DPS will:

- A. Train, retrain (as necessary or desirable), test, and certify Allied Agency inspectors as per the agreement between DPS and the CVSA.
- B. Approve inspection forms for all inspections conducted in conformance with this MOU.
- C. Approve vehicle and driver out-of-service stickers.
- D. Supply CVSA decals on a cost-recovery basis to Allied Agencies.
- E. Supply software necessary for the data entry of all inspection information, on a cost recovery basis to Allied Agencies.
- F. Supply Allied Agencies with inspection data, upon request.
- G. Forward challenges of data in inspections or crash reports to Allied Agencies for their inspections.
- H. Conduct random in-person observation of inspections conducted by Allied Agency in order to ensure Allied Agency's inspectors maintain practical proficiency in the program.

III. ALLIED AGENCY RESPONSIBILITIES

A. Certification Testing

Allied Agency must:

1. Enroll its commissioned, full-time officers who have not met the minimum certification requirements for enforcement of Tex. Transp. Code Ch. 644 in training programs required by 37 Tex. Admin. Code § 4.13(b) prior to using these officers as inspectors for commercial vehicle enforcement. Allied Agency must reimburse DPS for costs associated with any training provided by DPS under 37 Tex. Admin. Code § 4.13(b)(5).

2. Implement a program to ensure its officers perform the required number of inspections annually, as specified in 37 Tex. Admin. Code § 4.13(c), and successfully complete the required annual certification training to maintain certification. To further program goals and achieve the highest quality in inspections, Allied Agency must ensure its officers conduct more than the minimum number of inspections required annually to maintain certification and that inspections are evenly distributed throughout the year to maintain enforcement continuity.
3. Immediately suspend from performing CVSA enforcement and inspections, any officer who fails to maintain certification or who fails to perform the required number of inspections following CVSA's North American Standard Uniform Inspection Procedures and the North American Standard Out-of-Service Criteria guidelines.
4. Send a representative to the annual MCSAP meeting held by DPS to ensure familiarity with all updated policies and procedures.

B. Policies and Guidelines

Allied Agency must:

1. Conduct inspections only by using CVSA-certified officers.
2. Only conduct inspections on-duty. No inspections may be performed at any time for the specific purpose of benefitting a carrier's safety profile whether on-site or off-site (such as a roadside or at an inspection facility). Compensation for inspections of any kind by other entities (including carriers and carrier employees) is prohibited.
3. Not use inspection as a pretext to search commercial vehicles.
4. Ensure traffic stops performed on a commercial vehicle are made by either a CVSA certified inspector or by a peace officer using probable cause or reasonable suspicion guidelines. An absence of these requisites will be cause for inspection report invalidation and a program participation review.
5. Use the most current forms approved by DPS during the inspection process. Forms and software may not be altered without the prior, written approval of DPS.
6. Ensure that CVSA-certified inspectors have adequate tools and resources to conduct queries into motor carrier registration and operating authority while conducting roadside inspections.
7. Perform Level I, IV, and V inspections requiring undercarriage inspection and brake measurements utilizing an inspection pit or with a referring officer for safety.
8. Perform only Level V terminal inspections on motor coaches for certification purposes except for unusual circumstances (such as post-crash investigations). All other inspections must be conducted roadside. Level I, II, IV and V motor coach inspections must only be performed by Passenger Vehicle Inspection certified inspectors.
9. Forward inspection data electronically to DPS within seven calendar days following the date of inspection for processing and final compliance using the most recent version of reporting software.

10. Forward crash reports involving commercial motor vehicles to Texas Department of Transportation (TxDOT) no later than ten calendar days after the date of the crash investigation.
11. Allow DPS to conduct random in-person observation of inspections conducted by Allied Agency in order to ensure that Allied Agency's inspectors maintain practical proficiency in the program.
12. Not use its certification to enforce federal safety regulations as a primary method to generate program revenue through enforcement penalties, or to enhance criminal interdiction activities.
13. Not allow officers certified to enforce federal safety regulations to participate in secondary employment activities that present a conflict of interest related to their commercial vehicle enforcement duties. This prohibition includes Allied Agency officers trained by DPS that are no longer assigned to commercial vehicle enforcement units but remain employed by the Allied Agency.
14. Require all defects disclosed during the inspection process to be corrected.
15. Adopt the Recommended Out-of-Service Criteria and other defect repair verification procedures as developed by CVSA.
16. Honor CVSA inspection decals affixed to those vehicles by all authorized agencies. CVSA decals will be affixed to vehicles which pass the Level I or V CVSA inspection with no disqualifying violations under the North American Standard Roadside Inspection Procedures and the North American Standard Out-of-Service Criteria.
17. Maintain the official copy of all reports of inspections conducted by its CVSA certified inspectors for the current calendar year, plus two additional years. The official copy may be in paper or retrievable electronic form, and it must bear the signature of the commercial motor vehicles driver involved in the inspection. A copy must be provided to DPS upon DPS's request.
18. Conduct mock inspections and safety presentations as requested by the carrier and as approved by supervisors. Allied Agency may conduct safety presentations that include a mock (walk-around) inspection, but no documented inspection may be performed as part of a walk-around or safety presentation.
19. Note circumstances in the inspection report when more than two citations are issued during an inspection. An important aspect of the MCSAP is consistency in the inspection process and uniform enforcement. While it is recognized that uniform enforcement may include the issuance of a citation by the inspecting officer, it is also recognized that there may be exceptional occasions when the issuance of multiple citations may be warranted.
20. Document all violations (citations and warnings) discovered on the inspection report as violations, including violations of local ordinances. All CMV contacts must be recorded on the inspection report.

21. Investigate and determine whether a correction to data needs to be made when data in an inspection or crash report is challenged. Allied Agency must notify the motor carrier and DPS in writing of the results of the investigation within ten calendar days. If a correction is necessary, the Allied Agency must make the correction and forward the corrected reports to DPS immediately. Retaliatory actions against motor carriers who file data challenges are strictly prohibited
22. Must notify DPS in writing ten calendar days any time an officer's certification status changes (is certified, suspended, or decertified for different types of inspections, or transfers out of the CVSA inspection program). A cumulative list of officers whose status has changed must be sent to DPS by January 31 of each year.
23. Must comply with the annual fiscal requirements mandated by TRC 644.102 in reporting the total amount of fines collected, actual enforcement program expenses and the remittance of mandated funds to the Texas Comptroller of Public Accounts.

IV. TERMINATION OF CERTIFICATION

***** UNLESS RENEWED, THIS MOU WILL EXPIRE ON AUGUST 1, 2027.*****

A. Renewal of this MOU

To prevent a loss of authority to conduct CVSA inspections, please mail or FAX your renewal request to the Department no more than 60 nor less than 30 days prior to the expiration of this MOU. If the renewal has not been executed by the Allied Agency before the MOU expiration date, certified officers must cease performing all CVSA inspections, until the renewal has been fully executed.

B. Decertification

1. DPS may decertify Allied Agency, or individual officers conducting inspections for Allied Agency, for failure to demonstrate practical proficiency in the program during random in-person observations by DPS, or by audits of inspections submitted.
2. DPS may decertify Allied Agency, or individual officers conducting inspections for Allied Agency, for using the certification as a primary method of generating program revenue or enhancing criminal interdiction activities.
3. DPS may decertify Allied Agency, or individual officers conducting inspections for Allied Agency, if officers to engage in secondary employment activities that present a conflict of interest with their commercial vehicle enforcement duties.
4. DPS may decertify Allied Agency, or individual officers conducting inspections for Allied Agency, for failure to comply with the provisions of the MOU, training, officer certification, or data-sharing requirements, including the requirement that Allied Agency reimburse DPS for training expenses and the requirement that Allied Agency forward information and respond to requests in a timely manner, or any other provisions of 37 Tex. Admin. Code §§ 4.13 and 4.14. Reimbursement can be made by check or money order, payable to the Department of Public Safety of the State of Texas.

5. DPS may decertify Allied Agency for failure to comply with the annual fiscal requirements mandated by Tex. Transp. Code § 644.102. Allied Agency must properly report fines collected, actual expenses, and the amount of remittance sent to the State of Texas's Comptroller of Public Accounts.

C. Termination of Certification

1. Termination of certification, whether by decertification, request of Allied Agency, or by failure to renew, will result in the inability of Allied Agency, to retain expenses for any enforcement actions taken after the effective date of the termination of certification. All reporting requirements, including the list of officers suspended and no longer certified which is normally due by January 31 of each year, inspection data reports, and crash reports must be provided to DPS immediately upon discontinuation in the certification program.
2. Allied Agency may discontinue certification at any time by notifying DPS Program Coordinator in writing.
3. The CVSA and Federal Motor Carrier Safety Administration require officers to complete a minimum number of inspections annually in order for officers to renew their certifications. The purpose of this requirement is to ensure officers achieve and maintain practical proficiency in inspecting commercial motor vehicles. Therefore, DPS will decertify Allied Agency, or individual officers conducting inspections for Allied Agency, for failure to report any inspections to DPS within a six-month period or for failure to evenly space the required number of inspections throughout the year.
4. Any Termination of Certification terminates Allied Agency's authority to enforce federal safety regulations under Texas Transp. Code Ch. 644, and Allied Agency's eligibility for reimbursement of expenses from penalties assessed. DPS will notify the program coordinator for Allied Agency and the Comptroller of Public Accounts in writing of any Termination of Certification.
5. DPS may issue a warning to Allied Agency if Allied Agency fails to conduct any inspections within a three-month period. DPS may also issue a warning if Allied Agency fails to comply with MOU requirements in such a way that DPS deems the quality or timeliness of inspection data could be compromised, or certified officers would fail to maintain practical proficiency in the program. Failure to correct the compliance issues within three months, or such other period as DPS may specify, can result in termination of the MOU and decertification of Allied Agency.
6. **DPS may decertify the Allied Agency if the agency does not have a certified officer within one year of joining the MCSAP program and if an agency no longer has certified officers due to promotion, retirement, resignation or transfer they must certify an officer within one year of last officer's removal date.**

V. PROGRAM COORDINATORS

The parties' program coordinators are responsible for all communications and contacts *required to manage this MOU*. The parties must provide any updates regarding contact information *within 30 calendar days*. The current program coordinators for this MOU are:

Allied Agency:

Department:

DEPARTMENT OF PUBLIC SAFETY
Texas Highway Patrol
Motor Carrier Bureau

Captain Richard Reid
Manager

Program Coordinator

Program Coordinator

MCB, P.O. Box 4087
Austin Texas 78773-0522

Address

Address

(512) 424-2053

Voice Phone Number

Voice Phone Number

(512) 424-5712

Fax Number

Fax Number

richard.reid@dps.texas.gov

E-mail Address

E-mail Address

Evidence of Acceptance:

Signature of Authorized Official

Political Subdivision

Name

Title

Date

MEMORANDUM OF UNDERSTANDING

Between

DEPARTMENT OF PUBLIC SAFETY OF THE STATE OF TEXAS (DPS)

and

Freeport Police Department (Allied Agency)

I. General Agreement

In accordance with Texas Transportation Code § 621.402, DPS has established parameters for approved Allied Agencies seeking to enforce Texas Transportation Code Chapter 621, Subchapter F. In order to maximize the uniform enforcement of statute, the parties enter into this Memorandum of Understanding (MOU) regarding training, approved scale use, annual scale re-calibration standards, violation report requirements, and mandated annual reporting.

II. DPS Responsibilities

In order to better implement and maintain the standards in this MOU, DPS will:

1. Train, retrain (as necessary or desirable), test, and certify the officers of any qualified Allied Agency.
2. Forward any weight enforcement complaints or challenges to the issuing Allied Agency.
3. Supply software necessary for the data entry of all inspection information on a cost recovery basis to Allied Agencies.

DPS may conduct random, in-person observation of weight enforcement inspections conducted by an Allied Agency in order to ensure that Allied Agency's officers are adhering to DPS certification standards.

III. Allied Agency Responsibilities

A. Certification Training

Allied Agency must enroll their commissioned, full-time officers in the 40 hour, Basic CVE course conducted at the direction of the DPS Motor Carrier Bureau. A commissioned officer must obtain 80% or better to become certified as a "weight enforcement officer." After initial certification, mandated re-certification training will take place following each legislative session. Weight enforcement officers must obtain 80% or better to maintain certification. DPS will immediately suspend any officer who fails to re-certify and Allied Agency must prohibit that officer from conducting or assisting with any weight enforcement activities.

Allied Agency may discontinue agency certification at any time by notifying DPS in writing. If a certified officer separates from an Allied Agency, Allied Agency must notify DPS within ten days.

B. Application of Statute and Allied Agency Requirements

1. During the course of duty, an Allied Agency weight enforcement officer must adhere to the "reasonable suspicion" requirements in weighing a commercial motor vehicle as inferred by Transportation Code § 621.402. There must be an articulable reason to detain a vehicle prior to utilizing any type of approved scale to determine actual weight. A fixed location signaling all commercial traffic to enter a weight

enforcement site is in direct conflict with this mandate.

2. Allied Agency will only conduct weight inspections while an officer is on-duty. Allied Agency may not perform inspections at any time for the specific purpose of benefitting a carrier, whether onsite or offsite (such as a roadside or at a principal place of business). Compensation for weight inspections of any kind is prohibited.
3. Officers sent for training by the Allied Agency must be full-time employees of the Allied Agency carrying their TCOLE commission. Officers will not serve as weight enforcement officers or carry out weight enforcement duties for any other agency or elected county official (other than the Sheriff of the Allied Agency, where applicable) during the time they are employed and commissioned by Allied Agency.

C. Approved Scales

Allied Agency must purchase and use scales from the approved Scale List found at the following URL: <http://www.dps.texas.gov/cve/Publications/approvedScaleList.pdf>. Allied Agency must re-calibrate the approved scales during each calendar year by a certified scale technician or vendor. Allied Agency must retain all individual scale calibration records for the current year plus the two previous years. These records are subject to review during contested judicial proceedings or any DPS audit.

D. Weight Inspection Reports & Upload

Allied Agency must purchase hardware and software to conduct weight inspections in order to upload the reports to DPS. Allied Agency may only issue DPS authorized weight inspection reports.

E. Annual Reporting Requirements

Allied Agency must submit an annual report of its weight enforcement activities for each calendar year to DPS. Allied Agency must send the report to the Motor Carrier Bureau in Austin, Texas by January 31 of each year for the prior year's enforcement activities. The annual reporting requirements under this Section will survive the termination date of this MOU.

F. Statutory Financial Reporting and Remittance Requirements

Allied Agency must comply with Transportation Code § 621.506(g) and report that data to DPS.

This includes: (1) sending the required 50 percent share to the State of Texas's Comptroller of

Public Accounts (CPA) if the fine meets the statutory criteria; and (2) only imposing the minimum

dollar fine unless the vehicle's weight was determined by a scale given or approved by DPS. DPS will confirm fiscal standing with CPA before renewing an MOU with Allied Agency.

IV. Termination of Certification

*** * * UNLESS RENEWED, THIS MOU WILL EXPIRE ON AUGUST 1, 2027 * * ***

To prevent a loss of authority to conduct weight enforcement inspections, please email DPS with your renewal request between the 60th and 30th day prior to the expiration of your current MOU. If the Allied Agency does not sign the renewal and mail it in to DPS before its current MOU expiration date, certified officers must cease performing all weight enforcement activities, until DPS receives the new fully executed MOU.

1. DPS may issue a warning to Allied Agency if Allied Agency fails to comply with MOU requirements in such a way that DPS deems that the weight enforcement action being taken is contrary to established training and statute. Failure to immediately correct any compliance issue or comply with the required remittance of assessed fines to the Comptroller of Public Accounts may result in the termination of the established MOU and the decertification of Allied Agency.
2. DPS may decertify the Allied Agency if the agency does not have a certified officer within one year of joining the MCSAP program and if an agency no longer has certified officers due to promotion, retirement, resignation or transfer they must certify an officer within one year of last officer's removal date.

V. Program Coordinators and Signatory Acceptance

Allied Agency's weight enforcement coordinators are responsible for all communications and contacts required to manage this MOU. The coordinators must provide any updates regarding contact information within 30 calendar days.

DPS Program Coordinator:

Captain Richard Reid
 THP Motor Carrier Bureau
 P.O. Box 4087
 Austin, Texas 78773-0522
 Phone: (512) 424-2053
 Fax: (512) 424-5712
Richard.Reid@dps.texas.gov

Allied Agency Program Coordinator <i>(name and title here)</i>	Allied Agency Authorized Representative <i>(name and title here)</i>
<i>Insert address</i>	Signature of Authorized Representative
<i>Insert phone, fax, and email</i>	Date:



City Council Agenda Item #[3.C]

Title: Consider and take possible to approve the Certificate of Mayor of the City of Freeport, Texas approving a tax-exempt bond financing to be undertaken by Texas Home Collaborative (the project is known as “Sienna Villas”) and authorize the Mayor to execute same- Jennifer Howell, Police Chief/Interim City Manager

Date: June 16, 2025

From: Chief Jennifer Howell, Interim City Manager/Police Chief

Staff Recommendation: Staff recommends that the City Council approve the Certificate of Mayor of the City of Freeport in connection with the proposed issuance of tax-exempt bonds by Texas Home Collaborative to finance the Sienna Villas housing project, and authorize the Mayor to execute the certificate.

Item Summary: The City Council is being asked to approve the execution of a Certificate by the Mayor of Freeport, pursuant to Section 147(f) of the Internal Revenue Code, approving the issuance of up to \$20,000,000 in tax-exempt multifamily housing revenue bonds by Texas Home Collaborative.

Background Information: On June 18, 2025, a public hearing, as required by Section 147(f) of the Internal Revenue Code of 1986, as amended (the “**Code**”), and in accordance with IRS Rev. Proc. 2020-21 (as modified by IRS Rev. Proc. 2020-49, Rev. Proc. 2021-39 and Rev. Proc. 2022-20), will be held by Texas Home Collaborative (the “**Issuer**”), a non-profit, public facility corporation created by The Housing Authority of the City of Texarkana, Texas (the “**Housing Authority**”), on behalf of the City of Freeport, Texas with respect to the proposed issuance of its tax-exempt bonds, in one or more series under a plan of financing, as “qualified exempt facility bonds” (as defined in Section 142(a)(7) of the Code) in an aggregate maximum stated principal amount not to exceed \$20,000,000 (the “**Bonds**”). The hearing will commence at 2:15 pm central time or as soon thereafter as the matter can be heard. Interested parties may join the public hearing on the date and time indicated above by dialing 1-877-746-4263 (a U.S. Toll Free) and, when prompted, entering the meeting code 2325331#. The public will not be able to attend in person.

Special Considerations: N/A

Financial Impact: N/A

Board or 3rd Party Recommendation: N/A



Supporting Documentation:

1. Sienna Villas - Certificate of Mayor - Freeport - TEFRA Approval
2. Sienna Villas - TEFRA Notice (Host - City of Freeport)
3. Sienna Villas - TEFRA Minutes - City of Freeport (Host)

**CERTIFICATE OF MAYOR OF THE CITY OF FREEPORT, TEXAS
APPROVING A TAX-EXEMPT BOND FINANCING TO BE UNDERTAKEN BY
TEXAS HOME COLLABORATIVE**

I, Jerry Cain, Mayor of the City of Freeport, Texas (the “**City**”) do hereby certify in connection with the issuance of by Texas Home Collaborative of its multifamily housing revenue bonds in an aggregate principal amount not to exceed \$20,000,000 (the “**Bonds**”) that:

1. Pursuant to Section 147(f) of the Internal Revenue Code of 1986, as amended (the “**Code**”), the Texas Home Collaborative has conducted a public hearing following reasonable public notice with respect to the issuance of the Bonds in one or more series in a maximum aggregate principal amount not to exceed \$20,000,000 to finance the project described in such notice known as the “Sienna Villas” and herein referred to hereinafter as the “**Development**”) and has submitted to the Mayor of the City the minutes of public hearing describing the comments, if any, received at such hearing, a copy of which is attached as **Exhibit A**.

2. In order to satisfy the requirements of Section 147(f) of the Code, it is necessary for the applicable elected representative of the governmental unit (as defined in the Code) to approve the Bonds after the public hearing has been held.

3. The issuance of the Bonds in the maximum aggregate principal amount of \$20,000,000 to finance the Development is hereby approved pursuant to Section 147(f) of the Code.

4. The approval herein granted is solely for purposes of Section 147(f) of the Code and shall not be construed as a representation, warranty, or other understanding of any kind by the City in respect of the Bonds or the Development. THE BONDS SHALL NOT CONSTITUTE OBLIGATIONS OF THE STATE OF TEXAS, THE CITY, OR ANY OTHER POLITICAL SUBDIVISION OR AGENCY THEREOF OR A PLEDGE OF THE FAITH AND CREDIT OF ANY OF THEM. NEITHER THE STATE OF TEXAS NOR ANY POLITICAL SUBDIVISION OR AGENCY THEREOF, INCLUDING THE CITY, SHALL BE OBLIGATED TO PAY THE BONDS OR THE INTEREST THEREON. NEITHER THE FAITH AND CREDIT NOR THE TAXING POWER OF THE STATE OF TEXAS, THE CITY, OR ANY OTHER POLITICAL SUBDIVISION OR AGENCY THEREOF SHALL BE PLEDGED TO THE PAYMENT OF PRINCIPAL OF, REDEMPTION PREMIUM, IF ANY, OR INTEREST ON THE BONDS.

[Remainder of page intentionally left blank for signature]

Dated: June __, 2025.

Jerry Cain, Mayor
City of Freeport, Texas

EXHIBIT A

MINUTES OF PUBLIC HEARING

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that on June 18, 2025, a public hearing, as required by Section 147(f) of the Internal Revenue Code of 1986, as amended (the “**Code**”), and in accordance with IRS Rev. Proc. 2020-21 (as modified by IRS Rev. Proc. 2020-49, Rev. Proc. 2021-39 and Rev. Proc. 2022-20), will be held by Texas Home Collaborative (the “**Issuer**”), a non-profit, public facility corporation created by The Housing Authority of the City of Texarkana, Texas (the “**Housing Authority**”), on behalf of the City of Freeport, Texas with respect to the proposed issuance of its tax-exempt bonds, in one or more series under a plan of financing, as “qualified exempt facility bonds” (as defined in Section 142(a)(7) of the Code) in an aggregate maximum stated principal amount not to exceed \$20,000,000 (the “**Bonds**”). The hearing will commence at 2:15 pm central time or as soon thereafter as the matter can be heard. Interested parties may join the public hearing on the date and time indicated above by dialing 1-877-746-4263 (a U.S. Toll Free) and, when prompted, entering the meeting code 2325331#. The public will not be able to attend in person.

The Issuer proposes to issue the Bonds and to loan the proceeds thereof to Tx Sienna Rehab VCTT, LP, a Texas limited partnership (or a related person or affiliate thereof) (the “**Borrower**”), to finance (i) the acquisition and rehabilitation of a qualified residential rental project (within the meaning of Section 142(d) of the Code) that is a multifamily residential rental development to be known as “Sienna Villas” for occupancy partially by persons and/or families of low or moderate income and located at 902 North Ave J, Freeport, Brazoria County, Texas 77541 (the “**Project**”), (ii) costs of issuance of the Bonds and (iii) any required reserves and other costs related to the financing of the Project. The initial owner, operator or manager of the Project will be the Borrower identified above. The Bonds will be issued pursuant to the provisions of the Texas Public Facility Corporations Act, Local Government Code, Chapter 303, Vernon’s Texas Code, as amended (the “**Act**”).

The Bonds and the obligation to pay principal of and interest thereon and any redemption premium with respect thereto do not constitute indebtedness or an obligation of the City of Freeport, Texas, the Housing Authority, the State of Texas or any political subdivision thereof, within the meaning of any constitutional or statutory debt limitation, or a charge against the general credit or taxing powers of any of them. The Bonds shall be a limited obligation of the Issuer, payable solely from certain revenues duly pledged therefor and generally representing amounts paid by the Borrower.

The hearing will provide a reasonable opportunity to be heard for persons wishing to express their views on the merits of the Project, its location, the issuance of the Bonds or related matters. Oral comments will be limited to 10 minutes per speaker. A person wishing to speak at the hearing will be asked to provide his or her name, address and the person(s) or entity(ies) he or she represents, if any, prior to speaking. **All persons who wish to submit oral comments during the hearing must contact the hearing officer, not less than 24 hours prior to the hearing, via email to Mr. Antonio Williams at awilliams@vcofft.org to inform the hearing officer of their desire to speak at the hearing.** Additional information concerning the above matter may be obtained from and written comments will be accepted by the hearing officer on behalf of the City of Freeport, Texas at The Housing Authority of the City of Texarkana, Texas, 1611 N. Robison Road, Texarkana, Texas 75501 or (903) 838-8548, Attention: Mr. Antonio Williams, but must be received on or before the time and date of the hearing.

This notice is published and the above-described hearing is to be held in accordance with IRS Rev. Proc. 2020-21 (as modified by IRS Rev. Proc. 2020-49, Rev. Proc. 2021-39 and Rev. Proc. 2022-20) and in satisfaction of the requirements of section 147(f) of the Code regarding the public approval prerequisite to the exemption from federal income taxation of the interest on the Bonds.

Dated: June 11, 2025

MINUTES OF PUBLIC HEARING

Re: Texas Home Collaborative
Multifamily Housing Revenue Bonds
(Sienna Villas)

The undersigned hearing officer of the Texas Home Collaborative (the “**Issuer**”) had the public hearing called to order at 2:___ p.m. on June 18, 2025, and conducted telephonically on behalf of the Issuer pursuant to Section 147(f) of the Internal Revenue Code and in accordance with Revenue Procedure 2020-21 (as modified by IRS Rev. Proc. 2020-49, Rev. Proc. 2021-39 and Rev. Proc. 2022-20).

The public hearing, required under Section 147(f) of the Internal Revenue Code of 1986, as amended, was declared open for purposes of discussing the Bonds, the proceeds of which will be loaned to Tx Sienna Rehab VCTT, LP to acquire and rehabilitate a multifamily residential rental facility to be known as the Sienna Villas and located at 902 North Ave J, Freeport, Brazoria County, Texas 77541 (the “**Project**”).

The required notice of the public hearing for the Project was published in The Facts, being a newspaper of general circulation in the specific location of the Project, as set forth in the affidavit of publication attached hereto as Exhibit A.

No comments were made by the general public at the public hearing with respect to the Project.

After sufficient time was given for all present to make their comments with respect to the Bonds and the Project, the public hearing was declared closed.

Dated as of June __, 2025.

Tarisha Duson
Hearing Officer

EXHIBIT A
AFFIDAVIT OF PUBLICATION
(SEE ATTACHED)



City Council Agenda Item #[4.A]

Title: Consideration and possible action approving Resolutions appointing/reappointing members to various Boards and Commissions.

Date: June 16, 2025

From: Chief Jennifer Howell, Interim City Manager/Police Chief

Staff Recommendation: Staff recommends approval of the proposed resolutions appointing and reappointing individuals to various Boards and Commissions as presented. These appointments are in accordance with established procedures and ensure continued functionality and representation on each board.

Item Summary: Terms have expired on each of the Boards and Commissions. These terms expired on May 31, 2025. Additionally, there are several positions left vacant due to members stepping down before their term expired. At the time this memo was created the City has received applications from individuals who are interested in serving on these Boards and Commissions.

This agenda item involves the City Council's consideration and possible action on resolutions to appoint or reappoint individuals to several municipal Boards and Commissions. This process helps maintain full membership on advisory and regulatory bodies that serve an essential role in local governance.

All board members are appointed to fulfill 2-year terms and serve at the pleasure of City Council.

A summary list has been created of expiring terms for each Board and a list of interested applicants is attached to this memo.

Background Information: N/A

Special Considerations: N/A

Financial Impact: N/A

Board or 3rd Party Recommendation: N/A

Supporting Documentation:

1. Boards and Commissions list
2. Planning and Zoning Resolution 2025 PDF



3. EDC Resolution 2025 PDF
4. Board of Adjustment Resolution 2025 PDF
5. Historic Commission and Main Street Resolution 2025 PDF
6. Charter Review Resolution 2025 PDF
7. Senior Citizens Resolution 2025 PDF
8. Beautification Board Resolution 2025 PDF

Planning Commission	
<i>Applicant (Expired)</i>	<i>Reapplied</i>
Ronald Bachman	Yes
James Saccomanno	Yes

New Applications

Economic Development	
<i>Applicant (Expired)</i>	<i>Reapplied</i>
Josh Mitchell	Yes
Sandra Loeza	Yes
Mark Parker	Yes
Shonda Marshall	Yes

New Applications

Gary Guerrieri
Melanie Oldham
Ron Bachman
Flora Green
Jose Luiz Hernandez
Betty J. Lopez
Chris Duncan
Eddie Torres
Ralph Frazier
John Standridge

Board of Adjustments	
<i>Applicant (Expired)</i>	<i>Reapplied</i>
Nicole Mireles	Yes
Sammye Moore	Yes
Bobby Wall (Alternate)	No
Barry Simmons	No

New Applications

Loren Eric Hayes
Chris Duncan
John Standridge

Historical Commission & Main Street	
<i>Applicant (Expired)</i>	<i>Reapplied</i>
Edith Fisher	Yes
Lon Y Siddall	Yes
Lucy Montiel Martinez	Yes
Sandra Leavey	Yes
Betty Lopez	Yes
<i>New Applications</i>	
David McGinty	
Eddie Torres	
Chris Duncan	
John Standridge	
Charter Review Commission	
<i>Applicant (Expired)</i>	<i>Reapplied</i>
Lila Diehl	Yes
Ruben Renobato	Yes
Theodore Baker	Yes
Douglas Domingues	Yes
Sam Reyna	Yes
<i>New Applications</i>	
Loren Eric Hayes	
Flora Green	
Ralph Frazier	
Senior Citizens Commission	
<i>Applicant (Expired)</i>	<i>Reapplied</i>
Ona Johnson	Yes
Sammy Moore	Yes
Sandra Childress	Yes
Jane Hawkins	Yes
Brenda Laird	No
<i>New Applications</i>	
Loraine Mitchell	
Darlene Wier- Withdrew name	
Ron Bachman	

Beautification/Parks Recreation	
<i>Applicant (Expired)</i>	<i>Reapplied</i>
Julio Chavez	Yes
Robert Dohle	Yes
Theodore Baker	Yes
<i>New Applications</i>	
Sammye Moore	
Ralph Frazier	
Urban Renewal Board	
<i>(Not an active board)</i>	
Rollerson Manning Nelson	
Eddie Torres	

RESOLUTION NO. 2025- 2921

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FREEPORT, TEXAS, NOMINATING, CONSTITUTING AND APPOINTING A QUALIFIED PERSON(S) TO THE PLANNING COMMISSION OF THE CITY; PROVIDING FOR THE DUTIES OF OFFICE; AND PROVIDING FOR THE TAKING OF THE OATH OF OFFICE REQUIRED BY LAW.

WHEREAS, the term of office of the RONALD BACHMAN AND JIM SACCOMANNO named member(s) of The Planning Commission of the City of Freeport, Texas ("the City") has expired, of the appointed term;

WHEREAS, the term of appointment of the above member(s) terminates on May 31, 2025 the City desires to appoint the below named qualified person(s) as member of said committee.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FREEPORT, TEXAS:

SECTION ONE (1): APPOINTMENT

The City Council of the City hereby nominates, constitutes and appoints or reappoints the following named qualified person(s) to the Planning Commission of the City for a term of two (2) years which expires on May 31, 2027 and until a successor for such person shall have been appointed and qualified, to-wit.

1. _____
2. _____
3. _____

SECTION TWO (2): DUTIES

The above-named appointee shall perform all of the duties imposed on members of the Planning Commission of the City by law and the ordinances and resolutions of the City.

SECTION THREE (3): OATH OF OFFICE

Before engaging in the performance of the duties of office, each of such appointees shall take the Constitution Oath of Office as required by law.

READ, PASSED AND ADOPTED this ____ day of _____, 2025.

Jerry Cain, Mayor
City of Freeport, Texas

ATTEST: _____
Clarisa Fernandez, City Secretary
City of Freeport, Texas

RESOLUTION NO. 2025-2922

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FREEPORT, TEXAS, NOMINATING, CONSTITUTING AND APPOINTING A QUALIFIED PERSON(S) TO THE FREEPORT ECONOMIC DEVELOPMENT CORPORATION OF THE CITY; PROVIDING FOR THE DUTIES OF OFFICE; AND PROVIDING FOR THE TAKING OF THE OATH OF OFFICE REQUIRED BY LAW.

WHEREAS, the term of office of the JOSH MITCHELL, SANDRA LOEZA, MARK PARKER, AND SHONDA MARSHALL board directors of The Freeport Economic Development Corporation of the City of Freeport, Texas ("the City") has expired of the appointed term;

WHEREAS, the term of appointment of the above director(s) terminates on May 31, 2025;

WHEREAS, the above director(s) holds the position of an "A" director, of which the term of "A" directors expires in odd numbered years;

WHEREAS, the City Council of the City desires to appoint/re-appoint the below named qualified person(s) as member(s) of said board of directors.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FREEPORT, TEXAS:

SECTION ONE (1): APPOINTMENT

The City Council of the City hereby nominates, constitutes and appoints the following named qualified person to the Freeport Economic Development Corporation of the City for the of a term of two (2) years which expires on May 31, 2027, and until a successor for such person shall have been appointed and qualified, to-wit.

1. _____
2. _____
3. _____
4. _____

SECTION TWO (2): DUTIES

The above-named appointee shall perform all of the duties imposed on members of the Freeport Economic Development Corporation of the City by law.

SECTION THREE (3): OATH OF OFFICE

Before engaging in the performance of the duties of office, appointee shall take the Oath of Office as required by law.

READ, PASSED AND ADOPTED this ____ day of _____, 2025.

Jerry Cain, Mayor
City of Freeport, Texas

ATTEST: _____
Clarisa Fernandez, City Secretary
City of Freeport, Texas

RESOLUTION NO. 2025-2923

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FREEPORT, TEXAS, APPOINTING QUALIFIED PERSONS TO THE BOARD OF ADJUSTMENTS OF THE CITY TO FULFILL TWO-YEAR TERMS; PROVIDING FOR THE DUTIES OF OFFICE; AND PROVIDING FOR THE TAKING OF THE OATHS OF OFFICE REQUIRED BY LAW.

WHEREAS, the terms of office have expired for the Freeport Board of Adjustments members NICOLE MIRELES, SAMMYE MOORE, BOBBY WALL (ALT), BARRY SIMMONS named members (s) of the Board of Adjustment of the City of Freeport, Texas (“the City”) has expired, of the appointed term;

WHEREAS, according to City Ordinance the city council of the City shall appoint five (5) board members and two (2) alternates to serve on the Board for a two-year term; and,

WHEREAS, the City Council of the City desires to appoint the below named qualified person(s) to fill the vacant or expired positions on the board for two (2) year terms, said appointments as members of said board.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FREEPORT, TEXAS:

SECTION ONE (1): APPOINTMENT

The City Council of the City hereby nominates, constitutes and appoints the following named qualified persons to the Board of Adjustments of the City to fulfill the remaining term(s) as appointed, to wit:

Name	1. _____	Term expiration	<u>5/31/2027</u> (Regular)
	2. _____		<u>5/31/2027</u> (Regular)
	3. _____		<u>5/31/2027</u> (Regular)
	4. _____		<u>5/31/2027</u> (Alternate)

SECTION TWO (2): DUTIES

The above-named appointees shall perform all of the duties imposed on members of the Board of Adjustment of the City by law and the ordinances and resolutions of the City.

SECTION THREE (3): OATH OF OFFICE

Before engaging in the performance of the duties of office, each of such appointees shall take the Constitutional Oath of Office and signed the affidavit required by law.

READ, PASSED AND ADOPTED this ____ day of _____, 2025.

Jerry Cain, Mayor
City of Freeport, Texas

ATTEST: _____
Clarisa Fernandez, City Secretary
City of Freeport, Texas

RESOLUTION NO. 2025-2924

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FREEPORT, TEXAS, NOMINATING, CONSTITUTING AND APPOINTING A QUALIFIED PERSON TO THE FREEPORT HISTORIC COMMISSION AND MAIN STREET BOARD OF THE CITY; PROVIDING FOR THE DUTIES OF OFFICE; AND PROVIDING FOR THE TAKING OF THE OATH OF OFFICE REQUIRED BY LAW.

WHEREAS, the term of office of the EDITH FISCHER, LON Y SIDDALL, LUCY MONTIEL MARTINEZ, SANDRA LEAVEY, AND BETTY ACALA board member(s) of The Freeport Historic Commission and Main Street Board of the City of Freeport, Texas ("the City") has expired, of the appointed term;

WHEREAS, the term of appointment of the above members(s) terminates on May 31, 2025;

WHEREAS, the City Council of the City desires to appoint the below named qualified person(S) as member(s) of said board.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FREEPORT, TEXAS:

SECTION ONE (1): APPOINTMENT

The City Council of the City hereby nominates, constitutes and appoints re-appoints the following named qualified person(s) to the Freeport Historic Commission and Main Street Board of the City for a term of two (2) years which expires on May 31, 2027 and until a successor for such person shall have been appointed and qualified, to-wit.

1. _____
2. _____
3. _____
4. _____
5. _____

SECTION TWO (2): DUTIES

The above-named appointee(s) shall perform all of the duties imposed on members of the Freeport Historic Commission and Main Street Board of the City by law.

SECTION THREE (3): OATH OF OFFICE

Before engaging in the performance of the duties of office, appointee shall take the Oath of Office as required by law.

READ, PASSED AND ADOPTED this ____ day of _____, 2025.

Jerry Cain, Mayor
City of Freeport, Texas

ATTEST: _____
Clarisa Fernandez, City Secretary
City of Freeport, Texas

RESOLUTION NO. 2025-2925

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FREEPORT, TEXAS, NOMINATING, CONSTITUTING AND APPOINTING A QUALIFIED PERSON TO THE FREEPORT CHARTER REVIEW OF THE CITY; PROVIDING FOR THE DUTIES OF OFFICE; AND PROVIDING FOR THE TAKING OF THE OATH OF OFFICE REQUIRED BY LAW.

WHEREAS, the term of office of the LILA DIEHL, RUBEN RENOBATO, THEODORE BAKER, DOUGLAS DOMINGUEZ, AND SAM REYNA board member of Charter Review Commission of the City of Freeport, Texas ("the City") has expired;

WHEREAS, the term of appointment of the above member terminates on May 31, 2025;

WHEREAS, the City Council of the City desires to appoint the below named qualified person as member of said board.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FREEPORT, TEXAS:

SECTION ONE (1): APPOINTMENT

The City Council of the City hereby nominates, constitutes and appoints the following named qualified person to the Charter Review Commission of the City for the of a term of two (2) years which expires on May 31, 2027, and until a successor for such person shall have been appointed and qualified, to-wit.

1. _____
2. _____
3. _____
4. _____
5. _____

SECTION TWO (2): DUTIES

The above-named appointee(s) shall perform all of the duties imposed on members of the Charter Review Commission of the City by law.

SECTION THREE (3): OATH OF OFFICE

Before engaging in the performance of the duties of office, appointee shall take the Oath of Office as required by law.

READ, PASSED AND ADOPTED this ____ day of _____, 2025.

Attest:

Clarisa Fernandez, City Secretary
City of Freeport, Texas

Jerry Cain, Mayor
City of Freeport, Texas

RESOLUTION NO. 2025-2926

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FREEPORT, TEXAS, NOMINATING, CONSTITUTING AND APPOINTING A QUALIFIED PERSON(S) TO THE FREEPORT SENIOR CITIZENS BOARD OF THE CITY; PROVIDING FOR THE DUTIES OF OFFICE; AND PROVIDING FOR THE TAKING OF THE OATH OF OFFICE REQUIRED BY LAW.

WHEREAS, the term of office of the ONA JOHNSON, SAMMY MOORE, SANDRA CHILDRESS, JANE HAWKINS, AND BRENDA LAIRD Board Members of the Freeport Senior Citizen Board of the City of Freeport, Texas ("the City") has expired;

WHEREAS, the term of appointments of the above-board members terminates on May 31, 2025;

WHEREAS, the City Council of the City desires to appoint the below named qualified person(s) as member(s) of said board of members.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FREEPORT, TEXAS:

SECTION ONE (1): APPOINTMENT

The City Council of the City hereby nominates, constitutes and appoints the following named qualified person(s) to the Freeport Senior Citizen Board of the City for a term of two (2) years which expires on May 31, 2027, and until a successor for such person shall have been appointed and qualified, to-wit.

1. _____
2. _____
3. _____
4. _____
5. _____

SECTION TWO (2): DUTIES

The above-named appointee shall perform all of the duties imposed on members of the Freeport Senior Citizen Board of the City by law.

SECTION THREE (3): OATH OF OFFICE

Before engaging in the performance of the duties of office, appointee shall take the Oath of Office as required by law.

READ, PASSED AND ADOPTED this ____ day of _____, 2025.

Jerry Cain, Mayor
City of Freeport, Texas

ATTEST: _____
Clarisa Fernandez, City Secretary
City of Freeport, Texas

RESOLUTION NO. 2025-2927

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FREEPORT, TEXAS, NOMINATING, CONSTITUTING AND APPOINTING A QUALIFIED PERSON(S) TO THE BEAUTIFICATION/PARKS AND REC OF THE CITY; PROVIDING FOR THE DUTIES OF OFFICE; AND PROVIDING FOR THE TAKING OF THE OATH OF OFFICE REQUIRED BY LAW.

WHEREAS, the term of office of the JULIO CHAVEZ, ROBERT J. DOHLE, THEODORE BAKER named member (s) of the Freeport Beautification/Parks and Rec Board of the City of Freeport, Texas ("the City") has expired, of the appointed term;

WHEREAS, the term of appointment of the above member (s) terminates on May 31, 2025. The City desires to appoint the below named qualified person (s) as member of said committee.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FREEPORT, TEXAS:

SECTION ONE (1): APPOINTMENT

The City Council of the City hereby nominates, constitutes and appoints the following named qualified person(s) to the Freeport Beautification/Parks and Rec Board of the City for a term of two (2) years which expires on May 31, 2027, and until a successor for such person shall have been appointed and qualified, to-wit.

1. _____
2. _____
3. _____

SECTION TWO (2): DUTIES

The above-named appointee(s) shall perform all of the duties imposed on members of the Freeport Beautification/Parks and Rec Board of the City by law.

SECTION THREE (3): OATH OF OFFICE

Before engaging in the performance of the duties of office, appointee(s) shall take the Oath of Office as required by law.

READ, PASSED AND ADOPTED this ____ day of _____, 2025.

Jerry Cain, Mayor
City of Freeport, Texas

ATTEST: _____
Clarisa Fernandez, City Secretary
City of Freeport, Texas



City Council Agenda Item #[4.B]

Title: Consideration and possible action approving Resolution No. 2025-2930 designation of representative, alternate, and proxy to the Gulf Coast Transit District.

Date: June 16, 2025

From: Chief Jennifer Howell, Interim City Manager/Police Chief

Staff Recommendation: Staff recommends approval of Resolution.

Item Summary: This Resolution formally designates an Elected Official as the Representative to the Governing Body of the Gulf Coast Transit District. Elected Official 2 is appointed as the Alternate Representative to serve in the event the primary representative is unavailable. Appointee is designated as the Proxy, authorized to attend meetings, count toward quorum, and vote in the absence of both the Representative and Alternate. The Gulf Coast Transit District usually meets every other month on the third Tuesday of the month and usually meet in Texas City or Lake Jackson.

Background Information: The Gulf Coast Transit District requires participating entities to designate representatives to serve on its governing body. This action ensures the City's/County's continued participation, voting rights, and representation at District meetings.

Special Considerations: The designated Proxy is granted authority to act on behalf of the governing body in meetings where neither the Representative nor Alternate is available. This supports continuity in representation and ensures the entity's interests are consistently represented in transit matters.

Financial Impact: N/A

Board or 3rd Party Recommendation: N/A

Supporting Documentation:

1. RESOLUTION NO



RESOLUTION NO. 2025-2930

DESIGNATION OF REPRESENTATIVE, ALTERNATE AND PROXY GULF COAST TRANSIT DISTRICT

BE IT RESOLVED, by the [Governing Body] of [Governmental Entity], Texas that [Elected Official] be, and is hereby designated as its Representative to the GOVERNING BODY of the GULF COAST TRANSIT DISTRICT EFFECTIVE IMMEDIATELY.

FURTHER, that the Official Alternate authorized to serve as the voting representative should the hereinabove named representative become ineligible, or should he/she resign, is [Elected Official 2].

FURTHER, that [Appointee], as the Proxy of the above-designated Representative and Official Alternate, is to be counted as the [Governing Body's] representative in attendance for purposes of a quorum and to submit its vote upon all such matters as may come before the meeting at which the Proxy is present in absence of its Elected Officials designated above.

THAT the Executive Director of the Gulf Coast Transit District be notified of the designation of the hereinabove named representative and alternate.

PASSED AND ADOPTED, this ____ day of _____, 2025.

Signed,

Jerry Cain, Mayor

Attest:

Clarisa Fernandez, City Secretary



City Council Agenda Item #[4.C]

Title: Consideration and possible action approving the purchase order of the support renewal of Square 3 for Cluster Maintenance Servers.

Date: June 16, 2025

From: Chief Jennifer Howell, Interim City Manager/Police Chief

Staff Recommendation: Staff recommends approval of purchase order and authorization for the police department to renew the support agreement with Square 3.

Item Summary: Square 3 provides maintenance for software and hardware support for the police department cluster servers. This is a 2 year license and is budgeted in our 543 line item account, electronic/computer maintenance. The proposed budget was \$33,000 and the amount is \$32,957.85.

Background Information: The cluster server we have had for 3 years.

Special Considerations: None.

Financial Impact: None.

Board or 3rd Party Recommendation: None.

Supporting Documentation:

1. scans@freeport.tx.us_20250611_114727



We have prepared a quote for you

Scale Renewal

Quote # 013319

Version 1

Prepared for:

City of Freeport Police Department

Prepared by:

Square3 IT

Executive Summary



Contract Pricing

HCDE 22/043KN-13 | This price quotation is valid for HCDE/CP members in good standing.

Scale Computing

Description		Price	Qty	Ext. Price
2 YR LIC AND SOFTWARESC//HYPERCORE - 16C		\$10,029.86	2	\$20,059.72
RENEWALHW WARRANTY RENEWAL		\$1,518.24	1	\$1,518.24
2 YR LIC AND SOFTWARESC//HYPERCORE - 16C		\$10,029.86	1	\$10,029.86
RENEWALHW WARRANTY RENEWAL		\$769.66	1	\$769.66
2 YR LIC AND SOFTWARESC//FLEET MANAGER - 5 CLUSTER		\$580.37	1	\$580.37
			Subtotal:	\$32,957.85

Scale Renewal



Prepared by:

Square3 IT

Drew

979-297-1117

Fax 979-297-1498

drew.davenport@square3it.com

Prepared for:

City of Freeport Police Department

Attn: Debra

200 W Second Street

Freeport, TX 77541

David Fernandez

(979) 292-6148

dfernandez@freeport.tx.us

Quote Information:

Quote #: 013319

Version: 1

Delivery Date: 05/09/2025

Expiration Date: 06/06/2025

Your Selected Service

Description	Amount
Scale Computing	\$32,957.85
Total:	\$32,957.85

This Order together with the Master Services Agreement and Service Attachments and other terms and conditions identified on Exhibit A, all of which are incorporated herein by reference (collectively, the "Agreement") is between Square3 (sometimes referred to as "we," "us," "our," or "Provider"), and the customer found on the signature block at the end of this Order (sometimes referred to as "you," "your," or "Client"). This Agreement is effective as of the date both parties have signed below (the "Effective Date."). Both Provider and Customer are sometimes referred to individually as a "Party", or together as the "Parties". Any capitalized terms in this Order not directly defined are referred to in the applicable document identified on Exhibit A of this Order. If there is a conflict between this Order, the Master Services Agreement, any Service Attachment, or Exhibit, this Order will control.

The parties hereby agree that electronic signatures to this Order shall be relied upon and will bind them to the obligations stated herein. Each party hereby warrants and represents that it has the express authority to execute this Agreement(s). This Order supersedes all prior negotiations, proposals, orders, agreements and communications between the parties regarding Provider's Services.

The terms and conditions identified on Exhibit A are subject to change at Provider's discretion. You should review these documents periodically and prior to entering into a new Order. You may access the current version of the terms and conditions at any time by visiting <http://square3it.com/legal>.

The parties, acting through their authorized officers, hereby execute this Agreement.

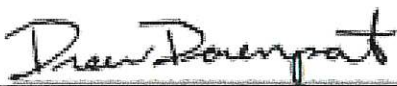
IN WITNESS WHEREOF, this Order Form is agreed to by the parties below and entered into as of the Order Effective Date.

By signing below, Client acknowledges, represents, and warrants that it has read and agree to the terms and conditions in the following documents, which are incorporated herein by reference and can be found at Exhibit A.

Square3 IT

City of Freeport Police Department

Signature:



Name:

Drew Davenport

Title:

Account Manager

Date:

05/09/2025

Signature:

Name:

David Fernandez

Date:

Exhibit A

Agreement	Description
<u>Master Services Agreement</u>	General terms and conditions applicable to all Provider products and services.
<u>Service Attachment for Managed Services</u>	Core managed services including monitoring, remote management, and help-desk.
<u>Service Descriptions</u>	Descriptions of Services that Provider may offer if included in the Order.
<u>Service Level Objectives</u>	Targeted response times by tier of severity.
<u>Schedule of Third-Party Services</u>	Notice of third-party service providers and waiver of claims.
<u>Data Processing Agreement</u>	Data security and privacy agreement including statutorily required terms.



City Council Agenda Item #[4.D]

Title: Consideration and possible action approving a professional service agreement with Clear Career Professionals for executive recruitment services for the City Manager position.

Date: June 16, 2025

From: Donna Fisher, HR Director

Staff Recommendation:

Staff recommends that the City Council approve the proposal submitted by Clear Career Professionals for professional executive recruitment services for the position of City Manager.

Item Summary:

This agenda item seeks Council approval to engage Clear Career Professionals to conduct a full-service recruitment process for the City Manager position.

Background Information:

Clear Career Professionals is a Texas-based recruitment firm founded in 2022, specializing in executive recruitment for local governments. The team is composed of seasoned professionals with extensive municipal experience, including former city managers. The firm emphasizes personalized, community-focused recruitment strategies that align with the organization's culture and needs.

The proposed recruitment plan includes in-depth meetings with the Council, community stakeholders, and staff to develop a candidate profile, followed by a targeted nationwide search, candidate screening, video interviews, and background checks. Finalists will be presented for in-person interviews with Council, with Clear Career Professionals managing logistics and interview facilitation.

Special Considerations: Clear Career Professionals offers a one-year guarantee: if the selected candidate leaves the position within one year, they will conduct a new recruitment at no additional cost to the City. The firm is also willing to execute the City's standard agreement and meet required insurance limits.

Financial Impact:



The total cost for the recruitment services is a fixed fee of **\$16,000**, which includes all consultant expenses (design, travel, background checks, etc.). The only additional costs the City may incur are travel-related expenses for candidates and their spouses during the interview phase.

Payment Schedule:

- \$10,000 upon execution of contract
- \$4,000 upon selection of semi-finalists
- \$2,000 upon selection of the final candidate

Board or 3rd Party Recommendation:

Clear Career Professionals comes highly recommended by several Texas municipalities that have previously engaged their services for City Manager recruitment.

Supporting Documentation:

1. Freeport City Manager Recruitment Proposal



Clear Career Professionals

**Proposal to Provide Professional
Executive Recruitment Services for the**

**Freeport, Texas
City Manager Position**

Michael Boese, President
3000 Custer Rd #270191
Plano, TX. 75075
(214) 550-2850 Ext. 4
michael@clearcareerpro.com

WHY CHOOSE US?



PROFILE

Clear Career Professionals established in 2022, is a Texas-based Limited Liability Corporation comprised of 20 professionals dedicated to leading executive recruitments in collaboration with local governments nationwide. The recruitment process is synergistically managed by our team, drawing upon their rich experience and insights. Whether it's identifying top talent for leadership roles or managing large-scale recruitment initiatives, we customize our process to align with your specific goals. We understand that a one-size-fits-all approach doesn't work, and our commitment is to deliver solutions that best fit your organization's needs.

Our team is composed of seasoned government professionals who understand the distinct challenges municipalities face. With decades of experience working within the public sector, we know what it takes to find candidates who are not only qualified but aligned with the mission and culture of your community.

What truly sets us apart is our unwavering commitment to customer service. Our collaborative process, clear communication, and consistent follow-through ensure that we deliver successful outcomes while minimizing costs and saving your staff valuable time.

OUR NETWORK & APPROACH

We specialize in direct recruitment, drawing on our extensive experience as former city managers and public sector leaders. We understand the importance of identifying and attracting the right candidates capable of effectively leading and supporting your organization. Our extensive network allows us to maintain direct connections with accomplished public managers and professionals, enabling us to engage with qualified candidates tailored to your specific requirements.

Our recruitment process is meticulously targeted. We leverage our professional relationships and utilize trusted industry channels, including newsletters, publications, social media, and professional websites frequented by top candidates. This personalized approach ensures that we identify individuals who align with your organizational goals and culture.

While we emphasize diversity through partnerships with professional organizations, our primary objective remains the recruitment of the most qualified candidates. Our streamlined, experience-driven process minimizes both time and cost, ensuring efficient delivery of high-quality results.



REFERENCES

1. City of Kemah - City Manager

Robin Collins, Mayor
City of Kemah, Texas
Phone: (281) 334-1611
Email: rcollins@kemahtx.gov

2. City of Murphy - City Manager

Chelsie Montgomery, Human Resources Director
City of Murphy, Texas
Phone: (972) 468-4018
Email: cmontgomery@murphytx.org

3. City of Liberty - City Manager

John Hebert, Mayor
City of Liberty, Texas
Phone: (936) 334-2528
Email: Mayor@cityofliberty.org

4. City of Hondo - City Manager

John McAnelly, Mayor
City of Hondo, Texas
Phone: (830) 426-3378
Email: mayor@hondo-tx.org

5. City of Fair Oaks Ranch - Assistant City Manager

Joanna Merrill, Director of Human Resources & Communications
City of Fair Oaks Ranch, Texas
Phone: (210) 698-0900 ext. 203
Email: jmerrill@fairoaksranchtx.org



WHAT OUR PARTNERS ARE SAYING



The professionalism, effort, and coordination your company used to help our staff, Council, and me during this intense process was top-notch.

Further, your work to secure Kent Myers as our Interim City Manager helped calm our staff and set them on a positive course. Kent understood how necessary that was for our City. He not only kept things afloat, he also made sure to complete some very large projects during his service. Additionally, he was instrumental in helping us complete the hiring process for our new Finance Director just in time for budget preparation. I wish you could have been present to hear the good things our Council had to say about Kent at his last Council meeting with us. One Councilmember made the comment that Kent served us not like an Interim City Manager, but he approached projects as if he planned to be here for the next ten years.

Again, we can't thank you enough for your service. I would definitely recommend you to anyone looking for professional staff in key municipal government positions.

Robin Collins, Mayor
City of Kemah, Texas



Clear Career Professionals are very professional and easy to work with and they did a great job for us. They are also very reasonably priced and I would recommend them to anyone looking for someone to assist in this market.

Randall Chronister
Mayor
City of Clear Lake
Shores, Texas



Overall, I strongly recommend Michael Boese with Clear Career Professionals LLC. His skills, work ethic, and personality would make him a great asset to any organization that is seeking his professionalism. If you have any further questions, please do not hesitate to contact me.

Michael Garibay
City Alderman
Van Horn, Texas



As with any city, we had many other things we needed to focus on in addition to hiring. As Mayor, I would not hesitate to recommend your services to other cities.

John McAnelly
Mayor
City of Hondo, Texas



GENERAL RECRUITMENT TIMELINE

Clear Career Professionals customizes the recruitment process to align with your goals, ensuring successful outcomes.

Recruitment Foundation 2 Weeks

- In-person meetings with city council & mayor
- Meetings with community stakeholders
- Determine the Selection Criteria
- Create a Custom Candidate Profile

Recruitment Strategy 4 Weeks

- Create a Detailed Recruiting Brochure
- Direct Outreach to Network & Candidates
- National, State, & Regional Postings

Identify Top Candidates 2 Weeks

- Screen Candidates
- Identify Semi-Finalists
- Complete Virtual interviews with Semi-Finalists
- Obtain Unique Leadership Profiles
- Recommend Finalists

Verify & Check Finalists 2 Weeks

- Complete Detailed Reference & Background Verifications on Finalists
- Complete Social Media and News Investigation for each Finalist
- Complete Academic Verifications

Interview & Hire 2 Weeks

- Schedule Finalist Interviews
- Facilitate Finalist Interviews
- Assist with Finalist Selection



RECRUITMENT FOUNDATION

The cornerstone of our recruitment process is understanding your community, its unique attributes, and the specific leadership qualities it requires. We recognize that finding the right leader is not a one-size-fits-all endeavor. Each organization has its distinct culture, priorities, and strategic goals, and our approach is designed to reflect and enhance these elements in finding the ideal candidate.

Our recruitment process begins with a detailed community profile, crafted through firsthand experience and thorough engagement. As former public executives, we recognize the critical importance of not only understanding your organization's needs but also immersing ourselves in your community to grasp its identity and dynamics. We allocate dedicated time to experience the community's amenities, economy, and character, while also engaging in in-depth conversations with key personnel and stakeholders.

Our information-gathering phase includes comprehensive in-person interactions with city staff, department heads, and essential community stakeholders, such as representatives from local businesses, community organizations, government agencies, and civic groups. These engagements extend to the Mayor, City Council, and Interim City Manager, allowing us to fully understand your organization's priorities, challenges, and culture from multiple perspectives.

Throughout these discussions, we examine the specific qualifications, professional background, and leadership qualities desired for the role. By understanding the expectations and strategic priorities of the organization, we gather critical insights that inform our development of precise selection criteria, a detailed position description, and an ideal candidate profile. These documents form a strong foundation for the recruitment process, ensuring that each stage is aligned with the organization's unique needs and values.



RECRUITMENT STRATEGY

Clear Career Professionals works closely with you to design a comprehensive, targeted outreach strategy that actively promotes your open position and engages top-tier candidates. Our approach is designed to reach a wide range of seasoned professionals at the national, state, regional, and local levels, ensuring a diverse and highly qualified candidate pool.

Leveraging Our Network

Our strategy is powered by an expansive network of professionals in city and municipal management. Through our established relationships, we connect with candidates who are actively exploring new opportunities as well as those who may not be actively seeking but are ideally qualified. A key component of our outreach is the custom recruitment brochure we develop for your position. This brochure highlights the role's requirements, the unique opportunities in your community, and the city's challenges and priorities, positioning your community as an appealing place for both professional growth and quality of life.

Engaging with ICMA, the AAME, and Other Key Professional Associations

To further expand our reach, we actively engage with leading professional associations, including the International City/County Management Association (ICMA) and the American Association of Municipal Executives (AAME). These organizations provide direct access to a network of experienced municipal executives across the country. As members, we leverage these networks, resources, and events to ensure that your recruitment reaches well-regarded professionals nationwide.

National Recruitment for a Diverse, Qualified Candidate Pool

Clear Career Professionals is committed to attracting a broad and diverse range of candidates from across the nation. We collaborate with multiple diversity-focused organizations, ensuring we reach professionals with varied backgrounds and perspectives. Our approach prioritizes finding the most qualified candidates with the skills and vision that align with your organization's needs and values.

Digital & Social Media Outreach

To maximize visibility, Clear Career Professionals promotes your recruitment brochure across various social media and digital platforms, including LinkedIn and professional municipal job boards. This targeted online presence allows us to engage with a wide-reaching audience and effectively attract a pool of candidates who align with your city's goals.



IDENTIFY TOP CANDIDATES

Once the custom recruitment strategy and marketing tools are approved, Clear Career Professionals initiates a proactive and streamlined approach to identify top candidates. We leverage our extensive network as the first point of contact, reaching out to carefully selected professionals nationwide who meet the profile criteria and encouraging them to consider the opportunity.

We systematically review, categorize, and evaluate all candidate applications according to the pre-established rating criteria, ensuring alignment with the desired skills, experience, and leadership qualities. This approach creates a highly qualified and strategically curated candidate pool tailored to meet the unique needs of your organization.

Throughout the recruitment process, we maintain full transparency by providing weekly progress reports detailing the candidate pool's evolution. All candidate information is meticulously organized and accessible, allowing us to keep accurate records for comprehensive reporting at the process's conclusion. Every candidate who submits a resume receives immediate acknowledgment and a clear timeline of the recruitment stages, ensuring they remain well-informed. We prioritize consistent communication, providing candidates with weekly updates on the process and their status, fostering a professional and engaging experience.

When the application period closes, Clear presents the city with a list of 8-10 recommended semi-finalists. Each semi-finalist participates in an interactive video storytelling interview, allowing them to narrate their professional journey. This format captures not only their career trajectory but also provides insights into their leadership style, personality, and ethical approach, offering a comprehensive view of each candidate's personal and professional demeanor.

Our semi-finalist report includes all relevant recruitment materials, a master list of applicants, and for each semi-finalist: their cover letter, resume, unique leadership profile, and video interview. This in-depth package allows you to fully assess each candidate and make informed decisions as we identify and recommend finalists for in-person interviews with the selection committee and/or City Council.



VERIFY CANDIDATE BACKGROUND

Once you approve of finalists for on-site interviews, our team initiates a thorough background verification process encompassing comprehensive reference checks, background examinations, detailed social media reviews, and academic verifications. A comprehensive report summarizing all findings will be presented to you for thorough review prior to the commencement of finalist interviews and the selection process. This ensures that you have a complete and informed perspective before making the ultimate decision.

For the background checks, we will collect information on the candidates in the following areas:

- City/County/State Criminal
- Federal District Criminal
- City/County/State Civil Litigation
- Employment Verification
- Reference Verification
- Social Media Review
- Federal District Civil Litigation
- Judgement/Tax Lien
- Sex Offender Registry
- Motor Vehicle Driving Record
- Educational Verification
- Professional Association Verification

INTERVIEW AND HIRE

Upon finalizing the candidate verification and assessment, we will collaborate with you to craft the ultimate interview blueprint. This blueprint will be tailored to your organization's specific needs and objectives, ensuring a focused and effective interview process. Before conducting the interviews, we will furnish you with a comprehensive Final Candidate Report. This report will include each finalist candidate's cover letter, resume, unique leadership profile, semi-finalist video interview, and a detailed background/reference verification report.

In addition to this final report, we will provide a set of recommended interview questions tailored to the position and aligned with your organizational goals. These questions are designed to elicit responses that highlight each candidate's qualifications, experience, and fit for your organization. To ensure seamless execution and uphold the integrity of the interview process, our team will be present to facilitate the finalist interviews. We will manage the logistics, coordinate with interview panel members, and ensure that the process runs smoothly and efficiently.

Our commitment is to create an interview approach that is not only exhaustive but also reflective of the mission and vision of your organization. We understand that selecting a leader is a critical decision, and our goal is to provide you with the tools and support necessary to make an informed choice. Throughout the interview process, we emphasize transparency, consistency, and fairness to ensure that each candidate is evaluated thoroughly and objectively.

At the conclusion of the selection process, we will work closely with you to notify candidates of the final decision. This includes communicating with both successful and unsuccessful candidates, providing them with feedback if desired, and addressing any questions or concerns they may have. We will also confirm final process close-out items with you, ensuring that all documentation and records are properly maintained and that the transition to the new leader is smooth and well-coordinated.

By partnering with us, you can be confident that every aspect of the interview and hiring process is handled with the utmost professionalism and care. Our goal is to help you select a leader who not only meets the technical requirements of the position but also embodies the values and vision of your organization.



1-YEAR RECRUITMENT GUARANTEE

We proudly offer a one-year guarantee for any candidate selected through our full recruitment process. If the individual hired leaves the position for any reason within one year, we will conduct a new recruitment at no additional cost to the city. This guarantee reflects our confidence in the thoroughness of our recruitment and selection process.

AGREEMENT TO USE CITY CONTRACT

We can provide our standard engagement agreement or execute a standard contract form provided by the City if preferred. Clear Career Professionals further acknowledges that our firm maintains, or will acquire, the minimum or greater of the insurance limits required.

AGREEMENT TO COMPLETE PROJECT ACCORDING TO PROJECT SCHEDULE

The timeline provided is a general breakdown of tasks, milestones, and timeframes to support a thorough and successful recruitment process.

This timeline is a suggestion only and we will work with you to finalize and approve an exact timeline.

OVERALL COST AND VALUE OF PROJECT CITY MANAGER RECRUITMENT:

Clear Career Professionals offers a firm, fixed fee of **\$16,000** which includes all our expenses and costs.

The only thing you will pay Clear Career Professionals is the agreed upon fee. This includes costs for professional graphic design, background, and academic verification, and consultant travel and expenses. This means the only other costs you will be responsible for are the costs associated with the candidates' (and spouses, if invited) travel, accommodations, and meals for the interview process.

The advantage to you is you know exactly what you will pay and do not have to worry about reviewing costs associated with the project.

We will bill the fee as the phases are completed and according to the following schedule:

- \$10,000 upon execution of the contract
- \$4,000 upon selection of the group of semi-finalists
- \$2,000 upon selection of final candidate





Michael Boese, MPA

President

Michael Boese, MPA, brings over 25 years of distinguished municipal service to his role as President of Clear Career Professionals LLC. With extensive leadership experience across multiple executive roles, Michael has become a trusted expert in executive recruitment, leadership coaching, and municipal consulting.

Education

Bachelor of Arts in History
Metropolitan State University

Master of Public Affairs
University of Texas Dallas

Professional Affiliations

TCOLE Master Peace Officer,
ICMA, TCMA, NTCMA, Region
6 & 7 TCMA, GFOA, TPCA,
past member of the Texas
Police Chief's Legislative
Committee, and the
Professional Development
Committee for the Texas City
Manager Association,
Instructor at the Bill
Blackwood Law Enforcement
Management Institute of
Texas (LEMIT) Leadership
Command College

Michael has served as both City Manager of Keene and City Administrator of Wimberley, where he was instrumental in advancing sustainability initiatives and promoting tourism, ensuring long-term growth for the communities. His strategic approach to leadership and fiscal management has made a lasting impact on these municipalities, driving innovation and operational excellence.

As a sought-after recruiter, Michael has guided numerous successful executive placements, always prioritizing the unique needs of both the organizations and candidates. His comprehensive understanding of local government and public safety allows him to identify top talent and implement efficient, people-focused recruitment processes.

In addition to his consulting and recruitment expertise, Michael is a recognized public speaker and instructor, sharing his insights through leadership training programs, including his work with the Bill Blackwood Law Enforcement Management Institute of Texas (LEMIT).

Michael's career exemplifies a commitment to enhancing organizational leadership and community well-being, making him a trusted leader in the public sector.



Kent Myers, Ph.D.

Vice President

Kent Myers, Ph.D., Vice President of Recruitment Services will collaborate with you to develop the recruitment plan and lead the search for your next City Manager.

As a seasoned professional with a 45-year tenure in city management, Dr. Myers brings a wealth of experience and leadership to any organization. Serving as the City Manager of Fredericksburg for a decade, Dr. Myers has established a track record of successful governance and community engagement. His career began as the first City Manager in Converse, Texas, and expanded to include City Manager positions in Casa Grande, Arizona; Hot Springs, Arkansas; and Port Angeles, Washington.

In 2021, Dr. Myers received a Ph.D. in Leadership Studies from Our Lady of the Lake University. Committed to community service, he actively participated in the Fredericksburg Morning Rotary Club and has been honored with the National Service to Youth Award from the Boys and Girls Clubs of America. Dr. Myers' dedication extends to education, where he served as the Manager in Residence (MIR) at the University of Texas at San Antonio for seven years. Recognized for his exceptional mentorship, Dr. Myers received the TCMA Mentor of the Year Award, showcasing his commitment to developing the next generation of leaders. As Past-President of the Texas Public Power Association (TPPA), he has demonstrated strategic leadership in the public sector.

Throughout his career, Dr. Myers played a pivotal role in hiring numerous department directors, contributing to the recruitment of highly qualified professionals in public works, planning, finance, police, and fire departments across various cities. As Vice President of Recruitment for Clear Career Professionals, Dr. Myers has lead the search for City Manager positions of Kerrville, Murphy, Kemah, and other cities. Dr. Myers is poised to bring his extensive expertise, strategic vision, and community-oriented approach to your recruitment, continuing to make a positive impact on local governance and leadership development.

Education

Bachelors in Criminal Justice
University of Texas
Arlington, Tx

Master of Public Administration
Texas Christian University
Ft. Worth, Texas

Ph.D. Leadership Studies
Our Lady of the Lake University
San Antonio, Texas

Professional Affiliations

ICMA, TCMA, ICMA Taskforce on
job hunting handbook, TCMA
Public Policy Committee, TCMA
Ethics Trainer, TPPA Past
President,
Arkansas Municipal League



City Council Agenda Item # [4.E]

TITLE: 1. Discuss and Take possible action on Agenda Rules and Guidelines – per Ordinance 2021-2650, 2022-2657, 2022-2672, and 2023-2820.

Date: June 16, 2025

From: Councilman Jeff Pena and Councilman Jarvis Davis

Staff Recommendation: NA

Item Summary: Council seeks to discuss and take action on all of these various “agenda related ordinances” that have hamstrung the Council and Pubic from speaking and have created more illegal violations by City Staff.

Background Information:

With the recent findings at the Pena Agenda Trial, it was revealed that the City of Freeport has been conducting Agenda and Council procedures in violations of the city ordinances and state laws. Additionally, residents have requested that the change to limit their input on agenda items be allowed... beyond the limited 4 minutes allowed for Citizen Comments. The need for greater transparency, participation and accountability by City Hall for Residents is intended to be attained by the repeal of these illegal and problematic non-public-serving ordinances.

Special Considerations:

The Transcript from the Trial can be obtained from the county upon request to help detail the illegal activities as it relates to Agenda and Council Meetings that have been performed by City Manager and Council.

Financial Impact:

The financial impact of this matter is in the MILLIONS of DOLLARS as they directly affect how policy is determined with both expert and citizen input. Additionally, the open discussion of matters related to each Ward brought by each Councilman is imperative to conveying public concerns; the primary duty which all councilmen were elected to perform.

Board or 3rd Party Recommendation: N/A

Supporting Documentation:

1. Testimony from Pena Agenda Trial and witnessed testimony by Citizens who attended trial.
2. Respective Ordinance in City Possession and on City Website.

ORDINANCE NO. 2021-2650

AN ORDINANCE OF THE CITY OF FREEPORT, TEXAS, CONTAINING A PREAMBLE; ESTABLISHING SPECIFIC PROCEDURES AND DEADLINES FOR ITEMS TO BE PLACED ON THE CITY COUNCIL AGENDA; AND PROVIDING THAT THIS ORDINANCE SHALL TAKE EFFECT IMMEDIATELY UPON SUCCESSFUL PASSAGE AND EXECUTION BY THE MAYOR AND CITY CLERK.

WHEREAS, the City Council desires to insure equal access by each and every Council member to bring items for consideration to the City Council as a whole; and

WHEREAS, the City Council recognizes that city staff must gather information, draft proposed resolutions and ordinances, and organize documents for each agenda item, and adequate time should be provided for city staff to perform those functions; and

WHEREAS, the City Council of the City of Freeport, Texas, has determined and does here now declare that the adoption of this ordinance is necessary to the fair and orderly administration of its constitutional and statutory powers as a home-rule municipality.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FREEPORT, TEXAS:

First, the City Council specifically finds that all items contained in the preamble above are true and correct.

Second, the City Council adopts the following rules, procedures and deadlines for items requested by one or more council member to be placed on the City Council Agenda:

1. Any request made by the Mayor, the City Manager or two (2) council members for an item to be placed on the agenda of a REGULAR council meeting, must be made in writing, to the City Manager, on or before noon (12:00 p.m.) on the Tuesday prior to the meeting.
2. ~~Any request made by the Mayor, the City Manager or two (2) council members for an item to be placed on the agenda of a SPECIAL council meeting, must be made in writing, to the City Manager, on or before noon (12:00 p.m.) on the day prior to the meeting.~~
3. The City Manager shall place the requested item on the agenda as requested within the time-frame above.
4. The City Manager and city staff shall contact the requesting council member(s) should they have any questions or require more information to prepare the necessary documents for the item.
5. The City Manager shall be responsible to have all necessary resolutions, ordinances, supporting documentation prepare and in the city council packets delivered to council

Agenda Procedure Ordinance Version #2

members on the day the agenda is posted and, if he chooses, he may prepare a council memorandum with his recommendation regarding the requested action.

6. The Council may table any agenda item upon motion and majority vote during the open session of the council meeting of which the item is on the agenda.

Third, in the event any section or provision of this ordinance is found to be unconstitutional, void or inoperative by the final judgment of a court of competent jurisdiction, such defective provision, if any, is hereby declared to be severable from the remaining sections and provisions of this ordinance and such remaining sections and provisions shall remain in full force and effect.

Fourth, this ordinance shall take effect immediately upon its passage and execution by the Mayor and the City Clerk.

Fifth, the City Council specifically finds and determines that the meeting at which this ordinance was passed was open to the public, and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Texas Government Code, Chapter 551.

READ, PASSED AND ADOPTED this 15 th day of November, 2021



Brooks Bass, Mayor

ATTEST:



Betty Wells, City Secretary

APPROVED AS TO FORM ONLY:



Christopher Duncan, City Attorney

ORDINANCE NO. 2022-2657

AN ORDINANCE OF THE CITY OF FREEPORT, TEXAS, CONTAINING A PREAMBLE: AMENDING ORDINANCE 2021-2650 ESTABLISHING SPECIFIC PROCEDURES AND DEADLINES FOR ITEMS TO BE PLACED ON THE CITY COUNCIL AGENDA; AND PROVIDING THAT THIS ORDINANCE SHALL TAKE EFFECT IMMEDIATELY UPON SUCCESSFUL PASSAGE AND EXECUTION BY THE MAYOR AND CITY CLERK.

WHEREAS, the City Council desires to insure equal access by each and every Council member to bring items for consideration to the City Council as a whole; and

WHEREAS, the City Council recognizes that city staff must gather information, draft proposed resolutions and ordinances, and organize documents for each agenda item, and adequate time should be provided for city staff to perform those functions; and

WHEREAS, the City Council seeks to amend and modify Ordinance 2021-2650; and

WHEREAS, the City Council of the City of Freeport, Texas, has determined and does here now declare that the adoption of this ordinance is necessary to the fair and orderly administration of its constitutional and statutory powers as a home-rule municipality.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FREEPORT, TEXAS:

First, the City Council specifically finds that all items contained in the preamble above are true and correct.

Second, the City Council adopts the following rules, procedures and deadlines for items requested by one or more council member to be placed on the City Council Agenda:

1. Any request made by the Mayor, the City Manager or two (2) council members for an item to be placed on the agenda of a REGULAR council meeting, must be made in writing, to the City Manager, on or before noon (12:00 p.m.) on the Tuesday prior to the meeting.
2. Any request made by the Mayor, the City Manager or two (2) council members for an item to be placed on the agenda of a SPECIAL council meeting, must be made in writing, to the City Manager, at least 96 hours prior to the meeting.
3. The City Manager shall place the requested item on the agenda as requested within the time-frame above.
4. The City Manager shall place the requested item in open session or executive session as requested and shall use the exact language as requested.

5. The City Manager and city staff shall contact the requesting council member(s) should they have any questions or require more information to prepare the necessary documents for the item prior to the posting deadline.
5. The City Manager shall be responsible to have all necessary resolutions, ordinances, supporting documentation prepare and in the city council packets delivered to council members on the day the agenda is posted and, if he chooses, he may prepare a council memorandum with his recommendation regarding the requested action.
6. The Council may table any agenda item upon motion and majority vote during the open session of the council meeting of which the item is on the agenda.

Third, in the event any section or provision of this ordinance is found to be unconstitutional, void or inoperative by the final judgment of a court of competent jurisdiction, such defective provision, if any, is hereby declared to be severable from the remaining sections and provisions of this ordinance and such remaining sections and provisions shall remain in full force and effect.

Fourth, this ordinance shall take effect immediately upon its passage and execution by the Mayor and the City Clerk.

Fifth, the City Council specifically finds and determines that the meeting at which this ordinance was passed was open to the public, and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Texas Government Code, Chapter 551.

READ, PASSED AND ADOPTED this 4th day of April, 2022



Brooks Bass, Mayor

ATTEST:



Betty Wells, City Secretary

APPROVED AS TO FORM ONLY:



Christopher Duncan, City Attorney

ORDINANCE NO. 2022-2672

AN ORDINANCE OF THE CITY OF FREEPORT, TEXAS, CONTAINING A PREAMBLE: AMENDING ORDINANCE 2022-2657 ESTABLISHING SPECIFIC PROCEDURES AND DEADLINES FOR ITEMS TO BE PLACED ON THE CITY COUNCIL AGENDA; AND PROVIDING THAT THIS ORDINANCE SHALL TAKE EFFECT IMMEDIATELY UPON SUCCESSFUL PASSAGE AND EXECUTION BY THE MAYOR AND CITY SECRETARY.

WHEREAS, the City Council desires to ensure equal access by each Council member to bring items for consideration to the City Council as a whole; and

WHEREAS, the City Council recognizes that City staff must gather information, draft proposed resolutions and ordinances, and organize documents for each agenda item, and adequate time should be provided for City staff to perform those functions; and

WHEREAS, the City Council seeks to amend and modify Ordinance 2022-2657; and

WHEREAS, the City Council of the City of Freeport, Texas, has determined and does here now declare that the adoption of this ordinance is necessary to the fair and orderly administration of its constitutional and statutory powers as a home-rule municipality.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FREEPORT, TEXAS:

First, the City Council specifically finds that all items contained in the preamble above are true and correct.

Second, the City Council adopts the following rules, procedures and deadlines for items requested by the Mayor or Council member to be placed on a City Council Agenda:

1. Any request made by the Mayor or two (2) Council members for an item to be placed on the agenda of a REGULAR Council meeting must be made in writing, to the City Manager, on or before noon (12:00 p.m.) on the Tuesday prior to the meeting.
2. Any request made by the Mayor or two (2) Council members for an item to be placed on the agenda of a SPECIAL Council meeting must be made in writing, to the City Manager, at least ninety-six (96) hours prior to the meeting.
3. Any request made by the Mayor or two Council members under Section 1 or 2 above must be submitted with supporting documentation, including a completed agenda memo form that includes sufficient information for Council to clearly understand the issue to be discussed; and, if the item is being placed on a City Council agenda for action, the recommendation of the Mayor or Council members making the request. Individual Council members are limited to add 4 number of items to any single City Council agenda.

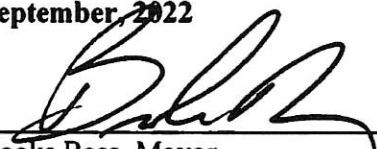
4. The City Manager shall place the requested item on the agenda as requested within the timeframe above.
5. The City Manager shall place the requested item in open session or executive session as requested and shall use the exact language as requested.
6. The City Manager and City staff shall contact the requesting Council members should they have any questions or require more information to prepare the necessary documents for the item prior to the posting deadline.
7. The City Manager shall be responsible to have all necessary resolutions, ordinances, supporting documentation prepared and in the City Council packets delivered to Council members on the day the agenda is posted, and, if the City Manager chooses, the City Manager may prepare a Council memorandum with a recommendation regarding the requested action.
8. The Council may table any agenda item upon motion and majority vote during the open session of the Council meeting of which the item is on the agenda.
9. If an item is placed on a City Council agenda for action and such item is defeated by vote or inaction, that item may not be reintroduced on a future City Council agenda for 3 months unless requested by the Mayor or two other Council members who did not sponsor the original agenda item.

Third, in the event any section or provision of this ordinance is found to be unconstitutional, void or inoperative by the final judgment of a court of competent jurisdiction, such defective provision, if any, is hereby declared to be severable from the remaining sections and provisions of this ordinance and such remaining sections and provisions shall remain in full force and effect.

Fourth, this ordinance shall take effect immediately upon its passage and execution by the Mayor and the City Secretary.

Fifth, the City Council specifically finds and determines that the meeting at which this ordinance was passed was open to the public, and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Texas Government Code, Chapter 551.

READ, PASSED AND ADOPTED this 6th day of September, 2022



Brooks Bass, Mayor

ATTEST:


Betty Wells, City Secretary

APPROVED AS TO FORM ONLY:

A handwritten signature in black ink, consisting of a large, stylized 'D' followed by a horizontal line.

David W. Olson, City Attorney

RESOLUTION NUMBER 2023-2820

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FREEPORT, TEXAS, ESTABLISHING A POLICY FOR PUBLIC COMMENTS DURING CITY COUNCIL MEETINGS; PROVIDING FOR INCORPORATION OF PREAMBLE AND AN EFFECTIVE DATE.

WHEREAS, the City Council desires to establish a policy for public comments given during City Council meetings to improve decorum at such meetings;

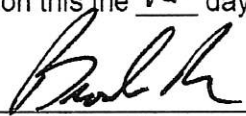
NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FREEPORT, TEXAS, THAT:

Section 1. The facts and statements contained in the preamble are hereby found to be true and correct and are incorporated herein and made a part hereof for all purposes.

Section 2. The Public Comments Policy attached hereto as "Exhibit A" is hereby adopted as the Public Comments Policy of the City of Freeport.

Section 3. This Resolution shall become effective immediately upon its passage.

DULY PASSED, APPROVED AND ADOPTED on this the 16 day of October, 2023.



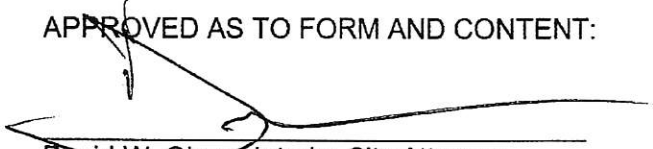
Brooks Bass, Mayor
City of Freeport, Texas

ATTEST:



Betty Wells, City Secretary
City of Freeport, Texas

APPROVED AS TO FORM AND CONTENT:



David W. Olson, Interim City Attorney
City of Freeport, Texas

Exhibit A

Public Comments Policy

POLICY AND PROCEDURES FOR THE CITY OF FREEPORT FOR PUBLIC COMMENTS AT CITY COUNCIL MEETINGS

Any resident of Freeport may comment for up to four (4) minutes during the "Public Comments" section or at the beginning of a specific agenda item at each regular City Council Meeting if they comply with these rules. A resident may only comment once during a City Council meeting.

All comments must be respectful in tone and reasonable in nature. No threats, yelling, cursing, harassing or derogatory comments will be allowed. No personal attacks or comments about persons or their family will be allowed. Any violation of these rules will be considered disruptive behavior, and any violator or person who speaks out improperly or without authorization will be removed from Council Chambers.

Any resident wishing to comment must sign up with the City Secretary prior to commencement of the Council Meeting by completing their name, address, phone number, email address and purpose of comment on a form to be provided in City Hall, or they will not be allowed to comment.

No Council Member may answer, respond or engage in discussion with any person making a comment, and the person making comment shall not seek to have any Council Member respond.

No Council Member shall be allowed to speak during Public Comments. A Council Member shall be given the opportunity to speak on matters of City business or public interest during a lawfully posted agenda item or during the Work Session. If the subject matter to be discussed during the agenda item or Work Session is considered City business, such Council Member shall request that item be placed on the agenda as provided by City policy for requesting such an agenda item.

The Freeport Police Chief or police officer in charge at such meeting will strictly enforce these rules and limitations.

We welcome reasonable and respectful comment while ensuring compliance with the Texas Open Meetings laws.

Monthly Golf Course Report May 2025

May was another very strong month for the golf course. Even with 6" of rain this month we were still able to have our second highest revenue month ever and highest revenue for any given May.

For the fiscal year we are \$748,000.00 in revenue and \$218,000 over our projected goal through May. If Mother Nature cooperates, I can see a projection of ending the year close to \$1.1 million in revenue.

My main focus these past few years to really increase our rounds has been to redevelop my turf program. Focusing on having really good greens within our budget and staffing has been the big push as good greens will always be our best marketing. Along with great customer service we are definitely seeing this redevelopment play out and exceed our goals. We are projected to have over 31,000 rounds played this year and holding over 250 members. This is a huge tip of the hat to my staff.

I have attached more detailed numbers of our overall business.

Thank you.

Brian

Golf Course Goals vs Actuals 2024-2025

Goal

Category	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Totals
Green Fee	21,000	19,000	16,000	11,000	12,000	30,000	33,000	30,000	28,000	25,000	25,000	25,000	275,000
Rec(taxable)	0	0	0	0	0	0	0	0	0	0	0	0	0
Golf Cart	10,000	8,000	8,000	7,000	6,000	11,000	11,500	11,500	12,500	11,500	11,500	11,500	120,000
Merchandise	13,000	10,000	10,000	9,000	9,000	18,000	19,000	20,000	20,000	17,000	15,000	15,000	175,000
Prep Food	800	700	500	500	500	1,300	1,400	1,500	1,500	1,100	1,100	2,100	13,000
Beer Sales	7,000	6,000	6,000	6,000	5,000	9,000	9,000	9,000	9,000	8,000	8,000	8,000	90,000
Drinks/Chips	3,500	2,500	1,500	1,500	1,500	3,500	4,000	4,000	4,000	4,000	3,000	3,000	36,000
Memberships	12,000	10,000	12,000	9,000	10,000	12,500	12,500	12,500	12,500	12,500	12,500	12,000	140,000
Total	\$67,300	\$56,200	\$54,000	\$44,000	\$44,000	\$85,300	\$90,400	\$88,500	\$87,500	\$79,100	\$76,100	\$76,600	\$849,000

Actual

Category	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Totals
Green Fee	30,663	22,149	26,145	15,878	22,848	36,818	31,219	43,175					228,895
Rec(taxable)	0	0	0	0	0	0	0	0					0
Golf Cart	12,911	11,983	13,842	7,477	11,230	19,750	17,674	18,557					113,424
Merchandise	16,038	18,756	17,371	12,566	13,159	23,151	23,557	19,731					144,329
Prep Food	1,215	1,330	1,879	585	2,268	5,891	2,174	2,563					17,905
Beer Sales	8,718	7,742	6,760	3,275	6,112	10,867	11,631	10,249					65,354
Drinks/Chips	4,067	3,555	3,693	1,803	2,933	7,764	5,060	5,789					34,664
Memberships	19,005	15,852	17,387	13,575	18,138	18,990	22,157	18,944					144,048
Total	\$92,617	\$81,367	\$87,077	\$55,159	\$76,688	\$123,231	\$113,471	\$119,008	\$0	\$0	\$0	\$0	\$748,618

Over/Under	\$25,317	\$25,167	\$33,077	\$11,159	\$32,688	\$37,931	\$23,071	\$30,508					\$218,918
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Rounds of Golf

Month	Fy2022-2023	Fy2023-2024	Fy2024-2025
OCT	2692	2363	2798
NOV	1153	2109	2557
DEC	2028	2348	2749
JAN	2125	1182	1627
FEB	2176	2241	2539
MAR	2961	3444	3881
APR	2740	3285	3680
MAY	2776	3461	3709
JUN	3094	3378	
JUL	3393	806	
AUG	2811	3266	
SEP	2897	2883	

30846	30766	23540
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Memberships

Month	FY2022-2023	FY2023-2024	FY2024-2025
OCT	194	188	198
NOV	184	186	202
DEC	186	189	210
JAN	174	187	210
FEB	178	198	234
MAR	195	201	251
APR	192	203	253
MAY	196	211	254
JUN	186	213	
JUL	162	201	
AUG	183	194	
SEP	187	205	

□

Revune for the fiscal years

	2005-2006	2006-2007	2007-2008	2008-2009	2009-2010	2010-2011	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-2021	2021-2022	2022-2023	2023-224	2024-2025
October	\$ 47,009.00	\$ 38,020.00	\$ 44,541.00	\$ 42,949.00	\$ 40,175.00	\$ 50,996.00	\$ 41,662.00	\$ 40,670.00	\$ 34,325.00	\$ 35,953.00	\$ 33,172.00	\$ 40,639.00	\$ 27,027.00	\$ 34,039.00	\$ 42,407.50	\$ 62,202.91	\$ 51,147.84	76,592.04	\$ 74,167.03	\$ 92,617.00
November	\$ 27,799.00	\$ 33,807.00	\$ 33,020.00	\$ 44,707.00	\$ 39,303.00	\$ 36,034.00	\$ 42,510.00	\$ 44,313.00	\$ 28,636.00	\$ 26,980.00	\$ 19,944.00	\$ 31,995.00	\$ 30,448.00	\$ 23,229.00	\$ 43,338.77	\$ 64,634.00	\$ 56,586.76	\$ 33,383.62	\$ 63,177.89	\$ 81,367.00
December	\$ 34,148.00	\$ 25,466.00	\$ 37,308.00	\$ 36,530.00	\$ 20,950.00	\$ 35,136.00	\$ 31,312.00	\$ 32,256.00	\$ 29,786.00	\$ 29,645.00	\$ 26,178.00	\$ 24,651.00	\$ 20,856.00	\$ 40,933.00	\$ 48,990.47	\$ 56,927.48	\$ 62,544.32	\$ 53,930.64	\$ 74,575.41	\$ 87,077.00
January	\$ 38,163.00	\$ 19,599.00	\$ 23,783.00	\$ 40,207.00	\$ 21,224.00	\$ 27,521.00	\$ 49,248.00	\$ 25,563.00	\$ 37,898.00	\$ 20,982.00	\$ 36,242.00	\$ 57,636.00	\$ 30,342.00	\$ 30,229.00	\$ 23,365.55	\$ 56,651.51	\$ 47,116.31	\$ 61,756.57	\$ 36,937.26	\$ 55,071.00
February	\$ 29,092.00	\$ 31,360.00	\$ 29,207.00	\$ 40,299.00	\$ 16,893.00	\$ 32,118.00	\$ 27,440.00	\$ 36,248.00	\$ 32,762.00	\$ 31,605.00	\$ 30,448.00	\$ 30,449.00	\$ 21,772.00	\$ 26,749.00	\$ 37,454.31	\$41,451.22	\$ 49,126.05	\$ 62,570.03	\$ 59,528.92	\$ 76,688.00
March	\$ 44,484.00	\$ 50,244.00	\$ 45,181.00	\$ 51,193.00	\$ 52,873.00	\$ 64,305.00	\$ 39,994.00	\$ 58,128.00	\$ 44,011.00	\$ 29,929.00	\$ 34,261.00	\$ 39,413.00	\$ 52,056.00	\$ 52,147.00	\$ 56,303.83	\$ 67,691.37	\$ 69,982.06	\$ 91,891.25	\$ 111,901.00	\$ 123,147.00
April	\$ 52,898.00	\$ 44,170.00	\$ 54,841.00	\$ 60,003.00	\$ 58,698.00	\$ 57,655.00	\$ 57,937.00	\$ 46,802.00	\$ 51,866.00	\$ 33,553.00	\$ 28,234.00	\$ 58,911.00	\$ 60,713.00	\$ 82,079.00	\$ 13,723.75	\$ 75,786.66	\$ 93,650.43	\$ 93,909.09	\$110,981.80	\$113,470.91
May	\$ 49,583.00	\$ 50,784.00	\$ 59,984.00	\$ 65,535.00	\$ 46,083.00	\$ 53,246.00	\$ 57,607.00	\$ 51,940.00	\$ 56,256.00	\$ 48,499.00	\$ 30,164.00	\$ 50,065.00	\$ 57,692.00	\$ 62,730.00	\$ 28,942.99	\$ 58,401.78	\$ 92,185.04	\$ 86,160.00	\$ 103,122.90	\$ 119,008.00
June	\$ 38,039.00	\$ 52,831.00	\$ 65,674.00	\$ 62,065.00	\$ 59,492.00	\$ 59,357.00	\$ 61,151.00	\$ 55,923.00	\$ 48,913.00	\$ 26,082.00	\$ 8,162.00	\$ 37,417.00	\$ 53,075.00	\$ 58,322.00	\$ 62,154.13	\$ 63,469.78	\$ 80,131.95	\$ 98,988.00	\$ 103,910.00	
July	\$ 40,396.00	\$ 35,250.00	\$ 58,329.00	\$ 62,141.00	\$ 40,405.00	\$ 52,427.00	\$ 50,465.00	\$ 50,193.00	\$ 44,700.00	\$ 43,387.00	\$ 36,186.00	\$ 37,656.00	\$ 52,448.00	\$ 69,071.00	\$ 50,746.13	\$ 57,641.43	\$ 81,808.90	\$ 96,210.00	\$ 31,782.37	
August	\$ 40,352.00	\$ 41,420.00	\$ 38,504.00	\$ 63,134.00	\$ 48,395.00	\$ 44,385.00	\$ 45,158.00	\$ 48,075.00	\$ 46,545.00	\$ 43,727.00	\$ 30,306.00	\$ 23,868.00	\$ 58,221.00	\$ 67,005.00	\$ 58,155.52	\$ 57,091.00	\$ 59,695.18	\$ 88,042.00	\$ 106,879.00	
September	\$ 35,529.00	\$ 37,527.00	\$ 23,756.00	\$ 49,098.00	\$ 41,066.00	\$ 44,276.00	\$ 42,282.00	\$ 34,895.00	\$ 25,984.00	\$ 21,813.00	\$ 26,082.00	\$ 2,160.00	\$ 15,674.00	\$ 38,567.00	\$ 57,786.23	\$ 45,708.61	68,991.57	\$ 106,996.00	96180.34	
Total	\$ 477,492.00	\$ 460,478.00	\$ 514,128.00	\$ 617,861.00	\$ 485,557.00	\$ 557,456.00	\$ 546,766.00	\$ 525,006.00	\$ 481,682.00	\$ 392,155.00	\$ 339,379.00	\$ 434,860.00	\$ 480,324.00	\$ 585,100.00	\$ 523,369.18	\$ 707,657.75	\$ 812,966.41	950,429.24	\$973,143.92	\$748,445.91



Human Resources Monthly Report

Date: June2, 2025

HR TEAM: Donna Fisher/Genesis Martinez

HR Services Team Priorities and Results for May 2025:

- **Welcomes and Well-wishes:**
 - **We are excited to welcome:**
 - **Diana Sanchez – Customer Service Clerk – Water Department**
 - **Gerson Marroquin Hernandez – Groundskeeper – Golf Course**
 - **Lillian Carr – Part-time Recreation Attendant – Recreation Center**
- **Training/Coaching/Performance Improvement:**
 - **Performance Issues Addressed:** We had one (1) employee terminations for performance this month.
- **Employee Turnover/Recruiting/Hiring Progress:**
 - **Employee Turnover:** We had three (3) employee separations in May. One from the Police Department, one from the Fire/EMS Department and one from the Golf Course.
 - **Internal Transfers/Promotions:**
 - There were no internal transfers/promotions in May
 - **Recruiting:** Active recruiting searches include:
 - Part-time EMT
 - Firefighter/EMT – Full and Part Time
 - Building Maintenance Lead Technician
 - Groundskeeper – Golf Course
 - Patrol Officer
 - Main Street Coordinator
 - Telecommunications Officer (Dispatcher) – Police Department
 - Lifeguards – Recreation Center
 - Fire Marshal – Fire Department
 - Jailer – Police Department
 - Building Official – Building Department
 - **Recruiting Sources** include: City website, The Facts Online, Texas Municipal League, Strategic Government Resources, Workforce Solutions, Industry-specific organizations, Community College programs for maintenance and Police, social media, and networking.
- **Risk Management and Insurance Updates:**
 - **Unemployment Claims:** We had zero (0) unemployment appeals during the month of May.
 - **Workers Compensation Claims:** We had zero (0) active Workers Comp. claims in May.
 - **Family & Medical Leave Cases (FMLA)-** We had three (3) active FMLA cases in May.

- **Training/Development:** Assigned Sexual Harassment and Ethics training to new hires. Attended TMHRA conference in San Antonio
- **Benefits and Payroll:** Had video meeting with Next Level Prime regarding reducing medical claims. Had video meeting with Evergreen Solutions, LLC regarding salary/compensation survey.
- **Recruiting:** Please see attached sheet for Applicant Stats for month of May

Priorities for June:

- **Training/Development** – Follow up on assigned trainings. Ms. Fisher and Ms. Martinez will attend HR Regional lunch meeting in Lake Jackson.
- **Benefits and Payroll:** Plan review meeting with HUB International regarding benefits for FY26. Send information to Evergreen for Salary Survey

Month of May 2025 Applicant Stats

Opened Jobs – 4

Closed Jobs – 1

New Applicants – 139

Interviewed – 27

Hired – 11

External – 11

Internal – 0

Views vs. Starts – 8.3%

Starts vs Completes – 68.7%

Application Source

Indeed – 52

Paper application – 14

Refer.io – 12

City of Freeport website – 24

Facebook – 15

Qualified Applicants Source

LinkedIn Organic – 2 (100%)

Google – 4 (100%)

Adzuna – 1 (100%)

MyJobHelper – 1 (100%)

EmployDiversity – 1 (100%)

Total Applicants per Job

Telecommunications Officer (Dispatcher) – 46

Jailer – 25

Lifeguard – 22

Building Maintenance Lead – 11

Patrol Officer – 10

Qualified Applicants per Job

Telecommunications Officer (Dispatcher) – 37

Jailer – 21

Lifeguard – 8

Firefighter/EMT – 6

Building Maintenance Lead - 7



Jerry Cain
Mayor

Lance Petty
City Manager

Finance, Court & Water Departments

Title: Monthly Report for May 2025

Date: June 9, 2025

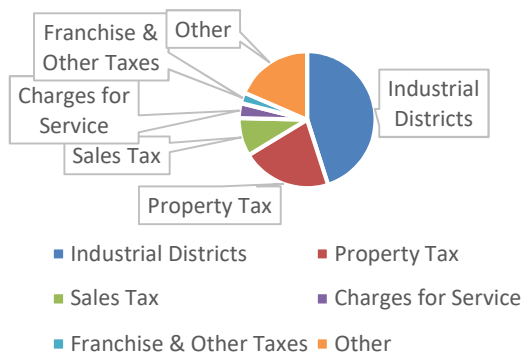
From: Ashlee Hurst, Finance Director

Financials

Accounts Payable	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	FYTD
PO's Issued	27	18	19	16	10	11	11	13	125
Payments Issued	338	333	290	337	296	339	301	320	2,554
Total Disbursed	\$3,274,616	\$1,647,448	\$1,488,231	\$2,728,871	\$3,747,281	\$2,731,806	\$1,681,972	\$3,446,520	\$20,746,745

	Current Budget	Actual FYTD	% Budget Received
Industrial Districts	9,389,300	6,657,579	71%
Property Tax	3,370,000	3,147,103	93%
Sales Tax	2,450,000	1,335,169	54%
Charges for Service	798,600	521,795	65%
Franchise & Other Taxes	715,000	385,692	54%
Miscellaneous Income	112,500	226,119	201%
Fines & Forfeits	222,600	190,155	85%
Lease Income	175,765	48,520	28%
License and Permits	262,800	120,683	46%
Interest Earnings	300,000	232,723	78%
EMS	684,000	712,430	104%
Recreation/Rental	111,100	56,928	51%
Golf	853,000	776,423	91%
Grants	12,000	19,155	160%
Insurance Recovery	20,000	202,829	1014%
Transfers In	150,000	150,000	100%
Grand Total	19,626,665	14,783,300	75%

Revenue Overview

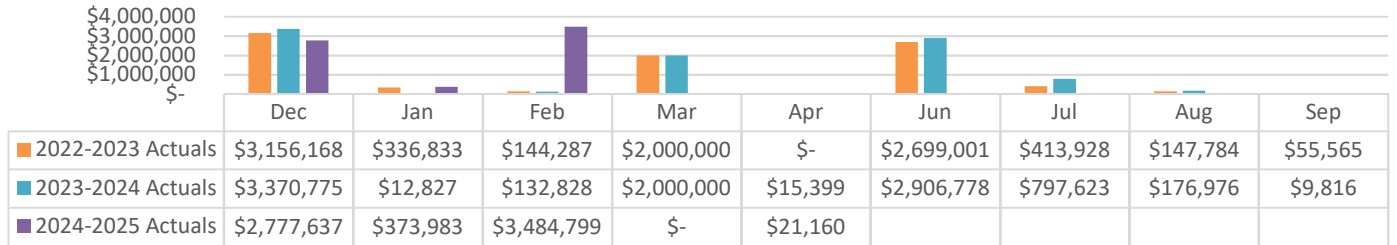


Monthly Report
Finance, Court & Water Departments

Industrial District Revenue

INDUSTRIAL DISTRICT TAXES

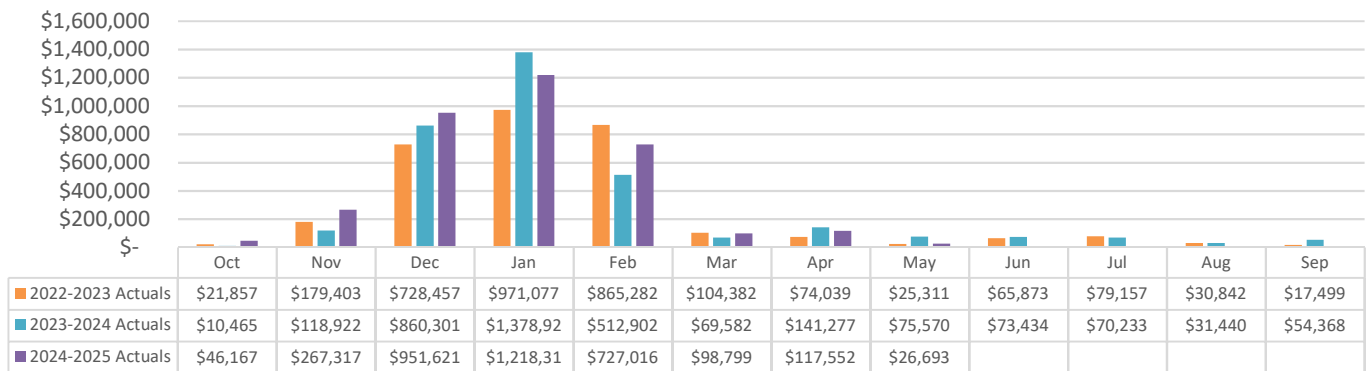
Monthly Collections Comparison



Property Tax Revenue

PROPERTY TAXES

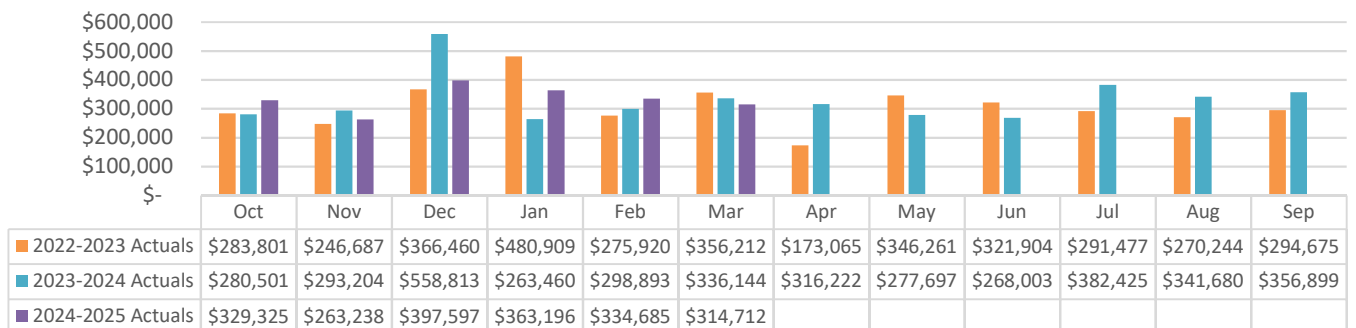
Monthly Collections Comparison



Sales Tax

SALES TAX

Monthly Collections Comparison



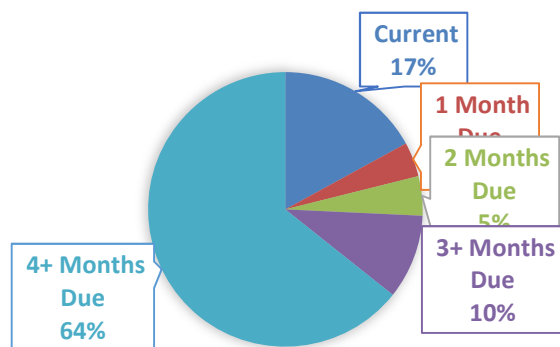
Utilities

May-25

Billed	Water	Sewer	Total FYTD
Agricultural	\$222	\$0	\$222
Apartments	258,131	210,755	468,886
Church	7,926	6,227	14,153
City	33,582	4,785	38,367
Commercial	640,713	588,546	1,229,259
Industrial	530,817	(18,165)	512,652
Institutions	156	112	268
Residential	523,544	386,009	909,553
Schools	113,211	95,361	208,572
Vacation	1,461	1,096	2,557
Total Billed	\$2,109,763	\$1,274,727	\$3,384,490
Last FYTD	\$3,638,528	\$2,015,487	\$5,654,015
% Change	-42.0%	-36.8%	-40.1%

Consumption	Water	Sewer	Total FYD
Billed	246,648,338	99,648,979	346,297,317
Unbilled	726,943,410	0	726,943,410
Total Gallons	973,591,748	99,648,979	1,073,240,727
Last FYTD	1,160,937,360	154,759,200	1,315,696,560
% Change	-16.1%	-35.6%	-18.4%

AGING REPORT FOR WATER ACCOUNTS



The Utility Department has found the inconsistencies in the software that was previously allowing customers to carry up to a 90-day balance with no cutoff. This has been corrected and customers will be cutoff following nonpayment of the most recent bill, as stated in our policy. Additionally, we are exploring debt collection options to reduce our Aging accounts, as collections has not been done in the City since 2017. This will drastically reduce the balances shown in the pie chart above for old accounts that still have a balance.

Municipal Court				
Fiscal Year Total Through	May-23	May-24	May-25	% Change
Issued				
Citations	1,011	1,287	1,155	-10.3%
Violations	1,188	1,481	1,324	-10.6%
Total Issued	2,199	2,768	2,479	-10.4%
Warrants				
Active Warrants	289	418	533	27.5%
Total Fees/Fines Paid*	\$187,565	\$210,770	\$277,969	31.9%
<i>* Includes Regulatory, State & Other Agency Fees</i>				

Ongoing Initiatives

Audit

The annual audit for Fiscal Year 2023-2024 is almost complete.

Budget, CIP and Long-Range Financial Plan

Budget preparations are underway. The departments have submitted their supplemental requests and the digital budget book is coming to life.

AMI Water Meter Project

The smart meter water installation project kicked off in February. We have completed the billing training, portal usage training, and continue to meet bi-weekly with the team for progress and updates. The customer portal went live in June, and a new process has been put in place for catching idle meters with consumption (inactive accounts using water).

Purchasing

A bid is being solicited for Legal Services (RFP No. 2025-10). It will be advertised twice (in both the Facts and the Houston Chronicle) before it closes on July 10, 2025. In total, this solicitation will be open for 30+ days. It is also listed on our website.

Grant Administration

- Hurricane Beryl (FEMA): The City is still working weekly with FEMA to get the documentation prepared to get reimbursements submitted as projects are assigned and created.
- CDBG – GLO (Contract No. D213) Sewer Line Replacement: An extension was filed on this contract to extend the performance period until April 2025. Pay apps are still being prepared by the contractor for the City to pay. After the City pays, it is submitted to GLO for reimbursement. The total of this grant award is \$5,991,541, including a City match of \$59,915. GrantWorks is the grant administrator for this project. Freese and Nichols is the engineer of this project. The contractor is Texas Pride Utilities, LLC for this project.

Monthly Report
Finance, Court & Water Departments

- CDBG - GLO, (Contract No. D300) WWTP Renovations: This grant project is currently under construction. An extension was also granted for the performance period of this grant until April 2025. The total of this grant award is \$6,051,988, including a City match of \$60,520. This project has a budget overrun of roughly \$7,750,000. The previous Finance Director budgeted that into the Approved 2024-2025 budget from multiple funds. GrantWorks is the grant administrator for this project. Freese and Nichols is the engineer of this project. Wharton-Smith is the contractor for this project.
- CDBG - GLO, (Contract No. E164) Water Improvements: This grant project is currently still in the engineer design phase. The total award of this grant is \$1,837,967 with no City match. The grant period of performance end date is March 2026. GrantWorks is the grant administrator for this project. Freese and Nichols is the engineer for this project. No contractor will be selected until the project design is complete so a request for bids can be created for the scope of work.
- FEMA American Firefighters Grant (Contract No. 06616): This grant was awarded in August 2022 to provide reimbursement for firefighter training. The total award of the grant is \$113,953, including a City match of \$10,359. The period of performance ends in June 2025. The quarterly financial report was submitted in January.
- FEMA American Firefighters Grant (Contract No. 02061): This grant was awarded in August 2023 to provide reimbursement for new radios. The total award of the grant is \$216,000, including a City match of \$19,636. The period of performance ends in August 2025. The quarterly financial report was submitted in January.
- Office of the Governor (OOG) Radio Project: This grant was awarded in December 2024 to provide an expansion for dispatch radios. The total award for this grant is \$144,233 with no City match. The period of performance of this grant ends in September 2025. The quarterly financial report was submitted in January.
- Office of the Governor (OOG) Bulletproof Shields: This grant was awarded in December 2024 to provide reimbursement for the purchase of bulletproof shields. The total award for this grant is \$95,602 with no City match. The period of performance of this grant ends in September 2025. The quarterly financial report was submitted in January.
- Office of the Governor (OOG) Patrol Radio Upgrade: This grant was awarded in December 2024 to provide reimbursement for the patrol radios upgrade cost. The total award for this grant is \$131,525 with no City match. The period of performance of this grant ends in September 2025. The quarterly financial report was submitted in January.
- GLO Beach Maintenance Program: The quarterly report for the months of September through November was submitted in January.
- CDBG-Brazoria County: The City was granted a grant for installation of insta-valves in October 2024 for a total of \$220,000 with an \$8,000 City match. The sizes and locations of the valves submitted in the City's application were incorrect. The City is waiting for guidance from

Brazoria County on what needs to be done to get the contract revised with the correct locations and sizes.

- Texas Division of Emergency Management (TDEM) Lift Station #3 Generator: This mitigation program project was awarded in May 2023 for a total award of \$40,000, including a City match of \$4,000. The period of performance for this project ends in June 2025. The quarterly report was submitted in March. A request for reimbursement was submitted in January as well as the project comes close to completion.
- Texas Division of Emergency Management (TDEM) Lift Station #4 Generator: This mitigation program project was awarded in May 2023 for a total award of \$40,000, including a City match of \$4,000. The period of performance for this project ends in June 2025. The quarterly report was submitted in March. A request for reimbursement was submitted in January as well as the project comes close to completion.
- Texas Division of Emergency Management (TDEM) Lift Station #14 Generator: This mitigation program project was awarded in June 2023 for a total award of \$40,000, including a City match of \$4,000. The period of performance for this project ended in June 2024. The quarterly report was submitted in March. A request for reimbursement was submitted in January as well as the project comes close to completion. A time extension was submitted in May to extend the end date of the performance period.
- Texas Division of Emergency Management (TDEM) Service Center Generator: This mitigation program project was awarded in October 2024 for a total award of \$200,000, including a City match of \$20,000. The period of performance for this project ends in August 2025. The quarterly report was submitted in March.
- Texas Division of Emergency Management (TDEM) Recreation Center Generator: This mitigation program project was awarded in November 2024 for a total award of \$200,000, including a City match of \$20,000. The City elected to decline this grant award because Centerpoint donated a generator to this facility. The quarterly report was submitted in March.
- Texas Division of Emergency Management (TDEM) City Hall Generator: This mitigation program project was awarded in January 2025 for a total award of \$425,000, including a City match of \$42,500. The period of performance for this project ends in August 2025. The quarterly report was submitted in March. A kickoff meeting was held in February.
- Texas Division of Emergency Management (TDEM) Riverplace Generator: This mitigation program project was awarded in January 2025 for a total award of \$143,000, including a City match of \$14,300. The period of performance for this project ends in August 2025. The quarterly report was submitted in March. A kickoff meeting was held in February.



City of Freeport
Capital Projects
For the Period End May 2025

Total Construction Commitments as of 5/31/25	
Total Commitments	\$ 21,239,704.63
Enterprise	\$ 16,269,004.01
Governmental	\$ 4,970,700.62

Project	Project Status	Budgeted Cost	Spent To Date	Remaining
Fund 67 - 2021 CO Bond Fund				
Water/Sewer				
Lift Station 3, 4, & 14 Rehabilitation - 2023-2025	Complete	1,735,713.00	1,731,208.95	-
FM 1495 Water Line Relocation - 2022-2025	Complete	481,665.00	467,579.22	-
Sanitary Sewer Collection Grant Match (D213) - 2022-2025	Complete	59,316.00	59,316.00	-
Avenue H Sewer Line Rep. Grant Match - 2023-2025	Complete	41,366.00	41,222.19	-
Phase I SSOI Engineering - 2022-2025	In Progress	215,926.00	22,974.00	192,952.00
WWTP Grant Match (D300) - 2022-2025	In Progress	691,020.00	60,520.00	630,500.00
WWTP Improvements (D300) - 2022-2025	In Progress	1,298,130.00	399,744.20	898,385.80
Lift Station Pumps - 2024-2025	In Progress	151,348.00	156,236.00	-
Sewer Line Replacement SSOI - 2022-2025	In Progress	482,572.00	-	482,572.00
Total Funding 67 - 2021 CO Bond Fund		\$ 5,157,056.00	\$ 2,938,800.56	\$ 2,204,409.80

Fund 66 - 2020 CO Bond Fund				
Admin				
City Hall Renovations - 2020-2025	On Hold	998,000.00	548,359.03	449,640.97
Public Works				
Streets & Drainage Projects - 2020-2025	Complete	6,375,000.00	6,467,061.53	-
Velasco Pump Station Improvements - 2020-2025	Complete	252,000.00	252,000.00	-
Heritage House Renovations - 2020-2025	On Hold	375,000.00	2,500.00	372,500.00
Total Funding Fund 66 - 2020 CO Bond Fund		\$ 8,000,000.00	\$ 7,269,920.56	\$ 822,140.97

Fund 14 -Streets & Drainage Funds				
Public Works				
Entry Road for Park - 2022-2023	Complete	150,000.00	150,000.00	-
Streets & Drainage Project - 2022-2023	Complete	759,000.00	759,000.00	-
Phase 2 Concrete Streets - 2022-2023	Complete	1,181,666.00	1,443,892.71	-
Asphalt Streets - 2022-2023 (Interlocal with Brazoria County)	In Progress	446,041.00	456,108.74	-
Asphalt Streets - 2023-2024	In Progress	570,178.00	554,491.15	15,686.85
Total Funding Fund 14 - Streets & Drainage Fund		\$ 3,106,885.00	\$ 3,363,492.60	\$ 15,686.85

Fund 21 - Facilities & Grounds CIP				
Admin				
City Hall Renovations - 2020-2021	On Hold	750,000.00	66,784.00	683,216.00
Fire/EMS				
Radio Antenna Repairs - Fire 2022-2023	Complete	11,665.00	19,958.58	-
Temp. Modular Building - 2022-2023	In Progress	426,095.00	428,984.29	-
Fire Station 1 Driveway - 2022-2023	In Progress	10,000.00	2,488.25	7,511.75
Golf Course				
Greens Resurfacing - 2023-2024	In Progress	320,000.00	133,243.85	186,756.15
Pumphouse Replacement - 2023-2024	In Progress	40,000.00	13,258.72	26,741.28
Police				
Replacement of Main Electric Dist. Panel - 2022-2023	Complete	20,000.00	47,155.30	-
New Evidence Lockers - 2023-2024	Complete	11,000.00	9,600.00	1,400.00
Jail Facility Renovation - 2022-2023	In Progress	115,000.00	-	115,000.00
Police Department Parking Lot Improvements - 2022-2023	In Progress	20,000.00	-	20,000.00
Server Room Ventilation - 2023-2024	In Progress	12,500.00	-	12,500.00
Public Works				

Riverplace Exterior Metal Coating - 2023-2024	Complete	30,000.00	28,590.00	-
Museum Storage Renovation - 2023-2024	Complete	10,000.00	4,500.00	-
New Display Cases - 2023-2024	Complete	11,500.00	11,500.00	-
FMP Kitchen - 2023-2024	Complete	40,000.00	16,375.23	-
Park Equipment - 2023-2024	Complete	10,000.00	10,000.00	-
Splashpad Renovation - 2023-2024	In Progress	10,000.00	-	10,000.00
Nesting Training Tables - 2023-2024	In Progress	6,750.00	-	6,750.00
Total Funding Fund 21 - Facilities & Grounds CIP		\$ 1,854,510.00	\$ 792,438.22	\$ 1,069,875.18

Fund 22 - Vehicle & Equipment Replacement Fund				
Fire/EMS				
Replace 2 Ambulances (907 & 908) - 2021-2022	In Progress	600,000.00	632,532.24	-
Equipping New Reserve FF - 2022-2023	In Progress	12,000.00	10,037.00	1,963.00
Furnishings/Appliances Fire Station 2 - 2022-2023	In Progress	30,000.00	1,077.00	28,923.00
Portable Radios - 2023-2024	In Progress	36,400.00	12,324.10	24,075.90
Reserve PPE - 2023-2024	In Progress	19,100.00	16,116.00	2,984.00
A/C Replacement - 2024-2025	In Progress	15,000.00	-	15,000.00
Information Technology				
Server Replacement - 2024-2025	Complete	40,000.00	39,893.20	-
Website Upgrade - 2024-2025	In Progress	20,250.00	19,980.00	270.00
Administration				
Budgeting Software - 2024-2025	Complete	8,775.00	8,775.00	-
Applicant Tracking Software - 2024-2025	Complete	7,640.00	5,851.00	-
Golf Course				
5210 Tractor - 2023-2024	Complete	36,000.00	35,539.02	-
Slope Mower - 2023-2024	Complete	59,000.00	36,602.28	-
Z-Master 72" Mower - 2023-2024	Complete	17,000.00	17,619.42	-
Pro-Grater - 2024-2025	Complete	38,000.00	17,619.42	-
Police				
Vehicle Replacement Program (Annual) - 2021-2024	Complete	505,748.00	519,229.72	-
Generator - 2021-2024	Complete	60,000.00	60,000.00	-
Server Switch Replacements - 2023-2024	Complete	15,000.00	19,445.49	-
New Motion Cyber Security - 2023-2024	Complete	10,000.00	3,809.20	-
Off-Site Backup & Software - 2023-2024	Complete	14,000.00	12,304.54	-
GPS for Patrol Units - 2024-2025	Complete	26,500.00	48,948.78	-
Replace Gate Motor - 2023-2024	In Progress	15,000.00	-	15,000.00
CJIS Update - 2024-2025	In Progress	5,500.00	-	5,500.00
Temperature Control Service/911 - 2024-2025	In Progress	14,000.00	-	14,000.00
Public Works				
Purchase of (3) Work Trucks - 2023-2024	Complete	120,000.00	106,916.35	-
One Ton Dump Truck - 2023-2024	Complete	90,000.00	80,861.64	-
3/4 Yard Concrete Mixer - 2023-2024	Complete	10,000.00	4,200.00	-
Two Zero Turn Mowers 72" - 2024-2025	Complete	36,000.00	-	36,000.00
Total Funding Fund 22 - Vehicle & Equipment Replacement		\$ 1,824,913.00	\$ 1,709,681.40	\$ 143,715.90

Fund 23 - Technology Fund				
Access Control Panel - 2019-2020	Complete	21,905.00	21,905.00	-
Total Funding Fund 23 - Technology Fund		\$ 21,905.00	\$ 21,905.00	\$ -

Fund 25 - Projects Fund				
Admin				
Demolition OA Fleming - 2023-2024	Complete	223,462.00	223,461.59	-
Infrastructure OA Fleming Streets - 2023-2024	In progress	1,401,353.97	-	1,401,353.97
Water/Sewer				
Infrastructure OA Fleming W/S - 2023-2025	In progress	1,000,000.00	-	1,000,000.00
Lift Station - 2023-2025	In progress	2,298,646.03	292,110.18	2,006,535.85
WWTP Improvements Grant Overage (D300) - 2023-2025	In progress	6,754,500.00	2,162,698.83	4,591,801.17
Public Works				
OA Fleming Park (Soccer Field Project) - 2023-2025	Complete	600,000.00	534,024.32	65,975.68

Total Funding Fund 25 - Projects Fund **\$ 12,277,962.00** **\$ 3,212,294.92** **\$ 9,065,666.67**

Grant Funded Projects (Various Funds)				
Administration				
GLO Beach Maintenance Grant - 2024-2025	In Progress	12,000.00	8,264.68	3,735.32
Fire/EMS				
FEMA AFG - Fire Radio Replacements - 2022-2025	In Progress	216,000.00	201,694.32	14,305.68
FEMA AFG - Fire Training Reimbursement - 2023-2025	In Progress	113,953.00	20,553.92	93,399.08
Police				
OOG - Body Cameras - 2023-2024	Complete	57,765.00	66,514.87	-
OOG - Mobile Video Equipment - 2023-2024	Complete	102,650.00	130,151.53	-
OOG - Rifle-Resistant Body Armor - 2023-2024	Complete	50,908.00	46,923.55	-
OOG - Radio Interoperability Project - 2024-2025	In Progress	144,233.00	-	144,233.00
OOG - Ballistic Shield Project - 2024-2025	In Progress	95,602.00	-	95,602.00
OOG - Vehicle Radio Equipment Refresh - 2024-2025	In Progress	131,525.00	-	131,525.00
Public Works				
TDEM MIT - Lift Station #3 Generator - 2023-2025	In Progress	36,000.00	33,266.67	2,733.33
TDEM MIT - Lift Station #4 Generator - 2023-2025	In Progress	36,000.00	33,266.67	2,733.33
TDEM MIT - Lift Station #14 Generator - 2023-2025	In Progress	36,000.00	33,266.67	2,733.33
TDEM MIT - City Hall Generator - 2024-2025	In Progress	425,000.00	-	425,000.00
TDEM MIT - Riverplace Generator - 2024-2025	In Progress	143,000.00	-	143,000.00
TDEM MIT - Service Center Generator - 2024-2025	In Progress	200,000.00	-	200,000.00
Water/Sewer				
CDBG MIT 2016 HUD - Sewer Line Replacement (D213) - 2021-2025	In Progress	5,931,626.00	4,375,711.91	1,555,914.09
CDGB MIT Harvey - WWTP Improvements (D300) - 2021-2025	In Progress	5,991,468.00	2,721,934.70	3,269,533.30
CDBG MIT Water Improvements (E164) - 2023-2026	In Progress	1,868,000.00	34,238.20	1,833,761.80
Total Funding Grant Projects		\$ 15,579,730.00	\$ 7,697,523.01	\$ 7,918,209.26



City of Freeport

General Fund

Schedule of Revenues & Expenditures - Budget vs Actuals

For the Period End May 2025

	Current Fiscal Year, 2024 - 2025					Prior Year
	Budget FY 2024-2025	May-2025 Actual	Year-to-Date Actual	Y-T-D Variance	Y-T-D % of Budget	May-2025 Y-T-D Actual
RESOURCES						
Property Taxes	3,370,000	26,693	3,147,103	(222,897)	93.4%	3,167,943
Industrial Taxes	9,389,300	21,160	6,657,579	(2,731,721)	70.9%	5,531,829
Sales Tax	2,450,000	209,808	1,335,169	(1,114,831)	54.5%	1,749,956
Franchise & Other Taxes	715,000	10,262	385,692	(329,308)	53.9%	523,186
Permits	262,800	16,116	120,683	(142,117)	45.9%	110,270
EMS	684,000	21,774	712,430	28,430	104.2%	484,830
Charges for Services	798,600	66,077	521,795	(276,805)	65.3%	531,998
Recreation/Rental	111,100	(1,617)	56,928	(54,172)	51.2%	90,871
Golf	853,000	112,610	776,423	(76,577)	91.0%	614,158
Municipal Court	222,600	15,582	190,155	(32,445)	85.4%	117,107
Grants	12,000	3,702	19,155	7,155	159.6%	42,156
Lease Income	175,765	3,324	48,520	(127,245)	27.6%	11,677
Interest Earned	300,000	9,742	232,723	(67,277)	77.6%	395,144
Insurance Recovery	20,000	-	202,829	182,829	1014.1%	9,565
Miscellaneous	112,500	15,744	226,119	113,619	201.0%	147,087
Transfers In	150,000	-	150,000	-	100.0%	100,000
TOTAL ACTUAL RESOURCES	\$ 19,626,665.00	\$ 530,976.11	\$ 14,783,300.70	\$ (4,843,364.30)	75.3%	\$ 13,627,777.80
Use of Fund Balance	-	-	-	-	-	-
TOTAL RESOURCES	\$ 19,626,665.00	\$ 530,976.11	\$ 14,783,300.70			\$ 13,627,777.80
EXPENDITURES						
Administration	2,092,359	199,423	1,396,863	(695,496)	66.8%	1,404,337
Information Technology	493,358	35,517	319,954	(173,404)	64.9%	349,195
Service Center	214,666	20,168	145,888	(68,778)	68.0%	277,762
Municipal Court	260,830	24,578	212,104	(48,726)	81.3%	159,598
Police	6,086,942	551,863	3,685,836	(2,401,106)	60.6%	3,692,083
Fire	1,727,303	125,677	1,041,838	(685,465)	60.3%	1,000,445
EMS	1,152,227	114,186	761,013	(391,214)	66.0%	612,103
Emergency Management	-	-	270	270	0.0%	-
Code Enforcement	356,227	26,572	199,501	(156,726)	56.0%	269,252
Building	478,502	39,661	302,666	(175,836)	63.3%	164,120
Garbage Collection	775,000	64,518	487,367	(287,633)	62.9%	445,829
Street & Drainage	1,456,908	157,029	996,947	(459,961)	68.4%	946,838
Beach Fund Expense	42,850	1,876	9,215	(33,635)	21.5%	485
Main Street	72,525	52	9,685	(62,840)	13.4%	73,080
Historical Museum	343,230	35,310	188,935	(154,295)	55.0%	133,021
Sr Citizens Commission	17,500	407	6,327	(11,173)	36.2%	9,859
Library	51,850	1,911	22,253	(29,597)	42.9%	17,908
Parks	1,316,140	127,232	766,226	(549,914)	58.2%	813,751
Golf	1,324,854	140,259	876,234	(448,620)	66.1%	875,900
Recreation	525,869	66,558	250,219	(275,650)	47.6%	231,606
Transfers Out	711,665	-	711,665	-	100.0%	1,332,058
TOTAL EXPENDITURES	\$ 19,500,805.00	\$ 1,732,795.17	\$ 12,391,005.69	\$ (7,109,799.31)	63.5%	\$ 12,809,228.99
EXCESS/(DEFICIT)	\$ 125,860.00	\$ (1,201,819.06)	\$ 2,392,295.01			\$ 818,548.81



City of Freeport

Water & Sewer Fund

Schedule of Revenues & Expenditures - Budget vs Actuals

For the Period End May 2025

	Current Fiscal Year, 2024 - 2025					Prior Year
	Budget FY 2024-2025	May-2025 Actual	Year-to-Date Actual	Y-T-D Variance	Y-T-D % of Budget	May-2025 Y-T-D Actual
RESOURCES						
Water Revenue	4,900,000	284,627	2,839,474	(2,060,526)	57.9%	3,397,173
Sewer Revenue	2,750,000	192,675	1,540,717	(1,209,283)	56.0%	1,930,564
Water Tap Fee	10,000	-	7,719	(2,281)	77.2%	4,050
Sewer Tap Fee	4,000	1,000	2,000	(2,000)	50.0%	1,000
Connect & Disconnect Fees	140,000	12,805	105,734	(34,266)	75.5%	93,865
Bad Debt Write-Off	1,000	252	509	(491)	50.9%	1,908
Interlocal Revenue	4,000	-	-	(4,000)	0.0%	3,686
Interest Earned	15,000	597	3,110	(11,890)	20.7%	24,132
Misc. Income	-	3	111	111	100.0%	431
Returned Check Fees	1,000	125	1,000	-	100.0%	775
Utility Reimbursements	125,000	-	61,191	(63,809)	49.0%	107,368
Grant - CDBG GLO	-	701,133	3,077,475	3,077,475	0.0%	1,029,125
Contributions/Capital	-	-	-	-	0.0%	-
Transfers In	-	-	-	-	-	-
TOTAL ACTUAL RESOURCES	\$ 7,950,000.00	\$ 1,193,218.92	\$ 7,639,038.93	\$ (310,961.07)	96.1%	\$ 6,594,077.19
Use of Fund Balance	-	-	-	-	-	-
TOTAL RESOURCES	\$ 7,950,000.00	\$ 1,193,218.92	\$ 7,639,038.93			\$ 6,594,077.19
EXPENDITURES						
Salaries	204,932	14,998	83,215	(121,717)	40.6%	85,735
Benefits	82,676	5,564	37,355	(45,321)	45.2%	40,782
Supplies	58,700	2,993	22,533	(36,167)	38.4%	15,283
Services	7,340,270	577,823	4,355,488	(2,984,782)	59.3%	4,012,181
Maintenance	115,000	(37,404)	11,719	(103,281)	10.2%	65,673
Sundry	44,500	10	29,647	(14,853)	66.6%	23,600
Capital Outlay	-	(82,227)	1,598,799	1,598,799	#DIV/0!	1,190,507
Depreciation	-	-	-	-	0.0%	-
Debt Service Fees	-	-	-	-	#DIV/0!	-
Transfer to Debt Service	-	-	301,650	301,650	#DIV/0!	202,367
Transfer to General Fund	150,000	-	150,000	-	100.0%	100,000
TOTAL EXPENDITURES	\$ 7,996,078.00	\$ 481,756.53	\$ 6,590,406.12	\$ (1,405,671.88)	82.4%	\$ 5,736,127.10
EXCESS/(DEFICIT)	\$ (46,078.00)	\$ 711,462.39	\$ 1,048,632.81			\$ 857,950.09



City of Freeport
Fund Balance Summary
For the Period End May 2025

	Unaudited Fund Balance 9/30/2024	Year-to-Date Revenue	Year-to-Date Expense	Transfers In/(Out)	Unaudited Fund Balance 9/30/2025
OPERATING FUNDS					
10 - General Fund	8,024,621.74	14,633,300.16	12,241,005.69	-	10,416,916.21
56 - Water / Sewer Fund	11,821,380.85	7,639,038.47	6,590,406.05	-	12,870,013.27
	\$ 19,846,002.59	\$ 22,272,338.63	\$ 18,831,411.74	\$ -	\$ 23,286,929.48
RESERVE FUNDS					
64 - Debt Service Fund	493,233.42	802,835.27	680,059.40	-	616,009.29
	\$ 493,233.42	\$ 802,835.27	\$ 680,059.40	\$ -	\$ 616,009.29
BOND/CAPITAL PROJECT FUNDS					
66 - 2020 CO Bond CIP Fund	1,026,584.49	27,283.76	-	-	1,053,868.25
67 - 2021 CO Bond CIP Fund	2,948,462.69	448,760.46	261,534.54	-	3,135,688.61
68 - AMI Water Meter Project Fund	-	3,517,329.69	1,755,043.70	-	1,762,285.99
	\$ 3,975,047.18	\$ 3,993,373.91	\$ 2,016,578.24	\$ -	\$ 5,951,842.85
INTERNAL SERVICE FUNDS					
14 - Street & Drainage Fund	2,742,909.25	572,187.78	548,049.17	-	2,767,047.86
21 - Facilities & Grounds Fund	2,394,124.16	61,778.96	99,169.74	-	2,356,733.38
22 - Vehicle & Equipment Fund	42,281.80	212,862.07	146,152.64	-	108,991.23
23 - IT Fund	215,004.44	5,714.20	-	-	220,718.64
	\$ 5,394,319.65	\$ 852,543.01	\$ 793,371.55	\$ -	\$ 5,453,491.11
SPECIAL PURPOSE FUNDS					
16 - Marina Operations Fund	861.85	98.33	-	-	960.18
18 - Hotel-Motel Tax Fund	241,822.04	49,809.21	22,000.00	-	269,631.25
24 - City-EDC Project Fund	27,838.06	20,531.02	-	-	48,369.08
25 - Port Projects Fund	6,451,852.62	2,084,614.41	1,732,060.76	-	6,804,406.27
40 - Court Technology Fund	21,008.63	5,985.68	6,300.00	-	20,694.31
41 - Court Security Fund	99,109.08	8,484.78	-	-	107,593.86
43 - State Narcotics/Chapter 59 Fund	145,523.33	3,641.13	6,918.66	-	142,245.80
44 - Federal Narcotics/EQ Share Fund	-	-	-	-	-
70 - TIRZ No. 1 Fund	570,586.68	321,384.28	-	-	891,970.96
	\$ 7,558,602.29	\$ 2,494,548.84	\$ 1,767,279.42	\$ -	\$ 8,285,871.71
GRANT FUNDS					
12 - City Grants	-	8,525.18	1,763,354.14	-	(1,754,828.96)
17 - Beach Maintenance Fund	-	-	-	-	-
100 - Hurricane Beryl Fund	(1,437,303.57)	-	668,354.11	-	(2,105,657.68)
	\$ (1,437,303.57)	\$ 8,525.18	\$ 2,431,708.25	\$ -	\$ (3,860,486.64)
OTHER FUNDS					
80 - Capital Assets	(7,603,470.33)	-	-	-	(7,603,470.33)
87 - Clearing Fund	-	-	-	-	-
90 - Long-Term Liabilities	(13,151,516.36)	-	-	-	(13,151,516.36)
	\$ (20,754,986.69)	\$ -	\$ -	\$ -	\$ (20,754,986.69)
EDC FUNDS					
30 - Economic Development Fund	4,751,907.87	757,572.14	794,169.15	-	4,715,310.86
31 - EDC Projects Fund	832,499.25	-	(321,627.93)	-	1,154,127.18
33 - EDC Marketing Fund	129,818.02	-	(42,523.89)	-	172,341.91
34 - Series 2001 - Debt Svc Fund	17,288.55	423.44	-	-	17,711.99
	\$ 5,731,513.69	\$ 757,995.58	\$ 430,017.33	\$ -	\$ 6,059,491.94
TOTAL CITY FUNDS	15,074,914.87	30,424,164.84	26,520,408.60	-	18,978,671.11
TOTAL EDC FUNDS	5,731,513.69	757,995.58	430,017.33	-	6,059,491.94
TOTAL ALL FUNDS	\$ 20,806,428.56	\$ 31,182,160.42	\$ 26,950,425.93	\$ -	\$ 25,038,163.05



Jerry Cain
Mayor

Lance Petty
City Manager

PUBLIC WORKS MONTHLY REPORT

Date: May, 2025

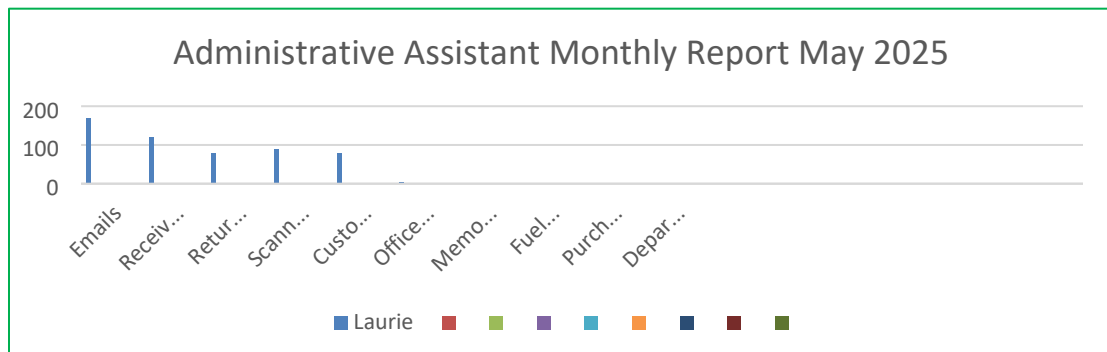
From: Rudy Ragle, Director of Public Works

Administration Division:

Under the Direction of the Director of Public Works, this division manages the public works office, customer service, scheduling, reporting and public communication

Key Highlights This Month:

- Work Orders
- Communication
- E-mail

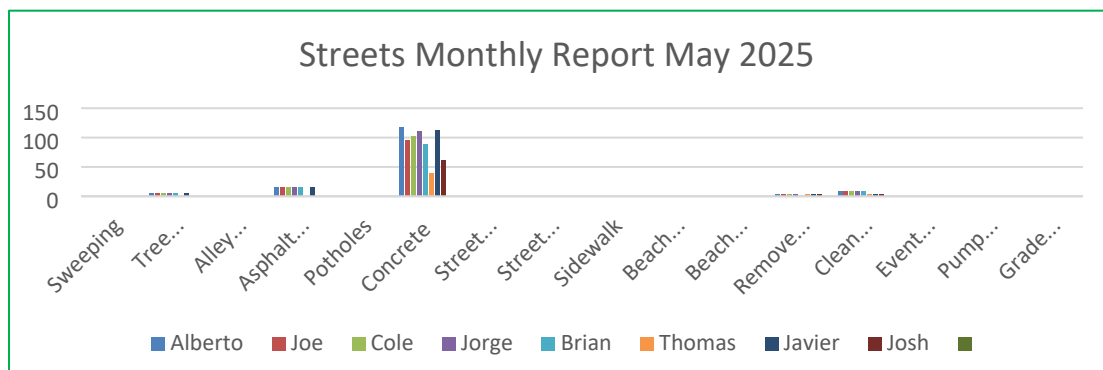


Streets Division:

Under the direction of the Streets Supervisor, this division provides street maintenance services to the community by pothole patching, curb, gutter and sidewalk repair and replacement of city streets and alleys. This division also provides sign maintenance which includes the installation and repair of roadway signs and the repair and maintenance of roadway markings within the city's right-of-way.

Key Highlights This Month:

- Concrete Repairs
- Street cuts for water meter change outs
- Repair sidewalk and curb

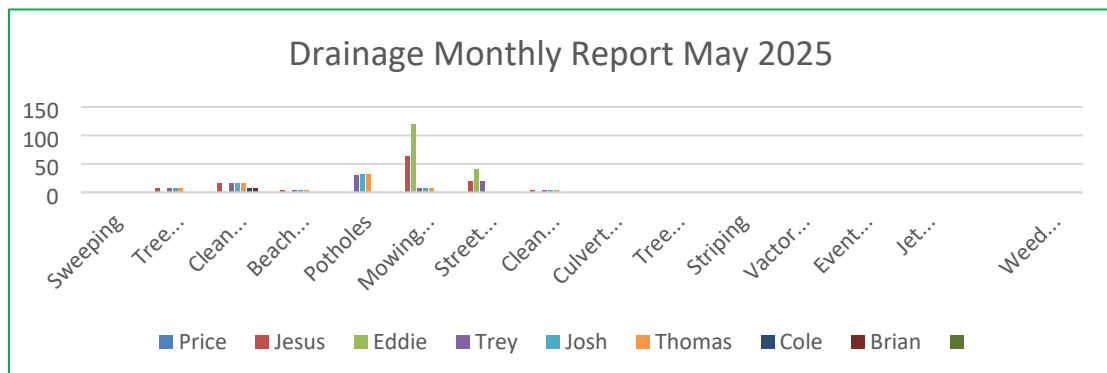


Drainage Division:

Under the direction of the Drainage Supervisor, this division is responsible for all repairs and maintenance of the city's stormwater collection system. This division also installs new culvert piping upon customer permitting.

Key Highlights This Month:

- Drainage up-keep
- Mowing drainage areas
- Alley repairs

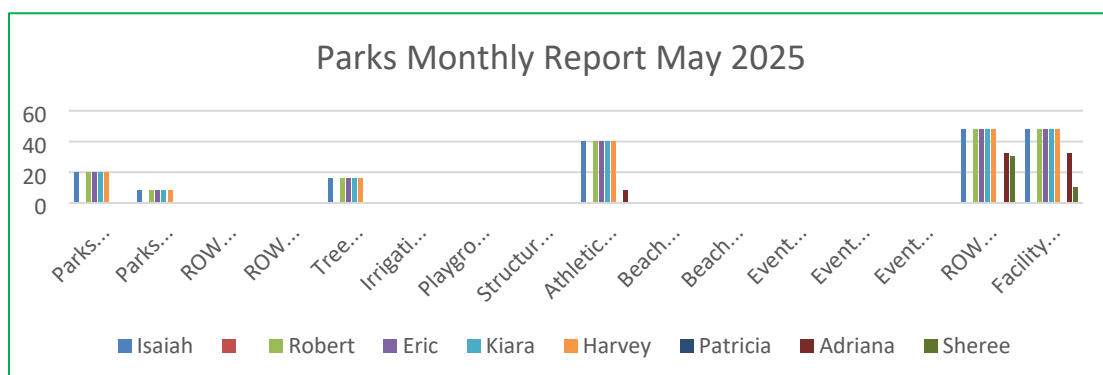


Parks Division:

Under the direction of the Parks/Grounds/Facilities Supervisor, this division provides services to the community by conducting preservation and beautification of the City's parks, ball fields, building grounds and open spaces.

Key Highlights This Month

- Mow Parks
- Maintain flower beds
- Cleaning Facilities

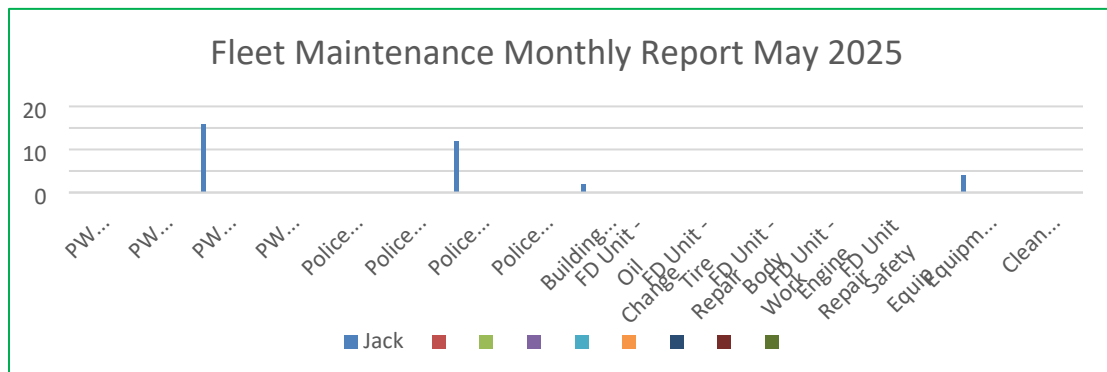


Fleet Division:

Under the direction of the Public Works Director, this division is responsible for all repairs and maintenance of the city's Fleet

Key Highlights This Month:

- Repair Maintainer
- Routine Maintenance
- Repair tires

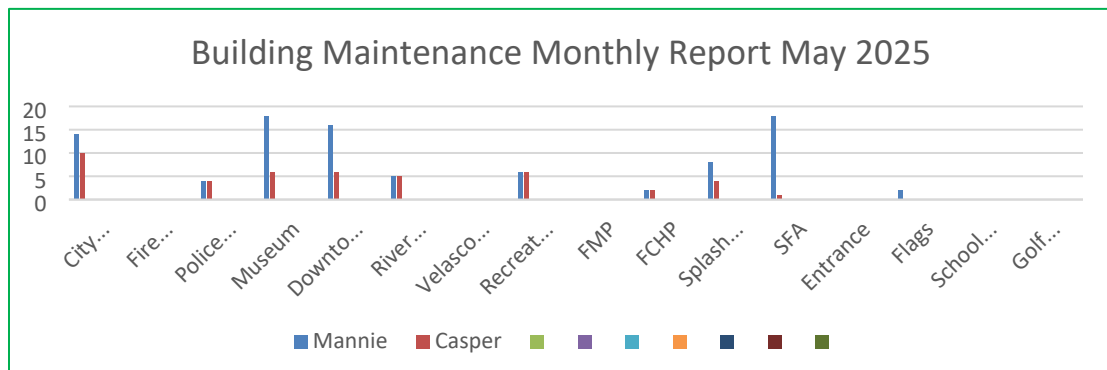


Building Maintenance Division:

Under the direction of the Public Works Superintendent, this division provides services to the community by conducting preventative maintenance and repairs on all city property and buildings.

Key Highlights This Month:

- Up keep on Multiple Buildings
- Placing Banners in the entrance
- Repair fountains



Recreation Division:

Under the direction of the Recreation Supervisor, this division provides services to the community through recreation, events and programs. Attached is the Recreation Division reports.

April 2025

- Seniors Day & Commissions Meeting: April 21st- Arts & Crafts
- Staff Updates: We are currently hiring 16 seasonal lifeguards.
- Programs
 - ❖ Zumba- We have one Zumba instructor that has class 8:30- 9:30 a.m. on Mondays and Wednesdays and 10- 11am on Saturdays and 6- 7 p.m. on Mondays, Wednesdays and Fridays
 - ❖ Silver Sneakers
- Events
 - April Events:
 1. Seniors Arts & Crafts
 2. Easter Eggstravaganza
 3. RiverFest
 - We are currently working on:
 1. Seniors Bingo: May 19th
 2. Pool Season





The poster features a background of blue water with a large red and white life preserver on the left. At the top center is the Freeport logo with palm trees and the text "The City of FREEPORT". The main title "LIFEGUARDS NEEDED" is in large, red, bubbly letters, with "Summer 2025!" in a blue script font below it. A white box contains the text "\$12 HOURLY STARTING PAY | PART-TIME POSITION". To the left, "LIFEGUARD CERTIFICATION CLASS SCHEDULE" is written in red, with a dark blue box below it listing dates and times. To the right, a red rescue tube with a white cross and the word "GUARD" is shown. Below it, "Interested?" is in a large blue script font, followed by contact information in red and white text.

LIFEGUARD CERTIFICATION CLASS SCHEDULE

May 9 - 3:30 PM
May 10 - 9:00 AM

Interested?
 PLEASE CONTACT
 (979) 233-6061 OR
 CLICK THE LINK IN
 THIS POST!

3. Fright Night



Social Media Engagement for Freeport Recreation

	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	June 2024	July 2024	Aug 2024	Sept 2024	Oct. 2024	Nov 2024	Dec 2024
People like Freeport Recreation page	3564	3613	3656	3713	3730	3744	3756	3763	3768	3774	3775	3775
People follow Freeport Recreation page	3938	3998	4062	4135	4158	4178	4195	4208	4214	4225	4228	4228
	Jan 2025	Feb 2025	Mar 2025	Apr 2025								
People like Freeport Recreation page	3775	3780	3784	3792								
People follow The Freeport Recreation page	4236	4238	4251	4273								

Social Media Engagement for Senior Citizens

	Jan 2025	Feb 2025	Mar 2025	Apr 2025
People like Freeport Senior Citizens Page	26	28	31	33
People follow Freeport Senior Citizens Page	65	72	78	80



Revenue Report for Pool/Weight Room

	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	June 2024	July 2024	Aug 2024	Sept 2024 Closed due to FEMA	Oct 2024	Nov 2024	Dec 2024 partially closed due to Blue Santa
Adult Daily Pass	\$255	\$175	\$160	\$155	\$270	\$275	\$365	\$65	0	\$180	\$70	\$15
Child Daily Pass	\$4	\$7	\$6	\$1	\$2	\$14	\$136	\$0	0	\$5	\$3	0
Senior Daily Pass	\$27	\$24	\$33	\$51	\$126	\$45	\$18	\$0	0	\$39	\$21	0
Student Daily Pass	\$99	\$96	\$231	\$237	\$189	\$474	\$186	\$33	0	\$27	\$69	0
	Jan 2025	Feb 2025	Mar 2025	Apr 2025								
Adult Daily Pass	\$145	\$10	\$115	\$105								
Child Daily Pass	\$19	\$47	\$34	\$21								
Senior Daily Pass	\$132	\$219	\$6	\$9								
Student Daily Pass	\$14	\$2	\$105	\$78								



	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	June 2024	July 2024	Aug 2024	Sept 2024 Closed due to FEMA	Oct 2024	Nov 2024	Dec 2024 partially closed due to Blue Santa
Monthly Membership Individual	\$740	\$640	\$620	\$720	\$580	\$600	\$260	\$20	0	\$580	\$300	\$100
Monthly Membership Senior	\$130	\$130	\$150	\$190	\$180	\$200	\$110	\$10	0	\$210	\$170	\$50
Monthly Membership Family	\$90	\$120	\$90	\$180	\$60	\$330	\$90	\$0	0	\$60	\$90	0
	Jan 2025	Feb 2025	Mar 2025	Apr 2025								
Monthly Membership Individual	\$480	\$440	\$520	\$460								
Monthly Membership Senior	\$200	\$190	\$170	\$150								
Monthly Membership Family	0	\$120	\$150	\$150								



Check In's

	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Jul 2024	Aug 2024	Sept 2024 Closed due to FEMA	Oct 2024	Nov 2024	Dec 2024
Monthly Membership Individual	125	218	219	247	182	163	58	5	0	41	62	11
Monthly Membership Family	10	25	47	21	26	41	34	7	0	6	10	0
Monthly Membership Senior	36	57	94	119	74	59	40	1	0	49	89	22
	Jan 2025	Feb 2025	Mar 2025	Apr 2025								
Monthly Membership Individual	44	74	124	178								
Monthly Membership Family	0	33	44	39								
Monthly Membership Senior	57	96	111	111								
Monthly Membership Silver Sneakers	37	28	20	30								



	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	June 2024	July 2024	Aug 2024	Sept 2024	Oct 2024	Nov 2024	Dec 2024
Number hours sports fields are used	18 hrs	51hrs 30min	83 hrs 30mins	85 hrs 30min	49 hrs	16 hrs	0	0	32	0	0	0
Sports field rentals (Baseball & Softball fields)	0	0	2 hrs	2 hrs	0	2	0	0	0	0	0	0
Facility rentals (RP, VCH, FMP, GAZ)	10	6	11	10	16	23	7	14	10	13	14	13
Number of non-profit organizations/public agencies that operate programs/services at park facilities at no cost for facility rental	3	3	2	2	10	4	3	2	4	3	2	3
Facility rental revenue (Net)	\$14,850	\$6,226	\$6,350	\$15,579	\$10,890	\$5,925	\$4,605	\$5,925	\$7,250	\$5,475	\$7,650	\$4589
Total number of contract classes offered/ held	24	20	23	21	23	17	9	26	23	26	20	18
	Jan 2025	Feb 2025	Mar 2025	Apr 2025								
Number hours sports fields are used	0	0	0	52								
Sports field rentals (Baseball & Softball fields)	0	0	0	0								
Facility rentals (RP, VCH, FMP, GAZ)	7	5	10	15								
# of non-profit organizations/public agencies that operate programs/services at park facilities at no cost for rental	3	2	4	5								
Facility rental revenue (Net)	\$150	\$5,475	\$6414	\$1850								
Total number of contract classes offered/ held	24	22	25	24								





FREEPORT POLICE DEPARTMENT

430 N. Brazosport Blvd • Freeport, TX 77541 • 979.239.1211 • Fax 979.239.2075

MAY 2025 REPORT

I. CALLS FOR SERVICE

2416 calls for service were reported for the month.
Zuercher Records Management System (RMS) reports to follow.

II. INCIDENTS

130 cases were reported for the month.
Zuercher Records Management System (RMS) reports to follow.

III. TRAFFIC CONTACTS

444 traffic stops were reported for the month.
Zuercher Records Management System (RMS) reports to follow.

IV. ANIMAL CONTROL

119 animal control calls reported for the month.
Shelter intake: 64 dogs and 42 cats

V. CODE ENFORCEMENT

193 code enforcement violations reported for the month.
Citizen Serve report to follow.

VI. TRAINING

Training performed in accordance with the Texas Commission on Law Enforcement (TCOLE).
- Various training during the month for the department 298 hours.

VII. COMMUNITY EVENTS

The police department participated in the following events for this month:

- May 10th Take A Child Fishing
- May 14th Assisted BISD field trip
- May 19th Senior Citizens Bingo

The following are upcoming events:

- June 2-4th Kids Camp
- June 7th Bash the Trash
- June 16th Senior Picnic
- July 1st Gulf Coast Blood Drive
- July 17th Touch a Truck



VIII. COMPLAINTS and COMPLIMENTS

Compliment over a dispatcher and how thorough she was in documenting and relaying information during the chemical release.

IX. STAFFING

DISPATCHERS:

We have 1 opening as a dispatcher transferred to records/property evidence.

JAILERS:

We have 1 opening as a jailer transferred back to dispatch.

ACOS:

We are full staff.

CODE ENFORCEMENT:

We are full staff.

CROSSING GUARDS:

We are full staff.

POLICE OFFICERS:

We have 5 opening in patrol. The previous 2 openings plus 1 officer went to Texas City for an over \$10,000 pay increase, 1 officer went to Manvel for an over \$10,000 pay increase and 1 officer went to Iowa Colony for an over \$20,000 pay increase.

PROMOTIONS:

None. Scheduled promotion testing for June.

SPECIAL ANNOUNCEMENTS:

None.

Freeport Police Department

Monthly Call For Service CC

Printed on June 10, 2025

Description	Totals	
911 CALL	86	86
911 HANG UP	20	20
ABANDONED VEHICLE	9	9
ALARM - BUSINESS	22	22
ALARM - HOLD UP	1	1
ALARM - MEDICAL	2	2
ALARM - RESIDENTIAL	6	6
AMBULANCE CALL - FREEPORT	183	183
AMBULANCE CALL - OYSTER CREEK	31	31
AMBULANCE CALL - SURFSIDE	60	60
ANIMAL CONTROL - GENERAL	119	119
ASSAULT	2	2
ATTEMPT TO SERVE - WARRANT	6	6
BAR CHECK	28	28
BEACH PATROL	3	3
BOAT INCIDENT	1	1
BROADCAST	11	11
BURGLARY - HABITATION	1	1
CAPIAS PRO FINE	1	1
CHECKED OUT	17	17
CITY ORDINANCE VIOLATION	5	5
CIVIL MATTER	10	10
CIVIL STANDBY	3	3
CLERK CHECK	93	93
CLOSE PATROLLING AREA	349	349
CLOSE PATROL REQUEST	1	1
CODE ENFORCEMENT	198	198
COMMERCIAL VEHICLE ENFORCEMENT	2	2
COURTESY TRANSPORT	5	5
CPS RELATED INVESTIGATION	15	15
CRASH - MAJOR	8	8
CRASH - MINOR	19	19
CRIMINAL MISCHIEF	5	5
CRIMINAL TRESPASSING	8	8
DEBRIS IN ROADWAY	8	8
DISCHARGE FIREARM	6	6
DISTURBANCE PHYSICAL	19	19
DISTURBANCE VERBAL	23	23
DUMPING ILLEGALLY	5	5
FIRE - ALARM	6	6
FIRE CALL	13	13
FIRE CALL MUTUAL AID	1	1

Description	Totals	
FLAGGED DOWN	8	8
FOLLOW UP	44	44
FOUND PROPERTY	3	3
FRAUD	4	4
GAS/CHEMICAL RELEASE	5	5
HARASSMENT	7	7
HIGH WATER	1	1
INCIDENT REPORT	3	3
INSPECTION	2	2
JAIL CHECK	3	3
JAIL DUTY	15	15
JAIL INSPECTION	42	42
JUVENILE COMPLAINTS	7	7
LOST ARTICLE/PROPERTY	1	1
MENTAL HEALTH CALL/REFERAL	5	5
MISCELLANEOUS	38	38
MISSING JUVENILE	1	1
MISSING PERSON	1	1
MOTORIST ASSIST	20	20
NOISE COMPLAINT	27	27
OPEN DOOR/WINDOW	1	1
OTHER AGENCY ASSIST	14	14
PARKING VIOLATION	4	4
PRISONER TRANSPORT	24	24
RECKLESS CONDUCT	1	1
RECKLESS DRIVER	24	24
RECOVER RUNAWAY	1	1
RECOVER STOLEN PROPERTY	1	1
REPORT DROPPED IN ERROR	6	6
REPOSESSION VEHICLE	7	7
ROBBERY	1	1
RUNAWAY	3	3
SPEAK WITH OFFICER	55	55
SPECIAL ASSIGNMENT	8	8
SPECIAL WATCH	6	6
SUBJECT CONTACT	22	22
SUSPICIOUS CIRCUMSTANCE	45	45
SUSPICIOUS NOISE	3	3
SUSPICIOUS SUBJECT	22	22
SUSPICIOUS VEHICLE	16	16
SWAT	1	1
TERRORISTIC THREATS	5	5
THEFT	19	19
TOWED VEHICLE	3	3
TRAFFIC COMPLAINT	11	11
TRAFFIC CONTROL	4	4

Description	Totals	
TRAFFIC STOP	382	382
UNWANTED SUBJECT	21	21
WARRANT CLASS B OR ABOVE	3	3
WARRANT MUNICIPAL	1	1
WATER / STREET DEPT CALLOUT	13	13
WELFARE CONCERN	21	21
	20	20
Totals	2416	2416

Freeport Police Department

Monthly Incidents CC

Printed on June 10, 2025

Reported	Case Number	Offenses	Description
05/01/25	FPD25-0494	THEFT PROP >=\$750<\$2,500	SPEAK WITH OFFICER
05/01/25	FPD25-0496	INCIDENT REPORT	RUNAWAY
05/01/25	FPD25-0495	INCIDENT REPORT	INCIDENT REPORT
05/02/25	FPD25-0497	INCIDENT REPORT	CRASH - MINOR
05/02/25	FPD25-0499	UNREASONABLE NOISE (LOUD	NOISE COMPLAINT
05/02/25	FPD25-0498	INCIDENT REPORT	SPEAK WITH OFFICER
05/02/25	FPD25-0504	INCIDENT REPORT	AMBULANCE CALL - FREEPORT
05/03/25	FPD25-0500	CRIMINAL MISCHIEF/CLASS C	SPEAK WITH OFFICER
05/03/25	FPD25-0501	INCIDENT REPORT	WELFARE CONCERN
05/04/25	FPD25-0502	CAPIAS WARRANT	TRAFFIC STOP
05/04/25	FPD25-0503	INCIDENT REPORT	LOST ARTICLE/PROPERTY
05/05/25	FPD25-0505	POSSESSION OF TOBACCO	JUVENILE COMPLAINTS
05/05/25	FPD25-0506	CAPIAS WARRANT	TRAFFIC STOP
05/05/25	FPD25-0507	FAIL TO IDENTIFY GIVING	RECKLESS DRIVER
05/05/25	FPD25-0508	ASSAULT CAUSES BODILY INJURY	JUVENILE COMPLAINTS
05/05/25	FPD25-0509	PUBLIC INTOXICATION	PUBLIC INTOXICATION
05/05/25	FPD25-0510		REPORT DROPPED IN ERROR
05/05/25	FPD25-0511	FIRE INCIDENT	FIRE CALL
05/06/25	FPD25-0512	DRIVING WHILE INTOXICATED 2ND	DRIVING WHILE INTOXICATED
05/06/25	FPD25-0513	CITY WARRANT	DISTURBANCE PHYSICAL
05/07/25	FPD25-0514	CRIMINAL MISCHIEF	CRIMINAL MISCHIEF
05/07/25	FPD25-0515	PUBLIC INTOXICATION	DISTURBANCE VERBAL
05/08/25	FPD25-0516	CITY WARRANT	PRISONER TRANSPORT
05/08/25	FPD25-0517	ILLEGAL DUMPING	DUMPING ILLEGALLY
05/08/25	FPD25-0518	INCIDENT REPORT	FOUND PROPERTY
05/08/25	FPD25-0519	CAPIAS WARRANT	PRISONER TRANSPORT
05/08/25	FPD25-0520		MISSING JUVENILE
05/09/25	FPD25-0521	OTHER JURISDICTION WARRANT	WARRANT CLASS B OR ABOVE
05/09/25	FPD25-0522	THEFT PROP >=\$100<\$750	THEFT
05/09/25	FPD25-0523	CRIMINAL MISCHIEF >=\$100<\$750;	WELFARE CONCERN
05/09/25	FPD25-0525	CRIMINAL TRESPASS	UNWANTED SUBJECT
05/09/25	FPD25-0524	CRIM TRESPASS	CRIMINAL TRESPASSING
05/09/25	FPD25-0526	CAPIAS WARRANT	PRISONER TRANSPORT
05/09/25	FPD25-0527	FAIL TO ID FUGITIVE INTENT GIVE	SUSPICIOUS CIRCUMSTANCE
05/09/25	FPD25-0529		REPORT DROPPED IN ERROR
05/09/25	FPD25-0528	PUBLIC INTOXICATION	NOISE COMPLAINT
05/10/25	FPD25-0530	DRIVING WHILE INTOXICATED 3RD	DRIVING WHILE INTOXICATED
05/10/25	FPD25-0531	ROBBERY	ROBBERY
05/10/25	FPD25-0532		REPORT DROPPED IN ERROR
05/10/25	FPD25-0533	POSSESSION OF DRUG	JUVENILE COMPLAINTS
05/10/25	FPD25-0534	CRIMINAL MISCHIEF	CRIMINAL MISCHIEF
05/10/25	FPD25-0535	THEFT PROP >=\$100<\$750	THEFT
05/10/25	FPD25-0536	FAIL TO DRIVE IN A SINGLE	DRIVING WHILE INTOXICATED

Reported	Case Number	Offenses	Description
05/10/25	FPD25-0537	THEFT PROP >=\$100<\$750	THEFT
05/10/25	FPD25-0538	CREDIT CARD OR DEBIT CARD	CREDIT/DEBIT CARD ABUSE
05/10/25	FPD25-0539	CPS/APS REFERRAL; PUBLIC	SUSPICIOUS CIRCUMSTANCE
05/10/25	FPD25-0540	CAPIAS WARRANT	CAPIAS PRO FINE
05/11/25	FPD25-0541	DRIVING WHILE INTOXICATED	DRIVING WHILE INTOXICATED
05/11/25	FPD25-0542	OTHER JURISDICTION WARRANT	TRAFFIC STOP
05/11/25	FPD25-0543	INCIDENT REPORT	RUNAWAY
05/11/25	FPD25-0544	ASSAULT CAUSES BODILY INJ; INJ	ASSAULT
05/12/25	FPD25-0545	ASSAULT BY PHYSICAL CONTACT	DISTURBANCE VERBAL
05/12/25	FPD25-0546	CRIMINAL TRESPASS	UNWANTED SUBJECT
05/12/25	FPD25-0547	INCIDENT REPORT	TRAFFIC STOP
05/12/25	FPD25-0548	CRIMINAL TRESPASS	CRIMINAL TRESPASSING
05/12/25	FPD25-0549	CAPIAS WARRANT	PRISONER TRANSPORT
05/12/25	FPD25-0550	ASSAULT CAUSES BODILY INJURY	DISTURBANCE PHYSICAL
05/12/25	FPD25-0551	CITY WARRANT	PRISONER TRANSPORT
05/13/25	FPD25-0552	DEATH INVESTIGATION	AMBULANCE CALL - FREEPORT
05/13/25	FPD25-0553		REPORT DROPPED IN ERROR
05/13/25	FPD25-0554	CAPIAS WARRANT	PRISONER TRANSPORT
05/13/25	FPD25-0555	CAPIAS WARRANT	PRISONER TRANSPORT
05/13/25	FPD25-0556	CAPIAS WARRANT	PRISONER TRANSPORT
05/13/25	FPD25-0557	THEFT PROP >=\$100<\$750	THEFT
05/13/25	FPD25-0558	CITY WARRANT	PRISONER TRANSPORT
05/13/25	FPD25-0559	FRAUD - GENERAL	FRAUD
05/13/25	FPD25-0560	OTHER JURISDICTION WARRANT	RECKLESS DRIVER
05/13/25	FPD25-0561	PUBLIC INTOXICATION	SUSPICIOUS SUBJECT
05/13/25	FPD25-0562	CITY WARRANT	PRISONER TRANSPORT
05/14/25	FPD25-0563	INCIDENT REPORT	INCIDENT REPORT
05/14/25	FPD25-0564	INCIDENT REPORT	FOUND PROPERTY
05/14/25	FPD25-0565	INCIDENT REPORT	RECOVER STOLEN VEHICLE
05/14/25	FPD25-0566	INCIDENT REPORT	MISSING PERSON
05/14/25	FPD25-0567	CAPIAS WARRANT	TRAFFIC STOP
05/15/25	FPD25-0568		REPORT DROPPED IN ERROR
05/15/25	FPD25-0569	INCIDENT REPORT	RECOVER RUNAWAY
05/15/25	FPD25-0570	CITY WARRANT	TRAFFIC STOP
05/15/25	FPD25-0571	CAPIAS WARRANT	PRISONER TRANSPORT
05/15/25	FPD25-0572	CAPIAS WARRANT	WARRANT MUNICIPAL
05/15/25	FPD25-0573	INCIDENT REPORT	AMBULANCE CALL - FREEPORT
05/15/25	FPD25-0574	INDECENT ASSAULT	SEXUAL OFFENSE
05/16/25	FPD25-0575	INCIDENT REPORT	SUSPICIOUS CIRCUMSTANCE
05/18/25	FPD25-0576	PUBLIC INTOXICATION; DRIVING	TRAFFIC STOP
05/18/25	FPD25-0577	THEFT PROP >=\$100<\$750	THEFT
05/18/25	FPD25-0578	THEFT CLASS C	THEFT
05/18/25	FPD25-0580	CPS/APS REFERRAL; INCIDENT	AMBULANCE CALL - FREEPORT
05/18/25	FPD25-0579		REPORT DROPPED IN ERROR
05/19/25	FPD25-0581	BURGLARY OF HABITATION	BURGLARY - HABITATION
05/20/25	FPD25-0582	INCIDENT REPORT	CRASH - MINOR
05/20/25	FPD25-0583	CITY WARRANT	CIVIL MATTER

Reported	Case Number	Offenses	Description
05/20/25	FPD25-0584	INCIDENT REPORT	CRASH - MINOR
05/20/25	FPD25-0585	INCIDENT REPORT	DISTURBANCE PHYSICAL
05/21/25	FPD25-0586	ILLEGAL DUMPING	DUMPING ILLEGALLY
05/21/25	FPD25-0588	FAILURE TO IDENTIFY; POSS CS	CRIMINAL TRESPASSING
05/21/25	FPD25-0587	RESIST ARREST SEARCH OR	UNWANTED SUBJECT
05/21/25	FPD25-0589	PUBLIC INTOXICATION	CRIMINAL TRESPASSING
05/21/25	FPD25-0590	INCIDENT REPORT	SUSPICIOUS CIRCUMSTANCE
05/22/25	FPD25-0591	UNL CARRYING WEAPON; ILLEGAL	DUMPING ILLEGALLY
05/22/25	FPD25-0592	INCIDENT REPORT	MENTAL HEALTH CALL/REFERRAL
05/22/25	FPD25-0593	INCIDENT REPORT	SUSPICIOUS VEHICLE
05/23/25	FPD25-0594	CAPIAS WARRANT	CRASH - MINOR
05/23/25	FPD25-0595	INCIDENT REPORT	FOUND PROPERTY
05/23/25	FPD25-0596	CRIMINAL MISCHIEF >=\$100<\$750	CRIMINAL MISCHIEF
05/23/25	FPD25-0597	CAPIAS WARRANT	TRAFFIC STOP
05/23/25	FPD25-0598	CRIMINAL MISCHIEF >=\$100<\$750	SUSPICIOUS CIRCUMSTANCE
05/24/25	FPD25-0599	OTHER JURISDICTION WARRANT	TRAFFIC STOP
05/24/25	FPD25-0600	INCIDENT REPORT	AMBULANCE CALL - FREEPORT
05/25/25	FPD25-0601	ASSAULT CAUSES BODILY INJURY	DISTURBANCE PHYSICAL
05/25/25	FPD25-0602	ASSAULT CAUSES BODILY INJURY	DISTURBANCE PHYSICAL
05/25/25	FPD25-0603	THEFT PROP >=\$100<\$750	THEFT
05/25/25	FPD25-0604	OPERATE ATV WITHOUT SAFETY	CITY ORDINANCE VIOLATION
05/25/25	FPD25-0605	AGG ASSLT W/DEADLY WEAPON	AMBULANCE CALL - FREEPORT
05/25/25	FPD25-0606	INCIDENT REPORT	CRASH - MAJOR
05/26/25	FPD25-0607	DISPLAY FICTITIOUS LICENSE	TRAFFIC STOP
05/26/25	FPD25-0608	ASSAULT BY PHYSICAL CONTACT	DISTURBANCE VERBAL
05/26/25	FPD25-0609	CAPIAS WARRANT	CAPIAS PRO FINE
05/27/25	FPD25-0610	OTHER JURISDICTION WARRANT	TRAFFIC STOP
05/28/25	FPD25-0611	INCIDENT REPORT	DISTURBANCE PHYSICAL
05/28/25	FPD25-0612	CAPIAS WARRANT	UNWANTED SUBJECT
05/28/25	FPD25-0613	INJ CHILD/ELDERLY/DISABLED	DISTURBANCE PHYSICAL
05/28/25	FPD25-0614	FRAUD - GENERAL	SPEAK WITH OFFICER
05/28/25	FPD25-0615	CAPIAS WARRANT	PRISONER TRANSPORT
05/29/25	FPD25-0616	CRIMINAL MISCHIEF	CODE ENFORCEMENT
05/29/25	FPD25-0617	OTHER JURISDICTION WARRANT	ATTEMPT TO SERVE - WARRANT
05/30/25	FPD25-0618	CITY WARRANT	JAIL DUTY
05/31/25	FPD25-0619	PUBLIC INTOXICATION	SUSPICIOUS SUBJECT
05/31/25	FPD25-0620	ASSAULT BY PHYSICAL CONTACT	UNWANTED SUBJECT
05/31/25	FPD25-0621	FRAUD - GENERAL	FRAUD
05/31/25	FPD25-0622	NO DRIVER'S LICENSE; FAILURE	CRASH - MINOR
05/31/25	FPD25-0623	BURGLARY OF VEHICLES	THEFT

Total Records: 130

Freeport Police Department

Monthly Traffic Stops CC

Printed on June 10, 2025

Descriptions	Totals	
Advice Given	4	4
Arrest	25	25
Arrest; Citation Issued	3	3
Arrest; Written Warning Issued	3	3
Citation Issued	127	127
Handled By Officer / Deputy	8	8
Location Secured	3	3
Referred to Other Agency	4	4
Report Taken	3	3
Written Warning Issued	264	264
Totals	444	444

VIOLATION LIST (CUSTOM)

Open From Date:

05/01/2025

Open To Date:

05/31/2025

Show Address:

N

Exclude PattiFoster Files:

Y

FILE#	VIOLATION	OPEN DATE	STATUS
25-000579	Motor Vehicles/Inoperable/Unlicensed	05/01/2025	Open
25-001216	Growth or accumulation of weeds, rubbish, and the like.	05/02/2025	Open
25-001216	Neglected Premises	05/02/2025	Open
25-001216	Motor Vehicles/Inoperable/Unlicensed	05/02/2025	Open
25-000676	Growth or accumulation of weeds, rubbish, and the like.	05/02/2025	Open
25-000676	Neglected Premises	05/02/2025	Open
25-000676	Motor Vehicles/Inoperable/Unlicensed	05/02/2025	Open
25-001220	Residential Parking - Hard Surface	05/02/2025	Closed
25-001220	Growth or accumulation of weeds, rubbish, and the like.	05/02/2025	Closed
25-000230	Junked vehicles	05/02/2025	Open
25-000230	Motor Vehicles/Inoperable/Unlicensed	05/02/2025	Open
25-001230	Growth or accumulation of weeds, rubbish, and the like.	05/05/2025	Open
25-001230	Neglected Premises	05/05/2025	Open
25-001230	Exterior Structure - Good Repair	05/05/2025	Open
25-001230	Unsafe conditions (exterior walls)	05/05/2025	Open
25-000833	Growth or accumulation of weeds, rubbish, and the like.	05/05/2025	Closed
25-000833	Neglected Premises	05/05/2025	Closed
25-001227	Growth or accumulation of weeds, rubbish, and the like.	05/05/2025	Closed
25-001227	Neglected Premises	05/05/2025	Closed
25-001238	Motor Vehicles/Inoperable/Unlicensed	05/05/2025	Closed
25-001239	Disposal of garbage	05/06/2025	Closed
25-001240	Disposal of garbage	05/06/2025	Closed
25-001242	Junked vehicles	05/06/2025	Open
25-001242	Motor Vehicles/Inoperable/Unlicensed	05/06/2025	Open
25-001242	Disposal of garbage	05/06/2025	Open
25-001243	Disposal of garbage	05/06/2025	Closed
25-001244	Motor Vehicles/Inoperable/Unlicensed	05/06/2025	Open
25-001244	Junked vehicles	05/06/2025	Open
25-001245	Disposal of garbage	05/06/2025	Closed
25-001246	Residential Parking - Hard Surface	05/06/2025	Closed
25-001246	Disposal of garbage	05/06/2025	Closed
25-001247	Residential Parking - Hard Surface	05/06/2025	Closed
25-001247	Disposal of garbage	05/06/2025	Closed
25-001248	Disposal of garbage	05/06/2025	Closed
25-001249	Disposal of garbage	05/06/2025	Closed
25-001250	Disposal of garbage	05/06/2025	Closed
25-001251	Growth or accumulation of weeds, rubbish, and the like.	05/06/2025	Closed
25-001251	Neglected Premises	05/06/2025	Closed
25-001253	Growth or accumulation of weeds, rubbish, and the like.	05/06/2025	Closed
25-001253	Neglected Premises	05/06/2025	Closed
25-001254	Growth or accumulation of weeds, rubbish, and the like.	05/06/2025	Closed
25-001254	Neglected Premises	05/06/2025	Closed
25-001258	Residential Parking - Hard Surface	05/06/2025	Closed
25-001260	Recreational Vehicles outside licensed RV park	05/07/2025	Closed
25-001260	Recreational Vehicles outside licensed RV park	05/07/2025	Closed

FILE#	VIOLATION	OPEN DATE	STATUS
25-001261	Growth or accumulation of weeds, rubbish, and the like.	05/07/2025	Closed
25-001261	Neglected Premises	05/07/2025	Closed
25-001261	Sidewalks, Alleys and Unpaved Right-of-Ways	05/07/2025	Closed
25-001262	Sidewalks, Alleys and Unpaved Right-of-Ways	05/07/2025	Closed
25-001264	Residential Parking - Hard Surface	05/07/2025	Closed
25-001268	Growth or accumulation of weeds, rubbish, and the like.	05/07/2025	Closed
25-001269	Disposal of garbage	05/07/2025	Open
25-001270	Garbage facilities	05/07/2025	Closed
25-001273	Growth or accumulation of weeds, rubbish, and the like.	05/07/2025	Closed
25-001273	Neglected Premises	05/07/2025	Closed
25-001277	Residential Parking - Hard Surface	05/08/2025	Open
25-001277	Residential - Permits Required	05/08/2025	Open
25-001281	Residential Parking - Hard Surface	05/08/2025	Closed
25-001292	Residential Parking - Hard Surface	05/08/2025	Closed
25-001293	Parking for more than 48 hours Prohibited	05/08/2025	Closed
25-001293	Residential Parking - Vehicles Exceeding 25 Feet	05/08/2025	Closed
25-001295	Growth or accumulation of weeds, rubbish, and the like.	05/08/2025	Closed
25-001296	Growth or accumulation of weeds, rubbish, and the like.	05/08/2025	Closed
25-001298	Residential - Permits Required	05/09/2025	Closed
25-001299	Construction sites to be kept clean	05/09/2025	Closed
25-001299	Growth or accumulation of weeds, rubbish, and the like.	05/09/2025	Closed
25-001300	Residential Parking - Vehicles Exceeding 25 Feet	05/09/2025	Closed
25-001301	Growth or accumulation of weeds, rubbish, and the like.	05/09/2025	Closed
25-001302	Junked vehicles	05/09/2025	Open
25-001302	Recreational Vehicles outside licensed RV park	05/09/2025	Open
25-001302	Motor Vehicles/Inoperable/Unlicensed	05/09/2025	Open
25-001303	Junked vehicles	05/09/2025	Open
25-001303	Neglected Premises	05/09/2025	Open
25-001303	Motor Vehicles/Inoperable/Unlicensed	05/09/2025	Open
25-001302	Growth or accumulation of weeds, rubbish, and the like.	05/09/2025	Open
25-001303	Growth or accumulation of weeds, rubbish, and the like.	05/09/2025	Open
25-001305	Residential - Permits Required	05/09/2025	Closed
25-001306	Growth or accumulation of weeds, rubbish, and the like.	05/09/2025	Open
25-001307	Growth or accumulation of weeds, rubbish, and the like.	05/09/2025	Closed
25-001307	Disposal of garbage	05/09/2025	Closed
25-001310	Residential - Permits Required	05/12/2025	Open
25-001312	Growth or accumulation of weeds, rubbish, and the like.	05/12/2025	Closed
25-001313	Residential Parking - Hard Surface	05/12/2025	Closed
25-001314	Residential Parking - Hard Surface	05/12/2025	Closed
25-001316	Growth or accumulation of weeds, rubbish, and the like.	05/12/2025	Closed
25-001317	Disposal of garbage	05/12/2025	Closed
25-001318	Residential Parking - Hard Surface	05/12/2025	Closed
25-001319	Grass and Weeds	05/12/2025	Open
25-000446	Sidewalks, Alleys and Unpaved Right-of-Ways	05/12/2025	Open
25-001328	Sidewalks, Alleys and Unpaved Right-of-Ways	05/12/2025	Closed
25-001323	Growth or accumulation of weeds, rubbish, and the like.	05/12/2025	Open
25-001323	Neglected Premises	05/12/2025	Open
25-000839	Neglected Premises	05/13/2025	Closed
25-001330	Neglected Premises	05/13/2025	Closed
25-001330	Infestation	05/13/2025	Closed
25-001185	Neglected Premises	05/14/2025	Open
25-001345	Growth or accumulation of weeds, rubbish, and the like.	05/14/2025	Open
25-001347	Growth or accumulation of weeds, rubbish, and the like.	05/14/2025	Closed

FILE#	VIOLATION	OPEN DATE	STATUS
25-001348	Growth or accumulation of weeds, rubbish, and the like.	05/14/2025	Closed
25-001348	Disposal of garbage	05/14/2025	Closed
25-001350	Growth or accumulation of weeds, rubbish, and the like.	05/14/2025	Closed
25-001351	Growth or accumulation of weeds, rubbish, and the like.	05/14/2025	Closed
25-001351	Disposal of garbage	05/14/2025	Closed
25-001354	Growth or accumulation of weeds, rubbish, and the like.	05/14/2025	Closed
25-001355	Garbage facilities	05/14/2025	Closed
25-001042	Neglected Premises	05/14/2025	Open
25-001345	Openable windows	05/14/2025	Open
25-001345	Building security	05/14/2025	Open
25-001360	Growth or accumulation of weeds, rubbish, and the like.	05/15/2025	Closed
25-001360	Neglected Premises	05/15/2025	Closed
25-001360	Building security	05/15/2025	Closed
25-001361	Disposal of garbage	05/15/2025	Closed
25-001362	Junked vehicles	05/15/2025	Open
25-001362	Motor Vehicles/Inoperable/Unlicensed	05/15/2025	Open
25-001362	Disposal of garbage	05/15/2025	Open
25-001363	Disposal of garbage	05/15/2025	Open
25-001364	Growth or accumulation of weeds, rubbish, and the like.	05/15/2025	Open
25-001364	Neglected Premises	05/15/2025	Open
25-000676	Growth or accumulation of weeds, rubbish, and the like.	05/19/2025	Open
25-000676	Neglected Premises	05/19/2025	Open
25-000676	Motor Vehicles/Inoperable/Unlicensed	05/19/2025	Open
25-001390	Sidewalks, Alleys and Unpaved Right-of-Ways	05/19/2025	Open
25-001390	Disposal of garbage	05/19/2025	Open
25-001395	Grass and Weeds	05/20/2025	Closed
25-001397	Growth or accumulation of weeds, rubbish, and the like.	05/20/2025	Closed
25-001397	Neglected Premises	05/20/2025	Closed
25-001403	Garbage Collections	05/21/2025	Open
25-001403	Window, skylight and door frames	05/21/2025	Open
25-001319	Accumulation of rubbish or garbage	05/21/2025	Open
25-001405	Growth or accumulation of weeds, rubbish, and the like.	05/21/2025	Closed
25-001409	Growth or accumulation of weeds, rubbish, and the like.	05/21/2025	Closed
25-001408	Neglected Premises	05/21/2025	Open
25-001408	Exterior Structure - Good Repair	05/21/2025	Open
25-001408	Unsafe conditions (exterior walls)	05/21/2025	Open
25-001411	Growth or accumulation of weeds, rubbish, and the like.	05/21/2025	Closed
25-001412	Growth or accumulation of weeds, rubbish, and the like.	05/21/2025	Open
25-001413	Growth or accumulation of weeds, rubbish, and the like.	05/21/2025	Closed
25-001123	Growth or accumulation of weeds, rubbish, and the like.	05/21/2025	Open
25-001123	Neglected Premises	05/21/2025	Open
25-001123	Sidewalks, Alleys and Unpaved Right-of-Ways	05/21/2025	Open
25-001408	Neglected Premises	05/21/2025	Open
25-001408	Exterior Structure - Good Repair	05/21/2025	Open
25-001408	Unsafe condition (siding and masonry joints)	05/21/2025	Open
25-001408	Unsafe conditions (exterior walls)	05/21/2025	Open
25-001127	Growth or accumulation of weeds, rubbish, and the like.	05/21/2025	Closed
25-001127	Neglected Premises	05/21/2025	Closed
25-001127	Sidewalks, Alleys and Unpaved Right-of-Ways	05/21/2025	Closed
25-001439	Disposal of garbage	05/22/2025	Open
25-001441	Growth or accumulation of weeds, rubbish, and the like.	05/22/2025	Closed
25-001442	Disposal of garbage	05/22/2025	Closed
25-001443	Growth or accumulation of weeds, rubbish, and the like.	05/22/2025	Closed

FILE#	VIOLATION	OPEN DATE	STATUS
25-001444	Disposal of garbage	05/22/2025	Closed
25-001344	Construction sites to be kept clean	05/22/2025	Closed
25-001344	Growth or accumulation of weeds, rubbish, and the like.	05/22/2025	Closed
25-001344	Neglected Premises	05/22/2025	Closed
25-001458	Tampering with or destroying public facilities	05/27/2025	Closed
25-001460	General - Water System Required	05/27/2025	Closed
25-001461	Parking for more than 48 hours Prohibited	05/27/2025	Closed
25-001461	Residential Parking - Vehicles Exceeding 25 Feet	05/27/2025	Closed
25-001463	Disposal of garbage	05/27/2025	Closed
25-001464	Disposal of garbage	05/27/2025	Open
25-001473	Growth or accumulation of weeds, rubbish, and the like.	05/28/2025	Open
25-001473	Neglected Premises	05/28/2025	Open
25-001365	Accumulation of carrion, filth, and the like.	05/28/2025	Open
25-001365	Growth or accumulation of weeds, rubbish, and the like.	05/28/2025	Open
25-001365	Neglected Premises	05/28/2025	Open
25-001365	Sidewalks, Alleys and Unpaved Right-of-Ways	05/28/2025	Open
25-001363	Growth or accumulation of weeds, rubbish, and the like.	05/29/2025	Open
25-001363	Neglected Premises	05/29/2025	Open
25-001362	Growth or accumulation of weeds, rubbish, and the like.	05/29/2025	Open
25-001362	Neglected Premises	05/29/2025	Open
25-001362	Motor Vehicles/Inoperable/Unlicensed	05/29/2025	Open
25-001364	Growth or accumulation of weeds, rubbish, and the like.	05/29/2025	Open
25-001364	Neglected Premises	05/29/2025	Open
25-001364	Growth or accumulation of weeds, rubbish, and the like.	05/29/2025	Open
25-001364	Neglected Premises	05/29/2025	Open
25-001364	Sidewalks, Alleys and Unpaved Right-of-Ways	05/29/2025	Open
25-001408	Neglected Premises	05/29/2025	Open
25-001408	Unsafe conditions (exterior walls)	05/29/2025	Open
25-001408	Protective Treatment/Exterior Surfaces	05/29/2025	Open
25-001408	Neglected Premises	05/29/2025	Open
25-001408	Unsafe conditions (exterior walls)	05/29/2025	Open
25-001408	Protective Treatment/Exterior Surfaces	05/29/2025	Open
25-001408	Premises Identification	05/29/2025	Open
25-001408	Protective Treatment/Exterior Surfaces	05/29/2025	Open
25-001481	Growth or accumulation of weeds, rubbish, and the like.	05/29/2025	Closed
25-001487	Growth or accumulation of weeds, rubbish, and the like.	05/30/2025	Open
25-001487	Neglected Premises	05/30/2025	Open
25-001487	Building security	05/30/2025	Open
25-000525	Neglected Premises	05/30/2025	Open
25-000525	Recreational Vehicles outside licensed RV park	05/30/2025	Open
25-001148	Growth or accumulation of weeds, rubbish, and the like.	05/30/2025	Open
25-001148	Neglected Premises	05/30/2025	Open
	Total Violations		193